



BHARAT HEAVY ELECTRICALS LIMITED
ELECTRONICS DIVISION
MYSORE ROAD, BANGALORE - 560 026

Tender Enquiry No.: **BHEL:EDN:SHP:PKG:2021-22:ENQ** Date: **03.12.2021**

1.0 NOTICE INVITING TENDER FOR PACKING

Bharat Heavy Electricals Limited (BHEL), Electronics Division, Mysore Road, Bangalore – 560026 herein invites application from experienced and reputed Packing Contractors for packing work of its products for a period of 11 months. The Contractor, on selection, shall comply with various laws under Contract Labour (R&A) Act, Payment of Minimum Wages Act, ESI Act, PF&MP Act while undertaking the contract of packing work as per our specifications, terms and conditions, using Contractor's material, Labour and Tools etc. **The packing works have to be carried out both at BHEL-EDN at Mysore Road Bangalore – 560 026 and at BHEL-ESD at Electronic City, Hosur Road, Bangalore - 560100.**

Complete details of Tender for Packing is hosted on www.bhel.com, & www.eprocure.gov.in and can be directly downloaded and used for submission of tender document. OR the Tender documents can be collected directly from o/o SDGM(SHIPPING) , BHEL –EDN ,MYSORE ROAD, Bangaore – 26 free-of cost.

Date of issue: Tender documents will be issued from Shipping Dept. of BHEL-EDN, Bangalore from 09.00 hours to 15.00 hours 03.12.2021 to 23.12.2021 on all working days, and from 09.00 hours to 11.00 hours on Saturdays.(Ph: [26998845/9449869625](tel:269988459449869625))

Last date for receipt of completed tender documents: 23.12.2021 up to 1.00 PM. Technical bid will be opened at 1.30 PM on the same day, in the presence of bidders desirous to be present.



TENDER NOTIICE

1. Tender Enquiry No. : BHEL:EDN:SHP:PKG::2021-22:ENQ
Dated 03.12.20201
2. Nature of the Work : Rate contract for packing of BHEL products. Viz. CE Panels, Semi-conductor Devices & Photovoltaic Modules, other equipment and associated components.
3. Contract Period : 11 months.
4. Contract Total Value : Rs. **8.0388** Crores (Estimated value)
4. Issue of Tender : **From 03.12.2021 to 23.12.2021** on Monday to Friday 9.00 hrs to 15.00 hrs, and on Saturdays 9.00 hrs to 11.00 hrs.
5. Nature of Tender/ bid : **2 Part Bid**
6. Earnest Money Deposit [EMD]: Rs. 10.0 Lakhs (As per clause no. 3.6.1)
7. Last Date and Time for the : **23.12.2021 up to 1.00 PM Hours**
receipt of completed Tender.
8. Date , Time and Place of : **23.12.2021 at 1.30 PM near Reception Tender**
Tender Opening **Opening Room [Technical Bid only].**
Price Bid will be opened for technically acceptable bidders on intimation at later date.
09. Places where packing job : 1] BHEL-EDN Mysore Road Bangalore and
to be carried out 2] BHEL-ESD Electronic city, Hosur Road, Bangalore.
10. This NIT Document contains : 37 No. of sheets including this Sheet.

Sd/-
For and on behalf of
Bharat Heavy Electricals Limited
Electronics Division
Bangalore - 560 026

(AGM-CE-PMC, Marketing & SHIPPING)

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2.0 About BHEL

Bharat Heavy Electricals Limited, is engaged in the design, engineering, manufacture, construction, testing, commissioning and servicing of a wide range of products and services for the core sectors of the economy, viz. Power, Transmission, Industry, Transportation, Renewable Energy, Oil & Gas, and Defence. We place strong emphasis on innovation and creative development of new technologies aimed at improving the performance and efficiency of our products, using state-of-the-art technologies and processes. We are strongly customer oriented and are sensitive to their needs and accordingly strives to respond quickly to the changes in the market. The high level of quality & reliability of our products is due to adherence to international standards by acquiring and adapting best technologies and practices across the world. Among other, we have been accredited to Quality Management Systems (ISO 9001:2008), Environmental Management Systems (ISO 14001:2004) and Occupational Health & Safety Management Systems (OHSAS 18001:2007).



3.0 Instructions to Tenderers, Statutory Liability and Obligations

Contractors experienced in packing works of similar nature may please submit your offer in two parts in separate sealed covers as detailed below and both the sealed covers are to be put into one big sealed cover as mentioned below super scribed with tender reference as “Techno-Commercial Bid for Packing of CE, SC&PV Products and associated components- Tender Reference No. BHEL:EDN:SHP:PKG:2021-22:ENQ”:

[3.1.1] First envelope shall contain the following:

- a. **Techno-Commercial bid** A questionnaire (as per clause 10.0) duly filled and signed along with all relevant certificates(copies) and documents as per the questionnaire and EMD shall be as per clause no.3.6.1. Enclosures as required by the Tender and any other documents which the Tenderer wish to submit also shall be enclosed. **All the pages of questionnaire, certificates, documents shall be signed / self attested by authorized representative of your company.**

- b. **Unpriced Price Bid -** A copy of the price bid **without the prices.**

This “Unpriced Price bid” is required for technical evaluation of the relevant portion of the work, desired to be executed by the contractor. Please indicate in the “unit rate” column ‘YES’ for the job you have quoted in Price bid, and ‘No’ for the jobs you have not quoted. Also indicate the applicable SGST/CGST in terms of percentage. (No values shall be quoted in “Unpriced Price bid”).

- c. **Declaration letter**

Declaration that you have gone through the entire tender document, and that you have understood all the clauses of the tender, and shall be abided by the tender clauses while executing the contract.

[3.1.2] Second envelope containing the Price Bid only

Price Bid duly filled & signed with seal must be submitted in another **separate sealed envelope for each Schedule PART-II A**, super scribed with tender reference as “**Price Bid for Packing of CE, SC&PV Products and associated components - Tender Reference No. BHEL:EDN: SHP:PKG:2021-22:ENQ**” DUE ON : .

Price Bid must contain the following details:



- Material cost [Basic Value] for each unit rate for supply of finished shooks/boxes along with required accessories.
 - Applicable SGST/CGST amount shall be indicated.
 - Applicable SGST/CGST amount on packing service charges shall be indicated.
 - Cost to be indicated by multiplying unit rate & unit quantity.
 - Bid should be free from correction, overwriting, using corrective fluid, etc. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid else bid shall be liable for rejection.
 - Non conformities between the figures and words of the quoted prices:-
- (a) If, in the price structure quoted for required goods, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

If there is such discrepancy in an offer, the same is to be conveyed to the tenderer with target date on the above lines and if the tenderer does not agree to the observation of the purchaser, the tender is liable to be ignored.

[3.1.3] Sealed envelope of both (1) Techno-Commercial bid and (2) Price bid must be put in a single sealed **larger envelope** super scribed with **Tender reference and due date** must be sent within the specified date and time and be dropped in the Tender Box earmarked for "Shipping Dept." which is kept at Reception Counter, BHEL-EDN, MYSORE ROAD, BANGALORE-560026 on or before the due date & time of tender.

Important Note

[3.1.4] All the pages of the tender document shall be signed and stamped by the authorized representative of vendor.

[3.1.5] IMPORTANT POINTS:



- i Price bid will be opened only for those technically qualified for the quoted items.
- ii Please, do not spiral bound the pages, send them in 2 hole clips flat files.
- iii Give annexure numbers to all enclosures, and indicate serial numbers for all the pages & put your signature & seal at the bottom of each and every page.
- iv Send your offer with a covering letter on your company's letter head.
- v If you are attaching a document which is not in English but in other local language, please attach an English translated page along with that.
- vi BHEL reserves the right to call for additional information and/or check, verify all the information furnished in the application.
- vii BHEL also reserves the right to inspect all premises/facilities to confirm the authenticity of information furnished / capabilities mentioned in the application.
- viii BHEL reserves the right to reject any or all the applications which are not as per tender terms with assigned any reasons within the norms.
- ix BHEL's decision shall be final on all the matters relating to this tender.
- x Taxes quoted by you will be taken for GST credit. The taxes prevailing as on the date will be considered. However, in case of changes made by the Government from time to time, the same will be considered during the progress of contract for payment and claim purposes. In case, no Tax is included, a self declaration for exemption may be attached along with the offer.
- xi In this regard, if any clarification is required, the Tenderers may contact the officer mentioned here below.
- xii Tenders should be addressed only to:

**AGM – CE-PMC, Marketing & Shipping
BHEL, Electronics Division,
Mysore Road, Bangalore – 560 026.
Phone: 080-26998693/26998845.**

- xiii All the entries in the Tender Documents should be in one ink. Erasures and over- writings are not permitted. Cancellations and insertions if any, shall be authenticated by the tenderer by signing and affixing his seal.
- xiv Tenderer shall fill in all the required particulars in the blank spaces provided in the Tender documents and also sign at the bottom of each and every page of the Tender document before submitting the Tender.

- xv **In quoting their rates, the Tenderers are advised to take into account all factors including any fluctuations in the market rates for materials, wages for your employees, transportation charges etc. in the future.**
- xvi The rates quoted in the Tender shall remain valid for a period of three months from the date of opening of the bid.
- xvii Before submission of Tender, the Tenderers are necessarily advised to inspect the site of work and its environment and be well acquainted with the actual working and other prevailing conditions including various best practices adopted by BHEL with respect to position of the materials and labor here. Pre-bid meeting deliberating the aspects involved in the contract can be arranged on request to ensure proper understanding by the Tenderers who wish to participate. The bidders are expected to be well versed with BHEL-General Conditions of Contract (GCC), Instructions to Tenderers, specifications and all other documents, which form part of the Agreement to be entered into subsequent to award of work.
- xviii Details and quantities of each item of work shown in the Tender schedule attached hereto are only approximate. They are given as a guideline for the purpose of Tendering only and are liable to variations and alterations at the discretion of the competent authority throughout the contract period from the date of commencement of work. **The work under each item as executed shall be measured and paid at the corresponding rates to be quoted by the Tenderer in the Tender schedule Format attached hereto.**
- xix The Packing work shall normally be done between 7.30AM and 4.36 PM on working days. However, the same shall be done beyond normal working hours on the directions of executing officers whenever the work load is temporarily increased. **No overtime wages or additional payments or allowance for you or your employees deployed for such work will be payable by BHEL for working beyond normal working hours.**
- xx. **In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidder. In case more than one bidder happens to occupy the L-1 status even after soliciting discounts, the bidder shall be decided by a toss.dra of lots, in the presence of the respective L-1 bidder(s) or their representative(s).Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding**



[3.1.5 a] **PERIOD OF CONTRACT:** This contract will be for a period of 11 months from the date of award of contract. BHEL shall have absolute right to terminate the contract at any time during the period of contract without assigning any reason thereof and the tenderer is not entitled for any compensation on the ground of such termination.

[3.1.6] **DISQUALIFICATION:** If the bidder/contractor attempt to do any act, which defames the goodwill of BHEL it will be treated as disqualification of the party and the contract will be terminated at any time. The offers received from any bidder who had been convicted or against whom any kind of criminal cases are pending on complaint, will not be considered.

[3.2] **CONTRACTOR'S STATUTORY LIABILITY:**

Contractor shall comply all statutory requirements with the provisions of all the applicable Acts, Central or State, and Rules made thereunder, particularly in respect of Factories Act 1948, Child Labour Prohibition Act 1986, Employer's Liability Act, 1938, Industrial Disputes Act 1947, Minimum Wages Act 1948, Payment of Wages Act 1936, Employee's Compensation Act 1923, Payment of Gratuity Act 1972, ESI Act 1948, the Contract Labour [Regulation & Abolition] Act 1970, Payment of Bonus Act 1965, Income Tax Act 1961, Maternity Benefit Act 1961, applicable Tax Rules & other Acts -Central or State and Rules, Regulations and Notifications by the concerned authorities thereto and amendments made thereunder from time to time along with other statutory obligations and relevant labour laws that may be applicable to him in relation to employment of his labourers, payments etc. and service Tax rules and all other applicable Acts and rules issued from time to time shall be complied with by the contractor. The Contractor shall apply and obtain License under the Contract Labour (R&A) Act 1970, and comply with the relevant provisions, in respect of the Labour employed by him for executing this Contract. The Contractor shall furnish necessary returns to the authority through the principal employer.

[3.2.1] **PAYMENT OF PRESCRIBED MINIMUM WAGES:** In Any periodic change in minimum wages and statutory compliance as notified by appropriate Govt. during contract period shall be borne by the contractor. However pursuant to any unforeseen changes in wage structure including changes in basic wages and other components

as directed by Govt. directives or BHEL, the contract terms & conditions for wage structure & its impact on the Job/Works contract will be reviewed and suitably compensated by BHEL.

Contractor shall ensure payment of prescribed minimum wages as applicable to his employees deployed in the work, as BHEL - EDN may notify from time to time and maintain proper records of their timely disbursement. BHEL Rates Notified during last 5 years periods taking into account average consumer Price Index is given below (the details given below is indicative of the past trend only):

Category	Wages per day				
	From 01/04/2017	From 01/04/2018	From 01/04/2019	From 01/04/2020	From 01/04/2021
USW	427.13	595.02	602.50	618.57	635.05
SSW	448.79	658.81	666.29	682.36	698.84
SW	472.63	723.22	730.70	746.77	763.25
HSW	498.92	792.60	800.02	816.09	832.57

USW=Unskilled ,SSW=Semi-skilled , SW=Skilled , HSW= Highly skilled labour

[3.2.2] WELFARE MEASURES: As a welfare measure towards his workers who may be deployed under this contract, the Tenderer must consider Washing Allowance @ Rs.125 per month per person and take it into account in your estimate and the quoted rate shall be inclusive of the above incentives/allowances as well.

BHEL reserves the right to advise the contractor to extend any further welfare facility in future for the employees of the contractor (over & above the wage rates envisaged as mentioned above i.e., existing wage structure and also allowances as above) on reimbursement basis with additional service charges from BHEL.

The workmen engaged under this contract shall be provided with 2 pairs of their factory uniform (the color of the uniform should be different from BHEL uniform and the uniform of labors under job contract in BHEL) per annum with stitching charges,



2 pair of shoes covering 2 years period, 4 pairs of socks covering 2 years period, 1 no. of Toilet soap per person per month by the contractor of which the cost shall be included in his quoted unit rates.

[3.2.3] **COMPLIANCE WITH ESI / PF LAWS:** Contractor should ensure that the employees allowed to enter BHEL premises shall be covered under independent code numbers under EPF Act 1952 and ESI Act 1948 and shall cover his employees under the Employees Provident Fund schemes and Employees State Insurance Act 1948 and show proof of payment of subscriptions/contributions to the concerned authorities. The contractor shall also indicate ESI No., PF No., GST No. in the techno-commercial bid if available. In case the contractor do not have the ESI & PF Code while quoting, he should immediately apply for the same after award of the contract and get it in a reasonable time. Contractor shall ensure payment of ESI contribution under ESI Act 1948 and provide ESI membership No. card of each employee. Contractor shall maintain proper records of PF, EDLI, Pension, ESI contribution, administrative charges etc., wherever applicable and shall produce proof of deductions as well as remittances. Contractor shall issue wage slips to his employees. Contractor shall furnish proper Returns to the concerned statutory authorities and provide a copy of the same to BHEL. These returns shall be subject to verification whenever the statutory authorities/ inspectors visit BHEL for inspection of records of the contractors.

Contractor shall be solely responsible for non-payment / delayed payment of wages / allowances, contributions under EPF, ESI Act etc. The basic rates to be quoted by the Tenderer shall be firm for material, labor and shall cover and include all statutory levies and contribution such as ESI, PF etc payable by the contractor for the workers he may deploy to carry out the job. In case, the contractor fails to make payment of wages to his employees or remittance of contribution to the concerned authorities & a claim is made against BHEL for what so ever reason, the security deposit /other dues/ running bills under the contract can be utilized by BHEL to discharge the liability of the contractor.

[3.2.4] **INDEMNITY:** Contractor shall indemnify BHEL against all claims and losses if it suffers under various labor laws, statutes or any civil or criminal law in connection with employees deployed by him. The liability for any compensation on account of injury sustained by an employee of the contractor will be exclusively that of the contractor, as BHEL is not the employer for him. Contractor shall obtain necessary insurance cover at his own cost to mitigate any risk of accidents, losses, damages etc. BHEL shall not be responsible for any losses, damages to the contractor or to his employees.

Payment of bonus under the Payment of Bonus Act, payment of gratuity under the Payment of Gratuity Act, and retrenchment compensation under ID Act will be the sole responsibility of the contractor. Contractor is liable to pay the statutory bonus to their employees, as per Payment of Bonus Act. In case, BHEL advises the contractor to pay any additional amount of Bonus to their workers over and above the statutory bonus, the same has to be paid by the contractor to their employees. The difference, in such an event, can be reimbursed from BHEL with indicated additional service charges.

