



Bharat Heavy Electricals Limited
(A Govt. Of India Undertaking)
PROJECT ENGINEERING MANAGEMENT
NOTICE INVITING TENDER (NIT)

Enquiry No- **E-PE-LPE/638**

Date- **22-May-24**

BHEL invites offers from reputed bidders as per following terms and conditions -

1. Tender Type	Open Tender (Domestic-Indian)	
2. Mode of Enquiry	E - PROCUREMENT	
3. Project	A-3/A-4 Size Printers – Procurement on Rent for Six (06) Months	
4. Executing Agency	BHEL-PEM	
5. Package	A-3/A-4 Size Printers – Procurement on Rent for Six (06) Months	
6. Whether Package is DIVISIBLE or NON - DIVISIBLE	DIVISIBLE	
7. Due Date & Time	25 May 2024	2:00PM
8. Earnest Money Deposit (EMD)	Not applicable	
9. Tender Cost	NIL	
10. Numbers of Part bid	2-Part bid (Techno-commercial and price bid)	
11. Technical Scope	As per Tech. Spec No: SPECIFICATION NUMBER: PEM-T0PUR/2/2024-PS-PEM-D&EA	
12. Pre-Bid clarifications	Bidders to contact BHEL-PEM (over phone/mail/visit-BHEL-PEM) for any clarification (technical or commercial) at least one days before due date of tender opening & get it clarified well before due date so that offers by the bidders may be submitted within due date & time.	
13. Schedule of Pre-Bid Meeting	NA	
14. Prequalification Requirement	Financial PQR-NO	Technical PQR- YES
15. Delivery terms	As per As per Tech. Spec No: SPECIFICATION NUMBER: PEM-T0PUR/2/2024-PS-PEM-D&EA	
16. Delivery Schedule: - As per Tech. Spec No: SPECIFICATION NUMBER: PEM-T0PUR/2/2024-PS-PEM-D&EA		
17. Prices shall be Firm till completion of contract.		
18. PVC Formula, If applicable:- NO		Not Applicable. Prices shall remain Firm till completion of Contract as per point-2 of clause no. 6 - other terms and condition) of technical Specification: PEM-T0PUR/2/2024-PS-PEM-D&EA



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NOTICE INVITING TENDER (NIT)

19. Breach of contract, Remedies and Termination (Tenderer to note that this clause will supersede any clause regarding recovery amount from Tenderer due to Breach on contract mentioned anywhere in GCC Rev07 and its corrigendum)	<p>In case of Breach of Contract, BHEL shall recover 10% of the contract value from the Vendor using following instruments:</p> <p>(i) encashment of security instruments like EMD, Performance Security with executing agency (PEM) against the said contract</p> <p>(ii) balance amount (if value of security instruments is less than 10% of the contract value) from other financial remedies i.e. available bills of the Vendor, retention amount etc. with executing agency (PEM)</p> <p>(iii) balance amount from security instruments like EMD, Performance Security and other financial remedies i.e. available bills of the Vendor, retention amount etc. with other units of BHEL</p> <p>(iv) if recovery is not possible then legal remedies shall be pursued</p>
20. Tender Evaluation - Evaluation shall be done based on Total Cost to BHEL(i.e Ex-works price excl GST).	
21. Terms & Conditions: - As per Tech. Spec No: SPECIFICATION NUMBER: PEM-T0PUR/2/2024-PS-PEM-D&EA	
➤ Payment Terms: As per Tech. Spec No: SPECIFICATION NUMBER: PEM-T0PUR/2/2024-PS-PEM-D&EA	
22. All corrigenda, addenda, amendments, time extensions, clarifications, etc. to the tender will be hosted on BHEL website (www.bhel.com), https://eprocurebhel.co.in/nicgep/app & BHEL-PEM website (www.pem.bhel.com). Bidders should regularly visit websites to keep themselves updated.	
23. If bidder mentions Not Applicable / Not required / Not Quoted in BHEL price format, the same to be substantiated by the bidder. If such item is required to be supplied for system completion in future, same will be supplied free of cost.	
24. All other correspondence thereof shall be addressed to the undersigned by name & designation and sent at the following address:	
Manish Kumar Sinha / SR. MGR-CMM M/s Bharat Heavy Electricals Ltd., Project Engineering Management, Power Project Engineering Institute, HRD & ESI Complex, Plot No 25, Sector-16 A, Noida-201301 E-MAIL: manish.sinha@bhel.in Ph. No. 9873414263	Aanchal Chaudhary/ Manager- CMM M/s Bharat Heavy Electricals Ltd., Project Engineering Management, Power Project Engineering Institute, HRD & ESI Complex, Plot No 25, Sector-16 A, Noida-201301 E-MAIL: aanchalchaudhary@bhel.in Ph. No. 9999618864



