



INVITATION TO TENDER

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Ref: OS/SC/2022-23/131/04

Date: 23.04.2022

Sub: Contract for Upkeep Maintenance in the premises of M/s. BHEL-HPVP, Visakhapatnam for a period of Nine months - Reg.

Sealed tenders are invited under **two bid system**, Techno-Commercial Bid (Part-I) and Price Bid (Part-II) from the reputed and experienced contractors with sound technical and financial capability for the subject work.

SL. NO.	NAME OF THE WORK	CONTRACT PERIOD
01	Contract for Upkeep Maintenance in the premises of M/s. BHEL-HPVP, Visakhapatnam for a period of Nine months	Nine Months

1.0 ELIGIBILITY CRITERIA:

- I) Average annual turnover of the contractor duly certified by a practitioner chartered accountant during the last 3 years ending 31st March 2021 should be at least. **₹12.60** Lakh.

Tenderer should enclose EPF, ESI, PAN, GSTIN New registration no., Income tax returns for last three years (**AY 2018-19, 2019-20 & 2020-21**) and Profit & Loss account and Balance Sheet certified by the Practicing Chartered Accountant for the last 3 years.

- II) The Contractor should have experience of completing similar works during the last 7 years ending 31st March 2022 as given below: -

- (a) Three similar completed works costing not less than the amount equal to **₹16.80** Lakh each
OR
(b) Two similar completed works costing not less than the amount equal to **₹21.00** Lakh each
OR
(c) One similar completed work costing not less than the amount equal to **₹33.60** Lakh

Note: Similar work means Upkeep, Sanitation and Maintenance works on regular contract basis for State / Central Govt. / undertakings or Private firms.

- III) Work orders & Job Completion Certificates from the customer shall be enclosed in support of successful and satisfactory completion of the orders.

- IV) The works executed in the same name of the tenderer will only be considered for eligibility criteria.

- V) **AVAILABILITY OF OFFICE OF SERVICE PROVIDER:** Service provider should have their branch office located at Visakhapatnam for proper coordination and resolution of day to day activities / issues. **Documentary evidence to be submitted**

2.0 SCOPE OF THE WORK:

Work is to be carried out as per Scope of Work (Annexure-I), Special Conditions of Contract (Annexure-II) and Schedule of Quantities & Rates (Annexure- VIII).

3.0 LOCATION OF WORK:

- 3.1 The subject work is to be carried out in the premises of M/s. BHEL, Heavy Plates & Vessels Plant (HPVP) Unit, Visakhapatnam, Andhra Pradesh.

- 3.2 The intending tenderers are advised to visit the above place, note down the entry procedures, safety requirements, work permit system etc. and satisfy themselves of all conditions prevailing there before submission of their tenders.

4.0 **EARNEST MONEY DEPOSIT:**

- I. The tenderer shall submit EMD for **₹84,000/-** (Rupees **Eighty-Four Thousand Two Hundred** only) in the following forms only: -
 - a) **Electronic Fund Transfer credited in BHEL account before tender opening (SBI Mandate form attached).**
- II. EMD by the tenderer will be forfeited as per NIT conditions, if:
 - a) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
 - b) The contractor fails to deposit the required security deposit or commence the work within the period as per LOI/ Contract.
 - c) EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.
- III. EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of award of work.
- IV. EMD shall not carry any interest.
- V. EMD of successful tenderer will be retained as part of Security Deposit.

Note: Micro & Small Enterprises (MSEs) are eligible for exemption of EMD as given below:

MSE suppliers can avail the intended benefits only if they submit **valid UDYAM Registration / Udyog Aadhaar Registration Certificate** for **Micro / Small** category for the above **subject service** along with the offer. Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefits shall be applicable for this enquiry if any deficiency in the above required documents is not submitted before price bid opening.

5.0 **CONTRACT PERIOD:**

Contract shall be valid for a period of **Nine Months** from the date of work order or intimation from Civil Maintenance Dept., whichever is later. It may be noted that the contract period is likely to be extended for another 3 months i.e. up to **one year** during execution of the contract subject to the additional requirement of BHEL.

6.0 **SECURITY DEPOSIT:**

- A. Security deposit means the security provided by the contractor towards fulfilment of any obligations in terms of the provisions of the contract.
- B. The total amount of the security deposit will be **3% of the contract value**. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security deposit.
- C. **Modes of Deposit:**
The balance amount to make up the required Security Deposit of **3%** of the contract value may be accepted in the following forms:
 - a) Cash (as permissible under the extant Income Tax Act)
 - b) Local Cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
 - c) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the company's act. The bank guarantee format should have the approval of BHEL.

- d) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the company's act (FDR should be in the name of the contractor, a/c BHEL.
- e) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

(Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)

D. Collection of Security deposit:

At least 50% of the required security deposit, should be submitted before start of the work. Balance security deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the contractor till the total amount of the required security deposit is collected.

Security deposit shall be released to the contractor upon fulfilment of contractual obligations as per the terms of the contract.

E. Refund of Security Deposit:

- i. The security deposit shall be refunded after successful completion of the Contract as per agreement and subject to deduction of any amount due to BHEL.
- ii. Security deposit shall not be refunded to the Contractor except in accordance with the terms of the Contract.
- iii. The successful tenderers shall furnish Security Deposit within 15 days from the date of Work Order / Letter of Intent. The Security Deposit shall be furnished by the successful tenderers before commencement of work by them.
- iv. The security deposit shall not carry any interest.

Note: Acceptance of Security Deposit against Sl. No. (d) and (e) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

F. Security Deposit / Bank Guarantee will be released after the maintenance **period of 2 months or on closure of contract whichever is later.**

G. **Bidder agrees to submit performance security required for execution of the contract within the time period mentioned. In case of delay in submission of performance security, enhanced performance security which would include interest (SBI rate +6%) for the delayed period, shall be submitted by the bidder. Further if performance security is not submitted till such time the first bill becomes due, the amount of performance security due shall be recovered as per terms defined in NIT/ contract, from the bills along with due interest.**

7.0 INCOME TAX:

Income tax as per statutory requirement will be deducted on each payment made to the contractor and TDS certificate will be issued to this effect.