[3.2.5] **Bonus:** Bonus shall be @ 8.33%(of basic +corporate allowance+VDA) or limited to Rs.7000/- per year, whichever is higher payable by the contractor for the workers he may deploy to carry out the job (Under various enactments passed by Parliament or the by the State legislature and Rule framed thereunder). In case, BHEL advises the contractor to pay any additional amount of Bonus to their workers the same has to be paid by the contractor to their employees. The difference, in such an event, can be reimbursed from BHEL with indicated additional service charges.

[3.2.6] **FACTORIES ACT:** Contractor shall observe provisions of Factories Act in respect of working hours, holidays, rest intervals, leaves and overtime to his employees, who may be deployed in BHEL premises & maintenance of necessary registers, forms and statutory formats which shall be always available for inspection by BHEL or Factory Inspectorate. No work shall be done on second / third shift, overtime, Sundays or on other declared holidays without written permission from BHEL. Over and above the daily wages rate, the contractor shall make payment to his employees deployed under this contract towards leave with wages also.



Contractor shall be responsible for making payment of wages before expiry of 7(seven) days from the last day of wage period and to ensure disbursement of wages in the presence of the representative from BHEL.

[3.2.7] FAILURE OF CONTRACTOR: In case the contractor does not carry out the contractual / statutory obligations or the services rendered by him are found to be unsatisfactory, BHEL shall bring the same to his notice and he will be obliged to discharge the obligations and rectify the deficiency / anomaly within three days time failing which, BHEL reserves the right to terminate the contract without assigning any reason whatsoever. In such an event, no damages will be payable for short closure of the contract and the contractor shall be liable to BHEL for any loss or hardships it may suffer, such termination shall be for the contractor's default and any money including deposits or bills available with BHEL will be forfeited and any further claim on the contractor may be made by BHEL for recovery of any loss. The decision of BHEL regarding interpretation of any terms and conditions set forth in this agreement shall be final and binding on the contractor.

Failure to employ adequate number of persons, or failure to supply required qty of packing materials, resulting in dislocation of the work will be construed as breach of the terms and conditions under this agreement, and will entail termination of the Contract forthwith and re-arrangement of the work through other agencies, at the risk and cost of the Contractor.

[3.3] Contractor's Obligations:

Contractor shall decide the number of workmen to be deployed for execution of the work awarded to him and he or his authorized representative will be solely entitled to instruct such workers about the manner in which the awarded work is to be carried out as per the prescribed specifications and as may be directed by Engineer-In-charge. The contractor shall provide Employment certificate to his workmen and also shall obtain License in terms of statutory Regulations from Labour Authorities for enabling him for such work. The Contractor shall be fully responsible for the work awarded to him and shall depute a supervisor to supervise work to be carried out by his workmen. The work shall be executed as per work instructions to the satisfaction of Engineer-In-charge. Contractor shall maintain appropriate records of his employees deployed to carry out the job(s). Contractor will be fully responsible for the



good conduct of his employees deployed to execute the work. In case of any misconduct/ misbehavior by any employee, the contractor will replace such employee(s) immediately. The contractor shall be responsible for ensuring that all precautions are taken for safety of his employees and in enforcing all safety regulations as applicable by strictly ensuring wearing of safety equipments by them inside the factory while undertaking the work Tendered. BHEL may provide hand gloves & other safety protective appliances wherever required. The contractor should ensure that his employees deployed in this work wear a neat and tidy distinct uniform, different from BHEL employees having logo of the contractors firm / company. In the event of termination of contract for any reason whatsoever, the contractor shall withdraw all his employees and his equipments, if any; from the establishment of BHEL.

[3.4] Taxes:

In price bid, the bidder shall indicate item wise cost with applicable taxes separately. Accordingly, indicate separately a) basic unit material cost item- wise, b) applicable GST amount for material portion, c) basic unit packing service charges item wise, d) GST amount on packing service charges, wherever applicable.

For cost comparison, the item COST to BHEL as per working Schedule enclosed(Part II-A) will be considered. BHEL reserves the rights to alter the procedure / methodology for cost comparison after due verification of applicable credit benefit issues which are relevant to this.

[3.5] Payment Terms:

The Contractor shall submit bills after completion of packing and the payment will be made after receipt of the bill and supporting documents in satisfactory condition.

[3.5.1] Methodology for Bills raising:

[3.5.1.1] Delivery Challan: At the time of supply of packing materials by contractor the Delivery challan(DC) will be duly verified by Security personnel and counter signed by user dept. No payment will be made on these supplies till completion of packing. Original DC will be retained at shipping.

This delivery challan/bill shall contain the following (it has to be all inclusive):

- Date and number of the delivery challan.



- Name, address and GSTIN of the consigner, Name, address and GSTIN or Unique Identity Number of the consignee,
- HSN code for the goods.
- Description of goods. (Details of Packing shookees sizes with quantity, area or volume as applicable and value shall be as per contract shall be indicated)
- Quantity of goods supplied
- Taxable value of supply.
- GST tax rate and tax amount broken down as CGST, SGST, IGST – where the transportation is for supply to the consignee.
- Place of supply (in case of inter-state movement of goods.)
- Signature

[3.5.1.2] **Packing Bill:** After completion of the packing work, the vendor shall submit bill for packing material and packing service charges as per rate contract item wise and relevant GST.

The invoice shall be in accordance with the Work Order (WO) duly supported with documents as called in the WO and shall contain BHEL WO No and WO Schedule, WO Item no. and Description, Quantity, Rate.

Terms & Conditions to be complied under GST regime:

1. All invoices to contain BHEL-EDN (buyer) GSTIN number: 29AAACB4146P1ZB
2. The Bidder shall mention Bidder's GSTIN number, HSN (Harmonized System of Nomenclature), SAC (Services Accounting Code) mandatorily in all quotations and Invoices submitted
3. Invoice submitted should be in the format as specified under GST Laws viz., all details as mentioned in Invoice Rules like GST registration number(GSTIN), invoice number with date of issue, quantity, rate, value, taxes with nomenclature – CGST, SGST, UGST,IGST mentioned separately, HSN Code / SAC Code etc. Invoice should be submitted in original for buyer plus duplicate for credit availment.
4. Vendor to upload the GST Invoice details in the GSTN Portal for BHEL to avail credit in time
5. Payment of GST to Vendor will be made only if it is matching with data uploaded by the Vendor in GST portal.
6. In case GST credit is delayed/denied to BHEL due to non/delayed receipt of goods and/or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount will be recoverable from vendor along with interest levied/ leviable on BHEL.



7. In case vendor delays declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law will be recoverable from vendor/contractor along with interest levied/ leviable on BHEL.

8. Vendor should intimate BHEL immediately on the same date of invoicing without any delay.

9. Bidders to note that Rules & Regulations pertaining to E-way bill system are to be strictly adhered to.

10. Credit note to be provided for any disallowance / mismatch, pending which GST payment will be on Hold.

11. Give an undertaking that GST as mentioned in the invoice has been paid/will be paid either through cash or admissible input credit and also file the returns.

[3.5.1.3] Tender Evaluation and Award of contract : BHEL reserves the right to split the quantity and Award the Contract to more than one vendor. Contract will be awarded to a maximum of 2 contractors for each schedule (ie. Part II-A) of work.(BHEL reserves the right to limit the allocation to less than 2 contractors also). If required; BHEL will negotiate with the vendor who is L1 for each **schedule** as above, and then counter offer the negotiated L1 rates to other vendor (for L2), etc., till a maximum of 2 contractors are available for each schedule. The proposed ratio from L1 to L2 for awarding the contract on L1 rates/negotiated L1 rates will be approximately as follows:

	L1	L2
Lx	% age	% age
L1	100	
L1,L2	60	40

[3.5.1.4] In addition to the above, the Packing work entrusted to each contractor depends on the following criteria, during the execution of the contract:

- The Number of Workmen employed.
- Stock of Packing Materials supplied and kept at our works, by the Contractor at any point of time.



- (iii) Performance of the Contractor and timely completion of the work.
- (iv) Readiness of the Contractor to take-up the job at short notice and to meet our monthly schedule that will be issued periodically.
- (v) Raising to the occasion, during peak loads.
- (vi) Vendor has to quote all items of each schedule, if not quoted such schedule is not considered for evaluation and that schedule is rejected.

3.6 EARNEST MONEY DEPOSIT & SECURITY DEPOSIT

Earnest Money Deposit and Security Deposit will be as per the tender documents.

3.6.1. Earnest money deposit (EMD):

The tenderer shall furnish the EMD of Rs. 10,00,000.00/- (Rupees Ten Lakhs only). Exemption of EMD can be availed by genuine MSE vendors as per guidelines of MSMED act 2006 and public procurement policy for MSME, 2012 by ministry, government of India.

3.6.1.1. Modes of deposit

The EMD may be accepted only in the following forms:

- (i) Electronic Fund Transfer credited in BHEL account (before tender opening)
- (ii) Banker's cheque / pay order / Demand draft, in favour of BHEL (along with offer)

3.6.1.2. Forfeiture of EMD

EMD by the Tender will be forfeited as per NIT condition, if:

- i) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- ii) The contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract.

EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provision of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.

3.6.1.3. EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of award of work.

In case of expiry of offer validity period or any other circumstances, EMD can be released with the approval of Head of Contracting deptt., not below the rank of AGM.

3.6.1.4. EMD shall not carry any interest.

3.6.1.5.. EMD of successful tenderer will be retained as part of Security Deposit.

3.6.1.6. PROVISIONS APPLICABLE FOR MSE VENDORS (MICRO AND SMALL ENTERPRISES) :

Benefits/facilities as applicable for Micro and Small Enterprises (MSEs) shall be available to MSEs registered with Government designated authorities as per the Purchase & Price Preference Policy of the Government subject to them becoming eligible otherwise.



Vendors who qualify as MSE vendors are requested to submit applicable certificates (as specified by the Ministry of Micro, Small and Medium Enterprises) at the time of vendor registration. Vendors have to submit the Udyog Aadhaar/Udyam Registration certificate along with attested copy of a CA certificate ((in the prescribed format given in Clause no. 3.6.1.8 or whichever is latest applicable to be submitted) applicable for the relevant financial year (latest audited) along with the tender documents in the Part-I bid to avail the applicable benefits.

Date to be reckoned for determining the deemed validity will be the date of bid opening (Part-I in case of two-part bid and three-part bid).

Documents have to be notarized/attested by a Gazetted officer and must be valid as on the date of part I bid opening for the vendors to be eligible for the benefits applicable for MSE vendors. Please note that no benefit shall be applicable if any deficiency in the above required documents are not submitted before the price bid opening/Reverse Auction. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal.

Bidders to however note the documents that shall be furnished in order to establish credentials as MSE vendor should be as per the extant statutory requirements specified by the Ministry of Micro, Small and Medium Enterprises.

3.6.1.7 . PURCHASE PREFERENCE FOR MSE VENDORS:

MSE vendors quoting within a price band of L1 + 15% shall be allowed to supply up to 25% of the requirement against this tender provided.

1. The MSE vendor matches the L1 price.
2. L1 price is from a non MSE vendor.
3. L1 price will be offered to the vendor nearest to L1 in terms of price ranking (L2 - nearest to L1). In case of non-acceptance by the MSE vendor (L2), next ranking MSE vendor will be offered who is within the L1 +15% band (if L3 is also within 15% band).
4. 3% of the 25% will be earmarked for women owned MSEs.
5. 25% of the 25% (i.e., 6.25% of the total enquired quantity) will be earmarked for SC/ST owned MSE firms provided conditions as mentioned in (1) & (2) are fulfilled.
6. In case where no SC/ST category firms are meeting the conditions mentioned in (1) and (2) or have not participated in the tender, the 6.25% of earmarked quantity for SC/ST owned MSE firms will be distributed among the other eligible MSE vendors who have participated in the tender.
7. In case after the bid opening it is seen that no MSE has become L1, then depending on the nature of the item, if it is not possible to split the tendered items/quantities on account of reasons like customer contract requirements of supplying one make for a given project or technical reasons



like the tendered item being a system etc., then BHEL would not counter offer the L1 prices even though there may be MSE bidders within the +15% band of L1. Such information that tendered quantity will not be split shall be indicated in the SCC.

3.6.1.8 CA CERTIFICATE FORMAT

Annexure - I

Certificate by Chartered Accountant on letter head

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
is registered under MSMED Act 2006, (Entrepreneur
Memorandum No (Part-II) dtd:.....
Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the Investment of the company as per the latest audited financial year as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 6, 2006 :
Rs.Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:
Rs.Lacs

(Strike off whichever is not applicable)

The above investment of Rs.Lacs is within permissible limit of Rs.Lacs forMicro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant

3.6.1.9. INTEGRITY COMMITMENT IN THE TENDER PROCESS, AND EXECUTION OF CONTRACTS:

1. Commitment by BHEL: BHEL commits to take all measures necessary to prevent corruption in connection with the Tender process and execution of the Contract. BHEL will, during the tender process, treat all bidder / suppliers in a transparent and fair manner, and with equity.



2. Commitment by Bidder(s)/ Contractor(s):

- a. The Bidder(s)/ Contractor(s) commit(s) to take all measures to prevent corruption and will not directly or indirectly try to influence any decision or benefit which he is not legally entitled to.
- b. The Bidder(s)/ Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding or any actions to restrict competition.
- c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant Acts. The Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain or pass on to others, any information or document provided by BHEL as part of business relationship.
- d. The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to the relevant guidelines issued from time to time by Government of India/ BHEL.

If the Bidder(s) / Contractor(s), before award or during execution of the Contract commit(s) a transgression of the above or in any other manner such as to put his reliability or credibility in question, BHEL is entitled to disqualify the Bidder(s) / Contractor (s) from the tender process or terminate the contract and/ or take suitable action as deemed fit.

3.6.1.9.1. Integrity Pact (IP):

- a) IP is a tool to ensure that activities and transactions between the Company and its Bidders/ Contractors are handled in a fair, transparent and corruption free manner.

Following independent External Monitors (IEMs) on the present panel have been appointed by BHEL with the approval of CVC to oversee implementation of IP in BHEL.

1. Shri Arun Chandra Verma,IPS (Retd.)
Email: acverma1@gmail.com

2. Shri Virendra Bahadur Singh,IPS (Retd.)
Email: vbsinghips@gmail.com

- a) The IP as enclosed with the tender is to be submitted (duly signed by authorized signatory) along with techno-commercial bid (Part-I, in case of two/three part bid). Only those Bidders who have entered into such an IP with BHEL would be competent to participate in the bidding. In other words, entering into this Pact would be a preliminary qualification.

- b) Please refer **Section-8** of the IP for Role and Responsibilities of IEMs (**Annexure-II**). In case of any complaint arising out of the tendering process, the matter may be referred to any of the above IEM(s).

All correspondence with the IEMs shall be done through email only.

Note: No routine correspondence shall be addressed to the IEM (phone/ post/ email) regarding the clarifications, time extensions or any other administrative queries, etc. on the tender issued. All such clarification/ issues shall be addressed directly to the tender issuing (procurement) department's officials whose contact details are indicated in document of tender.



3.6.1.10. Public Procurement (Preference to Make in India):

"For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017, 28.05.2018, 29.05.2019 & 04.06.2020 and subsequent orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract/PO/WO against this NIT.

In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and /or local content in respect of this procurement, same shall be applicable."

3.6.1.11: Model Certificate for Tenders:

"I have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached)". Restrictions under Rule 144(xi) of general Financial Rules (GFRs)"

3.6.2 Security deposit

Security Deposit means the security provided by the Contractor towards fulfilment of any obligations in terms of the provisions of the contract.

3.6.2.1 The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.

3.6.2.2 Models of deposit

The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:

- i) Local cheques of Scheduled Banks (subject to realization)/ pay order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL
- ii) Bank Guarantee from Scheduled Banks /Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- iii) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of contractor, A/c BHEL)
- iv) Securities available from Indian Post offices such as National Saving Certificates, Kisan Vikas Patras etc. (held in the name of contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

(Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

3.6.2.3 Collection of Security:

At least 50% of the required Security Deposit, including the EMD, should be paid before start of the work. Balance of the Security Deposit can be paid by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.



If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due the Contractor.

The recoveries made from running bills (cash deduction towards balance SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work, with the approval of the authority competent to award the work.

3.6.2.4. Security Deposit shall be released to the Contractor upon fulfilment of contractual as per terms of the contract.

3.6.2.5. The Security Deposit shall not carry any interest.

4. Pre Qualification Criteria for Selection in Techno-Commercial Bid

4.1 Experience of having successfully completed similar works(Packing of C&I products as per clause no. 5.0) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:-

a) Three similar completed works costing not less than Rs.193 Lakhs.

Or

b) Two similar completed work costing not less than Rs.241 Lakhs.

Or

c) One similar completed work costing not less Rs.386 Lakhs.

4.2 Tenderer should have experience in packing of products(Refer clause no.5.0) of BHEL – EDN, Mysore Road, Bangalore / Packing of any other C&I products, using rubber wood / ply wood /pine wood /carton boxes as on tender due date. The experience in packing shall be for the corresponding items (~~Rubber wood / Ply wood / pinewood /Silver Oak wood/~~ Carton Box) for which they have quoted. Experience certificate or PO/Work Order copy shall be furnished and the date of issue of certificate/PO/Work order shall be minimum one year prior to tender due date.

