



## BHARAT HEAVY ELECTRICALS LIMITED

(A Govt of India Undertaking)

High Pressure Boiler Plant, Tiruchirappalli – 620 014, Tamil Nadu

Ph. No. 0431-2578187, 1519, e-mail: umashankarm@bhel.in, website: [www.bhel.com](http://www.bhel.com)

### WORKS CONTRACTS MANAGEMENT DEPT.

### NOTICE INVITING e-TENDER (Through GeM Portal)

Two-part **e-Tender** inviting techno-commercial and price bids for **INSPECTION OF FABRICATED AND MACHINED COMPONENTS OF BOILERS & PIPING COMPONENTS AT BHEL'S OUTSOURCED VENDOR FIRMS.**

Kindly submit your competitive offer for the above subject work as per the tender terms and conditions given in the tender document through **GeM portal**

1.	Location of Work.	<b>BHEL Outsourced Vendors' Works.</b>			
2.	Period of contract	<b>16 Months from the date of award of contract (Tentatively from July 2024 to November 2025)</b>			
3.	Service qty.	<b>As per Price Bid BOQ.</b>			
5.	CRITERIA FOR AWARD OF WORK	<b><u>Splitting of contract in the ratio of 45:30:25 after GeM Reverse Auction (RA)</u></b>			
		Bidder with the lowest price (L1) shall be awarded the highest percentage of the load. The business is intended to be shared as given below.			
		Contract will be awarded to maximum of <b>three contractors (including L1)</b> divided into 45:30:25 ratios among L1, L2 & L3... bidders (who accept the L1 rate) respectively as per below cases:			
		SI No:	<b><u>No. of vendors accepting L1 rates</u></b>	% of Contract Value to be awarded to L1	% of Contract Value to be awarded to L2
		Case-1	2	45%	30%
Case-2	1	60%	40%	NA	
Case-3	0	100%	NA	NA	
		<p>Note:</p> <p>Higher share of load will be given to the bidder with lowest price (L1) and in the order of next subsequent bidders (L2, L3 ...) provided they match the rate of L1. However, if the next bidder (L2, L3, .) bidder/TPIA, to whom share of business is offered, fail to accept the offer, the same will be offered to next subsequent bidder(s) in sequential order.</p> <p>In case, none of the other bidders i.e. L2, L3, L4 ..., who are offered Business share fail to accept the offer, BHEL reserves the right to give entire business volume to L1 bidder OR retender.</p> <p>In case Non MSE bidder is L1 and MSE vendor / vendors offer price is / are within L1 price + 15 %, preference will to given to MSE vendor (As per merit amongst MSE vendors) to enable them to get minimum 25 % of awarded value subject to acceptance of L1 rate.</p> <p>The splitting ratio can vary anytime during the operation or validity of contract based on delays/ non- attending inspection calls (refusals)/ other performance parameters/ feedback / requirement from BHEL/BHEL Customer</p>			

		<p>NOTE: Irrespective of allotted/allocated business volume to empanelled TPIA as per above defined ratio or with varying ratio, it's the sole responsibility of the bidder to maintain and deploy minimum 8 number of BHEL approved Inspection Engineers throughout the operation/execution and validity of the contract as per requirements. There can be NO correlation between allocated (or given) business volume vis-a-vis minimum number of BHEL approved Inspection Engineers being deployed/available with bidder for BHEL Inspection Job(s). Also there can be NO correlation between allocated (or given) business volume/PO Value to be inspected and number of Inspection calls.</p> <p><b><u>FINALIZATION OF CONTRACT BY ADOPTING "REVERSE AUCTION":</u></b>          BHEL shall be resorting to Reverse Auction (RA) (Guidelines as available on www.bhel.com) for this tender. RA shall be conducted among the techno- commercially qualified bidders. Price bids of all techno commercially qualified bidders shall be opened and <b>First 50%</b> of the technically qualified bidders arranged in the order of prices from lowest to highest "<b>as per GeM RA Guide Line</b>" shall be considered for RA. In case any bidder(s) do(es) not participate in online Reverse Auction, their sealed envelope price bid shall be considered for ranking.</p> <p>BHEL will finalize the rates through price bid opening <b>followed by RA with 50% elimination (highest rate quoted vendors)</b>. Hence, <u>Tenderers are requested to give their best prices at the first instant itself in order to participate in RA.</u></p>
6.	<b>Total EMD amount.</b>	<p><b>₹ 2,00,000 (Rupees Two Lakhs)</b>  <u>EMD Waiver:</u> for Central/ State PSUs/ Government depts./ Autonomous/ Educational/ Research institutions and MSE vendor  <u>EMD Waiver:</u> for MSE (Micro and Small Enterprises only) vendor by submitting only <u>Udyam Registration certificate</u> or Medium Enterprises, graduated from its original category (Micro/Small) within the period of 3 years from the date of graduation.</p>
7.	For Obtaining MSE benefits in Payment terms and allocation of works / contract	<p><b>MSE (Micro and Small Enterprises only)</b>          By submitting only <u>Udyam Registration certificate</u> or Medium Enterprises, graduated from its original category (Micro/Small) within the period of 3 years from the date of graduation.  <u>Important Note:</u> Vendor has to select <b>MSE purchase preference as "YES/applicable"</b> while submitting the offer in GeM Portal to avail the MSE benefits along with submission of above mentioned documents.</p>
8.	<b>Security Deposit (SD)</b>	<p><b>5% of order value.</b>  <u>Security Deposit (SD) Waiver:</u> for Central/ State PSUs/ Government depts./Autonomous/ Educational/ Research institutions.</p>
9.	<b>Price Bid</b> *Vendor to Quote the " <b>Lump Sum Value</b> " with GST (i.e., inclusive of GST)	<p><b>Quoted Lump Sum Value = Lump Sum Value Including GST 18% ( Refer Page no. 53 for Details )</b></p> <ul style="list-style-type: none"> <li>⚡ Please quote Lump Sum Value with GST in GeM</li> <li>⚡ <b>Abnormally low value bid(s) will summarily rejected.</b></li> <li>⚡ The amount quoted shall remain firm and valid during the entire period of contract</li> </ul>
10	<b>Pre-Bid Meeting</b>	<p>Pre-bid meeting for clarifying any doubts with respect to the tender documents will be held online through <b>Microsoft Teams</b>. <b>Click Here</b> for Pre Bid meeting Link.</p> <p>Bidders are requested to submit their queries (Annexure-A1) if any, latest by the date and time mentioned in 'Invitation to Bid' section. No further opportunity after pre-bid meeting will be granted to seek clarifications. BHEL's responses to the queries/clarifications etc. and/or minutes of the pre-bid meeting shall also form part of this tender document. No further queries shall be entertained until and unless decided by BHEL and all decisions taken by BHEL after pre-bid meeting shall be binding on all the bidders</p>



**Tender Ref: GEM/2024/B/4930727, dt.27.05.2024 - INSPECTION OF FABRICATED AND MACHINED COMPONENTS OF BOILERS & PIPING COMPONENTS AT BHEL'S OUTSOURCED VENDOR FIRMS.**

11	<b>Pre-Bid Meeting Date</b>	<b>10.30 A.M. on 03.06.2024</b>
12	Last date of receipt of filled-in Tender / Offer	<b>02.00 P.M. on 07.06.2024</b> Online bid opening through GeM portal i.e. <a href="https://gem.gov.in">https://gem.gov.in</a>
13	Date & Time of opening of techno-commercial bid (Part-I)	<b>02.30 P.M. on 07.06.2024</b> Online bid opening through GeM portal i.e. <a href="https://gem.gov.in">https://gem.gov.in</a> In case bid opening day falls on holiday or happened to be declared as a holiday, opening of the Tender shall automatically fall on the same timing of the next working day
14	Date & Time of opening of Price Bids (Part-2)	Online bid opening through GeM portal i.e. <a href="https://gem.gov.in">https://gem.gov.in</a> The date / time of opening of Price Bids will be intimated to all the technically qualified bidders at a later date by BHEL.
15	Contact details for queries related to tender	Anjana Pachori, Dy Manager/ WCM 0431 257 8187; e-mail: <a href="mailto:apachori@bhel.in">apachori@bhel.in</a>
16	Working Area Contact details	<b>S R Harish, Sr Manager / QC-OLI</b> e-mail : <a href="mailto:harishsr@bhel.in">harishsr@bhel.in</a> / Ph: 0431 257 4330 <b>N S Avinash , Manager / QC-OLI</b> e-mail : <a href="mailto:ns.avinash@bhel.in">ns.avinash@bhel.in</a> / Ph: 0431 257 8209

**Any change in applicable rates of Tax or any other statutory levies (Direct / Indirect) or any new introduction of any levy by means of statute and its corresponding liability for the deliveries **beyond the agreed delivery date** for reasons not attributable to BHEL will be to vendors account. BHEL will not reimburse the same and any subsequent claim in this respect will be summarily rejected**

The tender documents comprise the following: -

**(I) Part-1 – Techno Commercial Bid**

- Annexure-T1 : Detailed Scope of Work & Technical Specifications
- Annexure-T2 : Pre-Qualification Requirements (PQRs)
- Annexure-T3 : Special Terms & conditions of the Contract
- Annexure-T4 : Terms & conditions for submitting the offers
- Annexure-T5 : General Terms & Conditions of the Contract

**(II) Part-2 – Price Bid**

- Annexure-P1 : Price bid - Work / Rate Schedules

Tender can be cancelled at any stage due to unavoidable circumstances. Please note that this is only a request for an Offer and not a Contract.

Thanking you,

For **Bharat Heavy Electricals Limited**

**Anjana Pachori**  
Dy Manager / Works Contracts Management,  
3<sup>rd</sup> Floor, 24 Building, B.H.E.L., Tiruchirappalli – 620 014,  
Tamilnadu. Phone: 0431-2578187, Email: [apachori@bhel.in](mailto:apachori@bhel.in)

**ANNEXURE-T1**

**DETAILED SCOPE OF WORK AND TECHNICAL TERMS & CONDITIONS**

**1. BILL OF QUANTITY**

SL No	Description of Work	UOM	QTY
1	<p><b>Category-I:</b> Inspection of general fabrication of structural components like Ducts, Beams, Bracings, Ceiling girder, Columns, hangers &amp; supports, Handrails, bunkers, TG structures where complete drawings are supplied by BHEL. Material will be either procured by the vendor under OVM contract or supplied by BHEL under OSB contract for fabrication at different locations in India. It includes inspection of Blasting &amp; painting as per requirement (Trichy Scope 234839 MT + PC Scope 10130 MT )</p>	MT	<b>2,44,969 MT</b>
2	<p><b>Category-II:</b> Inspection of machined components for boiler, Wind box, Skid assemblies with bought out items, Valves, pressure parts attachment and punching, pressing/shearing components for boiler and its auxiliaries, assembly products where complete drawings are supplied by BHEL. Material will be either supplied by BHEL or procured by the vendor at different locations in &amp; around Tamil Nadu. It includes inspection of Blasting &amp; painting as per requirement.</p> <p>Inspection of shot-blasting and painting, Nitriding, heat treatment and all surface treatment for boilers, boiler house auxiliaries &amp; Valves components.</p> <p>Inspection of jigs, fixtures and other tooling jobs ordered by BHEL against BHEL drawing and the materials under the scope of vendor at different locations in India. (Trichy Scope 9338 Lakhs + PC Scope 110 Lakhs)</p>	% of PO VALUE (₹)	<b>₹ 9,448 Lakhs</b>

**2. SCOPE OF WORK**

**2.1 TYPE OF PRODUCTS (INDICATIVE)**

SL No.	Details
2.1.1	<p>List of items likely to be subcontracted by BHEL but not limited to the list below:</p> <p><b>General Fabrication:</b> Boiler structures columns, ceiling girders, welded beams, rolled beams, bracings, floor grills, ducting items, expansion bellows, ash and coal hoppers, pipes with attachments, welded tees and beams, clamps and hanger components, pipe supports, tie rods, turn buckle, pipe clamp, feed pipes, and similar fabricated components of boilers &amp; auxiliaries.</p> <p><b>Assembly Products:</b> Wind box, skid assemblies, feeders etc.</p> <p><b>Punching, pressing and shearing components, Pressure part attachments.</b></p> <p><b>Machining Components:</b> Tie rod with m/c , Various components which need precision machining and assembly like Valve, Oil Field Equipment, Boiler &amp; Feeder components and other Jobbing items.</p>



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SL No.	Details
	Inspection of Blasting & painting only as a separate PO, Nitriding, heat treatment and all surface treatment for Boilers, Boiler house auxiliaries components and valves which is either covered in the main PO or as a separate PO.
	Inspection of Jigs, Fixtures and other Tooling jobs ordered by BHEL against BHEL drawing and the materials under the scope of vendor.

**3. SUB CONTRACTORS LOCATIONS**

**4. INDICATIVE LIST FOR FABRICATION:**

SL	City	No. of Firms
1	Andhra Pradesh	3
2	Bhilai	16
3	Delhi	2
4	GUJARAT	9
5	HARYANA	10
6	KARNATAKA	2
7	MADHYA PRADESH	2
8	MAHARASHTRA	14
9	ORISSA	1
10	Outside Trichy(Ranipet, Salem, Udumalaipettai, Cuddalore ,Chennai, Coimbatore etc.,)	61
11	PONDICHERY	1
12	RAJASTHAN	1
13	TELANGANA	4
14	<b>Trichy</b>	227
15	UTTAR PRADESH(Jhansi, Raebareli, etc.,)	9
16	WEST BENGAL(Kolkata)	7
17	Bihar(Patna)	1

**5. FOR MACHINING, PUNCHING & PRESSING:**

SL	City	No. of Firms
1	BANGALORE	9
2	Chennai	18
3	COIMBATORE	16
4	DINDIGUL	4
5	MADURAI	3
6	PUDUKKOTTAI	4
7	<b>Trichy</b>	203
8	TUTICORIN	2

**6. FOR JIGS & FIXTURES**

SL	City	No. of Firms
1	Chennai, Coimbatore, Ranipet, Bengaluru, Kolkata, Mumbai, Pune, Ludhiana, Kanpur	55

**7. PROCEDURE FOR INSPECTION:**

1	All inspection activities shall be carried out as stipulated in quality management instruction (QMI26) latest. In addition to the engineering drawing which details the products and inspection requirements, BHEL gives quality work instructions (QWI) like quality document for inspection stages as in QMI. Quality control procedures (QCP), standard quality plans (SQP), standard inspection procedure (SIP), contract quality plan (CQP) as applicable for each product. Most of the components of assemblies / sub- assemblies require stage inspections including raw material inspection, verification of process parameters, fit up, Welding NDE, dimensional checking, Post Weld Heat Treatment, Hydro testing performance /functional test ,surface preparation , painting and final inspection up to dispatch and documentation as specified in quality documents.
2	Wherever customer inspection is envisaged the same has to be coordinated by the inspection personnel at the subcontractor's works. Quality plan or separate communication or both will be given to notify the requirement at the appropriate time.
3	Inspection agencies shall ensure that all stage and final inspection calls are raised by vendor through B2B system only.
4	Inspection agencies shall attend and close all the inspection calls within 48 hours from the time of inspection calls.
5	Due to urgency of work, other agencies of BHEL / customer, if authorized by BHEL/QC/OLI, may also issue instruction to Inspection Agency.
6	If Vendor PO contain the scope of work for Heat treatment, Surface treatment , blasting and painting works etc., Inspection agency shall carryout Inspection at various BHEL approved vendor works.
7	Inspection agencies are expected to execute and provide quality services in a professional manner & commensurate with the available facilities. They also shall educate and guide the vendor for proper process control.
8	Inspection agencies have to arrange their own transporting arrangements to reach the vendor's/subcontractor's site for inspection. Residence / Office of inspectors shall be preferably within 20kms for easy accessibility to vendor works. All Inspection activities (witness/review) shall be carried out (through physical visit by approved Inspection Engineer) at BHEL approved address of Supplier Works/Labs ONLY. Remote Inspection using any electronics/software platform/video telecommunication or any other mode is NOT allowed and no request for same shall be entertained by BHEL.
9	Inspection Agencies have to ensure every finished component accepted by inspector shall bear the metallic seal of inspector in a prominent place. Whenever small components are involved, the inspection agency shall ensure that the components are bundled or put in a box and sent along with a metallic tag which will bear the seal of inspector and follow traceability as per QWI.
10	The components inspected and found satisfactory for dispatch shall be accepted by raising Inspection Reports (IR). The Inspection Reports shall be processed through Online stage Inspection system & IR Generation system in B2B
11	Workload fluctuation is variable in nature from month to month maximum depending upon the availability of load capacity. It is therefore requested that this variable nature of work load should be kept in mind while arranging inspection against this contract.
12	The performance of inspectors will be monitored continuously by BHEL and Performance rating will be communicated separately. In case of unsatisfactory performance, inspection agencies are expected to take appropriate time bound corrective actions to improve the quality of service and feedback shall be given to BHEL on the corrective actions taken.
13	In emergencies / exceptional cases, Agency inspectors will have to provide the services at short notice, in extended working hours, Sundays, holidays and in odd hours to the requirement of BHEL
14	The components, which are inspected and cleared by the Inspectors posted by Inspection Agency, may be subjected to re-inspection by BHEL Quality Control Personnel or Customer Inspector. Wherever any extra expenditure incurred either by BHEL or by its customers, either during fabrication or erection at site, towards Rectification of defects in the components cleared by inspectors and if the cause of this rectification is due to faulty inspection clearance, penalty @ five times of inspection charges of the concerned item payable will be recovered from the current/existing bills and decision of BHEL Quality will be final in this regard.

