



भारत हैवी इलेक्ट्रिकल्स लिमिटेड/ BHARAT HEAVY ELECTRICALS LIMITED

क्षेत्रीय परिचालन प्रभाग, मुंबई / REGIONAL OPERATIONS DIVISION, MUMBAI

१४/१५ वी मंज़िल, वर्ल्ड ट्रेड सेंटर, कफ परेड, कुलाबा, मुंबई - 400005

14/15<sup>TH</sup> FLOOR. WTC, CUFFE PARADE, COLABA, MUMBAI- 40005

RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006) dt: 12.02.2021

सेवा में,

मेसर्स \_\_\_\_\_

प्रिय महोदय / महोदया ,

**विषय : बी.एच.ई.एल , क्षेत्रीय परिचालन प्रभाग, मुंबई और बी.एच.ई.एल ई.एम.आर.पी अंधेरी, मुंबई के लिए दैनिक आधार पर पर्यटक टैक्सियों के लिए प्रस्ताव**

बी एल.ई.एच., क्षेत्रीय परिचालन प्रभाग, मुंबई; निविदा विनिर्देश में रखे गये नियमों और शर्तों के अनुरूप; बी एल.ई.एच. के वरिष्ठ अधिकारियों, कर्मचारियों और आधिकारिक अतिथि के लिए स्थापित ठेकेदारों से, दैनिक और मासिक आधार पर स्थानीय बाहरी यात्रा हेतु /टूरिस्ट टैक्सी के लिए दो बोली प्रणाली (Two Bid System) में मुहरबंद निविदाएं आमंत्रित करता है /

निविदा में निम्नलिखित तथ्य शामिल हैं:

क्रमांक	विवरण	अनुभाग संख्या
01	सामान्य जानकारी	अनुभाग - I
02	कार्य क्षेत्र Scope of work	अनुभाग - II
03	बोली लगाने वालों (Bidders) और विशेष परिस्थितियों के लिये निर्देश	अनुभाग -III
04	सामान्य नियम और निर्देश	अनुभाग -IV
05	ई खरीद के विवरण	अनुभाग -V
06	टेक्नो कमर्शियल बिड	अनुभाग -VI
07	मूल्य बिड	अनुभाग - VII
08	अनुपालन पत्र	अनुभाग -VIII
09	व्यापार का विवरण	(अनुलग्नक -“A”)

10	वाहनों के विवरण	(अनुलग्नक -“B”)
11	दैनिक वाहन के लिये ड्युटी पर्च	(अनुलग्नक -C)
12	स्वीकृति पत्र	(अनुलग्नक -D)
13	घोषणा	(अनुलग्नक -“E”)
14	तकनीकी विवरण	(अनुलग्नक -“F”)
15	eMandate प्रारूप	(अनुलग्नक -“G”)
166	मूल्यांकन मानदंड	(अनुलग्नक -“H”)

बोली लगाने वालों को सलाह दी जाती है कि वे अपने सभी प्रतिस्पर्धी प्रस्तावों को सभी तरह से और बिना किसी विचलन के पूरा करें। निविदा की देय तिथि से स्वीकृति के लिए ऑफ़र एक महीने के लिए वैध रहेंगे। निविदा - धारा - बोली लगाने वालों को निर्देश"III" में प्रस्तुत की जानी चाहिए। तकनीकी प्रस्ताव को सभी निविदा आवश्यकता का अनुपालन करना चाहिए। किसी भी विचलन वाले प्रस्तावों को अस्वीकार कर दिया जाएगा और बोली लगाने वाले का वित्तीय प्रस्ताव नहीं खोला जाएगा।

The bidders are advised to submit their most competitive offers complete in all respect and without any deviation. The offers shall remain valid for **One month** for acceptance from the due date of tender. Tender should be submitted stated in “Instruction to bidders – Section - III“. The technical offer should comply with the all tender requirement. The offers with any deviation will be rejected and the financial offer of the bidder will not be opened.

ई-प्रोक्योरमेंट के माध्यम से निविदा का संचलन और मूल्यांकन ऑनलाइन किया जाएगा / बोलीदाता केवलमात्र ई-प्रोक्योरमेंट प्लैटफार्म <https://eprocurebhel.co.in/nicgep/app> पर निविदा प्रस्तुत करने के माध्यम से अपनी प्रतिक्रिया प्रस्तुत कर सकता है क्योंकि प्रस्ताव प्रस्तुत करने का कोई अन्य रूप या हार्ड कॉपी स्वीकार्य नहीं है / बी.एच.ई.एल उल्टी निलामी (Reverse auction) के संचालन का अधिकार सुरक्षित रखता है / बोलीदाताओं से अनुरोध है कि वे ऑनलाइन ई-प्रोक्योरमेंट पोर्टल / प्रणाली के माध्यम से ही अपनी सबसे अधिक प्रतिस्पर्धी कीमतों को उद्धृत करें/

The tender will be conducted and evaluated online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://eprocurebhel.co.in/nicgep/app> only as no other forms of submission of offer or hard copy is accepted. **BHEL reserves the right to conduct the Reverse auction.** Bidders are requested to quote their most competitive prices in through the online e-procurement portal / system.

The tendering process will be completed through E-tendering.

National Informatics centre is our service provider for E- tendering. URL for E-procurement portal is <https://eprocurebhel.co.in/nicgep/app> .

Vendor who are not registered with NIC need to register themselves. The URL for registration is <https://eprocurebhel.co.in/nicgep/app?page=BiddersManualKit&service=page> .

In case of any clarification please contact below person:

Name: R. Inchara

Email ID: [inchinchu@gmail.com](mailto:inchinchu@gmail.com)

Phone no: 8553226267

बोलीदाताओं को 05/03/2021 ; 15.00 बजे तक ई - प्रोक्योरमेंट पोर्टल में अपनी बोली प्रस्तुत करनी होगी / ई. एम.डी केवलमात्र अनुभाग III में दिये गये निर्देश के अनुसार, इलेक्ट्रिक फंड ट्रांसफर के माध्यम से हस्तांतरित करनी होगी / ई.एम.डी के बिना किसी भी प्रस्ताव का मूल्यांकन पर विचार नहीं किया जायेगा/ ( संदर्भ सामान्य नियम और शर्तें- अनुभाग IV). सफल बोलीदाता सभी मामलों में अनुबंध को पूरा करने के लिये जिम्मेदार होगा/ टेक्नो-कॉमर्शियल ऑफर ई-प्रोक्योरमेंट पोर्टल में दिनांक 05/03/2021 को 15.30 बजे खोला जायेगा/ यदि इस निविदा के लिये आर ए आयोजित किया जाता है तो विक्रेताओं को उसका विवरण अलग से दिया जायेगा/

Bidders must submit their bids in the E-procurement Portal by 15 :00 hrs , 05/03/2021 . Successful bidder shall be responsible for completion of the contract in all respect. Techno commercial offers shall be opened through the E-Procurement portal on 05/03/2021 at 15.30 Hrs. If RA is conducted for this tender, detail will be provided separately.

धन्यवाद / Thanking you,

आपका आभारी Yours faithfully

भारत हेवी इलेक्ट्रिकल्स लिमिटेड के लिये For BHARAT HEAVY ELECTRICALS LIMITED

-SD-

अपर महाप्रबंधक (मानव संसाधन )

Encl: Section I to VIII, Annexure A to H

भारत हैवी इलेक्ट्रिकल्स लिमिटेड  
क्षेत्रीय परिचालन प्रभाग, मुंबई  
14/15 वी मंज़िल, वर्ल्ड ट्रेड सेंटर - I,  
कफ परेड, कुलाबा, मुंबई - 400005

BHARAT HEAVY ELECTRICALS LIMITED  
14/15th FLOOR, WORLD TRADE CENTRE - I,  
CUFFE PARADE, MUMBAI - 400 005

मासिक और दैनिक आधार पर पर्यटक टैक्सियों के लिए निविदा

TENDER FOR HIRING OF TOURIST TAXIS ON DAILY BASIS, as and when required

निविदा क्रमांक : RE:MUM:HR:T:2006

TENDER NO: RE:MUM:HR:T:2006

जमा करने की अंतिम तारीख: 5.03.2021 : 15.00 बजे

LAST DATE OF SUBMISSION : 5.03.2021 : 15.00 Hrs

निविदा जारी करने की तारीख : 12.02.2021

Date of issue of Tender : 12.02.2021

**सामान्य निर्देश GENERAL INFORMATION**

युनिट / Unit : बी.एच.ई.एल, क्षेत्रीय परिचालन प्रभाग, मुंबई BHEL ROD MUMBAI  
पता / Address : 15 वी मंज़िल, वर्ल्ड ट्रेड सेंटर - 1, कफ परेड, कुलाबा, मुंबई - 400005  
15<sup>th</sup> Floor, WTC, Centre-1, Cuffe Parade, Mumbai – 400005.