4.3 The Tenderer should have a legal status such as that of a Proprietary concern/

Partnership firm/ Company. The Tenderer should have been registered under relevant Act for carrying out the nature of work for which this Tender is invited.



- 4.4 The tenderer should have manufacturing facility / Supply facility for the items (Rubber wood/Ply wood/pine wood/Silver Oak wood/Carton Box) for which they have quoted.
- 4.5 Experience certificate issued by BHEL, EDN in case any work executed in BHEL-EDN for past three years. Any adverse remarks in the experience certificate will be a disqualification factor.
- 4.6 “The firms/vendors/contractors who are in the BHEL banned list are not eligible to participate in this tender. The offers received from such firms/vendors/contractors will be rejected. The list of banned firms is available on BHEL website www.bhel.com”.
- 4.7 The Tenderer should have ESI, PF, LIN and GSTIN Number allotted in its name. The letters issued by the concerned authorities should be enclosed with the Technical Bid of the Tender to evidence such registration.
- 4.8 PAN No. (In case not available, proof of having applied with acknowledgement from concerned authority).
- 4.9 All the terms & conditions of the contract with respect to Taxes & Duties are subject to the new taxation laws introduced from time to time. The terms & conditions will be modified in accordance with the provisions of new laws.
- 4.10 The Tenderer should submit EMD along with Technical Bid. Offer/s without EMD is liable for rejection. Exemption of EMD can be availed by genuine MSE vendors as per guidelines of MSMED act 2006 and public procurement policy for MSME, 2012 by ministry of MSME, government of India.
- 4.11 **Labour licence (Central/State Government):** (proof of having Code No: to be Enclosed, In case not available, bidder shall submit the License before commencement of the work).
- 4.12 The Tenderers should have categorically confirmed acceptance of all the Tender terms and condition including the payment terms. On non-compliance / conformity of the above, offer is liable for rejection.

5.0 Scope of work and Tender Specification

The scope of work covers supply of packing materials along with accessories & Packing of CE Panel, Semi-conductor Devices, Photovoltaic Modules and associated components and equipment in BHEL EDN, Mysore Road premises as well as at BHEL-ESD, Electronics city premises as per applicable packing plant standards and product standards of BHEL.

5.1 TENDER SPECIFICATION(Guidelines and Procedure).

Part - I: A) Technical Specification Guidelines and Procedure for Packing of Control Equipment Products, Semi-Conductor Devices, etc. using Plywood as per BHEL-EDN Plant Standard No. ED 049 00 92. Rev 10 (Enclosed as part of Tender)

Part – II Items list for Packing and supply:

A] Schedule of quantity for Packing of Control Equipment products, semiconductor Devices, etc. using Plywood of different Grades.

Note: Quantity indicated in all schedules are only as per projected plan for 11 months, it may vary in each schedule based on actual production plan issued by management from time to time. However, the overall value of each vendor will be limited to contract value issued after finalization of tender (i.e work order).

6.0 OTHER TECHNICAL POINTS

6.1 Quality of Materials

6.1.1 The Quality of materials used for Packing shall be as per I.S. Specification / BHEL Specification for each material. Each item (Eg:- Silica Gel, Kraft Paper etc.) is subject to inspection and approval by BHEL before the same is used. Any disapproved / non-standard item identified by BHEL shall be removed by the Contractor.

6.1.2 Species of Wood & extent of Chemical treatment will be subject to random check at least ONCE in a year at any reputed Laboratories. The Contractor is bound by the reports of these Laboratories. The charges towards testing are to be borne by the contractor.



6.1.3 The Contractor shall submit a certificate confirming the quality of wood supplied by him and the Chemical treatment done is as per the Tender Specification.

6.1.4 If, for any reason, Rubber Wood / Silver Oak Wood / Pine wood is not available on a particular occasion, other wood considered equivalent to Rubber Wood/Silver Oak / Pine wood may be used with prior written permission from BHEL.

6.1.5 Handling of markings on the cases/panels have to be done using templates / stickers and suitable indelible inks. These have to be provided by the contractor at their cost.

6.2 Calculation of Wood content for the purpose of payment for

Rubber wood / Pine wood / Silver oak wood packing.

For Calculation of Wood content for the purpose of payment BHEL will consider

6.2.1 For Cubicles and Panels using Rubber wood, Silver oak wood and Pine wood, Length X Breadth X Thickness of FRONT, REAR, TWO SIDES & TOP PLANKS only will be calculated as bare volume, for panels without pallet. Pallet will be supplied by BHEL as part of Panel.

6.2.2 Length x Breadth x Thickness of Bottom Pallet will be Considered as bare volume if it is supplied by the Contractor.

6.2.3 In case of loose items packed in boxes including bottom pallet, all Six side Planks / shooks will be considered for calculation of bare volume.

6.2.4 The Volume of the following wood is taken care while calculating total wood content for the purpose of billing / payment.

- i. Reinforcing battens
- ii. Support battens
- iii. Beams given to the bottom side / pallet etc.

To take care of machining loss due on account of tongue and groove and planning, 20 percentage of the bare volume will be added to the bare volume calculated as per 6.2.1, 6.2.2 and 6.2.3. This means for calculation of total volume of wood content, 1.2 times of bare volume of 6.2.1, 6.2.2 and 6.2.3 only is considered.

6.3 Calculation of Wood content for the purpose of payment for Plywood Packing

6.3.1 In case of Packing of Cubicles with plywood, as per PART-I 'A' of Tender Specification, Calculations will be based on Area of Front, Rear, 2 sides and Top Planks only. For this, Payment will be made based on Square Area as described in the Schedule of Rates under Part – II 'A'. Pallet will be supplied by BHEL.

Whenever pallet is supplied by contractor, area of the same will be considered for payment also. For spares and loose items cases, pallet will be supplied by the contractor.

- 6.3.2 Area of additional reapers, supporting battens and reinforcing battens will not be considered for payment of packing charges. **Hence the costs of these battens necessarily have to be included in the cost of main plywood area along with other packing materials.** Separate charges or rates are not allowed since payment for plywood rates are based on square meter of plywood content i.e., Total area of plywood planks used as per 6.3.1, above.
- 6.3.3 In case of bottom pallets supplied by the contractor, payment will be made on Area of wood content. The calculation is same as at 6.3.1. Additional reinforcement plywood sheet, if used, will be paid extra.
- 6.4 The Dust on the Loose Items & inside and outside the Cubicles shall be removed by the Contractor's workmen before Packing.

7.0 GENERAL TERMS AND CONDITIONS.

1. The Contractor shall take, at his own cost, the necessary License in respect of his Trade/Business, in respect of this work. The expenses in completing the formalities in executing the agreement including expenses on Stamp Paper, will also be met by the Contractor.
2. Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the Specifications, Designs, Drawings and Instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in anyway arising out of or relating to the Contract, Designs, Drawings, Specifications, estimates, Instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of the Arbitrator who would be appointed by BHEL from the panel of arbitrators of Bharat Heavy Electricals Limited, for more detail refer clause no.8.0(Arbitration & Conciliation).
3. The BHEL General conditions of Contract shall also apply to this work, except to the extent modified in these conditions. The Contractor shall scrutinize the GCC available in BHEL-EDN and acquaints himself with the provisions thereof, to his satisfaction.
4. Cleanliness has to be maintained by the Contractor's workmen in the Packing/Dispatch Area. Scrap materials to be removed and Shop floor of Shipping Section to be kept clean at the end of each day. Cut Pieces / Scrap belonging to Contractors materials to be removed and taken back with necessary paper works after duly certified by concerned executive.



5. The Management of BHEL shall have the right to with-hold Payment of, or make recoveries from claims due to them in respect of any loss or damage caused or occasioned in respect of the properties of BHEL under the Terms and Conditions of this arrangement or any payments necessitated due to infringement of any statutory obligations, by the Contractor.
6. The Contractor shall not transfer or sublet the work to anyone without the prior written approval of BHEL. The Contractor shall, either by himself or through a competent Agent approved by BHEL Authorities, perform the said work.
7. Whenever under the Contract any sum of Money shall be recoverable from, or payable by the Contractor, the Contractor on demand shall pay the same. Such amount may also be deducted from any sum then due, or from any sum which at any time thereafter become due, to the Contractor under this Security Deposit, in respect of this work or in respect of any other work.
8. All the employees of the Contractor engaged for the work shall be paid by him their normal wages, for the National Holidays and Public Holidays declared by BHEL for that Calendar year.
9. Without prejudice to any rights or remedies under this Agreement if the Contractor dies/becomes insolvent/bankrupt/wound-up, the BHEL authorities shall have the right to terminate this agreement without any liability whatsoever as regards enlistment of the work for the balance Contract period after the death/ insolvency/bankruptcy/winding up of the Contractor.
10. **Penalty:** In the event of the Contractor committing a default or breach of any of the provisions of the contractor's Labour Regulations, as amended from time to time or furnishing any information or submitting or filling any Form / Register / Slip under the Provisions of these regulations which is materially incorrect, then, on the report of the Inspecting officers as defined in the Contractors Labour Regulations, the Contractors shall, without prejudice to any other liability, pay to BHEL, a sum not exceeding 10% of contract value as liquidated damages for every default, or furnishing, making, submitting, filling materially incorrect statement as may be fixed by BHEL. Such amount will be deducted from the running Bills/Security Deposit of the Contractor and the amount would be credited to the Welfare Fund constituted under Regulations.
11. Bonus to contractor is not applicable.
12. PVC/ORC not applicable.
13. **Model Rules for Labour Welfare:-**

The Contractor, at his own expense comply with or cause to be complied with Model Rules and Labour Welfare as appended to these conditions or

rules framed by Government from time to time for the protection of Health of the Labourers. In case, the contractor fails to make arrangements as aforesaid BHEL will be entitled to do so and recover the cost thereof from the Contractor.

14. The Contractor should take full care regarding safety aspects. In case of any Accidents / Injuries to the Contractor's Labourers within the premises of the Company (BHEL), the Contractor is solely responsible and no claims whatsoever on the Company (BHEL) is permissible.
15. Successful tenderer should provide the following safety Personal Protective items to his labourers during working period and shall ensure safe working habits and safe working conditions. All these expenditures have to be borne by the tenderer only. **BHEL will not reimburse the same.**

Sl. No. Personal Protective. Eqpt. - qty: / Items

- | | | | |
|----|----------------------|----------|------------------|
| 1. | Safety spectacle | - 1 no | |
| 2. | Ear Muff | - 1 no | Makes & Specifi- |
| 3. | Ear Plug | - 1 set | cation as per |
| 4. | Dust Mist respirator | - 1 no | enclosed Sheet. |
| 5. | Hand gloves | - 1 pair | |

Indicated approximate cost of these safety items excluding Shoes will be approx. Rs.800/-.

16. The Contractor shall be equipped to pack at least 4 Cubic Metres of Wood content or equivalent to 10 Cubicles of Control Equipment Products per day.
17. In case there is any delay in completion of the job as referred above, Company will be at liberty to levy penalty on the Contractor at the rate of 0.01% of the total value of equipment to be packed per day of delay subject to a maximum of 1%.
18. The Company does not give any Guarantee on minimum work load during the Day / Month / Year. The workload varies within the Month and within the year.
19. In case of emergency, if the contractor fails to do the packing work within the stipulated time, the same will be got done elsewhere / through others. Penalty may be levied on the Contractor as applicable.
20. In case it is found that the species of Wood/ASCU treatment do not conform to the Specification, Penalty not exceeding 10% of the value of the packing cost of that packing work will be levied and deducted from the monthly bill.



In addition, the Company (BHEL) will have the option to terminate the Contract.

21. The Contractor and his workmen shall abide by the Rules relating to maintenance of discipline and Security checks of the Company.
22. All Tools, Equipments, required for Packing shall be supplied by the Contractor which will be returned after closure of the contract duration.
23. Packing of Small Boxes for Speed Post, R.P.P. Airfreight, Personal Carry, if done with BHEL material labour charges will be paid as per contract rate for labour charges for respective items.
24. All Tools, Equipment and Materials brought by the contractor shall be shown to the security at gate and to be entered in the Register kept in the Security Department and DCs are to be preserved by the contractor to take back the items at a later date.
25. The Tenderer should submit EMD as per clause 3.6.1. along with Technical Bid (If not exempted as per MSME guidelines). Offer without EMD shall be rejected.

26. The Tenderers should have categorically confirmed acceptance of all the Tender terms and condition including the payment terms. In case of non-compliance / non- conformity, the offer is liable for rejection.

27. Tender Committee decision is final for evaluation and acceptance of techno-commercial Bid, taking into account information furnished by the tenderer, visit to the tenderers works, documents verification etc.

28. Tenderer should have facility, infrastructure and man power to execute the order for which they have opted for quoting.

29. The tenderer should not have blacklisted by any Public Sector Undertaking / Public Departments.

30. Tenderer should have facility, infrastructure and man power to execute the order.

31. **BHEL has decided to go for Reverse Auction for the following schedules: (Refer BHEL website http://www.bhel.com/vender_registration/vender.php for Guidelines of Reverse Auction):**

i) PART-II A,

The price bids and price impacts (if any) already submitted and available with BHEL shall be opened as per BHEL's standard practice.

8.0 ARBITRATION & CONCILIATION



8.1: Conciliation

8.1.1 If at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the Contract/Order, which the Parties are unable to settle mutually, arise inter-se the Parties, the same may be referred by either Party to Conciliation to be conducted through Independent Experts Committee (IEC) to be appointed by competent authority of the Buyer from the BHEL Panel of Conciliators.

Notes:

1. No serving or a retired employee of BHEL/Administrative Ministry of BHEL shall be included in the BHEL Panel of Conciliators.
2. Any other person(s) can be appointed as Conciliator(s) who is/are mutually agreeable to both the parties from outside the BHEL Panel of Conciliators.

8.1.2 The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration & Conciliation Act, 1996 or any statutory modification thereof and as provided in Procedure to these Conditions (Annexure II to GCC). The Procedure together with its Formats will be treated as if the same is part and parcel hereof and shall be as effectual as if set out herein in these Conditions.

8.1.3 The Seller agrees that the Buyer may make any amendments or modifications to the provisions stipulated in the Procedure to these Conditions (Annexure II to GCC) from time to time and confirms that it shall be bound by such amended or modified provisions of the Procedure (Annexure II to GCC) with effect from the date as intimated to the Seller by the Buyer.

8.2: Arbitration

With a Sole Arbitrator:

8.2.1 Except as provided elsewhere in this Contract, in case Parties are unable to reach amicable settlement (whether by Conciliation to be conducted as provided in Clause 23.1 herein above or otherwise) in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract (hereinafter referred to as the '**Dispute**'), then, either Party may, commence arbitration in respect of such Dispute by issuance of a notice in terms of section 21 of the Arbitration & Conciliation Act, 1996 (hereinafter referred to as the '**Notice**'). The Notice shall contain the particulars of all claims to be referred to arbitration in sufficient detail and shall also indicate the monetary amount of such claim. The



arbitration shall be conducted by a sole arbitrator to be appointed by the Head of the BHEL Unit/Division/Business Group issuing the Contract within 45 days of receipt of the complete Notice in terms of this Clause.

8.2.2 The language of arbitration shall be English. The Arbitrator/Arbitral Tribunal shall pass a reasoned award.

8.2.3 The cost of arbitration shall initially be borne equally by the Parties subject to the final apportionment of the cost of the arbitration in the award of the Arbitrator(s).

8.2.4 Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder as in force from time to time shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be the place from where the contract is Issued.

8.2.5 Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.

8.3: IN CASE OF CONTRACT WITH PUBLIC SECTOR ENTERPRISE (PSE) OR A GOVERNMENT DEPARTMENT, THE FOLLOWING SHALL BE APPLICABLE:

8.3.1 In the event of any dispute or difference relating to the interpretation and application of the provisions of the commercial Contract between Central Public Sector Enterprises (CPSEs)/Port Trusts inter-se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning railways, Income Tax, Customs and Excise Departments), such dispute or difference shall be taken up by either party for resolution through Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD) as mentioned in Department of Public Enterprises (DPE) Office Memorandum No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018 as amended from time to time."

8.3.2 A copy of the extant Department of Public Enterprises (DPE) Office Memorandum No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018 as available on Govt. of India website and the same as amended from time to time shall apply in all such cases

8.3.4 The venue for arbitration will be at Bangalore only.

9.0 COMMERCIAL TERMS AND CONDITIONS

EARNEST MONEY DEPOSIT



- a] The Tenderer shall furnish Earnest Money Deposit.(Please refer clause 3.6.1 to 3.6.1.8, in case of exemption from EMD).
- b] Tenderer shall furnish Earnest Money Deposit in the Form of Bank Demand Draft in favour of BHARAT HEAVY ELECTRICALS LTD., ELECTRONICS DIVISION, BANGALORE. This Demand Draft shall be submitted along with the Techno-commercial Bid. Offers not accompanied by EMD will be rejected.

The EMD given by unsuccessful Tenderers will be returned after the Tender is finalized. EMD amount shall not carry any interest. EMD amount can also be adjusted towards the Security deposit.

