
 Ranipet	Bharat Heavy Electricals Limited Boiler Auxiliaries Plant, Ranipet –632 406 ERECTION SERVICES DEPARTMENT	TENDER DOCUMENTS Page 01 of 08
		S979720252
TENDER DOCUMENT		
Tender Notice No	S979720252 Dt.06.12.2025	
Name of work	Hiring of One Numbers of Diesel/Petrol A/C Taxi (Tata-Indigo OR Figo-Aspire OR Swift-Desire or better model vehicle on or after 2021) for BHEL / Ranipet staff, as per the attached terms and condition, at RINL-Vizag,-AP	
Type of tender	Open tender.	
Period of contract	9 Months	
Earnest Money Deposit (EMD) Amount	Waived off	
Last date & Time for Receipt of the Tender	13-Dec-2025 at 14.00 Hrs.	
Date of Technical bid Opening	13-Dec-2025 at 16.00 Hrs..	
(Please obtain updated information from the BHEL website about the latest applicable dates & other changes if any in the tender contents)		
Date of Price Bid Opening	Bidders whose technical bids are found acceptable will be intimated separately about the status of their offers and the date of opening of Price Bid.	
Submission of Tender	Online submission through BHEL eProcurement Portal website: https://eprocurebhel.co.in/nicgep/app	
ADDRESS FOR COMMUNICATION AND CLARIFICATION.	1) SENIOR MANAGER, ERECTION SERVICES DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED, BOILER AUXILIARIES PLANT, RANIPET – 632 406. Phone No.:04172 - 284229/ MOBILE 9052999987 E- mail : m.ganesh@bhel.in 2) THE ADDITIONAL GENERAL MANAGER, ERECTION SERVICES &STORES DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED, BOILER AUXILIARIES PLANT, RANIPET – 632 406. Phone No.:04172 - 284527 / MOBILE 9442509822 E- mail : plramana@bhel.in	
Tender Opening	Online through e-Procurement Portal	

 Ranipet	Bharat Heavy Electricals Limited Boiler Auxiliaries Plant, Ranipet –632 406 ERECTION SERVICES DEPARTMENT	TENDER DOCUMENTS Page 02 of 08
		S979720252
<p>Note:</p> <ol style="list-style-type: none">1. The Tender documents can be down loaded from BHEL eProcurement Portal website: https://eprocurebhel.co.in/nicgep/app and also BHEL website (https://www.bhel.com/ tenders).2. BHEL, Ranipet reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever.3. All corrigenda, addenda, amendments, clarifications etc. to tender specification will be hosted in the web pages (https://eprocurebhel.co.in/nicgep/app) only.4. Bidders shall keep themselves updated with all such developments.5. BHEL Ranipet reserves the right to reject any tender on the basis of unsatisfactory performance of the bidder in any ongoing job or any similar job in the past.6. BHEL will finalize the contract through L1 party.7. Contract will be awarded to single party only. <p>*****</p>		



Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632 406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS
Page 03 of 08
S979720252

PROCEDURE FOR SUBMISSION OF TENDERS

Online offers in TWO PARTS are invited from experienced bidders meeting the requisite Qualifying Requirements (QR) for the work mentioned below. Points relevant to the tender are mentioned below and are to be complied with

TENDER SPECIFICATION No. : S979720252 Dated 06.12.2025

NAME OF THE WORK: Hiring of One Numbers of **Diesel/Petrol A/C Taxi (Tata-Indigo OR Figo-Aspire OR Swift-Desire or better model vehicle on or after 2021)** for BHEL / Ranipet staff, as per the attached terms and condition, at RINL-Vizag,-AP


5.0 TENDER SCHEDULE:

a.	SALE OF TENDER SPECIFICATION DOCUMENTS	06-12-2025
b.	PRE- BID MEETING	Not Applicable
c.	DUE DATE AND TIME FOR SUBMISSION OF OFFER	13-12-2025 at 14.00 Hrs.
d.	DATE & TIME OF OPENING OF TECHNICAL BID	13-12-2025 at 16.00 Hrs.