8.0 TDS ON GST:

TDS on GST amount as per statutory requirement as applicable will be deducted on each payment made to the contractor. Present TDS on GST is 2%.

9.0 PAYMENTS TO THE WORKERS:

Payment to the workers is to be made through bank by way of online transfer to their individual accounts by 10th of every month. Necessary proof is to be submitted along with monthly or running account bill.

10.0 PAYMENT TERMS:

100% Bill payments will be arranged within **30 days** from the date of submission of bill or 15 days from the date of clearance of the statutory compliance by IR Department, whichever is later.

Bills (RA /Final Bill) to be submitted to engineer-in-charge along with following documents:

- a) Invoice
- b) Job completion certificate issued by the Engineer-in-charge/ Attendance certified by indenting dept.
- c) Proof of payment to workers through Bank with Individual Account Numbers.
- d) Proof of PF payment with detailed calculation sheet of contributions certified by IR dept.,
- e) Proof of ESI payment with detailed calculation sheet of contributions certified by IR dept.
- f) Proof of GST payment as per annexure - GST.
- g) RTGS form
- h) WAM 06 / WAM 07 (for final Bill) duly filled & signed
- i) No claim & No due certificates (along with final bill)
- j) For any reduction in the Invoice value, Credit Note (under GST Act) to be issued by vendor and vice versa.
- k) In case of release of security deposit, WAM-10 to be filled and submitted.
- l) All bills including Final PVC Bill, Rate Revision bill etc., if applicable, to be submitted along with the Final bill (in WAM-7 format)

Notes :

- (1) Final bill means last month bill for service contracts. In case of works contracts, final bill means bill for finally executed quantity.
- (2) All payments will be released through RTGS/NEFT only

11.0 WAGES TO THE CONTRACT WORKERS:

The Contractor shall pay the latest minimum wages to the contract labour as notified by the HR dept. of BHEL – HPVP, Visakhapatnam from time to time. Minimum are likely to be revised by A.P. Govt. / BHEL twice in a year i.e. with effect from 01.04.2022 & 01.10.2022. Minimum wages applicable at present are given in Annexure – IV.

12.0 PRICE SCHEDULE, TAXES & DUTIES:

- a. Prices shall be quoted in the price schedule attached to the tender for the complete scope of work.
- b. **The quoted prices shall be inclusive of all applicable taxes & duties including GST as applicable as on due date of tender submission. GST as applicable shall be payable by vendor & the same will be reimbursed as per Annexure - GST.**
- c. In addition to existing taxes, any new taxes imposed by Central/ State Govt. shall be payable by the contractor and same shall be reimbursed on submission of relevant documents/proof of payment.
- d. In case, any new tax is imposed instead of existing tax, difference of the amount shall be reimbursed/ recovered on submission of documentary evidence.
- e. Any new tax is imposed by Central/ State Govt. or there is any variation in taxes after expiry of delivery / contract period, the same shall be borne by contractor only.
- f. All terms & conditions of the contract in respect of taxes & duties are subject to new taxation laws introduced time to time by Govt. and terms & conditions will deemed to be modified in accordance with the provisions of New Laws (i.e., GST).
- g. **The Quoted service charge in percentage shall be fixed & firm without any escalation during the entire period of contract and till completion of the work.**

- h. The Contractor shall pay the minimum wages to the contract labour as notified by the HR dept. of BHEL – HPVP, Visakhapatnam from time to time Normally, Minimum Labour wages are revised twice in a year and Contractor has to pay the revised wages from the effective date. The present rate of minimum wages is enclosed at **Annexure – II**
- i. **In case of any changes in the minimum wages as per the Applicable Laws during the Contract period, Buyer (BHEL) shall pay the Service Provider the difference in wage from the amount mentioned in the contract on pro rata basis**

13.0 COMPENSATION IN CASES OF DEATH / PERMENENT INCAPACITATION OF PERSON DUE TO UNINTENDED / UNFORESEEN OCCURENCES DURING MANUFACTURING / OPERATION AND WORK AT BHEL FACTORIES / OFFICES:

BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.

- a) Victim: Any person who suffers permanent disability or dies in an accident as defined below.
- b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing / operation and works incidental thereto at BHEL factories / offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, servicing, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by company or during any works/during working at BHEL units/offices/townships and premises/project sites.
- c) Compensation in respect of each of the victims:
 - (i) In the event of death or permanent disability resulting from Loss of both limbs: **₹10,00,000/-** (Rupees Ten Lakhs)
 - (ii) In the event of other Permanent disability: **₹7,00,000/-** (Rupees Seven Lakhs)
- d) Permanent Displacement: A displacement that is classified as a permanent total disablement under the provision to Section 2(l) of the Employees Compensation Act, 1923".

14.0 VALIDITY OF OFFER:

The offer shall be valid for a period of **3 months** from the last date for tender submission.

15.0 RISK PURCHASE:

In case the contractor fails to execute the work due to any reason, BHEL reserves the right to get the same completed through some other party at the risk & cost of the contractor and any additional expenditure incurred due to the same shall be charged to the contractor.

16.0 LIQUIDATED DAMAGES / PENALTY:

In the event of any delay in completion of work or part thereof as per the contractual time schedule due to the reasons attributable to contractor, M/s. BHEL- HPVP shall have the right to impose Liquidated Damage at the rate of **0.5%** of the contract value per week delay subject to a maximum of **10%** of the contract value.

17.0 GENERAL:

17.1 Bidders shall confirm their acceptance to all the terms & conditions of the tender enquiry.

Deviations to the tender conditions are not acceptable and BHEL-HPVP reserves the right to reject such offers which do not meet Technical / Commercial requirements without any / further correspondence.

Bids not accompanied with requisite EMD, late / delayed bids, incomplete / conditional offers, bids not conforming to the terms & conditions specified in the tender documents are liable for rejection.

17.2 BHEL reserves the right to modify or cancel or short close the tender at any stage at its discretion without assigning any reason thereof.

17.3 The bidders shall study the Tender documents and all other relevant documents in detail for understanding the scope of work involved in various items before submission of offers. All details related to the scope of this tender are available with MM-Stores Dept. and the same can be referred during working hours from 9.00 AM to 4.00 PM.