9.1. SECURITY DEPOSIT:-

- a] Successful Tenderer will have to furnish Security deposit. The amount will be decided based on the work order being given to each of the successful tenderer after Award of Contract. [As per clause 3.6.2 above]
- b] The Security Deposit may be furnished in the form of Cash / Bank Draft / Bank Guarantee immediately after the award of the Contract. Earnest Money Deposit already received would be returned on receipt of Security Deposit as above. The Security Deposit will be released / returned after the successful completion of the Contract. The Security Deposit shall not bear interest. This Security Deposit will be forfeited and credited to BHEL in the event of breach of any of the Terms and Conditions of the Contract by the Contractor.

9.2.1. The Security Deposit shall be paid by the vendor before start of the work by the vendor.

9.2.2 Security Deposit may be furnished as per clause no.3.6.2.

9.3 TERMS OF PAYMENT:

- 9.3.1 The Contractor shall submit bills after completion of packing and the payment will be made after receipt of the bill and supporting documents in satisfactory condition.
- 9.3.2 All statutory deductions under Income Tax Act or any other Law will be deducted by the BHEL as per rate in force.
- 9.3.3 The Company is not bound to accept the lowest Tender and decision of the Management of the Company is final. No reasons, whatsoever will be given by the Company for not accepting the offer of any Tenderer.
- 9.3.4 The Tender shall be kept valid for acceptance by BHEL up to 3 months from the date of opening of Bid. Tenderers will not be allowed to alter the Prices during the validity period.



9.3.5 The Company may short close / cancel the Contract if the Performance of the Contractor is found unsatisfactory.

10.0 Techno Commercial Bid

Tenderer Data (Technical bid) - Questionnaire

Questionnaire - Data to be filled in by the Tenderer i.e., sl.no .10 with all relevant documents and sealed in cover super scribing as **"TENDER FOR PACKING - Techno Commercial Bid - Questionnaire "** and required to be dropped in the Tender Box.

QUESTIONNAIRE

A. DATA TO BE FILLED BY THE TENDERER

Note: The question with mark 'M' is Mandatory

1. Name in Full under which :
the Tenderer is trading [M]
2. Address of the Official :
Premises [M]
 - a) Office:
 - b) Works :
3. Telephone No. [M]
 - a) Office :
 - b) Works :
 - c) Residence of Partner / Proprietor / Director.
4. Registered as: Public Limited Company/Private Limited Company / Partnership firm/Proprietary Company [M]
(Strike whichever is not applicable)
5. Names & Address of : i)
Proprietor/Partners
/Directors if any ii)
iii)



iv)

6. Details of Saw Mill [M] :

- a) Is the plot on which Saw Mill / workshop is situated owned /leased by you.
- b) Are the Materials and :
Machinery & Building
Insured against Fire etc.
- c) Area of the Plot :
- d) Size of the Building :
- e) Details of Machines and :
associated facilities.
 - i)
 - ii)
 - iii)
 - iv)
 - v)
 - vi)
- f) No. of Labourers employed at the Mill.
- g) No.of Laborers shall be
deployed at BHEL-EDN for Packing works.
- h) Since how long are you
running the said Mill / workshop?.

7. Have you obtained permission?
from Karnataka Forest Dept.
to run the Saw Mill.(**If applicable**)

OR



(Alternatively have you got
No Objection Certificate from
Karnataka Forest Department
to run the Saw Mill.(**If applicable**)

8. Please furnish the following:
Registration Nos. (Copies of
certificates to be necessarily
enclosed)

a) Shops & Establishment Act
Registration No.

b) Forest License No.(**If applicable**) :

c) PAN No: [M] :

d) GSTN.:

9. Does your firm have Independent Code Nos. in respect of
following and if yes, mention the same.

a) Employees State Insurance Act 1948 (ESI) :
-Code No. Yes / No

b) Employees Provident Fund Act 1952 (EPF) :
-Code No. Yes / No

10. Your Banker's Name & Address :

11. a) Your Annual Financial " Turn Over "
For

2017 - 18
2018 - 19
2019 - 20
2020 - 21

12. a) Experience of having :
successfully completed /
undertaken similar works
during previous 1 Years [M]

b) indicating Names of Clients to whom :

i) Packing Cases are being
supplied by you. [M]



- ii) Packing work is being :
done by you. [M]
(Please enclose copies of
Purchase Orders / work orders).

13. Earnest Money Deposit DD details: [M]

- a) Bank Draft No. and date :
b) Banker Name :
c) Amount taken : **Rs. /-** [] \

14. I / We also read the tender terms and conditions[M] : Yes / No
completely and understood the same.

15. We give our acceptance to supply as per [M] : Yes / No
tender specifications.

16. We hereby give our declaration that we have read the
Tender completely and understood the same. [M] : Yes / No

17. Please give the details of documents enclosed to your offer which include applicable
Registration certificates and other necessary documents to support your techno
commercial bid.

- i]
ii]
iii]
iv]
v]
vi]
vii]
viii]
ix]
x]
xi]



xii]

I / We hereby certify that to the best of my/our knowledge, the particulars furnished above are true. It is understood that the information furnished will be treated as confidential and will not be divulged to unauthorised persons.

I / We also agree to the General Terms and Conditions & Commercial Terms and Conditions as per the Tender Notification.

I / We also agree to keep the validity of our Quotation for acceptance for a period of 3 months from the date of opening of the bid.

Date :

Place:

Signature of the Tenderer

NAME:

DESIGNATION:



Appendix

1. Self-certificate for make in INDIA.
2. INTEGRITY PACT (Annexure-II)
3. Plant Standard ED 049 0092 Rev 10
4. Un Priced Price Bid Format
5. Price Bid Format
6. PLY WOOD RPP BOX DRAWING
7. E P PACKING BOX DRAWING
8. E P PACKING CORNER BLOCK DRAWING

Annexure-I

Self-certificate for make in India

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017, P-45021/2/2017-PP (BE-II) dated 28.05.2018 & P-45021/2/2017-PP (BE-II) dated 29.05.2019 we hereby certify that

.....
(Supplier name) are local supplier meeting requirement of minimum local content (50%) defined in as above orders for the material against Enquiry No.

Details of location at which local value addition will be made is as follows:

.....
.....
.....

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Seal and Signature of Authorized
signatory with date

INTEGRITY PACT

Between

Bharat Heavy Electricals Ltd. (BHEL), a company registered under the Companies Act 1956 and having its registered office at "BHEL House", Siri Fort, New Delhi - 110049 (India) hereinafter referred to as "The Principal", which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the ONE PART

and

_____, (description of the party along with address), hereinafter referred to as "The Bidder/ Contractor" which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the OTHER PART

Preamble

The Principal intends to award, under laid-down organizational procedures, contract/s for

_____. The Principal values full compliance with all relevant laws of the land, rules and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder(s)/ Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitor(s), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1- Commitments of the Principal

1.1 The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

1.1.1 No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

1.1.2 The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

1.1.3 The Principal will exclude from the process all known prejudiced persons.

1.2 If the Principal obtains information on the conduct of any of its employees which is a penal offence under the Indian Penal Code 1860 and Prevention of Corruption Act 1988 or any other statutory penal enactment, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions:

Section 2 - Commitments of the Bidder(s)/ Contractor(s)

- 2.1 The Bidder(s)/ Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
- 2.1.1 The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to the Principal or to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material, immaterial or any other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- 2.1.2 The Bidder(s)/ Contractor(s) will not enter with other Bidder(s) into any illegal or undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 2.1.3 The Bidder(s)/ Contractor(s) will not commit any penal offence under the relevant Indian Penal Code (IPC) and Prevention of Corruption Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- 2.1.4 Foreign Bidder(s)/ Contractor(s) shall disclose the name and address of agents and representatives in India and Indian Bidder(s)/ Contractor(s) to disclose their foreign principals or associates. The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- 2.2 The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- 2.3 The Bidder(s)/ Contractor(s) shall not approach the Courts while representing the matters to IEMs and will await their decision in the matter.

Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/ Contractor(s), before award or during execution has committed a transgression through a violation of Section 2 above, or acts in any other manner such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process or take action as per the separate "Guidelines on Banning of Business dealings with Suppliers/ Contractors", framed by the Principal.

Section 4 - Compensation for Damages

- 4.1 If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent Earnest Money Deposit/ Bid Security.
- 4.2 If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to section 3, the Principal shall be entitled to

demand and recover from the Contractor liquidated damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit/ Performance Bank Guarantee, whichever is higher.

Section 5 - Previous Transgression

- 5.1 The Bidder declares that no previous transgressions occurred in the last 3 years with any other company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- 5.2 If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section 6 - Equal treatment of all Bidders/ Contractors / Sub-contractors

- 6.1 The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors. In case of sub-contracting, the Principal contractor shall be responsible for the adoption of IP by his sub-contractors and shall continue to remain responsible for any default by his sub-contractors.
- 6.2 The Principal will disqualify from the tender process all bidders who do not sign this pact or violate its provisions.

Section 7 - Criminal Charges against violating Bidders/ Contractors /Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section 8 - Independent External Monitor(s)

- 8.1 The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- 8.2 The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the CMD, BHEL.
- 8.3 The Bidder(s)/ Contractor(s) accepts that the Monitor has the right to access without restriction to all contract documentation of the Principal including that provided by the Bidder(s)/ Contractor(s). The Bidder(s)/ Contractor(s) will grant the monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his contract documentation. The same is applicable to Sub-contractor(s). The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s) / Sub-contractor(s) with confidentiality in line with Non- disclosure agreement.
- 8.4 The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the contract provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

- 8.5 The role of IEMs is advisory, would not be legally binding and it is restricted to resolving issues raised by an intending bidder regarding any aspect of the tender which allegedly restricts competition or bias towards some bidders. At the same time, it must be understood that IEMs are not consultants to the Management. Their role is independent in nature and the advice once tendered would not be subject to review at the request of the organization.
- 8.6 For ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process, the matter should be examined by the full panel of IEMs jointly as far as possible, who would look into the records, conduct an investigation, and submit their joint recommendations to the Management.
- 8.7 The IEMs would examine all complaints received by them and give their recommendations/ views to CMD, BHEL, at the earliest. They may also send their report directly to the CVO and the Commission, in case of suspicion of serious irregularities requiring legal/ administrative action. IEMs will tender their advice on the complaints within 10 days as far as possible.
- 8.8 The CMD, BHEL shall decide the compensation to be paid to the Monitor and its terms and conditions.
- 8.9 IEM should examine the process integrity, they are not expected to concern themselves with fixing of responsibility of officers. Complaints alleging mala fide on the part of any officer of the organization should be looked into by the CVO of the concerned organisation.
- 8.10 If the Monitor has reported to the CMD, BHEL, a substantiated suspicion of an offence under relevant Indian Penal Code/ Prevention of Corruption Act, and the CMD, BHEL has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
- 8.11 The number of Independent External Monitor(s) shall be decided by the CMD, BHEL.
- 8.12 The word 'Monitor' would include both singular and plural.

Section 9 - Pact Duration

- 9.1 This Pact shall be operative from the date IP is signed by both the parties till the final completion of contract for successful bidder and for all other bidders 6 months after the contract has been awarded. Issues like warranty / guarantee etc. should be outside the purview of IEMs.
- 9.2 If any claim is made/ lodged during currency of IP, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/ determined by the CMD, BHEL.

Section 10 - Other Provisions

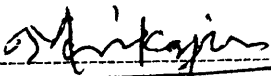
- 10.1 This agreement is subject to Indian Laws and jurisdiction shall be registered office of the Principal, i.e. New Delhi.

10.2 Changes and supplements as well as termination notices need to be made in writing.
Side agreements have not been made.

10.3 If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

10.4 Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

10.5 Only those bidders / contractors who have entered into this agreement with the Principal would be competent to participate in the bidding. In other words, entering into this agreement would be a preliminary qualification.



For & On behalf of the Principal

(Office Seal)

For & On behalf of the Bidder/
Contractor

(Office Seal)

Place-----

Date-----

Witness:

(Name & Address) -----

Witness:-----

(Name & Address) -----



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REVISION HISTORY SHEET

REV NO.	DATE	NATURE OF CHANGE	REASONS	CHANGED BY	APPROVED BY
00	11/05/1995		-	VS, SHG	N J
01	05/06/1995	ANNEXURE ADDED	ACCEPTANCE CRITERIA INCLUDED FEED BACK FROM QUALITY	SHG	NJ
02	06/03/1997	CL.6.4.1 ALTERED	FEEDBACK FROM SHIPPING	SHG	NS
03	20/12/1999	IS YEAR OF ISSUE REMOVED	-	CCR	NS
04	15/12/2009	INCLUSION OF MR GRADE PLYWOOD SHEET FOR PACKING (Commercial Grade)	FEEDBACK FROM SHIPPING & GENERAL REVIEW	PGD / KPN	MSR
05	21/03/2013	Inclusion of recommendation pertaining to spares in page 12 and 26	Recommendation from Corp System and IT	HRN	MS
06	11/01/2016	CI 3.1.1.5, 3.8, 3.9, and 3.22 revised	Feedback from Shipping and General Review	HRN /EK Prakash	BKD
07	19/02/2016	Page 21 deleted. No. of sheets revised to 25	Feedback from Shipping	HRN/EK Prakash	BKD
08	06/06/2018	Clause 3.22 revised by changing unit mm to cm	Feedback from Shipping	BKD	Sathyanarayana
09	13/08/2018	Reference to Corp Std: AA0490009 included	Feedback from CQA	BKD	Sathyanarayana
10	12/10/2021	Clause No. 3.1.1.2, 3.1.1.4, Fig.8 & Fig 9 revised.	Feedback from Shipping	J Shukla	Bharat Arora

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Rev : 10

APPROVED: Bharat Arora

PREPARED: J Shukla ISSUED: Engg Serv. DATE: 12/10/2021

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PROCEDURE FOR PACKING OF CONTROL EQUIPMENTS USING PLYWOOD.

1. **PURPOSE:** To describe the materials and procedure for Packing.
2. **SCOPE:** Applicable for packing of control cubicles, loose items, spares of Control Equipment and Transmission System Control products.
3. **MATERIALS**
 - 3.1. **WOOD**
 - 3.1.1 **For Inland contracts:**
 - 3.1.1.1 Plywood of Boiling Water Resistance (BWR) grade and termite, fungus proof as per IS: 303 of 12 mm thick for control cubicles, single and multi cubicles, loose items and spares cases. The plywood shall be bonded with high Quality Phenol Formaldehyde Synthetic Resin and specially treated with preservatives to repel termites and wood destroying organisms. The plywood shall with stand the stress caused by cyclic changes in weather conditions. It shall be durable and resistant to heat, sun and moisture. The sheets such procured shall have IS mark IS 303 and BWR grade stamped on it.
 - 3.1.1.2 Silver oak/Pine wood of cross section 45x45 mm as support battens with nut & bolt type to be used for Loose items, VCU's of Railways and single suit, two suit, three suit Cubicles and 54x75mm for longer sections to be used. These Silver oak wood battens shall be treated with ASCU solution as defined in 4.0. In the case of plywood, treatment with ASCU solution need not be done. Alternative to silver oak/pine wood battens, Plywood support battens of suitable cross section and combination of thickness can also be used as per clause 3.1.1.4.
 - 3.1.1.2.a) Silver oak/Pine wood of cross section 18x75 mm as support battens with nailing to be used for Loose items, and single suit, two suit, three suit Cubicles and 18x100mm for longer sections to be used. These Silver oak wood battens shall be treated with ASCU solution as defined in 4.0. In the case of plywood, treatment with ASCU solution need not be done. Alternative to silver oak/pine wood battens, Plywood support battens of suitable cross section and combination of thickness can also be used as per clause 3.1.1.4.

Rev : 10

APPROVED: Bharat Arora

PREPARED: ISSUED: DATE:
J Shukla Engg Serv. 12/10/2021

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3.1.1.3

Plywood for general purposes i.e. moisture resistance or MR grade (Commercial ply wood) and termite, fungus proof as per IS: 303 of 9 mm / 12 mm thick for control cubicles, single and multi cubicles, loose items and spares cases. The plywood shall be bonded with high quality Phenol Formaldehyde Synthetic Resin and specially treated with preservatives to repel termites and wood destroying organisms. The plywood shall with stand the stress caused by cyclic changes in weather conditions. It shall be durable and resistant to heat, sun and moisture. The sheets such procured shall have IS mark IS 303 and MR grade stamped on it. 9 mm thick plywood can be used with additional plywood support/ reinforcement suitable battens both for small cases and also for panels. Support batten as indicated at 3.1.1.4 shall be used.

Sample drawings of panels & loose boxes are attached for ready reference.

[Fig : 10 to 13]

3.1.1.4 Support Battens:

Ply wood sheet of cross section 18 mm x (100 mm) for support batten for loose items, spares, and plywood sheet of cross section 18 mm thk x 100 to 150 mm width as support batten for standard panels up to 2450 x 1350 x 2500 mm panels. Support batten of plywood cross section 12 thk x 75 to 100 mm can also be used for small cases apart from 18 mm x 100 mm cross section. These plywood support battens can also be used in place of silver oak support battens as referred in clause 3.1.1.2. Additional support battens/ cross battens of suitable sizes are to be provided on need basis.

