



TENDER DOCUMENT

For Tender Enquiry No. : HR/TS/26/03

For

NAME OF WORK : WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI

Contact Person:

Name: Vikas Bhatt

Designation: Sr. Manager (HR-II)

Email: vikas.bhatt@bhel.in

PH: 0510- 2460124 -2285/M. NO. 8004939863/7800696768

Tender Due Date: 19/05/2026 at 13:15 Hrs

Tender Opening Date : 19/05/2026 at 14:00 Hrs

Rev	Short details of revision (In case of revision in tender document, otherwise NA)
Date:	

Department :- HR - ESTATE
BHEL, PO: BHEL, Jhansi 284120 (UP)



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI

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DETAILS OF TENDER DOCUMENT

The detailed content of tender document are as follows:

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8	Other General Terms & Conditions	JHS 2055B, R06	UPLOADED IN SEPERATE FILE
9	SPECIAL CONDITIONS OF CONTRACT	G	17
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11	TECHNO-COMMERCIAL BID	I	19 TO 23
12	BLANK PRICE BID	J (a), (b)	24 TO 25
12	Price Bid (To be put in separate sealed envelope)	“K”(a) & (b)	26 to 27

The duly filled in Technical and Price / Rate bids , along with the instructions to the tenders, General Terms and Conditions with its annexure, with the signature of the tender on all the pages and complete in all respects super scribed as “Quotation for Tender No. “ should reach us in a sealed cover on or before as mentioned through Registered / Speed post or the same may be dropped in the tender box available at the following address:

To
Tender Box
Security Control Room/Office
Administrative Building gate
Bharat Heavy Electricals Limited
Jhansi-284 120. UP



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Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected outright.

The techno-commercial bid comprising (i) all its sections, (ii) all enclosures in support of various clauses and requirements and (iii) EMD if applicable, shall be duly signed and placed in a sealed envelope boldly super-scribing **"PART-I, Tender no. HR/TS/26/03 and NAME OF WORK : WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI"**.

Similarly, the Price-bid must be duly signed and placed in a sealed envelope boldly super-scribing **"PART- II, Tender no. HR/TS/26/03 and NAME OF WORK : WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI "**.

Both these envelopes shall be placed inside 3rd sealed envelope duly signed super-scribing boldly **"HR/TS/26/03 and NAME OF WORK : WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI "** and sent in a sealed envelope. Tender Opening Date to be mentioned on this envelope.

The tender shall be addressed to as follows:

Ms Monika

Sr. Manager (MM)

Email : monikav@bhel.in

PH : 0510 – 2770001 (Extn 2414)

Sealed Tenders can be submitted (i) personally, (ii) by Courier, or (iii) by post.

If submitted personally

Tender Box

Security Control Room/Office

Administrative Building

Bharat Heavy Electricals Limited

Jhansi-284120 (U P)

Or if sent through Courier / Post

Office of

Ms Monika

Manager (CMM)

Material Management Department

Email : monikav@bhel.in

BHEL, JHANSI - 284120

PH : 0510 – 2770001 (Extn 2414)

Through email up to 15 MB on email ID : **tenderbox.jhs@bhel.in**

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We hereby accepted above (signature & seal of bidder)

Seal & Signature of BHEL contracting authority



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Part-I Techno Commercial bid:

Part I of the sealed tenders alone will be opened by BHEL in the presence of tenderers who are present at the time & place of opening. A signed blank price-bid copy should be enclosed with this bid. The spaces for prices should be crossed (x)

Part-II Price bid:

The price bid should contain prices only. Price bid will be opened only for the parties who qualify in techno commercial bid.

TO BE SIGNED BY THE TENDERER

Certified that all Sections of the Tender have been read / complied & agreed to, and each page of the tender offer has been signed & stamped.



