



**BHARAT HEAVY ELECTRICALS LIMITED**  
**BHEL House, Siri Fort, New Delhi**

**Tender for Preparation of Engineering Design, Documents Drawings and consultancy services for civil, structural, electrical, plumbing & sanitary, fire systems, air-conditioning & ventilation systems, landscaping, furniture etc and other related infrastructural works including soil investigation & survey works for Construction of New Building with green building features at BHEL Complex, Sector 16-A, NOIDA (U.P)**

**Tender enquiry No: BHE/AA/ GAX/ 12/ NB-AR/ 011**

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**SECTION - I**  
**NOTICE INVITING TENDER**

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**SECTION - I****NOTICE INVITING TENDER (NIT)****Tender enquiry No: BHE/AA/ GAX/ 12/ NB-AR/ 011****Due date: 18/09/2012**

1. Sealed Tenders are invited for the following work from reputed architects who meet the Qualification Requirements.

Nature of work	Earnest money deposit (INR)	Issue of Tender Documents	Tender submission date & time and place	Tender opening date & time and place
Preparation of Engineering Design, Documents Drawings and consultancy services for civil, structural, electrical, plumbing & sanitary, fire systems, air-conditioning & ventilation systems, landscaping, furniture etc and other related infrastructural works including soil investigation & survey works for Construction of New Building with green building features at BHEL Complex, Sector 16-A, NOIDA (U.P)	Rs 2,00,000/- (Rupees Two Lakh only )	From 28/08/2012 to 18/09/2012 upto 12:00 Noon	18/09/2012 Upto 14:00 Hrs. at Bharat Heavy Electricals Ltd. Corporate Administration BHEL House, Siri Fort, New Delhi-110049	Technical Bid on: 18/09/2012 at 15:00 Hrs Bharat Heavy Electricals Ltd. BHEL House, Siri Fort, New Delhi-110049

Cost of Tender Documents: Rs 500/-

2. Address for purchase, submission & opening of Tender

a) **Purchase and opening of tender at :**

Ramnik Sarbahi  
DGM (HR-GAX)  
BHARAT HEAVY ELECTRICALS LIMITED  
BHEL House, Siri Fort,  
New Delhi 110049  
Phone no.: 011 – 66337670  
FaxNo.:011-66337428  
E-mail: ramnik@bhel.in

b) **Submission of tenders through post at:**

**Office of DGM (HR-GAX)**  
**Room No 401 (A-Wing) , HR-GAX deptt.**  
BHARAT HEAVY ELECTRICALS LIMITED  
BHEL House, Siri Fort,  
New Delhi 110049

3. Tender documents may be obtained from the above office by submitting an application and cost of tender documents by DD favoring “ Bharat Heavy Electricals Ltd” (payable at New Delhi). Courier charges will be Rs 500 extra if documents are requested through courier.
4. Bidders may also download the tender documents from the web page of BHEL ([www.bhel.com](http://www.bhel.com)) or on the CPP portal at [www.eprocure.gov.in](http://www.eprocure.gov.in) and use the documents for submission of tender. In such cases, the cost of tender documents shall have to be paid at the time of or before submission of offer. Payment to be made through DD favoring “ Bharat Heavy Electricals Ltd” payable at New Delhi , to be sent along with the offer.
5. BHEL will take no responsibility for any delay / loss of documents or correspondence sent by courier or post.
6. The offer is to be submitted in a sealed envelope properly marked .The tender shall be submitted in **three parts**. The **first part** shall consist of the **pre-qualification** bid documents along with **DD for tender document cost and EMD** and marked on top of the envelope as “**Part-I – Pre-Qualification bid ” & “EMD & tender document fee”** along with tender enquiry no. and due date. The **second part** shall consist of the **techno-commercial offer** without price schedule but including unpriced bid (i.e price schedule without prices) and marked on top of the envelope as “**Part-II – Techno-Commercial Bid”** along with tender enquiry no. and due date. The **third part** shall be the price schedule and marked on top of the envelope as “**Part-III - Price Bid”** along with tender enquiry no and due date. Each part shall be in a separate sealed

envelope. All the three parts shall then be put in a bigger sealed envelope. The tender enquiry no. & due date of opening must be clearly mentioned on top of the envelope.

7. Part I of the bid will be opened first and scrutinized. Successful bidders in pre-qualification bid will only be considered for opening of techno-commercial bid i.e, Part – II and those who qualify in part-II shall only be considered for opening of Price Schedule i.e. Part – III. Date of opening of Price Bid and /or on-line reverse auction will be intimated separately to the Tenderers who qualify in the Techno-Commercial bid (part-II)
8. Offers should be strictly in accordance with the tender specifications & General Instructions to the Tenderer enclosed herewith.
9. Only Tenderers who have previous experience in the work of the nature and description detailed in this tender specification are expected to quote for this work. Offer from Tenderer who do not have proven and established experience in the field as per part-A of NIT i.e, pre-qualification requirements will not be considered.
10. The Tenderer should accept all terms & conditions of the tender unconditionally. In case the Tenderer wants to deviate from the tender conditions, such deviations shall be clearly specified in the offer. If no deviations are given in the offer, it will be assumed that the Tenderer accepts all terms and conditions of the tender. The **Annex-L** of section-II of tender i.e, GCC should be duly filled , signed and submitted along with the tender.
11. Offers with deviations from terms and conditions of the tender are likely to be rejected.
12. Clarifications, if any, of Technical / Commercial nature, can be obtained from the officer to whom the tender is to be submitted or from corporate office at the following address up to one day before the tender due date.