Sample drawings of panel's .i.e. single suit, two suite and three suit cubicles are attached for ready reference [Fig: 10 to 13].

Special support battens for Traction converters and similar panels:

Silver oak/Pine Wood of Cross section 54 mm x 75mm x 1 no's (Alternatively, Plywood of cross section of to be used in place of Silver Oak/pine wood as mentioned)at both bottom end and top end of front and back shook's , and also at top portion of both corner shook's for fixing with bolt and nut/ clamps, and 54 mm x 75 mm x 1 nos cross section as support batten/ slanting reinforcement batten on all sides. On need basis 18mm x 75 mm x 3 no's of plywood cross section can also be used additionally depending upon the size and weight of the panel. Plywood shook's can be fixed with both Bolts and mechanical latching clamps or combination of both as the case may be.

OR

Plywood of Cross section 18 mm x 75mm x 3 no's (Alternatively, Plywood of cross section to be used in place of Silver Oak wood)at both bottom end and top end of front and back shook's , and also at top portion of both corner shook's for fixing with bolt and nut/ clamps, and 18 mm x 75 mm x 3 nos cross section as support batten/ slanting reinforcement batten on all sides. On need basis 18mm x 75 mm x 3 no's of plywood cross section can also be used additionally depending upon the size and

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weight of the panel. Plywood sheets can be fixed with both Bolts and mechanical latching clamps or combination of both as the case may be.

Sample drawings of panels are attached for ready reference. [Fig :8 & 9]

- 3.1.1.5 Tolerance of ply wood thickness: Tolerance of plywood for inland packing shall be +/- 1 mm.

3.1.2 For Export Contracts

- 3.1.2.1 Plywood of Marine grade as per IS: 710 of 9 / 12 mm Thick for control cubicles of single / two / three suite for loose items and spare cases. For suit of four and longer cubicle sections, 19mm thick is to be used.

It shall be highly resistant to attacks from fungi, termites and wood destroying organisms including marine borers. The plywood shall withstand the stress caused by cyclic changes in weather conditions. It shall be durable and resistant to heat, sun and moisture. The sheet shall have IS: 710 and marine grade marking. **Treatment of wood as per ISPM-15**

3.1.2.2 Same as clause 3.1.1.2

- 3.1.3 BHEL_EDN will be carrying out test on ISI marked ply Wood whenever required.

- 3.2 Fasteners: M8 x 130 mm and M8 x 150 long zinc plated Bolts and M8 zinc plated nuts for fixing, and spring Washers or suitable size can also be used.
- 3.3 Nails: Nails of dia 3.15 mm and about 40 mm for nailing of plywood and silver oak batten. Suitable smaller size is to be used for other nailing.
- 3.4 Polyethylene sheet: The polyethylene sheets are used to make covers for the jobs individually. The material shall have a minimum thickness of 0.175 mm (175 microns). The polyethylene sheet shall be clear and transparent manufactured out of virgin material. Reprocessed material shall not be used.
- 3.5 Bituminised water proof kraft paper - used for lining the inside of shooks of cubicles.
- 3.6 Bitumen coated Hessian polyethylene kraft paper used for lining the inside of top cover for cubicles and all inner and top sides for small boxes.
- 3.7 Rubberised Coirs- used for cushioning and to fill the gap inside packing boxes. The coir shall be about 100 mm wide and 25mm thick.
- 3.8 Foam rubber/U Foam - This is used for covering the delicate items. This material shall be provided by the vendor.
- 3.9 Thermocole (Expanded polystyrene) sheets - This is used for covering delicate items. This material shall be provided by vendor.
- 3.10 Silica gel - shall be of indication type to conform to IS: 3401/AA55619 shall be blue in colour while usage.

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- 3.11** Cotton bag - These are used for holding silica gel. The bags shall have the following matter indicated on them:

BHEL-EDN	BANGALORE-560026
SILICA GEL INDICATING TYPE	
BLUE	: ACTIVE
ROSE	: REDUCED ACTIVITY
WHITE	: NO ACTIVITY. TO BE REPLACED WITH FRESH SILICA GEL

- 3.12** Cotton / Plastic tape-This is used for tying small items and also to prevent vibrations of moving parts within the cubicles.
- 3.13** Polyethylene bags - These are to be used for keeping the packing slips. The bag shall be of size 70 mm X 100 mm (minimum).
- 3.14** Hessian cloth, twine thread, paint will have to be used in packing certain items.
- 3.15** Marking plate - This shall be of anodized aluminium sheet. Details and specifications are given in Fig-3.
- 3.16** Marking ink - Ink used shall be normally black in colour. The ink shall be indelible, non fading and non washable in water.
- 3.17** Packing Slip Holder - This shall be of galvanised iron tinned sheet / aluminium sheet.
- 3.18** Mechanical Latching clamps : For CLW Railway panels and similar Panels self locking clamps can also be used on need basis in conjunction with or apart from regular bolt and nut fixing arrangement. Sample drawing attached [refer Fig.7]. For reusable boxes, these clamps provides easy locking and unlocking arrangement. These clamps will be made available from BHEL in some cases.
- 3.19** Flex/Vinyl digital print media for labeling:
Labels made out of Flex/Vinyl/ other digital media shall be used for export contracts & some prestigious domestic contracts on need basis apart from existing present marking/ labeling system.
- 3.20** Aluminium foil for packing:
On need basis, suitable size & thickness of aluminium foil shall be used for packing of electronic panels and loose items for both indigenous & export contracts.
- 3.21** Pallets :
All cubicles are mounted on the pallets by BHEL. For loose items, HMI items & small cabinets for which no pallets are available, suitable size pallets have to be arranged by the contractor.

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3.22 : STICKERS The following stickers to be put by the vendor on cubicles/Boxes after packing.

1. Case No sticker : 2 nos. Size 25 cm X 4.5 cm 2. BHEL Monogram sticker : 1 no . Size 17.5 cm X 23 cm 3. Address sticker : 2 nos. Size 38 cm X 30 cm 4. Direction sticker " Front " & " Back " - 4 nos. Size 20 cm X 7.5 cm 5. Chain Mark Sticker : 4 Nos. Size - 30 cm X 7.5 cm 6. "Fragile " sticker : 2 Nos Size. 21cm X 15 cm 7. "DO NOT STACK " sticker - 2 Nos. Size 30 cm x 22 cm

4.0 Chemical treatment for silver oak preservation

4.1 The silver oak battens are to be treated with ASCU solution. For plywood wood treatment is not required.

4.2 The chemical used shall be ready mix ASCU paste. This consists of Arsenic, copper sulphate, sodium dichromate. This paste shall be mixed at the rate of 1 kg of paste per 10 liters of water. Alternate to this CCA can also be used as indicated at para 4.4

4.3 The chemical treatment shall be done at the premises of the contractor. A cement concrete tank of capacity to hold a minimum of 2000 liters of solution shall be constructed. The solution shall be prepared in the presence of BHEL- EDN's representative by contractor. The wooden battens shall be soaked in the solution for a minimum of 12 hours.

The solution shall be replenished after treating a maximum of 12 cubic meters of wood for 2000 liters of solution. A log book shall be maintained by the contractor to give the details of date of preparation of solution, quantity of solution prepared, quantity of chemicals used, quantity of wood treated and the details of replenishment.

Samples of solutions [only paste before mixing] shall be tested at the laboratories designated by BHEL. The testing fees to be paid to the laboratories will have to be borne by the contractor. The solution [paste] shall be tested as and when required.

4.4 Specifications for water soluble type wood preservatives:
Copper - Chromium - Arsenic [CCA]:

Copper - Chromium - Arsenic preservative formulation shall be as per IS : 10013 Part - II - 1981 shall consist of following active ingredients in nominal proportions by weight as shown below:

Arsenic Pentoxide	$As_2O_5 \cdot 2H_2O$	12.5
Copper Sulphate	$CuSO_4 \cdot 5H_2O$	37.5
Sodium Dichromate	$Na_2Cr_2O_7 \cdot 5H_2O$	50.0
Or		
Potassium Dichromate	$K_2Cr_2O_7$	

5.0 Jointing of plywood- to the extent possible, single plywood sheet shall be used in case of equipment of large size, jointing is allowed as bellow.

5.1 The joining shall be as close to the center of equipment as possible,

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but not less than 500 mm from one edge.

5.2 While joining (2 or more plywood sheets), care shall be taken to fix the sheets in the direction of the grain structure.

5.3a For joining Plywood and Silver oak wooden batten:
While joining, 2 sheets shall be kept close to each other and treated silver oak batten of 100 mm width and 45 mm thick to be used and nailed to both plywood sheets alternately (2 numbers) in zig-zag manner.

5.3b For Joining plywood with plywood sheets :
While joining, 2 sheets shall be kept close to each other and plywood sheet batten of minimum 100 to 200 mm width and 18 mm thick to be used depending upon the size of the box/ case and nailed to both plywood sheets alternately (2 numbers) in zig-zag manner. Suitable size nails to be used.

5.4 Jointing of silver oak batten : Only single length silver oak batten shall be used. In case of height or width of equipment is more than 2400 mm, jointing of batten is acceptable. The jointing of batten shall be such that two batten are kept together and one more batten of width & length of about 200 mm to be nailed on both the planks as in Clause 5.3 above.

5.5 The above jointing is to be done close to center of equipment.

6.0 Packing procedure

6.1 Packing of cubicles for inland contracts.

6.1.1 Packing to be done using materials given in clause 3.0.

6.1.2 The cubicles are fixed on wooden pallets. Hence the contractor need not arrange the bottom pallets.

6.1.3 Loose parts : All loose parts in the cubicles, shall be tied using cotton/ plastic tape. Wooden battens shall be provided wherever necessary.

6.1.4 Additional loose items which may be kept inside the cubicle.

a. The components which are removed from cubicle for loose shipping, such as meters shall be kept inside the cubicle individually kept in wooden box and tied firmly to the bottom of cubicle.

b. Other items which are given loose in addition to cubicle, shall be packed in separate boxes (like cables).

c. For transformer cubicles loose items shall be packed in separate boxes and these boxes may be tied firmly in bottom of cubicles.

d. Items which are bigger in size such as impulse tubes may be kept at the top of cubicles firmly bunched and tied.

6.1.5 Wooden batten : This batten shall be silver oak wood .In case of

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Cubicle which are not rectangular in shape like control desks, sufficient number of wooden rafters/ battens of proper size shall be provided to give strength to the package.

- 6.1.6 Silica gel: Silica gel (as in 3.10) packed in cotton bag (as in 3.11) shall be kept at different place inside the cubicle as per BHEL-EDN directions. The quantity of Silica Gel shall not be less than 1kg/1000 Litre [per cubic metre] volume of the packing box.
- 6.1.7 Polyethylene sheet covering: Cubicles shall be covered with polyethylene petticoat (sheet as in 3.4). This shall be tailor made to fit the cubicle. The sealing shall be such as not to allow any moisture to enter the cubicle. This sheet is to be folded to the bottom pallet with wooden planks on 2 larger sides.
- 6.1.8 After completion of this, the arrangement is as shown in Fig.1.
- 6.1.9 Rubberised coir: (as in 3.7) to be nailed from inner side of plywood after pasting kraft paper for full length with a pitch less than 500mm with a min. of 2 rows of cover is to be used.
- 6.1.10 Bituminised water proof kraft paper: (as in 3.5) to be pasted with glue on 4 inner sides of plywood. Whenever 2 pieces of kraft paper are used, the joint shall have an over lap of min 20 mm.
- 6.1.11 Bitumen coated Hessian polyethylene kraft paper (as in 3.6) to be nailed using nails (as in 3.3) on top cover inner surface. This sheet shall project outside on 4 sides by atleast 100 mm and shall be folded and nailed on to the sides. Joining of 2 sheets shall have an overlap of min 20 mm.
- 6.1.12 After completion of above steps, the arrangement shall be as given in Fig.2.
- 6.1.13 Marking Plate : One no (as in 3.15) shall be nailed to the front side of case, item as shown in Fig.3.
- 6.1.14 Case Marking : After complete packing, marking of various details and symbols as given by EDN shall be done using indelible ink (as in 3.16)
- 6.1.15 Packing Slip : Packing slip kept in polyethylene bag (as in 3.18) shall be placed inside the box at appropriate place before closing the top. in addition one more packing slip covered in polyethylene cover and packing slip holder (as in 3.17) shall be nailed to front or rear of shook.
- 6.1.16 At the end of this stage, the arrangement is as shown in Fig.4. Front and rear shook fixing arrangement to the bottom of the pallet is as shown in Fig.5
- 6.1.17 The lifting arrangement of the packed case is **shown in Fig.6**
- 6.2 Packing of cubicles for export contracts Procedure is same as that

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given in 6.1 except for the following changes:

- Two Polyethylene petticoat (as in 6.1.7) instead of one
- Fumigation may have to be done if required (BHEL Scope).

- 6.3 Packing of empty Cubicles Procedure is same as that given in 6.1 except For following changes
- Bituminised kraft paper, bitumen coated Hessian polyethylene paper, silica gel need not be used.
- 6.4 Packing of loose items/spares for inland contracts
- 6.4.1 All the materials and procedure are same as in 6.1 except that :
- No joining of plywood and silver oak batten
 - Inner sides of all 6 sides shall be nailed with bitumen coated Hessian polyethylene kraft paper (as in 3.6) using nails.
 - Kraft paper (as in 3.5) is not required
 - Silica gel quantity is 100 gm approx per box.
 - Rubberised coir is to be nailed to inner surfaces of bottom 4 sides of box.
 - Bottom plywood sheet / pallet shall be of 18 mm thick for all practical purposes and 12 mm thick for smaller boxes on need basis. Suitable bottom beams made out of plywood/ any other wood of suitable cross section 75x36 mm, 75x54 mm, 75x75 mm, 100x100 mm.
 - Support battens of cross section 12x75 mm, 12x100mm, 18x75 mm, 18x100 mm can be used depending upon the size of the boxes. Plywood support battens can be used in the place of silver oak battens.
 - Clause 6.1.10 is not applicable. Individual items to sealed with polyethylene sheet (as in 3.4) and one full cover of polyethylene sheet covering of all items is to be made.
- 6.4.2 In few cases gabled roof (single or double gable) may have to be made, details of which will be given by EDN.
- 6.4.3 Internal Packing: Items that go into the box shall be packed using polyethylene sheet/ U foam/ thermocol sheets/air bubbled sheets/ paper cartoons and cotton tape. Any space left between the job and the sides and the top of the box shall be filled with rubberised coir/air bubbled sheet /thermocole to get proper cushioning effect. Certain items like transformers, reactors, breakers, etc shall be bolted to the bottom of the box using bolts, nuts and washers.
- 6.5 Packing of Loose items/ Spares for Export Contracts: Procedure is same as that given in 6.4 except for following changes:
- Two polyethylene covers to be provided,
 - Fumigation may have to be done, if required, for which payment will be made by EDN. Treatment of wood as per ISPM-15.
- 6.6 Any other changes/ new methods/ alternative packing systems can be undertaken with prior information and approval from the dept. For other parameters and further details concerned agency may please be contacted.

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7.0 ACCEPTANCE CRITERIA OF PLYWOOD :

PLYWOOD FOR GENERAL PURPOSE GRADE FOR PACKING - AS PER IS:303

1. Plywood sheets shall have IS:303 & BWR / MR grade stamped on each sheet.
2. Packing/contractor should give a certificate to this effect.
3. Contractor shall identify each sheet with their name/firm in suitable place.
4. Visual checks to be done by packing contractor and EDN-QC CE shipping.
5. For other parameters, testing will be done at authorised laboratories/institutions by EDN on sample basis.

7.1 FOR BWR GRADE : TABLE-1 QUALITY REQUIREMENTS OF PLYWOOD

Sl NO	Defect Category	Maximum Number of Defect Permitted on any one surface of panel (as applicable to Type A Surface of IS:303)
1.	Blister	Nil
2.	Check	Individual check not more than 50mm in length and the total length not more than 300mm/m ²
3.	Discoloration	Nil
4.	Dote	5cm/m ²
5.	Insect hole	Scattered up to 12 holes/m ²
6.	Joints	One joint for every multiple of 200mm provided no individual piece is less than 100mm in width
7.	Knots(dead)	2 up to 12mm dia/m ²
8.	Pin knots(dead)	2/m ²
9.	Pin knots(live)	No restriction
10.	Knots(tight)	6 up to 25mm dia/m ²
11.	Patches	4 patches/m sq provided they are all tight patches & do not mar the appearance
12.	Splits	2 splits each not more than 1mm wide

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and length not more than 100mm provided they are filled with suitable filler

13. Swirl Unlimited provided they do not mar the

7.2 FOR MR GRADE : TABLE -2 QUALITY REQUIREMENTS OF PLYWOOD

Sl NO	Defect Category	Maximum Number of Defect Permitted on any one surface of panel (as applicable to Type A Surface of IS:303)
1.	Blister	Nil
2.	Check	Individual check not more than 100mm in length and the total length not more than 1000mm/m ²
3.	Discoloration	5 %
4.	Dote	15cm/m ²
5.	Insect hole	Scattered up to 24 holes/m ²
6.	Joints	: No restrictions
7.	Knots(dead)	4 up to 20mm dia/m ²
8.	Pin knots(dead)	: 6/m ²
9.	Pin knots(live)	No restriction
10.	Knots(tight)	: No Restrictions
11.	Patches	Any number provided they are all tight patches & do not mar the appearance
12.	Splits	3 splits each not more than 4 mm wide and length not more than 150 mm provided they are filled with suitable filler
13.	Swirl	NO restrictions

7.3 Thickness of Plywood sheets:

The plywood boards shall be of uniform thickness within specified tolerance limit specified. The faces of plywood boards shall be reasonably smooth.