ई-मेल / E-Mail : [sarin@bhel.in](mailto:sarin@bhel.in)

टेलीफोन / Telephone: कोड : 022 क्रमांक:22171222/22171301

फैक्स / Fax : कोड : 022 क्रमांक: 22187850

अनुमोदन अधिकारी /Approved by: श्री .संजीव शिखरे अपर महाप्रबंधक (मा सं)

संपर्क अधिकारी /Contact Person: श्री सरिन सौंडावले, प्रबंधक (मानव संसाधन)

निविदा संदर्भ क्रमांक / Tender Reference No.: RE:MUM:HR:T:2006; dt. 12.02.2021

अधिसूचना जारी करने की तारीख /Date of Issue of Notification : 12.02.2021

निविदा शीर्षक / Tender Title: दैनिक आधार पर पर्यटक टैक्सियों के लिए निविदा  
TENDER FOR HIRING OF TOURIST TAXIS ON DAILY BASIS

निविदा का प्रकार Tender Type : सेवा अनुबंध / SERVICE CONTRACT

बयाना राशि भरने की नियत तारीख और समय / : निविदा के नियत तारीख और समय तक

**Due date & Time of submission of bid : 05.03.2021 ( 15 hrs)**

**(तकनीकी) भाग I खोलने की तारीख और समय**

Date and time of opening of (Technical) Part I : 05.03.2021 15.30 Hrs.

**(भाव) भाग II खोलने की तारीख और समय : अलग से सूचित किया जायेगा**

Date and time of opening of (Price) Part II : To be intimated separately

निविदा उपलब्ध है Tender available on <https://eprocurebhel.co.in/nicgep/app> .

CPP & <https://bhel.com> in tender notification

अवधि : आशय के पत्र से 01 वर्ष तक और दोनों पक्षों के आपसी सहमति से पुनः 01 वर्ष के लिये बढ़ाई जा सकती है

Duration : 01 Year from date of LOI & Further extendable on mutual consent of both parties for 01 Year.

बोली लगाने वालों के लिये सामान्य निर्देश

**GENERAL INFORMATION OF THE BIDDER**

**पार्टी का नाम / Name of the Party :**

**पार्टी का पता / Address of the Party:**

**संपर्क व्यक्ति का नाम / Contact Person's Name:**

**संपर्क व्यक्ति का लैंडलाइन & मोबाईल नम्बर / Land Line & Mobile No. of Contact Person :**

**पार्टी का ई-मेल आई डी / E-mail ID of the party:**

**पैन नंबर / PAN NO. :**

**जी एस टी नंबर / GST No. :**

**ई पी एफ कोड नंबर / EPF Code No. :**

**पार्टी की संरचना/ Structure of the party : प्रोपराइटशीप / पार्टनरशीप / प्राइवेट लिमिटेड**

**: Proprietorship / Partnership / Private Ltd**

### कार्य का क्षेत्र Scope of work

बी.एच.ई.एल के अतिथि और कर्मचरियों के लिये दैनिक आधार पर स्थानीय / बाहरी ज़रूरतों के लिए वैगन आर / स्विफ्ट / स्विफ्ट डी'जायर / इटियोस / इनोवा / इनोवा क्रिस्टा / होंडा सिटी / होंडा एकोर्ड / निसान सनी / वोक्सवैगन वेंटो / टोयोटा कोरोला एल्टिस या समपात्र , मांगने पर, सेवा दि जानि चाहिये है।

अतः बी.एच.ई.एल प्रतिष्ठित टैक्सी ऑपरेटरों को दैनिक आधार पर “जब आवश्यक हो”, तब के लिये विभिन्न वाहनों हेतु; जिसका विवरण निचे है; अनुबंध की तारीख से एक वर्ष के लिये दर अनुबंध से पैनल करने का इरादा रखता है

Rate contract to hire **tourist taxis as Daily Taxi Vehicle** i.e. Wagon R / Swift / Swift D'zire / Etios / Innova / Innova Crysta/ Honda City / Honda Accord / Nissan Sunny / Volkswagen Vento / Toyota Corolla Altis or equivalent etc. for Senior Executives, guests and employees for local / outstation journeys on daily basis.

BHEL, therefore, intends to empanel reputed taxi operators on rate contract basis for a period of one year from the date of award for hiring of taxis on (Daily basis) "as and when required basis" for different Type of Vehicles as mentioned in following

**दैनिक आधार पर विभिन्न वाहनों के लिये एक वर्ष का प्रत्याशित भार निम्न प्रकार से होगा:**

**The anticipated load of different type Vehicle for (Daily Basis) One year, shall be as under:**

Type of vehicle or equivalent	No. of Vehicle estimated in a year
Swift	27
D'zire	254
H/City	50
Innova	29
Crysta	80
Corolla Altis	18
	458

अनुबंध अवधि एक वर्ष के लिये माँगी गई वाहनों का प्रत्याशित भार दैनिक वाहनों के लिये लगभग र Rs. 8.3 lakh रहेगा. उपर्युक्त र 8.3 लाख इस निविदा के लिये केवलमात्र एक सूचक है और एक वर्ष के अनुबंध अवधि के लिये व्यवसाय की मात्रा का गारंटी नहीं है / यह बी.एच.ई.एल के वास्तविक ज़रूरतों के मुताबिक बढ़ या घट सकता है /  
बी.एच.ई.एल किसी भी तरह से न्युनतम व्यापार ( माँगी जाने वाली वहनों की संख्या) कि आश्वासन नहीं देता है/

**The anticipated business volume for daily taxi during the contract period of one year towards hiring of vehicles shall be approx. Rs.8.3 lakhs**

The above figure of Rs. 8.3 Lakhs is indicative for this tender only and does not guarantee the business volume for the contract period of one year. This may increase or decrease depending BHEL's actual requirement.

There is no minimum guarantee of the number of vehicle, that will be asked for service in year.

**बोली लगानेवाले के हस्ताक्षर और मुहर SIGNATURE AND SEAL OF BIDDER**



## बोलीदाताओं के लिये निर्देश INSTRUCTIONS TO BIDDERS

1. The tendering process will be completed through E-tendering.
2. National Informatics centre is our service provider for E- tendering. URL for E-procurement portal is <https://eprocurebhel.co.in/nicgep/app> .
3. Vendor who are not registered with NIC need to register themselves. The URL for registration is <https://eprocurebhel.co.in/nicgep/app?page=BiddersManualKit&service=page> .
4. In case of any clarification please contact below person:

Name: R. Inchara

Email ID: [inchinchu@gmail.com](mailto:inchinchu@gmail.com)

Phone no: 8553226267

5. बोलीदाताओं को सलाह दी जाती है कि प्रस्ताव ई-टेंडरिंग पोर्टल <https://eprocurebhel.co.in/nicgep/app> में ऑनलाईन प्रस्तुत (submit) करने से पहले निविदा दस्तवेजों को पूरी तरह से पढ़ लें/

Bidders are advised to go through the tender document fully before submitting their offers online on E-Tendering Portal <https://eprocurebhel.co.in/nicgep/app>

6. मूल्य की पेशकश ऊपर उल्लिखित वेब पते , ई-टेंडरिंग पोर्टल पर ऑनलाइन प्रस्तुत की जानी है। इस निविदा के साथ संलग्न प्रारूपों में ही मूल्य की पेशकश की जानी चाहिए।

The price offer is to be submitted online on E-Tendering Portal at the web address mentioned above. The price offer must be made only in the formats enclosed with this tender.

7. निविदा खोलने की तारीख से प्रस्तावों को 1 महीने की अवधि के लिए वैध रखा जाएगा।

The offers shall be kept valid for a period of 1 month from the date of opening of the tender.

8. बी.एच.ई.एल को किसी भी कारण को बताए बिना किसी भी निविदा या निविदा के भाग को स्वीकार करने या सभी निविदाओं को अस्वीकार करने का अधिकार सुरक्षित है/

BHEL reserves the right to accept any tender or part of tender or to reject all tenders without assigning any reasons thereof

9. प्रस्तावों में शामिल होंगे / The offers shall include.

### 1) तकनीकी वाणिज्यिक बोली / Techno Commercial Bid :

- I. टेक्नोकमर्शियल बीड को बी.एच.ई.एल के ई-टेंडरिंग पोर्टल <https://eprocurebhel.co.in/nicgep/app> पर एक्सेल शीट / टेम्प्लेट द्वारा ही दिनांक 5<sup>th</sup> मार्च 2021 के 15:00 बजे तक भरना / अपलोड करना है.

टेक्नोकमर्शियल प्रस्ताव के हार्ड कॉपी मूल्यांकन के लिये नहीं स्वीकारा जाएगा/

The techno commercial bid is to be filled and submitted/or uploaded in excel sheet/Templet online on E-Tendering Portal of BHEL at web address <https://eprocurebhel.co.in/nicgep/app> latest by 5<sup>th</sup> March 2021 15:00Hrs. The techno commercial offers shall be opened on 5<sup>th</sup> March 2021 , 15.30Hrs.

Hard copies of bids shall not be accepted for evaluation.