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Schedule "A"

NOTICE INVITING TENDER

S. No	Particulars	Details
1.	Brief Description of work	WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI
2.	Tender Evaluation Criteria	(as per Schedule E)
3.	Duration of Contract	For 365 DAYS
4.	Last date & time of receipt of the Tender	Upto 13:15 hrs on 19/05/2026
5.	Due Date & time of opening of Techno – Commercial Bid.	At 14:00 hrs on 19/05/2026
6.	Earnest Money Deposit (EMD)	Not Applicable
7.	Cost of Tender	Rs. NIL
8.	Validity of Offer	90 Days
9.	Security Deposit	The total amount of Security Deposit will be 5% of the contract value.
10.	Reverse Auction	Not Applicable

NOTE :

The Agencies /contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website "www.bhel.com" & "www.eprocure.gov.in"



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Schedule: 'B'

SCOPE OF SUPPLY

1. The security agency shall deploy guards as per the specification in all shifts for 365 days during the year.
2. The Security Agency will be responsible for ensuring availability of guard as per shift plan as decided by Engineer-in-charge / BHEL management. Any shortfall in deployment of guard will attract a penalty equal to 30% of the computed quoted rate of guard / supervisor for each security man day of non-deployment.
3. The Security Agency shall be responsible for ensuring compliances of all labour laws including minimum wages, PF, ESI, EDLI, statutory bonus and any other labour laws as implemented from time to time. Wherever minimum wages are increased by notification of Appropriate Government, the same shall be protected. PVC Clause for the same will be applied as follows:
 - a. Wherever as per notification by appropriate government, the minimum wages or any statutory component of wages undergoes a change, the protected wages in price bid PART A will be changed accordingly.
 - b. The monthly commission quoted by the contractor in Part B will remain fixed throughout the period of the contract irrespective of any change in the minimum wages or any statutory component of wages.
4. The security agency will be responsible for ensuring that the guards turn-up in proper uniform in every shift. For each guard, the uniform should consist of the following: For each guard the following items will be procured and arranged by BHEL
 - a. 2 pairs of Trousers – colour navy blue.
 - b. 2 pairs of formal full sleeve shirts – colour light blue.
 - c. 2 pairs of formal half sleeve shirts – colour light blue.
 - d. 1 pair of shoes – high quality suitable for outdoor duty.
 - e. 2 pairs of knee length socks.
 - f. 1 winter jacket – good quality for outdoor use.
 - g. 1 rain coat – for rainy season.
 - h. 1 cap – separate pattern for guard and supervisor
 - i. Name badges for all guards to be fixed on left hand side of shirt
 - j. 1 baton of suitable length (approx. 24 to 30 inches)
 - k. 1 whistle
 - l. 1 torch (battery to be replaced regularly).
5. Uniform will be provided by BHEL only once during the contract in 28 sets (including leave relief guards). Maximum 10% additional quantity may be considered to cover any unforeseen circumstances.
6. A uniform washing allowance of Rs 500 per month for every watchman and supervisor is made part of wage calculation. This is intended to ensure that guard's uniforms are always clean and

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presentable. This allowance is to credited by the agency to the guards along with the monthly wages.

7. BHEL shall provide walkie-talkie sets to guards for effective communication
8. In case during inspection, it is found that guards are not turning-up in proper uniform or the uniform is not clean and presentable, suitable deduction in allowances may be effected by Engineer-in-charge/ BHEL management.
9. 4 Nos. of new electric scooters (e-scooties), each having a running range of 60 to 80 KM and equipped with low-volume sirens and lights, shall be provided by the security agency for patrolling (gast) to security guards, and a monthly rental of ₹2,000 per scooter shall be reimbursed by BHEL to the security agency.
10. Accommodation may be provided by BHEL on nominal chargeable basis as follows:
 - a. Family Quarter allotment to Agency Security Force personnel will be done based on request from Security Agency. For security personnel who apply for family quarter, the license fee for quarters will be Rs 420 for Type II and Rs 880 for Type III respectively and the HRA component as per wage structure will not be paid. The license fee is subject to revision as per guidelines received from BHEL Corporate Office
 - b. Shared Accommodation can be provided on the following conditions:
 - i. No room/quarter will be provided to any individual guard. Vacant Type II / H/X/M Type Quarters in Township only will be provided to Security Agency and each quarter can be used for accommodating 2-3 guards on sharing basis only.
 - ii. The guards will have to arrange their own cot , mattress, and other daily-use items. No item will be provided by BHEL. Also all facilities in such shared accommodations will be maintained by the Security Agency.
 - iii. Nominal usage charge equal Rs 500 per quarter per month will be collected from the agency's bills for use of shared accommodation. Electric charges as per actual. Water /cleaning charges as per BHEL notified rates.

