

Project  
Engineering  
Management

**Bharat Heavy Electricals Limited**  
(A Govt. Of India Undertaking)



Ref. Enquiry No.: PE/PG/SIN/E-4268/13  
Dated: 12.12.2013

DUE DATE
06.01.2014
BY 02.00PM

Dear Sirs,

**Subject: TENDER ENQUIRY FOR SUPPLY OF AUXILLARY OIL FILLED SERVICE TRANSFORMERS FOR 2 X 600 MW SINGARENI THERMAL POWER PROJECT, ADILABAD**

**Our Ref : TENDER ENQUIRY NO: PE/PG/SIN/E-4268/13, DTD-12.12.2013**

We are pleased to invite your offer in two parts strictly as per Clause-2.0 of the enclosed "instructions to Bidders" & Clause no-3 & 4 of NIT in quintuplicate, in sealed covers for the under mentioned equipment/system.

BHEL invites offers from reputed Vendors (refer prequalification requirement and other requirements given in tender enquiry letter uploaded on our websites) for Design, Engineering, Manufacturing, Assembly, Inspection and Testing at Manufacturer's/Sub Vendor's Works, Painting, Proper Packing for Transportation, Supply/Delivery to Project Site at FOR Site (Singareni) on Freight pre-paid basis for Auxiliary Oil Filled Service Transformers along with all accessories & fittings and 10% Extra Oil in line with Drawings/ Documents/ Test Procedures approved by BHEL/Customer and as required for the Total Scope defined as per BHEL Technical Specification No- PE-TS-381-302-E001 for Singareni (2 X 600 MW) Adilabad TPP as per details hosted on BHEL website.

Your best quotation/offer for the above requirement, in line with our terms and conditions, should either be delivered in person or sent by **COURIER/REGISTERED POST**, to the official inviting tender (s). It shall be the responsibility of the bidder to ensure that the tender is delivered on or before the due date by 02.00PM. Part-I bids shall be opened at 03.00PM on the due date in the presence of authorized representatives of the bidders, who may like to be present.

*Note: Please send us Acknowledgment for the receipt of Enquiry by mail or Letter. In case you are not interested to quote please send us regret by mail or letter.*

**Note:-**

1. Please note that Part Supplies offered for Project shall disqualify the bidder's offer.
2. Documents and Credential as per Technical & Financial PQR, Techno Commercial Bids and Price Bids should be submitted separately in separate envelopes.
3. Evaluation will be done on overall L1 (Total cost to BHEL) basis. Incomplete offer or offer for part of NIT BOM/BOQ shall be summarily rejected.

**TERMS AND CONDITIONS: - Please refer GCC Rev-05 which is available on [www.bhelpem.com](http://www.bhelpem.com). You are requested to kindly download the same.**

MR SUMEET SAHAY  
SR ENGR/PG-I-2,  
BHEL/PS-PEM  
POWER PROJECT ENGINEERING INSTITUTE,  
PLOT NO. 25, SECTOR - 16A, NOIDA (UP)  
(OFF) 0120-4368567, 4213575, 09999498202

Regd. Office:  
BHEL House  
Siri Fort  
New Delhi-110049

*Sumeet Sahay*  
*12/12/13*



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**1. INSTRUCTIONS REGARDING CENTRALISED TENDER ROOM:-**

- Vendors are advised to submit the tenders in the tender box, containing Part-I & II offers in separate covers, preferably cloth lined envelopes should be used, properly marked before due date and time.
- The dispatch department shall not accept any tender in torn condition and shall return the same to the courier immediately with the Stamping "Returned to Sender-Package Damaged". Offers in damaged condition will not be considered and no request for extension on this account will be considered.
- Bidder's representative shall deposit the offer in tender box only.
- Bidders shall be allowed in the tender room in area identified for bidders and only one authorized representative from each bidder shall be allowed.
- Bidder shall not be allowed to carry mobile/camera/ laptop in the tender room. The same shall have to be deposited at security in advance and taken back after tender opening.
- Details of offers shall be read out to bidders and in no case the offers shall be handed over to any of the bidders for noting down.
- Please ensure tender submission, minimum 1 hour before scheduled tender opening time. Late tenders shall not be accepted.

2. Enquiry No., due date etc. must be legibly superscribed on the sealed envelopes as per clause no. 2.0 of "Instructions to Bidders".

3. Offers should be submitted in two parts in three separate sealed covers as follows:

- Part-I A Bid :- Documents and Credential as per Technical & Financial PQR
- Part I B Bid :- Techno-Commercial offer
- Part II Bid :- Price Bid

4. Following terms and conditions will be made part of NIT:-

- Bidders to submit all documents concerning PQR (Technical and Financial) in a sealed envelope superscripted with heading "Part-I A Bid - Technical & Financial PQR".
- Bidders to submit their Techno-commercial offer along with the un-priced price bid and un-priced schedule of Technical-Commercial Deviation in a sealed envelope superscripted with heading "Part-I B Bid - Techno-Commercial Offer".

Bidders to submit their Price Bid and Priced schedule of Technical-Commercial Deviation in a sealed envelope superscripted with heading "Part-II Bid - Price Bid".

- Both Part I A and Part I B bids will be opened on same date & time mentioned in the NIT or subsequent corrigenda/amendments, is any.
- Part-I B bid i.e. Techno-commercial offer of only those bidders shall be evaluated who will meet the Technical as well as Financial pre-qualifying requirement of the tender.

Credentials of the bidders meeting the prequalifying requirements shall be taken up with customer for approval.

- After finalization of Techno-commercial evaluation, offers of BHEL and Customer approved vendors who have qualified in the Techno-commercial evaluation shall be considered for Price Bid Opening/RA.

For detailed instructions, please also see clause no. 2.0 of "Instructions to Bidders GCC Rev 05"

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5. Bidders shall submit their offers meeting the requirements of the following tender documents (enclosed) and other Terms and Conditions included in this Enquiry Letter:

- **ANNEXURE-I** of GCC Rev. 05: Letter to be furnished by the Bidders.
- **ANNEXURE-II** of GCC Rev. 05: Agreed terms & conditions i.e. compliance to NIT, BHEL GCC Rev-05 and SCC Rev. 02 of the project (Confirmation to be given by bidder in Part-I bid).
- **DEFINITION OF TERMS.**
- **Volume-I:** Comprising i) **Part-A:** Instructions to Bidders, ii) **Part-B:** General Commercial Terms & Conditions and iii) Special Conditions of Contract, if applicable. (Please refer our website [www.bhelpe.com](http://www.bhelpe.com))
- **Volume-II:** Comprising i) **Part-A:** General Technical Conditions and, ii) **Part-B:** Technical Specification.
- **Volume-III:** Schedules and Data Sheets.

All the above Tender Documents shall automatically become a part of the Order/Contract after its finalisation.

6. Vendors shall quote in accordance with the requirements mentioned in the tender documents. In case of deviations (Technical/ Commercial), the same shall be highlighted separately giving Clause references along with the Cost of with drawl of Deviations as per Annexure B of NIT of "TECHNO-COMMERCIAL DEVIATION SHEET" along with reasons for taking such deviations.

Both Un-priced & Priced Schedules of the same shall be submitted with the offer (strictly as per format enclosed at Annexure B of NIT).

Bidders to note that any deviation (technical/commercial) not listed in Annexure B of NIT and asked after Price Bid opening shall not be considered.

Any deviation mentioned in priced schedule of Techno-Commercial Deviation Sheet but not mentioned in un-priced schedule of Techno-Commercial Deviation Sheet, shall not at all be accepted

Bidders to note that that any deviation mentioned in un-priced schedule of Techno-Commercial Deviation Sheet (as per format enclosed at Annexure B of NIT) but not mentioned in price schedule of the same Techno- Commercial Deviation Sheet, the cost of with drawl of deviation shall be taken as NIL.

Bidder to note all the points mentioned in "Notes" of Annexure B of NIT.

7. Standard pre-printed terms & conditions of the tenderers shall not be considered valid.

8. Unsolicited fresh/revised Price Bids shall not be entertained.

9. Validity of offer shall be as per Clause No. 8.0, "Instructions to Bidders" of GCC Rev 05.

10. Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any/all tender(s) in part or full without assigning any reason whatsoever.

11. Tenderers must enclose the Quality Plan in the prescribed format, for approval. Equipment will be despatched only after Purchaser's/Owner's inspection at the hold points specified in the approved Quality Plan and issue of Material Despatch Clearance Certificate (MDCC).

12. Late tenders are liable to be rejected.

*Sumeet Sahay*  
12/12/13

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13. Tenders and all correspondence there of, shall be addressed to the undersigned by name & designation and sent at the following address:

Mrs. BHAVNA SHARMA, ENGR, PG-I-2  
M/s Bharat Heavy Electricals Ltd.,  
Project Engineering Management,  
Power Project Engineering Institute,  
HRD & ESI Complex,  
Plot No 25, Sector-16 A, Noida-201301  
Kind Attn: BHAVNA SHARMA/ PG-I-2  
E-MAIL: bhavnasharma@bhhelpem.co.in  
Ph. No. 0120-4368567

Mr. SUMEET SAHAY, SR ENGR, PG-I-2  
M/s Bharat Heavy Electricals Ltd.,  
Project Engineering Management,  
Power Project Engineering Institute,  
HRD & ESI Complex,  
Plot No 25, Sector-16 A, Noida-201301  
Kind Attn: SUMEET SAHAY/ PG-I-2  
E-MAIL: sumeetsahay@bhhelpem.co.in  
Ph. No. 0120-4213575, 09999498202

14. Definition of Terms is also enclosed. These definitions will apply to all the tender documents including this Enquiry Letter.

15. **Delivery:-**

"Six (06) months from drgs. /docs. approval in CAT-I issued by BHEL or Four (04) months from Site clearance whichever is later. Successful bidder to make 1st submission of drawing/docs within two weeks from the date of P.O. Vendor to re-submit documents within 7 days, taking care of all the comments of BHEL. BHEL shall offer comments on drgs./ docs. within 10 days. BHEL shall approve all drgs. / docs. in Cat-I in total 3 months time from the date of P.O inline with the above drg/doc submission schedule by BHEL & vendor. Any deficiency in documents submitted w.r.t. agreed specification/ comments from BHEL shall be treated as non-submission and no. of days delay in submission of complete documents during approval process, on account of this, would be reduced from the delivery. The vendor shall be responsible for getting approval from BHEL as early as possible and BHEL will support the process, in full, within above time frame and terms & conditions."

16. **PRE-QUALIFICATION REQUIREMENT:-**

Bidders will be asked to fill up the details in "TECHNICAL AND FINANCIAL PRE-QUALIFYING REQUIREMENT" as per the conditions mentioned in the PQR and also to submit the credentials.

Bids of only those bidders shall be evaluated who meet the Technical as well as Financial pre-qualifying requirements (if applicable). Credentials of the bidders meeting the prequalifying requirements shall be taken up with customer for approval. Price Bid of only BHEL and customer approved vendors shall be opened and same shall be covered in NIT.

17. **The Rate of Interest for Loading for this NIT shall be as follows:**

Base rate of SBI (as applicable on the date of bid opening, Techno-commercial bid, in case of 2 part bids) + 6% for the period of relaxation sought by the bidders will be loading rate in case vendor ask for any relaxation in payment terms instead of Clause No-17.3 of Instructions to Bidder of GCC Rev 05 (i.e. Interest Rate for loading will be taken as double the Base Rate of State Bank of India (prevailing on date of Part-I opening) plus 2% for Administrative Charges)

18. **The following clause is to be made part of NIT along with the Annexure A enclosed:**

BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

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*In case BHEL decides to go for Reverse Auction, only those bidders who have given their unconditional acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of „online sealed bid“ by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.”*

For terms & conditions of Reverse Auction please follow Annexure A of NIT and furnish compliance of same.

19. Bidder to note for compliance that this is conditional enquiry, the price bid (Part-II) opening/RA is subjected to
- Approval of bidder by the BHEL.
  - Approval of bidder by Customer. Same shall be taken up by us with customer based on the credentials/reference list. So vendors to submit the following credentials consisting of the following on or before Part-I opening:-
    - Reference list indicating PO details, customer name, PO date, execution date, copy of relevant POs, inspection reports, etc.
    - Performance certificate issued by the clients
    - Organization chart, process chart, facilities (technical) details, quality control etc.
    - Filled up NTPC Questionnaire form as attached in the NIT
20. Indigenous bidders have to quote freight charges in percentage of their quoted ex-works prices.
21. Bidder has to submit "NO DEVIATION CERTIFICATE FOR COMMERCIAL TERMS AND CONDITIONS AS PER GCC (05), SCC (REV 02) AND NIT". In case of deviations, bidder to clearly mention the same with their techno-commercial offer as per Point No-6 of NIT.
22. All the above Tender Documents shall automatically become a part of the Order/Contract after its finalisation.
23. The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website [www.bhel.com](http://www.bhel.com).
24. Bidders are requested to visit constantly our website to update them self for any technical or commercial change in the NIT.
25. No CIF allocation is applicable for this package for the subject project. Hence no concession in Custom Duty will be given to any vendor.
26. Bidders will be asked to submit their offers strictly in line with the enclosed price format.
27. Inspection shall be done by BHEL/ (end) CUSTOMER/Third party Agency (finalized by BHEL).

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28. Please note that for technical bid, detailed offers are to be submitted including the following along with the Price schedule as per BHEL format enclosed with NIT:-

- Acceptance of GCC Rev-05.
- Acceptance of Special Conditions of Contract
- Duly filled, signed & stamped Annexure-I & II of GCC Rev-05
- GA Drawings, if any.
- Guarantee Clause – As per (General Conditions of Contract) GCC, Issue 00, Rev. 05.
- Pre-qualifying Requirement (PQRs) - a) TECHNICAL PQR b) FINANCIAL PQR.
- Technical Deviations and Commercial Deviation, if any as per format enclosed at Annexure B of NIT
- Along with your offer, please submit a copy of this letter duly signed & stamped on each page as token of acceptance of terms & instructions conveyed.
- Un-Priced price format duly filled in 'Quoted' or 'Q' in each column/row.
- Separate sealed price-bid envelope mentioning name of the project/package in BOLD LETTER on the top of each envelope.

Note: Tenderer must submit UN-PRICED Price format duly filled mentioning the word "QUOTED" in place of actual price given in sealed price bid.

Thanking you,

Yours faithfully,  
For and on behalf of BHEL

*Sumeet Sahay*  
12/12/13  
**SUMEET SAHAY**  
(SR ENGR/PROJECT GROUP-I-2)

**सुमीत सहाय / SUMEET SAHAY**  
वरिष्ठ अभियंता (पी.जी.-I-2)/Sr. Engineer (PG-I-2)  
भारत हेवी इलेक्ट्रिकल्स लिमिटेड/Bharat Heavy Electricals Ltd.  
पावर सेक्टर-परियोजना इंजीनियरिंग प्रबंधन  
Power Sector-Project Engineering Management  
प्लॉट नं.-25, सेक्टर-16ए, नोडा-201 301  
Plot No. 25, Sector-16A, Noida-201 301

Enclosure:

1. Enquiry Terms & Conditions
2. Price Format (Prices should be quoted in this format only)
3. Terms and Conditions of Reverse Auction
4. Techno-Commercial Deviation Sheet
5. BOQ & Technical Specifications
6. SCC of the project
7. Technical PQR
8. Financial PQR
9. NTPC Format for sub-supplier questionnaires

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