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BHARAT HEAVY ELECTRICALS LIMITED



TECHNICAL SPECIFICATIONS
FOR

“A-3/A-4 Size printers – Procurement on Rent for six (06) months”

SPECIFICATION NUMBER: PEM-TOPUR/2/2024-PS-PEM-D&EA



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PROJECT ENGINEERING MANAGEMENT DIVISION
PPEI BUILDING, HRDI & ESI COMPLEX
PLOT NO. 25, SECTOR 16A
NOIDA – 201 301 (U.P.)

1. Objective:

BHEL PEM requires printers on rent for six months. The type of printers required is mentioned in the below table:

Sl. No.	Type of printer	Quantity (in No.)	Monthly commitment for pages (in No.)
1	A3 Mono	5	20,000 (A4) for 5 printers
3	A4 Mono	8	5200 for 8 printers
4	A4 Color	2	1000 for 2 printers

Remarks – For billing purpose, each A3 page will be considered double of A4 page.

2. Scope:

- Supply of printers on rent for a period of Six Months as per specification mentioned in Clause 3.
- All consumables / non-consumable items like Cartridges and maintenance kit etc. shall be in bidder's scope for entire rental period. Paper will be supplied by BHEL.

3. Specification of Workstation

Sl.No	Parameter	Minimum Specification	Offered product/specification
1.1	Printing Technology	Ink Tank / LaserJet	
1.2	Automatic Duplex Printing	Required	
1.3	Print Speed	21 ppm (A4)	
1.4	Connectivity	LAN on Ethernet	
1.5	Print resolution	1200 X 1200 dpi	

4. SLA

- Any part replacement if required has to be done and Printer has to be made working/functional within next 48 hours from raising of call/reporting to support desk.
- If printer is not made functional within 48 hrs. from raising of call/reporting, the supplier has to replace the faulty printer with another printer of same / better configuration.
- Cartridge / Ink shall be original and will be replaced proactively before exhaustion.



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5. Deduction

1. If any of the SLA mentioned at clause number 4 is not met, then penalty of Rs 150 per printer per 24 hours will be deducted for beyond 48 hours.
2. Total deduction for a month shall be limited to maximum monthly charges of all the items put together.

6. Other terms and Conditions

1. If the performance of any printer is not found satisfactory, then the replacement of printer is to be provided within 3 working days.
2. Prices shall remain firm for the entire duration of contract.
3. BHEL shall have the right to increase / decrease quantity and / or duration by 25% and Seller/Contractor shall be bound to accept the same at the contracted prices without any escalation.
4. If the services of the supplier are not meeting BHEL's objectives for one month continuously, BHEL reserves the right to terminate the contract.
5. Payment shall be released to supplier on monthly basis. BHEL will pay on per page basis. No of pages for payment shall be "Monthly commitment for pages" or "the actual no of pages per month (combined category wise)" whichever is higher. Invoice should be submitted after the completion of month.
6. Bidder to ensure compliance to BHEL policies like ISMS, email, etc.

7. Delivery Schedule

Supply, installation and commissioning shall be completed within 10 days from the date of Work Order.

