

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt.of India Undertaking)

High Pressure Boiler Plant, Tiruchirappalli 620 014, India

MEDICAL DEPARTMENT

FAX : (0431) – 2553222

PHONE : 2573913,2571401



AN ISO 9001

COMPANY

Tender No.BHEL/TRY/MED/NURS/012

Dated: 15.02.2012

Tender No.BHEL/TRY/MED/NURS/012

15.02.2012

Sub: Outsourcing of Nursing services at BHEL Trichy Unit Main Hospital, Occupational Health Services and Dispensaries.

Dear Sirs,

Kindly find enclosed the Tender Document with all instructions and forms to be filled with respect to outsourcing of Nursing services of Main Hospital, Occupational Health Services and Dispensaries in BHEL, Tiruchirappalli. You are requested to read the Tender document carefully and furnish the required details therein.

The filled in Tender Document along with a Demand draft for Rs.1,50,000/- in favour of BHEL, Tiruchirappalli – 620 014. towards Earnest Money Deposit (EMD) may be sent to the Medical Superintendent, Main Hospital, Bharat Heavy Electricals Limited, Tiruchirappalli 620 014 in sealed envelope on or before 15.03.2012.

With best wishes,

Medical Superintendent

BHARAT HEAVY ELECTRICALS LIMITED

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Tender No.BHEL/TRY/MED/NURS/012

Dated: 15.02.2012

GENERAL TERMS & CONDITIONS

TENDER FOR OUTSOURCING OF NURSING SERVICES AT BHEL HOSPITAL, OHS & DISPENSARIES TIRUCHIRAPPALLI

CONTENTS

- 1. Scope and General Terms & Conditions**
- 2. EMD - Part A**
- 3. Pre-qualification Bid – Part B**
- 4. Price Bid – Part C**

Last date for submission : 15.03.2012

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TENDER FOR OUTSOURCING OF NURSING SERVICES OF BHEL HOSPITAL, OHS & DISPENSARIES TIRUCHIRAPPALLI

TENDER DOCUMENT

Tender No.BHEL/TRY/001

Dated: 15.02.2012

GENERAL TERMS & CONDITIONS

- Last date for submission of sealed tender : **15.03.2012 at 02-00 pm**
- Date of opening the tender : **15.03.2012 at 02-30 pm**
- Venue : **Office of the Medical Superintendent
Main Hospital
BHEL, Tiruchirappalli-620 014, Tamil Nadu.**

GENERAL INFORMATION

The Company is desirous of engaging an agency in Nursing services for its Hospital , Occupational Health Centres and Dispensaries at Tiruchirappalli. The Hospitals should be managed on round-the-clock basis.

Eligibility Criteria

1. The agency should be a Nursing Institution/ Agency and registered with the Nursing Council.
2. The Nursing institution / Agency should have established in 2006 or before.
3. The Nursing Institution / Agency should have an affiliation or experience in extending manpower services to a hospital with minimum of 150 beds with all basic specialities including General Medicine. General surgery, OB & Gy, Paediatrics, Orthopaedics and services like Intensive Care Unit, well equipped Operation theatre, Labour ward, Casualty.
4. Income Tax Clearance Certificate / Assessment Order and audited Balance Sheet for the past three preceding financial years are to be furnished along with this document.
5. Documentary evidence for experience in Hospital Services Contract for the value not less than Rs. 10 lakhs per annum is to be submitted. Necessary proof towards this effect shall be submitted along with the tender. Certificate of satisfactory performance obtained from the client to be submitted (3 years).
6. The list of existing and past cliental details should be enclosed.

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7. The total number of staff engaged in Hospital Service, their professional qualifications and the total turnover per annum for the last three years to be furnished. Any certification like ISO 9000 or any other standardization certificate may also be furnished.
8. There should be no Legal or charges under investigation / enquiry / trial against the agency, nor conviction in a Court of law or suspended / blacklisted by any organization on any ground. (Declaration to be given in the format attached).
9. PAN CARD Copy , Service Tax Assessment Order for the preceding THREE years shall be enclosed.
10. Part "A ' EMD should be enclosed.