II. **मूल्य बोली / उल्टी निलामी / Price Bid/Reverse Auction**

मूल्य बोली को केवल ई-टेंडरिंग प्रणाली के माध्यम से एक्सेल शीट में भरना या अपलोड करना है/ उल्टी निलामी अलग सेवादाता के माध्यम से करवाया जायेगा/ केवल उन्हीं बोलीदाताओं का मूल्य बोली खोला जायेगा जो टेक्नो-कमर्शियल बीड में योग्य पाये जायेंगे/ बी.एच.ई.एल उल्टी निलामी में जाने की निर्णय लेने का अधिकार अपने पास सुरक्षित रखता है/

फैक्स/मैल द्वारा भेजे गये प्रस्ताव को अस्वीकृत करा दिया जायेगा/

The Price Bid is to be filled up and submitted/or uploaded in excel sheet through E-Tendering system only. RA will be conducted through separate service provider. Price bid of only those bidders shall be opened who will qualify techno commercial bid. BHEL reserves the right to decide for going into Reverse auction.

Fax/mail offers will be rejected. Revealing of price in technical bid, will be rejected. Price is to be mentioned in prescribed format of price bid only

10. मूल्यांकन मानदंड / Evaluation Criteria:

- A. तकनीकी मानदंडों को पूरा करनेवालों पार्टियों के प्रस्तावों पर ही मूल्य बोली खोलने / अथवा उल्टी निलामी के लिये विचार किया जायेगा/ Offers of Parties meeting the technical criteria will only be considered for further price bid opening / or Reverse Auction.
- B. उल्टी निलामी के बाद अंतिम कीमतों का तोड़ उल्टी निलामी के पहले दिये गये प्रारंभिक बोली के अनुरूप होना चाहिये/ Break up of final prices after reverse auction should be in line with that given in the initial bid of Reverse Auction.
- C. विक्रेतागण बोली मूल्य के अनुभाग VII, शेड्यूल 'A', में दिये गये प्रत्येक मदों के लिये सभी शेड्यूल और कीमतों को भरें / यदि विक्रेतागण मूल्य बोली के किसी भी मद को नहीं भरता है तो उसे अयोग्य घोषित कर दिया जायेगा और उसकी मूल्य बोली नहीं खोली जायेगी तथा उसे उल्टी निलामी में नहीं शामिल होने दिया जायेगा/

Vendors must filled all the schedules and Price for each and every Items of price bid Section VII, 'Schedule 'A'. If vendors fail to quote any of the items in Price Bid, he will be disqualified and his price bid will not be open or will not be allowed to participate in Reverse Auction.

- D. प्रस्तावों का मूल्यांकन कुल मूल्य (मूल्य बोली) के आधार पर की जायेगी/ The offers will be evaluated on the basis of the total price basis (Price Bid).
- E. आदेश को केवल एक पार्टी पर ही अंतिम रूप दिया जायेगा / The order will be finalized on one party only.
- F. ०८ घंटा / ८० किलोमीटर के ऊपर, अतिरिक्त समय (घंटा) और अतिरिक्त किलोमीटर, का भुगतान, मूल्य बोली के अनुलग्नक "VII", शेड्यूल 'B' के अनुसार किया जायेगा/ Extra Hrs and Extra Kms beyond 08 Hrs/80 Kms will be paid as per Price bid Annexure "VII", schedule 'B'. G. बी.एच.ई.एल L1 पार्टी से बातचीत करने का अधिकार सुरक्षितरखता है / BHEL Reserves right to Negotiate with L1 party.

**बोली लगानेवाले का मुहर और हस्ताक्षर / SIGNATURE AND SEAL OF BIDDER**

## विशेष शर्तें / SPECIAL CONDITIONS

1. यहाँ बताई गई विशेष शर्तें अनुभाग – IV में उल्लेख सामान्य नियम और शर्तों का जगह लेंगी/

The Special Conditions mentioned herein will supersede the General Terms and Conditions mentioned in SECTION – IV.

2. प्रत्येक प्रकार के वाहनों के लिये कारों का स्वामित्व निम्न प्रकार से होना चाहिए: **(अनुभाग - I वाहन प्रकार के अनुसार)**

Ownership of cars for each type of vehicle should be as follows: **(As per Section -I Vehicle Type)**

Swift or Equivalent	At least 1
D'zire or Equivalent	At least 3
H/City or Equivalent	At least 1
Innova or Equivalent	At least 1
Crysta or Equivalent	At least 1
Corolla Altis or Equivalent	At least 1

उपरोक्त मानदंड बोलीदाता द्वारा संबंधित प्रकार के वाहन के लिये उनकी बोली पर विचार करने के लिये पूरा किया जाना चाहिये/

The above mentioned criteria must be fulfilled by the bidder for considering their Bid for the respective Type of vehicle

3. वाहन को उनकी एजेंसी / कंपनी / प्रोपराइटर्स / पार्टनर/ व्यक्तिगत, तौर पर टूरिस्ट वाहन यानि T-Registration के रूप में पंजीकृत होना चाहिए/

The Vehicles **must be registered** in the name of their Agency / Company / Proprietors / Partners / Individuals, with RTO to ply as Tourist Vehicle i.e. T-Registration.

4. कारों का पंजीकरण 2019 के पहले का नहीं होना चाहिए (डिज़ल कार)

The Registration of the cars should not be prior to **2019**. (Diesel Car)

5. बोलीदाता को इस तरह के कार्यों को करने का प्रमाण प्रस्तुत करना होगा: कम से कम पिछले दो वर्षों में (निविदा खोलने के नियत तारीख से पिछले महीने के अंतिम दिन के समाप्ति तक) निम्न प्रकार से:

(अनुबंध / कार्य आदेश की प्रति, कार्य समाप्ति के प्रमाणपत्र के साथ संलग्न करना है)

**Bidder must submit proof of having successfully completed similar works** : at least four years (ending last day of month previous to the one in which the tender was due for opening) as under:

(copies of work order/ contract along with completion certificate to be enclosed)

तीन अनुबंध जिसका मूल्य ₹ 3.34 लाख; प्रत्येक के लिये; से कम का न हो

Three contracts of value not less than Rs 3.34 lakhs each.

अथवा / OR

दो अनुबंध जिसका मूल्य ₹ 4.17 लाख; प्रत्येक के लिये; से कम का न हो

Two contracts of value not less than Rs. 4.17 lakhs each.

अथवा / OR

एक अनुबंध जिसका मूल्य ₹ 6.67 लाख; प्रत्येक के लिये; से कम का न हो

One contract of value not less than Rs. 6.67 lakhs each.

#### 11. तकनीकी बीड के साथ निम्नलिखित दस्तावेज़ अपलोड करनी हैं:

Following documents to be up loaded along with the **Technical Bid**:

- a) बोलीदाता के स्वामित्व वाले कारों का वैध आर.सी. बुक की प्रतियाँ - मूल प्रति की आवश्यकता सत्यापन के लिये मूल्य बोली खोलने से पहले चाहिए होगी/

Copies of the **valid RC books** for the cars owned by the bidder- Original will be required for verification before opening of the Price Bid.

- b) जी एस टी पंजीकरण प्रमाणपत्र और पैन कार्ड की प्रति

GST registration Certificate and PAN card Copy.

- c). कारों की व्यापक बीमा / Comprehensive insurance of cars

- d). आर टी ओ से मार्क के लिये वाहन के वैध 'T' पर्मिट की प्रति /

Copy of valid permit for vehicle for 'T' mark from RTO

- e). आर टी ओ द्वारा वाहन के फिटनेस प्रमाण पत्र की प्रति/

Copy of fitness certificate of vehicle by RTO

- f). Proof of office and the garage — to enclose telephone / electricity bill or any govt issued document having mention of address

- g) Duly signed and stamped compliance letter in the bidder's company letterhead as per format enclosed; Duly signed NIT

- h) Nature of firm (Proprietorship / Partnership / Private Limited / Public Limited).

The following documents are to be submitted:

- i) Proprietorship Firm — Registration certificate under Bombay Shop & Establishment Acts / Other Statutory Authorities like PWD / MHADA / Sales Tax Department / Reliance Energy/MTNL/ Registration of Companies etc.

- ii) Partnership Firm — Partnership Deed

- iii) Private Limited Company / Public Limited Company — Certificate of Incorporation.

#### 7. Duration of Contract

The contract will be for **One Year**, Further extendable for one more year on Mutual consent; in writing; of both parties.

8. "The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site [www.bhel.com](http://www.bhel.com).

9. Bidders must go through Guidelines for suspension of business dealings/Reverse Auction. Guidelines for suspension of business dealings/Reverse auction with suppliers/contractors are available on website [www.bhel.com](http://www.bhel.com) on "supplier registration page".

10. Offer Validity:

Offers shall remain valid for one month from the date of opening of Tender

11. MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (2 years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of CA certificate (format enclosed as per Annexure I where deemed validity of EM II certificate of 2 years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part I incase of 2 part bid). Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-Procurement Portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by Gazetted officer.

## **SIGNATURE AND SEAL OF TENDERER**

## GENERAL TERMS AND CONDITIONS

- 1.0 The following terms shall have the meaning hereby assigned to them except where the context requires otherwise:-
- 1.1 "COMPANY" OR "BHEL" (or B.H.E. Ltd.) shall mean Bharat Heavy Electricals Limited, a Company registered under Indian Companies Act 1956, with its Registered Office at BHEL House, Siri Fort, New Delhi-110 049, India or its Authorised Officers or its Engineer or other Employees authorised to deal with this contract.
- 1.2 "BIDDER" shall mean the Party bidding for the Tender.
- 1.3 "CONTRACTOR" or "MTO" shall mean the individual, Partnership firms or Private / Public Limited Co. or any legal entity who enters into Contract with BHEL and shall include their executors, administrators, successors and assigns. "CONTRACTOR" shall also mean "CONTRACTOR", "CONTRACTOR" "CARRIER" "TRANSPORTER" or "MTO" where the context so requires.
- 1.4 "CONTRACT" or "CONTRACT DOCUMENT" shall mean and include the agreement, the Work order/LOI, the accepted appendices of rates, Schedules of Quantities (if any), General Terms and Conditions of Contract, Special Conditions of Contract, Instructions to Bidder, the drawings, the Technical Specifications and the Special Specifications (if any).
- 1.5 Any conditions or terms stipulated by the bidder in the tender documents or subsequent letters shall not form part of the Contract unless specifically accepted in writing by BHEL and incorporated in the Agreement.
- 1.6 "TENDER SPECIFICATIONS" shall mean the Scope of Work, Special Instructions / Conditions, Technical specifications/requirement, Appendices, Site Information and drawings pertaining to the work and any other relevant reference in the Tender Document for which the Bidder are required to submit their offer.
- 1.7 "APPROVED" "DIRECTED" or "INSTRUCTED" shall mean approved, directed or instructed by BHEL.
- 1.8 "SINGULAR AND PLURAL" etc. words carrying singular number shall also include plural and vice versa, where the context so requires. Words imparting masculine gender shall be

taken to include the feminine gender and words imparting persons shall include any Company or Association or Body or Individuals, whether incorporated or not.

- 1.9 “VALIDITY OF THE CONTRACT” The contract will remain valid till the date specified in the contract after considering time extension(s), if any granted by the Company to the contractor. Where validity date is not specified, the contract will remain valid till all the activities specified therein are completed in all respects to the satisfaction of BHEL or where the Company has decided to modify (increase/reduce) the scope of work, on completion of such modified scope of work to the complete satisfaction of BHEL.
- 1.10 “COMPLETION OF THE CONTRACT” The contract will be treated as complete on full and final settlement by BHEL of all Bills / invoices raised under the contract by the Contractor with no claim on either side.

## 2. COMMENCEMENT OF WORK:

- 2.1 The Contractor shall commence the work on specific intimation from BHEL in writing or the time indicated in the LOI and shall proceed with the same with due expedition without delay. If the Contractor fails to commence the work as per the terms of Order/Contract, BHEL, at its sole discretion will have the right to cancel the Order/Contract. His Earnest Money and/or Security Deposit will stand forfeited without prejudice to any and all of BHEL's other rights and remedies in this regard.

## 3. INVOICES AND PAYMENT TERMS:

- a. No advance will be paid. The actual payment to be made to bidder will be based on verification by BHEL representative. Payment would be made based on actual services provided by bidder and certified by BHEL representative.
- b. Pakka bill with GST number is must. The bill should be in name of **Bharat Heavy Electricals Limited** bearing GST No. 27AAACB4146P1ZF. The GST No. of bidder should also be written on the bill. The tax invoice should be GST compliant. The GST amount would be released once it is reflected on GST portal.
- c. The Contractor will be required to raise the Invoice for the services rendered. The Invoices will have to be raised according to the explicitly agreed rates and payment terms of the contract.
- d. **In consideration of such services mentioned above rendered by the contractor, BHEL will pay charges and also applicable taxes to the contractor for every calendar month within 30 days of submission of clear bills. TDS as applicable will be deducted at source from the payment .**



- e. Payment will be made online through NEFT/RTGS to contractor bank account within 30 days of submission of bill and its verification. Successful bidder must give bank details for eMandate in prescribed format.
- f. The contractor will have to produce invoices showing the tax elements separately.
- g. In case the, TDS is not to be made, the contractor r will have to produce the exemption letter from the relevant authorities to this effect along with bill submitted for payment.
- h. The successful bidder shall furnish proof of GST registration with GSTN Portal covering the services under this contract. Registration should also bear endorsement for the premises from where the billing shall be done by the successful bidder on BHEL for this project/ work.
- i. In case of raising any Invoice/ Supplementary Tax Invoice (Debit / Credit Note) Bidder shall issue the same containing all the details as required as per applicable GST Act & Rules.
- j. Bidder shall comply with the Time limit prescribed under the GST Law and rules thereof for raising of the tax invoice.
- k. Bidder shall note that in case GST credit is delayed/ denied to BHEL due to delayed / non receipt of goods and /or tax invoice or expiry of the timeline prescribed in GST Law for availing such ITC, or any other reasons attributable to the bidder, GST amount shall be recoverable from the bidder along with interest levied / leviable on BHEL, as the case may be.
- l. Bidder shall upload the Invoices raised on BHEL in GSTR-1 within the prescribed time as given in the GST Act. Bidder shall note that in case of delay in declaring such invoice in your return and GST credit availed by BHEL is denied or reversed subsequently as per GST Law , GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from the bidder along with interest levied / leviable on BHEL.
- m. In case of LD recovery the applicable GST shall be also be recoverable from the bidder.

#### **4. OBSERVANCE OF LOCAL LAWS :**

- 4.1 The Contractor shall comply with all Laws, Statutory Rules, Regulations etc. The Contractor shall obtain all necessary permits/approval from the local Governing Body, Police and other concerned Authorities as may be required under law.
- 4.2 The Contractor shall pay all taxes, fees, license charges, deposits, duties, tolls, royalty, commissions or other charges that may be Leviable on account of any of the operations connected with the execution of this contract.
- 4.3 The Contractor shall be responsible for the proper behaviour and observance of all regulations by the staff employed

#### **5 RISK PURCHASE:**

BHEL reserves to itself the following rights in respect of this Contract without entitling the Contractor for any compensation.

- 5.1 If at any time during the validity of the contract, the contractor fails to render all or any of the services required under the scope of work of the contract satisfactorily in the opinion of BHEL, whose decision shall be final and binding on the contractor, BHEL reserves the right to get the

work done by other parties at the risk and cost of the contractor and also forfeit the security deposit.

- 5.2 To recover any moneys due from the Contractor, from any money due to the Contractor under this or any other contract or from the Security Deposit.
- 5.3 To claim compensation for losses sustained including BHEL's supervision charges & overheads in case of termination of Contract.

## **6.0 SAFETY OF MEN, EQUIPMENT, MATERIAL & ENVIRONMENT:**

- 6.1 All safety rules, codes applied by BHEL/its customer at site shall be observed by the Contractor and his workmen without exception. The Contractor shall be responsible for the safety of the equipment/materials and work to be performed by him.

## **7 INSURANCE:**

- 7.1 The Contractor shall during the performance of the contract take a suitable insurance to cover against bodily injury, death or damage to property of the Contractor or his employees.
- 7.2 The Contractor shall during the performance of the contract take out a Third Party insurance cover against bodily injury or death suffered by any third party/parties or damage to property occurring during the course of execution of this contract in accordance with appropriate statutory requirements
- 7.3 If due to Contractor's carelessness, negligence, non-observance of safety precautions, improper security arrangements or due to non-compliance of paper work needed for lodging insurance claim, damage to BHEL/its Customer's property, and if BHEL is unable to recover its claim from the Insurance Company, the deficit will be recovered from the Contractor.

## **8.0 LAWS GOVERNING THE CONTRACT:**

- 8.1 The contract shall be governed by the Indian Laws for the time being in force and only courts in Mumbai, India shall have jurisdiction over this contract.

## **9.0 INDEMNITY:**

- 9.1 The Contractor shall indemnify and keep indemnified BHEL all losses, claims etc. arising out of any of his acts or out of the acts of his Contractors or associates or servants during the currency of the contract.

## **10.0 SECURITY DEPOSIT:**

- 10.1 Successful bidder shall submit 5% of the total contract value as security deposit within 03 (Three) days of issue of LOI for the contract .

10.2 Security deposit may be made in any of the following ways:

- a. NEFT / RTGS details will be provided(as permissible under the extant Income Tax Act).
- b. Electronic Fund Transfer in favour of BHEL .
- c. Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
- d. Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).
- e. Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL).

Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)

10.3 If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.

10.4 The security deposit shall not carry any interest.

(Note: Acceptance of Security Deposit against Sl. No. (d) and (e) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith). Securities / BG's shall be released after three **(3) months** of successful execution, completion of the contract and upon fulfilment of contractual obligations as per terms of the contract

## **11.0 REQUIREMENTS OF PERFORMANCE**

11.1 All permissions / Clearances or any other relevant authorization from competent authority shall be obtained by the Contractor at his own cost. Any contingency arising in this respect shall be the responsibility of the Contractor. Also the Contractor shall be responsible for any mishap, accident en route and consequences therefore including legal complications, if any.

11.2 The contract as entered into between BHEL and the Contractor shall in no way, nullify, reduce, mitigate or absolve the parties of any responsibility, obligation or liability that may devolve upon them under the acts or laws governing such activity.

## **12.0 Discrepancy In Words & Figures: Quoted In Offer**

12.1 If, in the price structure quoted for the required goods/ services/ works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the

opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.

- 12.2 If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- 12.3 If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail .
- 12.4 If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored

#### **14. REVERSE AUCTION:**

- 14.1 **BHEL may adopt Reverse Auctioning amongst the technically qualified bidders to finalize the tender. The procedure for Reverse Auction shall be intimated to such bidders in due course. However, the bidders are advised to quote their most competitive rates in the sealed bid envelope. In case BHEL is unable to finalize the order through Reverse Auction for any reason whatsoever, the order would be finalized based on the sealed price bids.**

**In case of tender being finalized through Reverse Auction, the bidders will have to adhere to the guidelines provided in the Business Rules of Reverse Auction. Business rules will be provided to Bidders before starting RA. In case a Techno commercially acceptable vendor does not agree to participate in the Reverse Auction process, the same will be treated as withdrawal of the offer. Vendors are also warned against delay in participation and delaying the process of Reverse Auction. For more information please refer**

**[http://www.bhel.com/vender\\_registration/pdf/Guidelines%20for%20Reverse%20Auction-2016.pdf](http://www.bhel.com/vender_registration/pdf/Guidelines%20for%20Reverse%20Auction-2016.pdf)**

**In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.**

**During reverse auction, the bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.**

#### **14.2 Terms and Conditions for Reverse Auction:**

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit “online sealed bid” in the Reverse Auction. Non-submission of “online sealed bid” by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax /E-Mail the Compliance form (**annexure IV**) before start of Reverse auction. **Without this, the bidder will not be eligible to participate in the event.**
7. Reverse auction will be conducted on scheduled date & time.
8. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
9. The lowest bidder has to fax/E-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (**Section VII**) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
10. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL’s standard practice.
11. Bidders shall be required to read the “Terms and Conditions” section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction“, which will be communicated before the Reverse Auction.
12. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action *as per extant BHEL guidelines*, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
13. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
14. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

## **15 PREVENTION OF CORRUPTION**

**15.1** Canvassing in any form or any attempt to influence directly or indirectly any official of the company will lead to rejection of the bidS

**15.2** The company shall be entitled to cancel the contract and to recover From the Contractor the amount of any loss resulting from such cancellation, if the Contractor has offered or given any person any gift or consideration of any kind as an inducement or reward for doing or intending to do any action in relation to the obtaining or the execution of the contract or any other contract with the company or for showing or indenting to show favour or disfavour to any person in relation to the contract with the company, if the like acts shall have been done by any persons employed by him or acting on his behalf whether with or without the knowledge of the Contractor in relation to this or any other contract with the company.

## **16 CANCELLATION OF THE CONTRACT:**

**BHEL shall have the right to cancel the contract for unsatisfactory performance i.e. repeated failure for arranging vessels. BHEL shall have the right to forfeit the security for poor performance of CONTRACTOR leading to cancellation of contract.**

**BHEL reserves the right to either short close the contract or terminate the contract at its discretion without assigning any reason by giving one month's notice by registered post acknowledgement due or in person under delivery.**

17. Integrity commitment, performance of the contract and punitive action thereof:

### **17.1 Commitment by BHEL:**

BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

### **17.2 Commitment by Bidder/ Supplier/ Contractor:**

**17.2.1.** The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.

**17.2.2.** The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.

**17.2.3.** The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.

18. If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on [www. bhel.com](http://www.bhel.com) and/or under applicable legal provisions”.

## **19. ARBITRATION**

- a) In the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at Mumbai.

- b) In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable:-

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Order/Contract, such dispute or difference shall be referred to by either party to the arbitration of one of the arbitrators in the department of public enterprises. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law secretary, Deptt. of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

## **20. LAWS GOVERNING THE CONTRACT**

The Order/Contract shall be executed and governed by the laws of India and the courts of India alone shall have jurisdiction in respect of any matter arising under or in connection with the Order/Contract.

## **21. JURISDICTION OF COURT**

Courts at Mumbai shall have exclusive jurisdiction to decide the dispute, if any, arising out of or in respect of the contract(s) to which these conditions are applicable.

SIGNATURE AND SEAL OF BIDDER

**1.1 E- PROCUREMENT:**

This tender will be conducted, evaluated and finalized online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://eprocurebhel.co.in/nicgep/app> .

The tendering process will be completed through E-tendering. National Informatics centre is our service provider for E- tendering. URL for E-procurement portal is <https://eprocurebhel.co.in/nicgep/app> .

Vendor who are not registered with NIC need to register themselves. The URL for registration is <https://eprocurebhel.co.in/nicgep/app?page=BiddersManualKit&service=page> .

In case of any clarification please contact below person:

Name: R. Inchara Email ID: [inchinchu@gmail.com](mailto:inchinchu@gmail.com) Phone no: 8553226267

**2.0 DISCLAIMER:**

Neither the Organisation (Bharat Heavy Electricals Ltd.) nor the service provider (National Informatics centre) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems /uploading of corrupted unreadable bids or any reasons thereof. If E-Offers found unreadable/corrupted files while decrypting the same will be ignored for further evaluation purpose.

Signature & seal of Bidder



**FORMAT FOR TECHNO COMMERCIAL BID**

Offers for Hiring of Tourist Taxis for BHEL, ROD, Mumbai

Sr. No	Description	Remarks
1	<b>Average Annual Turnover:</b> The Bidder must have an average annual turnover not less than Rs 2.5 lakhs for the last three years (CA certificate/Audited Balance sheet/P&L account to be submitted / uploaded)	<b>Copy of CA Certificate / copy of Balance Sheet to be submitted</b>
2	<p><b>Bidder must submit proof of having successfully completed similar works :</b> at least Two years (ending last day of month previous to the one in which the tender was due for opening) as under:</p> <p>(copies of work order/ contract along with completion certificate to be enclosed)</p> <p>(a) Three contracts of value not less than Rs 3.34 lakhs each. OR</p> <p>(b) Two contracts of value not less than Rs.4.17 lakhs each. OR</p> <p>(c) One contract of value not less than Rs 6.67 lakhs each.</p> <p>NOTES :</p> <p>(1) If work order does not specify the value of the contracts, the same should be certified from customers. In that case the documents required will be work order/contract copy, customer certification for contract value and satisfactory completion certificate from customer</p> <p>(2) The party who submits only work order or contract copy and does not submit satisfactory completion certificate from customer will not be considered.</p> <p>(3)The party who submits only satisfactory completion certificate from customer and does not submit relevant copy of work order/contract will not be considered</p>	<p><b>Copies of contract / work order with satisfactory completion certificate from customer must be attached</b></p>

4	Compliance Letter: The compliance letter duly signed and stamped on letter head is to be uploaded on E-procurement portal.	To be uploaded
5	<p>Following documents to be up loaded <b>(The Registration of the cars should not be prior to 2019.)</b></p> <ul style="list-style-type: none"> <li>a) Copies of the valid RC books for the cars owned by the bidder- Original will be required for verification before opening of the Price Bid.</li> <li>b) GST registration number and PAN no.</li> <li>c) Comprehensive insurance of cars.</li> <li>d) Copy of valid permit for vehicle for "T" mark from RTO.</li> <li>e) Copy of fitness certificate of vehicle by RTO.</li> <li>f) Proof of office and the garage-to enclose telephone / electricity bill or Govt issued any document having mention of address</li> <li>g) Nature of firm (Proprietorship / Partnership / Private Limited / Public Limited).</li> </ul> <p>The following documents are to be submitted:</p> <ul style="list-style-type: none"> <li>a) Proprietorship Firm — Registration certificate under Bombay Shop &amp; Establishment Acts / Other Statutory Authorities like PWD / MHADA / Sales Tax Department / Reliance Energy/MTNL/ Registration of Companies etc.</li> <li>b) Partnership Firm — Partnership Deed</li> <li>c) Private Limited Company / Public Limited Company — Certificate of Incorporation.</li> </ul>	To be uploaded
6	All Tender documents to be stamped and signed, including blank copy of price Bid	To be uploaded
6 a	Rate for additional hour and additional Kms for each category of vehicle is fixed as per Price bid Section VII, Schedule B,	Accepted unconditionally
7	<p>Party has to deposit security deposit at the following rates of the annual contract value. Contract value for 1 year will be arrived as per the load shown in evaluation criterion.</p> <p>The total amount of Security Deposit will be 5% of the contract value.</p> <p><b>Modes of deposit:</b></p> <p>The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:</p> <ul style="list-style-type: none"> <li>i) NEFT (as permissible under the extant Income Tax Act)</li> <li>ii) Electronic Fund Transfer in favour of BHEL</li> <li>iii) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL</li> <li>iv) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions</li> </ul>	Accepted unconditionally

	as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL) v) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)(Note: BHEL will not be liable or responsible in any manner for the collection.)	
8	<b>The contract for hiring of taxis shall be initially for a period of one year. BHEL reserves the right to extend the same for one more year on mutual agreement in writing on the same rates, terms and conditions.</b>	Accepted unconditionally
9	<b>RATE &amp; PRICE VARIATION</b> In case of award of contract, the hiring charges shall remain firm for a period of one year i.e. the ENTIRE PERIOD OF CONTRACT.	Accepted unconditionally
10	Successful bidder has to abide by the rules and regulations of local / national traffic rules without any additional financial implications to BHEL.	Accepted unconditionally
11	Vehicles should be marked as Tourist Taxi with "T" and Registration of vehicle should not be older than 2019. All the vehicles to be deployed under this contract should be maintained in good aesthetic and working condition.	Accepted unconditionally
12	All the vehicles should be in upto date condition, properly cleaned and dusted with white / light shade seat cover when sent on duty to BHEL at any time day or night. The fuel tank of the vehicle should be full. The vehicle should be fully road worthy, free from dents and in presentable condition.	Accepted unconditionally
13	Private cars owned or hired by the parties shall not be acceptable.	Accepted unconditionally
14	The contractor should have a full fledged office with proper office equipment for booking the vehicles and personnel shall be available round the clock including holidays.	Accepted unconditionally
15	Since BHEL is certified for HSE Management system it is mandatory that all the requirements of the Motor Vehicle Act 1988, Central Motor Vehicle Rules 1989, and the Child Labour (Prohibition & Regulation) Act 1986, copies of which are enclosed with the tender are to be complied with.	Accepted unconditionally
16	All the vehicles must have the required accessories like jack, tool kit, spare wheel and first aid box. The drivers must know the changing procedure of wheels and other small maintenance of the vehicles.	Accepted unconditionally

