

BHARAT HEAVY ELECTRICALS LIMITED

REGIONAL OPERATION DIVISION MUMBAI - 5

NOTICE FOR INVITING TENDER

TENDER NOTICE NO: RE:MUM:HRD:EW 0282:001 DATED : 9. 05. 2007

Name of Work : Electrical Repair Work of BHEL office at World Trade Centre , BHEL Officers Flats at DN Nagar, Andheri (West) & Staff Flats at Tilak Nagar

Bharat Heavy Electricals Limited (BHEL), a Govt. of India Undertaking , owns an office at World Trade Centre on 2 Floors (14th & 15th) , a building comprising of 20 identical flats, each having covered area of 555 sq.ft., located at D.N. Nagar(Behind D N Nagar Police Station), Andheri (West), Mumbai – 400 053 & a building comprising 60 Flats of covered area of 250 Sq ft Located at Tilak Nagar . BHEL invites proposals from Electrical Contractors / Electrical Wiremen / Electrician having valid Licence (for the Period of the contract) issued by Govt Authorities other State or Central Govt agency for carrying out Electrical works especially Repair / Rewiring in line with requirements of Indian Electricity Rules

Annexure – I : General Scope of Work

Annexure – II : Terms & Conditions.

Sealed Bids are required to be submitted separately in two parts as under:

1. Technical cum Commercial Bid - Envelope 1
2. Price Bid - Envelope 2

I - “ Technical Cum Commercial Bid” - Envelope 1

Bidders are required to enclose the following documents duly filled were ever applicable and signed on each page along with their stamp in the above envelope – 1 .

- 1) Part A of the Tender
- 2) Part B - Price Bid Format - **BLANK FORMAT**
- 3) General Scope of work – Annexure I
- 4) Terms and conditions - Annexure II
- 5) E.M.D of Rs 25000 / - Enclose DD - Payable in favour of “ M/s Bharat Heavy Electricals Ltd “
- 6) Compliance Letter duly filled , Signed and Stamped .

II - “ Price Bid ”

- Envelope 2

Price Format (Part B) duly filled in (both words & Figures) , signed by Authorised Signatory and duly stamped .

“Both the sealed envelopes should be put in another envelope (Envelope – 3) superscribed with “Tender for Electrical Repair Work at BHEL Flats & Office Premises . .

Bidders shall submit an EMD of Rs 25,000 by payment through DD and enclose the proof along with the Technical bid .

The Bidders shall visit the site and study our exact requirements to be done before submitting quotation. Your quotations have to be complete in all respects. All relevant portions of Part A & Part B should be filled. Incomplete quotations will not be considered. BHEL reserves the right to reject any or all quotations without assigning any reasons.

Bidders shall take the following points in consideration while submitting the bids:

- a) Bidders shall quote the rates in the prescribed Format in Part B .
- b) Authorised representative / consultant of BHEL shall inspect the work regularly during various stages of work.

The Bids addressed to Senior Manager (HR) must be submitted on or before 1530 hrs. on 25.05.2007 in the tender box placed at our office on the 15th floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai – 400 005.

Bids received after the due time and date or through telegram / fax shall not be acceptable. Bids with any overwriting or erasures are likely to be rejected .Corrections if any must be signed by the Authorised Signatory with stamp of the bidders .

The Price Bid shall contain the rates for each item as each item item wise as listed in enclosed Price bid Format - Part ‘ B ‘ .

The bids (Technical Bid) shall be opened in the office at 15th Floor at 1545 hours on 25.05.2007 in presence of bidders.

Price bid (Envelope – 3) of Bidders whose technical Bids are found to be acceptable will be opened subsequently with due information to the qualified bidders .

Thanking you,

Yours faithfully,
For and on behalf of BHEL

(Ramesh Sarma)
Senior Manager (HR)

Encl: As above.

BHARAT HEAVY ELECTRICALS LIMITED

REGIONAL OPERATION DIVISION MUMBAI - 5

PART – ‘A’

TENDER NOTICE NO: RE:MUM:HRD:EW 0282:001 DATED : 9 . 05 . 2007

TECHNICAL CUM COMMERCIAL BID (TO BE FILLED IN BY BIDDERS)

1. Name of the Party :
2. Address & Phone No :
3. Structure of the Party : Proprietorship / Partnership
(Tick Mark as applicable) (Copy of relevant documentation to be enclosed)
4. Nature of work :
5. Tender Notice No & Date, Item No :
6. Payment of EMD - By / DD (Details) :
7. Particulars of experience / credentials :

Past Experience (Works Completed) in last 5 yrs
Details of minimum 3 works of upto 5 lakhs for Electrical Repair / Rewiring Work executed by you especially for Govt Institutions like Govt Dept , PSU , Nationlised Banks .

(Enclose Copy of Work Orders)
8. Details of Registration – Giving details of Licence issued by Local PWD / State Govt Authorities for carrying out Electrical Repair / Wiring .