BHEL reserves the right to verify the Performance of Contract and if found otherwise the bid submitted by the bidder will be rejected.

EARNEST MONEY DEPOSIT

The quotation must be submitted along with a Demand Draft payable in favour of Bharat Heavy Electricals Limited, Tiruchirappalli 620 014 on any scheduled Bank for **Rs.1,50,000/- (Rupees One Lakh Fifty thousand Only)** towards Earnest Money Deposit (EMD).

The tenderer is not entitled for any interest on the deposit nor can he claim any right for award of the contract. The deposit amount shall be forfeited if the tenderer, after submitting his tender, withdraws from his offer or modifies the terms and conditions thereof or fails to enter into agreement and take up the work within one week of awarding the contract. Earnest Money Deposit shall be returned to all un-successful tenderers 15 days after the acceptance of awarding of the contract.

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SECURITY DEPOSIT:

Security Deposit shall be collected from the successful tenderer. The rate of Security Deposit will be as below:

Up to Rs. 10 lakhs	10%
Above Rs.10 lakhs up to Rs.50 lakhs	1 lakh + 7.5% of the amount exceeding Rs.10 lakhs
Above Rs. 50 lakhs	Rs. 4 lakhs + 5% of the amount exceeding Rs.50 lakhs.

The contractor should remit the Security Deposit before starting of the work. The EMD amount shall be adjusted as security deposit and the balance amount shall be remitted at our cash office. Alternatively, a Bank Guarantee for the said sum may also be provided in lieu of the deposit, which attracts no interest during the tenure of the contract.

Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and shall result in cancellation of the offer of the contract and the tenderer shall be liable to compensate BHEL for any losses incurred by BHEL. The security deposit shall be refunded after the date of expiry of the contract subject to the contractor carrying out all obligations / operations as required under the contract.

BHEL reserves the right to appropriate any part of the whole of the amount of the security deposit without prejudice to other claims against this contractor for losses suffered by BHEL due to failures on the part of the contractor or due to termination of contract or contractor becoming disqualified because of liquidation / insolvency or change of composition. The decision of BHEL in respect of such losses, damages, charges, expenses or costs, shall be final and binding on the contractor.

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GENERAL CONDITIONS.

01.SCOPE OF WORK AND SERVICES

SCOPE OF WORK

The scope of work in BHEL Main Hospital, OHS, and the peripheral Dispensaries are given below:

1. The work should be attended in around the clock. The Shift timings are given below:
I Shift : 06.00 hrs to 14.00 hrs.
II Shift : 14.00 hrs to 22.00 hrs.
III Shift : 22.00 hrs to 06.00 hrs.
Split Shift (7.00 hrs to 12.00 hrs & 16.00 hrs to 19.00 hrs)
General Shift : 08.00 hrs to 16.30 hrs.
2. Taking over & Handing Over with full responsibility.
3. Administration of SC,IM, IV Injection & Medicines to be given.
4. Nursing care of Sick patients, TPR, BP, I/o Chart, CBD chart to be maintained.
5. Writing of Diet sheets & entering in PC
6. Giving the due Injection in time.
7. Preparing the patient for Operation.
8. Preparing the charts which are to be sent to Operation Theatre.
9. Admission to be entered in the IP Register etc.
10. Carrying out Doctors orders.
11. Sending the patients to other departments with their concern.
12. Sending forms for Lab investigation and collecting the results from Lab and intimating to the doctors.
13. Patients complaints to be intimated to Doctors in time, getting the instructions from the Doctors and implementation.
14. Checking and keeping Linen, Articles and Medicines & Injection up to date.
15. Assisting the Matron & others in Condemnation of Linen etc.
16. Maintaining all Registers Properly.
17. During Doctors rounds taking the charts and other details and Implementing the Doctors Instructions.
18. Separating the Medicines and keeping it in the Tray for 3 times. (Expiry date to be checked properly)
19. Diabetic Urine Chart to be maintained.
20. Writing the prescription & procedures in the ERNE IP book.
21. Assisting the procedures done by the Doctors. (Aspiration & Tapping etc.).
22. Restricting the visitors from the ward during non visiting hours.
23. Transfer IN & Transfer OUT of patients to be done carefully.
24. Discharge patients are to be sent after Health education & Doctors instruction.