Note: **Please obtain updated information from the BHEL website about the latest applicable dates.**

6.0 PRE BID MEETING: Not Applicable

7.0 OPENING OF TENDER: Technical bids will be opened online on the mentioned date. In case the opening of the tender is, a non-working day then the opening will be taken place on the next working day. Tender specification documents with complete details are hosted in e-procurement portal (NIC), BHEL web page (www.bhel.com). Bidders can directly download the same and use for submission of online offers.

 Ranipet	Bharat Heavy Electricals Limited Boiler Auxiliaries Plant, Ranipet –632 406 ERECTION SERVICES DEPARTMENT	TENDER DOCUMENTS Page 04 of 08
		S979720252

OFFER OF CONTRACTOR
(FORMAT-to be typed in your letter-head)

Ref :

Date :

To

The Addl General Manager / Erection Services,
Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant
Indira Gandhi Industrial Complex
RANIPET –632 406 (TAMIL NADU)

Sir,

Sub: Hiring of One Number of Diesel/Petrol/CNG A/C Taxi (**Tata-Indigo OR Figo-Aspire OR Swift-Desire or better model vehicle on or after 2021**) for BHEL / Ranipet staff, at RINL-Vizag,-AP

Ref : Tender specification No. S979720252 Dated 06.12.2025

I/We hereby offer to provide of Taxi on rental basis for BHEL/ Ranipet staff at RINL-Vizag project site at Andrapradesh as per terms and conditions of Tender Specification No.: S979720252 Dated 06.12.2025 issued by M/s. Bharat Heavy Electricals Limited, Boiler Auxiliaries Plant, Ranipet.


I/ we have carefully perused all the terms and condition of contract for hiring of taxi at RINL-VIZAG site and agree to abide by the same. I / We have quoted our best rates in the attached rate schedule.

SIGNATURE OF THE CONTRACTOR

Place:

ADDRESS :

Date :

 Ranipet	Bharat Heavy Electricals Limited Boiler Auxiliaries Plant, Ranipet –632 406 ERECTION SERVICES DEPARTMENT	TENDER DOCUMENTS Page 05 of 08
		S979720252

RATE SCHEDULE
(Un priced-bid)

Tender Specification: S979720252 Dated 06.12.2025

NAME OF WORK: Hiring of one Number of Diesel/Petrol A/C Taxi (**Tata-IndigoOR Figo-Aspire OR Swift-Desire or better model vehicle on or after 2021**) for BHEL / Ranipet staff, as per the attached terms and condition, at RINL-VIZAG, AP.

SL. No.	Description of Work	Qty.	Unit	Rate Per Month Rs.	Amount Rs.
01	Monthly Charges for Hiring of Diesel/Petrol A/C taxi Tata-Indigo OR Figo-Aspire OR Swift-Desire or better model vehicle on or after 2021 with driver for 12 Hrs. duty per day including Sundays & holidays	9	Vehicle-Month		
02	Total amount Without GST			Quoted	Quoted
03	GST at _____%			Quoted	Quoted
04	Total amount including GST			Quoted	Quoted


TOTAL AMOUNT IN WORDS :

The following charges shall be reimbursed (at actuals only) apart from the above monthly rental charges.

- a. Diesel Charges @ 1 liter cost of diesel/petrol for every 12 KM run of the vehicle/Ltr
- b. Oil charges @ 1 liter cost of oil for every 500 KM run of the vehicle.
- c. Over time charges @ Rs. 55 /hr shall be paid extra for operating the taxi beyond 12 hours a day.
- d. The approximate vehicle mileage run in a month would be 1500 KM.
- e. The approximate OT hours in a month would 30 hours per vehicle.

Note: Photocopies of the following documents are to be submitted along with the offer.

- 1. Registration Certificate
- 2. Taxi tourist permit
- 3. Comprehensive Insurance
- 4. The authorization Bond countersigned by a Notary (if applicable)
- 5. PAN Card
- 6. GST Registration certificate

 Ranipet	Bharat Heavy Electricals Limited Boiler Auxiliaries Plant, Ranipet –632 406 ERECTION SERVICES DEPARTMENT	TENDER DOCUMENTS Page 06 of 08
		S979720252

Tender Specification for Hiring of Taxi at RINL-Vizag

1. Qualification criteria:

The bidder has to submit the photocopies of the following documents along with this offer.