17	The contractor shall maintain the log sheet / duty slip for every trip / requisition. The log sheet / duty slip should be got signed by the driver from the user along with the name of the user which would indicate the opening and the closing meter reading with point of starting / ending the journey, the reporting and releasing time. Proper maintenance of log book is very essential and payment will be made on the basis of correct, certified log book.	Accepted unconditionally
18	Instructions whether the car is required for the subsequent days during the stay in Mumbai may also be taken from the users.	Accepted unconditionally
19	Bills and log books should be clean without any <b>over writing, corrections etc.</b> Bills and other documents should be submitted in original.	Accepted unconditionally
20	In case of break down / failures the contractor shall provide alternate vehicle with the driver within <b>one hour</b> . In case the same is not done this will be considered as non-availability of car and BHEL shall have the right to engage the car at the risk and cost of the party. Additional cost shall be deducted from the running bills of the party.	Accepted unconditionally
21	<b>Penalty Clause:</b>  If the vehicle does not report for duty on time and/or is not in good condition and without proper documents and also the model is older than 2019, then the vehicle may be rejected and sent back. No payment shall be made on account of vehicle so rejected. In such case BHEL reserves the right to arrange the vehicle from the market and the differential cost will be recovered from the contractor.	Accepted unconditionally
22	Arbitrator in case of any arbitration / differences in execution of contract shall be one of the BHEL Executives at the level of DGM and above who shall be sole Arbitrator and his decision will be final.	Accepted unconditionally
23	For the vehicles reporting and releasing at WTC Office; garage to office and office to garage distance will be 07 km each way or the actual distance from the garage to BHEL, World Trade Centre Office, whichever is less, and 30 Minutes each way per trip.	Accepted unconditionally
24	All the vehicles sent to BHEL should be covered by comprehensive insurance including the driver and the passengers. Copy of the policy to be submitted within one week of issue of work order.	Accepted unconditionally
25	For outstation trips i.e. outside the limits of BMC, Navi Mumbai and Thane Municipal Corporation payment will be <b>calculated on the basis of actual Kms. travelled.</b> Night halt charges (if any) will be given for outstation journeys only.	Accepted unconditionally

26	Normally BHEL shall provide sufficient notice three to four hours while booking the vehicle being requisitioned on request basis. But, in case of emergency the vehicle should be provided even at short notice of half an hour to one hour.	Accepted unconditionally
27	Validity of the offer : One month from the due date of submission.	Accepted unconditionally
28	BHEL reserves the right to reject any or all quotations without assigning any reasons whatsoever.	Accepted unconditionally
29	Successful bidder shall be given one week notice for Placement of vehicles.	Accepted unconditionally
30	<b>Payment Terms</b> :All the bills / documents/Log sheet Duly signed by the customer, along with duly filled in log book for the calendar month may be submitted by the 7 <sup>th</sup> day of the next month.  Payments shall be released within 15 working days on submission of all the documents (if in order). Bill with correction / Overwriting and without signature of the guest will not be entertained for payment.	Accepted unconditionally
31	The party has to submit self attested copies of registration book for the vehicles likely to be deployed for BHEL on issue of Work Order. BHEL reserves the right to inspect the conditions of the vehicle before the award of the contract and also anytime during the contract period to ascertain that the vehicle being offered is as per the contractual terms and conditions.	Accepted unconditionally
32	The drivers must be literate, smart, polite, courteous and well dressed in white terricot uniform, with shoes, gloves and cap while on duty which shall be provided by the contractor.	Accepted unconditionally
33	Drivers should be well behaved, well mannered and decent. Any driver found misbehaving with the guests shall be reported to the contractor and he shall take immediate and appropriate action to avoid such incidence in the future. The drivers shall not be permitted to drive under the influence of alcohol and similar substances.	Accepted unconditionally
34	Drivers should have sufficient experience and possess valid driving license. The license should be produced for inspection as and when desired by the office / the user. They should not have any criminal / police record. The drivers should be fully conversant with the various routes within the BMC limits, Navi Mumbai and Thane Municipal Corporation Limits. The drivers deputed for outstation locations such as Pune, Nasik, Shirdi, Baroda etc., shall be conversant with the local routes and	Accepted unconditionally

	roads.	
35	Drivers must carry sufficient cash to pay for airport toll, municipal parking charges, fuel when required and emergency maintenance. They should also have enough cash for taking care of their own lunch / dinner and shall not ask for any tips from any of the BHEL employees / guests. <b>In no case money should be borrowed from the user of the car / BHEL guests for the above purposes.</b>	Accepted unconditionally
36	All the drivers must have a working mobile telephone and log book. The mobile nos. of the drivers should be handed over to the guests using the car for convenience of the users. It is preferable that the mobile nos. of the drivers be informed at least twelve hours before the duty time and the drivers should not be changed. If they are changed, then our office should be informed well in advance so that the same could be communicated to the guests. For the vehicles that are being requisitioned for VVIPs preferably the same driver should continue for better coordination and their mobile numbers should not be changed.	Accepted unconditionally
37	Driver should carry placard (preferably laser print on computer) with BHEL shown distinctly on the top with all the particulars of the guests arriving with the details of flight / rail details etc., for easy identification by visiting BHEL guests. Placards of paper or file covers shall not be acceptable. It is preferable to have a placard in wood / durable hard plastic with handle to carry.	Accepted unconditionally
38	Drivers must report in time to BHEL concerned officials.	Accepted unconditionally
39	The driver has to park the vehicle in BHEL parking place inside the World Trade Centre compound, IN CASE THE reporting is in World Trade Centre.	Accepted unconditionally
40	The representative of the contractor also must recheck with the guests / users whether the vehicle has reported in time to the guests or not.	Accepted unconditionally
41	The drivers must have a suggestion / complaint book while on duty with BHEL and provide them to the users when requested.	Accepted unconditionally
42	During the contract period, if the vehicle is seized / detained /impounded by the Police / Transport Authority for any reason whatsoever, it would be at sole risk / expenditure / Responsibility of the contractor.	Accepted unconditionally
43	In case any car fails to report for duty at the stipulated time, it will not be accepted for duty and no payment shall be made for that trip.	Accepted unconditionally

		nally
44	In case contractor fails to carry out the jobs as per terms and conditions of the contract, the security deposit is liable to be forfeited without prejudice to any other rights, which the company may have under this contract.	Accepted unconditionally
45	If the car is involved in any accident or mishap and as a result thereof any employee or employees of BHEL suffer any injury or die and BHEL pays or has to pay compensation and / or damages to such employee or employees or his / their heirs, as the case may be, whether pursuant to the provisions of any law or otherwise, then the contractor shall be liable to pay to BHEL the amount of all such compensation or damages. BHEL should also be fully indemnified from any sort of Third party liability arising from this contract while the vehicle is on BHEL duty. This will be in addition to the recovery of losses which shall have to be reimbursed to the authorized commuters for to and fro journey from their respective offices.	Accepted unconditionally
46	If at any time the contractor defaults in proceeding with the work with due diligence and continues to do so or commit any default in complying any of the terms and conditions even after the notice in writing is given at least three times repeatedly, BHEL may, without prejudice to any other right to remedy which shall have accrued or shall accrue thereafter to BHEL, terminate the contract as a whole or in part thereof. The notice will be deemed to have been served as and when sent to the address given in the tender by courier / registered post.	Accepted unconditionally
47	The contractor shall also ensure to comply with all the Labour Laws i.e. Minimum Wages Act, P.F. Act, ESI Act etc., as applicable and a certificate of compliance as above shall be enclosed with your bill. BHEL shall in no case, be held responsible for any non-compliance on the above by you.	Accepted unconditionally
48	Force majeure means suspension of traffic services due to rains, floods, earthquake, bandhs, strikes, riots and lockouts in BHEL. For non-availability of the car during the force majeure period, no penalty will be leviable on the contractors as stipulated in the tender.	Accepted unconditionally
49	The party shall indemnify BHEL for all the losses / damages occurred during the contract for the operation of the vehicles by the drivers.	Accepted unconditionally
50	<b>Reverse auction:</b> As per general terms and condition. The final price break up after the RA has to be in proportion to the initial break up given at the time of online sealed bid.	Accepted unconditionally