15	All inspections which have been attended by the earlier/previous/past empaneled TPIAs for stage or final inspection (pending clarifications/ disputes/not closed) shall be taken up by the Bidder/current or latest empaneled TPIA based on the inspection records issued / signed by the earlier empaneled TPIA. In case the bidder has previously worked with BHEL (in previous TPIA contract, if any), the inspection charges, for inspection carried out on or after implementation of this new contract, will be paid as per rate of latest LOA placed on TPIA.
16	TPIA/Bidder has to send their Inspection Engineers at BHEL Office or BHEL's Customer(s) Office(s)/Premise, whenever desired by BHEL/ BHEL Customer, for approval of their Inspection Engineer(s) by BHEL or BHEL Customer. The incurred Cost/Expenditure (including Travel or accommodation or any other cost) in this process of approval (by BHEL or BHEL Customer) shall be borne by TPIA/Bidder itself. Approval of Inspection Engineers by BHEL or BHEL Customer shall not absolve the Bidder of their responsibility for ensuring completion and correctness of inspection & timely attending the calls. It will be sole responsibility of the Bidder to ensure that competent and approved Inspection Engineers are deployed for Inspection of BHEL job(s).
17	Unforeseen Circumstances/Events/Pandemics/Blockades etc. In case of unforeseen circumstances / events or situation including epidemics or pandemic or blockades or calamity etc., following shall be applicable (i) Latest SOP/Guidelines of concerned region / area issued by Concerned Authorities / State / Central Government shall be followed.  (ii) Support shall be extended by BHEL in obtaining and arranging Movement pass/permission letter (if, wherever permitted or asked by authorities) whose Inspection request has to be attended in such areas/regions/zones. In case of delay (by BHEL) in obtaining (or unable to) such permission/passes, stated penalty on account of delay/auto-refusal in attending Inspection request/call shall not be applicable.  NOTE: This clause is merely indicative and does not provide an exhaustive list of events. Applicable detail(s) are governed through Force Majeure Clause.

## 8. TECHNICAL TERMS & CONDITIONS OF CONTRACT:

- 8.1 The inspection agencies shall own the responsibility to ensure that the components are inspected at appropriate stages and at final stage as per the scope of purchase order and guidelines of BHEL Quality Management instruction (copy of QMI-26 (latest) is given as enclosure) and applicable Quality Work Instructions such as QCP, SQP, SIP, CQP latest version etc.,
- 8.2 The Inspection Agency shall have adequate experienced inspection personnel to maintain the required strength of Inspectors by suitable immediate substitute for the Inspectors who resign / are on long leave and the Inspection Agency has to take all necessary steps to ensure the Inspection services are carried out without any delay/obstruction or interruptions.
- 8.3 The bidder shall maintain a competency mapping for all their inspection Engineers and evaluate and impart necessary training as and when required.
- 8.4 The inspection agencies shall evaluate the quality performance of the sub-Contractors as per the relevant guidelines issued by M/s BHEL and send the reports as specified in QMI-26(Latest). Gross inadequacies/deviations shall be brought to the notice of BHEL/QC/OLI immediately for necessary follow up action.
- 8.5 The Inspection Agencies shall verify and ensure the availability of Qualification procedures etc., and wherever necessary conduct personnel qualification test, procedure qualification test, review of qualification records and surveillance audit check in connection with processes like welding, heat treatment, blasting & painting etc. Also, the consumables used in welding, NDE and painting shall be checked for its suitability as per BHEL approved list/standards & recorded.
- 8.6 The Inspection Agencies shall ensure only calibrated instruments & gauges are being used for inspection activities.



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- 8.7 The inspection agencies shall respond immediately for the feedback with regard to any discrepancies on the inspected components / urgencies from shop and site
- 8.8 The Inspection Agencies shall coordinate with customer's representative for the inspection stages identified in the contract Quality Plan / communication issued by BHEL QC/OLI.
- 8.9 The Inspectors posted for inspection shall be available in the neatly dressed in the Inspection Agency's Uniform and with safety shoes, all to be furnished by the Inspection Agency. All inspectors are to be issued with photo ID card by concerned inspection agency.
- 8.10 Vehicle for the movement from residence to work place and back to residence for the Inspectors posted has to be arranged by the respective Inspection Agency to perform inspection services at Vendor works.
- 8.11 The Inspection Agency / the inspector shall not off-load any part of the work, assigned by BHEL. If found contract shall be immediately terminated.
- 8.12 The information regarding addition/deletion/ change of manpower shall be furnished to QC/OLI, BHEL- Trichy, immediately, Competency mapping and skill evaluation for the additional manpower shall be approved by QC/OLI, BHEL.
- 8.13 The performance of Inspection Agency shall be monitored on aspects of response time to attend the call, timely submission of inspection report, deficiency in inspection and reporting from BHEL units/ sites, feedback of suppliers, Surveillance/Audit report of QC/OLI, BHEL-Trichy and feedback from Customers. BHEL reserves the right to regulate the load based on performance and response of the agencies as per guidelines given in the QMI-26(Attached)
- 8.14 Inspection Agencies shall transact communications through network for faster and accurate communication.
- 8.15 BHEL will give exposure on type of products to be inspected and about guidelines for inspection
- 8.16 All Inspection Engineers shall be controlled by the Trichy Agency office only, rather controlled by other regions are not accepted.
- 8.17 Agency shall maintain
  - 8.17.1 ISO-9001: 2015 (Quality Management System) Accreditation
  - 8.17.2 Certificates of ISO/IEC 17020:2012 (by NABCB) with accreditation scope of IAF SCOPE 17 and IAF SCOPE 18 of designated headquarters / corporate office in India throughout the contract period.

**9. MANDATORY OFFICE/ CENTRE/ BRANCH LOCATIONS**

- 9.1 Bidder shall maintain a mandatory Inspection office/centre/branch at Trichy, at the time of tender submission & throughout the operation/execution and validity of contract including extension, if any.
- 9.2 The bidder's office shall be equipped with a PC, modern modes of communication, printer, internet facility etc. in their office. Mobile phone, e-mail and internet facility should be available with all Inspection Engineers.

**10. ADDITIONAL OFFICE/ CENTRE / BRANCH LOCATIONS**

- 10.1 The bidder can have more Inspection offices in addition to mandatory Office at Trichy. As inspection activities are to be carried out on Pan India scale, it will be advantageous if the bidder is having offices at but not limited to places like Chennai(TN), Coimbatore (TN), Bhilai (CHATTISGARH), Jhansi(UP), Patna(BIHAR), Salem(TN), Kolkata (WB). However, bidders have to note that agencies will be loaded based on the available business volume only.

## **11. MANPOWER REQUIREMENT, DEPLOYMENT AND ELIGIBILITY**

- 11.1 Inspection Engineers employed by the Inspection agency shall have the following qualification criteria.
- 11.1.1 Minimum qualification of Diploma in Mechanical/Metallurgy/Production Engg. / Civil engg.). Degree qualification is preferable
- 11.1.2 Valid Level II qualification in NDE -RT, UT, MT, PT, VT as per SNT-TC-1A of ASNT
- 11.1.3 Shall have familiarity with ASME/ AWS code requirements.
- 11.1.4 All inspection engineers shall have certification on painting Inspection
- 11.1.5 All inspection engineers shall have knowledge on English (Read, Write, speak) & Hindi- Spoken for inspection outside Tamilnadu.
- 11.1.6 Valid Eye Test/ Colour Blindness Certificate.
- 11.2 Minimum Three years of Inspection experience on fabrication and machining for Degree Holders and Five years of inspection experience for Diploma holders.
- 11.3 All inspection engineers shall be conversant with the use of measuring instruments, gauges etc. and possess working knowledge on Computer.
- 11.4 Throughout the operation/execution and validity of the contract (from submission of technical bid till expiry of the contract and irrespective of business volume/PO Value for Inspection shared between the bidders), each of the bidder(s) should have a team (and deploy) of At least 8 (Eight) number of Inspection Engineers eligible as per BHEL requirements.
- 11.5 **ADDITIONAL INSPECTION ENGINEERS:** BHEL can ask the bidder to increase the number of Inspection Engineers meeting the qualification criteria stated in clause 11.1 & 11.2 (more than minimum requirement of 8 stated in clause 11.4) anytime during the operation of contract. However, the approval of those additional Inspection Engineers is at sole discretion of BHEL only. It is not binding on BHEL to accept/approve these additional Inspection Engineers.
- 11.6 **VERIFICATION BY BHEL:** BHEL may visit respective Inspection offices/centres/headquarter(s) of Bidder to verify infrastructure, verification of Inspection Engineers, records and practices being followed in maintaining the data base of their Inspection Engineers and personally conduct Interview of Inspection Engineers (telephonically OR in person at Bidder Office or by calling at BHEL Offices) on random basis or 100%, during bidding/bid scrutiny (before opening price bid), before or after awarding contract, before granting initial approval/additional approval or anytime during entire operation and validity of contract.

## **12. CONTRACT PERIOD AND PLACE OF WORK:**

- 12.1 Duration of the contract: Sixteen (16) months from the date of award of contract. Purchase Order date for Subcontractor should be within the contract validity period, irrespective of the date of Inspection report cleared by inspection agency.
- 12.2 Delivery Schedule: Vendor shall attend and close the inspection calls within 48 hours from the time of inspection calls.
- 12.3 The work shall be carried out at BHEL Outsourced Vendors' Works.

**PRE-QUALIFICATION REQUIREMENT (PQR)**

**IMPORTANT CONDITIONS**

The Bidders must comply with all the PQR mentioned below. Noncompliance of any one of the PQR will lead to total rejection of the offer submitted by the bidders, who are not complying with the PQR, in full.

All the supporting documents enclosed shall be duly self-attested by the bidder concerned.

**All the information furnished / supporting documents enclosed by the bidders will be considered as authentic for evaluation of Bid. If any information furnished / supporting documents attached are subsequently found to be incorrect / fraudulent / forged, at any later date or during the tenure of the Contract, it will be viewed seriously and suitable penal action (viz., delisting, termination of the bidder from Contract, legal action etc.,) will be initiated against such bidders as per the Rules and Guidelines prevailing in BHEL.**

**1. EARNEST MONEY DEPOSIT (EMD)**

- 1.1 Earnest Money Deposit (EMD) of ₹2,00,000/- (Rupees Two Lakhs only) shall be paid by the bidders for quoting against any or all of the rate schedules covered against this Tender.
- 1.2 The EMD will be accepted only in the following forms.
  - 1.2.1 Cash deposit as permissible under the extant Income Tax Act (before tender opening)
  - 1.2.2 Electronic Fund Transfer credited in BHEL account (before tender opening) - **The details are at Annexure-1**
  - 1.2.3 Banker's cheque/ Pay order/ Demand draft, in favour of BHEL (along with offer)
  - 1.2.4 Fixed Deposit Receipt (FDR) issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
  - 1.2.5 Insurance Surety Bonds
- 1.3 Bids submitted without EMD will be rejected outright and their offers will not be considered for further evaluation.
- 1.4 MSE benefits (exemption from EMD only for Micro & Small) will be provided in case of submission of Valid UDYAM Registration Certificate.
- 1.5 EMD given by all unsuccessful tenderers will be refunded after award of contract.
- 1.6 EMD shall not carry any interest.
- 1.7 EMD of successful tenderer will be retained as part of Security Deposit.
- 1.8 FORFEITURE OF EMD:
  - 1.8.1 EMD by the tenderer will be forfeited along with applicable GST as per tender documents if:
    - 1.8.2 After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
    - 1.8.3 The Contractor fails to deposit the required Security deposit or commence the work within 15 days of LOI/ WO/ Contract.
    - 1.8.4 EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines. Abridged version of the guideline is available in www.bhel.com.



## 2. ORGANIZATION/FIRM REGISTRATION

- 2.1 Only registered / licensed companies / firms / proprietors / partnerships, will be eligible for participating in this Tendering Process. Wherever “Companies Act 1956” is applicable the Company shall be registered in line with “Companies Act 1956”.
- 2.2 Documents to be submitted: The details of the registration Documents to be submitted are below:

SL	Type of Organisation	Documents to be submitted (Self-Attested)
1	Sole Proprietorship	Trade License / GST registration / Auditor's letter
2	Partnership	Partnership Deed Copy of Extract from Register of Firms showing latest constitution of Firm (Form A /G/any other form as the case may be) , Trade License / GST Certificate and PAN
3	Unregistered Partnership	Partnership Deed, Notarized Declaration as to the constitution of Firm signed by all the Partners and Trade License , GST Certificate and PAN
4	Private Limited Company	Certificate of Registration/Memorandum of Association & Articles of Association
5	Public Limited Company	Certificate of Registration/Memorandum of Association & Articles of Association
6	Public Sector / Govt. org.	Certificate of Registration/Memorandum of Association & Articles of Association

### 2.3 POWER OF ATTORNEY:

- 2.3.1 The tender documents should be signed by authorized signatory. Authorized signatory shall be the person holding ‘power of attorney’ on behalf of the firm/company/bidder-concerned authorized/empowered to act on behalf for the specific purpose.
- 2.3.2 BHEL will not be bound by any other Power of Attorney granted or the change in the composition of the firm made, subsequent to the execution of the Contract agreement. They may however recognize such Power of Attorney or change in status after obtaining legal advice and the cost involved in that connection shall be chargeable to the bidder concerned
- 2.3.3 **Documents to be submitted:** A self-attested copy of the Power of Attorney, in case an individual/authorized signatory other than the sole proprietor signs the tender shall be submitted along with the tenders.