7.4 PERMISSIBLE DEFECTS:

Gaps in cores and cross-bands may be permitted except for 3 ply plywood, provided the width of the gap does not exceed 1mm in case of and 2 mm in case of plywood of more than 5 ply and provided such gaps, if more than one, shall be spaces not less than 80mm away from each other and are staggered not less than 50mm away

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as between ply, the next ply having the same grain direction.

7.5 WORKMANSHIP AND FINISH:

The plywood boards shall be of uniform thickness.

The faces of plywood boards shall be reasonably smooth and face veneers shall be reasonably uniform thickness.

7.6 TESTS:

For testing any other mechanical property of general purpose plywood, Subject to agreement between the purchaser and the supplier, reference shall be made to the provisions of IS 1734 Part 1 and 20)

8.0 Procedure for handling of Components

Procedure for handling of components shall be as per Clause 12 (procedure for handling of components) of the Corporate Standard for Export Packing (AA0490009)

9.0 Details of Drawings / Figures attached:

- Fig- 1 : Packing of panel - Preparation
- Fig- 2 : Shookes preparation
- Fig- 3 : Marking Plate
- Fig- 4 : Packed panel with plywood and silveroak battens
- Fig- 5 : Detailed joining of pkg shookes with battens
- Fig- 6 : Lifting of packed case
- Fig- 7 : Mechanical Latching clamps
- Fig 8 & 9 : CLW Railway panel packing
- Fig 10 to 13: Packing of panels and spares packing cases.

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Additional points to be taken care for:

Easy Spares (Initial and O & M) Traceability and Identification at units as well as at sites:

(Recommendations from Corporate Systems and IT)

S1 No	Activity
1	All initial and O & M Spares preferably supplied on one lot to site and progressive inventory till all spares are accumulated could be kept at units
2	Spares (Initial and O&M) should be supplied in separate boxes/containers and not mixed in main supply boxes.
3	i) Initial Spares box/container to be labelled as "Initial Spares" in Red. Ref Fig: 14 ii) O & M Spares box/container to be labelled as "O & M Spares" in Green. Ref Fig : 14
4	iii) Initial spares box to have red colour strip as per the diagram Ref: Fig: 14 iv) Majority of spares (initial and O & M) are for indoor storage at site v) O & M Spares box to have green colour strip as per diagram. Ref Fig: 14
5	vi) Spares (Initial and O & M) packing list kept inside the boxes and affixed securely outside the box to contain the following: a) Customer Name b) Project / Power Station Name c) Customer PO No and Date d) Quantity total and Dispatched e) Unit Work Order No f) All the above to be developed from Unit IT System.
6	vii) All the spares (Initial and O & M) items to have tags (WO NO, Item Customer Order No, Customer Item, Description)
7	viii) Supply of spares by vendor should also be instructed to follow the points 2,3,4,5 and 6 as mentioned above

Action By: Sites on arrival of Spares (Initial and O & M) receipt

1	Material utilized if any from initial spares and O & M spares, should have prior written approval of concerned MUs. Such MUs shall also confirm replacement dates which should be entered in the system for creation of repository.
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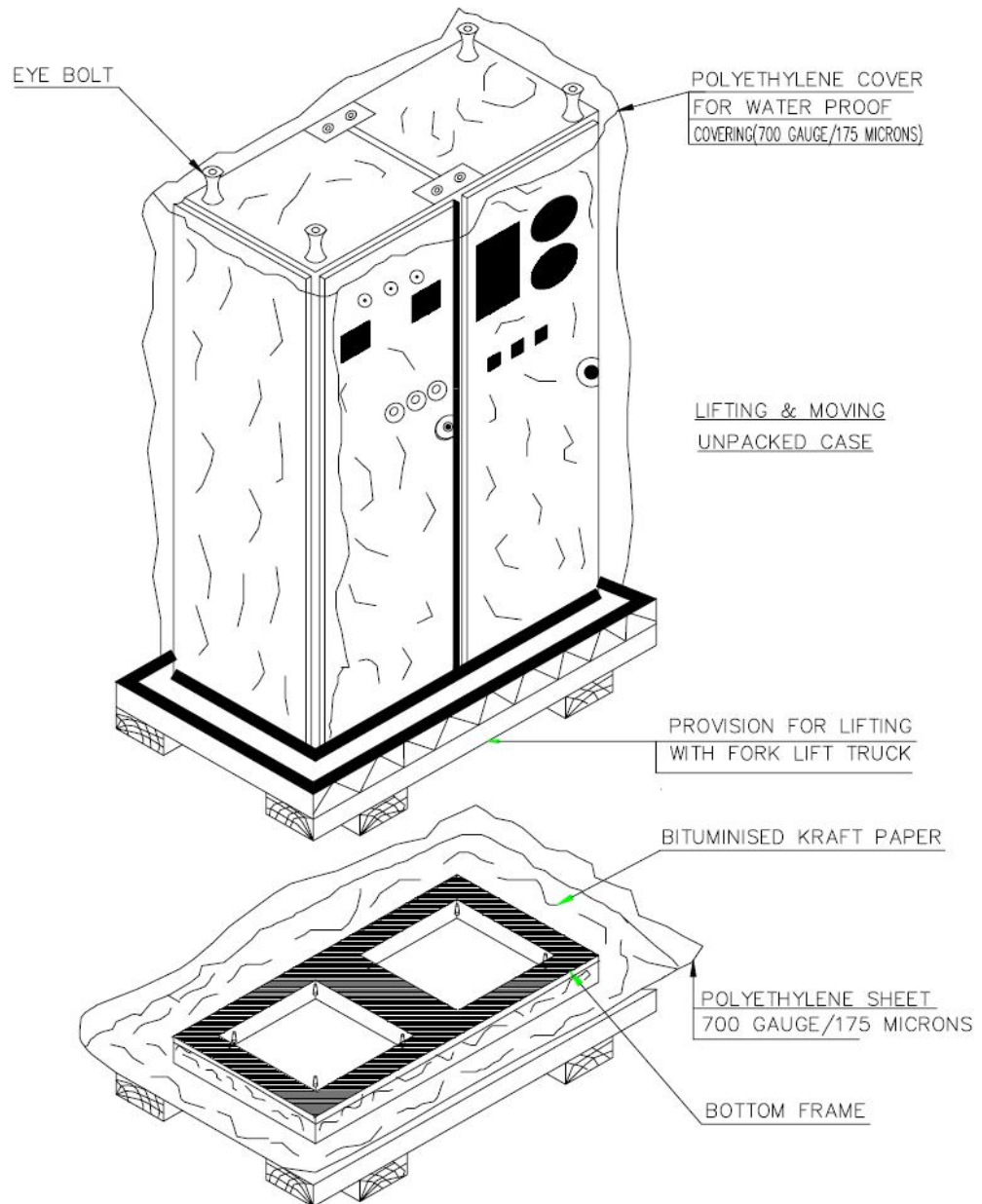


FIGURE-1



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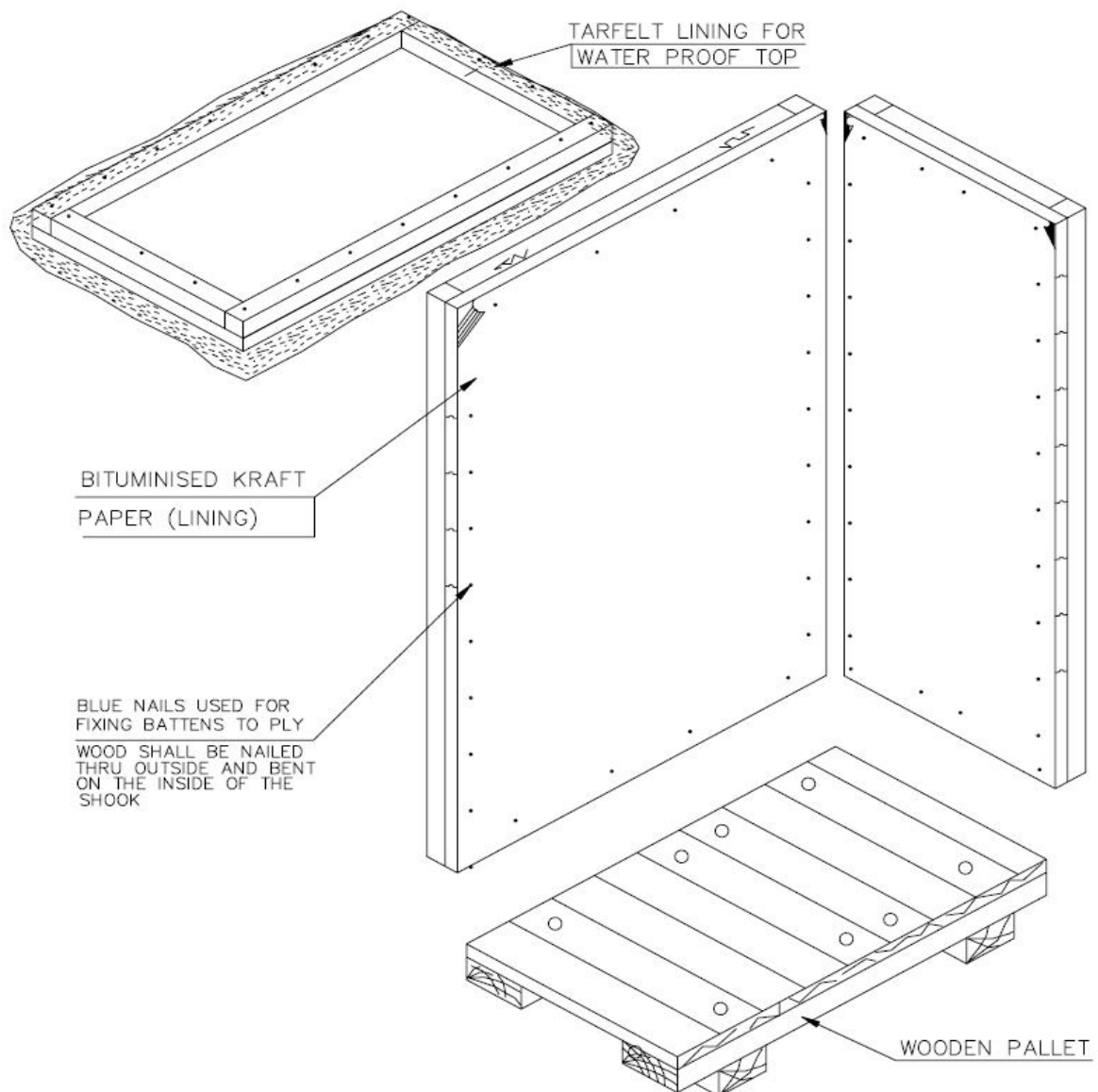


FIGURE-2




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		BHEL-EDN-BANGALORE-26					
CONSIGNEE							
MATERIAL							
CUSTOMER REF.				MO. NO.			
DESPATCH ADVICE NOTE NO.				CASE NO.			
DIMENSIONS(MM) LXBXH						NET WT -KGS	GROSS WT -KGS
SPECIAL INSTRUCTIONS		HANDLE WITH CARE - KEEP DRY DO NOT DROP - DO NOT TILT					

225

170

FIG-3 : MARKING PLATE

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PLYWOOD SHOOKS BOLT TYPE WITH SILVER OAK BATTONS

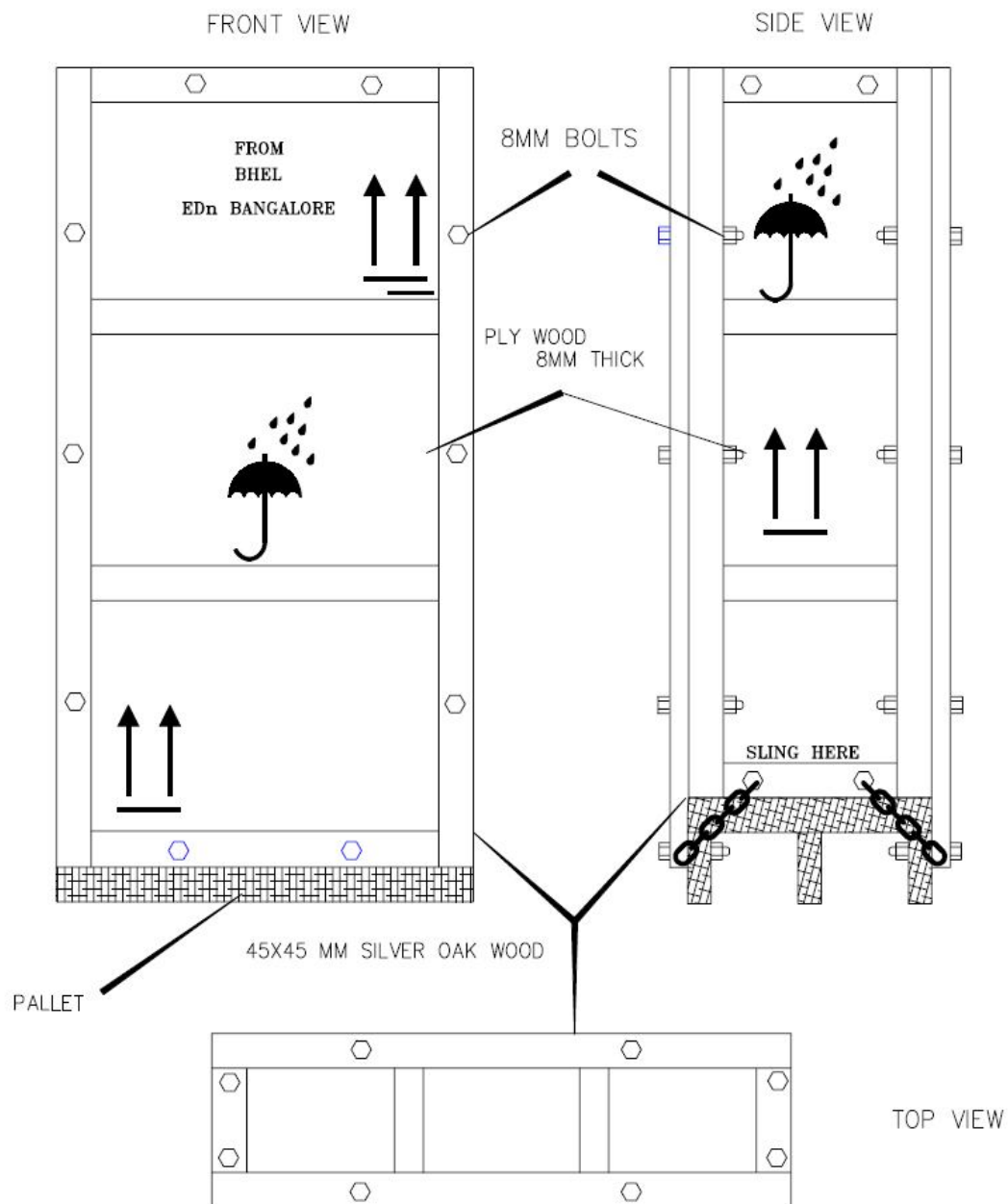


FIG-4



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LAP JOINTS

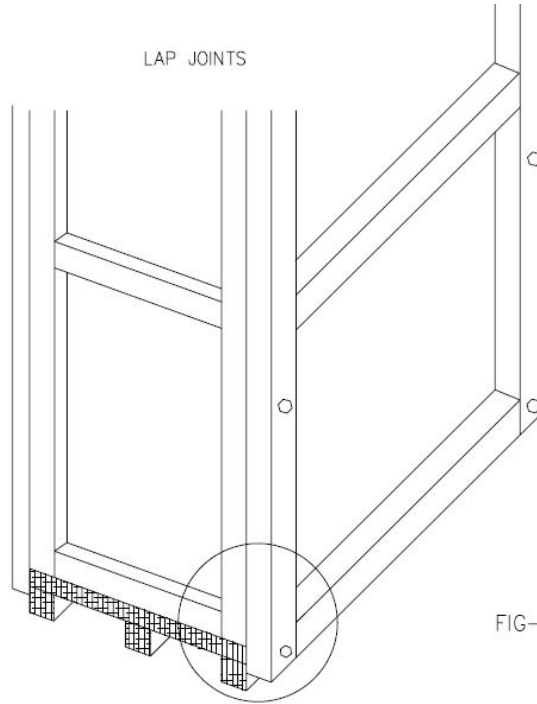
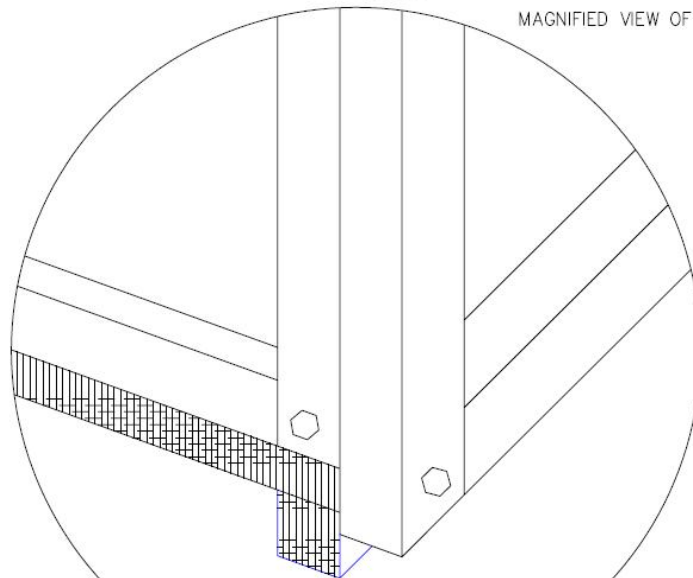