- i. Vehicle Registration Certificate
- ii. Taxi tourist permit
- iii. Comprehensive Insurance
- iv. The authorization Bond countersigned by a Notary (if Vehicle is not in the name of bidder)
- v. PAN Card
- vi. GST Registration certificate (If Annual turnover is more than Rs.40 Lakhs)

If any bidder does not submit the above documents, the offer of the bidder shall be summarily rejected.

2.EARNEST MONEY DEPOSIT: Waived off

3. INCOME TAX:

Income tax as per statutory requirement will be deducted on each payment made to the contractor and TDS certificate will be issued to this effect.

4. TDS ON GST:

TDS on GST amount as per statutory requirement as applicable will be deducted on each payment made to the contractor. Present TDS on GST is 2%.

5. PAYMENT TERMS:

100% Bill payments will be made within 30 days from the date of submission of correct/ complete bill with all relevant documents to Erection Services Department.

Payment shall be made every month based on the bills to be raised by the contractor and certified by BHEL Engineer. Bills should be submitted by the contractor before 7th of every month. Vendor has to submit the all necessary documents along with the bill.

- a) Vehicle log book - Xerox copy 4 Sets
- b) Diesel Bill for diesel rate (Two bills in a month)
- c) Toll gate/ parking charges if any
- d) Engine oil Bill for oil rate (Two bills in a month)



Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant, Ranipet –632 406
ERECTION SERVICES DEPARTMENT

TENDER DOCUMENTS

Page 07 of 08

S979720252

Note: All payments will be released only through NEFT/RTGS. BHEL Electronic Funds Transfer form (Refer Annexure-B) duly Filled and certified through bank may be enclosed.

6. VALIDITY OF OFFER:


The offer shall be valid for a period of **6 months** from the last date for tender submission.

7. RISK PURCHASE:

In case the contractor fails to execute the work due to any reason, BHEL reserves the right to get the same completed through some other party at the risk & cost of the contractor and any additional expenditure incurred due to the same shall be charged to the contractor.

8. Other terms and conditions

- a. The Vehicle provided shall be fairly in good condition and should have been registered after 2021 required.
- b. The normal hours of taxi operation will be from 07:30 A.M to 19.30 PM. The vehicle should report to the first party's (BHEL's) garage at 7.30 AM and will be utilized by the first party up to 7.30 PM daily. However, the reporting time of the vehicle may vary according to the requirement of the first party at site. Any delay in the reporting time will attract a Liquidated damage/penalty of 5% of daily average charge per hour for the day.
- c. If the vehicle is required beyond normal working hours, the same should not be refused and such overtime services, overtime charges @Rs.55/- per hour shall be paid.
- d. The vehicle should be made available by the contractor to the first party on all working days of BHEL Site Office. The contractor should also make available the taxi on closed and weekly holidays, if required by the first party. But, there will be no extra payment for providing taxi on such holidays, except for mileage and over time charges, if any.
- f. Proper logbook as required by the first party shall be maintained by the contractor's driver and the same shall be submitted daily.
- g. During the contract period, if the contractor is unable to provide any vehicle on any particular day(s) or for a continuous period, an alternative vehicle shall be arranged by BHEL and the difference in cost will be recovered from the contractor.
- h. **BREAK IN TAXI OPERATION:** There may be break(s) in taxi operation as per site requirement. When the taxi is not required by BHEL for a continuous period of 05 (Five) or more days, prior intimation will be given for stoppage of taxi operation and NO PAYMENT will be made for that period. Break of 05 or more continuous days shall be inclusive of intervening Sundays and holidays, where applicable.
- i. As per requirement BHEL reserves the right to use the vehicle for Local trips and also Outstation Trips without any extra cost implication to BHEL.
- j. **DEDUCTION FOR BREAK(S) IN TAXI OPERATION:** When the taxi is not utilized by BHEL for a continuous period of 05 or more days, hire charges for the total period of non-utilization will be deducted proportionate to the quoted/accepted monthly hire charges. A month means a calendar month. When taxi is not utilized/required by BHEL for a continuous period of up to 04 days, no deduction will be made in the monthly hire charges
- k. The contractor must have Registration Certificate on his own name or he / she should be empowered to operate the offered vehicle through a bond. The authorization Bond must be countersigned by a Notary.
- l. The vehicle offered shall be **Tata-Indigo OR Figo-Aspire OR Swift-Desire or better model Diesel/Petrol A/C car** on or after 2021 and shall be in good conditions. The Photostat copies of the Registration Certificate and other permits shall be submitted along with the offer.
- m. The tourist taxi provided should have a valid permit and be in good condition to the satisfaction of the first party. The contractor shall maintain the vehicle always in good running condition and BHEL reserves the right to terminate the contract in case of continued negligence of maintenance by the contractor.
- n. The driver should follow and obey all Traffic Rules. Any penalties imposed for violation of Traffic Rules shall be borne by the contractor