## 3. FINANCIAL CRITERIA

- 3.1 Bidder should have earned average annual revenue of minimum **73 Lakhs** from inspection services within India only, during any consecutive 3 (three) financial out of 5 financial years ending on 31-03-2024.
- 3.2 Bidder should have valid pan card and valid Goods and Services Tax Identification Number (GSTIN).
- 3.3 **VALID DOCUMENTARY EVIDENCES REQUIRED / LIST OF DOCUMENTS TO BE SUBMITTED/ UPLOADED/ FURNISHED**
- 3.3.1 Certificate from chartered accountant certifying the revenue from inspection services within India only, for all the said financial years
- 3.3.2 Audited balance sheet (asset and liability statement) and income statement (P&L statement) of any three financial years out of last 5 financial years ending on 31-03-2024.
- 3.3.3 Valid PAN card and GSTIN certificate.

#### **4. TECHNICAL CRITERIA**

- 4.1 Bidder headquarters / corporate office, located in 'INDIA' must be an ISO 9001- 2015 certified.
- 4.2 Bidder headquarters / Corporate office, located in India must be accredited in accordance with ISO/IEC 17020:2012 by NABCB. Also accreditation scope of category should be at least IAF SCOPE 17 and IAF SCOPE 18.
- 4.3 **VALID DOCUMENTARY EVIDENCES REQUIRED / LIST OF DOCUMENTS TO BE SUBMITTED/ UPLOADED/ FURNISHED**
  - 4.3.1 Valid ISO 9001-2015 certificate of designated head quarter/ corporate office in India
  - 4.3.2 The valid certificates of ISO/IEC 17020:2012 (by NABCB) with accreditation scope of IAF SCOPE 17 and IAF SCOPE 18 of designated headquarters / corporate office in India.

#### **5. MANDATORY OFFICE & OTHER OFFICE LOCATIONS**

- 5.1 Bidder shall have a mandatory office/branch/Centre at Trichy. As inspection activities are to be carried out on Pan India scale, bidders can have offices at but not limited to places like Chennai(TN), Coimbatore(TN), Bhilai (CHATTISGARH), Jhansi(UP), Patna(BIHAR), Salem(TN), Kolkata (WB).
- 5.2 **VALID DOCUMENTARY EVIDENCES REQUIRED / LIST OF DOCUMENTS TO BE SUBMITTED/ UPLOADED/ FURNISHED**
  - 5.2.1 Following document(s) in original or digitally signed/notarized with true copy of original shall be submitted for the location of office at Trichy:
  - 5.2.2 Valid documentary evidence (valid trade licenses, valid registry or valid registration certificate of state government or valid commercial lease deed (registered) or valid and notarized rent agreement for commercial use).
  - 5.2.3 Current month Electricity bill of same office address (Notarization NOT required for Electricity Bill)

#### **6. EXPERIENCE**

- 6.1 Bidder shall have experience of having successfully completed the work in the field of **Inspection Services of Fabricated or Machined Components or Structural items** during last 7 years ending 31.03.2024 should be either of the following:-
  - 6.1.1 **Three similar works costing not less than ₹97.28 Lakhs**
  - 6.1.2 **Two similar works costing not less than ₹121.60 Lakhs**
  - 6.1.3 **One similar works costing not less than ₹194.57 Lakhs**
- 6.2 **VALID DOCUMENTARY EVIDENCES REQUIRED / LIST OF DOCUMENTS TO BE SUBMITTED/ UPLOADED/ FURNISHED**
  - 6.2.1 Following document(s) in original or authorised signatory/ self-attested/ digitally signed copy of original:
  - 6.2.2 **For executed/ completed contracts** : Letter of award (LOA) or work order of executed contract along with (+) at least one document like completion certificate or performance certificate or TDS/GST paid certificate or payment receipts or any other relevant document which prove that bidder has executed/ completed the work order as per terms and condition of awarded contracts.

## 7. DATA OF INSPECTION ENGINEERS:

- 7.1 Bidder has to submit the data of all inspection Engineers as per **Annexure -2**
- 7.2 BHEL reserves the right to verify the correctness of data filled in the annexure during evaluation of bid or at any time during the contract period.
- 7.3 Note: Name of the inspectors need not be mentioned in the annexure. However, certificate numbers can be mentioned in the relevant boxes for easier traceability during verification stage. Bidder has to note that if the details of inspection engineer is enlisted in two or more agencies, then that inspection engineer will not be considered in any of the agency's list.
- 7.4 Bidder has to submit the following certificates / documents, as required by BHEL, for verification
- 7.4.1 Degree/Diploma certificate OR Consolidated Mark sheet/ all Semester mark sheets proving evidence of passing Engineering Degree/Diploma.
- 7.4.2 Valid Certificate for NDT (RT, UT, MT, PT) techniques & VT as per ASNT SNT TC 1A
- 7.4.3 Job Experience in years can be given in CV/Resume format, attested by Bidder authorize person and also self-attested by Inspection Engineer.
- 7.4.4 Painting inspection certificate.
- 7.4.5 Original Valid Employee ID Card issued by bidder or Joining Letter of Candidate, issued by bidder/employer.

## 8. INTEGRITY PACT (IP)

- 8.1 IP is a tool to ensure that activities and transactions between the Company and its Bidders/ Contractors are handled in a fair, transparent and corruption free manner. Following Independent External Monitors (IEMs) on the present panel have been appointed by BHEL with the approval of CVC to oversee implementation of IP in BHEL.

SL No.	IEM	Email
1	Shri Otem Dai, IAS (Retd.)	iem1@bhel.in
2	Shri Bishwamitra Pandey, IRAS (Retd.)	iem2@bhel.in
3	Shri Mukesh Mittal, IRS (Retd.)	iem3@bhel.in

- 8.2 The IP as enclosed with the tender (Annexure-3) is to be submitted (duly signed by authorized signatory) along with techno-commercial bid (Part-I, in case of two / three part bid). Only those bidders who have entered into such an IP with BHEL would be competent to participate in the bidding. In other words, entering into this Pact would be a preliminary qualification.
- 8.3 Please refer Section-8 of IP for Role and Responsibilities of IEMs. In case of any complaint arising out of the tendering process, the matter may be referred to any of the above IEM(s). All correspondence with the IEMs shall be done through email only.

### Note:

*No routine correspondence shall be addressed to the IEM (phone/ post/ email) regarding the clarifications, time extensions or any other administrative queries, etc on the tender issued. All such clarification/ issues shall be addressed directly to the tender issuing (procurement) department's officials whose contact details are provided below:*

Details of contact person(s):

(2)

Name: Mr. Anjana Pachori  
Dept: Works Contracts Management  
Address: Bldg. 24, HPBP, BHEL Trichy-14  
Phone: (Landline/ Mobile) : 0431-2578187  
Email: apachori@bhel.in  
Fax: NA

Name: Mr. K Karthikeyan  
Dept: Works Contracts Management  
Address: Bldg. 24, HPBP, BHEL Trichy-14  
Phone: (Landline/ Mobile) : 0431-2574638  
Email: karthi@bhel.in  
Fax: NA



## **9. TECHNICAL BID FORM**

9.1 Attached Technical Bid Form (Annexure-4) should be fill and uploaded with seal & sign. Without fail

## **10. ACCEPTANCE FOR REVERSE AUCTION (RA)**

10.1 To be agreed in Technical Bid From

## **11. FULL SET OF NIT**

11.1 Sign and sealed this Tender Document in all pages or digitally sign on First & last Page should be submitted without fail.

### **Note:**

1. At any stage, BHEL may ask for original documents and contractor has to submit the same.
2. If at any stage, the document(s) submitted by contractor is/are found incorrect/ false/ manipulated, the necessary action will be taken by BHEL against contractor and business dealing with BHEL may be suspended.



## **E-PAYMENTS**

### **1. PAYMENT THROUGH SBI COLLECT**

- This annexure to the techno-commercial bid explains how to make e-payments to BHEL-Tiruchirappalli through SBI e-collect.
- Vendors (EMD and SD Payments payable by others) can utilise this facility.
- Payments can be made using Internet Banking, Debit Cards/Credit Cards etc.
- SBI Charges a minimum amount (Service Charge) for every transaction. This may vary according to the MODE selected.

#### **STEP BY STEP PROCEDURE:**

Login to <https://www.onlinesbi.com>

1. Select State Bank Collect available on the top (pre login page)
2. Accept the terms and conditions and click “PROCEED”
3. Select State “TAMILNADU “and Institution type “INDUSTRY “.
4. Select “BHEL TRICHY under “INDUSTRY”.
5. In the next page, Select APPROPRIATE category, fill details correctly & click “SUBMIT”.
6. If all details entered are correctly populated, click “CONFIRM “to proceed.
7. Make payment as per your convenience. (Options available are payment of fees through SBI Net Banking, State Bank ATM cum Debit Cards / Other Bank Debit / Credit Cards and through SBI Branches).
8. SAVE & Keep the copy of receipt for future reference.

#### **HOW TO TAKE RECEIPT FOR A PAYMENT MADE, EVEN ON A LATER DATE:**

(PLEASE CHECK THE STATUS BEFORE MAKING PAYMENT SECOND TIME)

1. Login to [www.onlinesbi.com](http://www.onlinesbi.com)
2. Select State Bank Collect available on the top ( pre login page )
3. Accept the terms and conditions and click “PROCEED”
4. Select “PAYMENT HISTORY “option available on the left side of screen.
5. Using two options as mentioned below, you can get the receipt:
  - a. Type the same Date of Birth, Mobile Number which you have entered at the time of making payment through SB collect. Select the date range and submit.
  - b. If you know the payment reference number, then enter the Reference number (DU...) along with anyone information (Date of Birth / Mobile number, which you have entered at the time of making payment). Select the date range and submit.
6. In the next page, take print out of receipt.

### **1. PAYMENT THROUGH ELECTRONIC FUND TRANSFER CREDITED IN BHEL ACCOUNT**

NAME OF ACCOUNT HOLDER	:	BHEL, TRICHY
NAME OF BANK	:	STATE BANK OF INDIA
NAME OF BRANCH	:	HEAVY ELECTRICALS, KAILASAPU RAM,
ACCOUNT NUMBER	:	10891588977
TYPE OF ACCOUNT	:	CC
MICR CODE	:	620002004
IFSC CODE	:	SBIN0001363
BRANCH CODE	:	01363



**INSPECTION ENGINEERS DATA SHEET**

SL	Employee ID (Name need not be given)	Diploma / Degree	Discipline	NDE Certificates / Level II and above				VT Certificate	Painting Inspection Certificate	Job Experience in Years
				RT	UT	MPI	LPI			
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										



**BHEL-IP**

**AA:SSP:IP:R03 dtd 01-04-2022**

**INTEGRITY PACT**

**Between**

Bharat Heavy Electricals Ltd. (BHEL), a company registered under the Companies Act 1956 and having its registered office at "BHEL House", Siri Fort, New Delhi - 110049 (India) hereinafter referred to as "The Principal", which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the ONE PART

**and**

\_\_\_\_\_, (description of the party along with address), hereinafter referred to as "The Bidder/ Contractor" which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the OTHER PART

**Preamble**

The Principal intends to award, under laid-down organizational procedures, contract/s for **DETAILED ENGINEERING SERVICES: PREPARATION OF DDR DOCUMENTS FOR BOILER DD STRUCTURES AT VENDOR WORKS FOR TWO YEARS** (hereinafter referred to as "Contract"). The Principal values full compliance with all relevant laws of the land, rules and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder(s)/ Contractor(s).

In order to achieve these goals, the Principal will appoint panel of Independent External Monitor(s) (IEMs), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1- Commitments of the Principal**

**1.1** The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

1.1.1 No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

1.1.2 The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

1.1.3 The Principal will exclude from the process all known prejudiced persons.

1.2 If the Principal obtains information on the conduct of any of its employees which is a penal offence under the Indian Penal Code 1860 and Prevention of Corruption Act 1988 or any other statutory penal enactment, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

**Section 2 - Commitments of the Bidder(s)/ Contractor(s)**

2.1 The Bidder(s)/ Contractor(s) commit himself to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commits himself to observe the following principles during participation in the tender process and during the contract execution.

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2.1.1 The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to the Principal or to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material, immaterial or any other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2.1.2 The Bidder(s)/ Contractor(s) will not enter with other Bidder(s) into any illegal or undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

2.1.3 The Bidder(s)/ Contractor(s) will not commit any penal offence under the relevant Indian Penal Code (IPC) and Prevention of Corruption Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

2.1.4 Foreign Bidder(s)/ Contractor(s) shall disclose the name and address of agents and representatives in India and Indian Bidder(s)/ Contractor(s) to disclose their foreign principals or associates. The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2.2 The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

2.3 The Bidder(s)/ Contractor(s) shall not approach the Courts while representing the matters to IEMs and shall await their decision in the matter.

**Section 3 - Disqualification from tender process and exclusion from future contracts**

If the Bidder(s)/ Contractor(s), before award or during execution has committed a transgression through a violation of Section 2 above, or acts in any other manner such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process , terminate the contract, if already awarded, exclude from future business dealings and/ or take action as per the separate "Guidelines on Banning of Business dealings with Suppliers/ Contractors", framed by the Principal.

**Section 4 - Compensation for Damages**

4.1 If the Principal has disqualified the Bidder (s) from the tender process before award / order acceptance according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.

4.2 If the Principal is entitled to terminate the Contract according to Section 3, or terminates the Contract in application of Section 3 above , the Bidder(s)/ Contractor (s) transgression through a violation of Section 2 above shall be construed breach of contract and the Principal shall be entitled to demand and recover from the Contractor an amount equal to 5% of the contract value or the amount equivalent to Security Deposit/ Performance Bank Guarantee , whichever is higher, as damages, in addition to and without prejudice to its right to demand and recover compensation for any other loss or damages specified elsewhere in the contract.

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### **Section 5 - Previous Transgression**

5.1 The Bidder declares that no previous transgressions occurred in the last 3 (three) years with any other company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

5.2 If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason or action can be taken as per the separate "Guidelines on Banning of Business dealings with Suppliers/ Contractors", framed by the Principal.

### **Section 6 - Equal treatment of all Bidder (s)/ Contractor (s) / Sub-contractor (s)**

6.1 The Principal will enter into Integrity Pacts with identical conditions as this Integrity Pact with all Bidders and Contractors.

6.2 In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor(s) and ensure that all Sub-contractors also sign the Integrity Pact.

6.3 The Principal will disqualify from the tender process all Bidders who do not sign this Integrity Pact or violate its provisions.

### **Section 7 - Criminal Charges against violating Bidders/ Contractors /Subcontractors**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

### **Section 8 -Independent External Monitor(s)**

8.1 The Principal appoints competent and credible panel of Independent External Monitor (s) (IEMs) for this Integrity Pact. The task of the IEMs is to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.

8.2 The IEMs are not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the CMD, BHEL.

8.3 The IEMs shall be provided access to all documents/ records pertaining to the Contract, for which a complaint or issue is raised before them as and when warranted. However, the documents/records/information having National Security implications and those documents which have been classified as Secret/Top Secret are not to be disclosed.

8.4 The Principal will provide to the IEMs sufficient information about all meetings among the parties related to the Contract provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the IEMs the option to participate in such meetings

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8.5 The advisory role of IEMs is envisaged as that of a friend, philosopher and guide. The advice of IEMs would not be legally binding and it is restricted to resolving issues raised by a Bidder regarding any aspect of the tender which allegedly restricts competition or bias towards some Bidders. At the same time, it must be understood that IEMs are not consultants to the Management. Their role is independent in nature and the advice once tendered would not be subject to review at the request of the organization.

8.6 For ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process or during execution of Contract, the matter should be examined by the full panel of IEMs jointly, who would look into the records, conduct an investigation, and submit their joint recommendations to the Management.

