

BHEL-ELECTRONICS DIVISION, BENGALURU
COMMON CONTRACTING DEPARTMENT
NOTICE INVITING TENDER

1.	Tender Ref No:	BHEL-EDN/ CCD/CANTEEN / GEM-02/23-24																												
1.1	GEM Ref No:	GEM/2023/B/4101127 Dated : 17.10.2023																												
2.	Tender Type	Open Tender -Two part (e-Tender)																												
3.	Name of works	SERVICE CONTRACT FOR PROVIDING COOKING, SERVING AND HOUSEKEEPING SERVICES AT BHEL-EDN & BHEL-ESD BANGALORE FACTORY PREMISES FOR ONE YEAR DURING 2023-24.																												
4.	Location of work	BHEL-EDN, & BHEL-ESD, BANGALORE																												
5.	Period of contract	Twelve months from the date of award of contract.																												
6.	Earnest Money Deposit Amount	As per B: Pre-qualification criteria : Earnest money deposit(EMD)																												
7.	Contents of Tender Document.	<table><tr><td>A] Part-I <u>Technical Bid</u></td><td><u>Pages</u></td></tr><tr><td>ANNEXURE-1A (Technical Bid-Qualifying Criteria)</td><td>10</td></tr><tr><td>ANNEXURE -1B (Scope of Work &Technical Terms and Conditions)</td><td>22</td></tr><tr><td>ANNEXURE -1C (General Terms & Conditions of Contract)</td><td>12</td></tr><tr><td>ANNEXURE -1D (Special Terms & Conditions of Contract)</td><td>03</td></tr><tr><td>ANNEXURE - A (No Deviation Certificate)</td><td>01</td></tr><tr><td>ANNEXURE - B (CA Certificate for MSE)</td><td>01</td></tr><tr><td>ANNEXURE - C (EMD payment Instruction E-COLLECT)</td><td>01</td></tr><tr><td>ANNEXURE -D (EFT Format)</td><td>01</td></tr><tr><td>ANNEXURE -E (Declaration)</td><td>01</td></tr><tr><td>ANNEXURE -F (Integrity Pact)</td><td>04</td></tr><tr><td>ANNEXURE -G (Solvency certificate)</td><td>01</td></tr><tr><td>B] Part- II Price Bid</td><td><u>Pages</u></td></tr><tr><td>ANNEXURE -2 (Price bid)(For Reference only)</td><td>04</td></tr></table>	A] Part-I <u>Technical Bid</u>	<u>Pages</u>	ANNEXURE-1A (Technical Bid-Qualifying Criteria)	10	ANNEXURE -1B (Scope of Work &Technical Terms and Conditions)	22	ANNEXURE -1C (General Terms & Conditions of Contract)	12	ANNEXURE -1D (Special Terms & Conditions of Contract)	03	ANNEXURE - A (No Deviation Certificate)	01	ANNEXURE - B (CA Certificate for MSE)	01	ANNEXURE - C (EMD payment Instruction E-COLLECT)	01	ANNEXURE -D (EFT Format)	01	ANNEXURE -E (Declaration)	01	ANNEXURE -F (Integrity Pact)	04	ANNEXURE -G (Solvency certificate)	01	B] Part- II Price Bid	<u>Pages</u>	ANNEXURE -2 (Price bid)(For Reference only)	04
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8.	Submission of offer	To be submitted electronically by logging to e-Procurement portal (GeM) (https://gem.gov.in.)																												
9.	Due date and time for submission of offer	27.10.2023/ 17:00 Hrs.																												
10.	Due date and time for opening of Technical bid	27.10.2023/ 17:30 Hrs.																												
11.	Contact details for queries related to tender	Shri. Satya Prakash, Manager / CCD, BHEL-EDN, Bengaluru. Contact No:080 2699 8040 / 7598217987; e-mail: ccd.edn@bhel.in ;																												
12.	Address of Tender Inviting Authority	Shri. Vishal Singh, SDGM/ CCD Common Contracting Department (CCD) 2 nd Floor, New Engineering Building BHEL-Electronics Division, Mysore Road Bengaluru-560026																												

PART-I (TECHNO COMMERCIAL BID)**INSTRUCTIONS TO THE TENDERER**

- The bidder shall submit the bid online by logging in to user account of bidder on e-procurement portal of BHEL as specified in NIT. Offer submitted by any other mode is not acceptable.
- The bidder has to upload the scanned copy of all the mentioned original documents (in colour) during online bid-submission. It is advised that all the documents to be submitted are kept scanned or converted to PDF format in a separate folder in their computer before starting online submission.
- Bidder shall ensure that the total size of the scanned documents to be uploaded remains minimum. If required, documents may be scanned at lower resolutions say at 150 dpi. However, it shall be sole responsibility of bidder that the uploaded documents remain legible.
- The tender documents must be signed digitally / physically by Partner/ Director of the Firm or by the person holding the Power of Attorney on behalf of the Firm concerned for having accepted the conditions and upload in e-procurement portal. In the latter case, a copy of Power of Attorney, duly attested by a Notary Public must accompany the offer.
- Bidder are advised not to wait till the last minutes or last few seconds w.r.t tender closing time to submit their offer to avoid complications related with internet connectivity / network problem/ power failure etc.
- Tenderer should arrange for the EMD as specified in the tender. EMD should be submitted as per Part-I(A)/Prequalification Bid/EMD (including EMD waiver, if any).
- In case EMD is paid through offline payment mode, the original should be posted/couriered/given in person in a sealed cover super scribing 'Tender number/date/Part-I(A)/EMD' to the Tender Inviting Authority, within the bid submission date and time for the tender.
- Techno-commercial bid will be considered only, if the Part-I(A)/Prequalification Bid/EMD is valid. EMD in any other form or tender without EMD will be summarily rejected.
- In case of offline payments, the hardcopies of Earnest Money Deposit (EMD) document/ DD submitted to CCD/BHEL-EDN, Bengaluru and the soft-copies uploaded at the time of online bid submission should be the same, otherwise the tender will be summarily rejected.
- Any deviation to this tender terms & conditions, and schedules of this tender will lead to rejection of the offer.
- Tenderer who have been suspended or black listed or issued with "Show Cause Notice" by **BHEL-EDN, Bengaluru** or any other unit of BHEL or GOI will not be allowed to participate in the tender and bidder should declare the same in the tender. Even during the course of evaluation/ finalization of tender if it is found that the tenderer is black listed/ barred from business transaction/ under business hold, BHEL will not consider them for further participation in the tender.
- Should a tenderer find discrepancies or omissions in the tender documents, or should there be any doubt as to their meaning, he should at once address the authority inviting the tender, for clarification well before the due date, so as to submit his tender in time. No extension of time shall be given for submission of the tender on any account.
- Rates should be quoted as per the Work / Rate schedule (Price bid/Part –II). Rates quoted in any other form will not be accepted and will be rejected.
- If a tenderer deliberately gives wrong information in his tender or creates conditions favorable for the acceptance of his tender, the BHEL will reject such offer at any stage.
- Words imparting singular number shall be deemed to include plural number and vice-versa where the context so requires.
- Canvassing in any form in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable for rejection.

- Should a Tenderer's or a Contractor's or in the case of a firm or company of contractors/any of its shareholder's or shareholder's relative is employed in BHEL, the authority inviting the tenders shall be informed in writing of this fact at the time of submission of the tender, failing which the tender may be disqualified, or if such fact subsequently comes to light, the contract may be cancelled.
- The tender schedule, and the tender shall be deemed to form an integral part of the contract to be entered into for this work.
- BHEL reserves the right to cancel the tender at any stage without assigning any reason.
- **Before submission of offer, the Tenderer is advised to inspect the site of work and its environment and be well acquainted with the actual working and other prevailing conditions including various best practices adopted by BHEL with respect to position of the materials and labor.**

Check list for submission of offer

<p>Bidder shall submit the offer in two parts as Part-I (Techno-commercial Bid) and Part-II (Price Bid)</p> <p>Part -I (Techno commercial bid) shall contain following documents:</p> <p>a) EMD related documents b) Pre-qualification related documents c) Signed Tender document.</p> <p>The documents to be contained in Techno commercial bid are as follows:</p> <p>a) EMD related documents to meet EMD Criteria.</p> <p>b) Pre-qualification related documents to meet Technical Competency Criteria, Financial Soundness Criteria and Statutory registration criteria.</p> <p>c) Signed Tender document and duly filled and signed ANNEXURES (As applicable) for unconditional acceptance to tender Scope of work and Terms & Conditions.</p> <p>Part-II (Price Bid) comprises of single cover</p> <p>a) Price bid Cover</p> <p>Price bid cover shall contain rates quoted as per price bid format available in e-Procurement portal.</p>		
Sl. No	Description	Remarks
1	Check list for Part-I: Techno commercial Bid (EMD related documents)	
1.1	<p>Documentary evidence to meet EMD Criteria :</p> <p>1. Copy of Payment Receipt for EMD amount as per tender. (As applicable)</p> <p>2. Valid MSE document for EMD exemption. (As applicable)</p> <p>3. Bank Guarantee in lieu of remaining EMD amount above ₹ 2 Lakhs, (As applicable)</p>	<input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded
	<p>a. EMD may be submitted in the form of Cash deposit (Before tender opening) / Bankers Cheque / Pay order / DD / FDR drawn in favour of BHEL-EDN, Bengaluru (Along with offer)/ EFT payment details vide SBI Collect as EMD / NEFT (Before tender opening).(Details for making online payment as per ANNEXURE-C</p> <p>b. EMD is waived off based on submission of Udyam Registration Certificate / Valid UAM along with CA Certificate (As per ANNEXURE-B of tender document) issued for financial year ending on 31st March 2023 or later / Valid EM-II with deemed validity of five years from the date of issue of EM-II as on date of technical bid opening / EM-II along with latest CA certificate (As per ANNEXURE-B of tender document) issued for financial year ending on 31st March 2023 or later where deemed validity of five years is expired / Valid NSIC Registration Certificate as on date of technical bid opening / Start-ups recognized by DPIIT / Valid Registration to any other body as specified by ministry of MSME.</p> <p>c. In addition to the above, If EMD amount is more than ₹2 lakhs, first part of EMD of ₹2 Lakhs can be submitted in the form of Cash deposit /DD/ FDR/ Bankers cheque / Pay order /EFT / online payment and remaining amount over and above ₹ 2 Lakhs by the way of Bank Guarantee from scheduled bank / Nationalized Bank / Consortium bank. The bank guarantee in such cases shall</p>	

	be valid for at least six months. (BG Format attached as ANNEXURE-D). List of Consortium banks attached as ANNEXURE-E. EMD in any other form (One Time EMD, BG for full amount of EMD etc.) is not acceptable.	
2	Check list for Part-I: Techno Commercial Bid (Pre-Qualification related documents)	
2.1	Documentary evidence to meet Technical competency Criteria : Duly signed and sealed copy of 1) WO / PO / Agreement / Completion certificate for "Services related to Cooking, Serving / Catering / Housekeeping services / Manpower Supply "executed after 31st March, 2016 to meet the pre-qualification criteria. 2) Form 26AS / TDS certificate with customer name as name of deductor for financial year in which work was carried out or Bank statement showing transaction with customer during execution of contract.	1. WO / PO / Agreement copy / Completion Certificate <input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded 2. Form 26AS / TDS Certificate / Bank Statement <input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded
2.2	Documentary evidence to meet Financial Soundness Criteria : Duly signed and sealed copy of 1) Income Tax Return (ITR) 2) Balance Sheet & Profit and loss Statement. (For last three consecutive years ending on 31st March 2022 (2019-20, 2020-21 & 2021-22).) 3) Solvency Certificate issued by Bank	1. Income Tax Returns <input type="checkbox"/> Uploaded / <input type="checkbox"/> Not uploaded for 1year / 2 years / 3 years 2. Balance Sheet & profit and loss Statement (Audited) <input type="checkbox"/> Uploaded / <input type="checkbox"/> Not uploaded for 1year / 2 years / 3 years 3. Solvency Certificate <input type="checkbox"/> Uploaded / <input type="checkbox"/> Not uploaded
2.3	Documentary evidence to meet Statutory Registration and License Criteria : Duly signed and sealed copy of Registrations 1) Income Tax Registration (PAN) 2) GST Registration. 3) PF Registration.(If Registered) 4) ESI Registration.(If Registered) 5) Certificate of Incorporation (As applicable) 6) Partnership Deed (As applicable) 7) CA certificate for MSE status (As applicable) 8) Power of Attorney (As applicable)	All documents <input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded
3	Check list for Part-I: Techno commercial Bid (Tender Scope and Terms & conditions related document)	

3.1	<p>Documentary evidence for unconditional acceptance to Tender Scope of work and Terms & Conditions.</p> <p>Duly filled, signed and Sealed copy of</p> <ol style="list-style-type: none"> 1. Complete Tender Document. 2. "No Deviation Certificate "as per ANNEXURE-A in letter head. 3. "Declaration" as per ANNEXURE -G in letter head. 4. "Integrity Pact" as per ANNEXURE-H. 	<p>1. Duly filled and Signed "Tender Document"</p> <p><input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded</p> <p>2. Duly filled and Signed "Declaration"</p> <p><input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded</p> <p>3. Duly filled and Signed "No Deviation Certificate"</p> <p><input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded</p> <p>4. Duly filled and Signed "Integrity Pact"</p> <p><input type="checkbox"/> uploaded / <input type="checkbox"/> Not uploaded</p>
3	Rates quoted as per Price bid format available on e-Procurement Portal (NIC).	<p><input type="checkbox"/> Quoted as per tender format</p> <p><input type="checkbox"/> Not Quoted as per tender format.</p>
4	All the information and relevant documents as asked in tender.	<input type="checkbox"/> Provided / <input type="checkbox"/> Not Provided
<p>Bidders are kindly requested to submit their offer as follows</p> <ol style="list-style-type: none"> 1) Documents pertaining to each cover shall be uploaded as single pdf containing all relevant documents as stated above. 2) No additional documents other than above shall be uploaded as no weightage or preference will be given for additional documents. 		

ANNEXURE-1A**PART-I (TECHNO COMMERCIAL BID)****A: (Bidders Profile)**

1.	Name of the Enterprise/ Company/ Firm.	
2.	Name of Directors / Partners / proprietor of Enterprise/ Company/ Firm	
3.	Registered Address of Enterprise/ Company/ Firm	
4.	Contact Details: Landline /Mobile number:	
5.	E-mail Address for communication w.r.t tender	E-mail ID:
6.	Name and Contact details of person for communication related to Tender	Name: Mobile No:
7.	Type of Business Entity	<input type="checkbox"/> Sole proprietorship / <input type="checkbox"/> Partnership <input type="checkbox"/> Private Limited Company / <input type="checkbox"/> Public Limited Company <input type="checkbox"/> Public Sector / <input type="checkbox"/> Govt. Org / <input type="checkbox"/> Others (Pl. Specify) (Supporting document to be enclosed)
8.	Status of Firm as MSME / Start up recognized by DPIIT	<input type="checkbox"/> Micro <input type="checkbox"/> Small <input type="checkbox"/> Medium <input type="checkbox"/> Start-up recognized by DPIIT <input type="checkbox"/> None of the above (Supporting document to be enclosed)
9.	BHEL Vendor Code (If any)	
10.	PF, ESI Registration details (For information and compliance during execution of work)	PF Registration <input type="checkbox"/> Registered / <input type="checkbox"/> Not Registered ESI Registration <input type="checkbox"/> Registered / <input type="checkbox"/> Not Registered

B: Pre- qualification Criteria: Earnest Money Deposit (EMD)

1	<p>1. EMD (Earnest Money Deposit): ₹2,00,000/-</p> <p>EMD may be submitted in following ways:</p> <p>i) Electronic fund transfer credited in BHEL account (Before Tender Opening). (Refer ANNEXURE -C for making EMD payment through SBI-E collect)</p> <p>ii) In the form of Cash deposit (Done before tender opening) / Bankers Cheque / Pay order / DD / FDR/Insurance Surety Bonds (Along with offer) drawn in favour of BHEL-EDn Bengaluru, payable at Bengaluru issued by Scheduled Bank / Nationalized bank / Consortium banks.</p> <p>EMD in any other form (One Time EMD, BG for full value of EMD etc.) is not acceptable.</p> <p>EMD is waived off based on submission of Udyam Registration Certificate / Valid UAM along with CA Certificate (As per ANNEXURE-B of tender document) issued for latest financial year ending on 31st March 2023 / Valid EM-II with deemed validity of five years from the date of issue of EM-II as on date of technical bid opening / EM-II along with latest CA certificate (As per ANNEXURE-B of tender document) issued for latest financial year ending on 31st March 2023 where deemed validity of five years is expired / Valid NSIC Registration Certificate as on date of technical bid opening / Startups recognized by DPIIT /Valid Registration to any other body as specified by ministry of MSME.</p>	<p>1.DD/ FDR/PAY ORDER /RTGS DETAILS:</p> <p>AMOUNT: ₹ 2,00,000/-</p> <p>RECEIPT NO:</p> <p>RECEIPT DATE:</p> <p>BANK DETAILS:</p> <p style="text-align: center;">OR</p> <p>3.MSME / NSIC / SSI REG. DETAILS:</p> <p>REG.NO:</p> <p>REG. DATE:</p> <p>REG. CATEGORY:</p> <p>() MICRO / () SMALL</p>
<p><i>Duly filled copy of the above along with supporting document to be uploaded in e-procurement portal.</i></p>		

C: Pre- qualification Criteria: Technical competency & financial soundness

C.1	Work Experience				
1	Experience of Execution of work / contract in any Central / State Govt. / PSU / Private company / establishment executed after 31st March, 2016 as per following details:				
	Sl. No:	Name of Work	Qualifying Value		
			Three Works / Service contracts each costing not less than the contract value of (₹)	Two Works / Service contracts each costing not less than the contract value of (₹)	One Works / Service contract costing not less than the contract value of (₹)
1.	"Services related to Cooking, Serving / Catering / Housekeeping services / Manpower Supply "	₹135 Lakh.	₹168 Lakh.	₹269 Lakh.	
2.1	Details of Work Order /Agreement to be considered against work experience: WO / Agreement Ref No.....Customer: Name of Work: Contract Value: Contract Period: WO / Performance certificate / Work completion Certificate : () Enclosed / () Not Enclosed Form 26AS/ TDS certificate / Bank statement for payment received from customer against the above contract () Enclosed / () Not Enclosed				
	Details of Work Order /Agreement to be considered against work experience: WO / Agreement Ref No.....Customer: Name of Work: Contract Value: Contract Period: WO / Performance certificate / Work completion Certificate : () Enclosed / () Not Enclosed Form 26AS/ TDS certificate / Bank statement for payment received from customer against the above contract () Enclosed / () Not Enclosed				
2.2	Details of Work Order /Agreement to be considered against work experience: WO / Agreement Ref No.....Customer: Name of Work: Contract Value: Contract Period: WO / Performance certificate / Work completion Certificate : () Enclosed / () Not Enclosed Form 26AS/ TDS certificate / Bank statement for payment received from customer against the above contract () Enclosed / () Not Enclosed				

2.3	Details of Work Order /Agreement to be considered against work experience: WO / Agreement Ref No.....Customer: Name of Work: Contract Value: Contract Period: WO / Performance certificate / Work completion Certificate : () Enclosed / () Not Enclosed Form 26AS/ TDS certificate / Bank statement for payment received from customer against the above contract () Enclosed / () Not Enclosed		
C.2	Financial soundness		
	SL No:	Financial soundness parameter	Qualifying Value (₹)
	1	Average annual turnover for last three consecutive financial year ending on 31st March 2022 (2019-20, 2020-21 & 2021-22).	₹101 lakh.
1	Details of Annual Turnover for last three consecutive years ending on 31st March 2022 (2019-20, 2020-21 & 2021-22).	Financial Year	Annual Turnover (Sales)
		2019-20	₹.....Lakhs
		2020-21	₹.....Lakhs
		2021-22	₹.....Lakhs
		Average Annual Turnover of three consecutive years.	₹.....Lakhs
1.1	Profit and Loss account statement & Balance Sheet for last three consecutive years ending on 31st March 2022 (2019-20, 2020-21 & 2021-22) duly certified by chartered accountant with CA membership number.	Financial year	Please Tick (√) in the appropriate box
		2019-20	<input type="checkbox"/> Enclosed / <input type="checkbox"/> Not Enclosed
		2020-21	<input type="checkbox"/> Enclosed / <input type="checkbox"/> Not Enclosed
		2021-22	<input type="checkbox"/> Enclosed / <input type="checkbox"/> Not Enclosed

		Assessment year	Please Tick (✓) in the appropriate box
1.2	Income Tax Return Acknowledgment for last three consecutive years ending on 31st March 2022 (2019-20, 2020-21 & 2021-22) or assessment years (2020-21, 2021-22 & 2022-23)	2020-21	<input type="checkbox"/> Enclosed / <input type="checkbox"/> Not Enclosed
		2021-22	<input type="checkbox"/> Enclosed / <input type="checkbox"/> Not Enclosed
		2022-23	<input type="checkbox"/> Enclosed / <input type="checkbox"/> Not Enclosed
2	Solvency certificate issued by Bank within 6 months from date of issue of Tender notification.		₹66 Lakh.
	Solvency Certificate to be enclosed		
<i>Duly filled copy of the above along with supporting document to be uploaded in e-procurement portal.</i>			

D: Pre- qualification Criteria: Statutory requirements & acceptance to Tender terms & conditions

1	Income Tax Registration (PAN) (Documentary evidence to be enclosed)	PAN: Copy of Income Tax Registration <input type="checkbox"/> Enclosed / <input type="checkbox"/> Not enclosed
2	Goods and Service Tax (GST) Registration (If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer)	GST No: Copy of Goods and Service Tax (GST)Registration <input type="checkbox"/> Enclosed / <input type="checkbox"/> Not enclosed / <input type="checkbox"/> Exempted

3	<p>I) Duly signed and Sealed copy of following in Enterprise/ Company/ Firm letterhead:</p> <p>1) “No Deviation Certificate” as per ANNEXURE-A</p> <p>2) “Declaration” as per enclosed ANNEXURE-G</p> <p>3) “ Integrity Pact “ as per enclosed ANNEXURE- H</p> <p>4) “ Solvency certificate” as per enclosed ANNEXURE-I</p> <p>II) Signed and sealed copy of Tender document.</p>	<p><input type="checkbox"/> Enclosed / <input type="checkbox"/> Not enclosed</p>
4	Applicable GST % against the scope of work	<p>_____ % GST</p> <p>(Vendor to confirm)</p>
<p><i>Duly filled copy of the above along with supporting document to be uploaded in e-procurement portal.</i></p>		

ANNEXURE-IB**PART-I (TECHNO COMMERCIAL BID)****SCOPE OF WORK AND TECHNICAL TERMS & CONDITIONS****A. BILL OF QUANTITY(FOR BHEL-EDN & BHEL-ESD)**

SL NO	DESCRIPTION	UOM	Approx. QTY (EDN & ESD)	Unit Rate (₹)	Value (₹)
A.	Minimum wage, PF, ESI, Bonus, Washing allowance				
1	Payment towards Minimum Wage to Unskilled Worker @ 47 Nos. per day for EDN and @11 Nos. per day for ESD	Man-day	18,154	677.88	1,23,06,233.52
2	EL encashment for Unskilled Worker @ 47 Nos. per day for EDN and @11 Nos. per day for ESD (In case Earned Leave is not availed)	Man-day	870	677.88	5,89,755.60
3	Payment towards Minimum Wage to Semi skilled Worker (Asst. Cooks) @ 20 Nos + 2 Nos. SSW per day for EDN and 4 Nos.(Asst. Cook) + 2 Nos. SSW for ESD	Man-day	8,764	741.67	64,99,995.88
4	EL encashment for Semi skilled Worker (Asst. Cooks) @ 20 Nos + 2 Nos. SSW per day for EDN and 4 Nos.(Asst. Cook) + 2 Nos. SSW for ESD (In case Earned Leave is not availed)	Man-day	420	741.67	3,11,501.40
5	Payment towards Minimum Wage to Skilled Worker @ 12 Nos per day (6 nos. (Cook) + 6 Nos SW) for EDN and 4 nos. (Cook) for ESD	Man-day	5,008	806.08	40,36,848.64
6	EL encashment for Skilled Worker @ 12 Nos per day (6 nos. (Cook) + 6 Nos SW) for EDN and 4 nos. (Cook) for ESD (In case Earned Leave is not availed)	Man-day	240	806.08	193,,459.20
7	Payment towards Minimum Wage to Highly Worker @ 2 Nos per day (1 no. Head cook +1 no. HSW) for EDN and (1 no. Head cook +1 no. HSW) for ESD	Man-day	939	875.40	8,22,000.00

