



TENDER DOCUMENT

For Works Contract

For Tender Enquiry No : FCX/TW/25/01 rev 01

For

“ Issuing stability certificate and getting the works of approval of plans of the BHEL factory done through competent person approved from Directorate of Factories, UP Kanpur”.

Contact Person :

Name: Monika

Designation: Sr. Manager (CCC)

Email: monikav@bhel.in

PH : 0510 – 2770001 – 2414

Tender Due Date : 23/05/2025 at 13 :15 Hrs

Tender Opening Date : 23/05/2025 at 14 :00 Hrs

Material Management Department

BHEL, PO : BHEL, Jhansi 284120 (UP)

Detail of Bidder and Documents to be submitted along with Technical Bid

Please number your documents in continuation with tender documents at bottom (footer) of page.

S.No.	Particular	Detail	
1.	Name of the firm		
2.	Name of the Proprietor/Partners		
3.	Address		
4.	Mobile No.		
5.	E-mail ID		
Documents			
	Particular	Detail	Page No
6.	Acceptance of Terms & conditions Signature on all pages without conditions of contractor	Submitted/ Not submitted	
7.	Blank price bid format duly signed by the contractor.	Submitted/ Not submitted	
8.	Copy of ESI Registration	ESI No-	
9.	Copy of PAN card	PAN No-	
10.	Copy of GST registration	GST No-	
11.	Self declaration as per annexure V on letter head.	Submitted/ Not submitted	
12.	Copy of ownership of firm	Submitted/ Not submitted	
13.	Reciept of tender fees deposition	Amount	
14.	Reciept of EMD deposition	Amount	
15.	Copy of turn over and income tax return for last three FY year i. 2021-22 ii. 2022-23 iii. 2023-24	Submitted/ Not submitted	

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16.	Documentary proof (Completion Certificate and WO/PO/LOI) & TDS certificate and other documents as per PQR of this tender enquiry.	Submitted/ Not submitted	
17.	Copy of PF registration	PF No-	

We will fulfill all the obligations of the contractor and abide by the terms & Conditions mentioned in the enquiry.

Date :-

Signature With Name & Seal

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

Factory Civil Department**TENDER DOCUMENT****TENDER ENQUIRY NO. : FCX/TW/25/01 rev01****DATE:- 09.05.2025****TABLE OF CONTENTS****PART I: TECHNO-COMMERCIAL BID**

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Part II:**PRICE BID****(Separate envelope)**

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NOTICE INVITING TENDER



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S. No.	Particulars	Details
1.	Name of work	Issuing stability certificate and getting the works of approval of plans of the BHEL factory done through competent person approved from Directorate of Factories, UP Kanpur.
2.	Tender Evaluation Criteria	As per GTC issued by "Central Contracting Cell" and Tender Documents.
3.	Duration of the Contract	06 Months
4.	Last date of receipt of the Tender	(As on page # 1)
5.	Date of opening Tender	(As on page # 1)
6.	Address for submitting the tender	(As on page # 7)
7.	Earnest Money Deposit (EMD)	Nil
8.	Cost of tender (Non-refundable)	Nil
9.	Validity of Offer	120 days
10.	Defect liability period	Nil
11.	Reverse Auction	BHEL shall be resorting to reverse auction (RA) (Guidelines as available on www.bhel.com) for this tender. RA shall be conducted among the techno-commercially qualified bidders. Price bids of all techno-commercially qualified bidders shall be opened and same shall be considered for RA. In case any bidder(s) do(es) not participate in the reverse auction, their sealed envelope price bid along with applicable loading, if any, shall be considered for ranking .
12.	MSME Benefit	As per attached PQR
13.	Start-up scheme Benefit	As per attached PQR

Note: The EMD may be accepted only in the following forms:

(i) Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name:- SBI; A/c No.:- 10670828866; IFSC Code:- SBIN0003807 A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

(ii) At BHEL cash office through POS machine **No Demand Drafts shall be accepted.**

The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website "www.bhel.com" & "www.eprocure.gov.in"

Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected outright.

The techno-commercial bid comprising (i) all its sections, (ii) all enclosures in support of various clauses and requirements and (iii) EMD, shall be duly signed and sent in a sealed envelope boldly super-scribing **"PART-I TECHNO COMMERCIAL BID FOR "Issuing stability certificate and getting the works of approval of plans of the BHEL factory done through competent person approved from Directorate of Factories, UP Kanpur."** Similarly, the Price-bid must be duly signed and sent in a sealed envelope boldly

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super-scribing **“PART-II PRICE “Issuing stability certificate and getting the works of approval of plans of the BHEL factory done through competent person approved from Directorate of Factories, UP Kanpur.”** Both these envelopes shall be placed inside 3rd sealed envelope super-scribing” duly signed and sent in a sealed envelope boldly super-scribing **“Issuing stability certificate and getting the works of approval of plans of the BHEL factory done through competent person approved from Directorate of Factories, UP Kanpur.”**

The tender shall be addressed to as follows:

Name: Monika

Designation: Sr. Manager (CCC)

Email: monikav@bhel.in

PH : 0510 – 2770001 – 2414

Sealed Tenders can be submitted (i) personally, (ii) by Courier/Post

If submitted personally

Tender Box

Security Control Room/Office

Administrative Building

Bharat Heavy Electricals Limited

Jhansi-284120 (U P)

Or if sent through Courier / Post

Office of

Name: Monika

Designation: Sr. Manager (CCC)

Email: monikav@bhel.in

PH : 0510 – 2770001 – 2414

Or if sent through email

Email Id: tenderbox.jhs@bhel.in

(Kindly do not send on any other email id of any official of BHEL)

Part-I Techno Commercial bid:

Part I of the sealed tenders alone will be opened by BHEL in the presence of tenderers who are present at the time & place of opening. A signed blank price-bid copy should be enclosed with this bid. The spaces for prices should be crossed (x).

Part-II Price bid:

The price bid should contain prices only. Price bid will be opened only for the parties who qualify in techno commercial bid.

TO BE SIGNED BY THE TENDERER

Certified that all Sections of the Tender have been read / complied & agreed to, and each page of the tender offer has been signed & stamped.

(Signature of Authorized person(s))

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

Brief Description of Work / Scope of work

Name of work: "False Ceiling work in ADM building in BHEL Jhansi ."

The scope of work shall be including but not be limited to the following:

Issuing stability certificate and getting the works of approval of plans of the BHEL factory done through competent person approved from Directorate of Factories, UP Kanpur. The work includes:

1. Preparation of the site plan of all the structure of BHEL Jhansi (plan shall be prepared after actual site measurement, detailed plans and sections for all the rooms including work rooms, office blocks, labs, stores, verandas, bathrooms, stairs cases, latrines as per actual size.
2. The machine installed in the work room shall be plotted as per machine chart indicating the name of the machines, area covered and the installed power and place.
3. Making questionnaires, filling in form No. 1 and flow charts etc. as per the Act.
4. Providing stability certificate for constructed structures of BHEL Jhansi as per statutory guidelines.
5. Arranging to get all the above submitted to Directorate of Factories UP Kanpur and getting the final approval.
6. Any other work not mentioned above but necessary for issuing stability certificate and getting the works of approval of plans of the BHEL factory from Directorate of Factories, UP Kanpur.

Vendor has to submit all the documents/certificates/drawings in 3 copies in original to BHEL. All the drawings must also be submitted in Autocad Format (.dwg) to BHEL in a 8 GB Pen Drive.

Note:

The above detail is indicative and not exhaustive and shall include any other work not mentioned above but becomes important for successful completion of the entire work.

It is also advised that the bidder shall visit the Jhansi plant and physically see the work area in order to have visualization of the work content involved in the above works.

PAYMENT SCHEDULE: Payment shall be made with-in 1 month post submission of bills along-with submission of complete documents and "Approved Plan" from the Competant authority.

Qualifying Requirements

1. Copy of PAN Card to be submitted.
 2. Copy of GST Registration to be submitted.
 3. Self-Declaration undertaking duly signed with stamp of the bidder on letter Pad of contractor to be submitted.
 4. Signed copy of Blank Price Bid.
 5. Turnover Criteria: Average Annual financial turnover during the last 3 years ending 31st March 2024, should be at least Rs. 2.30 Lakhs (Bidder to attach audited balance sheet and Profit & Loss Account of last three financial years, ending 31st March 2024, or Certificate of CA as proof of financial T/o for respective years). If T/o details of 3 years are not available, then available years T/o shall be evaluated by dividing it by 3
- Note-1:- Benefits under Start Up Scheme/MSE bidders: Considering critical quality aspects and technical specification implications for the work, no relaxation shall be given to MSE/Start-up bidders on account of turnover criteria & prior experience.
6. Technical Requirement: Vendor has to submit valid "Competency Certificate" (mentioning the name of the firm which has quoted in the tender) issued from the "Office of Directorate of Factories".
 7. EMD Value - Nil
 8. The documents required for legal entities under whose name and style contractor has participated in the tender are as follows:
 - (i) Partnership Firm: Partnership Deed & registration certificate issued by office of registrar of Firms.
 - (ii) Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.
 - (iii) Society: Registration certificate issued by Registrar of societies.
 - (iv) Sole Proprietor-ship: Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (_____)
 9. Bidders are required to submit a self-declaration to avoid cartel formation on their letter head as per the Format enclosed in Annexure A.

**GENERAL TERMS AND CONDITIONS OF ENQUIRY FOR WORKS
CONTRACTS (JHS 2055C R02)**

UPLOADED IN SEPERATE FILE - PAGE NO 01 TO 14

(To be signed by contractor and submitted along with bid)

TECHNICAL SPECIFICATION

1. The works shall be executed with the directions, instructions, which shall be given to the contractor by BHEL from time to time and as per technical specifications in price schedule and drawings available in the office to give a general idea of the work to be executed and is liable for modifications during the actual execution based on the designs prepared and approved by the Competent authority.
2. If the specifications found wanting relevant technical specifications along with the tender shall be followed. Further missing details relevant CPWD and IS specifications shall be followed. Wherever, there is difference in between CPWD and IS specifications latter shall prevail.
3. For execution of all scheduled items CPWD specifications and relevant IS codes are to be followed. For execution of non-scheduled items specifications enclosed with this tender are to be followed.
4. Specialized works are to be executed by specialized agency with the approval of BHEL.
5. The materials in the scope of contractor shall have to be got approved by the contractor from the Engineer-in-charge before supplying inside the factory area. Testing of these materials (If required) shall be carried out at any BHEL or Govt approved/NABL approved lab whose cost will be borne by the contractor.
6. Contractor shall ensure that quality is maintained in all works connected with this contract all stages as per requirement of BHEL. Contractor shall ensure all inspection, measuring and testing equipment are calibrated by authorized agency/BHEL and valid calibration must be available with them for verification by BHEL.
7. The contractor shall be fully and finally responsible for correctness and quality of his work to the entire satisfaction of the BHEL/Customer.
8. If in the opinion of the contractor any work is insufficiently specified or required modifications, the contractor shall refer the same in writing to the Engineer and obtain his instruction/approval in writing before proceeding with the work. If contractor fails to refer such instance, any excuse for faulty erection, for poor workmanship or delay in completion shall not be entertained.
9. Material reconciliation statement has to be submitted by the contractor as & when required by BHEL.
10. The BHEL reserves the right to deviate either by additions or by deductions from the schedule of items of work given in the tender document after awarding work.
11. The quantity of items in the BOQ can vary to any extent during the execution as per the actual site requirement.
12. In case of any difference between agreement, wording and detailed drawings the interpretation of the BHEL shall be final and binding on the contractor.
13. The final acceptance of work in all items are subject to proper performance regardless of whether the items are paid for or not.
14. If discrepancy in specifications observed between schedule of quantities and general / technical conditions, the specifications in schedule of quantities will have precedence over the general / technical conditions.
15. Water will be supplied free of cost at one point for drinking and construction.
16. Quantity records shall be prepared, maintained and submitted by contractor on regular basis during the course of execution. Test records shall be prepared, maintained and submitted by contractor during the course of execution and as demanded by Engineer-In-Charge. Contractor shall strictly adhere to quality requirements and shall follow the norms mentioned in Field Quality Plan (if applicable). In case of defective work BHEL will have full right to reject the work or part thereof. Such defective work if any, will have to be rectified by the contractor at his own cost. The opinion of Engineer in charge shall be final in this matter. If the defective work is allowed to stand BHEL shall have the

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absolute right to reduce the rates for such items and the contractor shall have no claims over such defective work allowed on reduced rates.

- 17** The contractor shall have to make his own storage sheds for materials to be issued by BHEL. If deemed necessary by engineer in charge, the contractor shall make separate store for cement with double lock system. The empty cement bags shall be stocked at one place and at least 90% of them shall be returned to BHEL at BHEL stores in good condition without any additional payment. Therefore, if the total quantity of 90% empty cement bags is not returned by the contractor, the same will be recovered at the rate of Rs 3/- per bag from the bills.
- 18** For all natural minerals used in the work like sand, aggregate etc. royalty certificate (MM-11) must be submitted along with bills. If royalty certificate is not submitted the cost of royalty shall be deducted from contractors bill as per prevailing Govt. order including penalty as applicable.
- 19** Any electric power required for contractors' lighting/machinery for the purpose of work including fabrication work shall be supplied FREE OF COST at one point by the company on the written request of the contractor, subject to the observance of rules and regulations of Electric board / company. If it is observed that power is being wasted, BHEL shall have the right to recover cost of such consumption including arrears. Power will not be allowed for cooking and room (air) heating in winter season: For this purpose, on written application chargeable power can be allowed. The rates shall be the rates applicable for industrial consumption in U.P.

20 ACCOUNTING

- a) Proper method of accounting of steel, TOR steel, cement & scrap material shall be followed. The books of such accounting be offered for auditing by BHEL at pre-decided regular interval.
- b) All debris and surplus materials shall be cleared from the site as and when directed by the Engineer-in-charge. Any temporary structure / stores made by the contractor for the work shall be demolished and site cleared before payment of final bill.
- c) Structural steel wastage /scrap shall be permissible upto 2% of total quantity of issued quantity. The wastage /scrap steel must be return by contract for reconciliation of steel. Wastage scrap beyond 2% will deducted @ Rs.75 per kg.

21. METHODS OF MEASUREMENTS

Except where any general or detailed description of the work in quantities expressly shows the contrary, schedule of quantities shall be deemed to have been prepared and measurements shall be taken in accordance with the procedure set forth in the schedule of rates – specification notwithstanding any provision in the relevant standard method of measurement or any general or local custom. In the case of items which are not covered by the CPWD schedule of rates – specification, measurement shall be taken in accordance with the relevant standard method of measurement issued by the Indian standards institution.

- 22.** All safety related equipments like safety harness, gloves, face shield, helmets, safety shoes etc. required for safe working shall be bought by contractor. Nothing extra shall be paid by BHEL on this account. The work is to be carried out by following all the standard and statutory safety precautions/procedures.

23. FREE ISSUE MATERIAL TO THE CONTRACTOR SCHEDULE "A"

S No.	Particulars	Rate	Quantity
1.	NA	NA	NA

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**Factory Civil Department****TENDER DOCUMENT****TENDER ENQUIRY NO. : FCX/TW/25/01 rev01****DATE:- 09.05.2025****BLANK PRICE BID JS-476**

Sl. No.	Description of work	% Allocation (Item-wise)	Unit	Quantity	Rate per Unit (in Rs.)	Amount (in Rs.)
1	Issuing stability certificate and getting the works of approval of plans of the BHEL factory done through competent person approved from Directorate of Factories, UP Kanpur. The work includes: 1. Preparation of the site plan of all the structure of BHEL Jhansi (plan shall be prepared after actual site measurement, detailed plans and sections for all the rooms including work rooms, office blocks, labs, stores, verandas, bathrooms, stairs cases, latrines as per actual size. 2. The machine installed in the work room shall be plotted as per machine chart indicating the name of the machines, area covered and the installed power and place. 3. Making questionnaires, filling in form No. 1 and flow charts etc. as per the Act. 4. Providing stability certificate for constructed structures of BHEL Jhansi as per statutory guidelines. 5. Arranging to get all the above submitted to Directorate of Factories UP Kanpur and getting the final approval. 6. Any other work not mentioned above but necessary for issuing stability certificate and getting the works of approval of plans of the BHEL factory from Directorate of Factories, UP Kanpur. Vendor has to submit all the documents/certificates/drawings in 3 copies in original to BHEL. All the drawings must also be submitted in Autocad Format (.dwg) to BHEL in a 8 GB Pen Drive.	100.0000%	Complete Job	1.00	#VALUE!	#VALUE!
	Sub Total					XX
	Amount in words	0				

GST extra as applicable

We hereby accepted above (Signature & seal of bidder)

Seal & Signature OF BHEL contracting authority

Annexures (I-XII)

Attached below

(To be signed by contractor and submitted along with bid)

DECLARATION BY BIDDER (on letter pad)

We declare that the following family firms or sister concern affiliates / subsidiary firms are participating in the tender **No-FCX/TW/25/01**

1.....

2.....

3.....

I..... , hereby declare on behalf of
M/s..... and the family firms or sister
concern affiliates / subsidiary firms listed above that we are not indulging in cartel formation
for tender **No-FCX/TW/25/01**

Name & signature of the bidder
(Seal)

**SOP For Implementation of Risk and Cost (TOTAL 10
PAGES)**

UPLOADED IN SEPARATE FILE

(To be signed by contractor and submitted along with bid)

Format JS 146 - Price Bid Sheet (in a separate envelope)

UPLOADED IN SEPARATE FILE