8.7 The IEMs would examine all complaints received by them and give their recommendations/ views to the CMD, BHEL at the earliest. They may also send their report directly to the CVO, in case of suspicion of serious irregularities requiring legal/ administrative action. Only in case of very serious issue having a specific, verifiable Vigilance angle, the matter should be reported directly to the Commission. IEMs will tender their advice on the complaints within 30 days.

8.8 The CMD, BHEL shall decide the compensation to be paid to the IEMs and its terms and conditions.

8.9 IEMs should examine the process integrity, they are not expected to concern themselves with fixing of responsibility of officers. Complaints alleging mala fide on the part of any officer of the Principal should be looked into by the CVO of the Principal.

8.10 If the IEMs have reported to the CMD, BHEL, a substantiated suspicion of an offence under relevant Indian Penal Code / Prevention of Corruption Act, and the CMD, BHEL has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the IEMs may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8.11 After award of work, the IEMs shall look into any issue relating to execution of Contract, if specifically raised before them. As an illustrative example, if a Contractor who has been awarded the Contract, during the execution of Contract, raises issue of delayed payment etc. before the IEMs, the same shall be examined by the panel of IEMs. Issues like warranty/ guarantee etc. shall be outside the purview of IEMs.

8.12 However, the IEMs may suggest systemic improvements to the management of the Principal, if considered necessary, to bring about transparency, equity and fairness in the system of procurement.

8.13 The word 'Monitor' would include both singular and plural.

## **Section 9 - Pact Duration**

9.1 This Integrity Pact shall be operative from the date this Integrity Pact is signed by both the parties till the final completion of contract for successful Bidder, and for all other Bidders 6 months after the Contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

9.2 If any claim is made/ lodged during currency of this Integrity Pact, the same shall be binding and continue to be valid despite the lapse of this Pact as specified above, unless it is discharged/ determined by the CMD, BHEL.



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**Section 10 - Other Provisions**

10.1 This Integrity Pact is subject to Indian Laws and exclusive jurisdiction shall be of the competent Courts as indicated in the Tender or Contract, as the case may be.

10.2 Changes and supplements as well as termination notices need to be made in writing.

10.3 If the Bidder(s)/ Contractor(s ) is a partnership or a consortium or a joint venture, this Integrity Pact shall be signed by all partners of the partnership or joint venture or all consortium members.

10.4 Should one or several provisions of this Integrity Pact turn out to be invalid, the remainder of this Integrity Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

10.5 Only those bidders / contractors who have entered into this Integrity Pact with the Principal would be competent to participate in the bidding. In other words, entering into this Integrity Pact would be a preliminary qualification.

10.6 In the event of any dispute between the Principal and Bidder(s)/ Contractor(s) relating to the Contract, in case, both the parties are agreeable, they may try to settle dispute through Mediation before the panel of IEMs in a time bound manner. In case, the dispute remains unresolved even after mediation by the panel of IEMs, either party may take further action as the terms & conditions of the Contract. The fees/expenses on dispute resolution through mediation shall be shared by both the parties. Further, the mediation proceedings shall be confidential in nature and the parties shall keep confidential all matters relating to the mediation proceedings including any settlement agreement arrived at between the parties as outcome of mediation. Any views expressed, suggestions, admissions or proposals etc. made by either party in the course of mediation shall not be relied upon or introduced as evidence in any further arbitral or judicial proceedings, whether or not such proceedings relate to the dispute that is the subject of mediation proceedings. Neither of the parties shall present IEMs as witness in any Alternative Dispute Resolution or judicial proceedings in respect of the dispute that was subject of mediation.

  
**ANJANA PACHORI**  
Sr. Engineer  
Works Contracts Management  
BHEL, TRICHY - 620 014.

For & On behalf of the Principal  
Contractor (Office Seal)

Sign of the bidder \_\_\_\_\_  
For & On behalf of the Bidder/  
(Office Seal)

Place: Trichy  
Date :

  
**M. UMASHANKAR**  
Engineer  
Works Contracts Management  
BHEL, TRICHY-620 014.

Witness:  
Date :

Witness Sign: \_\_\_\_\_  
(Witness Name & Address) \_\_\_\_\_



**TECHNICAL BID FORM**

**BASIC DETAILS & TENDER TERMS AND CONDITION ACCEPTANCE FORM**

<b>SL No</b>	<b>Basic details</b>	<b>Bidders response (Kindly fill all the field without fail)</b>
1	Vendor Name*	
2	Vendor Code with BHEL Trichy (If Any)	
3	Name of person and address for communication related to tender*	
4	Contact Phone*	
5	Mobile*	
6	Email Id*	
7	% of GST Applicable to the Vendor for this Work*	<b>18%</b>
8	<b>Is GST included in the quoted value?</b>	<b>Yes</b>
9	SAC CODE (if any)	-----
10	Vendor or their tieups should have confirmed capacity to make detail Engineering in 3D using Licensed version of TEKLA ( for 3D Modeling) and Licensed AutoCAD (for Drawing Export only) and release design documents such as GMS, Fabrication Drawings, Shipping List, Assembly drawings, Erection drawings, Shop notes and critical to quality details etc., for a minimum. Quantity of 500MT/Fortnight and 1000 MT/Month.	<b>Agreed</b>
11	Vendor or their tieups should be familiar in preparing two different types of drawings viz. ERECTION/ASSEMBLY DRAWINGS AND SHOP/FABRICATION DRAWINGS	<b>Agreed</b>
12	Vendor or their tieups should be familiar and comply with the requirements of the design drawings procedures and with all industry standards and protocols, including those established by the Indian Standards and the American Welding Society.	<b>Agreed</b>
13	Shop/fabrication drawings are utilized to specify the precise detailing prerequisites for fabricating each individual piece of a structure and therefore are utilized by the shop engineers to fabricate these pieces. Shop drawings will include material specifications, dimensions, member sizes and any other required additional information necessary for each finished member.	<b>Agreed</b>
14	Liquidated damages (LD) / penalty as per tender conditions	<b>Agreed</b>
15	Payment terms as per tender conditions	<b>Agreed</b>
16	Acceptance to Scope of Work, Technical Terms & Conditions and General Terms & Conditions as per Tender.	<b>Agreed</b>
17	Acceptance to Risk Purchase Clause as per tender	<b>Agreed</b>
18	<b>DISCLAIMER CLAUSE:</b> Neither the Organization (Bharat Heavy Electricals Ltd.) nor the service provider (M/s. GeM Portal.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.	<b>Agreed</b>

SL No	Basic details	Bidders response ( <b>Kindly fill all the field without fail</b> )
19	Offer should be submitted as TWO part bids (Techno-commercial bid + Price bid) in the GeM portal. Sufficient notice would be given by BHEL for corrigendum / extensions and it will be published in following websites, GeM portal ( <a href="https://gem.gov.in/">https://gem.gov.in/</a> )	<b>Agreed</b>
20	<b>Declaration for website downloaded and non-tampering of tender document:</b> I/We hereby declare that I/We have downloaded the Tender Document from the website <a href="https://gem.gov.in">https://gem.gov.in</a> , and I/We have not tampered the tender document. In case at any stage, if it is found that the information given above is false or incorrect, BHEL shall have the absolute right to take any action as deemed fit without any prior intimation.	<b>Agreed</b>
21	I / We confirm that none of its group concern or affiliates etc., appears on the list of debarred firms/ companies by BHEL (list available on <a href="http://www.bhel.com">www.bhel.com</a> ) nor any of the Director / Partner / proprietor of bidder / such group concern or affiliate etc. are involved with such company.	<b>Agreed</b>
22	<b>FRAUD PREVENTION POLICY:</b> The Bidder along with its associate/ collaborators/ sub – vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <a href="http://www.bhel.com">http://www.bhel.com</a> and shall immediately bring to the notice of BHEL Management about fraud or suspected fraud as soon as it comes to their notice. Fraud Prevention policy and List of Nodal Officers shall be hosted on BHEL website, vendor portals of Units / Regions intranet.	<b>Agreed</b>
23	<b>BIDDER DECLARATION:</b> We declare that we will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process. In case, the Bidder is found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/ guidelines.	<b>Agreed</b>
24	<b>NO DEVIATION DECLARATION</b> We have read and clearly understood the contract details w.r.t Bill of quantity, Scope of Work and Terms and Conditions in Tender Schedule of Service contract for <b>detailed engineering services: preparation of DDR documents for boiler DD structures at vendor works for two years</b> and accordingly we accept the same without any Deviation what so ever.	<b>Agreed</b>
24.1	We unconditionally agree to all the tender conditions w.r.t Bill of quantity, Scope of Work and Terms and Conditions and no new conditions are imposed by us in the technical / price bid. I understand in the event of imposing any condition in the technical / price bid, such condition would be ignored by BHEL and terms and conditions as per tender will be considered for the purpose of evaluation.	<b>Agreed</b>
24.2	We confirm that none of our group concern or affiliates etc., appears on the list of debarred firms / companies by BHEL (list available on <a href="http://www.bhel.com">www.bhel.com</a> ) or any PSU/ Government organization nor any of the Director / Partner / proprietor of bidder / such group concern or affiliate etc. are involved with such company.	<b>Agreed</b>



**Tender Ref: GEM/2024/B/4893099, dt.dd.04.2024 - DETAILED ENGINEERING SERVICES: PREPARATION OF DDR DOCUMENTS FOR BOILER DD STRUCTURES AT VENDOR WORKS FOR TWO YEARS.**

<b>SL No</b>	<b>Basic details</b>	<b>Bidders response (Kindly fill all the field without fail)</b>
24.3	We confirm that if any of the above statement / information furnished by us in this tender is found to be false/ fake at any stage of tender evaluation or during execution of contract, BHEL will have the right to initiate appropriate action including legal proceeds / termination of contract, recovery of damages, penalties etc. as deemed fit.	<b>Agreed</b>
25	QUOTATION VALIDITY: 120 Days from Technical bid Opening	<b>Agreed</b>
26	<b>Acceptance for Reverse Auction (RA)</b>	<b>Agreed</b>



**ANNEXURE-A1**

**PRE-BID MEETING (CLARIFICATIONS SOUGHT)**

RFP Ref no.:

Name of the bidder:

SL No.	Reference of bid Document				Suggestion / Query
	Page No.	Sec. No.	Clause No.	Subject	

## **ANNEXURE-T3**

### **SPECIAL TERMS & CONDITIONS OF THE CONTRACT**

#### **1. DURATION OF CONTRACT:**

- 1.1 The period of contract will be **16 Months** from the date of award of contract.
- 1.2 One or more extensions of the Contract may be done with mutual agreement between BHEL, Trichy and the approved Contractor. Such agreements shall be based on acceptance of the lowest rates and terms & conditions of the corresponding contract.

#### **2. PRICE VARIATION CLAUSE**

- 2.1 Fixed price: Prices quoted by the bidder shall be fixed and not subject to any escalation whatsoever during the period of bid validity and execution of the Purchase Order. A bid submitted with an adjustable price will be treated as non - responsive and rejected.

#### **3. LIQUIDATED DAMAGES (LD)/PENALTY:**

- 3.1 If the contractor fails to complete the service/work as per terms & conditions of the order within the delivery schedule, LD shall be levied @ 0.5 % of inspection charges of the concerned item offered for inspection per day of delay if vendor fails to attend and close the inspection calls within 48 hours from the time of inspection calls. Inspection calls not attended within 96 hours will be viewed very seriously and lead to reduction of agency rating for corresponding month. The total value of LD shall be limited to 10% of contract value of delayed quantity without any controversy/dispute of any sort whatsoever.
- 3.2 If any discrepancy is found during checking /audits of inspected items received at Unit / Site or feedback received from customer on aesthetic appearance, mismatching or malfunctioning etc. (during use in the Shop, Erection, Testing or Commissioning) and / or records and if it is established that the discrepancy is on account of inaccurate/ inadequate inspection, Penalty @ 5 times of the inspection charges of the concerned item shall be deducted from pending bills and in case any discrepancy established after the end of contract period and final bill payment has been released, then penalty shall be deducted from security deposit amounts which will be released only after six months after completion of contract.. There shall be no capping for penalty.
- 3.3 In case of any change to the order value, the LD shall be subject to a maximum of 10% of the revised order value of delayed quantity.
- 3.4 In case of any amendment / revision, LD shall be linked to amended / revised PO value.

#### **4. PAYMENT TERMS:**

- 4.1 Payment will be made after completion of work on pro-rata basis based on actual work executed as per BOQ after acceptance and certification of Area in charge (BHEL Executive). Payment shall be made as follows on submission of bill complete in all respect.
- 4.2 Payment shall be made as follows on submission of bill complete in all respect.

SL	Type of Firm	Payment Terms
1	Micro & Small Enterprises (MSEs)	100% payment - 45th day from CRAC date
2	Medium Enterprises	100% payment - 60th day from CRAC date
3	Non MSME	100% payment - 90th day from CRAC date

- 4.3 Note : CRAC : “Consignee Receipt and Acceptance Certificate” in GeM
- 4.4 All payments to be made to the contractor, shall be through NEFT (National Electronic Fund Transfer) / RTGS (Real Time Gross Settlement).

- 4.5 Along with bills, Contractors has to furnish copy of the following documents for further processing of bills:
  - a) Any other relevant document which is required from time to time as per BHEL requirement.
  - b) The Contractor shall submit the bill within a week after at the end of each month in triplicate copies detailing the various items of work done during the month supported by the requisitions issued from time to time.
- 4.6 No advance may be paid for operational or any other expenses.
- 4.7 Goods and Services tax will be payable extra by BHEL at prevailing rates and corresponding TDS will be made as per Government norms.
- 4.8 No advance may be paid for operational or any other expenses.
- 4.9 Goods and Services tax will be payable extra by BHEL at prevailing rates and corresponding TDS will be made as per Government norms.

## **5. TAXES AND DUTIES**

- 5.1 The rates shall be quoted inclusive of all applicable Taxes & Duties. No extra claim whatsoever shall arise on any account over and above the accepted rates during the currency of Contract will be entertained.
- 5.2 Any change in applicable rates of Tax or any other statutory levies (Direct / Indirect) or any new introduction of any levy by means of statute and its corresponding liability for the deliveries beyond the agreed delivery date for reasons not attributable to BHEL will be to vendors account. BHEL will not reimburse the same and any subsequent claim in this respect will be summarily rejected
- 5.3 After award of contract, if any statutory changes in the Act / Rules / Regulations / Guidelines etc., which will have major impact on the prices, the same will be dealt separately based on the approval of competent authority of BHEL.

## **6. INCOME TAX:**

- 6.1 Income Shall be deducted at the applicable rate in respect of the service contract including supply of labour for any work as follows:
- 6.2 A copy of PAN card shall be submitted to Account Dept. along with original for verification.
- 6.3 TDS Certificate will be issued to vendors for each quarter ending as on 30th June, 30th Sept, 31st Dec and 31st Mar during the following quarter.

## **7. GST:**

- 7.1 Wherever GST is liable to be paid by the contractor, the contractor shall register himself under the GST Rules and a copy of Certificate of Registration shall be furnished to Account Dept.
- 7.2 After registration, the payment of GST shall be effected by the contractor to the Central Government monthly/quarterly based on the invoices raised before the due date of payment. The GST Return also shall be submitted to the Government before the due date.
- 7.3 The invoice/bill in original duly signed by the contractor claiming the payment for GST shall clearly indicate the following:
  - 7.3.1 Continuous Serial no. & date of the bill
  - 7.3.2 Cost of the service
  - 7.3.3 Separately showing the GST amount calculated at the applicable rate
  - 7.3.4 PAN based GST Registration No.
- 7.4 The GST claimed in the bill will be paid to the contractor based on the proof of payment of GST to the Government for the previous month/quarter as the case may be.



