
	FORMAT FOR ENLISTING OF VENDOR / SUB-CONTRACTOR (FOR SERVICING)	Page 1 of 4
---	--	-------------

01.	Name of the contractor	
02.	Complete Postal Address for correspondence	
	Telephone No.	
	Fax no.	
	E-mail address	
03.	Area of work requiring enlisting	
04.	a) Type of Organization	Proprietary/Partnership/Limited co.
	b) Head Quarters Organization chart to be enclosed	
05.	a) Previous experience in similar work as per enclosure	
	b) Current commitment as per enclosure	
06.	Financial Turnover for the last three years, Profit & Loss account to be enclosed	

	FORMAT FOR ENLISTING OF VENDOR / SUB-CONTRACTOR (FOR SERVICING)	Page 2 of 4
---	--	-------------

07.	Bio-data of key personnel	
08.	Completion Certificates / work orders/Testimonials (copies to be enclosed)	
09.	List of major T&P owned by Contractor	
10.	List of Measuring & Testing Instruments owned by the Contractor	
11.	List of skilled manpower available with contractor	
12.	Maximum value of work done in single order	
<div style="text-align: right;">Signature of the Contractor</div>		



FORMAT FOR ENLISTING OF VENDOR / SUB-CONTRACTOR (FOR SERVICING)

Page 3 of 4

DETAILS OF SIMILAR WORK DONE DURING PAST FIVE YEARS

Sl. No	Full Postal Address of Client & Name of Officer In charge	Description of the work	Value of Contract Rs. Lacs	Date of Award of work	Date of commencement of work	Actual completion Time (Months)	Date of Actual compln. of work	Remarks

SIGNATURE OF THE CONTRACTOR

SIGNATURE OF THE CONTRACTOR