8	EL encashment for Highly Worker @ 2 Nos per day(1 no. Head cook +1 no. HSW) for EDN and (1 no. Head cook +1 no. HSW) for ESD (In case Earned Leave is not availed)	Man-day	45	875.40	39,393.00
9	Payment towards cooking / Hazardous allowance to Asst. Cooks (SSW) @20 Nos. for EDN and 4 Nos. ESD.	Man-day	7,224	50.00	3,61,200.00
10	Payment towards cooking / Hazardous allowance to Cooks (SW) @ 6 Nos. EDN and 4 Nos. ESD	Man-day	3,010	150.00	4,51,500.00
11	Payment towards cooking / Hazardous allowance to Head Cook (HSW) @ 1 No. EDN and 1 No. ESD	Man-day	602	200.00	1,20,400.00
12	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Unskilled Worker@ 47 Nos for EDN and 11 Nos. for ESD.	Basic Wage	1,04,40,000	13%	13,57,200.00
13	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Semi-Skilled Worker@ 22 Nos, for EDN and 6 Nos. for ESD.	Basic Wage	50,40,000.00	13%	6,55,200.00
14	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Skilled Worker @ 12 Nos. for EDN and 4 Nos. for ESD.	Basic Wage	28,80,000.00	13%	3,74,400.00
15	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Highly Skilled Worker @ 2 Nos. for EDN and 1 No. for ESD.	Basic Wage	5,40,000.00	13%	70,200.00
16	Statutory Payment towards ESI @ 3.25% of Gross wage for Unskilled Worker @ 47 Nos. for EDN and 11 Nos, for ESD.	Gross Wage	1,23,06,233.52	3.25%	3,99,952.59

17	Statutory Payment towards ESI @ 3.25% of Gross wage for Semi-skilled Worker @ 2 Nos. for EDN & 2 Nos. for ESD and Semi-skilled Worker (Asst. Cook) @ 20 Nos. for EDN & 4 Nos. for ESD.	Gross Wage	68,61,195.88	3.25%	2,22,988.87
18	Statutory Payment towards ESI @ 3.25% of Gross wage or Maximum gross wage ceiling of 21000 per month whichever is less for Skilled Worker@6Nos. Per day for EDN.	Gross Wage	15,13,818.24	3.25%	49,199.09
19	Workmen compensation policy @ 3600 per year per person for Skilled worker (Cook) @ 6 Nos. for EDN and 4 Nos for ESD and Highly Skilled worker @ 1 No. for EDN, Highly skilled Worker (Head Cooks) @ 1 No. for EDN & 1 No. for ESD.	Nos.	13	3600.00	46,800.00
20	Statutory Payment towards Bonus@ 8.33% of Basic wage for Unskilled Worker @ 47 Nos. for EDN and 11 Nos, for ESD.	Basic Wage	1,23,06,233.52	8.33%	10,25,109.25
21	Statutory Payment towards Bonus@ 8.33% of Basic wage for Semi-Skilled Worker@ 22 Nos, for EDN and 6 Nos. for ESD.	Basic Wage	64,99,995.88	8.33%	5,41,449.66
22	Statutory Payment towards Bonus@ 8.33% of Basic wage for Skilled Worker@ 12 Nos. for EDN and 4 Nos. for ESD.	Basic Wage	40,36,848.64	8.33%	3,36,269.49
23	Statutory Payment towards Bonus@ 8.33% of Basic wage for Highly-Skilled Worker@2Nos. For EDN and 1 No. for ESD.	Basic Wage	Nil	NA	0.00
	Total value excluding GST (₹)(A)				3,08,11,056.79
	Contractors' Profit(₹)% of (A)(A1)				
<p>Note:</p> <p># Subject to revision of minimum wages including VDA as notified by Govt. of Karnataka for Employment in General Engineering, Fabrication and Allied Works.</p> <p>The per day manpower requirement indicated above is indicative. BHEL reserves the right to increase or decrease per day manpower requirement based on requirement. In case of any change in per day manpower requirement, BHEL will inform vendor in writing with notice period of seven days.</p>					
B.	Item B :(Uniform, Shoes, Soaps & PPE's)				
SL NO	DESCRIPTION	UOM	Approx. QTY	Unit Rate (₹/UOM)	Value (₹)

1	Supply and issue of 1 set of Uniform (Terricot) of approved quality and color including stitching charges [Each set: (2 Pants + 2 Shirts) or (2 Saris + 2 Blouses + 2 petticoats)]	Set	105	1,450.00	1,52,250.00
2	Supply and issue of 01 pair of safety shoes of Liberty Warrior make with 2 sets of socks for contract labours (Each Set : 01 pair of Shoes+2 pair of Socks)	Set	105	1568.00	1,64,640.00
3	Supply and issue of Soap (125 gms each) @ 1 per month for each contract labor.	Nos.	1260	30	37,800.00
4	Washing allowance @ 125/- per person per month	Nos.	1260	125.00	1,57,500.00
5	Provision for payment against Price Variation Clause (PVC)	AU	7,78,124.82	1.00	7,78,124.82
Total value excluding GST (₹)(B)					12,90,314.82
Total value excluding Contractors profit & GST (₹)(A+B)					3,21,01,371.61

B. SCOPE OF WORK, CONTRACT PERIOD AND TERMS & CONDITIONS OF CONTRACT**B.1: SCOPE OF WORK (BHEL-EDN CANTEEN)****COOKING, SERVING AND HOUSEKEEPING SERVICES AT BHEL-EDN, BANGALORE:****SCHEDULE OF MANPOWER DEPLOYMENT FOR BHEL EDN CANTEEN**

SL NO	MANPOWER CATERGORY	COOKING AND SERVING	HOUSEKEEPING SERVICES
1	HSW	Head Cook (01 No.)	01 No.
2	SW	Cook (06 Nos.)	Supervisor (06 Nos.)
3	SSW	Asst. Cook (22 Nos.)	Nil
4	USW	Nil	Unskilled worker (USW)-47 Nos
Total		29 Nos.	54 Nos.

Deployment of manpower shall be done as per following shift:

1. First shift--- 06.00 hrs. to 14.00 hrs.
2. Staggered Shift-0530 hrs. to 1330 hrs. Or As Instructed/Scheduled BY Canteen I/C
3. Second shift---14.00 hrs. to 22.00 hrs.
4. Third shift--- 22.00 hrs. to 06.00 hrs.
5. General shift-- 07.30 hrs. to 16.36 hrs.

SCOPE OF WORK FOR COOKING AND SERVING OF FOOD

The scope of work includes:

- a) Cooking, Serving, all other Cooking relevant activities, Upkeep and cleaning of Cooking area and equipment.
- b) Preparation of Ragiball and Chapathi.
- c) Manning in EDN canteen on Sundays, Holidays work and for special lunch preparation by managing the weekly off on other days.
- d) Extending all necessary assistance to BHEL in filling application and getting the FSSAI Certificate / License for its Industrial Canteen at EDN under the Food Safety & Standard Act 2006. All supports during audit and food safety inspection of BHEL Industrial Canteen to be conducted by a Food Safety Inspector during the contract period. The Contractor shall be paid Fees and incidental expenditure based on documentary proof towards filling and obtaining application and getting the FSSAI Certificate / License for its Industrial Canteen under the Food Safety & Standard Act 2006.

Note:

1. 01 HSW, 06 SW & 22 SSW shall be deployed in various shifts and all 07 days of the week to carry out the works as per scope of work.
2. Out of total 29 nos., 01 SW+04 no. of SSW (in 1st shift Morning) and 01 no. of SSW (in 2nd shift afternoon) shall be deployed for Ragiball and Chapathi preparation on Monday to Friday. These 06 nos. of SW+SSW also will have to carry out other cooking related routine works of canteen.
3. Out of total 29 nos., 01 SSW (Asst. Cooks) is to be deployed in HR as attendant and for Preparation and arrangement of Tea/Coffee/ Snacks etc.

MANPOWER DEPLOYMENT FOR COOKING AND SERVING SERVICES AT BHEL-EDN BANGALORE.

Scope of Work	Timing	Manpower deployment during a week		
		Mon-Fri	Saturday	Sunday/ Holiday (If required)
Cooking, Serving, Ragi ball, Chapatti preparation and other cooking related activities.	5.30 am to 1.30 pm OR as Instructed/scheduled by Canteen I/C	21 man-day {1 HSW for Cooking and supervision, 03 Cooks (SW) & 17 Asst. Cooks (SSW)}	16 man-day {1 HSW for Cooking and supervision, 02 Cooks (SW) & 13 Asst. Cooks (SSW)}	02 Man-day (01 Cook (SW) and 01 Asst. Cook(SSW))
	7.30 am to 4.00 pm OR as Instructed/ by Canteen I/C	01 Man-day {01 Cook (SW)}	01 Man-day {01 Cook (SW)}	
	1.00 pm to 9.00 pm OR as Instructed/scheduled by Canteen I/C	02 Man-day (01 Cook (SW) & 01 Asst. Cooks (SSW) OR 02 Asst. Cooks	03 Man-day (01 Cook (SW) & 02 Asst. Cooks (SSW))	01 Man-day (01 Asst. Cook (SSW))

	10.00 pm to 6.00 am OR as Instructed/scheduled by Canteen I/C	04 Man-day (01 Cook (SW) & 03 Asst. Cooks (SSW) OR 04 Asst. Cooks		05 Man-day (01 Cook (SW) and 04 Asst. Cooks (SSW)
		28 Man-day / day	20 Man-day	8 Man-day
Note: 01 SSW (Asst. Cooks) is to be deployed in HR as attendant and for Preparation and arrangement of Tea/Coffee/ Snacks etc. on all working days.				

As per the instructions of Executive/HR/, Shift I/C or Gen shift I/C the contractor shall deploy adequate number of his workmen for departmental service as and when required. The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of Shift I/C or Gen shift I/C due to exigencies of work. Further the mandays required in various shifts above shown may change as per BHEL convenience and quantum of work.

Details of work for Cooking and Serving:

The Scope of work would cover the following activities, exclusively or otherwise, to be performed in different shifts are described below:

I. Supervision of the all the cooking & serving activities.

II. Preparation of the following food items:-

1. Plain rice as required.
2. Sambar as required for lunch and for dinner regularly. Additionally for Breakfast if required.
3. Rasam as required for lunch and for dinner.
4. Palya preparation like Kurma / Gravy variety, Fried etc. with vegetables/Dals as required for lunch and for dinner.
5. Rice bath items like Tomato bath, Lemon rice, Puliogere, Menthia bath, Bisibele bath, Pulav etc. or any other items as required for lunch twice in a week and for dinner along with Raitha/Chutney etc. Similar varieties of Rice bath items or any other items such as Idli, Puri etc.as required for breakfast regularly.
6. Vada making of about 4500 nos. per day twice a week.
7. Coffee / Tea preparation of about 10,000 cups per day with steam/gas arrangements.

III. Assisting to Cooks in the following activities: -

1. Onion peeling and chopping as required.
2. Vegetables like sponge gourd, bottle gourd, 'chow chow', Yam root, Ash gourd, etc. to be peeled off and cut as required.
3. The leafy vegetables (including coriander) and other vegetables to be cut regularly as required.
4. Potato/Beet root to be peeled off through Machines and cut regularly.
5. The skin of Garlic of about to be removed and chopped regularly.
6. Green and red Chilies stems to be removed/chopped regularly.
7. Small stones / dusts and other foreign objects etc. to be segregated from the Pulses like Moong Dhal, Toor Dhal, Gram Dhal, Green Moong & whole Garam Masala items etc.
8. Stacking and arranging of bags/packets containing rice / Dhals/Atta / Oil / Ragi flour / Chilies / Coffee powder / tea dust / vegetables/ etc in Stores Areas.