7.5 GST shall be shown extra in the bid. Bharat Heavy Electricals Limited, Trichy will not entertain any claim what so ever in this respect after opening the tenders. Also GST Registration number has to be provided as applicable.

7.6 All payments from BHEL in view of the execution of the contract are liable for Works Contract Tax, Income Tax (TDS), GST, PF & Group Insurance and all other statutory provisions as applicable. Hence, bidder shall confirm that they have suitable mechanism for effective compliance to the same.

## **8. AVAILING INPUT TAX CREDIT (ITC):**

8.1 As per GST in line with new GST Return System from 1st Oct 2019.

## **9. GOODS & SERVICE TAX (GST) REGISTRATION & COMPLIANCE**

9.1 Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GST registration Number (GSTIN) which should be clearly mentioned in the offer. If the dealer is exempted from GST registration, a declaration with due supporting documents need to be furnished for considering the offer. Dealers under composition scheme should declare that he is a composition dealer supported by the screen shot taken from GSTN portal.

9.2 The dealer has to submit necessary documents if there is any change in status under GST.

9.3 Supplier shall mention their GSTIN in all their invoices (incl. credit Notes, Debit Notes) and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No. which is linked/uploaded in GSTN network shall be clearly indicated), Billed to party (with GSTIN) & Shipped to party details, item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, Place of Supply etc. Wherever E-Invoice is applicable, the tax invoice/ CN / DN submitted by the vendor must contain the QR code generated in E-Invoice Portal & IRN.

9.4 All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code)

9.5 Invoices will be processed only upon completion of statutory requirement and further subject to following:

9.5.1 Vendor declaring such invoice in their GSTR-1 Return/ IFF

9.5.2 Receipt of Goods or Services and Tax invoice by BHEL

9.6 As the continuous uploading of tax invoices in GSTN portal (in GSTR-1/ IFF) is available for all (i.e. both Small & Large) tax payers, all invoices raised on BHEL may be uploaded immediately in GST portal on dispatch of material /rendering of services. The supplier shall ensure availability of Invoice in GSTN portal before submission of invoice to BHEL. Invoices will be admitted by BHEL only if the invoices are available in GSTN portal (in BHEL's GSTR-2A/ GSTR-2B).

9.7 In case of discrepancy in the data uploaded by the supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note or debit note (details also to be uploaded in GSTN portal) for the shortages or rejections in the supplies or additional claims, within the calendar month informed by BHEL.

9.8 In cases where invoice details have been uploaded by the vendor but failed to remit the GST amount to GST Department (Form PMT-08 or Form GST RET-01 to be submitted) within stipulated time, then GST paid on the invoices pertaining to the month for which GST return not filed by the vendor will be recovered from the vendor along with the applicable interest (currently 24% p.a) and all subsequent bills of the vendor will not be processed till filing of the GST return by the vendor

- 9.9 In case GST credit is denied to BHEL due to non-receipt or delayed receipt of goods and/ or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount claimed in the invoice shall be disallowed to the vendor.
- 9.10 Where any GST liability arising on BHEL under Reverse Charge (RCM), the vendor has to submit the invoices to BHEL well within the timeline prescribed in GST Law, to enable BHEL to discharge the GST liability. If there is a delay in submission of invoice by the vendor resulting in delayed payment of GST by BHEL along with Interest, then such Interest payable or paid shall be recovered from the vendor.
- 9.11 GST TDS will be deducted as per Section 51 of CGST Act 2017 and in line with Notification 50/2018 –Central Tax dated 13.09.2018. GST TDS certificate will be generated in GSTN portal subsequent to vendor accepting the TDS deduction in the GSTN portal & the vendor can directly download the Certificate from the GSTN Portal.

## 10. SECURITY DEPOSIT

- 10.1 Security Deposit means the security provided by the Contractor towards fulfilment of any obligations in terms of the provisions of the contract.
- 10.2 The total amount of Security Deposit will be 5% of the contract value.
- 10.3 EMD of the successful tenderer will be converted and adjusted towards the required amount of Security Deposit.
- 10.4 **Modes of deposit:** The balance amount to make up the required Security Deposit of the contract value may be accepted in the following forms:
- 10.4.1 Cash (as permissible under the extant Income Tax Act)
- 10.4.2 Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL
- 10.4.3 Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- 10.4.4 Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- 10.4.5 Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)
- 10.4.6 Insurance Surety Bonds
- 10.4.7 (Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)
- 10.5 Collection of Security
- 10.5.1 At least 50% of the required Security Deposit, including the EMD, will be collected before start of the work. Balance of the Security Deposit will be collected by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.
- 10.5.2 In case of delay in submission of performance security, enhanced performance security which would include interest (Repo rate + 4%) for the delayed period, shall be submitted by the bidder.
- 10.5.3 If the value of work done at any time exceeds the contract value, the amount of Security Deposit will be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.
- 10.5.4 The recoveries made from running bills (cash deduction towards balance SD amount) will be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work, with the approval of the authority competent to award the work.

- 10.5.5 (Note: In case of small value contracts not exceeding Rs. 20 lakhs, work can be started before the required Security Deposit is collected. However, payment can be released only after collection/recovery of initial 50% Security Deposit).
- 10.6 Security Deposit shall be released only after six months from end of the contract or extended contract period if any by BHEL to the Contractor upon fulfilment of contractual obligations as per terms of the contract.
- 10.7 The Security Deposit shall not carry any interest.

## **11. MICRO & SMALL ENTERPRISES (MSE)**

- 11.1 MSE suppliers can avail the intended benefits only if they submit copy of UDYAM Registration Certificate along with the offer.
- 11.2 Non submission of above document will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required document is not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required document is to be uploaded on the portal.
- 11.3 However, credentials of all MSE suppliers will be verified before considering the intended benefits for MSE suppliers at the time of tender evaluation.
- 11.4 In case NON-MSE vendor is L1 and MSE vendors offer values are within L1 + 15 %, the L1 offer value shall be counter offered to MSE Vendors as per merit. If the work cannot be split amongst two or more vendors, 100% work shall be awarded to MSE vendor accepting the counter offered L1 value of Non MSE L1 Vendor. If the work can be split, then MSE may be awarded at least 25% of the total work. Out of the 25% tendered quantity reserved for MSE vendors, 6.25% shall be earmarked to MSE owned by SC / ST and 3% shall be earmarked to MSE owned by women.
- 11.5 Definitions of MSEs owned by SC/ST is under:
- 11.5.1 In case of proprietorship firm, proprietor must be SC/ST.
- 11.5.2 In case of partnership firm, the SC/ST partners must be holding at least 51% shares in the unit. In case of private limited companies, at least 51% share must be held by SC/ST promoters.
- 11.6 Definitions of MSEs owned by Women is under:
- 11.6.1 In case of proprietorship firm, proprietor must be woman.
- 11.6.2 In case of partnership firm, the women partners must be holding at least 51% shares in the unit.
- 11.6.3 In case of private limited companies, at least 51% share must be held by women promoters.
- 11.7 Authorized Offices to Issue SC/ST certificate.
- 11.7.1 The caste/Tribe/Community certificate issued by the following authorities in the prescribed form for SCs/STs can be considered.
- 11.7.2 District Magistrate / Additional District Magistrate / Collector / Deputy commissioner / Additional Deputy commissioner / Deputy collector / 1st class stipendary magistrate / Sub divisional Magistrate / Taulka Magistrate / Executive magistrate / Extra Assistant commissioner.
- 11.7.3 Chief Presidency magistrate / Additional chief presidency magistrate / Presidency magistrate.
- 11.7.4 Revenue Officer not below the rank of thasildar.
- 11.7.5 Sub-Divisional officer of the area where the individual and / or his family normally resides.
- 11.7.6 To avail the benefits of MSE under SC/ST category, the related documents as stated above should be submitted along with tender documents.

## **ANNEXURE-T4**

### **TERMS & CONDITIONS FOR SUBMITTING THE OFFERS**

#### **1. SIGNING THE TENDER DOCUMENTS**

- 1.1 The tender & all other connected documents shall be digitally / physically signed by the Authorized Signatory Only. Authorized signatory shall be the person holding 'Power of Attorney' on behalf of the firm/company/Bidder-concerned authorized/empowered, by MD or Board of Directors or authorized person, to act on behalf for the specific purpose of quoting tender and all procedures connected with, till finalization and execution of the Contract.

#### **2. ELIGIBILITY FOR PARTICIPATING IN THIS TENDER**

- 2.1 If the bidder has taken any deviation to this tender terms & conditions, and schedules of this tender it lead to total rejection of the offer submitted.
- 2.2 The offers of the Tenderer / bidders who are on the debarment / Under Interim Suspension list and also the offer of the bidders, who engage the services of the debarment / Under Interim Suspension firms, shall be rejected. The list of debarment / Under Interim Suspension firms is available on BHEL web site (<https://www.bhel.com/list-debarred-firms>).
- 2.3 Even during the course of evaluation/ finalization of tender if it is found that some of the parties are debarred from business transaction/ under Interim Suspension, BHEL will not consider them for further participation in the tender.
- 2.4 If a tenderer or a contractor has a dependent/relative or in the case of a partnership firm, any of its partners or dependents of partners is employed in BHEL, the authority inviting tenders should be informed of this fact at the time of submission of the Tender failing which Tender may be disqualified or if such fact subsequently come to light, the contract may be cancelled.
- 2.5 No BHEL employee and their dependents are eligible to submit their offer against this tender.

#### **3. QUOTING OPTIONS**

- 3.1 Quoting
- 3.1.1 Rates should be quoted as per the Work / Rate schedule (Price bid/Part –II). Rates quoted in any other form will not be accepted, and will be rejected.
- 3.2 Quoting best lowest rate and the sanctity of the L1 status.
- 3.2.1 Quoting the lowest best rate is a must against this Tender. However, bidders are required to understand that the lowest rate offered by them or accepted by them, as the case may be, should be honored throughout the tenure of the Contract. During the tenure of the Contract, if any such bidder who have quoted/accepted the lowest rate, do not execute contract as per BHEL's requirements or shun away from doing business with BHEL on some pretext or other, and on whatsoever may be the reason, will be considered as a defaulter and that will purport to sabotaging the total Tendering process of BHEL. Hence BHEL will exercise their right in taking severe action under Contractual obligations including legal action against those bidders.

#### **4. VALIDITY OF OFFERS**

- 4.1 The rates quoted shall be valid for acceptance for a minimum period of 120 days from the date of Tender opening. If bidders indulge in withdrawal of Tender or increasing the rates, within this validity period, BHEL will tale suitable auction as per BHEL's the guidelines of Suspension of Business Dealings with Suppliers / Contractors.

- 4.2 After price bid opening but before placement of LOI / Order, if any bidder withdraws his offer / varies it any manner within the validity period, BHEL will initiate suitable penal action against the bidder as per the guidelines of Suspension of Business Dealings with Suppliers / Contractors.

## **5. SUBMISSION OF OFFERS**

- 5.1 Tender to be submitted electronically by logging to GeM portal i.e. <https://gem.gov.in>. Physical submission of Tender shall not be accepted.
- 5.2 Totally there will be two part bid viz., (i) Techno-Commercial Bid & (ii) Price Bid.

### **Part – (1)**

- 5.3 Techno Commercial Bid consists of the documents Annexure T1 to T5 shall be duly digitally / physically signed & stamped by the bidder in all the pages and uploaded in GeM Portal while submitting offer.
- 5.4 The copies of all the supporting documents shall be uploaded in GeM Portal.

### **Part – (2)**

- 5.5 The price bids shall be uploaded in GeM Portal while submitting offer.

### **General**

- 5.6 Kindly ensure that the total size of the scanned documents to be uploaded remains minimum. If required, documents may be scanned at lower resolutions say at 150 dpi. However, it shall be sole responsibility of bidder that the uploaded documents remain legible.
- 5.7 Bidder are advised not to wait till the last minutes or last few seconds w.r.t tender closing time to submit their offer to avoid complications related with internet connectivity / network problem/ power failure etc.
- 5.8
- 5.9 Bidders are advised take due care while quoting the technical and price bids forms in the GeM Portal. Bidders, those who tampers with tendering procedure affecting ordering process or misusing the technical information of the tender document or withdrawing their offer after price bid opening, will be penalized as per BHEL guidelines on suspension of business dealings with suppliers/ contractors. Abridged version of the guideline is available in [www.bhel.com](http://www.bhel.com).
- 5.10 It is advised that all the documents to be submitted are kept scanned or converted to PDF format in a separate folder on your computer before starting online submission.
- 5.11 The bidder has to upload the scanned copy of all the mentioned original documents during online bid-submission.

## **6. OTHER CONDITIONS**

- 6.1 All entries in tender documents shall be clearly written in one ink or typed. All the corrections/cancellations/ insertions, if any, shall be duly attested by the Bidders concerned.
- 6.2 Rates should be quoted as per the Price Bid. Rates quoted in any other form will not be accepted and will be rejected.
- 6.3 The tender shall fill in all the required particulars of the tender documents and also sign on each and every page of the tender documents before submitting their offer.

- 6.4 Should a Bidder find discrepancies or omissions in the tender documents or should there any doubt as to their meaning, he should at once address the authority inviting the Tender, for clarification well before the due date, so as to submit his Tender in time. (No extension of time shall be given for submission of the tender on any account)
- 6.5 Conditional offers, offers which are incomplete or otherwise considered defective with respect to tender Terms & conditions and tenders not in accordance with the Terms & Conditions herein contained and the tenders not in original shall be rejected, out rightly, at any point of time during the evaluation process.
- 6.6 If a bidder deliberately gives wrong information in his offer or creates conditions favorable for the acceptance of his offer, the BHEL WILL REJECT SUCH OFFER AT ANY STAGE and take very severe action as per BHEL procedure/ guidelines/ practices.
- 6.7 Canvassing in any form, in connection with the tender is strictly prohibited and such tender are bound to be rejected. All information furnished is taken to be authentic by the Bidder for evaluation of offers. Should any information found to be incorrect subsequently, at any point of time, the LOI / Contract shall be rejected / terminated and take very severe action as per BHEL procedure/ guidelines/ practices.
- 6.8 Should a Bidder's or a Contractor's or in the case of a firm or company of Bidder/any of its shareholder's or shareholder's relative is employed in BHEL, the authority inviting the Tenders shall be informed in writing of this fact at the time of submission of the tender, failing which the offer may be disqualified, or if such fact subsequently comes to light, the LOI / Contract may be cancelled.
- 6.9 The Tender / NIT and the total Tender Terms and Conditions shall be deemed to form an integral part of the Contract to be entered into for this work.
- 6.10 BHEL Trichy may at its sole discretion amend the Bidding Documents at any time prior to the deadline for submission of bids. However, in case of such amendment, the bid submission date may be extended at the discretion of BHEL Trichy.
- 6.11 All corrigenda/addenda/amendments/time extensions/clarifications, etc. to the Tender will be hosted on GeM portal and BHEL website only (i.e. <http://www.bhel.com>) and will not be published in any other media. Bidders should regularly visit above website(s) to keep themselves updated.
- 6.12 BHEL may reject the bid or in case the contract has been awarded, then terminate the contract apart from taking any other suitable action under the contract or applicable legal provisions or BHEL guidelines including GeM GTC, without any liability for any compensation to the bidder if, BHEL discovers at any time that any statement made by the bidder in the affidavit cum undertaking is false, fraudulent or any document submitted by the bidder was fake and forged or If BHEL determines in the sole discretion that any statement was aimed at deliberately misleading BHEL with a view to ensure award of the subject contract to the bidder
- 6.13 Expenses incurred by bidder towards preparation of bid incidental to Tender irrespective of whether it is accepted or not, shall be borne by bidder only
- 6.14 In order to avoid unforeseen delay, it is advised that, any correspondence by bidder to BHEL shall be emailed to all the addressees instead of one individual, as mentioned in Tender. The correspondence through email wherever sought by BHEL shall be replied with all the addressees in 'cc' of the mail. Bidder shall furnish valid email id's in the Tender and regularly verify the same.
- 6.15 The Tenderer/Bidder or any of his authorized personnel or agents will be granted permission by the BHEL to enter upon its premises and lands for the purpose of site visit. However, the bidder shall undertake that he, his personnel, and agents will be responsible against all liability in respect thereof, including death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

- 6.16 In general, Bidders shall themselves obtain all necessary information. A Bidder shall be deemed to have full knowledge of the Site, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed. The cost of visiting the Site shall be at the Bidders' own expense.
- 6.17 If Tenderer expires after the submission of his Tender or after the acceptance of his Tender the BHEL may, at their discretion, cancels such Tender. If a partner of a firm expires after submission of Tender or after the acceptance of the Tender, BHEL may cancel such Tender at their discretion unless the firm retain its character. The works executed in the own name of the Tenderer only will be considered for eligibility criteria.