AGE LIMITS / PHYSICAL HEALTH STANDARDS FOR PRIVATE GUARDS

11. At the time of joining the age of watchmen shall not be more than 35 years. For watchman supervisor, the maximum age at time of joining shall not be more than 50 years. All guards must have minimum height and chest measurements similar to standards defined for UP Police constable (male) (For reference- Minimum height 168 cm and chest 79-84 cm)
12. The Security agency shall ensure that the guards / supervisor deployed by them are in good physical condition and fit for continuous outdoor duty. Guards having any permanent health issues / terminal diseases / disabilities which may hamper their performance of work shall not be

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deployed. Before accepting any watchman / supervisor for duty, BHEL reserves the right to demand physical fitness reports and conduct a spot fitness check including capability of running / climbing stairs / mental alertness etc as necessary for the job.

13. In case during performance of duty it is observed that any watchman / supervisor is not fit to perform duty with required strength / agility / mental alertness, such guards will be replaced by the Security agency.

14. 30% Guards may increase in future if required based on performance of the security agency.



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Schedule: 'C'

KEY TERMS OF NIT

1. **PQR** - As per TENDER EVALUATION CRITERIA.
2. **Taxes and Duties** - Presently GST @ 18% will be applicable. In case of change in the rates by the Government, the changed rate will be applicable.
3. **Payment Terms** - Payment will be made within 30 days from the date of submission of invoice and all supporting documents (complete in all respects) by the Security Agency.
4. **Bonus Clause** - The agency will be liable to make bonus payment under the Payment of Bonus Act 1965 and will submit the proof of disbursement before release of Security Deposit.
5. **Price Variation Clause (PVC)** - In case of change in wage rates as per notification issued by UP Govt from time to time, the rates will be changed accordingly and reimbursement will be made by BHEL.
6. **ORC** - ORC is not applicable. No charges are payable towards ORC.
7. **LD / Penalty** - Guards are to be deployed by the Security Agency (SA) in all 3 shifts as per instructions of BHEL management / Officer-in-charge. Any shortfall in deployment of guard will attract a penalty equal to 30% of the computed quoted rate of guard / supervisor for each security man day of non-deployment. (Computed quoted rate = Protected rate + Contractor's Service Charge)

For prolonged delay in deployment, BHEL management may take further strict action including forfeiture of Security Deposit and termination of contract.

In case of delay in labour payment by the contractor, the penalty clause as per BHEL GTC for Service Contracts will prevail.



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Schedule: 'D'

INSTRUCTIONS TO BIDDERS

The tender shall be in two Bid System (Techno Commercial Bid & Price/ Rate Bid)

The tender is to be processed in two parts as under:

- 1) Techno Commercial bid
- 2) Price Bid

1. The Technical Commercial Bid (Schedule: - I) and its enclosures (along with the General Terms & Conditions and copies of qualifying requirements) must be submitted in one sealed envelope super scribed as “TENDER FOR TENDER NO (tender no as mentioned in tender document) “TECHNO-COMMERCIAL BID”.
2. EMD/Cost of Tender Document or Documents required as per tender, must be enclosed. The second envelope duly sealed should contain the price bid (Schedule: -J) only super scribed as “(Name of Work as mentioned in tender document) PRICE BID”. Any other enclosures, which the tenderer wishes to submit, must be enclosed with the Technical Bid only. The price bid envelope should contain the rates only. Offers not in line with the above procedure or quoted in any other format is liable to be rejected/by passed.
3. Both the technical bid and price bid sealed envelopes must be again sent in a single envelope duly sealed and super scribed as “TENDER FOR TENDER Number (tender number as mentioned in tender document) Due date of opening (date as mentioned in tender document).The same should be dropped in the tender box kept in the security gate of Administrative Building, BHEL, Khailar, Jhansi, within the specified date and time by the representative of the tenderer.
4. All bidders can witness the opening of the Technical Bid. After evaluation of the Technical Bid which may involve visit to the bidders / clients place by authorised officials, price bids of only those bidders who are technically found suitable will be opened on a subsequent date which will be informed to the concerned whose technical bid has been accepted, in advance for witnessing the Price Bid opening.
5. All entries in the tender document should be in one ink. Corrections, over writing, cuttings, etc. will not be permitted. All the columns in the tender form should be filled without leaving blank in any page of the tender and all the pages must be duly signed & stamped by the tenderer before submission.
6. The price / rate should be quoted in figures as well as in words. Price quoted in Price Bid shall be inclusive of all taxes & duties. However, GST shall be payable extra as applicable.



