

Pre-Qualification Requirement:

1. The bidder should have at least two years experience in service of similar nature with reputed corporate group/PSUs/Govt. offices. Reference / Copy of experience certificate to be submitted.
2. The company should be registered with Department of sales tax/service tax. Copy of sales tax/service tax registration certificate indicating sales tax/service tax no. is to be submitted.
3. Copy of Income Tax Return for FY 2007-08, 2008-09, 2009-10 is to be submitted.
4. Copy of PAN card is to be submitted.
5. Quotes for the brand like Lipton/Nestle/Bru/Georgia shall only be accepted.
6. Brand new Vending machines are to be installed. Copy of proof from manufacturer to be enclosed.

Scope of Work

- 1.1 Six nos. Tea/Coffee vending machines with four or more options are to be installed at PEM (PPEI Building - 3 nos., Civil Block - 1 no., MPL Block – 1 no., Additional Hired Space - 1 no.). Average requirement will be 600 - 700 cups per day approximately.
- 1.2 Consumables for these machines as per requirement are also to be provided by the contractor.
- 1.3 One operator is to be provided by the Contractor, who will be available for duty on all working days as per timings of BHEL. The services on holidays, as and when required also to be provided, which will be intimated in advance to the operator. Only Gazetted holiday shall be treated as holiday.
- 1.4 During the absence of operator for any reason, the contractor shall provide substitute operator so that uninterrupted services are ensured.
- 1.5 Maintenance, repair and replacement of machine for any reason will be the responsibility of the contractor.
- 1.6 The Operator should be courteous, well behaved and possess positive attitude. He should be neat and properly dressed. Rude and discourteous behavior of the operator will lead to cancellation of his entry pass.

- 1.7 The operator should strictly follow the time schedule.
- 1.8 The machines shall always be kept in neat, clean and hygienic condition. Weekly Chemical Spraying to be done for the same.
- 1.9 BHEL will provide Place/Electricity for the machine, free of cost.

PRICE FORMAT

Sl. No.	Description	Qty/Unit	Unit Rate (Rs.)	VAT/CST/ Service Tax, if any	Total (Rs.) per unit
1	Coffee Pre-mix Powder	Per Kg.			
2	Cardamom Tea Pre-mix Powder	Per Kg.			
3	Milk Powder Without Sugar	Per Kg.			
4	Lemon Tea	Per Kg.			
5	Tea Bags (Taj/Tata Brand) (Packet consisting of 200 Tea Bags)	Per Packet			
5	Disposable Cups	¹⁰⁰ Per Cup			
7	Operator charges, if any	per month per person			

Note: Please mention & quote for the brand Lipton/Nestle/Bru/Georgia