## **7. CONFLICT OF INTEREST**

- 7.1 A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:
- 7.1.1 they have controlling partner (s) in common; or
- 7.1.2 they receive or have received any direct or indirect subsidy / financial stake from any of them; or
- 7.1.3 they have the same legal representative / agent for purposes of this bid; or
- 7.1.4 they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about; or
- 7.1.5 Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. this does not limit the inclusion of the components / sub-assembly / Assemblies one bidding manufacturer in more than one bid; or
- 7.1.6 In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorise only one agent / dealer. There can be only one bid from the following:
- 7.1.7 The principal manufacturer directly or through one Indian agent on his behalf; and
- 7.1.8 Indian / foreign agent on behalf of only one principal; or
- 7.1.9 A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; or
- 7.1.10 In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership / management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister / common business / management units in same / similar line of business.

## **ANNEXURE-T5**

### **GENERAL TERMS & CONDITIONS OF THE CONTRACT**

#### **1. DEFINITION: -**

**In these general conditions of contract, the following terms shall have the meaning hereby assigned to them, except where the context otherwise requires: -**

- 1.1 The "Contract" means, the documents forming the tender and acceptance thereof, together with all the documents referred to therein including general and special conditions to contract. All these documents as applicable taken together shall be deemed to form one contract and shall be complementary to one another.
- 1.2 The "work" means, the work described in the tender documents in individual work-orders as may be issued from time to time to the contractor by the Officer-In charge within the power conferred upon him including all notified or additional items of works and obligations to be carried out as required for the performance of contract.
- 1.3 The "contractor" means, the individual Firm or Company whether incorporated or not, undertaking the work and shall include the legal personal representatives of such individuals or the persons composing the firm or Company or the successors of the firm or company and the permitted assigns of such individual or firm or Company.
- 1.4 "The Officer-In charge" means, the Officer deputed by the Head / WCM (CONTRACTS DEPARTMENT) or Head / of Executing Department, to supervise the work or part of the work.
- 1.5 "Approved" and "Directed" means, the approval or direction of Head / WCM (CONTRACTS DEPARTMENT) or Head of Executing Department, or person deputed by him for the particular purposes.
- 1.6 "BHARAT HEAVY ELECTRICALS LIMITED" (herein after referred to as BHEL) shall mean the Board of Directors, Chairman, Executive Director, General Manager or other Administrative Officer of the said Company including Head/WCM (CONTRACTS DEPARTMENT) authorized to invite tenders and enter into contract for works on behalf of the Company.
- 1.7 The "Contract sum" means, the sum accepted or the sum calculated in accordance with the prices accepted in tender and / or the contract rates as payable to the contractor for the execution of the work during the currency of the contract.
- 1.8 A "week" means, Seven Days, without regard to the number of hours worked or not worked in any day in that week.
- 1.9 A "day" means, the day of 24 hours (TWENTY-FOUR) irrespective of the number of hours worked or not worked in that day.
- 1.10 A "working day" means, any day other than that prescribed by the NEGOTIABLE INSTRUMENTS ACT as being a Holiday, and consists of the number of hours of labour as commonly recognized by good employers in the trade in the district where the work is carried out or as laid down in the BHEL regulations.

#### **2. HEADING TO THE CONTRACT CONDITIONS: -**

- 2.1 The heading to these conditions shall not affect the interpretations thereof.

**3. WORK TO BE CARRIED OUT: -**

- 3.1 The Contract shall, include all labour, materials, tools, plant, equipment and transport which may be required for the execution of the work. The Contractor will be deemed to have satisfied himself as to the nature of the site, local facilities of access and all matters affecting the execution of the work. No extra charges consequent on any misunderstanding in these respects or otherwise will be allowed.

**4. DEVIATIONS: -**

- 4.1 The contractor shall not carry out any work not covered by schedule except in pursuance of the written instructions of an executive not below the rank of Head of WCM (CONTRACTS DEPARTMENT). No such work shall be valid unless the same has been specifically confirmed and accepted by BHEL in writing and incorporated in the Contract.

**5. ASSIGNMENT OR TRANSFER OF CONTRACT: -**

- 5.1 The Contractor shall not without the prior written approval of the BHEL, assign or transfer the contract or any part thereof, or any share, or interest thereon to any other persons. No sum of money which may become payable under the contract shall be payable to any person, other than the contractor unless the prior written approval of the BHEL to the assignment or transfer of such money is given.

**6. SUB-CONTRACT: -**

- 6.1 The Contractor shall not sub-let any portion of the contract.

**7. COMPLIANCE TO REGULATIONS AND BY-LAWS: -**

- 7.1 The Contractor shall confirm to the provisions of any statute relating to the work and regulations and Bye-Laws of any local authority. The Contractor shall be bound to give all notices required by statute regulations or By-Laws as aforesaid and to pay all fees and taxes payable to any authority in respect thereof.

**8. SECURITY DEPOSIT: -**

- 8.1 BHEL shall not be responsible for any loss of securities, due to liquidation for any other reasons, what-so-ever or any depreciation in the value of the securities while in their charge or for any loss of interest there on.
- 8.2 All compensation or other sums of money payable by the Contractor to BHEL under the terms of this contract or under any other contract with BHEL may be deducted from the Security Deposit or realized by the sale of the securities or from the interest arising therefrom or from any sums which may be due or may become due to the contractor by BHEL and in the event of this Security Deposit being deducted by reason of such deductions or sale, as aforesaid, the Contractor shall within 7 days thereafter, make good in cash or in securities endorsed as aforesaid, any sum by which the Security Deposit has been reduced.

**9. REFUND OF SECURITY DEPOSIT: -**

- 9.1 The Security Deposit mentioned above may be refunded to the Contractor six months after completion of the contract period or extended contract period if any, provided always that the Contractor shall first have been paid the last and final bill and have rendered a "NO DEMAND CERTIFICATE".

**10. RECOVERY FROM CONTRACTOR: -**

- 10.1 Whenever under the contract, any sum of money, shall be recoverable from or payable by the Contractors, the same may be deducted from or any sum then due or which at any time thereafter may become due to Contractor under the contract or under any other contract with BHEL or from his Security Deposit or he shall pay the claim on demand.

**11. ORDERS UNDER THE CONTRACT: -**

- 11.1 All orders, notices etc. to be given under the contract shall be in writing, type-script or printed and if sent by registered post to the address given in the tender of the Contract, shall be deemed to have been served on the date, when in the ordinary course they would have been delivered to him. The Contractor shall carry out without delay all orders given to him.

**12. CONTRACTOR'S SUPERVISION: -**

- 12.1 The Contractor shall either himself supervise the execution of the contract or shall appoint a competent agent acceptable to the Executive not below the rank of Head of Executing Department, to act in his stead.
- 12.2 Orders given to the Contractor's agent shall be considered to have the same force as if they have been given to the Contractor himself.
- 12.3 The Contractor or his accredited agent shall attend when required without making any claim for doing so, either the office of the Head/ Executing Department or the OFFICER-INCHARGE, to receive instructions.
- 12.4 The Executive not below the rank of Head of WCM (CONTRACTS DEPARTMENT), shall have full powers and without assigning any reason, require the Contractor to immediately cease to employ in connection with this contract, any agent, servant or employee where continued employment is, in his opinion undesirable. The Contractor shall not be allowed any compensation on this account.

**13. LABOUR: -**

- 13.1 The Contractor shall remain liable for the payment of all wages or other moneys to his work-people or employees under the payment of Wages Act 1936, Employees Liability Act. 1938, Workmen's Compensation Act 1923 or any other Act or enactment, relating thereto and rules framed, thereunder from time to time.

**14. PRECAUTIONS AGAINST RISK: -**

- 14.1 The Contractor shall be responsible for providing at his own expense for all precautions to prevent loss or damage from any and all risks and to minimize the amount of any such loss or damage and for the necessary steps to be taken for the said purpose.

**15. DAMAGE & LOSS TO PRIVATE PROPERTY & INJURY TO WORKMEN: -**

- 15.1 The Contractor shall at his own expense reinstate and make good to the satisfaction of the Executive not below the rank of Head of WCM (CONTRACTS DEPARTMENT) and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL, the injury loss or damage arising out of or in any way in connection with the execution or purported execution of the contract and further the contractor shall indemnify, the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Workmen's Compensation Act or otherwise.

**16. LAWS GOVERNING THE CONTRACT: -**

16.1 The contract shall be governed by the Indian Laws for time being in force.

**17. CANCELLATION OF CONTRACT FOR CORRUPT ACTS: -**

17.1 BHEL, whose decision shall be final and conclusive, shall without prejudice to any other right or remedy which shall have accrued shall accrue thereafter to BHEL cancel the contract in any of the following cases and the Contractor shall be liable to make payment to BHEL for any loss or damage resulting from any such cancellation to the same extent as provided in the case of cancellation for default.

*If the Contractor shall: -*

- 17.2 Offer or give or agree to give to any person in BHEL service any gift or consideration of any kind, as an inducement or reward for doing or for bearing to do or for having done or for borne to do any act, in relation to the obtaining or execution of this or any other contract for BHEL service,  
OR
- 17.3 enter in to a contract with BHEL in connection with which commission has been paid or agreed to be paid by him or with his knowledge, unless the particulars of any such commission and the terms of payment thereof have previously been disclosed in writing to BHEL.  
OR
- 17.4 obtain a contract with BHEL as a result of ring tendering or by non-bonafide methods of competitive tendering, without first disclosing the fact in writing to BHEL.

**18. CANCELLATION OF CONTRACT FOR INSOLVENCY ASSIGNMENT OF TRANSFER  
OR SUB-LETTING OF CONTRACT: -**

18.1 BHEL, without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL shall cancel the contract in any of the following cases:

*If the Contractor,*

- 18.2 being an individual or if a firm any partner thereof shall at any time be adjudged bankrupt or have a receiving order for administration of his estate, made against him or shall take any proceedings for liquidation or composition under any bankruptcy Act or assignment of his effects of composition or arrangement for the benefit of his creditors or purport to do so, or if any application made under any Bankruptcy Act for the time being in force for the sequestration of his estate or if a trust deed be granted by him on behalf of his creditors  
OR
- 18.3 being a Company, shall pass a resolution or the Court shall make an order for the liquidation of its affairs, or a receiver or Manager on-behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or Manager,
- 18.4 The contractor shall not Assigns, Transfers, Sub-lets or attempts to assign, transfer or sub-let any portion of the work. No sum of money which may become payable under the contract shall be payable to any person, other than the contractor.
- 18.5 Whenever BHEL exercise the authority to cancel the contract under this conditions, BHEL may have the work done by any means as per "Breach of Contract, Remedies and Termination' Clause (as certified by an Executive not below the rank of Head of Executing Department or WCM (CONTRACTS DEPARTMENT) which is final and conclusive)
- 18.6 In case the BHEL carries-out the work under the provisions of this condition the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plants and/or labour provided by the BHEL with an addition of such percentage to cover superintendence and establishment charges as may be decided by the Executive not below the rank of Head of Executing Department or WCM (CONTRACTS DEPARTMENT), whose decision shall be final and conclusive.

**19. CANCELLATION OF CONTRACT IN PART OR FULL FOR CONTRACTOR'S  
DEFAULT:**

*If the Contractor:*

- 19.1 makes default in carrying out the work as directed and continues in that state after a reasonable notice from the Executive not below the rank of Head of WCM (CONTRACTS DEPARTMENT), or his authorized representative;
- 19.2 fails to comply with any of the Terms and Conditions of the contract or after reasonable notice in writing with orders properly issued thereunder;
- 19.3 BHEL, may without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL CANCEL the contract as whole or in part thereof or only such work order or items of work in default from the contract. Whenever BHEL exercise the authority to cancel the contract as whole or part under this condition BHEL may complete the work as per "Breach of Contract, Remedies and Termination' Clause (as certified by the Executive not below the rank of Head of WCM (CONTRACTS DEPARTMENT), which is final and conclusive)

**20. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR. :-**

- 20.1 Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated BHEL shall have the option of terminating the contract without compensation to the Contractor.

**21. SPECIAL POWER TO TERMINATION: -**

- 21.1 If at any time after the award of contract, BHEL shall for any reason whatsoever not require whole or any part of the work to be carried out the Executive not below the rank of Head of WCM (CONTRACTS DEPARTMENT), shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation or otherwise howsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the fore-closing of the work.

**22. SUBMISSION OF BILLS BY CONTRACTOR: -**

- 22.1 The Contractor at the end of each month shall submit a bill in triplicate detailing the various items of work done during the month supported by the requisitions issued from time to time. The Contractor shall, once in every month, submit to the Executive not below the rank of Head of Executing Department details of his claims for the work done by him up to and including the previous month which are not covered by his contract agreement in any of the following aspects:
- 22.2 Deviation from the items provided in the contract documents.
- 22.3 Extra items / new items of work.
- 22.4 Items in-respect of which rates have not been settled. He should in addition furnish a clear certificate to the effect that the claims submitted by him as aforesaid cover all his claims and that no further claims shall be raised by him in respect of the work done upto and including the period under report.

**23. POST TECHNICAL AUDIT OF WORK AND BILLS: -**

- 23.1 BHEL reserves the right to carry out the post-payment Audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc., and enforce recovery of any sum becoming due as a result thereof in the manner provided in the presiding sub-paragraphs. However, no such recovery shall be enforced after three years of passing the final bill.

**24. FORCE MEJEURE CLAUSE: -**

- 24.1 If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence thereof neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time shall be granted for periods considered reasonable by the Executive not below the rank of Head of Executing Department subject to prompt notification by the contractor.

**25. SIGNING OF CONTRACT: -**

- 25.1 Each contract document shall be signed by the Contractor with his usual signature. Contract by partnership of Hindu Joint Family firm, may be signed in the FIRM'S name by one of the Partners or the Karta or Manager as the case may be or by any other duly authorized representative followed by the name and designation of the persons so signing. Contracts by a Company shall be signed with the name of the Company by a person authorized in this behalf and a power of attorney or other satisfactory proof showing that the persons signing the Contract documents on behalf of the Company is duly authorized to do so, shall accompany the contract.

**26. STATUTORY REQUIREMENTS:**

- 26.1 All statutory requirements under Minimum Wages Act,1948, Factories Act 1948, Workmen Compensation Act 1923, Employees Provident Fund and Miscellaneous Provisions Act, 1952, Payment of Gratuity Act 1972, Employee State Insurance Act 1948, Contract Labour (R&A) Act 1970, Payment of Bonus Act 1965, Income Tax Act, GST Act and all other applicable Acts shall be complied with by the Contractor.
- 26.2 Contractor shall comply with all statutory requirements, rules, regulations, notifications in relation to employment of his employees issued from time to time by the concerned authorities.
- 26.3 Contractor shall indemnify BHEL against all claims and losses under various Labour Laws, statutes or any civil or criminal law in connection with employees deployed by him.
- 26.4 Contractor wherever applicable shall maintain proper records prescribed by the concerned statutory authorities and provide a copy of the same to BHEL.
- 26.5 Contractor shall furnish proper returns to the concerned statutory authorities and provide a copy of the same to BHEL.