For any clarifications required on this tender document, scope of work etc., the bidders shall depute their authorized representatives to HPVP, Visakhapatnam with prior intimation to get clarifications from concerned authorities.

17.4 Manager (WE-Civil) shall be the Engineer-in-charge for herein after referred to as such in the tender.

17.5 Lowest offer need not be the rate acceptable to BHEL-HPVP and BHEL-HPVP reserves the right for negotiation with the L1 bidder.

17.6 The following documents (enclosed) shall form part of the contract including this Notice Inviting Tender:

PART - I: TECHNO COMMERCIAL BID:

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|--|------------------|
| a) Scope of Work | : Annexure – I |
| b) Special Conditions of Contract | : Annexure – II |
| c) Acceptance to the Tender Terms & Conditions | : Annexure – III |
| d) Circular of Present Minimum Wages as per BHEL-HPVP HR dept. | : Annexure – IV |
| e) Contractor Information | : Annexure – V |
| f) Check List | : Annexure – VI |
| g) GTC of GeM | |

PART - II: PRICE BID:

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| h) Price Bid (Schedule of Quantities and Rates) | : Annexure – VII |
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17.7 Submission of offer by a tenderer implies that all the tender documents were read by the tenderer and the tenderer is aware of the scope and specifications of the work, site condition, local conditions and rates at which stores, tools and plant, free / chargeable materials etc., will be issued to him by BHEL - HPVP and other factors having bearing on the execution of the work.

18.0 The Bidder declares that they will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

In case, the Bidder is found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/ guidelines.

SCOPE OF WORK

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A. ALL AREAS, ROADS BUILDINGS IN THE BHEL-HPVP PREMISES FOR UP-KEEP AND MAINTENANCE OF FOLLOWING AREA:

Sl. No.	Work Point	Shift	No. of Persons	Nature of Work
1	Main Gate	A/G	1	* Sweeping & Mopping of Offices: Security office, Security Gate, Fire Station, South Gate, East Gate, Generator Shed & MRS. * Cleaning of Toilets daily twice: Main Gate, Generator Shed, MRS, South Gate & East Gate. * Sweeping of approach roads: Main gate to old east gate, main gate to south gate, main gate to ADM entrance, main gate to MRS, Main gate to generator shed through sump well-I & main gate to south gate.
2	T & D I			* Sweeping & Mopping of Offices: Training center office, staff office, conference hall, class rooms, work shop & verandahs. * Cleaning of Toilets daily twice: Gents toilet, ladies toilet, staff toilet & students' toilet. * Sweeping of approach roads: Training center inside all roads & car shed road.
3	ADM Building Ground Floor, First Floor & Second Floor	A/G	1	* Sweeping & Mopping of Offices: Ground floor all offices, reception hall & Verandahs, First floor all offices & halls, Old ISRO hall & verandahs, Second floor all offices & verandahs. * Cleaning of Toilets daily twice: All toilets at ground floor (both ladies as well as Gents). * Sweeping of approach roads: ADM Entrance Roads, ADM site roads, car shed road, scooter road, ADM canteen road
4	R & D Bldg. Ground Floor, First floor and Work Shop	A/G	1	* Sweeping & Mopping of Offices: Ground floor office, verandahs, halls, workshop, First floor Library office, halls verandahs & EIL office. * Cleaning of Toilets daily twice: All toilets at ground floor (both ladies as well as Gents) & EIL toilet. * Sweeping of approach roads: R&D entrance roads, R&D to Main Pump House road, R&D to EIL Office, R&D to main gate road.
5	Oxygen Plant, Compressor House and Full Plate Office	A/G	1	* Sweeping: Oxygen plant, Compressor house and full plate office. * Cleaning of Toilets daily twice: Compressor house only. * Sweeping of approach roads: Compressor house roads & Oxygen plant road.

SCOPE OF WORK

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Sl. No.	Work Point	Shift	No. of Persons	Nature of Work
6	Engineering Building Ground Floor, First Floor & Second Floor	A/G	2	* Sweeping & Mopping of Offices: All offices at Ground floor, first floor and second floor, halls & Verandahs. * Cleaning of Toilets daily twice: Ground floor, first floor & second floor toilets (for ladies & Gents) * Sweeping of approach roads : Engg. Bldg. entrance road, Engg. Bldg. road to SF Bldg. to executive canteen and carriage canteen.
7	Special Products, External Stores & Steel Yard	A/G	1	* Sweeping: special production shed & External Stores shed & steel yard office. * Cleaning of Toilets daily twice: Steel yard only. * Sweeping of approach roads: Special production entrance roads, external store entrance road, steel yard surrounding area.
8	SF Building Ground Floor & First Floor			* Sweeping & Mopping of Offices: Ground floor, first floor halls & offices. * Cleaning of Toilets daily twice: Ground floor & first floor toilets (for ladies and Gents) and main canteen toilets. * Sweeping of approach roads: SF Bldg. entrance road, SF bldg. down canteen road.
10	Plant Office Building Ground Floor & First Floor	A/G	1	* Sweeping & Mopping of Offices: Ground floor & first floor office and verandahs. * Cleaning of Toilets daily twice: Ground floor & first floor toilets (Ladies and Gents). * Sweeping of approach roads: Plant office entrance roads, surrounding roads.
11	Garage, Repair Stores	A/G	1	* Sweeping: garage office, transport office, garage shop, repair shop, re-winding shop, stationary store. * Cleaning of Toilets daily twice: Garage toilets only. * Sweeping of approach roads: Garage entrance roads, garage to LPG yard & LPG to Painting store.
12	O ₂ Stores, Main Receiving Stores, NDT, Transportation Office			* Sweeping & Mopping of Offices: Stores office, NDT office, Transportation office. * Cleaning of Toilets daily twice: Stores, NDT & Transportation Toilets. * Sweeping of approach roads: Stores, NDT, Transportation and surrounding areas.