9. Keeping the cooking areas / gas stoves/ boilers/chapathi plates etc. neat and clean before and after Cooking.
10. Keeping the Flour Mill and its surroundings clean and neat.
11. Cleaning of Milk tanks/lids with hot water and its surrounding areas.
12. Kneading of Atta for chapathi / Pooris through machines or manually whenever required.
13. Powdering of Masala through Powdering Mill or manually if required.
14. Grinding of Urid Dhal for Idlis and Vada, Gram Dhal for Vada and Masala for preparation of Sambar, Palya by using grinding machines or manually if required.
15. Assisting to vegetables cutting work by way of arranging, peeling, washing, shifting including keeping the Vegetable Cutting Room neat and clean.
16. Arranging Cooking vessels like Hundas, Bandlis etc. with pre-wash for cooking and keeping it neatly after cooking is over.
17. Arranging and sizing of firewood for cooking through firewood "Chullahs".
18. Taking raw materials required for the preparations from the stores and returning unused materials with proper accounting.
19. Arranging of the counters and Serving the food items and also if required for serving of Tea/Coffee at work spots.
20. In addition to the above mentioned cooking and serving works the above workers may be deployed for other required chapathi and Ragiball preparation works in canteen as required and instructed by the Canteen Shift supervisor. The contractor must ensure the same from his deployed workmen.
21. The contractor also ensure required manning in EDN canteen even on Sundays, Holidays work and for special lunch preparation by managing the weekly off on other days.
22. Other such canteen related works as assigned from time to time. Also the above manpower have also to be deployed for Cooking of spl. Menu items as per scheduled menu for special lunches and occasions.
23. Also 01 SSW (with HA/CA) in HR (for necessary cooking and serving) and if required and informed by Canteen I/C, 02 SSW (with HA/CA) at ET Hostel of EDN Township for all cooking, serving and cleaning activities are to be deployed.

INFRASTRUCTURE OFFERED BY BHEL & SCOPE OF WORK FOR PREPARATION OF CHAPATHI/POORI

01 Facilities Available:

Separate Kitchen with 4 Burners LPG Tava -- 2 Nos.
Chimney ---2 Nos.
Wooden Benches --- 7 Nos.
Wheat Flour kneading M/cs. --- 2 Nos.
Chapatti Wooden Rollers --- 12 Nos.
SS Trays --- 10 Nos. (To keep the prepared chapattis)
Kora cloth to cover the mixed dough

02. Raw Materials for preparing chapattis:

Wheat Flour (Atta) --- (50 -130 Kgs.) for General Shift, (05-7.5 Kgs.) for 2nd shift.
Salt --- To Taste
Edible Oil --- as required for chapathi/Pooris (approx. 15/75 Kgs. for General Shift, (1.25/7.5 Kgs.) for 2nd shift.

03. Days of Preparation:

- a) Every Monday (Bulk) for General Shift
- b) Every Wednesday (Bulk) for General shift.
- c) Every Friday (Bulk) for General Shift

- d) Every Monday, Wednesday & Friday for 2nd shift.
- e) And If required (on Tuesday & Thursday for Guests in General shift) – Small Qty.

04. Quantity Required (Approximate):

- a) Every Monday -- Morning (for General Shift) -- Around 2000-3300 Nos. approx., and as reqd.
- b) Every Wednesday -- Morning (for General Shift) -- Around 2000-3300 Nos approx. and as reqd.
- c) Every Friday -- Morning (for General Shift) -- Around 2000-3300 Nos., approx. and as reqd.
- d) Every Monday, Wednesday & Friday – In afternoon (for 2nd shift) – Around 200-300 Nos. approx. and as reqd.
- e) And If required (on Tuesday & Thursday for Guests in General shift) -- Around 200- 300 Nos. approx. and as reqd.

05. Delivery Time:

Morning For General Shift: Before 10.30 AM} On Monday, Wednesday & Friday
Afternoon For 2nd Shift: Before 06.00 PM} On Monday, Wednesday & Friday
For Guests If required: Before 12-30 PM} On Tuesday & Thursday

06. Other Terms:

- a) Required number of persons should be present for the preparation of Chapathis/Pooris as mentioned above and handover the prepared Chapathis/Pooris to the Stores.
- b) The quantity of raw materials drawn from the stores and the balance unused should be accounted and returned to the stores.
- c) The entire utensils and Preparation area/Work spot are to be cleaned before and after the preparation by his own men.
- b) The Chapathi to be prepared is dry phulka type. It should be properly baked, not burnt and it should be smeared with very little oil to maintain softness. Pooris must be properly fried (not under or over fried in oil).and must not have absorbed too much oil.
- e) The size of each Chapatti (in diameter) should be 6” to 8” and weight should be 25-35 Gms. The size of Pooris should be 3-4’ and weight should be around 20-25 Gms.
- f) The quantity to be prepared may vary depending on the requirement.
- h) Tentative Manpower requirement for the above said works is around 01 SW+04 Semi skilled category during Morning works and 01 Semi skilled during afternoon works.
- i) In addition to the Chapathi/Pooris/Ragiball Preparation and other relevant cleaning works the above workers may be deployed for other required cooking, Assisting and serving works in canteen as required and instructed by the Canteen Shift supervisor. The contractor must ensure the same from his deployed workmen.
- j) The contractor also ensure required manning in EDN canteen even on Sundays, Holidays work and for special lunch preparation by managing the weekly off on other days.
- k) Also cooking of spl. Items like Poori/Dosa/Roti/ Bhaji/ pakoda etc. as per scheduled menu for special lunches and occasions.

INFRA STRUCTURE OFFERED BY BHEL & SCOPE OF WORK FOR PREPARATION OF RAGIBALLS

01. Facilities Available/Offered:

Separate Kitchen with Platform

Firewood Furnace

Copper Vessel (Big) of 100 Kgs. capacity

Honake (5 feet) for stirring -- 4 Nos.

SS Vessels for keeping prepared Ragiballs. -- 7 Nos.

Firewood

02. Raw Materials for preparation of Ragiballs:

Ragi Flour --- (50 -90 Kgs.)/per day for General Shift, (04-6.5 Kgs.) for 2nd shift

Salt --- To Taste

Kora Cloth --- To cover the prepared Ragiballs

03. Days of Preparation:

Every Tuesday and Thursday for General shift.

Every Tuesday and Thursday – In afternoon (for 2nd shift)

04. Quantity required (approximate):

Total Requirement --- Around 1000- 1800 Nos. / Day in General Shift as reqd.

--- – Around 80-130 Nos./Day In afternoon (for 2nd shift) as reqd.

05. Delivery Time:

Before 10-30 AM

Afternoon For 2nd Shift: Before 06.00 PM} On Tuesday and Thursday

06. Other Terms:

a) Required number of persons should be present for the preparation of Ragiballs.

b) The quantity of raw materials drawn from the stores and the balance unused should be accounted and returned to the stores.

c) The entire cleanliness of the Utensils used and preparation area before and after the preparation.

d) The Ragiballs should be cooked properly, not sticky and maintain softness. Each ball should weigh around 160- 200 Gms.

e) The quantity to be prepared may vary depending on the requirement.

f) Tentative Manpower requirement for the above said works is around 04 Semi Skilled category during Morning works and 02 Semi Skilled during afternoon works.

g) In addition to the Chapathi/Ragiball Preparation and other relevant cleaning works the above workers may be deployed for other required cooking, Assisting and serving works in canteen as required and instructed by the Canteen Shift supervisor. The contractor must ensure the same from his deployed workmen.

h) The contractor also ensure required manning in EDN canteen even on Sundays, Holidays work and for special lunch preparation by managing the weekly off on other days.

i) Also cooking of spl. Items like Poori/Dosa/Roti/ Bhaji/ pakoda etc. as per scheduled menu for special lunches and occasions.

Also cooking of spl. Items like Poori/Dosa/Roti/ Bhaji/ Pakoda etc. as per scheduled menu for Special lunches and occasions.

Note:

Out of 83 manpower, 01 Skilled and 05 semiskilled manpower shall be deployed on 5 days a week for the following activities:

1 Chapathi/Poori/Color Rice/Dosa/Rava Idly

- a) Every Monday -- Morning (GS) and Afternoon (2nd shift)
- b) Every Wednesday – Morning (GS) and Afternoon (2nd shift)
- c) Every Friday -- Morning (GS) and Afternoon (2nd shift)

2 Ragiball/ Poori/Color Rice/Dosa/Rava Idly

- a) Every Tuesday -- Morning (GS) and Afternoon (2nd shift)
- b) Every Thursday – Morning (GS) and Afternoon (2nd shift)

Working Hours: 5:30 am to 1:30 pm for 1st Shift and 1:00pm to 09:00 pm for 2nd Shift or 7.30 am to 4.00 pm or 10.00 P: M to 06.00 A: M any other shift prevailing in the factory.

However the above manpower have also to be deployed for Cooking of spl. Items like Poori/Dosa/Roti/ Bhaji/ Pakoda etc. as per scheduled menu for special lunches and occasions.

Note: In case of emergencies, the work is to be attended on Sundays and Holidays also.

SCOPE OF WORK FOR HOUSEKEEPING SERVICES AT BHEL EDN-CANTEEN

Scope of work for Housekeeping services includes:

- a) Maintenance of Canteen premises including surrounding areas and upkeep of Vessels, plates, cups, glasses, utensils etc.
- b) Helping Cooks & Shifting & Distribution of food items / snacks / coffee / tea. Etc.
- c) Assistance in Canteen associated works, pantry & Stores.
- d) Manning in EDN canteen on Sundays, Holidays work and for special lunch preparation by managing the weekly off on other days.

Note:

- 01 One HSW, 06 SW & 47 USW shall be deployed in various shifts and all 07 days of the week to carry out the works as per scope of work.
- 02. Out of total 54 nos., 01 no. of HSW, 03 Nos. of SW as supervisors and 03 Nos. of Skilled worker as driver are to be deployed for operating the Battery operated trucks. All these supervisors and battery operated truck drivers also will have to carry out other routine works as per scope of work.
- 03. Out of total 54 nos., 01 No. of HSW, 05 nos. of SW and 44 USW are to be deployed for Canteen Housekeeping services.
- 04. Out of total 54 nos., 02 USW and 01 SW are to be deployed in ED Pantry for Tea/ Coffee preparation, Snacks arrangements, cooking, serving and cleaning purpose etc. for ED pantry and as required for other meetings at various departments.
- 05. Out of total 54 nos., 01 USW is to be deployed in Creche for cleaning and attendant purposes.
- 06. Out of total 54 nos., 01 USW is to be deployed in OHC as attendant.
- 07. The food is prepared in BHEL on all Sundays/Holidays also for only limited Nos. of Employees.
- 08. The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of BHEL Shift I/C or Supervisors due to exigencies.

MAN-DAY DISTRIBUTION FOR HOUSEKEEPING SERVICES

Scope of Work	Timing	Mandays requirement during a week		
		Mon-Fri	Saturday	Sunday/ Holiday (If required)

Maintenance of Canteen premises, helping cooks, shifting and distribution of food items, assistance in canteen associated works, pantry and stores.	5.30 am to 1.30 pm OR as Instructed/scheduled by Canteen I/C	23 Man-day (1 HSW for supervision & 22 USW }	20 Man-day (1 HSW for supervision & 19 USW }	5 Man-day (1 SW for supervision & 4 USW }
	7.30 am to 4.00 pm OR as Instructed/ by Canteen I/C	20 Man-day (4 SW for supervision & 16 USW }	13 Man-day (3 SW for supervision & 10 USW }	
	1.00 pm to 9.00 pm OR as Instructed/scheduled by Canteen I/C	4 Man-day (1 SW for supervision & 3 USW }	5 Man-day (1 SW for supervision & 4 USW }	04 Man-day (04 USW)
	10.00 pm to 6.00 am OR as Instructed/scheduled by Canteen I/C	02 Man-day (02 USW)		02 Man-day (02 USW)
		49 Man-day / day	38 Man-day	11 Man-day
Note: Apart from above, 1 Man-day (SW) and 4 Man-day (USW) shall be deployed as instructed / scheduled by canteen I/C for misc. jobs.				

As per the instructions of Executive/HR/, Shift I/C or Gen shift I/C the contractor shall deploy adequate number of his workmen for departmental service as and when required. The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of Shift I/C or Gen shift I/C due to exigencies of work. Further the mandays required in various shifts above shown may change as per BHEL convenience and quantum of work.