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7. The price structure for arriving at the protected daily wages will be as follows:

Sl. No.	Particulars		Skilled	Unskilled
1	No of Days		26	26
2	Minimum Wage Rate (UP Govt applicable for BHEL)		639.86	533.22
3	Basic Wages for available working days (2X1)		16636.36	13863.72
4	PF	12.00%	1996.36	1663.65
5	EDLI (0.50% EDLI+0.50% PF admin chgs),	1.00%	166.36	138.64
6	ESIC	3.25%	540.68	450.57
7	Bonus 8.33% on (3)	8.33%	1385.81	1154.85
8	Washing allowance	fixed	500.00	500.00
9	Total Wages (Min. wage+Bonus)		21225.58	17771.42
10	Per day charges		816.37	683.52

The above is subject to PVC. Wherever minimum wages or rates of PF , ESI or any other statutory components are changed the same will be effective from the date as notified.

8. The bidder will quote their service charge in Price Schedule Part C. This service charge shall cover all the components of the contractor's expenses (other than protected daily wages) including insurance cost, finance cost, contractor's profit etc.
9. The service charge will be quoted in Rupees per security man day. This will remain fixed during the entire contract duration and will not be subject PVC.
10. The contract will commence on the date as applicable against the contract and shall be valid as per the validity period of the contract. The contract can be extended further on mutually agreed terms and conditions.
11. Security Deposit: Please refer General Terms and Conditions of Enquiry for Service Contracts – JS2055 B Rev 06.



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Schedule: 'E'

TENDER EVALUATION CRITERIA

QUALIFYING REQUIREMENTS

Sl No	Description of Qualifying Requirement			
1.	<p>Average Annual financial turnover during the last 3 years ending 31st March 2026, should be as follows approx. (30% OF 61.39 Lakhs). Rs. 18.42 Lakhs for Non MSE and Rs. 4.60 Lakhs for MSE</p> <p>The following documents to be submitted</p> <p>A certificate from CA duly vetting the turnover. "OR" Audited balance sheet & Profit and Loss statement.</p> <p>Note 1 - If T/o details of 3 years are not available then available years T/o shall be evaluated by dividing it by 3.</p>			
2.	<p>Work Experience:</p> <p>2.1 Experience of having successfully completed/running "Similar" works / contracts during last 7 years of the month before the one in which applications are invited as under: - All values excluding GST</p> <table border="1"><tbody><tr><td>Three similar completed works/PO of requisite value each valuing not less than the amount equal to Rs 24.56 Lakhs. (40% OF 61.39 Lakhs) for Non MSE and Rs. 6.14 Lakhs for MSE</td></tr><tr><td>Two similar completed works/PO of requisite value each valuing not less than the amount equal to Rs 30.70 Lakhs. (50% OF 61.39 Lakhs) for Non MSE and Rs. 7.68 Lakhs for MSE</td></tr><tr><td>One similar completed works/PO of requisite value each valuing not less than the amount equal to Rs 49.12 Lakhs. (80% OF 61.39 Lakhs) for Non MSE and Rs. 12.28 Lakhs for MSE</td></tr></tbody></table> <p>The term "Similar work" of requisite value means contract for Deployment of manpower for providing watch and ward service (security service) in any Govt./PSU/PSU Banks/Govt. Organization/Institutes/private sector) during last 7 years ending last day of month previous to the one in which applications are invited</p> <p>Documentary proof required :-</p> <ol style="list-style-type: none">1. WO/PO/Award/Agreement copy/Letter for award (LOA).	Three similar completed works/PO of requisite value each valuing not less than the amount equal to Rs 24.56 Lakhs. (40% OF 61.39 Lakhs) for Non MSE and Rs. 6.14 Lakhs for MSE	Two similar completed works/PO of requisite value each valuing not less than the amount equal to Rs 30.70 Lakhs. (50% OF 61.39 Lakhs) for Non MSE and Rs. 7.68 Lakhs for MSE	One similar completed works/PO of requisite value each valuing not less than the amount equal to Rs 49.12 Lakhs. (80% OF 61.39 Lakhs) for Non MSE and Rs. 12.28 Lakhs for MSE
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One similar completed works/PO of requisite value each valuing not less than the amount equal to Rs 49.12 Lakhs. (80% OF 61.39 Lakhs) for Non MSE and Rs. 12.28 Lakhs for MSE				

