	WORKS CONTRACTING DEPARTMENT, BHEL Bhopal	Page 1 of 5
	NOTICE INVITING TENDER (NIT: 33800901)	REV. 00

NOTICE INVITING TENDER (OPEN TENDER)

1. TITLE OF WORK: Works Contract for providing Operators and Supervisors for Operation of BHEL owned Material Handling Vehicles within BHEL Bhopal premises.

BHEL, a schedule “A” Maharatna CPSE of Govt. of India, is an integrated power plant manufacturer and one of the largest engineering and manufacturing company of its kind in India engaged in the design, engineering, manufacture, construction, testing, commissioning and servicing of a wide range of products and services for core sectors of the economy, viz. Power, Transmission, Industry(cement, fertilizers), Transportation (Railways), Renewable energy, Oil & Gas, Water and Defense with over 180 products offerings to meet the needs of these sectors.

Works Contracting Department (WCD), BHEL Bhopal invites Sealed Tenders under two part basis (Part – I, Techno commercial Bid & Part – II, Price Bid) from reputed, experienced and financially sound firm for entering into a Contract for providing Operators and supervisors for operating BHEL owned Material Handling Vehicles (MHV)” for the following work:-


2. Scope of Work:-

BHEL, Bhopal proposes to enter into Works Contract for **02 year** for providing Operators and supervisors for Operation of BHEL owned Material Handling vehicles - Battery Operated Trucks/ Fork Lifters and Diesel Operated fork lifters located in different blocks. MH vehicles are being used for transporting material/ components within bays/ shop/ factory premises. MH vehicles (BOTs & FLTs of 3T and 5T capacity) available at different manufacturing blocks in BHEL Bhopal are to be operated/ driven by operator having a valid driving license (At least 2 or 3 wheel vehicles from any RTO).

Bidder shall ensure the availability of operator/ driver during working hours in 1st shift, 2nd shift and 3rd shift. On holidays, working hours will be as per concerned department instructions. Contractor may be asked to provide extra availability (approx. 25% per month) of operators in second shift in last quarter (i.e. Month Jan-Mar) of Financial Year in order to meet production targets.

3. Quantity : BHEL Bhopal have Battery Operated Trucks (BOTs)/ Fork Lifters and Diesel Operated fork lifters (FLTs) these are being used at different manufacturing blocks inside factory premises. For operation of these MH Vehicles Operator and Supervisor requirement are as hereunder :

Product Group	Man days for operator for 600 days	Man days for Supervisor for 600 days
Fabrication	5400	1200
Hydro	3000	
EM	9600	
TCB	8400	
SCR	12600	
Feeders	6600	
Thermal	3000	
MM	2400	
TPTN	7800	
Total	58800	1200

	WORKS CONTRACTING DEPARTMENT, BHEL Bhopal	Page 2 of 5
	NOTICE INVITING TENDER (NIT: 33800901)	REV. 00

The quantity indicated is tentative and may increase or decrease during the course of the contract period. This variation is expected to be about plus (+) 25% to minus (-) 25%.

4. Splitting of order :

The contract quantity shall be splitted into (N-1) bidders , where N is no of techno-commercially qualified bidders, to a max. of 2 bidders as per split of quantities given below : -

Order of split	Mandays for operator for 600 days	Mandays for Supervisor for 600 days	Product Group
L1	35400	600	SCR+TPTN+EM+Fabrication
L2	23400	600	TCB+Feeders+Thermal+Hydro+MM

L1 bidder rate will be offered to other bidders in order of merit. If no bidder accepts Counter Offer rate, entire quantity may be awarded to L-1 bidder.

5. Evaluation of the offer :

5.1 Deciding L1 firm :- The L1 bidder shall be decided on sum of total offered price to BHEL on overall cost basis.

In the course of evaluation, if more than one bidder happen to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders in sealed envelope.

In case more than one bidder happen to occupy L-1 status, even after soliciting discounts, the L-1 bidder shall be decided by a toss/draw of lots, in the presence of the respective L-1 bidder(s) or there representative(s).

Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding.

5.2 No condition or deviations should be asked for in price bid.

5.3 The rate quoted by bidders, inclusive of all charges and applicable taxes, duties except GST of the Price Bid format, shall be considered for evaluation of rate. **No loading of price with regard to preferential payment within 45 days will be done for the bidders covered under MSMED act."**

5.4 If the bidder deliberately gives wrong information in his tender, BHEL reserves the right to reject such tender at any stage or to cancel the contract, if awarded and forfeit the Security Deposit.


6. Pre Qualification Requirement/ Qualification Criteria :

(A) Statutory Requirement :

- PF Certificate
- ESI Certificate
- Income tax PAN No.
- GSTIN

(B) Experience criteria :

Experience of Similar Works (Similar work means Operation of MATERIAL HANDLING vehicles. Similar vehicles mean Battery Operated Truck (BOTs)/Platform Truck (Jumbo) or Battery/Diesel/Gas operated Fork Lift Trucks (FLT)) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:-

	WORKS CONTRACTING DEPARTMENT, BHEL Bhopal	Page 3 of 5
	NOTICE INVITING TENDER (NIT: 33800901)	REV. 00

Three successfully completed similar works costing not less than the amount equal to **Rs. 38.64 lakh each or 7200 man days each.**

OR

Two successfully completed similar works costing not less than the amount equal to **Rs. 48.30 lakh each or 9000 man days each**

OR

One successfully completed Similar works costing not less than the amount equal to **Rs. 77.27 lakh or 14400 man days.**


(C) Average Annual Turnover :

Average Annual financial turnover during the last 3 years, ending 31st March of 2019