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02. GENERAL ADMINISTRATION:

- 2.1. To co-ordinate with respective section of BHEL for smooth running of the hospital.
- 2.2 To maintain records as required by our Hospital.
- 2.3 Any loss, theft, damage or breakage of the items entrusted to the Contractor will be borne by the Contractor.
- 2.4 The Agency should provide proper uniform and Identity cards to their employees. No person will be allowed to work without Uniform, Identity Cards and Shoes. Also the safety measures are to be taken care of by the Agency.
- 2.5. The Nurses should not wander here and there. They should stick to their allotted area of work.
- 2.6 The Agency should arrange for One Supervisor with minimum 5 years of experience to supervise the Nurses during working hours.
- 2.7. Security check will be done for all the staff when they come to work to leave the Hospital as it is an Industrial Area.
- 2.8. The Agency has to pay minimum wages to their Nurses, ANM's Public health Visitor & Nursing Supervisor as prescribed by the Govt. Of Tamil Nadu for employment in Hospital and Nursing Homes as per the G.O.(2d) No.47 dated:25/05/2009. Quoted rates will not be increased at any cost till the completion of the contract.
- 2.9 No accommodation & Transport facility will be given by BHEL. The agency should arrange for the stay of nurses and transport the nurses for duty (drop & pick up).
- 2.10 The Agency has to submit to the BHEL Management the list of Staffs engaged with their permanent address, Photos.
- 2.11 In case of any additional requirements like medical camps organised by BHEL or any other requirement, the agency should be in a position to carry out the jobs without any delay.
- 2.12 In case if it is found by BHEL that any property or materials of BHEL is lost or stolen or damaged due to negligence of your staff, the agency will be held responsible and the agency should reimburse the cost of loss / damage so incurred. The decision of BHEL as to the cost / damage and negligence is final.
- 2.13. The Agency shall not assign or Transfer the Rights under this contract to any other person or Agency. This contract is not Transferable
- 2.14. These contract terms shall be deemed to form an integral part of the contract agreement that is to entered into.
- 2.15. In the event of unsatisfactory or noncompliance of any of the Terms & Condition of the contract by the contractor, the management of BHEL shall have the Rights to Terminate the Contract.

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03.CONTRACTOR'S PERSONNEL

1. The Contractor shall maintain Professionally Qualified/Trained competent Personnel on the job to ensure smooth operation of the services as set forth in the Scope of Work and services.
2. Nurses should have qualified in Diploma in Nursing and Midwifery or B.Sc Nursing, they should have registered with the Nursing Council.
3. Auxiliary Nursing Midwife (ANM)'s should have qualified in the Auxiliary Nursing Midwifery course.
4. Public Health Visitor should have qualified in Diploma in Public Health Or in Community Health Service
5. The Supervisor should have qualified in B.Sc Nursing or Diploma in Nursing and Midwifery and should have registered with the Nursing Council and with an experience of 5 years.
6. The personnel employed by the Contractor shall produce medical certificates. Medical check-up shall be done once in six months. BHEL is at liberty to subject any personnel employed by the contractor to medical check up by BHEL doctor / any other authorized doctor at any time.
7. The company has no responsibility whatsoever on the Contractor's employees and the Contractor will be solely responsible for managing his employees. In the event of any dispute between the Contractor and his employees, the Contractor alone will be responsible for settlement of any claim and consequences that may arise out of any such dispute, whether statutory or otherwise.
8. The Contractor shall engage manpower as said in our requirement for running the Hospital on round-the-clock basis. Expenses on account of payment of salary / wages / provisions of food stuffs / eatables for contractor's employees / Uniform / Personal Protective Equipments, and other benefits including statutory payments like PF, ESI, Holiday wages, Gratuity, Bonus, etc., to the contractor's employees shall be met by the Contractors. The Contractor shall have full control of his employees including the right to appoint, determine service conditions, discharge, dismiss, or otherwise terminate their services at any time. The Contractor shall be solely responsible for any claim arising out of employment or termination of employment of his employees and for statutory payments.
9. A Contractor shall employ such personnel who are medically fit. The company has right to direct the Contractor to remove from the premises such of his personnel who may be physically, hygienically, clinically or medically unfit.
10. The Contractor shall, when ever required by the company or Govt. officials authorized under the statutes, produce for inspection, all forms, registers and other records required to be maintained under various statutes.