**27. REGISTERS & RECORDS: -**

- 27.1 The Contractor shall maintain all registers and records in the proper manner and as required by the regulations of the various authorities concerned and indemnify the Employer from the consequences due to any inaccurate or faulty documentation on the part of the Contractor.

## **28. REMOTE TRANSACTIONS: -**

28.1 The Contractor shall agree to and comply with all such terms and conditions as BHEL may prescribe from time to time and shall confirm that all transactions effected by or through facilities for conducting remote transactions including the Internet, World Wide Web, electronic data interchange, call centers, teleservice operations (whether voice, video, data or combination thereof) or by means of electronic, computer, automated machines network or through other means of telecommunication established by BHEL shall constitute legally binding and valid transactions when done.

## **29. CHANGE IN CONSTITUTION OF FIRM: -**

29.1 Changes in constitution of firm whenever it is made after submission of application or during currency of the contract, the existing firm has to duly inform the proposed changes to contracting department of BHEL at the appropriate time before the changes in the constitution are made. In case the absence of any such information BHEL is not responsible for the consequences arising out of the absence or suppression of information and the issue / dispute arising out of these changes and the firm is responsible for settling the issue or dispute among themselves (Partners etc.) or with the bankers or with any third party. Under the above circumstances when dispute arises and the firm does not inform the change in the constitution of the firm BHEL may reserve its rights for suspending or terminating the contract.

## **30. EMPLOYER'S INTERESTS**

30.1 Contractor shall watch and safeguard Employer's interests during the performance of the work. The Contractor shall carefully check each consignment with the relevant despatch documents to ensure correctness of each despatch and each delivery.

## **31. INDEMNITY:**

31.1 The Contractor shall have to indemnify BHEL against all claims for injury or damage to any person or property caused by his negligence or negligence of his employees whilst in BHEL premises / sites.

31.2 The Contractor shall indemnify the company against all payments by way of compensation or otherwise which the company may be called upon to make under the provisions of the applicable Acts to any Contract employee as aforesaid, and any cost incurred by the company in connection with any claim preferred by such Contract employee and or against all actions, claims and demands whatsoever in respect thereof or in respect of any loss, injury or damages whatsoever to any third person arising out of or occasioned by the negligent, imperfect or improper performance of this Contract by the Contractor, their employee servants or agents.

31.3 The Contractor approved and operating under the Tender, Works Contracts shall further indemnify BHEL against: -

31.3.1 Observance of Labour & Industrial Laws.

31.3.2 All claims by way of compensation and all other types of unforeseen claims, which may arise in the course of Contract.

31.3.3 Documentary compliance relating to billing.

## **32. INSURANCE POLICIES**

32.1 The Contractor shall at his own cost take insurance and maintain at all times until the close out of the Contract, insurance policies in respect of equipment and workmen engaged by him for providing services under this Contract.

### **33. NOTICES OF ACCIDENTS:**

- 33.1 In the event of an accident the contractor shall be required to fill injury report and submit to the Engineer In-charge immediately and ensure compliance of ESI / Workmen's Compensation of accident as per the Act.

### **34. SAFETY CONDITIONS & GUIDELINES**

- 34.1 The Factories' Act, 1948:
- 34.1.1 Section 32: Floors, stairs and means of access shall be properly maintained to ensure safety. Every place of working should have safe access. When any person has to work at a height from which he is likely to fall, provision shall be made, so far as is reasonably practicable, by fencing or otherwise, to ensure the safety of person so working.
- 34.2 Tamil Nadu Factories' Rules, 1950
- 34.2.1 Rule 55: Hoists and Lifts & Rule 55A. Lifting machines, chains, ropes and lifting tackles: Shall be maintained in good condition, thoroughly inspected and examined by competent persons and records to be maintained.
- 34.2.2 Rule 57: Excessive Weights: No person shall, unaided by another person, lift, carry or move by hand or on head, any material, article, tool or appliance exceeding the maximum limit in weight set out in the schedule (50 kg for adult male and 30 kg for adult female).
- 34.2.3 Rule 61E: Machinery and plant: No machinery, plant or equipment shall be constructed, situated, operated or maintained in any factory in such a manner as to cause risk of bodily injury.
- 34.2.4 Rule 61F: Methods of Work: No process or work shall be carried on in any factory in such a manner as to cause risk of bodily injury.
- 34.2.5 Rule 61G: Stacking and storing of materials etc.: No materials or equipment shall be stacked or stored in such a manner as to cause risk of bodily injury.
- 34.2.6 Rule 61-K. Examination of eye sight of certain workers: No person shall be employed to operate a crane or to give signals to crane operator unless his eye sight and colour vision have been examined and declared fit by a qualified ophthalmologist.
- 34.2.7 Rule 61-N and Rule 61- O: Workers to be provided with Personal Protective equipment suitable for the hazards and should be of good quality / have certification by Indian Standard Institute.
- 34.2.8 Note: For the type of work envisaged, personal protective equipment such as helmet, safety shoes and gloves are essential.
- 34.2.9 Rule 96: Notification of accidents: Shall be complied with as required in the Factories Act (Section 88 and Section 88A) and Tamil Nadu Factories Rules.

### **35. PREFERENCE TO MAKE IN INDIA:**

- 35.1 For this procurement, the local content to categorize a supplier as a Class I local supplier/ Class II local Supplier/ Non Local supplier and purchase preference to Class I local supplier, is as defined in Public Procurement (Preference to Make in India), Order 2017 dated 04.06.2020 issued by DPIIT. In case of subsequent orders issued by the nodal ministry, changing the definition of local content for the items of the NIT, the same shall be applicable even if issued after issue of this NIT, but before opening of Part-II bids against this NIT.

### **36. BHEL's FRAUD PREVENTION POLICY**

36.1 The Bidder along with its associate/ collaborators/ sub – vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about fraud or suspected fraud as soon as it comes to their notice. Fraud Prevention policy and List of Nodal Officers shall be hosted on BHEL website, vendor portals of Units / Regions intranet.

### **37. BHEL'S GUIDELINES FOR SUSPENSION OF BUSINESS DEALINGS WITH SUPPLIERS / CONTRACTORS:**

37.1 Penal action can be initiated on the suppliers / Contractors in line with extant 'Guidelines for Suspension of Business Dealings with Suppliers/ Contractors'. The abridged version of extant 'Guidelines for suspension of business dealings with suppliers/ contractors' has been uploaded on <http://www.bhel.com> on "supplier registration page".

37.2 The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site [www.bhel.com](http://www.bhel.com).

### **38. INTEGRITY COMMITMENT, PERFORMANCE OF THE CONTRACT AND PUNITIVE ACTION THEREOF:**

38.1 Commitment by BHEL: BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

38.2 Commitment by Bidder/ Supplier/ Contractor: The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.

38.3 The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.

38.4 The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.

38.5 If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on [www.bhel.com](http://www.bhel.com) and/or under applicable legal provisions.

### **39. COMPENSATION CLAUSE FOR CONTRACTS VALUING ₹5 LAKHS AND ABOVE.**

39.1 BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.

39.1.1 Victim: Any person who suffers permanent disablement or dies in an accident as defined below

- 39.1.2 Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing / operation and works incidental thereto at BHEL factories/ offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, sewing, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works / during working at BHEL Units/ Offices/ townships and premises/ Project Sites.
- 39.1.3 Compensation in respect of each of the victims:
- (i) In the event of death or permanent disability resulting from Loss of both limbs: ₹ 10,00,000/- (Rupees Ten Lakh)
- (ii) In the event of other permanent disability: ₹ 7,00,000/- (Rupees Seven Lakh)
- 39.1.4 Permanent Disablement: A disablement that is classified as a permanent total disablement under the proviso to Section 2 (l) of the Employee's Compensation Act, 1923

#### **40. SECRECY OF CONFIDENTIAL INFORMATION:**

- 40.1 The Contractor undertakes and agrees that he/it will not disclose or reveal in part or full the proprietary/confidential information, which terms shall mean and include patents, trademarks, service marks, registered designs, copyright, design rights, know-how, confidential information, trade and business names and any other similar protected information of BHEL received during negotiation or currency of the contract to any third party or governmental authorities without written permission from BHEL. In the event of termination or expiry of the contract, the contractor shall return all proprietary/confidential information to BHEL. This clause shall survive termination or expiry of the contract.
- 40.2 All the input details: transmittals and sample drawings supplied for preparation of drawings are confidential information of BHEL for specific purpose only. The contractor shall never pass on / part with the information to anybody and shall maintain the secrecy of the information. As soon as the bills are certified by BHEL, all the relevant drawing files shall be erased from PCs and shall not be made use under any circumstances.
- 40.3 BHEL reserves the right to initiate appropriate action including legal proceeds / termination of contract, recovery of damages, penalties etc., if the contractor is found guilty / wrong usage of the documents given by BHEL for any unauthorised activity.

#### **41. BREACH OF CONTRACT, REMEDIES AND TERMINATION**

- 41.1 In case of breach of contract, wherever the value of security instruments like performance bank guarantee available with BHEL against the said contract is atleast 10% of the contract value, the same be encashed. in case the value of the security instruments available is less than 10% of the contract value, the balance amount be recovered from other financial remedies (i.e. available bills of the contractor, retention amount, etc. with BHEL) or legal remedies be pursued.
- 41.2 Further, levy of liquidated damages, debarment, termination, de-scoping, short-closure, etc., shall be applied as per provisions of the contract.
- 41.3 Accordingly, recovery of an amount equivalent to 10% of the contract value will be recovered in case of breach of contract

#### **42. CONFLICT OF INTEREST**

- 42.1 A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:

- 42.1.1 they have controlling partner (s) in common; or
- 42.1.2 they receive or have received any direct or indirect subsidy / financial stake from any of them; or
- 42.1.3 they have the same legal representative / agent for purposes of this bid; or
- 42.1.4 they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about; or
- 42.1.5 Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. this does not limit the inclusion of the components / sub-assembly / Assemblies one bidding manufacturer in more than one bid; or
- 42.1.6 In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorise only one agent / dealer. There can be only one bid from the following:
  - (a) The principal manufacturer directly or through one Indian agent on his behalf; and
  - (b) Indian / foreign agent on behalf of only one principal; or
- 42.1.7 A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; or
- 42.1.8 In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership / management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister / common business / management units in same / similar line of business.

### **43. RESOLUTION OF DISPUTES**

- 43.1 The Parties agree that if at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the contract/tender which the Parties are unable to settle mutually), arise inter-se the Parties, the same may, be referred by either party to Conciliation to be conducted through Independent Experts Committee to be appointed by competent authority of BHEL from the BHEL Panel of Conciliators.
- 43.2 The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof.
- 43.3 Notes:
  - 43.3.1 No serving or a retired employee of BHEL/Administrative Ministry of BHEL shall be included in the BHEL Panel of Conciliators.
  - 43.3.2 Any other person(s) can be appointed as Conciliator(s) who is/are mutually agreeable to both the parties from outside the BHEL Panel of Conciliators.
- 43.4 The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof and as provided in **Annexure-1** to the Terms and conditions of the tender.
- 43.5 The **Annexure-1** together with its appendices will be treated as if the same is part and parcel hereof and shall be as effectual as if set out herein in the terms and conditions of the tender.

- 43.6 Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract ; or , in any manner touching upon the Contract, then, either Party may , by a notice in writing to other Party refer such dispute or difference to sole arbitration of an arbitrator appointed as per the Arbitration and Conciliation Act, 1996 (India) or statutory modification or re-enactment thereof and the rules made thereunder and for the time being in force .
- 43.7 The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the parties.
- 43.8 Subject as aforesaid, the provision of Arbitration & Conciliation Act 1996 (India) or statutory modification or re-enactment thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceeding under this clause.
- 43.9 The seat of arbitration shall be the place from which the Contract is issued.
- 43.10 The cost of arbitration shall be borne as per the award of the Arbitrator.
- 43.11 Subject to arbitration in terms of clause above, the Courts at the place from which the Contract is issued shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract.
- 43.12 Notwithstanding the existence or any dispute or difference and/or reference for the arbitration, the vendor shall proceed with and continue without hindrance the performance of its obligation under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.
- 43.13 In Case of Contract with Public Sector Enterprise (PSE) or a Government Department, the following shall be applicable:
- 43.14 In the event of any Disputes or difference relating to the interpretation and application of the provisions of commercial contract (s) between Central Public Sector Enterprises (CPSEs)/ Port Trusts inter se and also between CPSEs and Government departments/ Organizations (excluding disputes relating to railways, Income Tax, Customs and Excise departments). Such disputes, are difference shall be taken up with by either party for its resolution through AMRCD as mentioned in DPE OM No: 05/0003/2019-FTS 10937 Dated 14Th December 2022 and the decision of AMRCD on the said dispute will be binding on both the parties.

#### **ANNEXURE-1**

#### **BRIEF PROCEDURE FOR CONDUCT OF CONCILIATION PROCEEDINGS**

1. The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof and as provided herein:
2. The party desirous of resorting to Conciliation shall send an invitation/notice in writing to the other party to conciliate specifying all points of Disputes with details of the amount claimed. The party concerned shall not raise any new issue thereafter. Parties shall also not claim any interest on claims/counter-claims from the date of notice invoking Conciliation till the conclusion of the Conciliation proceedings.
3. The party receiving the invitation/notice for Conciliation shall within 30 days of receipt of the notice of Conciliation intimate its consent for Conciliation along with its counter-claims, if any.
4. The Conciliation in a matter involving claim or counter-claim (whichever is higher) up to Rs 5 crores shall be carried out by sole Conciliator nominated by BHEL while in a matter involving claim or counter-claim (whichever is higher) of more than Rs 5 crores Conciliation shall be carried out by 3 Conciliators nominated by BHEL.