FIG-5

MAGNIFIED VIEW OF THE LAP JOINT





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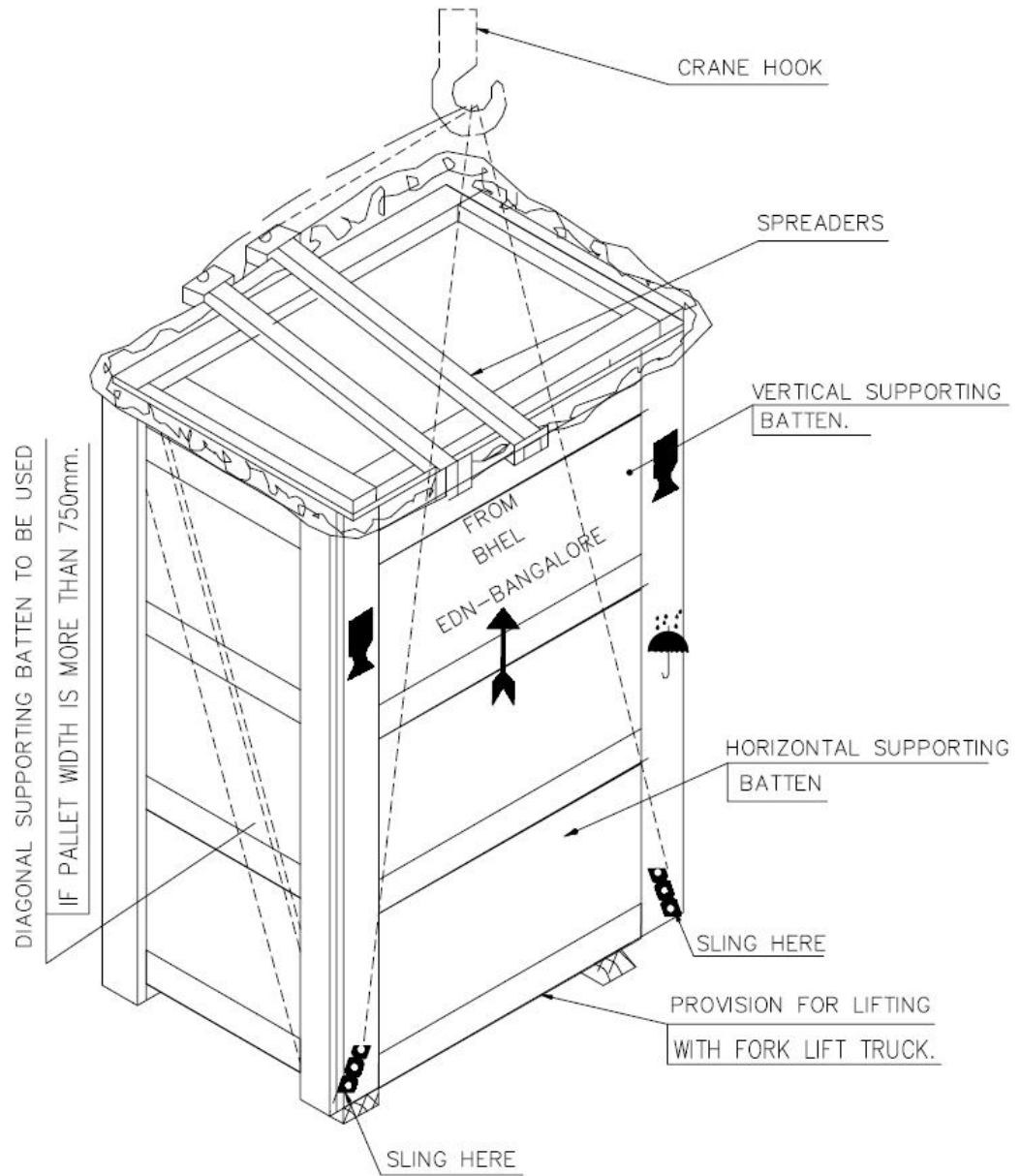


FIG-6 : LIFTING OF PACKED CASE



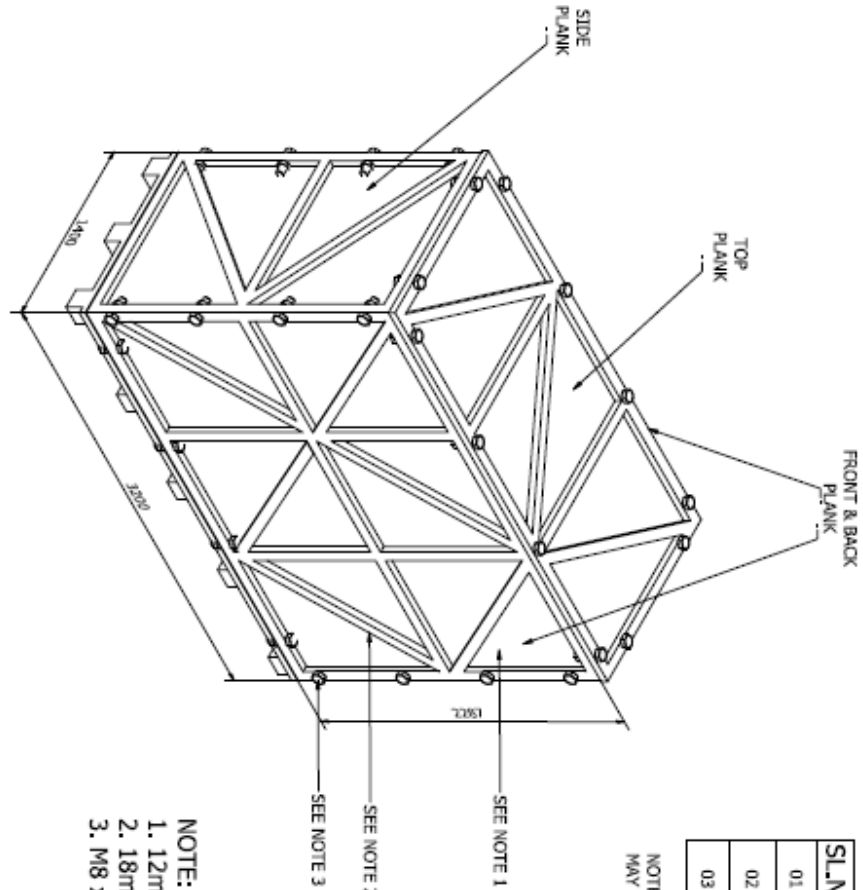
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- NOTE:**
1. 12mm base plywood
 2. 18mm x 75mm - 3nos for plywood batten
 3. M8 x 6 to 8 inch bolt (or suitable sizes may be used)

NOTE:- SIZES OF PANEL/CONVERTERS MAY VARY, THE SAME MAY BE USED BASED ON ACTUAL DURING PACKING.

SAMPLE SIZES:-			
SL.NO	ITEM	SIZE	QUANTITY
01	FRONT AND BACK PLANK	3200 X 2287	2
02	SIDE PLANK	1136 X 2287	2
03	TOP PLANK	3200 X 1400	1

Fig 8:- Packing of Railway Converter Panels with Plywood & Plywood Battens.



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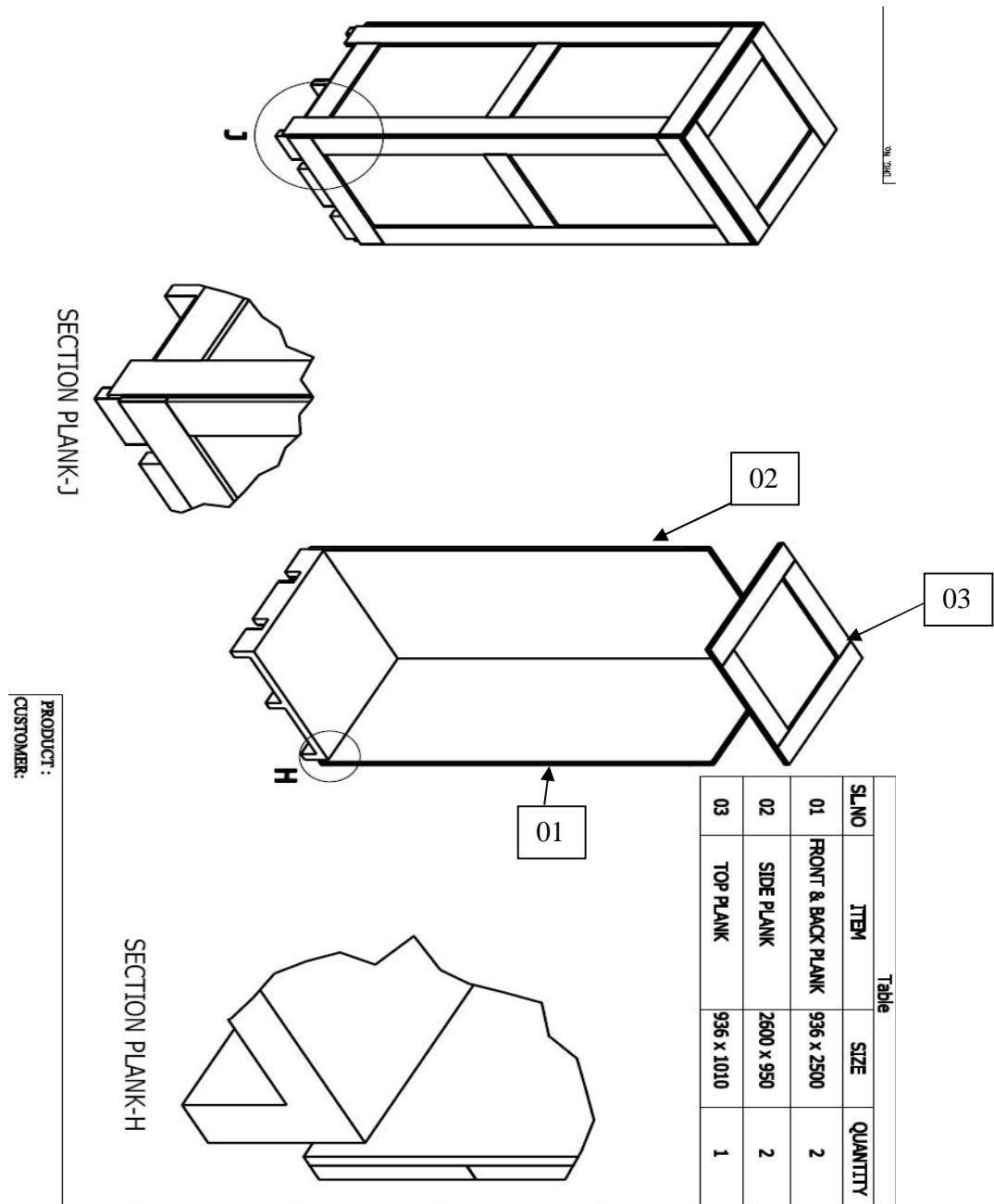


Fig-10 : Plywood Packing for Single Suit Panel.



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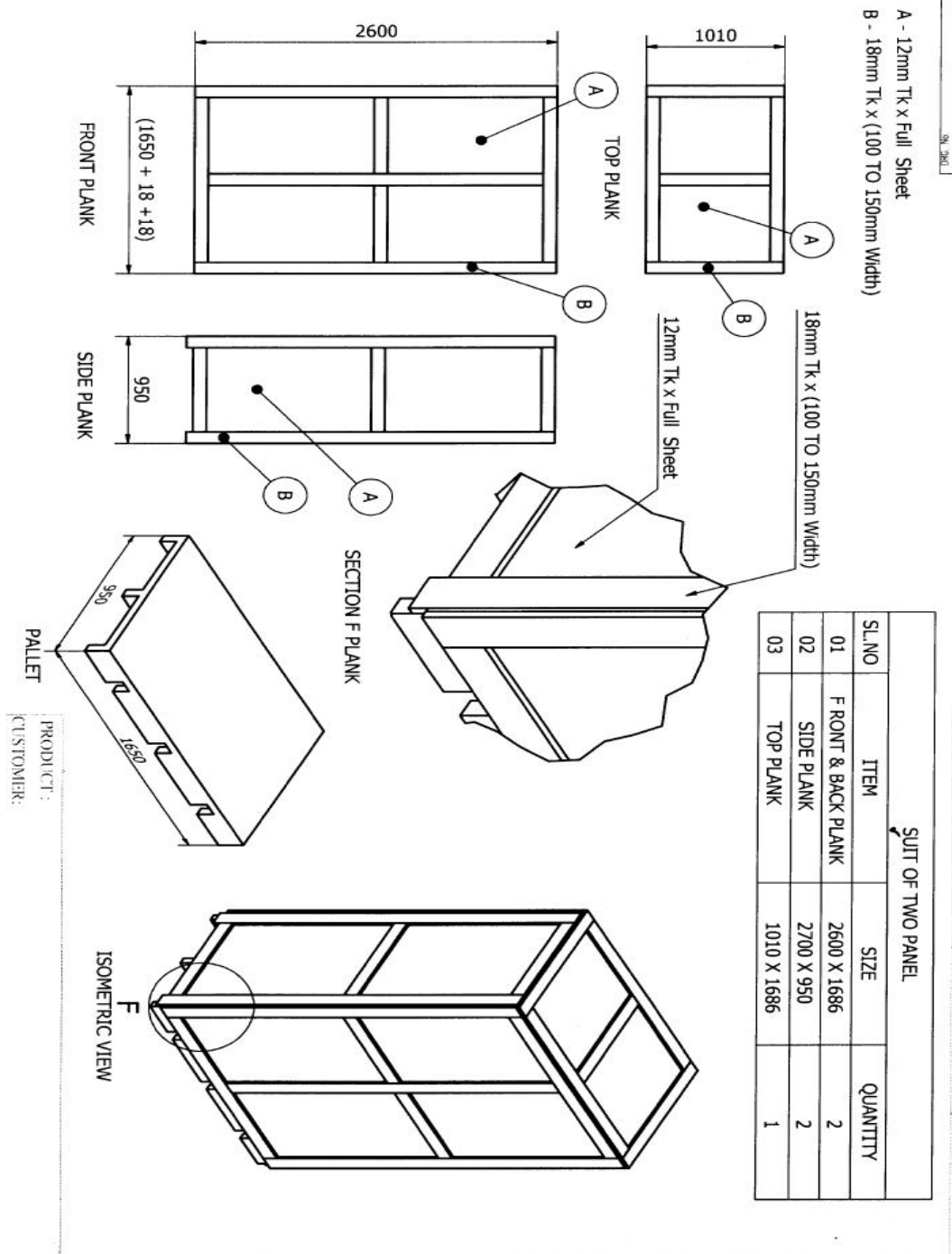


Fig - 11 : Plywood Packing for 2suit panel.



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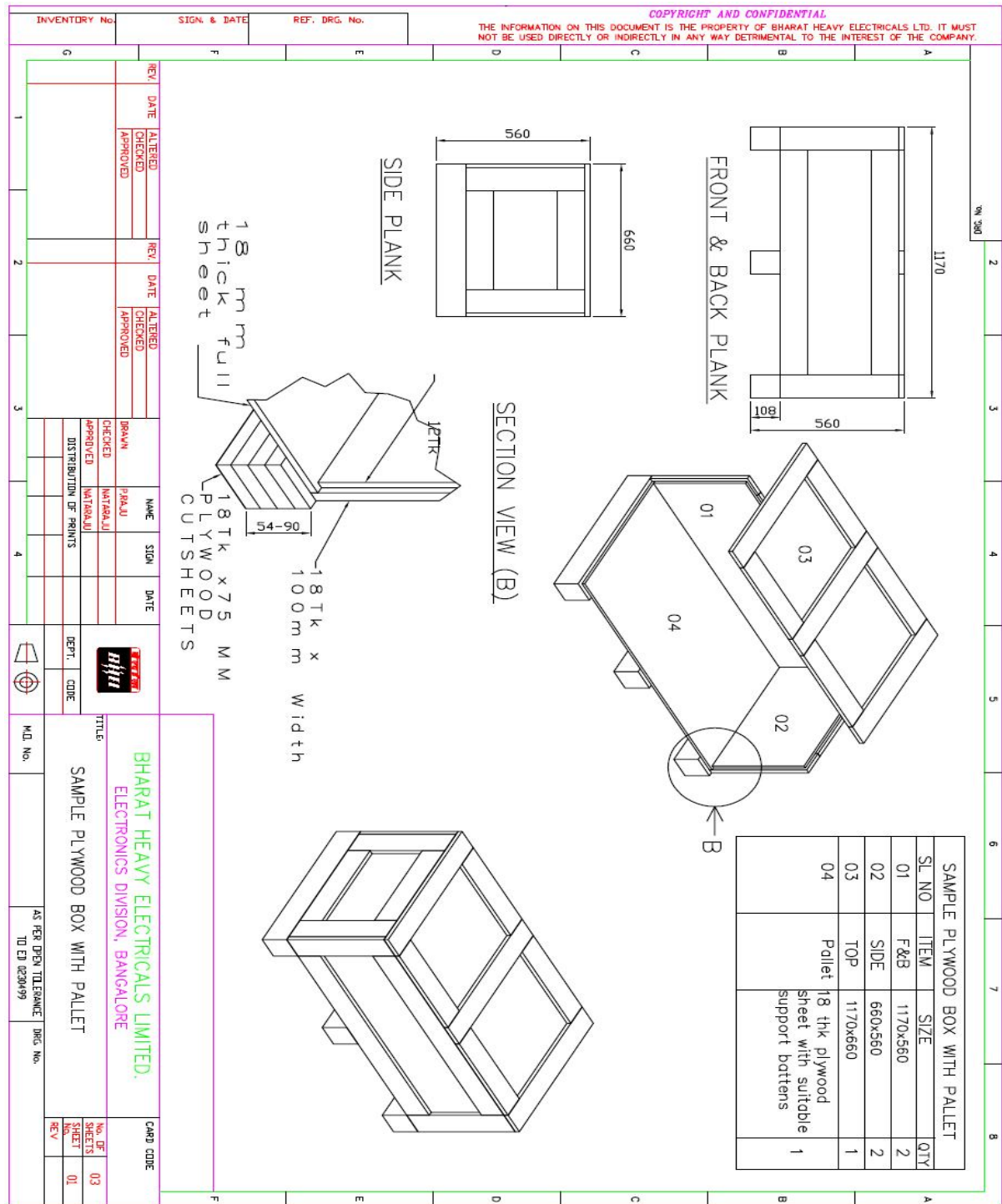
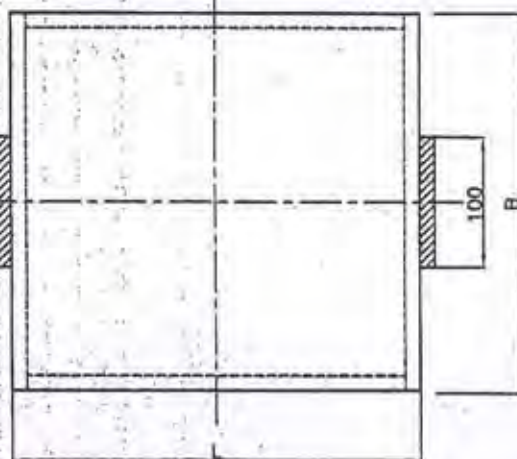


Fig - 13 : Plywood small case with Pallet

PART – II A [AS PER BHEL PLANT STANDARD NO. ED 049 00 92 REV 10]								
UNPRICED "PRICE BID" FORMAT [PLEASE ENTER "YES " OR "NO " ONLY]								
SI No	Type of Packing	Unit	QTY FOR 11 months (2021-22)		PLEASE ENTER " YES" if Quoted or " NO " if not Quoted	If " YES" , PLEASE ENTER the Type of TAXES QUOTED (SGST/CGST)	PLEASE ENTER % of TAXES QUOTED	HSN code
1	Packing of Cubicles with Plywood along with plywood support batten and other details as described under Part-I 'A' using... [Ref plant std ED 0490092]							
	a) 12 mm thick Comml Plywood - MR Grade IS:303 [ref clause 6.1 of plant std ED 0490092]	Square Metre of Plywood	59000	Material Cost				
				Packing charge				
				SUB-TOTAL				
2	Packing of Cubicles like Railways and equivalent bigger / heavier size panels with Plywood along with plywood support batten , mechanical latching unit or suitable nut & bolt and other details are as described under 6.0 to 6.1.8 of Part-I 'A' [ref figures 8 of plant std ED 0490092]							
	a) 12 mm thick Comml Plywood - MR Grade IS:303	Square Metre of Plywood	27000	Material Cost				
				Packing charge				
				SUB-TOTAL				
3	Packing of Loose items / spares and other items with Plywood along with plywood support batten and other details are as described under 6.0 to 6.1.8 of Part-I 'A' using [ref figures 13 of plant std ED 0490092]							
	a) 12 mm thick Comml Plywood - MR Grade IS:303	Unit Square Metre of Plywood	10250	Material Cost				
				Packing charge				
				SUB-TOTAL				
4	LABOUR CHARGE for packing of materials in plywood using all other materials except plywood. [If Plywood supplied by BHEL.] PACKING CHARGE ONLY	Per Square Metre	2000					
				Packing charge				
				SUB-TOTAL				
	Note : Bidders Quoting for Schedule PART-II " to ensure all items are quoted for in the Schedule. No Item to be left Blank							
	Also do not fill anything in the shaded boxes.							

PART – II A [AS PER BHEL PLANT STANDARD NO. ED 049 00 92 REV 10]									
PRICE BID FORMAT [PLEASE ENTER VALUES AND TAXES/DUTIES IN RESPECTIVE COLUMNS IN INDIAN RUPEES]									
Sl No	Type of Packing	Unit	QTY FOR 11 months (2021-22)		(A) - BASIC (Rs) in "figures"	(A) - BASIC (Rs) in "Words"	(B) - VALUE OF SGST & CGST in Rupees	RATE in Rs. (A+B)	TOTAL (Rs) = QTY* RATE
1	Packing of Cubicles with Plywood along with plywood support batten and other details as described under Part-I 'A' using... [Ref plant std ED 0490092]								
	a) 12 mm thick Comm'l Plywood - MR Grade IS:303 [ref clause 6.1 of plant std ED 0490092]	Square Metre of Plywood	59000	Material Cost					
				Packing charge					
				SUB-TOTAL					
2	Packing of Cubicles like Railways and equivalent bigger / heavier size panels with Plywood along with plywood support batten , mechanical latching unit or suitable nut & bolt and other details are as described under 6.0 to 6.1.8 of Part-I 'A' [ref figures 8 of plant std ED 0490092]								
	a) 12 mm thick Comm'l Plywood - MR Grade IS:303	Square Metre of Plywood	27000	Material Cost					
				Packing charge					
				SUB-TOTAL					
3	Packing of Loose items / spares and other items with Plywood along with plywood support batten and other details are as described under 6.0 to 6.1.8 of Part-I 'A' using [ref figures 13 of plant std ED 0490092]								
	a) 12 mm thick Comm'l Plywood - MR Grade IS:303	Unit Square Metre of Plywood	10250	Material Cost					
				Packing charge					
				SUB-TOTAL					
4	LABOUR CHARGE for packing of materials in plywood using all other materials except plywood. [If Plywood supplied by BHEL.] PACKING CHARGE ONLY	Per Square Metre	2000	Packing charge					
				SUB-TOTAL					
				GRAND TOTAL IN FIG (Rs)					
				GRAND TOTAL (IN WORDS)					
				NAME :					
				SIGNATURE :					
				SEAL :					
Note : Bidders Quoting for Schedule PART-II A to ensure that all items are quoted for in the Schedule. No item to be left Blank									

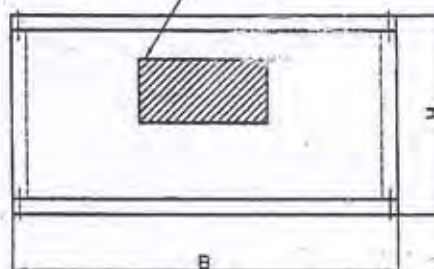
DRAWING NO.



BOTTOM VIEW



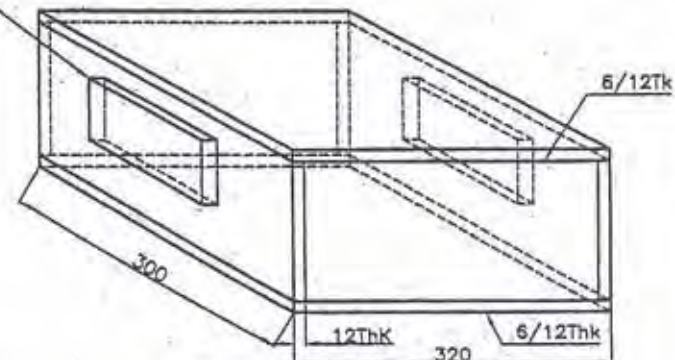
FRONT VIEW



SIDE VIEW

ITEM NO	DIMENSIONS					SIDE PLY THK	TOP & BOTTOM
	L	B	H	TK			
01	320	300	187	12TK		12	12
02	320	300	187	12/6		12	6
03	400	400	200	12/6		12	12
04	500	400	300	12/6		12	6

SUPPORT LOADING PIECE
(PLYWOOD 12Thk)



ISOMETRIC VIEW
FOR REFERENCE ONLY
NOT TO SCALE

NOTE:- 1. DEBURR THE SHARP EDGES.

2. PLYWOOD SHEET 12TK. ALL SIDES OR 12TK SHEET FOR SIDES AND 6MM Tk CAN ALSO BE USED, FOR BOTH TOP & BOTTOM
3. SUITABLE NAILS TO BE USED, RECOMMENDED SIZE 14Gx1 1/4 INCH LENGTH.
4. SUPPORT PIECE OF PLYWOOD SHEET SIZE :- 100x50x12TK 2No'S TO BE PROVIDED FOR BIGGER BOXES FOR EASY HANDLING/ LIFTING.
5. ALL OTHER REQUIRED PACKING MATERIALS TO BE USED FOR PACKING.
6. STANDARD LABELINGS, MARKINGS TO BE DONE, INCLUDING PVC STRAPPINGS.

QTY.	ITEM No.	DESCRIPTION	DRAWING NO.	ITEM No. VARIANT	MATERIAL CODE	UT.WL (kgs)	QTY.
	01	PLYWOOD 12Thk					

CARD TYPE 2

CARD TYPE 1

TYPE OF PRODUCT OR
NAME OF CUSTOMER/PROJECT



BHARAT HEAVY ELECTRICALS LIMITED.
ELECTRONICS DIVISION, BANGALORE

DRN	NAME	SIGN.	DATE	No. OF VAR
ABHILASH			18/08/10	
CKD	NAGARAJUK/KSP		18/08/10	
APPD	KGR		18/08/10	

DEPT. SAE	FOR UNSPECIFIED-TOLERANCES REFER ED 0230489	SCALE	WEIGHT(Kg)	REF. TO ASSY. DRG.	ITEM NO.	No. OF ITEM
406		1:4				

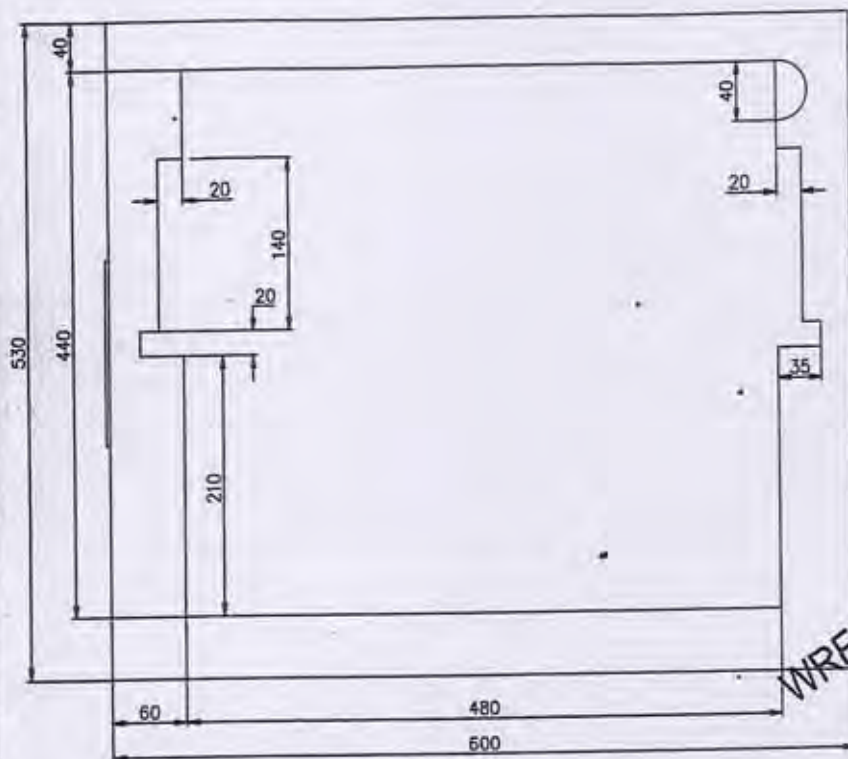
TITLE	DRAWING NO.	REV.
PLYWOOD RPP BOX	805 RPP BOX 001	00

SHEET NO. 01

FIRST ANGLE PROJECTION

DRAWING NO. 3 688 04 10022

ALL DIMENSIONS ARE IN mm



STICK-3mm PLYWOOD



STICK-3mm PLYWOOD AT 2 PLACES. (BALE STRIP SHALL BE STRAPPED ON THIS PLYWOOD)

- NOTE:-
- 1.DIMENSIONAL TOLERANCE $\pm 3\text{mm}$
 - 2.THICKNESS TOLERANCE $\pm 10\%$
 - 3.DENSITY-32 TO 38 Kg/Cu.Mtr.
 - 4.REFER SHEET-02 FOR BOTTOM BOX.

MATERIAL:-EXPANDED POLYETHYLENE.

QTY.	ITEM No.	DESCRIPTION	DRAWING NO.	ITEM No.	MATERIAL CODE	UT.WL (kg)
				VARI ANT	MATERIAL SPECN.	QTY.
CARD TYPE 2			CARD TYPE 1			

TYPE OF PRODUCT OR NAME OF CUSTOMER/PROJECT

LEG MODULE-2.3 Kv



BHARAT HEAVY ELECTRICALS LIMITED. ELECTRONICS DIVISION, BANGALORE

DRN	NAME	SIGN.	DATE	No. OF VAR
CKD	G.MARUTHI		27.03.2001	
APPD	KS.PRABHAKAR		27.03.2001	
	SHS RAD		27.03.2001	

DEPT. SAE	FOR UNSPECIFIED-TOLERANCES	SCALE	WEIGHT(Kg)	REF. TO ASSY. DRG.	ITEM NO.	No. OF ITEM
CODE 406	REFER ED 0230499	4:1				

TITLE
PACKING BOX (TOP)

DRAWING NO.
3 688 04 10022
SHEET NO. 01 NO. OF SHEETS 02

REV.	DATE	ALTERED	REV.	DATE	ALTERED
		CHECKED			CHECKED
		APPROVED			APPROVED

REVISED AND REDRAWN IN AUTOCAD. DIMEN ALTERED.

STICK-3mm PLYWOOD
AT 2-PLACES.
(BALE STRIP SHALL BE
STRAPPED ON THIS PLYWOOD)

STICK-3mm
PLYWOOD

STICK-6mm
PLYWOOD

STICK-6mm
PLYWOOD

NOTE:-

1.FOR DETAILS REFER SHET No.01.

QTY.	ITEM No.	DESCRIPTION	DRAWING NO.	ITEM No.	MATERIAL CODE	UT.WE (kg)
				VARI ANT	MATERIAL SPECN.	QTY.

CARD TYPE 2

CARD TYPE 1

TYPE OF PRODUCT OR *
NAME OF CUSTOMER/PROJECT

LEG MODULE-2.3 Kv



BHARAT HEAVY ELECTRICALS LIMITED.
ELECTRONICS DIVISION, BANGALORE

DRN	NAME	SIGN.	DATE	No. OF VAR
CKD	G.MARUTHI		27.03.2001	
APPD	KS.PRABHAKAR		27.03.2001	
	SHS RAO		27.03.2001	

REV.	DATE	ALTERED	REV.	DATE	ALTERED
		CHECKED			CHECKED
		APPROVED			APPROVED

REV. 01 30.10.05
ALTERED - G.MARUTHI
CHECKED NAGARAJU K
APPROVED KG.RAVINDRAN

REVISED AND REDRAWN IN
AUTOCAD. DIMEN: ALTERED.

DEPT. SAE
CODE 406

FOR UNSPECIFIED-
TOLERANCES
REFER ED 0230499



SCALE
4:1

WEIGHT(Kg)

REF. TO ASSY. DRG.

ITEM NO.

TITLE

PACKING BOX (BOTTOM)

DRAWING NO.

3 688 04 10022

REV.

02

SHEET NO. 02

NO. OF SHEETS 02