(Average of previous financial years 2017, 2018, 2019), should be at least **Rs. 28.98 lakh.**

***Note :-**

- i. All the above conditions should be met by bidder firm only, not by any associate firm. The bidding firms shall submit the work order copies & its completion certificates to prove the desired experience. Only the firms meeting the above requirements shall be qualified technically for further processing of tender.
- ii. If both value or mandays are mentioned then whichever meet the qualification criteria shall be considered.
- iii. The value or mandays of number of work orders allocated against same enquiry to a contractor will be considered as single work order value or mandays for qualifying purpose.
- iv. Those contractors who have worked in other PSUs / Govt. / Semi-Govt. / reputed Public companies for similar works should submit documents with respect to experience as below:
Enclose copy of work order and work completion certificate clearly indicating WO ref, date, duration of work and the nature of work done. The work completion certificate should be verifiable and contact details of signing authority must be provided. In case BHEL desires to verify the document, responsibility lies with the bidder to get it verified to the full satisfaction of BHEL. Otherwise BHEL reserves the right to reject the tender and no claim or correspondence shall be entertained in this regard.
- v. Experience certificate of any Private organization, in addition to the requirements as in (iv) above, must be supported by CA certification in "ANNEXURE-I" below.
- vi. For consideration of running work order, the value completed on last day of month, previous to the one in which applications are invited will be considered based on certification of executing authority.
- vii. In case of composite Work order in which scope of work comprises multiple type of work then only that part of work will be considered, which pertains to similar works and value or man days of similar works in total value/man days should be mentioned in completion certificate.
- viii. No relaxation/exemption in prior experience & prior turnover criteria shall be considered for MSME.

	WORKS CONTRACTING DEPARTMENT, BHEL Bhopal	Page 4 of 5
	NOTICE INVITING TENDER (NIT: 33800901)	REV. 00

7. **Date of commencement of work :** As per LOI (Tentatively from 16st April 2021).
8. **Contract Period :** Unless specified otherwise in tender notice or mutually agreed, the Works contract shall be valid for a period of **two year** from the effective date of award of contract.
9. **Tender fee :-** Rs.1000/- (The tender fee is to be deposited online as procedure** given below and print out of fee receipt should be submitted along with technical bid). GST on tender fee shall be extra.
10. **Earnest Money Deposit :-** EMD of amount (Rs. **3,86,362/-**) OR One Time EMD of amount Rs.5,00,000/- (Five lacs only) is to be deposited online as procedure** given below and receipt should be submitted along with techno-commercial bid.

One Time EMD : For firm who had already deposited Rs.2,00,000 as One Time EMD has to be deposit remaining balance amount Rs.3,00,000 and the enclose the documents for the same.


Offer without a proper EMD will be rejected.

****The procedure of depositing EMD/SD/Tender Fee is reiterated below:**

1. For depositing amount online , depositor has to open SB-Collect through Online E-Payment option available on Internet (www.bhelbpl.co.in under caption new link)
 2. After reading the instruction for depositing the amount, EMD & Tender Fee amount shall be deposited. EMD and Tender Fee may please be deposited together under EMD module where the EMD & Tender Fee both are applicable.
 3. After the successful payment DU No shall be generated from the banking system.
 4. After depositing the amount, Depositor has to fill Deposit slip available on Internet (www.bhelbpl.co.in under caption new link) by selecting required Enquiry number. Tender Fee and EMD may please be entered separately.
 5. As and when credit received in BHEL account, automatic mail will be sent to the depositor.
- Note :-** After submitting the Deposit Slip a control number will be generated through system which can be used for getting print out from the system.
11. Guidelines/ Instructions issued by Government from time to time relating to procurement activities, which are mandatory and have the force of Law (such as CVC instructions, Presidential directives, MSMED Act 2006, Companies Act 2013, etc.) shall be adhered.
 12. **Last Date of Bid submission :-** 19-March-2021 by 11:00AM
Date of bid opening:- After 02:00 PM on 19-March-2021.
 13. **Venue for bids submission/ opening :-**
Tender Room, Admin Block, Ground Floor,
BHEL, Bhopal-462022
 14. Detailed information regarding bidding document if required can be obtained from
Smt. Archana Chatterjee, DGM(WCD), (Phone 0755-2503424, email: a_chatterjee@bhel.in) and Shri Ranjeet Kumar Singh, Engineer (WCD), (Phone 0755-2503565, email : ranjeetksingh@bhel.in) between 10 AM to 4 PM on all working days.

Note:-

- (i) The envelope should be dropped in the tender box (Green colour) in the tender room. Tender received after 11:00AM will be treated as late tender on due date and will not be considered.
- (ii) The representative of the firm must bring their authority letter to witness the tender opening from 2:00PM onwards.
- (iii) After awarding work, No excuse shall be entertained for loss of bidder or any other compensation, the successful bidder is fully liable to fulfill all tender conditions.
- (iv) The contractor should provide uniform, shoes and other safety appliances within 15 days of commencement of order.

	WORKS CONTRACTING DEPARTMENT, BHEL Bhopal	Page 5 of 5
	NOTICE INVITING TENDER (NIT: 33800901)	REV. 00

ANNEXURE-I

We confirm that (contractor) M/S.....has completed work relating to material handling works for M/S..... vide Work Order No..... dated.....and completion certificate Ref..... dated.....We also confirm that (contractor) M/S..... has received payment against the above WO and the same is recorded in book of accounts.

Sign & Seal of CA

If any of the information given in tender to qualify, found incorrect or false then BHEL may out rightly reject this offer and may also consider debarring us from participation in subsequent tenders.

Signature & Seal of Bidder

Contractor's Name :

Address :

Phone No. :

Email: