



ಭಾರತ್ ಹೆವಿ ಎಲೆಕ್ಟ್ರಿಕಲ್ಸ್ ಲಿಮಿಟೆಡ್
भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

(A Government of India Undertaking)
ELECTRONICS DIVISION

P.B. No. 2606, Mysore Road, Bangalore - 560 026

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(EPABX.NO.)

Ref : EDN:515:TT:02-V05

Date: 15/10/2007

M/s.

Dear Sir,

Sub: Annual contract for utilizing 4 Tempo Travelers on hire basis; Submission of quotation reg.

BHEL-Electronics Division intends to enter into an annual contract with effect from 1st January 2008, to utilise four Tempo Travelers on hire basis for commuting the First Shift employees safely [trouble free service] from various parts of Bangalore to BHEL-EDN Factory at Mysore Road & from the factory to their respective pick-up points regularly as per **Annexure-RD** and other assigned trips on the following terms and conditions:

1. The rates to be quoted in **Annexure-PB** (enclosed) should include the charges towards fuel, wages, permit, taxes (excluding the Service Tax) insurance, maintenance of vehicle, statutory payments etc. **Please note that the quoted rate will be constant throughout the contract period and no price variation clause will be accepted.** The vehicles should be at our disposal in the premises of BHEL-EDN during the specified hours [As per slab]. The Company reserves the right to use the vehicles at its discretion.
2. Trip sheets should be maintained for each route separately. The time, kilometres should be properly and legibly recorded on daily basis & obtain the signature from an authorised person. The trip sheets should be furnished for inspection whenever called-for and the same should be enclosed to the monthly Bill for claiming the payment wherever required.
3. In case of any breakdown of vehicle alternate arrangement should be made immediately [within half an hour] to fulfill the contractual terms. Failure to make the same will result in levying of penalty as under:
 - A. If the vehicles have not reported at the first Pick-Up Point and reaches the factory as required, the penalty is 50% of the daily rate.
 - B. If the vehicle is not available at our disposal for half-a-day i.e. half of the specified slab hours [First or Second] the penalty is 75% of the daily rate.
 - C. If the above failure indicated at A&B occurs more than once in a calendar month then the penalty will be 25% of the daily rate in addition to the above penalty for the second and subsequent failures.
 - D. If the vehicle is not available after doing part of work during the first or second half and no alternate arrangement is made immediately (within half-an-hour) then the penalty will be as per "A, B & C" of this penalty clause.
 - E. If the vehicle is not available at our disposal for a full day the penalty is 125% of the daily rate.
 - F. If the above failure [full day] occurs more than once in a calendar month then the penalty will be 50% of the daily rate in addition to the above penalty for the second and subsequent failures.
 - G. Non-availability of driver will also attract the same penalty even though the vehicle is available within BHEL-EDN premises.

PTO

5. Vehicle reported at our premises for our disposal will be released only against the arrival of the suitable alternate and good conditioned vehicle at our premises irrespective of the reasons.
6. The valid records/documents like RC Book, Vehicle permit, Insurance, Driving Licence's of Drivers, Emission certificate etc., should be produced whenever required by us for verification.
7. Vehicles should be in good running condition [preferably latest model-2006/2007] and all statutory requirements of RTO, etc., should be complied with.
8. The Company reserves the right to terminate the contract if performance is not satisfactory.

To participate in this tender, the interested Organisation/Firm/Agency, should be registered as per rules under relevant law for this activity, should have minimum of three years experience as transport providers [Proof like firm registration under shops & establishment Act, or tourism activities, IT returns copy, work order issued by a reputed organisation, Date of service tax registration certificate should be furnished as proof of experience].

If the bidder is conforming to the above conditions, the offer should be submitted in two parts. **The first part is a techno-commercial bid to be submitted as per Annexure-OD. The route numbers, points of pick-up and dropping are as per Annexure-RD. The second part is a price bid to be submitted as per Annexure-PB. The tender documents (annexures) should be filled-in bold legible letters. Corrections if any, should be endorsed. **"Please note that, all columns of Tender documents should be clearly filled-in or should be written as "Not Applicable" failing which the techno commercial bid will be summararily rejected"****

The sealed cover, super scribed as ENQIRY No.EDN:515:TT:02-V05 Due Date 5th November 2007 addressed to the undersigned, containing separately sealed envelopes, super scribed as **"TECHNO-COMMERCAL BID FOR ENQIRY No.EDN:515:TT:02-V05 Due Date 5th November 2007"** for techno-commercial bid and **"PRICE BID FOR ENQIRY No.EDN:515:TT:02-V05 Due date 5th November 2007"** for price bid, should be deposited in the tender box identified as **"CPD Dept."**, located in the Reception hall of BHEL-EDN, Mysore Road, Bangalore-26 **on or before Monday, 5th November 2007 up to 1.00 PM.**

The Tender Box will be opened at **1.00PM on 05.11.2007**, the interested bidders representatives can be present while opening the Tender Box to know only the number of offers received [acceptability will not be confirmed], for which no separate communication will be sent. The communication regarding the price bid opening will be sent to such of those bidders whose techno-commercial bids are accepted. No correspondence will be entertained in this regard unless we seek clarification, if any.

The bidder should deposit an EMD of Rs.1,00,000.00 (Rupees One Lakh only) in favour of BHEL-EDN, Bangalore, as per **Annexure-EM** and the same will be refunded to the unsuccessful bidders without any interest as per the said annexure. The EMD should be sent alongwith the techno-commercial bid. It may please be noted that the **techno-commercial bid without EMD will be summarily rejected. Vendors who have furnished EMD in the earlier tender of even reference dated 24th May 2007 need not furnish EMD once again.** The estimated Volume of business would be around Rs.16.00 Lakhs (Rupees sixteen lakhs only) per year.

The Management reserves the right to accept or reject any offer without assigning any reason whatsoever and its decision is final in this regard.

Thanking you,

Yours faithfully,
For & on behalf of
Bharat Heavy Electricals Limited,

[KV DEVANATH]
Sr. Deputy General Manager/HR

Encl:a/a

IT MAY PLEASE BE NOTED THAT THOSE WHO ARE SUBMITTING TENDER DOCUMENTS DOWNLOADED FROM WEBSITE SHOULD ENCLOSE A DD OF RS 200/- TOWARDS TENDER DOCUMENT FEES, [ALONGWITH DD OF EMD] WITHOUT WHICH THE TENDER WILL BE REJECTED.

Annexure-EM

Earnest Money Deposit

1. Earnest Money is to be paid by each tenderer to ensure that the tenderer does not refuse to execute the work after it is awarded to him. The rate of earnest money deposit shall be as under:

Works costing upto Rs. 1 lakh	NIL
Works costing more than Rs. 1 lakh and upto Rs. 5 lakhs	Rs . 10,000.00
Works costing more than Rs. 5 lakhs and upto Rs. 10 lakhs	Rs. 25,000.00
Works costing more than Rs. 10 lakhs and upto Rs. 50 lakhs	Rs. 1,00,000.00
Works costing more than Rs. 50 lakhs and upto Rs. 100 lakhs	Rs. 1,50,000.00
Works costing more than Rs. 100 lakhs	Rs. 2,00,000.00

For all Capital Works costing more than Rs. 100 lakh maximum EMD will be Rs. 2 lakhs. One time EMD will also be Rs. 2 lakhs.

For SAS jobs & other smaller/routine type of jobs such as maintenance/servicing etc, the maximum value of EMD as well as one time EMD will be Rs. 1,00,000/-

EMD is to be collected in cash (as permissible under Income Tax), Pay Order or Demand Draft only.

2. EMD by the Tenderers will be forfeited as per Tender Documents if;
 - a) After opening the tender, the tenderer revokes his tender within the validity period or increases his earlier quoted rates.
 - b) The tenderer does not commence the work within the period as per LOI/ Contract. In case the LOI /contract is silent in this regard then within 15 days after award of contract.
3. EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of acceptance of award of work by the successful tenderer.
4. EMD shall not carry any interest.

Note: Vendors who have furnished EMD in the earlier tender of even reference dated 24th May 2007 need not furnish EMD once again

Annexure - RD

Details of Pick-up & Dropping points

SL No	Places to be covered while picking-up	SL No	Places of Dropping after work
Route No.S01 - Pick-up at 5.00AM		Route No.S01 - Pick-up at 2.10PM	
1	Cholanayakanahalli Bus Stand-Hebbal	1	BHEL-EDN
2	CQAL (Govt Urdu School/Mysore Lancer)	2	Vijayanagar Bus Stand
3	Chinnappa Garden (1st Main Road)	3	Srirampuram (Veeranjaneya Temple)
4	Yeshwanthpur circle (Karnataka Bank-flower Mkt)	4	Malleswaram 8th Cross
5	Malleswaram Bus Stand	5	Malleswaram Bus Stand
6	Malleswaram 8th Cross	6	Yeshwanthpur circle (Karnataka Bank-flower Mkt)
7	Srirampuram (Veeranjaneya Temple)	7	CQAL (Govt Urdu School/Mysore Lancer)
8	Vijayanagar Bus Stand	8	Chinnappa Garden (1st Main Road)
9	BHEL-EDN	9	Cholanayakanahalli Bus Stand-Hebbal
T O T A L (Kilometres) 28		T O T A L (Kilometres) 28	
Route No.S02 - Pick-up at 5.00AM		Route No.S02 - Pick-up at 2.10PM	
1	Kundalahalli	1	BHEL-EDN
2	Rajeshwari Talkies	2	Subbaiah Circle
3	Kempfort [Airport Road]	3	Akkithimmana Halli
4	Viveknagar Bus Stop	4	Nanjappa Circle
5	Nanjappa Circle	5	Viveknagar Bus Stop
6	Akkithimmana Halli	6	Kempfort (Airport Road)
7	Subbaiah circle	7	Rajeshwari Talkies
8	BHEL-EDN	8	Kundalahalli
T O T A L (Kilometres) 27		T O T A L (Kilometres) 27	
Route No.S03 - Pick-up at 5.00AM		Route No.S03 - Pick-up at 2.10PM	
1	KR Puram Bus Stand	1	BHEL-EDN
2	ITI Gate - Church	2	Begam Mahal ulsoor
3	Old Madras Road - TTK Factory	3	Metal Lamps (Philips company)
4	New Horizon School, Indira Nagar	4	Adarsha Theatre
5	Ulsoor Bus Stand	5	New Horizon School
6	Ulsoor Police Station	6	Old Madras Road - TTK Factory
7	BHEL-EDN	7	ITI Gate - Church
		8	KR Puram Bus Stand
T O T A L (Kilometres) 26		T O T A L (Kilometres) 26	
Route No.S04 - Pick-up at 5.00AM		Route No.S04 - Pick-up at 2.10PM	
1	Shampura Bus stand	1	BHEL-EDN
2	HBR Lay-out 5th Block, 17th 'A' Main Road	2	Jn of Good shed Road & Subbannachar lane
3	Kacharakanahalli	3	Lingarajapuram
4	Lingarajapuram	4	Kacharakanahalli
5	Canara Bank (Cottonpet Main Road)	5	HBR Lay-out 5th Block, 17th 'A' Main Road
6	BHEL-EDN	6	Shampura Bus stand
T O T A L (Kilometres) 23		T O T A L (Kilometres) 23	

Note: Route Particulars given are tentative and may change based on company's requirement.

One of the vehicle (Route No. will be informed later) shall perform the work of Picking-up of employees of third shift (from B Narayanapura near KR Puram and Hebbal) at 8.30 PM & dropping the (pick-up at EDN at 10.10PM) second shift employees to B.Narayanapura and Hebbal, on rotational basis.

Another one vehicle (Route No. will be informed later) shall perform the work of Collecting the Mail Bag from GEF Post Office & transporting food to Township-Civil Staff.

Annexure-OD

Quotation for contract of providing Tempo Travelers on hire basis to BHEL-EDN

SI No.	Particulars of Information													
1	Name and address of the Organisation													
2	Year of Establishment													
3	Address of the Registered Office													
4	Office Telephone No. & Fax No.													
5	Nature of Organisation [Public Sector Co. or Govt. or Private Limited Co. or Public Limited Co. or Partnership Firm or Proprietary concern]													
6	Name/s of Managing/Executive Director or Directors as applicable or Partners or Proprietor with Telephone and Mobile Numbers													
7	Contact person with address, Telephone Numbers and Mobile Numbers of Office and Depot													
8	Address of Depot/Garage													
9	Total No. of employees (Drivers+Staff)													
10	Vehicle Particulars (Only Tempo Travellers) Please furnish the information in Annexure-VD													
11	No. of Tempo Traveller s (TTs) owned under firm's /organisation's name:													
12	TTs engaged through other Agencies:	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Name of the agency</th> <th style="width:50%;">No.of Tempo Travellers</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Name of the agency	No.of Tempo Travellers										
Name of the agency	No.of Tempo Travellers													
	(Copy of agreement entered for attached vehicles to be furnished)													
13	Liability in case of an occurrence of any accident while performing the contract													
14	Documents Enclosed													
	a. List of drivers with copy of Licence's	: Enclosed / Not Enclosed												
	b. List of Branch Offices with Address, Tel, Fax No	: Enclosed / Not Enclosed												
	c. List of customers with whom the contracts have been executed during the last 3 years	: Enclosed / Not Enclosed												
	d. Copy of Income tax returns filed for the pre-years	: Enclosed / Not Enclosed [2006-07]												
	e. Copy of Tax Registraration certificate	: Enclosed / Not Enclosed												
	f. Copy of Registraration certificate for doing business	: Enclosed / Not Enclosed												

The above information is true and correct to the best of my knowledge and I will take full responsibility for ensuring smooth and trouble free service by adhering to all terms and conditions laid down in the tender document.

Place:
Date

Signature of the authorised person with seal

Note: Please note that, all columns of Annexure - OD should be clearly filled-in or should be written as "Not Applicable" failing which the techno commercial bid will be summararily rejected
 Ref.: EDN:515:TT:02-V05 Date:15.10.2007

Annexure – VD
(Please furnish Tempo Travellers particulars only)

Sl No	Name of the person to whom TT is registered	TT Number	Year of Mfg.	RC Book Number	Permit Number	Last FC done on	Insurance Particulars/Type, Amount, Date

Place:

Date :

Signature of the authorised person with seal

Enclosures :

- a. Photocopy of RC book of each vehicle owned under firm's name
- b. Photocopy of RC book of each vehicle engaged through other agencies
- c. Photocopy of Insurance papers
- d. Photocopy of Tax paid receipt
- e. Photocopy of Permit issued by RTO

Note: Please note that, all columns of Annexure - VD should be clearly filled-in or should be written as "Not Applicable" failing which the techno commercial bid will be summararily rejected

Annexure-PB**Quotation for contract of providing Tempo Travelers on hire basis to BHEL-EDN**

SL	Slab Rates				Rate for Extra Service			
No.	Slab Kilometres and period		Charges		Per Km		Per Hour	
	Range of Kilometres	Time in Hours	Rs.	Ps.	Rs.	Ps.	Rs.	Ps.
1	100.00 Kilometres	12 Hours						
2	125.00 Kilometres	12 Hours						
3	175.00 Kilometres	20 Hours						

Note:

1. Pick-up and dropping places/points of employees and other works are as per Annexure-RD.
2. Vehicles will be made available 30 [Thirty] minutes before the actual commencement of trip from the first pick-up point.
3. After pick-up of employees from the places indicated in Annexure-RD they will be dropped at BHEL-EDN by 5.45AM positively.
4. Payment should be made within 15 days [Fifteen days] from the date of submission of Bill with Trip sheets etc.
5. Deductions if any, towards the Penalty amount/statutory deductions, etc under the terms of contract can be deducted from the respective monthly Bill.
6. Service tax/ levies are separate as per extant rules of legislation.
7. Please note that no Price Variation Clause will be accepted.

Place:

Signature of the authorised person with seal

Date:

Encl: Service Tax registration certificate copy