



TENDER ENQUIRY REF:-PES/TXI -2021-01

DUE DATE : 09.04.2021

Tender Document

NAME OF THE WORK: - TENDER ENQUIRY FOR HIRING OF VEHICLE AT CLW-CHITTARANJAN

TENDER ENQUIRY NUMBER : PES/TXI -2021-01
DUE DATE AND TIME : 09.04.2021 - 13:00 HRS.
DATE OF OPENING TENDER : 09.04.2021 – 13.00 HRS
Type of tender : Open tender Single Part bid

This Tender document contains 9 pages

Sealed bids are invited for hiring of vehicle at BHEL EDN Field Hostel at Rupnarayanpur, Chittaranjan Loco Works. The following details may be carefully studied and considered in responding to the tender enquiry.

1. Initially the contract will be for ONE Year which may be extended based on the satisfactory performance
2. Offers shall be handed over/ courier / fill document drop in Tender box

Address for hand delivery/ courier /post	Address to drop in tender box
Mr.Ashwatha Nayaka.R - DM Mr.Vijaykumar. M –SM PES-Department NEB 3 rd Floor, BHEL-EDN Mysore Road. Bangalore-560026, Karnataka. Ph:-9916822244 Ph:- 9845402722 0802699 8142 / 8346	Tender box – 7 BHEL EDN Reception BHEL-EDN Mysore Road. Bangalore-560026, Karnataka.

Due date and time 09.04.2021 - 13:00 HRS.

3. EMD Details & Estimate Cost.

Estimated Cost	Rs. 6,00,000
Earnest Money Deposit	Rs.12,000



Bharat Heavy Electricals Limited
Electronics Division, Mysore Road, Bangalore – 560 026.

TENDER ENQUIRY REF:-PES/TXI -2021-01

DUE DATE : 09.04.2021

3.1	Form of EMD furnished (Cheque is not acceptable)	SB Collect/ DD/ Pay Order
3.2	EMD Particulars details.	
3.3	General Conditions of Contract & NIT Section 1 & 2.	Acceptable/ Not Acceptable
3.4	Contract period mentioned in NIT	Acceptable/ Not Acceptable
3.5	Payment Terms defined in NIT	Acceptable/ Not Acceptable
3.6	PAN No. of Tenderer (Copy of the same to be enclosed)	Enclosed/Not enclosed
3.7	GST registration No. (Copy of the same to be enclosed)	Enclosed/Not enclosed

4. No extension of time will be given for submission of offer under any circumstances.
5. Offer cover shall be super scribed with the Tender Enquiry number, due date and time.
6. Offers shall be sent to Bangalore and processed at BHEL-EDN, Bangalore
7. The successful bidder will be intimated through Registered post / Courier/ email as per the address given by the bidder in section 3
8. The offer shall be valid for 90 days from the date of opening of bid.
9. The rates quoted shall be FIRM.
10. GST can be claimed if applicable. In case GST is not applicable for the vendor, he need to declare the same.
11. The tender is likely to be finalized in a very short time.
12. The bidder is advised to visit the site to familiarize themselves with the site conditions.
13. Advance payment / interim payment will **not** be made to the contractor.
14. The bidder shall have to necessarily submit the documents in support of meeting the qualifying requirements as mentioned in Section 1 along with their offer.
15. The rates quoted should be in the format given in section 3. Service Tax component should be mentioned separately. Service tax will not be paid if the operator fails to provide proof of valid service tax registration.



Bharat Heavy Electricals Limited
Electronics Division, Mysore Road, Bangalore – 560 026.

TENDER ENQUIRY REF:-PES/TXI -2021-01

DUE DATE : 09.04.2021

Enquiry comprising of following documents are issued here with.

- a) Section 1: Specific terms and conditions
- b) Section 2 : General terms and conditions
- c) Section 3 : Schedule of rates

Kindly acknowledge receipt of this tender enquiry. In case bidder does not want to bid against this enquiry, a written communication may please be sent to the undersigned before the tender opening date and time.

BHEL reserves the right to cancel or reject the offer either partly or in full without assigning any reasons thereof.