8. Documents to be submitted along with the Bid

- 8.1 Signed and stamped copy of Technical Specification
- 8.2 Signed and stamped copy of No-deviation Certificate
- 8.3 Signed and stamped copy of PQR
- 8.4 Completion certificate and PO copies along with the full address and telephone numbers of the customers including value
- 8.5 Signed and stamped copy of Checklist
- 8.6 Signed and stamped Land border certificate.

9. Liquidated Damages

Purchaser reserves the right to recover from the Seller/ Contractor, as agreed Liquidated Damages and not by way of penalty, a sum equivalent to half (½) percent, of the total contract price excluding GST per week or part thereof, subject to a maximum of ten (10) percent of the total contract price excluding GST, if the Seller/ Contractor fails to deliver any part of the ordered services within the period stipulated in the Order/ Contract.

The sum specified above is not a penalty but a genuine pre-estimate of the loss/ damage which will be incurred by the Buyer directly or indirectly on account of delay in delivery of material/equipment/services on the part of the Supplier and the said amount will be deductible without proof of actual loss or damage caused by such delay.

10. Payment Terms



Bharat Heavy Electricals Limited
(A Govt. Of India Undertaking)
**PROJECT ENGINEERING MANAGEMENT
NOTICE INVITING TENDER (NIT)**

Payment shall be released to supplier on monthly basis. BHEL will pay on per page basis. No of pages for payment shall be “Monthly commitment for pages” or “the actual no of pages per month (combined category wise)” whichever is higher. Invoice should be submitted after the completion of month.

- I. Payment will be made after certification by BHEL-PEM/ D&EA department.
- II. Original Tax Invoice/E-Invoice to be submitted as per GST law.
- III. Payment will be released within 90 days (45 days for vendors qualified and registered as Micro or Small enterprises as per MSMED Act and 60 days for vendors qualified and registered as Medium enterprises as per MSMED Act) from submission of bills complete in all respects.

11. Breach of Contract

In case of Breach of Contract, BHEL shall recover 10% of the contract value from the Seller/ Contractor using following instruments:

- (i) encashment of security instruments like EMD, Performance Security with PEM against the said contract.
- (ii) balance amount (if value of security instruments is less than 10% of the contract value) from other financial remedies i.e. available bills of the Vendor, retention amount etc. with PEM.
- (iii) balance amount from security instruments like EMD, Performance Security and other financial remedies i.e. available bills of the Vendor, retention amount etc. with other units of BHEL.
- (iv) if recovery is not possible then legal remedies shall be pursued.

However, Supplier shall continue performance of the Order/ Contract, under all circumstances, to the extent not cancelled.

12. Fraud prevention policy

The Bidder should not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

In case, the bidder is found having indulged in above activities, suitable action shall be taken as per GeM Terms & Conditions and Guidelines for suspension of business dealings with suppliers/contractors (Available at bhel.com)



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Suggestive Price format

S.No.	Type of printer	Quantity of printers (A)	Minimum printing pages commitment per month per printer (B)	Duration for rent for months in number (C)	Estimated cost per page (Excluding GST) (Rs) (D)	Total cost for all printers for six months (Excluding GST) (Rs) $E=A*B*C$	Applicable GST Rate (F)	Applicable GST amount (G)	Total cost for all printers for six months (including GST) (Rs) $(H)=E+G$
1	A3 Mono*	5	4,000 (A4)	6					
3	A4 Mono	8	650	6					
4	A4 Color	2	500	6					
Total									

Note:- * pls refer For billing purpose, each A3 page will be considered double of A4 page.



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NOTICE INVITING TENDER (NIT)

TECHNICAL PQR

Bidder should fulfil the following qualification criteria. Bids from any bidder not meeting these qualification criteria shall not be considered for final evaluation.

- The bidder must have at least one technical support office in Delhi / NCR. Bidder needs to submit verifiable proof for the same.
- The bidder must have successfully executed at least one order of supply of PC/Laptop/Workstation/Server/Printer on rent, value of which must be at least 1.37 lakhs, during last seven years ending last day of the month previous to the month of tender publication. Verifiable completion certificate and PO copies along with the full address, telephone numbers and fax numbers of the customers including order value is to be submitted as proof.