Details of Work for Housekeeping Services:

1 Cleaning of about 500 numbers of SS/wooden dining tables before and after the food service.
(Each dining table has four/eight seats/chairs).

2 Cleaning and mopping of floor area of Canteen building approximately 5500-6000 Sq. Mtrs. Three times daily by using good quality of cleaning materials. The floor area includes dining halls, kitchens, washing Rooms, stores, offices and staircases etc.

3 Cleaning of the following items (approximate quantity).

Meals Plates 4000 nos.

Tiffin Plates 1000-2000 nos.

Water Tumblers 3500-4000 nos.

Coffee Cups 1000 – 2000 nos.

Katories 20000 -22000 nos.

Cooking Vessels 40 -50 nos.

Coffee/Tea urns 100-120 nos.

Serving vessels with lids & serving Spoons 150-200 nos.

Coffee/Tea Trolley 25 Nos.

Chafing dish 30-40 Nos.

Hot case (Bain marie), Water storage tanks 10-20 Nos.

4 Cleaning / wiping of all fixtures viz. Doors, Windows, Staircase rails, fans, light and Office equipment, etc.

5 Removal of cobwebs once in 15 days.

6 Any sanitary work that results in choking of the drainage line should be attended.

7 Cleaning of floors of dry grinding machine room, Boiler room, Restroom, Stores, Office, Pantry, etc.

8 Shifting, Distribution and service of Food items/ Dry snacks/Coffee/Tea etc. in the Canteen and factory premises (shops).

9 Assistance in Canteen associated works and pantry & Stores.

10 Any other jobs that may arise from time to time relating to the Scope of Work shall be carried out.

11 Helping the cooks. Grocery and LPG Store related works.

12 Operation of Battery operated Trucks etc. as and when required.

13 Transportation of items (viz., vessels, cooked items, groceries, cooking material, LPG gas cylinders etc.) from receiving point to dining halls, washing area, store, kitchen or Gas bank area etc.,

Schedule of activities for Housekeeping services:

i) 6:00am - 7:00am: Arranging food items in the counter – breakfast dining hall

ii). 6:30am – 7:00am Arranging dry snacks in the counter – near entrance

iii) Serving of dry snacks – 07.00 hrs. to 08.30 hrs

iv) Serving of Breakfast – 07:00 hrs. to 08:00 hrs

v) Cleaning of dining hall – 06.00 hrs to 10.00 hrs.

vi) Serving of dry snacks/coffee/tea---08.45 hrs to 09.15 hrs.

vii). Cleaning of all the dining halls --- 09.30 hrs to 10.15 hrs.

viii). Arranging food items in the counter of all dining halls 10-15 to 1045 hrs.

ix) Cleaning kitchen – 10:00hrs to 14:00hrs

x) Cleaning toilets – 14:00hrs to 16:00hrs

xi) Cleaning utensils – 9:30hrs to 14:00hrs

xii) Cleaning food grains – 07.30 hrs to 16:00hrs

xiii) Cleaning groceries store area 12:30 to 14:00hrs

xiv). Serving of lunch--- 11.00 hrs to 13.00 hrs.

xv). Serving of Coffee/Tea--- 12.30 hrs to 13.00 hrs.

xvi) Arrangement & Serving for Guest Lunch – 1300 Hrs. 1330 Hrs.

xvii). Serving of Coffee/Tea--- 13.45 hrs to 14.15 hrs.

xviii). Serving of Coffee/Tea--- 16.45 hrs to 17.00 hrs.

xix). Serving of Tiffin if required --- 17.15 hrs to 17.45 hrs.

xx). Serving of Dinner--- 18.30 hrs to 19.00 hrs.

xxi). Serving of Coffee/Tea--- 20.30 hrs to 21.00 hrs.

xxii) Deep cleaning of windows, window blinds, fans, ceiling, and lamps

xxiii) Deep cleaning of equipment and accessories.

The contractor shall deploy adequate number of his workmen to clean the dining halls, plates and cups and dining tables immediately after serving the food.

The contractor shall keep adequate No of extra workmen and to deploy them as and when there is a demand by the Shift I/C or Gen shift I/C, to meet the exigencies of work in the shift.

As per the instructions of Executive/HR/, Shift I/C or Gen shift I/C the contractor shall deploy adequate number of his workmen for departmental service as and when required. The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of Shift I/C or Gen shift I/C due to exigencies of work. Further the mandays required in various shifts above shown may change as per BHEL convenience and quantum of work.

B.2: SCOPE OF WORK (BHEL-ESD CANTEEN)**COOKING, SERVING AND HOUSEKEEPING SERVICES AT BHEL-ESD, BANGALORE:****SCHEDULE OF MANPOWER DEPLOYMENT FOR BHEL-ESD CANTEEN**

SL NO	MANPOWER CATEGORY	COOKING AND SERVING	HOUSEKEEPING SERVICES
1	HSW	Head Cook (01 No.)	Nil
2	SW	Cook (04 Nos.)	Nil
3	SSW	Asst. Cook (4 Nos.) & 1 No. SSW	Supervisor (01 No.)
4	USW	Nil	Unskilled worker (USW)-11 Nos
Total		10 Nos.	12 Nos.

SCOPE OF WORK FOR COOKING AND SERVING OF FOOD

The scope of work includes:

- (i) Kitchen – for Preparation & Cooking as per Menu
 - (ii) Stores – Storage, Accounting, Issue and maintenance of all Consumables/ Materials
 - (iii) Transportation of items (viz., Serving Vessels, Cooked items, Groceries, Cooking material, LPG cylinders etc) from receiving point to Kitchen/ Dining hall, Stores, Gas bank area.
 - (iv) Cleaning and washing of Food grains/ Rice/ Cereals/ Groceries/ Vegetables
 - (v) Cleaning and Washing of utensils for Breakfast & Lunch.
 - (vi) Deep cleaning of Kitchen [weekly once] i.e., Chapathi batti, Steam generators & Boilers
 - (vii) Assistance for any other associated works in Kitchen, Pantry, Dining Hall or Stores – as per requirement
- Extending all necessary assistance to BHEL in filling application and getting the FSSAI Certificate / License for its Industrial Canteen at ESD under the Food Safety & Standard Act 2006. All supports during audit and food safety inspection of BHEL Industrial Canteen to be conducted by a Food Safety Inspector during the contract period. The Contractor shall be paid Fees and incidental expenditure based on documentary proof towards filling and obtaining application and getting the FSSAI Certificate / License for its Industrial Canteen under the Food Safety & Standard Act 2006.

MANDAY DISTRIBUTION FOR COOKING AND SERVING SERVICES AT BHEL-ESD BANGALORE.

Scope of Work	Timing	Mandays requirement during a week		
		Mon-Fri	Saturday	Sunday/ Holiday (If required)
Cooking, Serving and other cooking related activities.	06:00 Hrs to 14:00 Hrs. OR as Instructed/scheduled by Canteen I/C	06 Man-day	06 Man-day	Nil
	7.30 Hrs to 16.30 Hrs OR as Instructed/ by Canteen I/C	04 Man-day	04 Man-day	Nil
		10 Man-day / day	10 Man-day	Nil

Details of work for Cooking and Serving:

S No.	Details of Work	
1	FOR BREAKFAST – 150 TO 200 PLATES APPROX PER DAY – SIX DAYS	
	i	Cleaning, washing & soaking Groceries & food grains – 17 KGs
	ii	Cleaning, Cutting, Chopping Vegetables - 17 to 20 KGs
	iii	Preparation of Masala – for Breakfast & Chutney – 3 to 4 KGs per Day
	iv	Cooking Breakfast as per Menu
	v	Coconut scrapping & grating – approx... 4 KGs per Day
	vi	Preparation of Rice batter for IDLI / Dosa– once a week 18-20 KGs
	vii	Arrangement & Serving of Breakfast
	viii	Cleaning of vessels after prepared breakfast
2	FOR LUNCH – 250 TO 400 PLATES APPROX PER DAY – SIX DAYS	
	i	Cleaning, washing & soaking Groceries & food grains 10 to 12 KGs per Day
	ii	Cleaning, Cutting, Chopping Vegetables for Palya & Gravy – 55 to 60 KGs per Day
	iii	Cleaning, washing, soaking & preparation of Rice – 30 KGS per Day
	iv	Kneading & preparation of Atta for Chapatti & Ragi 20 KGs – 5 times a week
	v	Coconut scarping & grating - 6 to 8 KGs per Day
	vi	Sambar & Rasam preparation – 25 to 30 KGs per Day
	vii	Butter milk preparation 70 to 90 Litres per Day
	viii	Cleaning, Peeling & Chopping Vegetables for Salads – 22 KGs
	ix	Preparation of Masala – for Sambar, Pallya, – 4 to 5 KGs per Day
	x	Preparation of Colored/ flavoured Rice – 30 KGs – 5 Days a week
	xi	Cooking all items as per Menu
	xii	Washing of utensils after Lunch.
	xiii	Arrangement & Serving of Lunch
3	FOR TEA- COFFEE (TWICE Monday to Friday/ ONCE on Saturdays)	
	i	Preparation of Tea / Coffee – Approx... 30 Litres of Milk Daily
	ii	Transfer of Tea/ Coffee to Kettles/ Trolleys
	lii	Serving of Tea/ Coffee at 12 Points
4	FOR CATERING	
	i	Transportation of items (viz., Serving Vessels, Cooked items, Groceries, Cooking material, LPG cylinders etc). from receiving point to Kitchen/ Dining hall, Stores, Gas bank area
	ii	Transportation of prepared food from cooking area to dining hall for Breakfast and Lunch
	iii	Arranging of all Rice, Sambhaar, Rasam, Dry Pallya & Wet Pallya , Curd, Buttermilk, Pickles in Katoris/ Vessels on Serving counters
	iv	Arranging to all Utensils on counters for Breakfast & Lunch
	v	Operating of Battery operated Trucks/ Material Lift etc – as and when required
5	FOR CANTEEN STORES ACTIVITIES	
	i	Receiving, Inspection of all Raw Material, Groceries, Consumables etc in Canteen Stores
	ii	Stacking and arranging of bags/packets containing rice / Dhals/ Atta / Oil / Ragi flour / Chilies / Coffee powder / tea dust / vegetables/ etc in Stores Areas
	iii	Sifting Small stones and other foreign objects etc. to be segregated from the Pulses like Moong Dhal, Toor Dhal, Gram Dhal, Green Moong & whole Garam Masala items etc by sifting

	iv	Monitor all stocks, re-order level, issues from Stores to Kitchen and back – Daily Twice
	v	Managing general upkeep of Stores
6	HEAD COOK - Supervising all Preparation activities, Quality of Raw material, Issues from Stores & Cooking of all food items as per menu for BREAKFAST, LUNCH & Tea-Coffee Serving; Supervising & coordinating all Special arrangements/ Sweets preparation & Stocks Order/ Re-order/ Returns	

SCOPE OF WORK FOR HOUSEKEEPING SERVICES

The scope of work includes:

- (i) Maintenance of Canteen – Kitchen & Stores premises including surrounding areas
- (ii) Maintenance & Upkeep of Cooking Vessels/ Boilers/ Stoves – Washing areas
- (iii) Maintenance & Cleaning of Dining Hall, Dining Tables, Chairs, Serving area and surrounding areas including staircase & lifts Canteen
- (iv) Cleaning and washing of Plates, cups, glasses, serving utensils etc.
- (v) Assistance in Canteen associated works, pantry & Stores – as per requirement
- (vi) Serving of Water
- (vii) Food Waste collection, disposal & shifting of soiled Utensils from Dining Hall to Washing area

MANDAY DISTRIBUTION FOR HOUSEKEEPING SERVICES AT BHEL-ESD BANGALORE.

Scope of Work	Timing	Mandays requirement during a week		
		Mon-Fri	Saturday	Sunday/ Holiday (If required)
Housekeeping services	06:00 Hrs to 14:00 Hrs. OR as Instructed/scheduled by Canteen I/C	04 Man-day	04 Man-day	Nil
	7.30 Hrs to 16.30 Hrs OR as Instructed/ by Canteen I/C	08 Man-day	04 Man-day	Nil
		12 Man-day / day	12 Man-day	Nil

Details of work for Housekeeping:

HOUSEKEEPING – SCOPE		
S No.	Details of Work	
1	Dusting, Wiping and Cleaning of Wood Dining tables before and after the food service. (approx. 100 Dining table and 400 chairs).	
2	Cleaning and mopping of floor area of – Kitchen, Stores, Dining Hall & Serving area including Washing area and staircases leading to Dining Hall etc. – Three times daily	
3	Cleaning of the following Utensils (approximate quantity 4500 per Day).	
	Meals Plates / Tiffin Plates	250 – 400 nos/ 150 - 200 nos.
	Spoons/ Water Tumblers	200 – 300 nos/ 500 - 600 nos.