Signature & Seal of the Bidder

**Price Bid**

Tender No. RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006) दि: 12.02.2021

**Schedule A**

**Price bid format for daily vehicle**

Type of vehicle or equivalent	Appx.Load for the year (In Trips)	Rate (In Rs.) (FOR 08 Hrs/80 KMS)	<u>Total Rs</u>
	<b>A</b>	<b>B</b>	<b>A x B</b>
Swift	27		
D'zire	254		
H/City	50		
Innova	29		
Crysta	80		
Corolla Altis	18		
	458	<u>Grand Total ( without GST)</u>	
		<u>Grand Total ( without GST) in words</u>	

**Sign and stamp of representative of Agency**



## Schedule B

*1. Extra Hrs and Extra Kms beyond 08 Hrs/80 Kms will be paid as under only* for **Daily Vehicle**

S No	Swift / Equivalent		D'zire /Equivalent		H/City /Equivalent		Innova/ Equivalent		Crysta/ Equivalent		Corolla Altis /Equivalent	
	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs
01	12	90	13	100	17	130	19	165	19	155	29	220

1. Night Halt Charges will be paid Rs. 500/- per night , irrespective of type of vehicle
2. Rate for 4 Hrs / 40 Kms. will not be considered for evaluation. for **Daily Vehicle**
3. Rate for 4 Hrs / 40 Kms. will be paid as 60% of rate for 8 Hrs / 80 Kms. e.g. rate for 8 Hrs / 80 Kms is Rs. 1000/- then the rate for 4 Hrs / 40 Kms will be paid Rs. 600/- for **Daily Vehicle**
4. **In case of outstation trips to Pune, Nashik etc. returning on same day, Vehicle rates per KM. will be applied, for payment.**
5. For Daily Vehicle in case of trips involving overnight halts for outstation, the payment will be on the basis of actual Kms travelled per day with minimum of 200 Kms per day, for each day of trip. **No charges for additional hours will be considered.**
6. Night halt charges will be given for outstation journeys only.
7. The rates will be rounded off to the nearest of Rupee 1/= (Paise 50 or more will be rounded to Rupee 1.00 and less than 50 paise will be ignored).
8. The maintenance cost, charges of fuel, road tax, salary of driver and overtime, challan etc. are to be borne by the contractor.
9. Parking charges, toll tax, GST, as applicable from time to time shall be extra and borne at actuals by BHEL on certification by the user on submission of documentary proof (original receipt). BHEL will also reimburse State levies / taxes for outstation journeys (for single entry only) at actual on submission of receipts in original. Payments done from fastag, the printed receipt must be signed by the agency.
10. Additional Hours and Additional Km charges will be paid on ACTUAL USAGE
11. **Bid will be valid, only if prices are quoted for all the vehicle**
12. In all the category Additional Hours and Additional km charges will be paid on ACTUAL USAGE and the average km and average hours
13. Annexure I ( Evaluation Criterion) is only for Evaluation of Tender and not to be assumed as GURANTEED Contract amounts.

**Sign and stamp of representative of Agency**

(Letter of compliance in Company's Letter Head)

**अनुभाग –VIII SECTION VIII**

To,  
M/s Bharat Heavy Electricals Limited,  
15th Floor, World Trade Centre-1,  
Cuffe Parade, Mumbai –5

Sub: Tender No. **RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006)** दि: **12.02.2021**

Dear Sir,

With reference to your above tender, we have carefully read and understood the tender terms & conditions and hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

In view of the above confirmation, any deviation mentioned by us anywhere in the tender is not valid and is to be ignored by BHEL while finalizing the Tender.

We are not black listed by any Government Agency/Authority.

Any employee of our firm is not related to employee/director of BHEL.

Further, it is also confirmed that we have submitted the price bid in your price bid format only without any deviations / conditions.

In case, any deviation is observed in the financial bid the same is not be entertained / considered by BHEL.

We also understand that number of vehicle trip/load mentioned in price bid format are indicative only and it does not guarantee fixed business. There may be variation ( increase/decrease) in vehicle trip/load. We don't have objection to it. We are ready to give our best service, on demand.

Thanking you,

Yours faithfully,

NAME / SIGNATURE AND SEAL OF TENDERER

**DETAILS OF VENDOR**

The Contractor shall furnish the following information along with Part-A of Pre Qualification Bid for Rate Contract for hiring of Registered Taxis.

1.0	Name of the firm/Authorized Representative	
2.0	Status of Firm (whether HUF, individual etc.)	
2.0	Address for communication	
3.0	Registered Office, if any :	
4.0	Location of Garage(s) :	
	Telephone No.            (Office) (Res) (Garage) (Mobile) (Fax) (email Address) (Website Address-if any)	
5.0	Name of proprietor / partner	
6.0	Name of Bankers	
7.0	Date / year of commencement of Business	
8.0	Whether registered with any Govt. Institution / Undertaking / large corporate of repute. If so, furnish particulars with supporting documents	
9.0	ITR for AY (Assessment year) last three year/ Copy of PAN Card to be furnished.	
10.0	Certified copy of Balance Sheet and profits & loss Account statements of last three financial years . In case of unavailability of same,, CA certificate for the same shall be furnished.	
11.0	Experience Certificates with Govt. / Public Sector Undertaking / large Corporates of repute.	
12.0	GST - Registration No.	
13.0	Any other information	

**Details of Vehicles owned** (Attach separate sheet in the following format).

S.No.	Registration No.	Make AND YEAR	Model
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			

SIGN AND SEAL OF PART)



Annexure C

**भारत हेवी इलेक्ट्रिकल्स लिमिटेड**  
**Bharat Heavy Electricals Limited**

**VEHICLE DUTY SLIP**

**TO BE FILLED BY THE OPERATOR**

1. Name of the Operator:\_\_\_\_\_ 2. Dated:\_\_\_\_\_
3. Vehicle No.:\_\_\_\_\_ 4. Type of Vehicle : \_\_\_\_\_
5. Driver Name:\_\_\_\_\_ 6. Driver Mobile No.:\_\_\_\_\_
7. Name of the user:\_\_\_\_\_ 8. Mobile number of the user \_\_\_\_\_
9. KM reading at Garage:\_\_\_\_\_ 10. Place of Reporting:\_\_\_\_\_
11. KM reading & time at place of reporting \_\_\_\_\_

**Signature of Operator**

**TO BE FILLED BY THE USER**

1. Name of User: \_\_\_\_\_
2. Staff No. of user : \_\_\_\_\_
3. Unit: \_\_\_\_\_
4. Places Visited:\_\_\_\_\_
5. Date & Time of releasing of vehicle:\_\_\_\_\_
- (To be filled by the user)**
6. Place and KM reading at the time of releasing the vehicle:\_\_\_\_\_
- (To be filled by the user)**

**Signature of the user at the time of release:**

Remarks/Feedback of the user w.r.t quality of the service

---

---

---

**Signature of User**

Distance (in KM) from place of release to garage:\_\_\_\_\_

**(TO BE FILLED BY THE OPERATOR)**

**Note:**

1. For all purposes the distance from Garage to Place of Duty & back to Garage shall be considered as per the details given by the operator in their offer.
2. Usage shall be considered as Garage to Garage basis.
3. Duty hours shall be from the time of reporting to the time of releasing the vehicle by the user.  
*(Mandatory for the duties for daily hiring.)*
4. For the reporting & releasing place being BHEL World Trade Centre-I, Mumbai the distance from & to Garage shall be limited to 14 KMs or actual, whichever is less.
5. No over writing, unless duly authorized/signed by the user shall be acceptable.
6. BHEL reserves the right to reject /cancel any incomplete duty slip.
7. In case of any discrepancies, BHEL reserves the right to verify any details from the concerned user & the decision of BHEL shall be final.

**Acceptance Letter / No Deviation Certificate**

Notwithstanding anything mentioned in our bid, we hereby accept all terms and conditions of the above tender.

Or

We hereby accept all terms and conditions of the above tender except the following:  
(Give reference to Clause Nos. of Terms & Conditions which are not acceptable)

- 1.
- 2.
- 3.
- 4.
- 5.

**Note: Any deviation specified elsewhere in the tender shall not be considered. Deviations may or may not be accepted by BHEL.**

Signature  
With name, Designation & seal of the firm

**DECLARATION**

I/ We hereby declare that I / we have not been banned or de-listed by any PSU / Government Department / Financial Institution / Court and no case is pending with the police / court against our firm/ partner or the company.

Signature  
With name, Designation & seal of the firm



**TECHNICAL DETAILS**

TURNOVER (F.Y.)	2019-20	2018-19	2017-18
₹ (Lacs)			

(To be certified by Chartered Accountant)

*Work Experience (As per work orders and work completion certificate submitted in Part-I Bid)*

EXPERIENCE	No. of Work	Value	Customer's Name
1.			
2.			
3.			

PAN Card No. / Name on PAN Card	
GST No.	