SCOPE OF WORK

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Sl. No.	Work Point	Shift	No. of Persons	Nature of Work
13	LMS Bay 1 to 4	A/G	2	* Sweeping: LMS office, bay 1 & 2 shop and cabins. * Cleaning of Toilets daily twice: Bay 1 & 2 shop toilets and water point cleaning. * Sweeping of approach roads: LMS entrance road and surrounding roads.
				* Sweeping: bay 3 & 4 shop and cabins. * Cleaning of Toilets daily twice: Bay 3 & 4 shop toilets and water point cleaning. * Sweeping of approach roads: LMS entrance road and surrounding roads.
14	Main Production Shop Press shop - Bay 1 (MPS)	A/G	2	* Sweeping: Bay 1 shop and cabins. * Cleaning of Toilets daily twice: Bay 1 shop toilet and water point cleaning. * Sweeping of approach roads: Entrance road and surrounding roads.
15	Main Production CP - Bay 2 (MPS)	A/G	2	* Sweeping: Bay 2 shop and cabins. * Cleaning of Toilets daily twice: Bay 2 toilet and water point cleaning.
16	Main Production MP - Bay 3 (MPS)	A/G	2	* Sweeping: Bay 3 shop and cabins. * Cleaning of Toilets daily twice: Bay 3 toilet and water point cleaning. * Sweeping of approach roads: Bay 3 entrance road and surrounding roads.
17	Main Production Shells - Bay 4 (MPS)	A/G	2	* Sweeping: Bay 4 shop and cabins. * Cleaning of Toilets daily twice: Bay 4 toilet and water point cleaning. * Sweeping of approach roads : Bay 4 entrance road and surrounding roads.
18	Main Production HE- Bay 5 (MPS)	A/G	2	* Sweeping: Bay 5 shop and cabins. * Cleaning of water point daily twice: Bay 5 shop.
19	Main Production HMS - Bay 6 (MPS)	A/G	1	* Sweeping: Bay 6 shop and cabins. * Cleaning of Toilets daily twice: Bay 6 toilet and water point cleaning. * Sweeping of approach roads : Bay 6 entrance road and surrounding roads.
20	Main Production PV - Bay 7	A/G	1	* Sweeping: Bay 7 shop, cabins & Furnace. * Cleaning of Toilets daily twice: Bay 7 toilet and water point cleaning.
21	Main Production PV - Bay 8			* Sweeping: Bay 8 shop, cabins & Furnace. * Cleaning of Toilets daily twice: Bay 8 toilet and water point cleaning. * Sweeping of approach roads: Bay 8 entrance road and surrounding roads.

SCOPE OF WORK

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Sl. No.	Work Point	Shift	No. of Persons	Nature of Work
22	LMS (New Bay) North side	A/G	1	* Sweeping: LMS new bays shop and cabins. * Cleaning of Toilets daily twice: New Toilets and water point cleaning. * Sweeping of approach roads: LMS entrance road and surrounding roads.
23	LMS (New Bay) South side	A/G	1	* Sweeping: LMS new bays shop and cabins. * Cleaning of Toilets daily twice: New Toilets and water point cleaning. * Sweeping of approach roads: LMS entrance road and surrounding roads.
24	Maistry (Chokes Cleaning)	A/G	1	For sewage Manholes cleaning & etc.
25	Driver for Sanitary Tractor	A/G	1	Lifting and shifting of garbage & refuse materials from dustbin, canteen, work shops, offices, buildings, removal of debris, dry leaves, turning & boring scrap from workshops, shifting of scrap and dumping in scrap yard / dumping area etc. as instructed by Engineer-in-charge.

Note: Daily duties of sanitary workers for shops, buildings & roads.

1. Sweeping the work spots, gangways of the shop floor area and keeping them Neat & Clean
2. Sweeping the cabins of officers, supervisors and other staff offices in work shop and keeping them Neat & Clean.
3. Collection of waste packages, refuse materials
4. Sweeping of roads and surrounding area of the shops and building
5. Cleaning of all toilets regularly daily twice.
6. Attending to sewage line chokes as & when required.
7. Attending to sewage manholes cleaning as & when required
8. Shifting of office furniture & office files etc. as required & as instructed by sanitary in-charge
9. Any other important work though not specifically mentioned but required by BHEL, shall be done as per the instructions of Engineer-in-charge
10. Other works such as working on Sundays / Holidays as per requirement of executing officer.
11. Daily Sweeping and cleaning including wet swabbing of all the floors of the buildings, bath rooms latrines and urinals in the building as mentioned in **Annexure – I before 8.00 AM** on every working day and cleaning of wash basins, water closets etc., in such buildings, cleaning and dusting including cobwebs of all inside walls and the ceilings in the buildings.
12. Daily sweeping of area in and around the buildings, roads parks drains etc.
13. Collection and removal of rubbish / garbage by tractor, lorry or any other mechanical system only, including dry leaves, waste papers, waste packing cases and any other waste materials daily from the buildings and other surroundings areas and cleaning of dustbins dumping the same in the areas allotted for this purpose by BHEL-HPVP. Tractor / Lorry along with driver to be supplied by the contractor. The driver should have the authorized heavy vehicle license holder. Fuel for the tractor will be contractor's scope only and have to be borne by the contractor.

SCOPE OF WORK

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14. Cleaning and washing all glass showcases, glass doors, window panels, glass louvers, Venetian blinds in the building once in a fortnight.
15. Removal of animal carcasses and burying the same in the specific areas with disinfectants.
16. Keeping free choking all drains, sewage pipelines etc., inside BHEL-HPVP premises.
 - a) Whenever excavation of trenches, pits of tanks arises in case of jam of septic lavatory tanks or concerned tanks or manholes that has to be carried out by BHEL-HPVP only.
 - b) The labour deployed for the above work shall attend daily and report Civil Maintenance Department and on their instructions they shall attend for the work in HPVP premises only. Under no circumstances, they will work at any place other than HPVP premises.
17. General cleaning of the entire area and buildings as per Annexure – I and also carrying out any other incidental work as may be entrusted by BHEL-HPVP authorities for the Up-keep and maintenance purpose.
18. Cleaning toilets with phenyl and cleaning powder using Naphthalene ball (minimum 3 Nos.) in 1 urinal once in week.

B. ALL AREAS, ROADS BUILDINGS IN THE BHEL-HPVP PREMISES FOR UP-KEEP AND MAINTENANCE OF FOLLOWING AREAS:

1. All the surrounding area of 1,192 Quarters (Type I to V)
 - a) Parks
 - b) Play Grounds
 - c) Paths, Roads and Drains
 - d) Scooter & Car Sheds
 - e) Bus Shelters.
2. Mortuary
3. Union Office
4. Township Administration Office
5. Shopping Center near English Medium School
6. Shopping Center near Type I Quarters
7. Sandy area
8. Vegetable Market
9. Electrical Sub-station
10. Security Posts
11. Dormitory
12. Open Air Theatre
 - a) Community Center (old)
 - b) Community Center (new)
 - c) Community Shed at Thunglam Gate
13. Milk Booths
14. Tailoring School
15. All the surrounding areas of above mentioned buildings
16. All the surrounding areas of Schools, Pan Shops, LPG Gas Store, Flour Mill and SBI etc.
17. Cleaning garbage form HPVP premises
18. Up-keep and Maintenance of HPVP premises, Lavatory chokes, clearance and connected works etc.
19. Any area other than the above as required by Civil Administration.
20. All the roads in HPVP premises.

C. Supervision of various works as per the directions of the Engineer-in-charge

One qualified supervisor with a minimum educational qualification of 12 std. and experience in supervision of similar works shall be deployed for the day to day monitoring of various works executed by WE-Civil and should be able to make status / progress reports as per requirement

SCOPE OF WORK

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GENERAL SCOPE

- 1) The contractor is responsible for cleaning and washing as required, all glass showcases, glass doors and window panes, glass louvers, Venetian blinds in the office buildings once in a fortnight.
- 2) The contractor is responsible to remove animal /birds carcasses whenever required. Such carcasses should be removed within one hour and should be buried in the specified area with disinfectants.
- 3) The contractor is responsible to keep all office building drains, gutters, sewage pipeline etc., outside and inside the company premises free from choking.
- 4) The contractor has to normally work in “A” shift i.e. 06:00 to 14:00 hours. However, if department has any special works, the contractor has to detain the workmen for carrying out the jobs mentioned in schedule during “G” shift i.e. 08:00 to 16:30 hours or “B” shift i.e. 14:00 to 22:00 hours or “C” shift i.e. 22:00 to 06:00 hours on all working days and also on Public Holidays and Sundays.
- 5) The contractor is responsible to make arrangement for daily sweeping and cleaning including wet swabbing of all the floors of the building, bathrooms, latrines and urinals in the building as mentioned as above by 08:00 AM on every working day and cleaning of wash basins, water closets etc., in such buildings, cleaning and de-dusting including cobwebs on all inside walls and ceiling in the buildings.
- 6) The contractor is responsible for general cleanliness of the entire areas and buildings. **Any other incidental work for the Up-keep and Maintenance shall be carried out by the contractor as directed by the sanitation officer of the company at no extra cost.**
- 7) Any fittings found not in order which needs maintenance situated in the toilets, should be brought to the notice of the Sanitation officer of the company for rectification.
- 8) **BHEL will provide the cleaning and swabbing materials like disinfectants, detergents, Naphthalene balls etc.**
- 9) **Contractor will provide Coconut brooms, Hill Brooms, Cotton Floor Mops with bamboo sticks, Bamboo Baskets and other tools needed for the cleaning, sweeping, swabbing and dusting work.**
- 10) For cleaning of the toilets phenyl & cleaning powder should be used. Naphthalene balls minimum 3 Nos. and one urinal cube should be used once in a week.
- 11) The Contractor has to maintain the Tractor and Trailer in good condition and ensure that they are not badly handled and not over loaded.
- 12) The contractor is responsible to make daily arrangements for sweeping of areas in and around the buildings, roads, paths, drains, Building roof tops. The contractor is responsible to collect and remove steel scrap/rubbish/garbage such as dry leaves, waste paper, waste packing cases and such other cases etc., daily from and around the buildings and areas and dustbins and disposal of the same as per the directions of In-charge and as mentioned in the Annexure-I and dump the same in area (s) allotted for this purpose by the company.
- 13) The contractor is responsible to maintain a register on a day-to-day basis in connection with the work of sweeping, cleaning and de-dusting of all the buildings floor areas as mentioned in the Annexure – I and should get the signature at place / location as proof that such place / location had been swept, swabbed, and dusted etc.
- 14) Breakdown of tractor or tipper does not entitle the contractor for any claim for idle wages etc., but will be permitted to have more trips on the subsequent days to clear the backlog even beyond the normal working hours.
- 15) It is also not obligatory to the department to provide work for any minimum trips on each day.
- 16) Turning, borings or any other scrap if required by the department to be weighed before disposal to dumping yard, the same is to be carried out by the contractor at the weigh bridge situated in the factory premises.

SPECIAL CONDITIONS OF CONTRACT

::1::