**Address of Corporate office:**

Nagender Singh  
Sr Manager (HR-GAX)  
BHARAT HEAVY ELECTRICALS LIMITED  
BHEL House, Room No 401 (A-Wing) ,Siri Fort,  
New Delhi 110049  
Phone no.: 011 – 66337671  
Fax: 011-66337428  
e-mail: nagender@bhel.in

13. The Tenderers are required to quote for the complete scope of work with rates for all the items & no column should be left blank. Tenders quoting for part of the work or incomplete in any respect are likely to be rejected.
14. Order will be placed on a single bidder for the complete scope of work.

15. Contract Short-closing: Unless otherwise mentioned in the tender specifically the contract can be short-closed in the following events:
- (a) In the event of non-submission of time extension granted by NOIDA authority thereby non-conformance of “land use” by the contractor in accordance with prevailing norms / by-laws of NOIDA authority to start construction for the proposed purpose / scope of construction as per this tender; in such a case the contract value shall be restricted to 1% of the lump sum fee quoted at the sole discretion of BHEL.{i.e upto stage 1(a) as per price schedule}.
  - (b) In the event of non-approval of Detailed Project Report (DPR) by BHEL (submitted by the tenderer after work award) by whatsoever reason, the contract shall be short-closed at the stage of Mile stone-I at the sole discretion of BHEL.
  - (b) In the event of contractor found non adhering to the time schedule and continually lag in meeting contractual commitments and time schedule then also the contract can be short closed and the work can be executed at the risk and cost of the vendor at the sole discretion of BHEL
16. Liquidated damages and penalty will be levied by BHEL as per relevant clauses of the Tender on account of delay, violation of contract conditions and non-performance of the contractor.
17. BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by BHEL.
18. BHEL reserves the right to reject the tender of any bidder on the basis of unsatisfactory performance of the bidder in any ongoing job or any similar job of BHEL in last seven years.
19. The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site [www.bhel.com](http://www.bhel.com) .
20. The successful tenderer shall have to engage a professional well versed with GRIHA norms right from the zero date so that he is associated from the concept and design stage itself and upto the execution stage, in an effort to achieve upto 4 star GRIHA rating.
21. The prospective tenderer should visit the site in their own interest to access the quantum of work, before submission of their tender.

22. BHEL reserves the right to go for Reverse Auction (on line bidding on Internet) instead of accepting the submitted sealed paper price bid as per Cl 35 of part-B of GCC. Any bidder who do not accept the processing of price bids through Reverse Auction as per point-18 of Annex-E (checklist) of GCC are liable for rejection.

For & on behalf of BHEL

(Ramnik Sarbahi)

DGM (HR-GAX)

Phone no.: 011 – 66337670

Fax: 011-66337428

e-mail: ramnik@bhel.in

**SECTION- I****PART – A  
PRE-QUALIFICATION REQUIREMENTS****1.0** The tenderers must qualify all the following pre-qualification requirements:

<b>S.No.</b>	<b>Qualification Requirements</b>	<b>Supporting document/s to be submitted</b>
<b>1</b>	The tenderer should have successfully completed either of following job/s listed at 1(a) or 1(b) for providing architectural and design consultancy service for civil construction including all internal, external services and finishing works of Multi-Storey / High-rise buildings for offices, other commercial / institutional establishments, involving complete designing of Architecture, structural ,exterior and interior works , electrical & other services during last 7 years ending on 31.07.12.	
<b>1(a)</b>	(i) One job of architectural & design consultancy fee of at least Rs. 6.70 Crores; OR (ii) Two jobs of architectural & design consultancy fee of at least Rs. 4.20 Crore each; OR (iii) Three jobs of architectural & design fee of at least Rs. 3.35 Crore each.	1.) Copy of relevant work order(s) along with certificate of having successfully completed and provided satisfactory services. The date of work start and completion as per work order and completion certificate for consultancy design services should fall between 01.08.2005 and 31.07.2012
	<b>OR</b>	
<b>1(b)</b>	(i) One job of architectural & design consultancy fee for project cost of at least Rs 220 Crores; OR (ii) Two jobs of architectural & design consultancy fee for project cost of at least Rs. 138 Crore each; OR (iii) Three jobs of architectural & design consultancy fee for project cost of at least Rs. 110 Crore each.	
		.....contd.