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We hereby accepted above (signature & seal of bidder)

Seal & Signature of BHEL contracting authority



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	<p>2. Invoice/Bill Copy with payment proof or Experience certificate with value.</p> <p>3. TDS (Form 16A or 26AS)</p> <p>If work experience in BHEL , TDS is not applicable.</p>
3.	Contractor should have PAN number.
4.	Contractor should have GST number (PAN based)
5.	<p>The documents required for legal entities under whose name and style Contractor has participated in the tender are as follows:</p> <p>7.1) Partnership Firm: Partnership Deed registered at the office of Registrar of Firms.</p> <p>7.2) Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.</p> <p>7.3) Society: Registration certificate issued by Registrar of societies.</p> <p>7.4) Sole Proprietor-ship Firm: Undertaking on oath (On Company's letter head) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely ().</p> <p>7.5) Limited liability partnership agreement registered under company's act.</p>



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Schedule: 'F'

BRIEF OVERVIEW OF WORK

1. BHEL Township is covered in an area of 534.70 acres. The Township is covered with a boundary and having the following quarters and other Public utility buildings, office and installations etc. The list is as given below :-

TYPE OF QUARTER	SECTOR - I	SECTOR - II	TOTAL	TYPE OF QUARTER	SECTOR - I	SECTOR - II	TOTAL
VI (BHEL)	1	-----	1	B & B (add)	32	-----	32
V	14	15	29	G	5	-----	5
IV	44	52	96	H	16	-----	16
III	84	140	224	M	16	-----	16
II (Add)	80	-----	80	X	32	-----	34
II	500	2	502	Garages (Qrt)	15	52	67
A (Add)	36	-----	36	Garages Separate	52	10	62
A	28	-----	28	Garages attached	15	15	30

(Any other quarter that may be added in future in the township)

2. The following are public building/offices/installations.

Township Civil & Electrical office	Fountain	Hospital
Guest House	Union offices	Khel Parisar
Bundela Club & Recreation Center	Oxidation Pond	Petrol Pump
Pump House 1, 2, 3, & 4	Schools (BSN, Indraprasth, Jila Parisad 1 & 2, & St. Xavier's College)	
electrical sub stations	Telephone Installations	
Swimming Pool	Shopping Centres 1, 2 & 3	Transit Flat
Community Center	Gas Godowns	Oxidation Pond
Parks	Temple/Gurudwara/Church/Mosque	
Other important buildings.	Ambedkar Bhawan, Betwa Bhawan, Fitness Hub,	

3. Jet pumps & submersible pump set in open & bore wells

<u>The BHEL Township is provided with 8 gates</u>			
Gate no. - I	Main gate	Gate no. - IV	Subhash nagar / Gandhi nagar
Gate no. - II	Hatt gate	Gate no. - V	Golf Ground
Gate no. - III	Township Sector - I	Gate no. - VI	Saket nagar
Gate no. - VII	Rajpura	Gate no. - VIII	Boundary wall & Four lane highway

- The gates shall be opened or closed as per management directions.
- Manpower to be provided as per instructions for total 03 shifts , each shift shall be of 08 hours. (Total deployment 23 nos including 20 watchmen and 3 supervisors)
- Attendance shall be based on biometric system.**
- The supervisor of each shift to look after all activities i.e. liaising with BHEL authority, Police, Local Administration and Communicate Security arrangements to Engineer-in-charge.
- It will be the duty of security staff to check all vehicles entering the Township and make entries of them.
- The barriers of all gates shall be kept closed as per instructions and thereafter all entries to the Township should be noted.