1. These conditions should be read in conjunction with **General Conditions of Contract** of BHEL, Visakhapatnam – 530012.
2. All the workmen must have ID cards while on duty.
3. The item rate offered shall provide for the complete cost towards labour, supervision, overheads, profits & all other incidentals etc., complete.
4. All the tools, tackles and safety items (like Safety Shoes/Rubber Shoes, Goggles, Safety Jacket, Helmet, Gloves, Masks & Apron etc.) will be under the scope of the contractor.
5. The contractor shall not employ Sub-Contractor without the prior approval of the company.
6. All the tools and material brought inside the factory should be registered at the security gate at the time of bringing inside the factory. No gate pass will be given to take back the above on completion of work if the contractor fails to show the security department's certification that the material has been brought inside.
7. Contractor shall be responsible for deploying the required manpower. In the event of shortfall, he should make alternative arrangement. The contractor shall be solely responsible for the behavior of the labour engaged by him. The contractor should ensure that there are no industrial relation problems due to the labour engaged by him.
8. In all matters of disputes, the decision of the Engineer-in-charge of works, BHEL, Visakhapatnam-12 shall be final and binding on the Contractor.
9. The contractor shall maintain the account of all materials supplied by BHEL, Visakhapatnam and this should be available at site for inspection and for verification.
10. In respect of material supplied if used in excess by the contractor over the requirements as determined by the Engineer-in-Charge recovery shall be made from the contractor's bills at the rates fixed by the department.
11. Contractor should produce labour license & insurance to cover accidental risk of all categories of workmen under the workmen compensation Act etc.
12. Once the contract is awarded, it is the sole responsibility of contractor to pay wages due to intermediate minimum wages revision by Govt. and BHEL is not responsible to pay any additional amount due to such minimum wage revision by Govt.
13. The contractor and their staff should follow the rules and regulations with "for employment of labour by contractors" in BHEL-Visakhapatnam.
14. The contractor should adhere to the safety requirements as per the latest version of AP Factories Act.
15. Contractor is responsible for any injury, permanent disability, death etc. to his workers and cost is to be borne by contractor if such incidence happens. BHEL is not responsible for such incidents.
16. Contractor to ensure that the employees deployed in the premises of BHEL are physically and mentally fit and do not have any criminal record. Such employees should possess requisite skill, proficiency, qualification, experience etc. They should not have any vision problem, should not be alcoholic or smoker.
17. Contractor should keep watch on his employees and will be liable for any pilferage / loss to BHEL due to acts of omission and commission by his employees. Similarly, liability for any compensation to outsiders on account of any act of omission and commission by the employees deployed by the contractor shall lie exclusively with him.
18. The contractor shall be liable for any damage to the company property whether accidentally or otherwise by the employee during the period of contract.
19. The contractor should have office/ Workshop and having telephone facilities for communication in Visakhapatnam.

SPECIAL CONDITIONS OF CONTRACT

:: 2 ::

20. Contractor should maintain appropriate records of his employees deployed to carry out the job.
21. BHEL Security personnel shall have the right to check the employees while going out of office premises and there shall be no cause or grouse on this account either from the contractor or the employees.
22. The Contractor should make his own arrangements for providing TEA/BREAKFAST/ MEALS etc., to the labour engaged by him and BHEL, VISAKHAPATNAM shall not issue any subsidized coupons for this purpose.
23. In case, the labour provided by contractor is not suitable for specified job, the contractor shall replace with suitable workmen utmost satisfaction of HPVP.
24. The contractor shall pay the wages for the Weekly day of rest and also on Public Holidays being observed by the company
25. The contract should cover all his labour under ESI scheme to provide Medical facilities and also insurance to cover accidental benefits as specified in the relevant acts.
26. Contractors should have individual P.F. codes. In the absence of the individual P.F Code No. within 30 days of L.O.I, the contract will be treated as cancelled. The contractor should cover the workers under Provident Fund Act and make necessary deposits with the PF Commissioner as per statutory regulations.
27. The contractor should pay the amount towards Bonus, Retrenchment compensation and Encashment of non-availed earned leave to his workmen on completion of the contract and submit proof of such payment along with final bill.
28. The contractor shall be responsible to ensure that his employees follow safety rules & regulations as per statutory regulations and also instructions of the company. The company will have the right to object to any unsafe practice and the contractor will abide by the directions of the company in this regard. The contractor shall provide all necessary safety appliances (Safety Jacket, Safety Shoe, Helmet, Gloves, Masks are must for all workers and the other appliances as per the need & requirement of the work) to his labour and shall be solely responsible for the same.
29. The contractor shall maintain register of accidents and intimate about the occurrence of any kind of accidents and circumstances leading to the accident to the **In-charge (Safety) and In-charge (WE-Civil)** of the company
30. The contractor shall maintain the following registers in the prescribed manner under the statute and shall ensure availability of up-to-date records near the work place.
 - a. Muster Roll
 - b. Muster Roll-Cum Wage Register
 - c. Register of Over Time
 - d. Register of Fines
 - e. Register of Advances
 - f. Register of Deductions
 - g. To issue Employment Card to the Workmen
 - h. To issue Wage Slip
 - i. In case of termination of employment, the contractor shall issue service certificate
31. The agreement / contract shall remain in force for a period of **Nine Months** from the issue of LOI or unless determined earlier without notice at the option of the company or happening of any of the circumstances mentioned below
 - a) If the contractor fails or neglects to render the said services or any of them to the satisfaction of BHEL, Visakhapatnam or if the contractor commits breach of any of the rules and regulations.
 - b) If the business of the contractor is wound up or dissolved or if any receiver is appointed or attachment is levied in respect of any of his properties and assets.

SPECIAL CONDITIONS OF CONTRACT

:: 3 ::

32. Notwithstanding any contrary provision herein contained this agreement may be renewed at the option of the company for any further period on the same terms and conditions as herein contained except the rate mutually agreed on such renewal and on the exercise of such option of the company and contractor shall immediately enter into a renewed agreement with the company in writing.
33. The right hereunder and / or this agreement cannot be assigned or otherwise transferred by the contractor to any person or persons or any corporation whatsoever without the written prior approval of the company.
34. The contractor shall take necessary license in respect of his trade / business and the contractor shall be personally liable in respect of this agreement. The contractor shall hold valid license as per the contract labour (Regulation & Abolition) act for engagement of labour.
35. The contractor shall at his own costs, if required under the statutory obligations, effect necessary insurance in respect of the said staff, materials and other personnel of persons to be employed by the contractor in connection with his rendering of the aforesaid service to the company and shall comply with the provisions of Andhra Pradesh Shops & Establishment Act, Contract Labour (regulation & abolition) Act. Payment of wages Act, Minimum Wages Act, ESI Act, Employees provident Fund (Family Pension Fund) Act. 1972, Bonus Act if applicable to them and shall keep the company indemnified from all Act or omissions, faults, breaches and / or any claims, demands, liabilities, actions, proceedings, cost, charges, loss injuries, and expenses for which the company may be put or involved as a result of the contractor's failure to fulfill any of the obligations herein and / or statutes and / or any bye-laws or rules framed there under or any of them.
36. During the contract period, no reimbursements whatsoever will be made to the contractor over and above the rate quoted by the contractor and agreed to by the company for all the items.
37. No wage period shall exceed one month.
38. The contractor shall be responsible to follow the various laws applicable to his workers such as contract labour (Regulations & Abolition) Act, Minimum Wages Act, Payment of Wages Act, Payment of Bonus Act, Provident fund Act, Employees State Insurance Act, etc. and the rules made there under from time to time.
39. Any dispute arising out of the contract will be referred to the Unit Head whose decision is final and binding on both the parties.