 <div>Ranipet</div>	Bharat Heavy Electricals Limited Boiler Auxiliaries Plant, Ranipet –632 406 ERECTION SERVICES DEPARTMENT	TENDER DOCUMENTS Page 08 of 08
		S979720252
<p>o. The vehicle is required on all days including Sundays and Holidays and beyond normal working hours as per BHEL requirement. However, one day in a month shall be given as Holiday for the vehicle maintenance, at the discretion of BHEL's Site-In charge at RINL-Vizag.</p> <p>p. The driver of the vehicle should have valid license.</p> <p>q. THE COMPREHENSIVE INSURANCE POLICY: This insurance shall be in such a form to protect the CONTRACTOR against all claims for injuries, disability, disease and death to members of public including BHEL clients men and damage to the property of others arising from the use of motor vehicles during on or off the 'Site' operations, irrespective of the ownership of such vehicles.</p> <p>r. BHEL will assist the contractor in getting the gate pass. It is the contractor's responsibility to arrange gate pass for the vehicle and driver for entering site, namely RINL-Vizag</p> <p>s. The contractor should appraise himself of the safety regulation and other conditions to be complied with at the site of operation before quoting. Adherence to safety requirements of BHEL's customer shall be ensured.</p> <p>SUBMISSION OF OFFER : This Terms & conditions in original, duly signed in all the pages, should be submitted to BHEL along with your offer as a token of acceptance of the conditions. You are requested to quote in the Rate schedule for this enquiry attached herewith.</p> <p>t. TAXES & DUTIES: The quoted rates shall be inclusive of all taxes and duties leviable by any Local body / State Government / Central Government authorities except GST.</p> <p>u. GST: The GST shall be reimbursed at actuals against submission of GST invoice.</p> <p>v. EARNEST MONEY DEPOSIT (EMD) : Waived off</p> <p>w. SECURITY DEPOSIT (SD): Not applicable.</p> <p>x. PAYMENT TERMS : The contractor shall raise Service Invoices on monthly basis and certified by the Engineer of BHEL. Payment will be made once in a month only through E-payment (through NEFT/RTGS) after deducting the bank commission charges. To make e-payment the contractor shall submit the EFT form as enclosed in ANNEXURE. Payment will be made within a period of 30 days from the date of submission of bills along with all the enclosures as called for by BHEL. A month means a calendar month. TDS will be deducted at the applicable rates</p> <p>y. No advance payment for any purpose will be made for Taxi operation.</p> <p>z. The contractor has to maintain the vehicle in good condition at all times and ensure punctuality in operation. In case BHEL is not satisfied with the performance of taxi operation, the contract will be terminated on 01 (one) month notice.</p> <p>The terms and conditions shall be duly signed in all the pages as a token of acceptance of the conditions and submitted along with the offer.</p> <p style="text-align: right;">SIGNATURE OF THE CONTRACTOR</p>		