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10. Security personnel are required to prevent and report illegal activities happening in Township both verbally and in writing on official stationery of the security agency.
11. Special security arrangements are to be provided for VIP/Public functions in Township/Estate.
12. Security personnel are to ensure that traffic rules are followed in the Township (Especially on Engineers Day, National Festivals etc.)
13. Security personnel are required to prevent any miscreants from setting fire to dry grass etc. and if any incident is noticed necessary action to be taken.
14. Security personnel are required to attend to emergency calls from residents and public place, Offices in Township.
15. Security personnel are to ensure proper seating order of all vendors on HAAT days.
16. Security personnel should check all public building. Offices in Township at regular intervals.
17. March past of all security personnel to be conducted as directed by management on specific path as decided by management.
18. Shift supervisor to provide daily attendance, report and communicate to Management. BHEL management reserves the right to make anytime check of security arrangements in Township /Estate.
19. Name badges and caps should be worn by all security personals while on duty.
20. Female guards will have to be deployed by the Security Agency whenever required by BHEL. Their physical standards will as per UP Police standards for Female Constables. Age limit as per scope of supply Schedule B
21. Entry of cattle or wild animals inside the township is to be restricted by the security staff, in case of any cattle present in the township, it must be chased out by the security staff.
22. Guards found to be ineffective / unfit / doubtful integrity / involved in misbehaviour resulting in them being not suitable to work will have to be replaced by the Security Agency.
23. The e-scooter will be used by BHEL as per BHEL requirement.
24. In the event of any incident of theft, misbehaviour with employee, damage to BHEL property etc, investigation will be carried out into the incident. If it is found that incident has occurred due to fault of watchmen deployed by the agency, suitable recovery of damages will be effected from the agency's bills.

I/We agree with the above



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JHS 2055B, R06

GENERAL TERMS AND CONDITIONS OF ENQUIRY

FOR ALL ENQUIRIES (JHS 2055B, R06)

UPLOADED IN SEPERATE FILE

GTC TOTAL 14 PAGES (PAGE NO 01 TO 14)
AND ANNEXURES I TO XIII

(To be signed by contractor and submitted along with technical bid)



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Schedule: 'G'

SPECIAL CONDITIONS OF CONTRACT

1. The Special Conditions of Contract (SCC) shall have overriding priority over General Terms and Conditions (GTC) which are enclosed along with this document. Whenever there is any contradiction between the GTC and SCC, the SCC shall be treated as final.
2. Exemptions –
 - a) Clause VIII (A) (4) of GTC relating to age of workers is amended. The SA shall not deploy any Watchman / Watchman supervisor having age more than described in Schedule B - Scope of Supply. All the security personnel must have good fitness. If the Watchman/ Supervisor is unable to meet the physical fitness requirements for the job, the agency will have to replace such unfit personnel.
 - b) Clause VIII (A) (11) of GTC relating to Uniform is superseded. Uniform and its maintenance will be governed as per Clause no 4, 5 & 6 of Schedule B - Scope of supply.
 - c) Clause VIII (H) (ii) of GTC relating to paid national holidays - It is clarified that this contract is for essential services which will be required to be run on all days including holidays. Thus, the Security Agency must ensure proper deployment on all national holidays while also taking care of all legal and statutory provisions. The Security Agency must have adequate number of guards in reserve for such requirements.
3. Inclusions
 - a) **Accommodation in BHEL Township - This** will be governed as per Clause no 10 of Schedule B - Scope of supply.
4. Logistics: The Security Agency will arrange e-scooters as per Clause 9 of Schedule B - Scope of supply.

I/We agree with the above

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We hereby accepted above (signature & seal of bidder)

Seal & Signature of BHEL contracting authority



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

Schedule : 'H'

MEASUREMENT OF WORK AND PAYMENTS THEREOF.

1. The designated officer of the Unit will periodically inspect the Work being provided by the contractor and find out deficiencies. The contractor shall rectify the same immediately to the satisfaction of the designated officer.
2. Payment towards work satisfactorily executed will be made to the contractor on the basis of following: -

Sl. No (1)	JOB/ACTIVITY (2)	Unit Of Measurement (3)	QUANTUM OF WORK MONTHLY (4)	RATE PER UNIT (5)	AMOUNT (6) =(4)x(5)
1	Supply of watchman	No of security man days	As per actual	As per protected minimum wages and allowances	As calculated
2	Supply of watchman supervisor	No of security man days	As per actual	As per protected minimum wages and allowances	As calculated
3	Supply of e-scooter on rent	No of vehicles per month	As per actual	Rs 2000	As calculated
4	Service Charge on watchmen /supervisor deployed	No of security man days	As per actual	As quoted in Price Bid	As calculated

- 3) Payments will be made to the contractor on the basis of work carried out by him on a monthly basis.
- 4) All payments will be subject to deduction of income tax at source as per Income Tax as per the applicable Rules.
- 5) Measurement Book to be maintained for the work carried out daily / weekly / monthly by the contractor & the same shall be verified by BHEL official, nominated for the same.