	Katories (bowls)	2000 – 3000 nos.
	Cooking Vessels & Coffee/Tea urns	40 -50 nos.
	Serving vessels with lids & serving Spoons	20-30 nos.
	Coffee & Tea Trolley , Hot case, Water Cans	18-20 Nos.
4	Dusting & Cleaning of all fixtures viz. Doors, Windows, Staircase rails, fans, lights etc. DAILY	
5	Deep cleaning of Cooking equipment and accessories Removal of cobwebs once in 15 days	
6	Serving water during Breakfast & Lunch	
7	Food Waste collection, disposal & shifting of soiled Utensils from Dining Hall to Washing area/ Collection area/ Coordination with piggeries for Food waste disposal	
8	Assistance in Canteen associated works and pantry & Stores.	

B.3: TERMS AND CONDITIONS OF CONTRACT

B.3.1: SAFETY CODE

RESPONSIBILITIES OF THE CONTRACTOR IN RESPECT OF SAFETY OF MEN, EQUIPMENT, MATERIAL AND ENVIRONMENT

1. Before commencing the work, contractor submit a “SAFETY PLAN” to the authorized BHEL Official. The ‘SAFETY PLAN’ shall indicate in detail the measure that would be taken by the contractor to ensure safety of men, equipment, material and environment during execution of the work. The plan shall take care to satisfy all requirements specified hereunder. The contractor shall submit Safety Plan along with his offer. During negotiations before placing of work order and during execution of the contract BHEL shall have right to review and suggest modification in the Safety Plan. Contractor shall abide by BHEL decision in this respect.
2. The contractor shall take all necessary safety precautions and arrange for appropriate appliances as per direction of BHEL or its authorized officials to prevent loss of human lives, injuries to personnel engaged, and damage to property and environment.
3. The contractor shall provide to its work force and ensure the use of the following personal protective equipment as found necessary and as directed by the authorized BHEL officials:
 - (i) Safety Helmets conforming to IS-2925: 1984.
 - (ii) Safety Belts conforming to IS-3521: 1983.
 - (iii) Safety Shoes conforming to IS-1989: 1978
 - (iv) Eye and Face protection devices conforming to IS – 8520: 1977 and IS-8940: 1978
 - (v) Hand and body protection devices conforming to:
 - IS-2573: 1975
 - IS-6994: 1973
 - IS-8807: 1978
 - IS-8519: 1977

All electrical equipment's, connections and wiring for constructions power, its distribution and use shall conform to the requirement of the Indian Electricity Act and Rules. Only electricians licensed by the appropriate statutory authority shall be employed by the contractor to carry out all types of electrical works. All electrical appliances including portable electric tools used by the contractor shall have safe plugging system to source of power and be appropriately earthed. The contractor shall not use any hand lamp energized by electric power with supply voltage of more than 24 volts. For work in confined space lighting shall be arranged with power sources of not more than 24 volts.

The Contractor shall adopt all fire safety measures as laid down in the "Code for fire Safety at Construction Sites" issued by the Safety Department of the Construction Management (HQ) of BHEL and as per directions of the authorized BHEL official.

A copy of the above referred "Code of Fire Safety at the Construction Sites" shall be made available by BHEL to the contractor for reference, on demand by the contractor, during tendering stage itself.

The contractor shall arrange at his cost (wherever not specified) appropriate illumination at all work spots for safe working when natural daylight may not be adequate for clear visibility.

The contractor shall be held responsible for any violation of statutory regulations local, state or central and BHEL instructions, that may endanger safety of men, equipment, material and environment in his scope of work or another contractor's or agencies. Cost of damages if any, to life and property arising All tools, tackles, lifting appliances, material handling equipment scaffolds, cradles, safety nets, ladders, equipment's etc. used by the contractor shall be of safe design and construction. These shall be tested and certificate of fitness obtained before putting them to use and from time to time as instructed by authorized BHEL official who shall have the right to ban the use of any item.

Out of such violation of statutory regulations and BHEL instructions shall be borne by the contractor.

In case of a fatal or disabling injury accident to any person at construction sites due to the lapses by the contractor, the victim and/or his/her dependents shall be compensated by the contractor as per statutory requirements. However, if considered necessary, BHEL shall have the right to impose appropriate financial penalty on the contractor and recover the same from payments due to the contractor for suitably compensating the victim and/or his/her dependents. Before imposing any such penalty, appropriate enquiry shall be held by BHEL giving opportunity to the contractor to present his case.

In case of any damage to property by the contractor, BHEL shall have the right to recover cost of such damages from payments from payments due to the contractor after holding an appropriate enquiry.

In case of any delay in the completion of a work due to mishaps attributable to lapses buy the contractor, BHEL shall have to recover cost of such delay from payments due to the contractor, after notifying suitably and giving him oppportunity to present his case.

If the contractor fails to improve the standards of safety in its operation to the satisfaction of BHEL after being given a reasonable opportunity to do so; and/or if the contractor fails to take appropriate safety precautions or to provide necessary safety devices and equipment or to carry out instructions regarding safety issued by the authorized BHEL official, BHEL shall have the right to take corrective steps at the risk and cost of the contractor after giving a notice of not less than seven days indicating the steps that would be taken by BHEL. The contractor shall submit report of all accidents, fires and property damage, dangerous occurrence to the authorized BHEL official immediately after such occurrence, but in any case not later than twelve hours of the

occurrence. Such reports shall be furnished in the manner prescribed by BHEL. In addition, the contractor to the authorized BHEL official shall also submit periodic reports on safety from time to time as prescribed.

Before commencing the work, the contractor shall appoint/nominate a responsible officer to supervise implementation of all safety measures and liaison with his counterpart of BHEL.

If safety record of the contractor in execution of the awarded work is to the satisfaction of Safety Department of BHEL, issue of an appropriate certificate to recognize the safety performance of the contractor may be considered by BHEL after completion the work.

B.3.2: HEALTH, SAFETY & ENVIRONMENTAL POLICY

The Management is committed to be an environmentally sound company in its activities, products, services and to provide safe and healthy working environment covering its employees, products & services as an Integral part of business performance through:

- Compliance with applicable Legislation and Regulation
- Setting objectives and targets to eliminate/control/minimize environmental pollution, risks due to Occupational Health and Safety Hazards.
- Promotion of activities for conservation of resources by environmental management with focus on oil, electrical energy and chemicals.
- Enhancement of Environmental, Safety and Occupational Health awareness amongst employees, customers, suppliers, contractors by proactive communication.
- Regular evaluation and pro-active measures for prevention & control of environmental pollution/accidents/occupational diseases.
- Appropriate training of employees and interested parties on Health, Safety & Environmental (HSE) aspects.
- Formulation and maintenance of HSE Management Programs for continual improvement.
- Periodic review & audit of HSE Management System to ensure its continuing suitability, adequacy and effectiveness
- Communication of HSE Policy to all employees and interested parties.
- Co-operation with concerned agencies/regulatory bodies engaged in HSE activities.

B.3.3: GENERAL SAFETY PRECAUTIONS WHILE ON WORK

Do:

1. Use proper hand gloves, masks, goggles while handling chemicals such as Isopropyl alcohol, thinner, flux, conformal coating (lacquer), and solder paste.
2. Use proper safety precaution while movement of materials in the work area.
3. Ensuring compliance as per check list for standard operation, before handling material handling equipment.
4. Wash thoroughly with water, the affected part of the body in case of splashes of chemicals.
5. Open cautiously a container, be alert for sprays or splashes of acids/alkalis.
6. Treat all liquids as dangerous, until you know that they are safe.
7. Handle very carefully the bottles / containers which have no labels.
8. Always wash hands and other exposed skin areas after using chemicals, upon exiting the chemical use area, and before eating or drinking.
9. When cleaning, use nonflammable solvents.
10. Before handling any chemical check with MSDS for the safety precautions required.
11. Store chemicals in stable racks in clearly marked containers and in designated areas.
12. Always leave gangways between stacks, between stacks and walls.

13. Keep all combustible materials away from any kind of heat source.
14. Make sure that your route is clear of obstacles.
15. When going down a ramp, keep the load in front.
16. Keep gangways clear and unobstructed.
17. Keep your work area clean and dry.
18. Undergo periodical medical checkup for health monitoring.

Don't:

1. Do not eat, drink, chew gum, or store food, beverages, or medications in areas where chemicals are used or stored.
2. Do not smell or taste chemicals.
3. Do not keep materials / tools / components projecting into gangways / aisles.
4. Do not store / stack materials in front of electrical control panels/ switches and fire extinguishers.
5. Do not store inflammable near any electrical switch boards/ cubicles.
6. Do not throw cotton waste soaked with inflammable liquids/ solvents/ chemicals in drains or room corners.
7. Do not use solvents to clean hands after work.
8. Do not use thinner to clean floors.
9. Do not block exits, fire extinguishers.
10. Do not store projecting material near gangways.
11. Do not carry a load, which is too heavy for you. Get help if the load is too heavy.
12. Do not carry a load that obstructs the view ahead.
13. Do not pull a hand truck, but push it.

Note: The above list is only indicative and not exhaustive. Regarding various safety precautions to be taken, follow your Superior's instructions

B.3.4: CONTRACTOR'S OBLIGATIONS

The contractor shall decide the required nos. of workmen for execution of the work awarded to him and he or his authorized representative will be solely entitled to instruct such workers about the manner in which the awarded work is to be carried out as per the prescribed specifications and as directed by Engineer-in-charge. The contractor shall be fully responsible for the work awarded to him and fulfil following obligations.

The contractor shall depute his workmen to carry out the work given in scope of work. The work shall be executed as per work instructions and to the satisfaction of Engineer-in-charge.

The contractor shall ensure that the employees deployed in the premises of BHEL are physically and mentally fit and do not have any criminal records. Such employees should possess requisite skill, proficiency, experience etc. to carry out the work.

Contractor shall maintain appropriate records of his employees deployed to carry out the work.

"The contractor shall issue Employment Card in Form No.XIV to each Worker engaged by him within 3 days of the employment of the Worker as prescribed under Rule No.76 of the Contract Labour (Regulation & Abolition) Central Rules, 1971. The Card shall be maintained up-to-date and any change in the particulars shall be entered therein".

"The contractor shall issue Letter of Appointment to each Worker engaged by him for execution of the Work awarded, before commencement of the Work. Copies of the Letters of Appointment issued shall be submitted to the Authorized Representative of BHEL from time to time for reference".

The contractor shall provide employment card/identity card with photograph duly verified and attested by the contractor to his employees deployed to execute the work. Contractor shall also indicate the name of the

proprietary/partnership firm/company, place of work, contact number and duration of validity of the card etc. in such identity card.

The contractor will be fully responsible for the good conduct of his employees deployed to execute the work. In case of any misconduct/misbehavior by any employee, the contractor will replace such employee(s) immediately.

The contractor will ensure that the work is executed through his employees on his rolls only and under no circumstances the contractor will deploy any casual employees to carry out the work; nor shall sub-contract the work.

The contractor will keep watch on his employees and he will be liable for any pilferage /loss to BHEL due to Acts of omission and commission by his employees. Similarly, for any compensation to outsiders and his employees on account of any act of omission and commission by the employees deployed by the contractor shall lie exclusively with contractor.

The contractor shall be responsible for enforcing all safety regulations as applicable inside the factory, while undertaking the work tendered. Notwithstanding that BHEL may provide consumables, cleaning and material handling equipment etc. wherever required, the contractor shall be responsible for issue and wearing of the safety equipment's/gadgets.

The contractor has to provide his workmen uniform distinct different from BHEL employees, mandatorily after commencement of contract. The uniform should have logo of the contractor's firm/company. The uniform shall be always ensured to be in neat, tidy and wearable condition.

In the event of termination of contract for any reason whatsoever, the contractor shall withdraw all his employees and his equipment, if any from the establishment of BHEL.

The contractor shall take necessary insurance policy for his workmen to cover workmen's compensation and accidental cover as may be applicable. Provided if the contractor has or proposes to obtain ESI registration prior to the commencement of the contract, this insurance policy will not be insisted upon.

BHEL will provide materials for repairs and maintenance wherever applicable and agreeable. However, it will be the responsibility of the contractor to inform concerned Engineer-in-charge to ensure the materials/equipment for assigned jobs.

The age of the contract workers deployed at BHEL EDN should be between 18 to 60 years.

The contractor shall maintain regular contact with the designated Engineer-in-charge of BHEL and will interact on matters relating to the work awarded under this contract.

In case the contractor does not carry out the contractual / statutory obligations or the services rendered by him are found to be unsatisfactory, BHEL shall bring the same to his notice and he will be obliged to discharge the obligations and rectify the deficiency / anomaly within a month's time and in continuation of such deficiencies/ failure to compliances limited to a maximum of 03 such notices from BHEL, failing which BHEL reserves the right to terminate the contract without assigning any reason what so ever. In such an event, no damages will be payable for short closure of the contract and the contractor shall be liable to pay BHEL for any loss or hardships it may suffer, such termination shall be for the contractor's default and any money including deposits or bills available with BHEL will be forfeited and any further claim on the contractor may be made by BHEL for recovery of any loss.

The decision of BHEL regarding interpretation of any terms and conditions set forth in this agreement shall be final and binding on the contractor.

Notwithstanding anything contained in this tender document, the contract may be terminated by BHEL without assigning any reason thereof by giving a notice of 30 days to the contractor.

C. CONTRACT PERIOD AND PLACE OF WORK:**C.1: Mobilization period:**

The work shall start within seven days of issue of LOA or as indicated in LOA whichever is earlier.

C.2: Contract Period:

Twelve months from the date of award of contract.

BHEL-EDN may extend the contract by 3 months at same Rate and Terms and Conditions based on mutual consent.

C.3: Place of Work:

The work shall be carried out at BHEL-EDN & BHEL-ESD, Bangalore Factory premises.

D. PAYMENT TERMS

1. Payment will be made after completion of work on pro-rata basis based on actual Services provided as per BOQ after acceptance and certification of Area in charge (BHEL Executive). **Payment shall be made within 30 days of submission of bill complete in all respect.**
2. The Contractor shall submit the bill within a week after the end of each month / after completion of work in triplicate copies detailing the various items of work done during the month supported by the requisitions issued from time to time along with any other relevant document which is required from time to time as per BHEL requirement.
3. The Contractor shall, once in every month, submit to the respective area HOD separately details of their claims for the work done by them up to and including the previous. He should in addition furnish a clear certificate to the effect that the claims submitted by him as aforesaid cover all his claims and that no further claims shall be raised by him in respect of the work done up to and including the period under report. Payment will be at the sole discretion of BHEL.
4. The proof of execution of work should be submitted along with each bill (printed form with covering letter and proof for execution of work).
5. If the Contractor is not registered for any statutory obligation and not liable thereto, then a declaration shall be submitted along with offer that they are within the threshold limit.
6. No advance will be paid for operational or any other expenses.
7. Goods and Services tax will be payable extra by BHEL at prevailing rates and corresponding TDS will be made as per Government norms.
8. All payments to be made to the Contractor shall be done only through NEFT (National Electronic Fund Transfer / RTGS (Real Time Gross Settlement)). No other forms or mode of payment is made by BHEL. If there is any delay in making payment, no interest will be paid.

E. PRICE VARIATION CLAUSE:

- E.1: The minimum wage, PF, ESI and Bonus for Unskilled worker, Semi-skilled Worker, Skilled worker and Highly Skilled worker shall be revised as per Govt. notification on actual basis.
- E.2: The Service Charge (%) and rates for Uniform, Shoes, and Soaps & PPE's will not change.
- E.3: The service charge will not be applicable on additional amount payable due to price variation clause and payments made against Uniform, Shoes, and Soaps & PPE's.

F. LIQUIDATED DAMAGES (LD)/PENALTY:**LIQUIDATED DAMAGES (LD):**

If the contractor fails to start the work within the initial mobilization period (7 days) fixed in the tender as indicated in Work Order or at any time repudiates the contract then BHEL, without prejudice to any other right or remedy available to it under the contract, may at its discretion shall have right to

- a. Recover from the contractor, liquidated damages and not by way of penalty, a sum of ₹10,000/- per day of delay in mobilization beyond initial mobilization period of 7 days, subject to a maximum of 15 days. In such a case, BHEL may also terminate the contract and forfeit security deposit if delay extends beyond 15 days.
- b. Recover from the contractor, liquidated damages and not by way of penalty an amount of ₹1,000/- per day in the event of any delay in making the payment of any wages or dues to the all contractual workers by the tenderer i.e. after 07th / 10th (As applicable) of subsequent month.

PENALTY CLAUSE

- 1) Inappropriate personal hygiene of contractor's employees or deployment of a sick person on duty will lead to fine of ₹ 1,000/- (Rupees One thousand only) for every instance and will be deducted from monthly fixed charges.
- 2) Severity of hygiene failure will be assessed and decided by BHEL and fined appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash deducted from monthly fixed charges and / or summary Termination of the Contract.
- 3) Not wearing mask, caps and disposable gloves while serving food will attract a Penalty of ₹250/- (Rupees Two hundred and fifty only) for the first occasion and ₹500/- (Rupees Five hundred only) for each subsequent occasion within the same month and will be deducted from monthly fixed charges.
- 4) Three or more complaints of unclean utensils in a day would lead to a fine of ₹500/- (Rupees Five hundred only) per meal.
- 5) If Manpower are not changed as decided by the designated BHEL official, Penalty of ₹250/- (Rupees Two hundred and fifty only) per day will be levied in addition to pro-rata deduction as applicable from the fixed charges towards providing manpower. Above penalty is also applicable in case a professionally qualified /experienced cook is not available or is absent from duty and deducted from monthly fixed charges.
- 6) If Hygiene of dining hall, kitchen etc., not up to the desired standards penalty of ₹250/- (Rupees Two hundred and fifty only) will be imposed for the first occasion after warning and Rs. 500/- (Rupees Five hundred only) for each subsequent occasion within the same month and will be deducted from monthly fixed charges.
- 7) Failure to wear full uniform including mask, gloves, shoes, socks, name plate, photo ID card, etc. at all times will attract Penalty of ₹ 250/- (Rupees Two hundred and fifty only) for the first occasion and Rs. 500/- (Rupees Five hundred only) for each subsequent occasion within the same month and deducted from monthly fixed charges.
- 8) BHEL will inform the Contractor in writing regarding the specific deficiency for which deduction is made. In case of any damages or loss caused to BHEL's premises or property due to any default or failure on the part of the contractor for providing services of the requisite standard or negligence of the contractor or his employees, the same would be recoverable from the dues to the contractor in addition to the civil or criminal liabilities.

MAXIMUM VALUE OF LD/ PENALTY:

The total recoveries under aforesaid clauses shall be limited to maximum 10% of the contract value.

In case of any change of order value, LD / PENALTY shall be subject to a maximum of 10% of the revised order value

The decision of BHEL on the question whether the contractor(s) have committed such default or have failed to perform any such service efficiently and are liable to pay compensation and as to quantum of such compensation shall be final and binding on the contractor(s).

G. TERMS & CONDITIONS FOR EXECUTION OF THE CONTRACT:

1. The contractor should bring their manpower to BHEL premises at his/her own cost, risk and execute the work allotted to him inside BHEL premises.
2. The contractor should follow and comply with Minimum wages, ESI, PF, Bonus, Group Insurance and other statutory regulations as stipulated in Factories Act and other applicable State/Central Governments' rules and regulations.
3. Attendance register should be maintained by the contractor and should be duly signed by contractor's manpower.
4. All safety equipment's are to be arranged for the workmen and safety rules & regulations are to be followed as per BHEL's Safety Rules and Regulations.
5. The contractor or his/her crew should handle the machinery and other equipment's entrusted to them by BHEL with utmost care and return them safely after execution of stipulated work. The cost of damage, repair due to improper handling of machinery and equipment will be recovered from the contractor.
6. Contractor shall supervise the work carried out by his/her employees.
7. Contractor shall ensure that the employees deployed in the premises of BHEL are physically and mentally fit and do not have any criminal record. Such employees should possess requisite skill, proficiency, qualification, experience etc.
8. Contractor shall maintain appropriate records of his/her employees deployed along with their attendance to carry out the job(s).
9. Contractor will be responsible for the good conduct of his/her employees. In case of any misconduct/misbehaviour by any employee, the contractor will replace such employee(s) immediately.
10. Contractor will ensure that the job is executed through his/her employees on and under no circumstances, the contractor will not deploy any casual employee to carry out the job nor shall subcontract the job without prior written permission.
11. Contractor shall be solely responsible for non-payment, delayed payment of minimum contributions under EPF & MP Act, ESI Act, Bonus, etc.
12. In case, the contractor fails to make payment of wages to his/her employees or remittance of contribution to the concerned authorities, the security deposit, other dues/running bills under the contract can be utilized by BHEL to discharge the liability of the contractor.
13. Contractor shall observe provisions of the Factories Act, 1948 in respect of working hours, holidays, rest intervals, leave and overtime to his/her employee. No work shall be done on second/third shift, overtime, Sundays or on other declared holidays without written permission.
14. The contractor should maintain a 'Work Diary containing the details of work executed by him from time to time on Shift/Daily basis and obtain the signature from official concerned nominated for this/her purpose for having executed the work correctly and satisfactorily.
15. Necessary gate entry pass will be issued by BHEL Security department for Contract Workmen based on your application duly forwarded by the Contract Executing Department and approved by HR/Welfare/Contract Cell on fulfilment of the Statutory Obligation by the Contractor.
16. In the event of termination of contract for any reason whatsoever, the contractor shall withdraw all his/her employees from the establishment of BHEL. In case, contractor decides to terminate services of his/her employees, he should settle all terminal dues including retrenchment compensation.
17. BHEL reserves the right to cancel/short close and terminate the contract at any point of time after giving intimation to the vendor.
18. BHEL will have nothing to do or be concerned with the employment of employees working for the contractor. The relationship between BHEL and the contractor will be that of independent entities and nothing herein contained will amount to joint venture, partnership or on employer-employee relationship. Supervision of work shall be done by the contractor / his authorized Supervisor exclusive for this work only.
19. National & festival holidays (i.e. 12 days per year) is paid holidays & Earned leave of 15 days per year for all employees engaged for this contract shall be paid as per Minimum wage.

PART-I (TECHNO COMMERCIAL BID)**ANNEXURE-IC****GENERAL TERMS & CONDITIONS OF CONTRACT****1. DEFINITION**

In these General Conditions of Contract, the following terms shall have meaning hereby assigned to them, except where the context otherwise requires:

- a) The "Contract" means, the documents forming the tender and acceptance thereof, together with all the documents referred to therein including general and special conditions to contract. All these documents as applicable taken together shall be deemed to form one contract and shall be complementary to one another.
- b) The "Work" means, the work described in the tender documents in individual work orders as may be issued from time to time to the contractor by the Officer-In charge within the power conferred upon him including all notified or additional items of works and obligations to be carried out as required for the performance of contract.
- c) The "contractor" means, the individual Firm or Company whether incorporated or not, undertaking the work and shall include the legal personal representatives of such individuals or the persons composing the firm or Company or the successors of the firm or company and the permitted assigns of such individual or firm or Company.
- d) "The Officer-In charge" means, the Officer deputed by the BHEL to supervise the work or part of the work.
- e) "Approved" and "Directed" means, the approval or direction of the respective area **HOD** or person deputed by him for the particular purposes.
- f) "BHARAT HEAVY ELECTRICALS LIMITED" (hereinafter referred to as BHEL) shall mean the Board of Directors, Chairman, Executive Director, General Manager or, other Administrative Officer of the said Company including **AGM / CCD** authorised to invite tenders and enter into contract for works on behalf of the Company.
- g) The "Contract sum" means, the sum accepted or the sum calculated in accordance with the prices accepted in tender and / or the contract rates as payable to the contractor for the execution of the work during the currency of the contract.
- h) A "week" means, Seven Days, without regard to the number of hours worked or not worked in any day in that week.
- i) A "day" means, the day of 24 hours (TWENTY-FOUR) irrespective of the number of hours worked or not worked in that day.