Ref: OS/SC/2022-23/131/04

Date: 23.04.2022

Sub: Contract for Upkeep Maintenance in the premises of M/s. BHEL-HPVP, Visakhapatnam for a period of Nine months – Reg.

ACCEPTANCE TO TENDER TERMS & CONDITIONS

I / We hereby confirm that the Tender documents, all Annexures etc. have been studied in detail and we have fully understood the scope of work.

I / We accept to all the **Terms and Conditions** of the Tender Enquiry and the prices quoted are in accordance with the same.

I / We accept to offer valid for a period of **3 months** from the last date for tender submission.

Tender documents duly signed on all the pages by the Owner / authorized representative of the bidder are attached herewith.

Ref: OS/SC/2022-23/131/04

Date: 23.04.2022

**MINIMUM WAGES & STATUTORY BENEFITS PAYABLE TO THE CONTRACT LABOUR AS
NOTIFIED BY THE HR DEPT. OF BHEL – HPVP, VISAKHAPATNAM
W.E.F. 01.10.2021**

All Values are in ₹.

Sl. No.	Description	Unskilled	Semi-Skilled	Skilled
1	Wage per Day	525.36	614.30	732.95
2	PF @ 13% (inclusive of Administrative Charges 1%)	68.30	79.86	95.28
3	ESI @ 3.25%	17.07	19.96	23.82
4	Bonus @ 8.33%	43.76	51.17	61.05
5	Leave Wages (with PF & ESI) (Wage per day x 18 / 312) + 12/ 100(wage per day x 18/312) + 3.25/100 (wage per day x 18/312)	34.93	40.85	48.73
6	Wages for Public Holidays (Wage per day x 10 / 312)	16.84	19.69	23.49
	Total	706.26	825.83	985.34

CONTRACTOR INFORMATION

Sl. No.	Particulars	To be Filled by Bidder
01.	Name of the Contractor	
02.	Nature of Firm / Concern (Proprietor / Partnership / Pvt. Ltd. / Public Ltd.) Note: In case of partnership concern, please enclose photo copies of the partnership deed	
03.	Full address	
04.	Name of the Proprietor/Partner	
05.	Name of the Person(s) and designation authorized for signing the contract / dealing with BHEL	
06.	Telephone No. of the firm	
07.	Fax No.	
08.	Mobile No.	
09.	E-mail ID	
09.	Organizational structure with name and designation	

Ref: OS/SC/2022-23/131/04

Date: 23.04.2022

CHECK LIST

Sl. No.	Particulars	Document Enclosed (Yes / No)	Document No
01.	Name of the Contractor		
02.	Tender Document Signed & Stamped		
03.	PF Registration Certificate		
04.	ESI Registration Certificate		
05.	GSTIN Registration Certificate		
06.	HSN / SAC Code		
07.	PAN Number		
08.	Income Tax Returns for last 3 years		
09.	Profit & Loss account and Balance Sheet certified by the Practicing Chartered Accountant for the last 3 years		
10.	Work orders & Job Completion Certificates in similar works as mentioned in eligibility criteria.		
11.	MSE Registration Documents for relevant works as per Tender (if applicable) Valid NSIC certificate or Valid MSME registration/ Udyog Aadhaar Certificate Or Valid Udyam Registration Certificate		
12.	Startup India – Certificate of Recognition (if Applicable)		

ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS / NEFT TRANSFER

01	NAME & ADDRESS OF THE SUPPLIER / SUBCONTRACTOR	
02	VENDOR CODE ASSIGNED BY BHEL,HPVP LTD	

DETAILS OF BANK ACCOUNT

03	NAME & ADDRESS OF THE BANK	
04	NAME OF THE BRANCH	
05	BRANCH CODE	
06	MICR CODE	
07	ACCOUNT NUMBER	
08	TYPE OF ACCOUNT	
09	BENEFICIARY'S NAME	
10	IFSC CODE OF THE BRANCH	
11	EMAIL ID	
12	TELEPHONE / MOBILE NUMBER	

CERTIFICATE

I / We here by agree to receive the payments due from M/s Bharat Heavy Electricals Ltd., by the National Electronic Fund Transfer / or RTGS Transfer mode by credit to my / our above mentioned Bank account. I / We also agree that payments made to the above mentioned account are a valid discharge of the liability of M/s Bharat Heavy Electricals Ltd. I / We also agree to bear the applicable Bank charges for the above mode of transfer. A copy of the Cheque leaf/ cancelled Cheque leaf of the above account is sent herewith.

(Authorized Signatories with Name & Seal)

BANKER'S CERTIFICATION

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of _____ (name of account holder), the signature of authorized signatory and the MICR and IFSC codes of our branch mentioned above are correct.

Place:

Bank Manager / Officer

Date:

Signature with Bank stamp and Name seal

FORWARDED TO ACCOUNTS DEPARTMENT / CASH SECTION

We confirm the above details are verified with the records available with us

Signature of BHEL Official with Name & Seal
Operating the contract / Services

GST COMPLIANCE FOR INDIGENOUS SUPPLIERS / CONTRACTORS

1. In Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GSTIN which should be clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.
2. Supplier shall mention their GSTIN in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).
4. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL.
5. All documents like Test Certificate, LR copy, Guarantee/Warranty certificate, work completion certificate, any other document mentioned in PO, shall be sent along with the vehicle/consignment where ever applicable. For all consignments received within the calendar month, input credit will be availed within that month in line with monthly returns filing cycle. In case of any discrepancy in the document or non-submission of documents mentioned in the PO, then BHEL will not be able to accept or account the material, in such case availing of tax credit will be deferred to next month or so.
6. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the suppliers, within the calendar month notified by BHEL.
7. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) along with penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills.
8. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number.
9. This is to inform that GST portion of invoice, shall be released only upon Vendor declaring such invoice in his GSTR-1 and receipt of goods and Tax invoice by BHEL and Confirmation of payment of GST thereon by vendor on GSTN portal. Alternatively, BG of appropriate value may be obtained from vendor which shall be valid At least one month after the confirmation of date of payment of GST by vendor on GSTN portal and receipt of Tax invoice and receipt of goods, whichever is later. Above is subject to receipt of goods/service and tax invoice thereof along with vendor declaring invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL.
10. That in case vendor delays Declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from vendor/contractor along with interest levied/ leviable on BHEL.