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

Schedule: 'I'

TECHNO-COMMERCIAL BID

NAME OF WORK : WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI

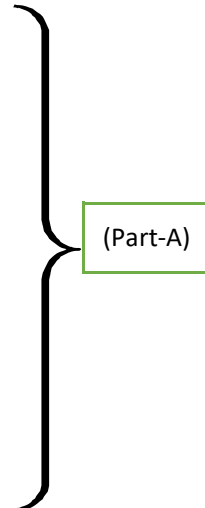
To,
The Head - Human Resource Management (HRM)
Bharat Heavy Electricals Limited
Transformer Plant,
Khailar Jhansi -284120

Dear Sir,

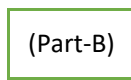
I / We hereby offer to carry out the work WATCH AND WARD SERVICES FOR BHEL TOWNSHIP JHANSI against Tender Enquiry No. HR/TS/26/3 Dated 12/05/2026

I /We have carefully perused the following documents connected with the above-mentioned work and agree to abide with the same.

- 1 Notice Inviting Tender
- 2 Scope of Supply & Overview of Work
- 3 Bid Application
- 4 Details to be filled by bidder
- 5 Documents Required to be submitted by bidder
- 6 Declarations by Bidder
- 7 Key NIT Terms
- 8 General Terms and Conditions of Contracts in BHEL
- 9 Special Conditions of Contract
- 10 Price variation clause- Revision in Wages & VDA is applicable as per UP Govt notification
- 11 Blank Price Bid
- 12 Evaluation of Price bids & contract finalization



- 13 Price Bid Format –1 page



I/ We further agree to execute all the works referred to in the said documents as per the General terms and conditions.

I declare that, there was never / is no Case or charge under investigation /enquiry/trial against me/us, or conviction in a Court of Law or suspended or Blacklisted by any organization on any ground.

Place: _____

Date: _____



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

Details to be filled by the bidder

Tender Enquiry No. : HR/TS/26/3

Date :

Details of the Contractor : (To be filled by contractor)

a) Name and address of the Firm/Company:

.....
.....

b) Name and address of the proprietor / partners /Directors:

(Attached separate sheet if required)

.....
.....
.....

c) Whether the person(s) named above is/are interested in any other firm/company engaged in providing security services : YES / NO

d) If Yes, Name & address of the Firm/Company and Nature of interest therein:

e) Is any contract presently being operated under the control of the bidder in BHEL or Other Public Sector Undertaking or State or Central Govt.

Organization : YES / NO

If Yes Furnish the details)

Location / Address	No. of Person	Value (In Lacs)	Date of Commencement	Date of Completion
1
2
3



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

f) Is any relative of bidder employed in BHEL : YES / NO
(if Yes, furnish the details)

Name	Staff No.	Location / Area
.....
.....

.....

Signature and Seal of Bidder

We hereby accepted above (signature & seal of bidder)

Seal & Signature of BHEL contracting authority



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

Documents Required to be submitted along with Techno-commercial bid

01	License under CL (R&A) Act	
02	PAN No.	
03	PF Code No	
04	ESI Registration No	
05	GST No. of the firm & attach Copy of GST certificate	
06	Bank Details - Bank Name, A/c no. Address and IFSC / RTGS code of the branch	
07	Address of Permanent place of business or a liaison office in Jhansi.	
08	Self-Declaration in support of any exemption with valid Certificate copy e.g. ESI etc	
09	Documentary Proof in Support of meeting Pre Qualification requirements as per Schedule E	

1. Self-Declaration that the bidder is not blacklisted/under hold from BHEL Jhansi or banned by any Unit/Region/Office of BHEL/ Any PSU
2. In case the bidder does not have a permanent place of business or a liaison office in Jhansi, a declaration stating that they shall open a permanent place of business or a liaison office in Jhansi, within 15 (Fifteen) days of placement of LOI.
3. All supportive documents required to be attached along with the techno-commercial bid.

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Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

DECLARATION BY THE BIDDER

I, _____, aged ____ Yrs., S/o _____,
Residing at _____
_____.