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04. WAGES:

The Contractor shall be solely responsible for providing all requirements of its personnel, including:

- a. Payment of wages and all allowances to its' employees.
- b. Wages should be paid as per the Tamil Nadu Government's minimum wages act 1948 as per G.O.(2d) no. 47 dt.25/05/2009 as basic Pay and Dearness allowance as per the schedule employment notified under the minimum wages act.
- c. The contractor should maintain a wage register for the above payment and to be produced to the Welfare Department of BHEL every month or whenever demanded.
- d. The Contractor shall comply with the provisions of the Factories Act 1948, contract labour (regulation and abolition) Act 1970, ESI Act 1948, Workmen's Compensation Act 1923, Employees Provident Fund and Miscellaneous Provisions Act 1952, Minimum Wages Act 1948, Payment of Wages Act 1936, Payment of Bonus Act 1965, Payment of Gratuity Act 1972, Industrial Establishment, (National & Festival Holidays) Act 1958 and the Rules where under or any other Laws and Rules as may be applicable to the contract workmen from time to time. The Contractor shall produce registers and records and comply with other directions issued by the company for compliance of the statutory provisions. In addition to the minimum wages as indicated above an additional amount of Rs.2500/- should be paid as per BHEL HR circular No:BHE:HR:W:MW:dated: 16.08.2011.
- e. Collection and payment of all taxes on behalf of its employees and any other statutory requirements such as PF, ESI, Service Tax etc., made by any Government Authority having jurisdiction.
- f. The Contractor shall produce documentary evidence in proof of effecting the said statutory payments. Non-observance of the provisions will be construed as default by the Contractor to make such payment, and payment of his bill will be withheld.
- g. The company will not make any separate payment towards the expenses incurred by the Contractor for complying with the above or any of the statutory provisions regarding their employees.
- h. The Contractor shall comply with all operational rules and regulations, including security rules framed by the company and made applicable to the whole or part of the premises, wherein the Contractor or his employees happen to be operating / working. In the event of any of the Contractor's employees violating the said rules and regulations or in any way becoming objectionable to the company, the Contractor shall remove forthwith such employees from the company's premises and indemnify BHEL for any loss on such violation of the rules and regulations.

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- i. All disputes arising out of or in relation to this agreement shall be settled by mutual discussions and in the event of failure such dispute(s) shall be referred to the Arbitration
- j. Prompt replacement of any personnel whose performance is unsatisfactory or whose presence is considered as detrimental to Company's interests
- k. All insurance and safety aspects pertaining to Contractor's employees are the contractor's liability.
- l. Failure to comply with the above statutory requirement will lead to termination / cancellation of the contractor awarded.

05.INDEMNITY CLAUSE:

The Contractor shall fully indemnify BHEL for any default or non observance by the Contractor or any of his representatives of any of the provisions of the above mentioned enactments and the rules framed there under. Even though the Contractor shall be solely liable for settlement of any claim made by any persons due to the non observance by the Contractor of any of the provisions otherwise of the enactments cited BHEL reserves its rights to settle directly any amount due by the Contractor as mentioned above and to recover such amounts from any of the amounts payable by the BHEL to the Contractor or in the absence of the same as debt due to BHEL by the Contractor.

06. PERIOD OF CONTRACT

The contractor shall commence from date of awarding the contract and shall remain in force for a period of **One year**. The contract will be awarded initially for a period of three months on Trial basis and the same will be extended for the rest of contract period on satisfactory completion of trial period.

BHEL may extend the period of contract for a further period of up to one year on the same terms and conditions mutually agreed upon.