S.No.	Qualification Requirements	Supporting document/s to be submitted
2.	<p>The tenderer should have executed following job/s of providing architectural and design consultancy service for civil construction including all internal, external services and finishing works of Multi-Storey / High-rise buildings for offices, other commercial / institutional establishments, involving complete designing of Architecture, structural ,exterior and interior works , electrical &amp; other services including start and completion of consultancy services during last 7 years ending on 31.07.12:</p> <p>i) One job covering 3,20,000 sqft area; OR  ii) Two jobs covering 200,000 sqft area each; OR  iii) Three jobs covering 1,60,000 sqft each</p>	<p>1.) Copy of relevant work order(s) along with certificate of having provided satisfactory architectural &amp; design consultancy services for the mentioned area.</p>
3.	<p>The tenderer should have an average annual turnover of Rs. 251 Lakhs during last three financial years ending on 31.03.12:</p>	<p>1.) Copy of Audited Balance sheet and Income Tax Return for last three financial years ending on 31.03.2012 (In case audited balance sheet for FY 2011-12 is unavailable then Provisional Turnover figures authorized by CA for 2011-12 may be submitted)</p>
4.	<p>The Tenderer should have following:</p> <ol style="list-style-type: none"> <li>1. An independent fully functional design/ consultancy office in Delhi/ NCR.</li> <li>2. Bidder should have an in-house Civil structural engineering department</li> <li>3. Architects of the firm who shall be working for the subject tender should have minimum 15 years of post qualification experience in the field of architectural consultancy.</li> <li>4. Registration certificate with Council of Architects (COA).</li> </ol>	<ol style="list-style-type: none"> <li>1.) Affidavit/ MOU on non-judicial stamp paper supporting office location with copy of lease/ sale deed for office space which shall be verified by BHEL official's visit, if required.</li> <li>2.) Organization chart with names of officials supporting in-house civil structural engineering department.</li> <li>3.) Copies of post qualification service/ experience certificate/ affidavit (in case of self employment) of architects (from passing out date of basic qualification) in the field of architectural consultancy with year of passing out along with copy of basic qualification (B.Arch.) of architects who shall be working for the subject tender</li> <li>4.) Copies of COA regn. Certificates to be provided for all architects on rolls of the company / firm.</li> </ol>

		....contd.
<b>S.No.</b>	<b>Qualification Requirements</b>	<b>Supporting document/s to be submitted</b>
<b>5.</b>	The tenderer should have Income Tax Permanent Account No. and should also have service tax registration No.	1.) Copy of PAN Card and Service Tax Registration Certificate.
<b>6.</b>	The tenderer should be a member of Indian Green Building Council and be well versed to design/ provide consultancy as per GRIHA norms.	1.) Copy of relevant membership certificate . 2.) Letters from customers/ statutory agencies OR affidavit supporting the same to be submitted by the tenderer

**2.0** The Tenderer shall also submit following documents duly certified and stamped by authorised signatory in reference to the services required in the tender and in addition to the documents listed in the above qualifying criteria :

- a) List of all kind of jobs undertaken with details and value .
- b) Copies of all work orders issued by customers .
- c) Copies of all completion certificates issued by customers.
- d) Copies of audited profit and loss accounts accompanied by relevant schedules for turnover figures of past seven years.
- e) List and credentials of service associates of the bidder for the work as per tender.
- f) Valid MOU or agreement of the bidder with their service associates on notarised non-judicial stamp paper .

## SECTION- I

### PART – B

#### PROCEDURE FOR SUBMISSION OF BIDS

The offer is to be submitted in the following form. The details are as per GCC Cl 20.1:

Bidders shall submit the offer in three inner envelopes (covers) and one outer envelop (cover) as indicated below.

**Envelope I:** This sealed envelope should only contain all the documents required to be submitted by the bidder as per **Pre-Qualification requirements at Part-A of section-I i.e NIT together with separate Demand Drafts towards cost of Tender if not submitted earlier, and Demand Draft/ copy of Deposit Receipt from BHEL, New Delhi for EMD & Cost of tender document** . This envelope should be clearly marked **“Part I – Pre-Qualification bid”**, indicating Tender No., Name of work, Due Date and Address & Reference of the Bidder.

**Envelope II:** This sealed envelope should contain all the copies of technical & **commercial bid together with price formats (without prices)**. This envelope should be clearly marked **“Part II – Techno-Commercial bid”**, indicating Tender No., Name of work, Due Date and Address & Reference of the Bidder.

**Envelope III:** This sealed envelope should contain only **price formats with prices**. This envelope should be clearly marked **“Part III - Price bid”**, indicating Tender No., Name of Work , Due Date and Address & Reference of the Bidder.

All the above three envelopes shall be put in one big envelope, duly sealed, super scribed as Part -I , Part -II and Part -III along with Enquiry No., due date of opening, name & address of the officer inviting Tender and the address and reference of the Bidder.

**Note: All the pages of tender document duly filled in all Annexures should be signed and stamped by the authorized signatory of the bidder and enclosed with the bid.**