Hereby declare as follows:

- (i) That my nationality is _____.
- (ii) That I have a permanent place of business or a liaison office in Jhansi.
- (iii) That I am a major and eligible to enter into contract/my firm/my company is competent to enter into an agreement.
- (iv) I shall employ only such personnel who have not been found unfit for employment in Organizations such as Central/State/Public Sector undertaking by the Police Authorities.
- (v) I shall not employ persons against whom Criminal cases are pending or under investigation.
- (vi) I shall also not employ persons found guilty of offences involving moral turpitude for executing work in BHEL contracts.
- (vii) That there are no Criminal cases pending or under investigation against me or my firm or company.
- (viii) I have not been found guilty of offences involving moral turpitude nor any of the company directors/partners of my firm have been found guilty of offences involving moral turpitude.
- (ix) Neither I nor my firm nor my company has been declared insolvent in the past.
- (x) I have taken due care and efforts to furnish only information which are true in the tender document.
- (xi) I shall employ personnel who are more than 18 years of age and having sound physical and mental health.
- (xii) I shall keep Photograph/identity proof/residential proof of the Security Supervisor/ Gunman/Guards to be deployed against this tender and arrange for police verification.

Date: _____

Place: _____



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

Schedule: "J"(a)

BLANK PRICE BID

a. Name of the firm :

PART A – Protected wages and allowances Subject to Price Variation Clause (Not to be Changed by Bidder)

SL. NO	Description	(Unit)	Qty.	Protected wages and allowances*	Amount *
(A)	(B)	(C)	(D)	(E)	(F) = (D) x (E)
1.	Supply of unarmed watchmen for watch and ward in Township as per specification in Tender	security mandays	7300	683.52	5935119
2.	Supply of watchman supervisor as per specification in Tender	security mandays	1095	816.37	1080721.2

PART B – Rent of E-Scooter (Not to be changed by Bidder)

SL. NO	Item Description	(Unit)	Qty	Rate (PER VEHICLE PER MONTH)	Amount
(A)	(B)	(C)	(D) (4X12)	(E)	(F) = (D) x (E)
1.	Providing new e-scooter equipped with low volume siren and light for patrolling by guards	04 VEHICLE PER MONTH (FOR 12 MONTHS)	48	2000	96000

PART C - FIXED Service Charge (Only Rate in Rs per Day to be entered)

SL. NO	Item Description	(Unit)	Qty. (total no. of duties for 20 watchman and 03 supervisors in 365 days)	Service charge /Commission in Rupees per security person per day above the protected minimum amount to be paid to watchmen/supervisor per day	Amount
(A)	(B)	(C)	(D) (23X365)	(E)	(F) = (D) x (E)
1.	Service Charge amount	per security man day	8395		
IN WORDS Rs.					

TOTAL VALUE OF CONTRACT WILL BE DETERMINED BY ADDING PART A + PART B+PART C AS MENTIONED ABOVE

GST will be payable extra as applicable



Bharat Heavy Electricals Limited, Jhansi

ESTATE DEPARTMENT

NAME OF WORK : WATCH AND WARD IN BHEL TOWNSHIP JHANSI

TENDER ENQUIRY NO: HR/TS/26/3

DATE: 12/05/2026

Schedule: "J"(b)

INSTRUCTIONS ON FILLING PRICE BID

1. Protected wages and allowances are based on UP State Govt notification of minimum basic wage and Variable DA and are liable to be changed in accordance with Govt notifications. Whenever such a change happens, the amount will also change accordingly. However the Service Charge will remain unchanged for the duration of the contract. The minimum wages of UP Govt will be protected.
2. Service Charge will be quoted in Rs per security man day on the total scope of supply. No escalation in this amount will be allowed due to change in minimum wages. Bids having service charge of 0 or less shall be rejected in accordance with Ministry of Finance OM no. F.29(1)/2014-PPD dated 28.01.2014.
3. Only the blank spaces in Price bid (Schedule: K (a)) of the price bid format should be filled by the bidder. If any fixed figure in the price bid format is changed then the bid shall be straightway rejected/ by-passed.
4. If any other addition is made or any condition is added by the bidder in the price bid format then the offer shall be by-passed.
5. Contractor has to comply with payment of minimum wages and other statutory levies as per provision of the respective acts.
6. Guidelines for dealing with "discrepancy in words & figures – quoted in price bid". In case of non-conformities/errors/discrepancies are observed between the quoted prices in figures and that in words, following guidelines are to be followed:-
 - a) In the price structure quoted for service contract, if there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the tenderer there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall be govern and the unit price corrected accordingly.
 - b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
 - c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.
 - d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the tenderer, the bid is liable to be ignored.
 - e) In case of a tie between two or more bidders, procedure as per GTC Clause II. (N) will be followed.