5. The Parties shall be represented by only their duly authorized in-house executives/officers and neither Party shall be represented by a Lawyer.
6. The first meeting of the IEC shall be convened by the IEC by sending appropriate communication/notice to both the parties as soon as possible but not later than 30 days from the date of his/their appointment. The hearings in the Conciliation proceeding shall ordinarily be concluded within two (2) months and, in exceptional cases where parties have expressed willingness to settle the matter or there exists possibility of settlement in the matter, the proceedings may be extended by the IEC by a maximum of further 2 months with the consent of the Parties subject to cogent reasons being recorded in writing.
7. The IEC shall thereafter formulate recommendations for settlement of the Disputes supported by reasons at the earliest but in any case within 15 days from the date of conclusion of the last hearing. The recommendations so formulated along with the reasons shall be furnished by the IEC to both the Parties at the earliest but in any case within 1 month from the date of conclusion of the last hearing.
8. Response/modifications/suggestions of the Parties on the recommendations of the IEC are to be submitted to the IEC within time limit stipulated by the IEC but not more than 15 days from the date of receipt of the recommendations from the IEC.
9. In the event, upon consideration, further review of the recommendations is considered necessary, whether by BHEL or by the other Party, then, the matter can be remitted back to the IEC with request to reconsider the same in light of the issues projected by either/both the Parties and to submit its recommendations thereon within the following 15 days from the date of remitting of the case by either of the Parties.
10. Upon the recommendations by the Parties, with or without modifications, as considered necessary, the IEC shall be called upon to draw up the Draft Settlement Agreement in terms of the recommendations.
11. When a consensus can be arrived at between the parties only in regard to any one or some of the issues referred for Conciliation the draft Settlement Agreement shall be accordingly formulated in regard to the said Issue(s), and the said Settlement Agreement, if signed, by the parties, shall be valid only for the said issues. As regards the balance issues not settled, the parties may seek to resolve them further as per terms and conditions provided in the contract.
12. In case no settlement can be reached between the parties, the IEC shall by a written declaration, pronounce that the Conciliation between the parties has failed and is accordingly terminated.
13. Unless the Conciliation proceedings are terminated in terms of para 22 (b), (c) & (d) herein below, the IEC shall forward his/its recommendations as to possible terms of settlement within one (1) month from the date of last hearing. The date of first hearing of Conciliation shall be the starting date for calculating the period of 2 months.
14. In case of 3 members IEC, 2 members of IEC present will constitute a valid quorum for IEC and meeting can take place to proceed in the matter after seeking consent from the member who is not available. If necessary, videoconferencing may be arranged for facilitating participation of the members. However, the IEC recommendations will be signed by all members. Where there is more than one (1) Conciliator, as a general rule they shall act jointly. In the event of differences between the Members of IEC, the decision/recommendations of the majority of the Members of IEC shall prevail and be construed as the recommendation of the IEC.
15. The Draft Settlement Agreement prepared by the IEC in terms of the consensus arrived at during the Conciliation proceedings between the Parties shall be given by the IEC to both the parties for putting up for approval of their respective Competent Authority.
16. Before submitting the draft settlement agreement to BHEL's Competent Authority viz. the Board Level Committee on Alternative Dispute Resolution (BLCADR) for approval, concurrence of the other party's Competent Authority to the draft settlement agreement shall be obtained by the other

party and informed to BHEL within 15 days of receipt of the final draft settlement agreement by it. Upon approval by the Competent Authority, the Settlement Agreement would thereafter be signed by the authorized representatives of both the Parties and authenticated by the members of the IEC.

17. In case the Draft Settlement Agreement is rejected by the Competent Authority of BHEL or the other Party, the Conciliation proceedings would stand terminated.
18. A Settlement Agreement shall contain a statement to the effect that each of the person(s) signing thereto (i) is fully authorized by the respective Party(ies) he/she represents, (ii) has fully understood the contents of the same and (iii) is signing on the same out of complete freewill and consent, without any pressure, undue influence.
19. The Settlement Agreement shall thereafter have the same legal status and effect as an arbitration award on agreed terms on the substance of the dispute rendered by an arbitral tribunal passed under section 30 of the Arbitration and Conciliation Act, 1996.
20. Acceptance of the Draft Settlement Agreement/recommendations of the Conciliator and/or signing of the Settlement Agreement by BHEL shall however, be subject to withdrawal/closure of any arbitral and/or judicial proceedings initiated by the concerned Party in regard to such settled issues.
21. Unless otherwise provided for in the agreement, contract or the Memorandum of Understanding, as the case may be, in the event of likelihood of prolonged absence of the Conciliator or any member of IEC, for any reason/incapacity, the Competent Authority/Head of Unit/Division/Region/Business Group of BHEL may substitute the Conciliator or such member at any stage of the proceedings. Upon appointment of the substitute Conciliator(s), such reconstituted IEC may, with the consent of the Parties, proceed with further Conciliation into the matter either de-novo or from the stage already reached by the previous IEC before the substitution.
22. The proceedings of Conciliation under this Scheme may be terminated as follows:
  - a. On the date of signing of the Settlement agreement by the Parties; or,
  - b. By a written declaration of the IEC, after consultation with the parties, to the effect that further efforts at conciliation are no longer justified, on the date of the declaration; or,
  - c. By a written declaration of the Parties addressed to the IEC to the effect that the Conciliation proceedings are terminated, on the date of the declaration; or,
  - d. By a written declaration of a Party to the other Party and the IEC, if appointed, to the effect that the Conciliation proceedings are terminated, on the date of the declaration.
  - e. On rejection of the Draft Settlement Agreement by the Competent Authority of BHEL or the other Party.
23. The Conciliator(s) shall be entitled to following fees and facilities:

SL.	Particulars	Amount
1	Sitting fees	Each Member shall be paid a Lump Sum fee of ₹75,000/- for the whole case payable in terms of paragraph No. 27 herein below.
2	Towards drafting of settlement agreement	In cases involving claim and/or counter-claim of up to ₹5 Crores. : ₹50,000/- (Sole Conciliator) In cases involving claim and/or counter-claim of exceeding ₹5 Crores but less than ₹10 Crores : ₹75,000 (per Conciliator) In cases involving claim and/or counter-claim of more than ₹10 Crores. ₹1,00,000/- (per Conciliator) Note: The aforesaid fees for the drafting of the Settlement Agreement shall be paid on Signing of the Settlement Agreement after approval of the Competent Authority or Rejection of the proposed Settlement Agreement by the Competent Authority of BHEL.

SL.	Particulars	Amount
3	Secretarial expenses	₹10,000/- (one time) for the whole case for Conciliation by a Sole Member IEC. Where Conciliation is by multi member Conciliators – ₹30,000/- (one time)- to be paid to the IEC
4	Travel and transportation and stay at outstation i) Retired Senior Officials of other Public Sector Undertakings (pay scale wise equivalent to or more than E-8 level of BHEL)	As per entitlement of the equivalent officer (pay scale wise) in BHEL.
	Others	As per the extant entitlement of whole time Functional Directors in BHEL. Ordinarily, the IEC Member(s) would be entitled to travel by air Economy Class.
5	Venue for meeting	Unless otherwise agreed in the agreement, contract or the Memorandum of Understanding, as the case may be, the venue/seat of proceedings shall be the location of the concerned Unit / Division / Region / Business Group of BHEL. Without prejudice to the seat/venue of the Conciliation being at the location of concerned BHEL Unit / Division / Region / Business Group, the IEC after consulting the Parties may decide to hold the proceedings at any other place/venue to facilitate the proceedings. Unless, Parties agree to conduct Conciliation at BHEL premises, the venue is to be arranged by either Party alternately.

24. The parties will bear their own costs including cost of presenting their cases/evidence/witness(es)/expert(s) on their behalf. The parties agree to rely upon documentary evidence in support of their claims and not to bring any oral evidence in IEC proceedings.
25. If any witness(es) or expert(s) is/are, with the consent of the parties, called upon to appear at the instance of the IEC in connection with the matter, then, the costs towards such witness(es)/expert(s) shall be determined by the IEC with the consent of the Parties and the cost so determined shall be borne equally by the Parties.
26. The other expenditures/costs in connection with the Conciliation proceedings as well as the IEC's fees and expenses shall be shared by the Parties equally.
27. Out of the lump sum fees of ₹75,000/- for Sitting Fees, 50% shall be payable after the first meeting of the IEC and the remaining 50% of the Sitting Fees shall be payable only after termination of the conciliation proceedings in terms of para 22 hereinabove.
28. The travelling, transportation and stay at outstation shall be arranged by concerned Unit as per entitlements as per Serial No. 3 of the Table at para 23 above, and in case such arrangements are not made by the BHEL Unit, the same shall be reimbursed to the IEC on actuals limited to their entitlement as per Serial No. 4 of the Table at Para 23 above against supporting documents. The IEC Member(s) shall submit necessary invoice for claiming the fees/reimbursements.
29. The Parties shall keep confidential all matters relating to the conciliation proceedings. Confidentiality shall extend also to the settlement agreement, except where its disclosure is necessary for purposes of its implementation and enforcement or as required by or under a law or as per directions of a Court/Governmental authority/ regulatory body, as the case may be.



30. The Parties shall not rely upon or introduce as evidence in any further arbitral or judicial proceedings, whether or not such proceedings relate to the Disputes that is the subject of the Conciliation proceedings:
  - a. Views expressed or suggestions made by the other party in respect of a possible settlement of the Disputes;
  - b. admissions made by the other party in the course of the Conciliator proceedings;
  - c. proposals made by the Conciliator;
  - d. The fact that the other Party had indicated his willingness to accept a proposal for settlement made by the Conciliator.
31. The Parties shall not present the Conciliator(s) as witness in any Alternative Dispute Resolution or Judicial proceedings in respect of a Disputes that is/was the subject of that particular Conciliation proceeding.
32. None of the Conciliators shall act as an arbitrator or as a representative or counsel of a Party in any arbitral or judicial proceeding in respect of a Disputes that is/was the subject of that particular Conciliation proceeding.
33. The Parties shall not initiate, during the Conciliation proceedings, any arbitral or judicial proceedings in respect of a Disputes that is the subject matter of the Conciliation proceedings except that a Party may initiate arbitral or judicial proceedings where, in his opinion, such proceedings are necessary for preserving his rights including for preventing expiry of period of limitation. Unless terminated as per the provisions of this Scheme, the Conciliation proceedings shall continue notwithstanding the commencement of the arbitral or judicial proceedings and the arbitral or judicial proceedings shall be primarily for the purpose of preserving rights including preventing expiry of period of limitation.
34. The official language of Conciliation proceedings under this Scheme shall be English unless the Parties agree to some other language.

**Appendix I**

**FORMAT FOR SEEKING CONSENT FOR REFERRING THE DISPUTES TO CONCILIATION THROUGH IEC**

To,

M/s. (Stakeholder's name)

**Sub: Resolution of the Disputes through conciliation by Independent Expert Committee (IEC).**

Ref: Contract No/MoU/Agreement/LOI/LOA& date \_\_\_\_\_.

Sir,

With reference to above referred Contract/MoU/Agreement/LOI/LOA, you have raised certain Disputes/claims. Vide your letter dated\_\_\_\_ you have requested BHEL to refer the Disputes/claims to IEC for Conciliation.

We are enclosing herewith Format (3) for giving consent and the terms and conditions of BHEL Conciliation Scheme, 2018 governing conciliation through IEC. You are requested to give your unconditional consent to the said terms and conditions of the Scheme by returning the same duly sealed and signed on each page. On receipt of your consent, matter will be put to the Competent Authority for consideration and decision.

Please note that BHEL has also certain claims against you (if applicable). BHEL reserves its right to agree or not to agree conciliation of the said disputes through BHEL and this letter is being issued without prejudice to BHEL's rights and contentions available under the contract and law.

Yours faithfully,

**Representative of BHEL**



**Appendix II**

**FORMAT FOR GIVING CONSENT BY CONTRACTOR /VENDOR/ CUSTOMER/ COLLABORATOR /CONSORTIUM PARTNERS FOR REFERRING THE DISPUTES TO CONCILIATION THROUGH IEC**

To,

BHEL

**Sub: Resolution of Disputes through Conciliation by Independent Expert Committee (IEC).**

Ref: Contract/MoU/Agreement/LOI/LOA No & date\_\_\_\_\_

With reference to above referred contract, our following bills/invoices/claims submitted to BHEL are still unpaid giving rise to Disputes:

SL. no.	Claim Description	Bill submitted to BHEL (no. and date)	Amount of the bill/claim	Amount received from BHEL	Outstanding Amount

Accordingly we request you to kindly refer the Disputes in respect of above claims to IEC for Conciliation.

We hereby agree and give our unconditional consent to the terms and conditions of BHEL Conciliation Scheme, 2018 governing conciliation through IEC. We have signed the same on each page and enclosed it for your consideration.

Yours faithfully,

(Signature with stamp)  
**Authorized Representative of Contractor**  
 Name, with designation Date

**Appendix III**

**STATEMENT OF CLAIMS/COUNTER CLAIMS TO BE SUBMITTED TO THE IEC BY BOTH THE PARTIES**

1. Chronology of the Disputes
2. Brief of the Contract/MoU/Agreement/LOI/LOA
3. Brief history of the Disputes:
4. Issues:
5. Details of Clam(s)/Counter Claim(s):

SI. No.	Description of claim(s)/Counter Claim	Amount (in INR)Or currency applicable in the contract	Relevant contract clause

Basis/Ground of claim(s)/counter claim(s) (along with relevant clause of contract)

**Note**– The Statement of Claims/Counter Claims may ideally be restricted to maximum limit of 20 pages. Relevant documents may be compiled and submitted along with the statement of Claims/Counter Claims. The statement of Claims/Counter Claims is to be submitted to all IEC members and to the other party by post as well as by email.



## **ANNEXURE-P1**

# **PART-2** **PRICE BID**

(Vendor to quote the price GeM portal)

### **SPECIAL INSTRUCTIONS FOR QUOTING THE PRICE**

Bidders have to quote total lump sum value for inspection including GST. The price bid shall be evaluated as a package and not as line items. The contract will be finalized based on the overall LOWEST value (excluding GST) and will be awarded to single bidder only.

Total Lump sum Value for inspection to be quoted by Bidder = [(Qty in MT x Rate in Rs per MT)]+ [(PO Value x % of PO Value)]

If GST is applicable, then the rate of GST shall be quoted while submitting the bid. The GST amount paid by the contractor shall be fully reimbursed by BHEL on submission of proof of remittance challan and uploading the details in GSTN network within the statutory time period.

Individual item rates for the above schedules will be arrived based on the lump sum amount quoted by the bidder & % percentage weightage indicated against each schedule. Individual schedule rates so derived based on the total lump sum price shall be deemed to be the contract rate for all purpose.

Item rate for Category-I will be in Rupees per MT and Item rate for Category-II will be in % of PO value as mentioned in quantity of BOQ.

Any other entry elsewhere (individual item rate, if any) in the Price bid by the bidder shall be treated as Null and Void.

Payment shall be made for the actual quantities of work executed at the unit rate arrived as per point No. (4) above.

The evaluation currency for this tender shall be INR. The rate shall be firm through the period of contract.

## WORK / RATE SCHEDULE

SL No.	Description of Work	Estimated Quantum for Sixteen Months (A)	UOM (B)	Rate in Rs. per MT (C)	Amount in INR (excluding GST) (D)	% Weightage of each item w.r.to Total amount (Excluding GST) (E)
01	CATEGORY –I : Inspection of general fabrication of structural components like Ducts, Beams, Bracings, Ceiling girder, Columns, hangers & supports, Handrails, bunkers, TG structures where complete drawings are supplied by BHEL. Material will be either procured by the vendor under OVM contract or supplied by BHEL under OSB contract for fabrication at different locations in India. It includes inspection of Blasting & painting as per requirement	2,44,969	MT	= (D) / (A)	= (E) * (F)	<b>80.58%</b>
SL No.	Description of Work	Estimated Quantum for Sixteen Months (A)	UOM (B)	% of PO Value in Rs (C)	Amount in INR (excluding GST) (D)	% Weightage of each item w.r.to Total amount (Excluding GST) (E)
	CATEGORY -II Inspection of machined components for boiler, Wind box, Skid assemblies with bought out items, Valves, pressure parts attachment and punching, pressing/shearing components for boiler and its auxiliaries, assembly products where complete drawings are supplied by BHEL. Material will be either supplied by BHEL or procured by the vendor at different locations in & around Tamil Nadu. It includes inspection of Blasting & painting as per requirement.  Inspection of shot-blasting and painting, Nitriding, heat treatment and all surface treatment for boilers, boiler house auxiliaries & Valves components. Inspection of jigs, fixtures and other tooling jobs ordered by BHEL against BHEL drawing and the materials under the scope of vendor at different locations in India .	₹9447 Lakhs worth of PO Value	% of PO Value	= [(D) / (A)]* 100	= (E) * (F)	<b>19.42%</b>
	Total Value in Rs. excluding GST (F)					(H)/(1+GST%)
	GST Amount in Rs (G)					(H)-(F)
	Total Value in Rs including all taxes and duties and including <b>GST(H)</b>					To be quoted by bidder in GeM portal (including GST & other taxes and duties)