(Enclose copy of Licence valid atleast till the period of completion of the Contract .
9. Financial Soundness (Value of Solvency Certificate) - Rs 5 Lakhs :
- enclose current (not less than 1 year old) Solvency certificate from a scheduled Bank
10. Registration for your workers under Employees State Insurance Scheme (ESI) – ESI No / Details of your Labour Licence
11. PAN No / TAN No with proof (in case not available, proof of having applied with acknowledgement from concerned authorities to be enclosed) :

Signature of the Bidder

Seal

General Scope of Work

As per the preliminary survey under taken by BHEL's authorised Representatives, the work to be carried out as part of the scope of the Tender is given below :

1. Total Rewiring including outside Electrical wiring / Internal wiring of flats has to be done for D.N. Nagar flats , the present wiring is of low gage Aluminium Wire which needs to be Replaced by Flexible Copper Conductor of 1.5 Sq mm / 2.5 Sq mm of Suitable size / Core to withstand overloads. Provision of associated Electrical items including MCB , Lighting Control Panel , Sodium vapour Lamp 250 W HPSV wall mounted with bracket , GLS with water proof Enclosures for Terrace Lighting.. Rewiring for Pump Room and other associated electrical works .
2. Rewiring on the External area for providing External Lighting which is presently of Aluminium wire and requires to be replaced with copper wire to take care of over loading . Provision of associated Electrical items including MCB , Lighting Control Panel , Sodium Vapour Lamps , Waterproof Lighting assemblies etc .
3. Rewiring at our office premises for replacement of old Aluminium wire with Copper cables / wire of suitable load to withstand overloading. Providing isolator & ELCB for incoming line from WTC 3 Phase feeder and further distribution to Light Panel Boards provided by BHEL at each wing of the 14th & 15th Floor office At WTC
4. Rewiring from Lighting Panel to various A/C , Fan , Light points , computers , Photocopiers / fax machines , associated electrical Equipments .
5. You shall visit the 3 sites to understand the nature of work before submitting your bids . .

Note :

1. **The contractor shall undertake the sequence of repairs in a manner which would cause minimum disturbance to the residents at our DN Nagar & Tilak Nagar Townships & to our Employees at World Trade Centre office.**
2. **It would be Preferable that the Re Wiring work at our office is carried out after office Hours and on intervening Holidays to avoid Inconvenience to our office staff .**
3. **Wiring work at the Two townships shall be done in coordination with the Secretaries of D N Nagar and Tilak Nagar Townships .**
4. **For D.N.Nagar it is preferable that the Works inside the flats is taken up on Flat wise basis to avoid inconvenience to the Residents**
5. **Avoid any duplication of work, maximum safety of the residents and BHEL property must be ensured in terms of safety as per Indian Electricity Rules. BHEL shall be in no way responsible for safety and health of the Personnel deployed by at our sites at any time during the Execution of the above said Contract and it shall the sole responsibility of the contractor .**

**BHARAT HEAVY ELECTRICALS LIMITED
REGIONAL OPERATIONS DIVISION
MUMBAI – 400 005**

ANNEXURE – II

TENDER NOTICE NO: RE:MUM:HRD:EW 0282:001 DATED : 9. 05. 2007

TERMS AND CONDITIONS

1. Validity Period

The Bid shall be valid for a period of 120 days from the date of opening of Tender

2. Completion Period:

Time is the essence of the contract. Work shall be completed in the earliest completion period but not later than Six weeks from the date of award. Of the Work The work shall be deemed completed on certification by BHEL ,s authorised representative / Consultant .

3. Defect Liability Period

6 months from date of Completion of the work .during this period the Contractor will rectify all defects / shortcomings arising out of the work executed by him , to the satisfaction of BHEL .

4. Tender Evaluation Criteria:

The Bids shall be evaluated based on the lowest total price (for all the items put together) mentioned in Part 'B' Price Bid, including all taxes, duties and Government Levies as applicable.

5. Splitting of Contract

BHEL reserves the right to split the Contract i.e in parts there of or divide the work in to convenient groups and award the work to more than one agency .

6. Safety during Execution

All safety measures as required under various statutes, Mumbai Municipal Corporation rules & regulations , IE Rules & Regulations etc are to be followed in the course of execution of the work .

7. Payment Terms

90 % payment will be made within a month of successful completion of the total work as detailed in the BOQ as well as the General scope of Work . 10% payment shall be retained by BHEL and shall paid after sucesful completion of the defect liability period (or you shall deposit an equivalent amount in Bank Gaurantee in Favour of – Bharat Heavy Electricals Ltd

to be revoked after the defect Liability Period of 6 months) .Payment will be made on actual measurement subject to a ceiling of 10 % of the specified quantity . The measurement shall be taken by the authorised representative of BHEL / jointly with the contractor . For this purpose the Contractor shall maintain a measurement book, BHEL,s authorised representative / Consultant shall have the right to inspect the same at any time during the execution of the contract .

8. Risk Purchase:

In case the work described in Annexure I is not completed within the schedule mentioned as above, BHEL reserves the right to get total work / unfinished work through any other Contractor / agency at your cost and risk. The cost so incurred in this event will be deducted from the outstanding bills .

9. EMD

EMD of Rs 25,000/- shall be payable by each bidder and he shall enclose with his Bid the proof of payment accordingly . The payment shall be in the form of Pay Order / DD in favour of Bart Heavy ElectricalsLtd .The EMD shall be Refunded to the Unsuccessful Bidder after sending the Intimation for Rejection of the Bidder . In case of the successful Bidder the EMD shall be retained and get Converted as part of the Security Deposit and in either case shall not carry any interest .

EMD shall be forfeited by the bidder if

(III) After opening the bid , the bidder invokes the bid submitted within the Validity Period or increases the quoted rates or puts additional conditions .

(II) The Bidder does not commence the Work as per the LOI or Contract .

(III) Offers without EMD enclosed shall be considered as unresponsive and therefore rejected

10. Security Deposit:

Security Deposit would be collected from the successful Bidder .

The successful tenderer is required to furnish a security deposit @10% of the contract value before the start of the work.

Security deposit may be furnished in any one of the following forms:

- i) Pay order, Demand Draft in favour of BHEL.
- ii) Local cheques of scheduled banks, subject to realisation.
- iii) Securities available from Post such as National Savings Certificates, Kisan Vikas Patras etc.
- iv) Bank Guarantee from scheduled banks / public financial institutions as defined in the Companies Act subject to a maximum of 50% of the total security deposit value. The balance 50% has to be remitted either by cash or in the other form of security. The bank Guarantee format should have the approval of BHEL.

- v) Fixed Deposit Receipt issued by Scheduled banks / Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL duly discharged on the back.

Acceptance of security deposit against sl nos. v) and (vi) above will be adjusted to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

Security deposit shall be released after successful finalisation of the contract with no claim on either side .

11. Clearing the site

The contractor shall clear the site after completion of works and before claiming final payment, otherwise BHEL will get the said things cleared / cleaned at contractor's cost which will be deducted from the Contractors bills/ retention money.

12. Power

Power to be used only for the purpose of carrying out the entire repair works mentioned above shall be provided free by BHEL.

13. Taxes and duties

Taxes and duties (if any) along with the rates are to be added to the price quoted in the Price Bid (Part B) .

14. Variation in Quantity

Permitted up to 10 % at the contracted rates, terms and condition

15. Materials

Materials of Approved Brand and manufacturers as mentioned in Annexure III shall be used

16. General Terms

BHEL shall have privity of contract only and will give instructions to the contractor or his authorized representative. BHEL will have nothing to do or be concerned with the employment of employees working for the contractor. The relationship between BHEL and the contractor will be that of independent entities and nothing herein contained will amount to joint venture, partnership or an employer-employee relationship.

The contractor shall maintain regular contact with the designated employee(s) of BHEL/ Consultant and will interact on matters relating to the work awarded under this contract.

The decision of BHEL regarding interpretation of any of terms and conditions set forth in this agreement shall be final and binding on the contractor.

Any matter arising out of or in connection with the agreement shall be under jurisdiction of Court at Mumbai only .Not with standing anything contained in this Agreement, the contract

may be terminated by BHEL without assigning any reason there of by giving a notice of 30 days to the contractor.

The contract will commence on date of Award of the Work Order and will remain valid for till the completion of all assignments .

Arbitrator in case of any arbitration / differences in execution of the contract shall be one of BHEL Executives at the level of DGM and above who shall be the sole Arbitrator and his decision shall be final and binding on both the parties .

On Award of the LOI and its acceptance the Contractor shall commence the work after submission of the necessary Security Deposit and then undertake to Execute an Agreement with BHEL as per the format that shall be provided on Non Judicial Stamp paper of value Rs 100 before further Execution of the Contract .

CONTRACTOR

Signature and Seal

(Letter of Compliance in Company,s Letter Head)

Date :

To ,

M/s Bharat Heavy Electricals Limited ,
15th Floor World Trade Centre – 1 ,
Cuffe Parade , Mumbai – 5

Sub : Your Tender no RE : MUM : HRD EW 0282 :001 due on 25th May 2007 .

Dear Sir ,

With reference to your above tender, we hereby confirm that all the terms and conditions of your above Tender are acceptable to us and our offer is based on the same.

We have submitted the price bid in your price bid format only without any deviations /conditions.

We also confirm that if any deviations / conditions in the Price bid is mentioned , the same will not be entertained by BHEL

Thanking you ,

Yours faithfully ,

SIGNATURE AND SEAL OF THE BIDDER

RE:MUM:HRD:EW 0282:

09.05.2007

Control No

M/s.

Dear Sir

**Sub : Tender for Electrical Repair Works at BHEL office at World Trade Centre , BHEL
officers flat at DN Nagar , Andheri (West) & Staff Flats at Tilak Nagar**
Ref : Tender Notice No RE:MUM:HRD:EW 0282:001 dated 9.05.07

Please find enclosed the NIT for the above work. Kindly arrange to send your offer on or before 1530 hrs on 25.05.07

Thanking you

Yours faithfully
For Bharat Heavy Electricals Limited

(Ramesh Sarma)
Sr Manager (HR)

Encl: as above

