

**BHARAT HEAVY ELECTRICALS LIMITED
ELECTRONICS DIVISION PB NO: 2606 MYSORE ROAD
BANGALORE – 560026.**

REF: TENDER NOTIFICATION NO. BHEL / EDN/ FS&T / TRPT / PS-50/02

PART – “A”

GENERAL TERMS AND CONDITION

1. All Taxies should be cleaned thoroughly before reporting for duty.
2. Taxis should be insured (Comprehensive Insurance Policy) including passengers.
3. Drivers should wear clean / neat dresses, preferably wear white uniform with badge displaying the name of Travel Agency and Driver's name legibly. Drivers should hold valid driving license.
4. The drivers should follow strictly the Motor Vehicle Rule and Regulations.
5. The drivers should first allow the passenger to get inside first the taxi and then only, he should enter into it.
6. Payment shall be made against bill after fulfilling the requirement of BHEL with trip Sheets with the normal prescribed time.
7. List of Cars with Registration No. model (Year) should be furnished to BHEL (as Per list enclosed)
8. Taxi operator should have at least fifteen Taxies, of which minimum 5 vehicles should Be held in the name of their business entity / partner / properietor.

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09. The contractor shall not sub-let any portion of the contract without the prior written approval of the Accepting Officer.
10. The Taxi shall be kept in full readiness for the entire day's operation in respect of fuel availability and willingness of the drivers to drive the vehicle.
11. Keeping up of timely supply of Taxies is essential for the contract. Many of the Taxies will be utilized for company's Guest, Customers and VIP's who are to be treated well. The Taxi should report to the required points as directed by Transport Department within 30 minutes from the time of their request in the case of urgent / emergency and well in time in the case of prior bookings.
12. The Trip sheets shall be filled in duplicate by the driver and submitted along with the bills within 3 days of closing of the trip sheets.
13. It is the responsibility of the drivers to get all the columns in the trip sheets filled And signed by the user. In case of loss of original trip sheet, BHEL reserves the right not to entertain the claim.
14. The actual Car parking charges incurred at Airport / Railway station and other places will be reimbursed on production of the actual receipt along with bill without any corrections or over writings.
15. The Taxi drivers should keep the relevant documents (driving License, Road tax token, Registration certificate, Insurance cover note, Fitness certificate of the vehicle, Permit etc.) with the taxi and produce as and when required by BHEL / Statutory Authorities.



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16. In case of break-down of a taxi while on operation, the taxi should be replaced by an alternative vehicle within 30 minutes from the time of break-down and the bill to be prepared should be for one vehicle only. No detention charges will be paid for break-down. The Log / Trip sheets shall mention about break-downs.
17. Taxis of required model only (i.e model not earlier than 2002 should be sent to BHEL/Transport for operation. If any of the taxis model earlier than required above are found in operation at a later date, the charges for the particular taxi will not be paid.
18. Only Machine numbered bills should be produced for payment.
19. Any addition, deletion or changes in the partnership deed should be informed to BHEL well in advance.
20. The contractor shall at his own expense reinstate and make good to the satisfaction of the BHEL Management and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL , the injury loss or damage arising out of or in any way in connection with the execution or on performed execution of the contract and further the contractor shall indemnify the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Workmen's Compensation Act or otherwise.
21. Driver should carry BHEL request form along with users should fill up part II and signature (ie. Km, Time , places and signature)



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22. Contractor shall be allowed to raise bill within Two days of the journey.
23. Drivers should have Cell phone (mobile)
24. Statutory cost and service contract charges shall be recovered from the bills as applicable.
25. Service Tax will be allowed as applicable for which separate bill should be produced on verification of proof of payment made to the Government.
26. Subject as aforesaid the provisions of the Motor Vehicles Act or any statutory modifications or amendments or re-enactment thereof and the rules made thereunder from time to time have to be followed by the Transport Contractor.

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Technical and Commercial bid

SLNO	DETAILS	FILLTED BY CONTRACTORS
01	Name of the Organization and address of the Registered office	
02	Status of the organization whether partnership firm / Private or public company / Proprietor concern and address	
03	Name / of partners / proprietor or Director	
04	Whether the organization is registered with Government of Karnataka	
05	Date of / establishment /incorporation & No. of years in operation	
06	Staff strength including drivers	
07	No. of Vehicle owned by the Organisation (mention type of vehicle & model)	
08	List of clientle	
09	Solvency Certificate	
10	Other Details ,if any	

NOTE:- Please enclose DD in favour of BHEL EDN Payable at Bangalore/ Cash Receipt after remitting the amount in BHEL EDN of Rs.10,000/- along with the Technical Bid. PART – A (Annexure – I)



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Tender Document for the Work of:

Transport contract for

Hiring of Taxi

at BHEL, Electronics Division,

Bangalore – 560 026.

Opening Date : 11.09.2006

This Tender document contains 15 pages

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REF: TENDER NOTIFICATION NO. BHEL / EDN/ FS&T / TRPT / PS-50

Phone :26998206 / 26744538

NOTICE INVITING TENDERS

01. Tender Number : BHE/EDN/TRPT/516 Dated: 17.08.2006.
02. Name of work : Transport Contract for Hiring of Taxi
03. Completion Time : 24 Months
04. Estimated Cost : Rs. 36 Lakhs
05. Earnest Money Deposit : Rs. 10,000 /-
06. Last Date & Time for the Receipt of Completed Tender. : **Before 3.00 PM on 11.09.2006**
07. Date & Time for Tender Opening (Technical bid) : **At 3.15 PM on 11.09.2006**
08. **Contractor are advised to Submit Two Bids – in separate cover .**
1. Technical and Commercial Bid (Part –A) Annexure – I
2. Price Bid (Part –B) Annexure - II
Write it on top of the cover
09. Place of submission of Tender : To be dropped in **FS&T Tender Box,**
kept in the Reception Area at BHEL, Electronics
Division, Mysore Road, Bangalore -26.

This tender document **contains 15 pages** including the following.

01. Scope of Work, Terms & Conditions – Technical - (Part – A) Annexure - I
02. Price Bid (Part – B) Annexure – II

Note : The tenderer shall return the duly filled in tender document after affixing signature on all pages.

Issued to :



BHARAT HEAVY ELECTRICALS LIMITED
ELECTRONICS DIVISION
P.B. NO. 2606, MYSORE ROAD, BANGALORE – 560 026.
Website : www.bheledn.com

TENDER NOTIFICATION

Tender Enquiry No : BHE/EDN/TRPT/561

Date : 17.08.2006

SEALED TENDERS in the prescribed form are invited for the following works from the contractors based in Bangalore region, having well equipped & experienced taxi operators, preferably operating close to Mysore Road, for providing taxi service to BHEL – Electronics Division on rate contract basis the similar work and similar value

N O	<u>Name of the Work</u>	Estimated cost in Rs.	EMD Amount In Rs.	Issue of Tender Form	Contra ct Period
01	Hiring of Taxies	36.00 Lakhs	10,000 /-	22.08.20 06 to 09.09.20 06	24 Months

Tender form may be collected from Dy. Manager (Transport) upto 09.09.2006 between 9.00 Hrs and 15.00 Hrs from Monday to Friday and 9.00 Hrs to 11.00 Hrs on Saturday on payment of Rs. 200/- for each. The last date for submission of Tender Document is on or before 11.09.2006 at 3.00 PM. The tenders (Technical Bid only) will be opened on 11.09.2006 at 3.15 p m in the presence of bidders who wish to be present. The details of the Tender Document are available at BHEL web site www.bheledn.com / www.bhel.com The tender document may be downloaded from the web site. The DD towards the cost of Tender Document should be enclosed along with the Technical Bid.

Sd/- **Dy. General Manager (FS&T)**

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PRICE BID – PART “ B ”

NAME AND ADDRESS OF THE TENDERER:

1. Tenderers should quote for all the vehicles and for all the slabs mentioned in the NIT along with additional details called for in the NIT such as rate for extra KM and hour, Dead KM, driver bata in case of out station duty, interstate permit charges, etc
2. Quotations without furnishing all the required information will summarily be rejected.
3. Dead KMs shall be to the maximum of 10 KMs or quoted KMs, whichever is less, for either way of actual travel. In case of continuity of service, payment of Dead KMs will not be made.
4. EMD of Rs.10,000/- is required to be paid either by DD or Cash and the same will be appropriated towards Security Deposit for the successful tenderers and will be returned to the unsuccessful bidders within 15 days from the date of finalizing the award of work. DD / Cash Receipt should be enclosed along with the technical bid only.



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NAME AND ADDRESS OF THE TENDERER:

5. On placement of WO/LOI, the contractor is required to pay 50% of the Security Deposit before start of the work.(50% of SD on Rs.5,00,000/- and this may vary depending on the number of parties recognized) including the EMD remittance already made. Balance SD amount shall be arranged by the contractor as per the Works Policy guidelines of the Company, which are placed at annexure enclosed.
6. EMD/SD will be forfeited by the company, if the contractor withdraws his/their quote after opening of price bid or fails to extend services after award of work in their favour.
7. Payment for the bills will normally be made within 10 days from the date of receipt of clear bill after deducting IT-TDS.
8. Bills should be raised on vehicle wise in the order of time of service on the particular day and maximum seven days bills could be clubbed for release of single payment.
9. While raising the invoices, thirty minutes grace period shall have to allowed for considering rates for next higher slab.

Annexure to part B

1. Price bid format
2. Weightage chart.

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Cont-3.

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NAME AND ADDRESS OF THE TENDERER:

TENDER EVALUATION

Quotes will be evaluation as detailed below:

1. Level 1 weightage points will be assigned to each vendor for each slab as per annexure 1 and ranking will be done on the basis of points scored.
2. Level 2 weightage points will be assigned to each vendor on the basis of their position at Level 1 for different vehicle as per annexure 2 in order to finalize the overall L1, L2, L3 and L4.
3. L1 contractor will first be called for discussion / negotiation and they will be asked to match the lowest rates quoted by any of the four short-listed contractors and thereafter, if rates are not comparable with the estimate, L1 will be asked to extend possible discount
4. With a view to have four parties for service, the negotiated rates of L1 will be counter-offered to L2, L3 and L4 for their acceptance.
5. On receipt of their consent, rate contract will be executed with all the four contractors to the extent of volume of business proposed. Partial acceptance or conditional acceptance of L1 negotiated price by L2 or other parties will be rejected. In such an event, additional parties in the order (L5) will be considered as L4 and the process will be continued.

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6. The total volume of business expected is around Rs.20 lakhs per annum and generally, L1 gets 40% , L2 - 35%, L3 - 20% and L4 gets 15% of the contract value subject to their performance. In case, due to non-acceptance by any of the parties, if four parties are not available for taxi service, the left out volume of work load will be distributed to selected parties as per their ratio.
7. Efforts would be made to maintain the said allocation of work. However, BHEL reserves the right to change the proportion of volume of business without assigning any reasons / intimation to the parties.
8. BHEL also reserves the right to separately deal with any other taxi / vehicle providers during emergency circumstances or for use by VIPs and other dignitaries.

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NAME AND ADDRESS OF THE TENDERER:

9. Statutory increase of Diesel/Petrol cost be will compensated at actual Reckoning for:

a) Ambassador Car:

Petrol – Consumption 8 Kms / Liter (average) Non A/C

Petrol – Consumption 7 Kms / Liter (average) A/C

Diesel – Consumption 10 Kms / Liter (average)) Non A/C

b) Maruthi Van:

Gas – Consumption 13 Kms / Kg (average)

c) Tata Indica:

Diesel – Consumption 15 Kms / Litre (average) for Non-A/c

Diesel – Consumption 10Kms / Litre (average) for A/c.

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NAME AND ADDRESS OF THE TENDERER:

D). TATA QUALIS

Diesel – Consumption 10 Kms / Litre (average) for Non-A/c

Diesel – Consumption 8 Kms / Litre (average) for A/c.

E) Maruthy Esteem

Petrol – Consumption 10 Kms / Litre (average) for A/c.

F) Lancer

Petrol - Consumption 10 Kms / Litre (average) for A/c

G) Tempo Travellers

Diesel – Consumption 8 Kms / Litre (average) for Non A/c.

H). Ford Icon

Petrol – Consumption 10 Kms / Litre (average) for A/c.



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