Note: The above will be followed strictly for Processing vendor payments to ensure GST Compliance

PART – II

(PRICE BID)

NAME OF WORK: Contract for Upkeep Maintenance in the premises of M/s. BHEL-HPVP, Visakhapatnam for a period of Nine months – Reg.

NOTE:

- 1) Tenderers are requested to visit the site before submitting their tenders and go through the site conditions, nature and quantum of the job to be done and in general shall themselves obtain all necessary information as to risks, safety precautions, contingencies and other circumstances. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not, no claim shall be allowed.
- 2) The quantity indicated below is approximate & may vary on both sides subject to requirement. However, payment shall be made for the actual quantities executed only.
- 3) **The Quoted service charge in percentage (Sl. No: 7 of SOQR) on total amount at SOQR Sl. No. 7, shall be fixed & firm without any escalation during the entire period of contract and till completion of the work. i.e. Service Charge quoted in INR at Sl. No:7 shall be fixed & firm throughout the contract period and till completion of work.**
- 4) **The Contractor shall pay the minimum wages to the contract labour as notified by the HR dept. of BHEL – HPVP, Visakhapatnam from time to time Normally, Minimum Labour wages are revised twice in a year and Contractor has to pay the revised wages from the effective date. The present rate of minimum wages is enclosed at Annexure – IV.**
- 5) **In case of any changes in the minimum wages as per the Applicable Laws during the Contract period, Buyer (BHEL) shall pay the Service Provider the difference in wage from the amount mentioned in the contract on pro rata basis. No service charge will be paid on difference in wage from the amount mentioned in the contract.**
- 6) **L1 shall be evaluated based on Total Quoted amount.**
- 7) **The quoted prices shall be inclusive of all applicable taxes, duties & GST as applicable as on date of tender submission.** However, GST as applicable shall be paid by contractor and same shall be reimbursed on submission of proof of payment along with the bill as per Annexure – GST.
- 8) **In case price quoted by bidder is less than present minimum wages & statutory benefits including BHEL additional amount payable to contract worker as per tender, those offers will be rejected.**
- 9) **Normally, Minimum Labour wages are revised twice in a year and Contractor has to pay the revised wages from the effective date.**

BHARAT HEAVY ELECTRICALS LIMITED
HEAVY PLATES & VESSELS PLANT
VISAKHAPATNAM – 530 012

NAME OF WORK: Contract for Upkeep Maintenance in the premises of M/s. BHEL-HPVP, Visakhapatnam for a period of Nine months – Reg.

Ref. No.: OS/SC/2022-23/131/04, Date: 23.04.2022

SCHEDULE OF QUANTITY & RATES (SOQR)

Item No.	Description Of Item	Qty. In Nos. A	No. of days per Month B	Total No. of Months C	Unit Rate D (in ₹)	Total Amount E = A X B X C X D (in ₹)
1	a) Sweeping & Mopping in all types of Buildings, Offices, Workshops, Cleaning of Toilets, Wash basins, Urinal basins, WC etc., on Working days as per the scope of work given in the Annexure and as directed by the Engineer – in- charge. b) Sweeping and Cleaning of Roads, Berms, Drains and Parks including Stacking of Rubbish, Garbage, Dry leaves, Waste paper, Waste packing covers, etc. and Shifting into the nearest dust bins in the nearby area and as directed by the Engineer-in-charge. c) Loading of garbage from the dust-bins& surrounding areas and unloading at Garbage yard etc. d)Maintenance of Sanitation in the public buildings, toilets including collection and disposal of rubbish & garbage into the dust bin in the nearby area. Category: Un skilled worker	19	26	9	706.26	31,40,031.96
2	Lifting & Shifting of Garbage, Debris, Turning & Boring Scrap generated in the shop floor, Shifting of Water Tanks and any other work by Tractor Trailer as directed by the Engineer – In- Charge. Tractor Trailer will be supplied by BHEL and Operator to be deployed by the Contractor. Category: Skilled worker	1	26	9	985.34	2,30,569.56
3	Cleaning and Clearing of chokes of Bath Rooms, Lavatory, Wash Basins, Gully Chambers, Man Holes and Sewage Main Line, etc. and Cleaning & Lifting of Silt, Polythene Papers / Bags, Waste cloths, Garbage & Debris etc. from the Drains, Man Holes or any other work of Factory Buildings and Public Buildings etc. as directed by the Engineer-in-charge. Category: Semi-Skilled worker	2	26	9	825.83	3,86,488.44

Ref. No.: OS/SC/2022-23/131/04, Date: 23.04.2022

Item No.	Description Of Item	Qty. In Nos. A	No. of days per Month B	Total No. of Months C	Unit Rate D (in ₹)	Total Amount E = A X B X C X D (in ₹)
4	Sweeping & Mopping in Buildings, Offices, Workshops, Cleaning of Toilets, Wash basins, Urinal basins, WC etc., Sweeping of approach Roads, etc. on Sundays & Holidays as per the scope of work given at the Annexure and as directed by the Engineer-in-charge. Category: Unskilled worker	1	4	9	706.26	25,425.36
5	Supervision of various works and reporting the status / progress of works as directed by the Engineer-in-Charge. Category: Semi-Skilled worker	1	26	9	825.83	1,93,244.22
6	Total Amount (in ₹)					₹39,75,759.54
7	Service Charges on above Sl. No. 6 in _____ % Note: Negative price cannot be quoted.					₹ _____
8	Total Amount including Service Charges (Sl. No.6 + Sl. No. 7)					₹ _____
9	GST in _____ % (Sl. No: 8)					₹ _____
10	Total amount including GST in ₹ (Sl. no. 8 + Sl. No. 9)					₹ _____

Total Amount in Words including GST: