



Ref. Enquiry No.: PE/PG/SG5/E-4235/13  
Dated: 13/11/2013

2X660 MW SURATGARH STPS, STAGE-V  
ALUMINIUM SHEETS

DUE DATE
07/12/2013
BY 10:00 A.M.

Dear Sirs,

**Subject: 2X600MW SURATGARH STPS, STAGE-V  
ENQUIRY FOR ALUMINIUM SHEETS**  
**Our Ref: ENQUIRY NO: PE/PG/SG5/E-4235/13 DT: 13/11/2013**

We are pleased to invite your offer in two parts strictly as per Clause-2.0 of the enclosed "Instructions to Bidders of GCC Rev.05" in quintuplicate, in sealed covers for the under mentioned equipment/system.

SL No	Description	Quantity	Delivery required
1	ALUMINIUM SHEETS	As per Specification	As per clause no. 13

BHEL invites offers from reputed Vendors (refer prequalification requirement and other requirements given in enquiry letter uploaded on our websites) for ALUMINIUM SHEETS OF 2X660MW SURATGARH STPS, STAGE-V.

Your best quotation/offer for the above requirement, in line with our terms and conditions, should either be delivered in person or sent by **COURIER/REGISTERED POST**, in the centralized tender box. It shall be the responsibility of the bidder to ensure that the tender is delivered on or before the **due date by 10:00 A.M.** Part-I bids shall be opened at **11:00 A.M.** on the due date in the presence of authorized representatives of the bidders, who may like to be present.

The offers of the bidders who are on the banned list as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website [www.bhel.com](http://www.bhel.com).

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ENGINEER/PG-II-1,  
BHEL/PS-PEM  
POWER PROJECT ENGINEERING INSTITUTE,  
PLOT NO. 25, SECTOR - 16A, NOIDA (UP)  
(OFF) 0120-4368848.

Regd. Office:  
BHEL House  
Siri Fort  
New Delhi-110049



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**TERMS AND CONDITIONS:** - Please refer GCC Rev-05 which is available on [www.bhelpem.com](http://www.bhelpem.com). You are requested to kindly download the same.

1. Enquiry No, due date etc. must be legibly superscribed on the sealed envelopes as per clause no. 2.0 of "Instructions to Bidders" of GCC Rev. 05.

2. Offers should be submitted in two parts in two separate sealed covers as follows:

Part-I: **TECHNO-COMMERCIAL BID**

Part-II: **PRICE BID.**

**For detailed instructions, please see clause no. 2.0 of "Instructions to Bidders" of GCC Rev. 05.**

3. Bidders shall submit their offers meeting the requirements of the following tender documents (enclosed) and other Terms and Conditions included in this Enquiry Letter:

- **ANNEXURE-I of GCC Rev. 05:** Letter to be furnished by the Bidders.
- **ANNEXURE-II of GCC Rev. 05:** Agreed terms & conditions i.e. compliance to NIT, BHEL GCC Rev-05 and SCC Rev. 01 of the project (Confirmation to be given by bidder in Part-I bid).

All the above Tender Documents shall automatically become a part of the Order/Contract after its finalisation.

4. Tenders shall be submitted strictly in accordance with the requirements of the above tender documents. Deviations (Technical as well as Commercial), if any, shall be listed out separately. Technical deviations and Commercial deviations shall be furnished in separate sheets under the headings "**TECHNICAL DEVIATIONS**" and "**COMMERCIAL DEVIATIONS**" respectively, along with reasons for taking such deviations.



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5. Standard pre-printed terms & conditions of the tenderers shall not be considered valid.
6. Unsolicited fresh/revised Price Bids shall not be entertained.
7. Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any/all tender(s) in part or full without assigning any reason whatsoever.
8. Tenderers must enclose the Quality Plan in the prescribed format, for approval. Equipment will be despatched only after Purchaser's/Owner's inspection at the hold points specified in the approved Quality Plan and issue of Material Despatch Clearance Certificate (MDCC).
9. In the event of any contradiction in the terms and conditions mentioned the order of preference shall be N.I.T. covering letter/ SCC/ GCC terms.
10. All correspondence/clarification shall be addressed to the undersigned by name & designation and sent at the following address:

<b>Mr. ROHIT JUNEJA, ENGINEER</b> <b>M/s Bharat Heavy Electricals Ltd.,</b> <b>Project Engineering Management,</b> Power Project Engineering Institute, HRD & ESI Complex, Plot No 25, Sector-16 A, Noida-201301 <b>Kind Attn: ROHIT JUNEJA/ PG-II-1</b> <b>E-MAIL: rohitjuneja@bhelpem.co.in</b> <b>Ph. No. 0120-4368848</b>	<b>Mr. B.L. BEDI, DGM</b> <b>M/s Bharat Heavy Electricals Ltd.,</b> <b>Project Engineering Management,</b> Power Project Engineering Institute, HRD & ESI Complex, Plot No 25, Sector-16 A, Noida-201301 <b>Kind Attn: B.L. Bedi/PG-II-1</b> <b>E-MAIL: blbedi@bhelpem.co.in</b> <b>Ph. No. 0120-4329069; 4368774</b>
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**11. INSTRUCTIONS REGARDING CENTRALISED TENDER ROOM:-**

- Vendors are advised to submit the tenders in the tender box, containing Part-I & II offers in separate covers, preferably cloth lined envelopes should be used, properly marked before due date and time.
- The dispatch department shall not accept any tender in torn condition and return the same to the courier immediately with the Stamping "Returned to Sender-Package Damaged". Offers in damaged condition will not be considered and no request for extension on this account will be considered.
- Bidder's representative shall deposit the offer in tender box only.
- Bidders shall be allowed in the tender room in area identified for bidders and only one authorized representative from each bidder shall be allowed.
- Bidder shall not be allowed to carry mobile/camera/ laptop in the tender room. The same shall have to be deposited at security in advance and taken back after tender opening.
- Details of offers shall be read out to bidders and in no case the offers shall be handed over to any of the bidders for noting down.
- Please ensure tender submission, minimum 1 hour before scheduled tender opening time. Late tenders shall not be accepted.

**12. "BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.**

**In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'online sealed bid' in the Reverse Auction. Non-submission of „online sealed bid“ by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.”**

Information and General Terms and Conditions governing RA shall be as per annexure-I.

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**13.DELIVERY: -**

Delivery shall be Four weeks from PO or workable LC, whichever is later (Terms of delivery – FOR despatch destination).

**14.Price Variation:-** PVC shall be payable on the date of dispatch in the ratio of 1:1 based on NALCO IC 20 Grade Aluminium Ingot. NALCO IC 20 Ingot Rate is available on internet at NALCO Site, which shall be followed. While quoting, Vendor has to confirm the base NALCO IC 20 Grade Ingot Rate. Price offers of all the bidders shall be evaluated on the same base rate of Ingot.

PVC formula as above shall be operated for bringing all price offers on same ingot base rate.

**15.Dispatch Tolerance:  $\pm 3\%$  for Quantity more than 10 MT &  $\pm 5\%$  for Quantity upto 10 MT.**


**16. Payment Terms :-**

100% Ex-Works + Taxes & Duties + freight and PVC as applicable shall be payable through LC negotiation. Documentary proof for Price variation shall be submitted separately to BHEL before negotiating LC. Vendor shall submit the E1 form against C form for interstate dispatches.

BHEL shall establish confirmed irrevocable usance LC in favour of vendor, before 4 weeks of schedule dispatch date (from the date of invoice). Respective bank charges shall be to respective bank account. Interest for first 30 days shall be borne by vendor provided there is no discrepancy in the document. BHEL shall inform the discrepancy, if any, to vendor within 3 days of submission of advance set of complete documents. After removal of discrepancy, if any, BHEL shall retire documents within 30 days of dispatch or 7 days from the date of receipt of clear documents, whichever is later.

Interest for the period taken for the removal of discrepancy shall be to vendor account (if more than initial 30 days from the date of invoice). In case of no

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discrepancy in documents, interest after 30 days shall be to BHEL account @ prevailing bank rates.

17. In lieu of Bank guarantee, Indemnity letter shall be given to BHEL along with TCs.

18. Guarantee shall be 12 months as per IS specification upto the value of material supplied.

19. Bidder to note for compliance that this is conditional enquiry, the price bid (Part-II) opening is subjected to

- a) Approval of bidder by the BHEL: For New Bidder- Download the Supplier Registration Form (SRF) from [www.bhel.com](http://www.bhel.com) and <http://www.bhelpem.com/Vendor%20Corner.aspx> and submit the same duly filled in along with credentials- experience list, performance certificates and other statutory data to our Vendor Development section with intimation to us.
- b) Approval of bidder by Customer. Same shall be taken up by us with customer based on the credentials/reference list. So you are requested to submit the following upgrading on or before technical bid Part-1 opening:-
  - i. Reference list indicating PO details, customer name, PO date, execution date etc.
  - ii. Performance certificate issued by the clients.
  - iii. Company Profile
  - iv. Recent Purchase Orders

## 20. PRE-QUALIFICATION REQUIREMENT:-

Please find the TECHNICAL & FINANCIAL PRE-QUALIFICATION REQUIREMENT CRITERIA. Only those vendors, who fulfill these requirements, are eligible to participate in this tender.



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21. Please note that CIF is not available for this package.
22. All corrigenda, addenda, amendments, time extensions, clarifications, etc to the tender will be hosted on BHEL website ([www.bhel.com](http://www.bhel.com)) & BHEL-PEM website ([www.bhelpem.com](http://www.bhelpem.com)) only. Bidders should regularly visit websites to keep themselves updated.
23. Please note that for techno-commercial bid, detailed offers are to be submitted including the following along with the Price schedule as per BHEL format enclosed with NIT:-
- Acceptance of GCC Rev-05.
  - Acceptance of Special Conditions of Contract (SCC Rev. 01).
  - Separate sealed price-bid envelope mentioning name of the project/package in BOLD LETTER on the top of envelope.
  - Unpriced price format duly filled in "Quoted" or 'Q' in each column/row.
  - Pre-qualifying requirements (PQRs) along with supporting documents – a) Technical PQR b) Financial PQR
24. Indian bidders to note that the Freight charges that is to be quoted by you shall be in percentage of the Total Ex Works. Bidder to mention the percentage of freight (of Total Ex Works).
25. Bidder to note that in case there is no change in technical scope/specification and/or commercial terms & conditions from NIT conditions, the bidder is not allowed to change their price bid after the due date, within validity of their offer.
26. Evaluation will be done on overall L1 (Total cost to BHEL) basis.
27. Base rate of SBI (as applicable on the date of bid opening, Techno-commercial bid, in case of 2 part bids) + 6% for the period of relaxation sought by the bidders will be loading rate in case vendor ask for any relaxation in payment terms instead of Clause No-17.3 of Instructions to Bidder of GCC Rev 05 (i.e. Interest Rate for loading will be

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Project Engineering  
Management

**Bharat Heavy Electricals Limited**  
(A Govt. Of India Undertaking)



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taken as double the Base Rate of State Bank of India (prevailing on date of Part-I opening) plus 2% for Administrative Charges).

28. In case of deviations w.r.t. LC payment terms offered in this NIT, the loading shall be done for all LC related Bank Charges to be incurred by BHEL.

Thanking you,  
Yours faithfully,  
For and on behalf of BHEL

**ROHIT JUNEJA**  
**(ENGINEER/Project Group-II-1)**

**Enclosures:**

- 1) Price Format (Prices should be quoted in this format only)
- 2) Technical Specification.
- 3) SCC of the project (SCC Rev.01)
- 4) Technical PQR
- 5) Financial PQR
- 6) General PQR
- 8) Annexure-I – Terms & Conditions of Reverse Auction

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**Terms & Conditions of Reverse Auction**

Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit 'online sealed bid' in the Reverse Auction. Non-submission of 'online sealed bid' by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form (annexure IV) before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.



10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the 'Business Rules of Reverse Auction', which will be communicated before the Reverse Auction.
13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action *as per extant BHEL guidelines*, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
15. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