07. AMBIQUITY CLAUSE :

If there is a difference in the Price Bid in the numerical value or in words, the lowest value will be taken into consideration.

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08. RISK CLAUSE.

Notwithstanding anything contained in any other clause, BHEL reserves the right to terminate the contract due to any failure on the part of the Contractor in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Contractor shall be final and binding on the Contractor.

If there is any stoppage of service in any area of the Hospital operation due to either non supply of or poor quality of service, the Contractor is liable for penalty action as desired by BHEL.

In the event of any failure on the part of the Contractor, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of the Contractor. The additional cost, loss, if any incurred by BHEL will be recovered from the Contractor.

09. PAYMENT TO THE CONTRACTOR

The Contractor shall raise the bill on completion of every month, which should be duly certified by the official in charge and the payment shall be effected as per the existing Rules.(within 45 days from the date submission of monthly bills)

10. SUBLETTING

The contractor shall not sublet, transfer or assign the contract or any part thereof without the previous written approval of the company to any other person/company/ organization.

11. TOTAL MANPOWER REQUIRED :

1. Female Nurses	: 35
2. Female Auxiliary Nursing Midwives	: 03
3. Female Public Health Visitor	: 01
4. Female Nursing Supervisor	: 01

Total 40

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Dated: 15.02.2012

DESCRIPTION

Address & the location

- | | | |
|---------------------------|---|---|
| 1. Main Hospital | : | BHEL Kailasapuram Township
Tiruchirappalli- 620 014
Phone : 0431 – 2571401, 2573913 |
| 2. RSK Dispensary | : | D-79, North East Extension,
Thillai Nagar, Trichy-17 |
| 3. BHEL Kattur Dispensary | : | ECB Bank Building
OIL Mill, Kattur, Trichy-19 |
| 4. Security Dispensary | : | BHEL Kamarajapuram Township, Trichy-14 |
| 5. OHS (Factory) | : | Factory Premises,
High Pressure Boiler Plant, Trichy-14 |
| 6. Field Medical Centre | : | Seamless Steel Tube Plant, BHEL,Trichy |
| 7. Field Medical Centre | : | Phase II plant, BHEL, Trichy-14 |

Facilities available in Main Hospital:

1. Casualty (Functioning 24 hours 365 days)
2. Major Operation Theatre (Full fledged)
3. Minor Operation Theatre (2 Theatres)
4. Full fledged Laboratory
5. Ultrasound Scanner
6. Colour Doppler Scanner
7. Tread Mill (2 Nos)
8. Radiology (Full Fledged)
9. Physiotherapy (Full fledged)
10. Community Health Services
11. Male Out patient
12. Female Out Patient

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Specialities :

13. General Medicines.
14. General Surgery
15. ENT
16. Gynaecology
17. Orthopaedics
18. Dermatology
19. Diabetology
20. Paediatric
21. Ophthalmology
22. Community Health Services

Wards with Beds Strength :

1. Casualty	– 10
2. Male Ward	– 35
3. Female Ward	– 37
4. Male Surgical Ward	– 24
5. Labour Ward	- 14
6. ICU	- 07
7. Postoperative Ward	- 12
8. Special Ward	- 15
9. New Special Ward	- 05
10. NICU	- 07
11. Isolation Ward	- 14
12. Paediatric Ward	- 12

Total	192

(Note : The percentage of inpatient occupation will be around 70%)

The desired professional manpower to be posted :

1. Female Nurses : 35
2. Female Auxiliary Nursing Midwives : 03
3. Female Public Health Visitor : 01
4. Female Nursing Supervisor : 01

Total 40

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HOW TO QUOTE:

Tender documents consist of Part 'A' , Part 'B' and Part 'C' as detailed below:

Part "A" : EMD

Part 'B' : Pre-qualification bid (un-priced commercial bid)

Part 'C' : Price Bid.

Part " A " Earnest Money Deposit (EMD) must be kept in a separate cover.

Part 'B' must be duly completed and sealed in a separate envelope superscribed '**Tender No.BHEL/TRY/MED/NURS/012 = Part 'B' = Pre-qualification Bid**'. The tenderer shall accept all the terms and conditions of the tender. Alternatively, the tenderer should list deviations from the terms and conditions given in the tender documents. The tender which does not comply with BHEL's terms and conditions may be rejected as Non-Responsive.

Part 'C' must be duly completed and sealed in a separate envelope super scribing "**Tender No.BHEL/TRY/MED/NURS/012 = Part 'C' = Price bid**" for **NURSING SERVICES FOR HOSPITAL, DISPENSARIES AND OCCUPATIONAL HEALTH SERVICES at BHEL Tiruchirappalli**. The scope and general terms and conditions should be attached to this with each page duly signed as a token of acceptance.

Part 'C' - the price bid should not carry any conditions and commercial terms. Price / rate only should be quoted in clear terms in the format given by BHEL.

Part 'C' - price bids will be opened only in respect of those tenderers who are qualified in the pre-qualification bid.

The tender forms both Part 'B' & 'C' duly filled in all respects shall be signed on each page by the tenderer. Any alteration, erasure or over-writing will render the tender invalid. Alteration neatly carried out and duly attested over the full signature of the tenderer however is permitted.

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The tenderer should submit the tender documents intact without detaching any page or pages.

Name of the tenderer should be written on the sealed envelope.

Tender documents consisting of Part 'A' , 'B' & "C" are to be duly sealed in three separate inner covers. The three inner covers should be sent in a sealed outer cover super scribing as "Tender for Outsourcing of NURSING SERVICES , OHS & DISPENSERIES at Tiruchirapalli" to the Medical Superintendent, BHEL, Trichy –620 014 so as to reach her **on or before 2.00 PM on 15.03.2012**

Part 'B' of tender form will **be opened at 14.30 hours the same day (15.03.2012)** in the presence of tenderers / representatives who wish to be present for the tender opening. Tenderers will be evaluated further and who are found to meet the pre qualification criteria will be intimated to attend the tender opening of Part 'C' – price bid at a date to be notified separately. Part 'C' will be opened at the specified date in the presence of the tenderers / representatives who are notified to attend the tender opening.

The quotations may be sent either by registered post or may be deposited in the tender box kept in the office of Medical Superintendent of BHEL, Tiruchirapalli - 14 . between 8.00 AM and 4.30 PM. (on all working days).

For any further details required, you may please contact the Medical Superintendent, Bharat Heavy Electricals Ltd., Trichirappalli – 14 in person or through telephone **(0431-2571401 / 2573913)**.

BHEL reserves the right to assess the capacity and capability of the parties for pre-qualification. The company has no obligation to accept the lowest tender. BHEL's decision in this regard shall be final and binding. BHEL has the right to negotiate with the L1 tenderer.

The L1 bidder will be arrived based on the total cash out flow to BHEL per day for all the 40 manpower. Rates are to be quoted per day wages for the 4 category of manpower required separately. Evaluation will be done on package basis.

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PRICE BID:

The tenderers are required to submit their quotation for the items listed in Part “B’. The labour cost will include the wages payable to the employees by the Contractor, and also statutory payments such as ESI, PF, Bonus, Incidentals like cost of food supplied to the workmen, uniform and all other statutory and non statutory benefits to the persons employed by him. The Service Tax at the prevailing rates is payable on the agreed rates additionally by BHEL, provided the Contractor shows the Service Tax part separately in the bill and also provides the Service Tax Registration details and proof of payment of the Service Tax.

VALIDITY OF RATES:

The rates quoted should be valid for 90 days initially from the date of opening of the price bid. The rates of successful bidder should be valid for one years from the date of commencement of the contract.

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High Pressure Boiler Plant, Tiruchirappalli 620 014, India

MEDICAL DEPARTMENT

FAX : (0431) – 2553222

PHONE : 2573913,2571401



AN ISO 9001

COMPANY

Tender No.BHEL/TRY/MED/NURS/012

Dated: 15.02.2012

Part – A

PART 'B' - PRE-QUALIFICATION BID

IMPORTANT NOTE:

1. Please read "Scope and general terms & conditions" before filling up this form.
2. Attach documentary evidence wherever asked for.
3. Attach the DD drawn in favour of BHEL, Tiruchirapalli or Cash Receipt from BHEL Cash Office towards payment of Earnest Money deposit as stated in the "Scope and general terms & conditions".
4. Complete the format in all respects with signature on each page.
5. Sealed cover super scribing on the envelope **"No.BHEL/TRY/MED/NURS/012 DATED 15.02.2012. Part 'A', Part 'B" & Part "C"** should be submitted before the due date.
6. If space provided in the format is not sufficient, please provide the information in a separate sheet.
7. Those who are qualified for "Pre-qualification Bid" alone will be considered for opening of "Price Bid".

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Tender No.BHEL/TRY/MED/NURS/012

Dated: 15.02.2012

Part - A

BHEL HOSPITAL, OHS & DISPENSARIES TRICHY-14

PART 'A' - PRE-QUALIFICATION BID

- (A) Name & Address of the Tenderer with contact phone numbers
- (B) Whether Individual or Company or Partnership Firm?
- (C) Name & address of Directors and / or Partners (in case of Company or Partnership firm) or name & address of the Proprietor (s) in the case of sole proprietorship firm. (documentary evidence to be enclosed).

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(D) Usual place of business:

(E) Experience: (Use separate sheets where ever necessary) Note : The Nursing Institution / Agency should have an affiliation or experience in extending manpower services to a hospital with a minimum of 150 beds with all basis specialities including General Medicine , General Surgery, OB & Gy, Paediatric, Orthopaedics and services like ICU, well equipped operation theatre, labour wards , Casualty services etc.

(Particulars and the client list to be furnished with documentary evidence. Quotation without documentary evidence for required experience shall be rejected).

(F) Total number of employees presently employed by the tenderer in the Hospital maintenance contracts.

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(G) Name of Bankers

(H) PAN No. / Provident Fund / ESI /Service Tax Code Nos.

(I) Whether the tenderer has been issued with a licence under the Contract Labour Regulation & Abolition Act? If so, furnish the details.

(J) Working capital of the contractor

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- (K) Is the contractor an Income-Tax Assessee ? If so, Income-Tax clearance certificate for the last three years has to be produced. Copy of the PAN CARD to be produced.
- (L) Have the accounts of the Firm / Company been audited for the previous year. If so, furnish a copy of audited accounts of the previous three years.
- (M) Whether the quotations are submitted in Part 'C' – "Price Bid".
- (N) DD No., Date, Name of the Bank and amount towards Earnest Money Deposit.
- (O) Any other information the tenderer may like to furnish.

Signature
(Name & Address of the Tenderer
with Official Seal)

Place:

Date:

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AN ISO 9001

COMPANY

Tender No.BHEL/TRY/MED/NURS/012

Dated: 15.02.2012

DECLARATION

I / We hereby declare that I / We have not been banned and de-listed by any Government Department / Financial Institution / Court.

Signature

(Name & Address of the Tenderer

with Official Seal)

Place:

Date:

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COMPANY

Tender No.BHEL/TRY/MED/NURS/012

Dated: 15.02.2012

Part C – Price bid

BHEL HOSPITAL, OHS & DISPENSARIES TRICHY-14

Sl.No.	Description	Rate per day in Rupees
01.	Nurses Wages (per day) including Rs.2500/- per Month as per BHEL Circular No:BHE:HR:W:MW:dated: 16.08.2011.	
02.	ANM's Wages (per day) including Rs.2500/- per Month as per BHEL Circular No:BHE:HR:W:MW:dated: 16.08.2011.	
03.	Public Health Visitors Wager (per day) including Rs.2500/- per Month as per BHEL Circular No:BHE:HR:W:MW:dated: 16.08.2011.	
04.	Supervisor Wages (per day) including Rs.2500/- per Month as per BHEL Circular No:BHE:HR:W:MW:dated: 16.08.2011.	
05.	Service Tax @ 10.30%	
	TOTAL	