Or

The bidder must have successfully executed at least two orders of supply of PC/Laptop/Workstation/Server/Printer on rent, value of which must be at least 0.86 lakhs, during last seven years ending last day of the month previous to the month of tender publication. Verifiable completion certificate and PO copies along with the full address, telephone numbers and fax numbers of the customers including value is to be submitted as proof.

Or

The bidder must have successfully executed at least three orders of supply of PC/Laptop/Workstation/Server/Printer on rent, value of which must be at least 0.69 lakhs, during last seven years ending last day of the month previous to the month of tender publication. Verifiable completion certificate and PO copies along with the full address, telephone numbers and fax numbers of the customers including value is to be submitted as proof.



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NOTICE INVITING TENDER (NIT)

NO-DEVIATION CERTIFICATE

(To be given in bidder's letter head)

Note: The following Declaration to be submitted on the bidder's Letter Head, duly signed & stamped and to be attached along with your Technical bid of the tender.

Supply and Maintenance of A-3/A-4 Size printers – Procurement on Rent for six (06) months

I/We M/s.....

have read and clearly understood all the Terms and conditions in Tender Schedule of and accordingly accept the same without any deviation what so ever.

- I/ We unconditionally agree to all the tender conditions and no new conditions are imposed by us in the technical / price bid. I understand in the event of imposing any condition in the technical / price bid, such condition would be ignored by BHEL and only the prices will be considered for the purpose of evaluation.
- I/ We confirm that none of our group concern or affiliates etc., appears on the list of banned firms / companies by BHEL (list available on www.bhel.com) nor any of the Director / Partner / proprietor of bidder / such group concern or affiliate etc. are involved with such company.
- I/ We also declare that, we have not been suspended or black listed or issued with Show Cause Notice by BHEL- PEM or any other BHEL Unit or any PSU/ Government organization.
- I/ We confirm that other than us, none of our group concerns or affiliates etc. are participating in the tender either directly or indirectly through any other agency under same proprietor / common director(s) / common partner(s).
- I/ We confirm that if any of the above statement / information furnished by us in this tender is found to be false/ fake at any stage of tender evaluation or during execution of contract, BHEL will have the right to initiate appropriate action including legal proceeds / termination of contract, recovery of damages, penalties etc. as deemed fit.

(Bidder Name, Signature with Seal)



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NOTICE INVITING TENDER (NIT)

Conflict of Interest among Bidders/ Agents

A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:

- a) they have controlling partner (s) in common; **or**
- b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; **or**
- c) they have the same legal representative/agent for purposes of this bid; **or**
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; **or**
- e) Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid; **or**
- f) In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorise only one agent/dealer. There can be only one bid from the following:
 - 1. The principal manufacturer directly or through one Indian agent on his behalf; and
 - 2. Indian/foreign agent on behalf of only one principal;

or
- g) A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; **or**
- h) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.



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NOTICE INVITING TENDER (NIT)

Land Border Certificate

GeM Bid Number:

Dated:

Tender Title: A-3/A-4 Size printers – Procurement on Rent for six (06) months for BHEL-PEM

This has reference to order no. F.No.7/10/2021-PPD, Ministry of Finance, Department of Expenditure, Public Procurement Division. We, M/s _____, confirm the following:

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this

M/s _____ is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority I hereby certify that this

M/s _____ fulfills all requirements in this regard and is eligible to be considered.

Signature with Company seal



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PROJECT ENGINEERING MANAGEMENT
NOTICE INVITING TENDER (NIT)

CHECKLIST

<u>S.No</u>	<u>Document</u>	<u>Submitted</u>
1	Signed and stamped copy of Technical Specification	
2	Signed and stamped copy of No-deviation Certificate	
3	Signed and stamped copy of PQR	
4	Completion certificate and PO copies along with the full address and telephone numbers of the customers including value	
5	Land Border duly signed and stamped certificate	
6	Signed and stamped copy of Checklist	