(Signature &amp; seal of the contractor)

**Annexure-G**  
**E Mandate Format (along with Cheque+Pan)**

**MANDATE FORM**

**A. DETAILS OF BANK ACCOUNT HOLDER:-**

NAME OF THE ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/MAIL	

**B. BANK ACCOUNT DETAILS**

BANKNAME	
BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER AND EMAIL	
WHETHER THE BANK IS COMPUTERISED?	
WHETHER THE BANK IS <b>RTGS</b> ENABLED? IF YES, THEN WHAT IS THE BRANCH'S <b>IFSC</b> CODE	
IS THE BRANCH IS ALSO NEFT ENABLED?	
TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT )	
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

**DATE OF EFFECT:-**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect I would not hold the user Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date: \_\_\_\_\_ ( )  
Signature of Customer

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp) \_\_\_\_\_ ( )  
Date \_\_\_\_\_ Signature of Bank Manager

Please attach a photocopy of cheque along with the verification obtained from the bank.  
In case your Bank is presently not "RTGS Enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.

## EVALUATION CRITERION

### Daily Basis Cars —

i)	Swift / equivalent	-- Daily rate quoted x 27Trips
ii)	D'zire / equivalent	-- Daily Quoted rate x 254Trips
iii)	Innova / equivalent	-- Daily Quoted rate x 50 Trips
iv)	Innova Crysta / equivalent	-- Daily Quoted rate x 29 Trips
v)	Honda City / equivalent	-- Daily Quoted rate x 80 Trips
vi)	Corolla Altis/ / equivalent	-- Daily Quoted rate x 18 Trips

## EVALUATION CRITERION

### Note:

1. The L1 party will be decided based on the Lowest price arrived at the rates received in the tender with load declared
2. BHEL may issue counter offer and negotiate with L 1 bidder for firming up the rates
3. Orders will be placed on the L 1 Party

## SECTION VII

Tender No. RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006) दि: 12.02.2021

## Schedule A

Price bid format for daily vehicle

type of vehicle or equivalent	Appx.Load for the year (In Trips)	Rate (In Rs.) (FOR 08 Hrs/80 KMS)	Total Rs
	A	B	A x B
Swift	27	<u>Quoted</u>	<u>Quoted</u>
D'zire	254	<u>Quoted</u>	<u>Quoted</u>
H/City	50	<u>Quoted</u>	<u>Quoted</u>
Innova	29	<u>Quoted</u>	<u>Quoted</u>
Crysta	80	<u>Quoted</u>	<u>Quoted</u>
Corolla Altis	18	<u>Quoted</u>	<u>Quoted</u>
	458	<u>Grand Total ( without GST)</u>	<u>Quoted</u>
		<u>Grand Total ( without GST) in words</u>  <u>Quoted</u>	

Sign and stamp of representative of Agency

## Schedule B

TENDER RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006) dt: 12.02.2021

*1. Extra Hrs and Extra Kms beyond 08 Hrs/80 Kms will be paid as under only* for **Daily Vehicle**

S No	Swift / Equivalent		D'zire /Equivalent		H/City /Equivalent		Innova/ Equivalent		Crysta/ Equivalent		Corolla Altis /Equivalent	
	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs
01	12	90	13	100	17	130	19	165	19	155	29	220

14. Night Halt Charges will be paid Rs. 500/- per night , irrespective of type of vehicle
15. Rate for 4 Hrs / 40 Kms. will not be considered for evaluation. for **Daily Vehicle**
16. Rate for 4 Hrs / 40 Kms. will be paid as 60% of rate for 8 Hrs / 80 Kms. e.g. rate for 8 Hrs / 80 Kms is Rs. 1000/- then the rate for 4 Hrs / 40 Kms will be paid Rs. 600/- for **Daily Vehicle**
17. **In case of outstation trips to Pune, Nashik etc. returning on same day, Vehicle rates per KM. will be applied, for payment. \**
18. For Daily Vehicle in case of trips involving overnight halts for outstation, the payment will be on the basis of actual Kms travelled per day with minimum of 200 Kms per day, for each day of trip. **No charges for additional hours will be considered.\**
19. Night halt charges will be given for outstation journeys only.
20. The rates will be rounded off to the nearest of Rupee 1/= (Paise 50 or more will be rounded to Rupee 1.00 and less than 50 paise will be ignored).
21. The maintenance cost, charges of fuel, road tax, salary of driver and overtime, challan etc. are to be borne by the contractor.
22. Parking charges, toll tax, GST and DND Payments, as applicable from time to time shall be extra and borne at actuals by BHEL on certification by the user on submission of documentary proof (original receipt). BHEL will also reimburse State levies / taxes for outstation journeys (for single entry only) at actual on submission of receipts in original.
23. Additional Hours and Additional Km charges will be paid on ACTUAL USAGE
24. **Bid will be valid, only if prices are quoted for all the vehicle**
25. In all the category Additional Hours and Additional km charges will be paid on ACTUAL USAGE and the average km and average hours
26. Annexure J ( Evaluation Criterion) is only for Evaluation of Tender and not to be assumed as GURANTEED Contract amounts.

(Letter of compliance in Company's Letter Head)

## SECTION VIII

To,  
M/s Bharat Heavy Electricals Limited,  
15th Floor, World Trade Centre-1,  
Cuffe Parade, Mumbai –5

Sub: Tender No. **RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006) दि: 12.02.2021**

Dear Sir,

With reference to your above tender, we have carefully read and understood the tender terms & conditions and hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

In view of the above confirmation, any deviation mentioned by us anywhere in the tender is not valid and is to be ignored by BHEL while finalizing the Tender.

We are not black listed by any Government Agency/Authority.

Any employee of our firm is not related to employee/director of BHEL.

Further, it is also confirmed that we have submitted the price bid in your price bid format only without any deviations / conditions.

In case, any deviation is observed in the financial bid the same is not be entertained / considered by BHEL.

We also understand that number of vehicle trip/load mentioned in price bid format are indicative only and it does not guarantee fixed business. There may be variation ( increase/decrease) in vehicle trip/load. We don't have objection to it. We are ready give our best service, on demand.

Thanking you,

Yours faithfully,

NAME / SIGNATURE AND SEAL OF TENDERER

## SECTION VII

Tender No. RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006) दि: 12.02.2021

## Schedule A

Price bid format for daily vehicle

type of vehicle or equivalent	Appx.Load for the year (In Trips)	Rate (In Rs.) (FOR 08 Hrs/80 KMS)	<u>Total Rs</u>
	A	B	A x B
Swift	27		
D'zire	254		
H/City	50		
Innova	29		
Crysta	80		
Corolla Altis	18		
	458	<u>Grand Total ( without GST)</u>	
		<u>Grand Total ( without GST) in words</u>	

Sign and stamp of representative of Agency

## Schedule B

TENDER RE:MUM:HR:T: 2006 (आर ई: मुम: एच आर : टी: 2006) dt: 12.02.2021

*1. Extra Hrs and Extra Kms beyond 08 Hrs/80 Kms will be paid as under only* for **Daily Vehicle**

S No	Swift / Equivalent		D'zire /Equivalent		H/City /Equivalent		Innova/ Equivalent		Crysta/ Equivalent		Corolla Altis /Equivalent	
	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs	Per Addl Kms	Per Addl Hrs
01	12	90	13	100	17	130	19	165	19	155	29	220

1. Night Halt Charges will be paid Rs. 500/- per night , irrespective of type of vehicle
2. Rate for 4 Hrs / 40 Kms. will not be considered for evaluation. for **Daily Vehicle**
3. Rate for 4 Hrs / 40 Kms. will be paid as 60% of rate for 8 Hrs / 80 Kms. e.g. rate for 8 Hrs / 80 Kms is Rs. 1000/- then the rate for 4 Hrs / 40 Kms will be paid Rs. 600/- for **Daily Vehicle**
4. **In case of outstation trips to Pune, Nashik etc. returning on same day, Vehicle rates per KM. will be applied, for payment. \**
5. For Daily Vehicle in case of trips involving overnight halts for outstation, the payment will be on the basis of actual Kms travelled per day with minimum of 200 Kms per day, for each day of trip. **No charges for additional hours will be considered.\**
6. Night halt charges will be given for outstation journeys only.
7. The rates will be rounded off to the nearest of Rupee 1/= (Paise 50 or more will be rounded to Rupee 1.00 and less than 50 paise will be ignored).
8. The maintenance cost, charges of fuel, road tax, salary of driver and overtime, challan etc. are to be borne by the contractor.
9. Parking charges, toll tax, GST and DND Payments, as applicable from time to time shall be extra and borne at actuals by BHEL on certification by the user on submission of documentary proof (original receipt). BHEL will also reimburse State levies / taxes for outstation journeys (for single entry only) at actual on submission of receipts in original.
10. Additional Hours and Additional Km charges will be paid on ACTUAL USAGE
11. **Bid will be valid, only if prices are quoted for all the vehicle**
12. In all the category Additional Hours and Additional km charges will be paid on ACTUAL USAGE and the average km and average hours
13. Annexure J ( Evaluation Criterion) is only for Evaluation of Tender and not to be assumed as GURANTEED Contract amounts.