Thanking you,

Yours Faithfully,
For & On behalf of Bharat Heavy Electricals Ltd.,

ASHWATHA NAYAKA
Dy.Mgr – TRACTION SERVICES

SECTION 1

The contractor will be required to provide the vehicle as per following Scope and terms & conditions :

Scope

The term “Company” means BHEL-Electronics Division”, “RE” means Resident Engineer, BHEL-Electronics Division, Field Hostel, Rupnarayanpur” and “Contractor” means Operator of the Vehicle”

1. Vehicle will be deployed for Chittaranjan Loco Works / township / guest house for 12 hours duty, i.e., from 0800 hours to 2000 hours under the advice of Resident Engineer.
2. Vehicle may be detained beyond 12 hours duty as may be required for which overtime payment at agreed rate per hour shall be paid extra after duty.
3. Payment for vehicle is only for the number of days used. However an average of 10 days per month hiring will be ensured by BHEL ie $10 \times 12 = 120$ days in a year.



4. Two days advance information will be given whenever vehicle is not required. Similarly two days advance information will be given when required
5. **The cost of diesel/petrol to be borne by the Contractor of vehicle**
6. **The cost of engine oil and other day to day requirements for keeping the vehicle fit for service to be borne by the Contractor of vehicle**
7. Vehicle may also have to perform out station duties. However if the vehicle stayed overnight then amount will be paid at the agreed rate per Night in addition to the payment for the usage.
8. After completion of scheduled duty hours as per contract, the contractor will make his own arrangement for parking and safety of the vehicle at his own risk.
9. The vehicle hired must have registration certificate, fitness certificate, road permit, road tax paid challan, insurance certificate and pollution certificate or any other statutory requirement/s as per Government / RTO rule. Photocopy of the same on subsequent renewals shall be submitted to Resident Engineer (RE) or as and when demanded.
10. Pollution certificate as per RTO norms will have to be provided during the tenure of the contract or as and when demanded by RE.
11. Proper logbook is to be maintained by the contractor for the vehicle hired. The monthly Running Account(RA)/Final bill will be paid only after submission of complete logbook and as certified by RE.
12. The vehicle deployed should have standard tools, first aid kit and spare tyre in healthy condition. The vehicle should be maintained clean both inside & outside on a daily basis.
13. Kilometer reading meter of the vehicle shall be in healthy condition.
14. Toll / Border Tax / Parking charges will be reimbursed by BHEL upon production of documentary evidence.
15. In case of non-availability of vehicle for breakdown an alternative vehicle shall be with all valid documents. This is allowed only for 7 days within which the repairs be completed.
16. All expenses towards salary of driver/s, repair & maintenance, engine oil, damages due to accident, comprehensive insurance, road tax, or any other renewals, etc. shall have to be met by the Contractor of vehicle.



17. The driver/s so deployed must have the valid driving license and have good behavior
18. In the event of the deployed vehicle meets with any accident, no claim on account of damage to the vehicle or the persons traveling in such vehicle, including the driver can be claimed by the Contractor from BHEL.
19. Should the vehicle deployed by the contractor meet with an accident due to reasons attributable to the contractor or his employees and cause damage to the persons/property of the company, the contractor shall be liable to make good such losses in the manner as prescribed by the company.
20. The contractor can cover risk adequately by obtaining comprehensive insurance policies. The company shall not bear any expenses on this account.
21. The contractor shall indemnify the company from all claims for injuries caused to any person whether workmen or not while in or upon the works or the site for the same and the company shall not be liable to defend any claim brought under workmen's compensation act or any of its subsequent amendments..
22. The company shall further be entitled to recover the amount so paid by way of compensation under the aforesaid act or under any other law by deducting the sum from RA or from any other sum due to him.
23. The bill along with log book and any other document/s as required by Resident Engineer will be submitted to EDN site office on completion of a month.



SECTION 2
General Terms and Conditions

The offer shall be submitted in a single part in a sealed envelope prominently super scribing the Tender Enquiry Number and due date as mentioned in the covering letter.

1. The bidder is requested to carefully and thoroughly read the instructions/ documents sent to them. For any further clarifications BHEL may be contacted.
2. The bidder is advised to visit site to familiarize themselves with the site conditions before submitting the offer.
3. **Type of Vehicle :** Minimum seating capacity of 7 persons excluding driver. Also indicate whether having Taxi permit (Yes or No), if yes, please indicate type of permit whether all WB or Mandal-wise.
4. **Payment term :** Payment will be made from Headquarters (Bangalore) within 30 days from the date of receipt of bill along with log book entries as certified by the RE.

Payment can also be released by EFT (Electronic Fund Transfer). Acceptance for this arrangement to be indicated by the contractor in his offer.

Income tax as applicable shall be deducted while releasing the payment. TDS certificate for the year will be issued in the next financial year. For this purpose contractor shall furnish photo copy of PAN card issued by Income Tax Department.

5. **Sub Contract :**The contractor shall not sublet any portion of the contract without written permission of Resident Engineer.
6. **Arbitration :** Except if otherwise provided for in the contract all questions and disputes relating to the specification, instructions, orders of the execution or failure to execute the same whether arising during the tenure of contract or on completion shall be referred to the sole arbitration of Deputy General Manager/External Services, BHEL-Electronics Division, Bangalore.
7. **Validity :** The offer submitted by the contractor shall remain valid for acceptance for a period of 90 days from the date set for opening of tender.
8. **Scope of work and acceptance of terms and conditions:** The contractor shall himself obtain all necessary information on local conditions and factors, which may influence or



affect his offer. It must be understood and agreed that such factors have been investigated and considered while submitting the offer. Neither any change in the time schedule of the contract nor any financial adjustment arising thereof shall be permitted by BHEL-EDN, which are based on the lack of such clear information or its effect on the cost of the works to the contractor.

Submission of offer by the contractor implies that he has read all the tender conditions and has made himself aware of

- the scope of work
- Specification of the work to be done
- Local conditions
- Other factors bearing on the execution of work.

9. **Firm price** : The rate quoted shall be firm throughout the tenure of the contract and shall be inclusive of all applicable taxes as may be applicable and BHEL-EDN shall entertain no claim, whatsoever, on this account.

10. **Validity and termination of the contract** : The contract shall be valid initially for a period of ONE year from the date of award which can be extended further on same terms and conditions based on site requirement. The contract may be terminated by BHEL-EDN by giving a notice of 07 (seven) days' notice and no compensation shall be paid for remaining period of the contract period.

11. **Maintenance of vehicle** : One day per month shall be allowed for maintenance purpose. In case the vehicle is required for all the days of a months the contractor shall arrange an alternate vehicle, if BHEL required

12. **Essential / Qualifying requirement** :

The bidder shall own the vehicle having seating capacity of 7 persons (excluding driver) and has to be maintained in good running condition & model should be year 2015 and above

The vehicle should be registered preferably in the name of bidder. In case the bidder is offering a vehicle not registered in his name, an agreement between the bidder and vehicle owner prior to the date of bid opening, shall have to be produced. The agreement should be valid for the Contract period.

Copies of following documents have to be enclosed along the bid.

1. Photocopy of vehicle registration certificate, fitness certificate, road permit, road tax paid challan, insurance certificate and pollution certificate.



Bharat Heavy Electricals Limited
Electronics Division, Mysore Road, Bangalore – 560 026.

TENDER ENQUIRY REF:-PES/TXI -2021-01

DUE DATE : 09.04.2021

2. Photo copy of driving license of the driver.
3. Proof for ownership of vehicle./Agreement between Vehicle owner and the Bidder

All documents as applicable shall be self-certified



TENDER ENQUIRY REF:-PES/TXI -2021-01

DUE DATE : 09.04.2021

SECTION 3

S.N .	Particulars	To be filled by Bidder
1.0	Name of the Contractor	
2.0	Address (Office)	
3.0	Address (Residence)	
4.0	Telephone Number Office / Residence / Mobile No.	
5.0	Email id.	

SCHEDULE OF RATE

Sl. No.	Description	Unit	Rate	No of Units	Total Amount
01	Hiring of vehicle(AC) with a minimum seating capacity of 1+7, which includes one driver on daily basis for 12 hours(8:AM to 8:00PM) running per day including the cost of lubricants/fuel and spares usage of upto 50KM.	Day		30	
02	Running charges for vehicle after 50KM	Rs per KM		500	
03	Over time charges beyond 12 hours of duty / day	Rupees per hour		0	
04	Outstation charges in case of night stay	Rupees per day		0	

Note :

- 1) L1 status will be decided by the least consolidated monthly offer calculated for 500KM (sl.no 2) and 30 days (sl.no 1) . i.e Sl. No 1 & 2.
- 2) The price offer should be exclusive of GST.