2. HEADING TO THE CONTRACT

The heading to these conditions shall not affect the interpretations thereof.

3. DEVIATIONS

The contractor shall not carry out any work not covered by schedule except in pursuance of the written instructions of the respective area HOD. No such work shall be valid unless the same has been specifically confirmed and accepted by BHEL in writing and incorporated in the Contract.

4. WORKS TO BE CARRIED OUT

The Contract shall include all labour materials, tools, plant, equipment and transport which may be required for the execution of the work.

The Contractor will be deemed to have satisfied himself as to the nature of the site, local facilities of access and all matters affecting the execution of the work. No. extra charges consequent on any misunderstanding in these respects or otherwise will be allowed.

5. ASSIGNMENT OF TRANSFER OF CONTRACT

The Contractor shall not, assign or transfer the contract or any part thereof, or any share, or interest thereon to any other persons.

6. SUB CONTRACT

The Contractor shall not sublet any portion of the contract.

7. COMPLIANCE TO REGULATIONS AND BYE -LAWS

The Contractor shall confirm to the provisions of any statute relating to the work and regulations and Bye-laws of any local authority. The Contractor shall be bound to give all notices required by statutory regulations or by-laws as aforesaid and to pay all fees and taxes payable to any authority in respect thereof.

8. EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT (SD):**Earnest Money Deposit (EMD):**

Tender must be accompanied by Earnest Money for the amount mentioned in tender notice, pledged to BHEL- EDN, BANGALORE in any of the forms mentioned below.

Modes of Deposit:

The EMD shall be accepted only in the following forms:

- a) Cash deposit as permissible under the extant Income Tax Act (before tender opening)
- b) Electronic Fund Transfer credited in BHEL account (before tender opening)
- c) Banker's cheque/ Pay order/ Demand draft, in favour of BHEL (along with offer)
- d) FDR issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- e) Insurance Surety Bond.
- e) In addition to the above, the EMD amount in excess of ₹ 2, 00, 000 /- (₹ two lakhs) also acceptable in the form of Bank guarantee from scheduled banks. The bank guarantee in such cases shall be valid for at least six months. (BG Format attached as ANNEXURE-J)

Forfeiture of EMD:

EMD by the tenderer will be forfeited as per tender documents if

- i) After opening the Tender, the Tenderer revokes his tender within the validity period or increases his earlier quoted rates.
- ii) If only, a part of the work included in the tender has been awarded to the tenderer and the tenderer refuses to take up the work the amount of Earnest Money to be forfeited will be based on the value of the contract so awarded.
- iii) The Tenderer does not commence the work within the period as per LOI / Contract. In case the LOI / Contract is silent in this regard then within 7 days after award of Contract.

General Terms related to EMD:

Earnest Money Deposit (EMD) will not carry any interest.

Earnest Money Deposit (EMD) of the successful tenderer will be retained as part of Security deposit.

The Earnest Money Deposit (EMD) will be refunded to the unsuccessful tenderers within 15 days of acceptance of the award of work by successful tenderer / expiry of offer validity period.

Non Start of work within seven days of issue of LOA / WO or date indicated in LOA whichever is later will lead to forfeiture of EMD and may also attract the provision of "Suspension of Business dealings with Suppliers/Contractors".

Security Deposit (SD):

The contractor whose tender has been accepted shall, within seven days of receipt of the notification of acceptance of his tender **or before start of work (whichever is earlier)**, deposit Security deposit @ 5 % of Contract value.

EMD of the successful tenderer shall be converted and adjusted towards the required amount of **Security deposit (SD)**:

Modes of Deposit:

The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:

- i) Cash (as permissible under the extant Income Tax Act)
- ii) Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL
- iii) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- iv) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- v) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

General Terms related to SD:

The security Deposit will not carry any interest.

Security Deposit shall be released to the contractor upon fulfilment of Contractual obligations as per terms of contract.

BHEL, shall not be responsible for any loss of securities due to liquidation or any other reason whatsoever or any depreciation in the value of the Securities while in their charge or for any loss of interest thereon.

NOTE: Acceptance of Security Deposit against Sl. No. (iii),(iv) and (v) above will be subject to hypothecation or endorsement on the documents (Signature of the Branch Manager must be present) in favor of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

All compensation or other sums of money payable by the contractor to BHEL under the terms of this contract or under any other contract with BHEL, may be deducted from the Security Deposit or realized by the sale of the securities, from the interest arising there from or from any sums which may be due or may become due to the contractor payable by BHEL, on any account whatsoever against this contract of any other contract with BHEL and in the event of his Security Deposit being reduced by reason of such deductions or sale as aforesaid, the Contractor shall within seven days thereafter make good in cash or in securities endorsed as aforesaid, any sum or sums by which the security Deposit has been so reduced.

In case of an Award of a Contract and if the Contractor fails to perform or does not comply with the Performance Evaluation Criteria, the Security Deposit will not be refunded / Bank Guarantee encashed.

The claim period for Bank Guarantee shall be kept three months after the contract end date.

Security Deposit has to be deposited within seven days of issue of LOA / WO or date indicated in LOA whichever is later.

“Bidder agrees to submit performance security required for execution of the contract within the time period mentioned. In case of delay in submission of performance security, enhanced performance security which would include interest (Repo rate +4%) for the delayed period, shall be submitted by the bidder. Further, if performance security is not submitted till such time the first bill becomes due, the amount of performance security due shall be recovered from the bills along with the interest”

9. GOODS & SERVICE TAX (GST) REGISTRATION & COMPLIANCE

1. Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GST registration No (GSTIN) which should be clearly mentioned in the offer. If the dealer is exempted from GST registration, a declaration with due supporting documents need to be furnished for considering the offer. Dealers under composition scheme should declare that he is a composition dealer supported by the screen shot taken from GST portal. The dealer has to submit necessary documents if there is any change in status under GST.
2. Supplier shall mention their GSTIN in all their invoices (incl. credit Notes, Debit Notes) and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No. which is linked/uploaded in GSTN network shall be clearly indicated), Billed to party (with GSTIN) & Shipped to party details, item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, Place of Supply etc.
3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).
4. Invoices will be processed only upon completion of statutory requirement and further subject to following:
 - a) Vendor declaring such invoice in Form GST ANX-1
 - b) Receipt of Goods or Services and Tax invoice by BHEL
5. As the continuous uploading of tax invoices in GSTN portal (in GST ANX-1) is available for all (i.e. both Small & Large) tax payers under proposed new GST Return System, all invoices raised on BHEL may be uploaded immediately in GST portal on dispatch of material /rendering of services. The supplier shall ensure availability of Invoice in GST portal before submission of invoice to BHEL. Invoices will be admitted by BHEL only if the invoices are available in GSTN portal (in BHEL's GST ANX-2).
6. In case of discrepancy in the data uploaded by the supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note or debit note (details also to be uploaded in GSTN portal) for the shortages or rejections in the supplies or additional claims, within the calendar month informed by BHEL.
7. In cases where invoice details have been uploaded by the vendor but failed to remit the GST amount to GST Department (Form PMT-08 or Form GST RET-01 to be submitted) within stipulated time, then GST paid on the invoices pertaining to the month for which GST return not filed by the vendor will be recovered from the vendor along with the applicable interest (currently 24% p.a) and all subsequent bills of the vendor will not be processed till filing of the GST return by the vendor
8. In case GST credit is denied to BHEL due to non-receipt or delayed receipt of goods and/ or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount claimed in the invoice shall be disallowed to the vendor.
9. Where any GST liability arising on BHEL under Reverse Charge (RCM), the vendor has to submit the invoices to BHEL well within the timeline prescribed in GST Law, to enable BHEL to discharge the GST liability. If there is a delay in submission of invoice by the vendor resulting in delayed payment of GST by BHEL along with Interest, then such Interest payable or paid shall be recovered from the vendor.
10. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contracts. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Tax Invoice will be issued by BHEL indicating the respective supply invoice number.
11. GST TDS will be deducted as per Section 51 of CGST Act 2017 and in line with Notification 50/2018 – Central Tax dated 13.09.2018. GST TDS certificate which will be generated in GST portal subsequent to vendor accepting the TDS deduction in the GST portal, will be issued to the vendor.

10. ORDERS UNDER THE CONTRACT

All orders, notices etc. to be given under the contract shall be in writing, typescript or printed and if sent by registered post to the address given in the tender of the Contract, shall be deemed to have been served on the date, when in the ordinary course they would have been delivered to him. The Contractor shall carry out without delay all orders given to him.

11. CONTRACTOR'S SUPERVISION

1. The Contractor shall either himself supervise the execution of the contract or shall appoint a competent agent acceptable to BHEL Officials.
2. Orders given to the Contractor's agent shall be considered to have the same force as if they have been given to the Contractor himself.
3. The Contractor or his accredited agent shall attend when required without making any claim for doing so to the OFFICER-INCHARGE, to receive instructions.
4. The respective area HOD shall have full powers and without assigning any reason, requires the Contractor to immediately cease to employ in connection with this contract, any agent, servant or employee where continued employment is, in his opinion undesirable. The Contractor shall not be allowed any compensation on this account.

12. PAYMENT TO EMPLOYEES ENGAGED BY CONTRACTOR

1. The Contractor shall remain liable for the payment of all wages and other payments in connection with the employees engaged by him and with regard to the work.
2. The Contractor shall comply with the applicable provisions of Payment of Wages Act-1936, Minimum Wages Act-1948, Employees' Liability Act-1938, Employees' Compensation Act-1923, Payment of Bonus, EPF and Miscellaneous Provisions Act-1952, Employees' State Insurance Act-1948 and other relevant Acts and rules framed, thereunder from time to time.
3. Contractor shall be responsible for making payment of wages within 7 days / 10 days (As applicable) from the last day of wage period and shall obtain the signature at the end of entries in the wage register from area in-charge of contract operating department.
4. Contractor should ensure that at least the prevailing minimum wages, as per the rules of **State/Central Minimum wage**, which are applicable are paid to his employees only in their respective nationalized bank accounts by means of NEFT/ RTGS/ IMPS.
5. The contractor should remit the salary/wages of their workmen only through nationalized Bank, directly to the salary/savings account of the employee concerned. Monthly clearance will be given in respect of those contractors, only if the salary/wages to the workmen concerned has been remitted in the nationalized bank account of the workmen. The relevant Bank statement/proof for Bank payment should be produced along with PF and ESI challans every month.
6. No other mode of payment (hand payment / account transfer other than salary or any other) is acceptable as salary.
7. The contractor should pay the previous month salary in full to their employees before 7th of every month and will not adjust with any advance/ loan /training cost / accommodation cost / repayment due by the employee.
8. If the Contractor employs more than twenty employees, he has to obtain License to this effect from the Factory Inspectorate and renew the same periodically.

9. The Contractor should follow and comply with Minimum Wages, ESI, PF, Bonus, Group Insurance and other statutory regulations as stipulated in Factories Act and other applicable State / Central Governments' rules & regulations.
10. Each contract employees must have his own PF and ESI Codes and comply with the relevant Acts.
11. "The contractor shall issue Employment Card in Form No.XIV to each Worker engaged by him within 3 days of the employment of the Worker as prescribed under Rule No.76 of the Contract Labour (Regulation & Abolition) Central Rules, 1971. The Card shall be maintained up-to-date and any change in the particulars shall be entered therein".
12. ***"Payment of Gratuity under The Payment of Gratuity Act, 1972 and Retrenchment Compensation under The Industrial Disputes Act, 1947, wherever applicable, shall be the sole responsibility of the Contractor".***

13. PRECAUTIONS AGAINST RISK

The Contractor shall be responsible for providing at his own expense for all precautions to prevent loss or damage from any and all risks and to minimize the amount of any such loss or damage and for the necessary steps to be taken for the said purpose.

14. DAMAGE / LOSS TO PROPERTY & INJURY TO WORKMEN

The Contractor shall at his own expense reinstate and make good to the satisfaction of the respective area **HOD** and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL, the injury loss or damage arising out of or in any way in connection with the execution or purported execution of the contract and further the contractor shall indemnify BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Employees Compensation Act or otherwise.

15. LAWS GOVERNING THE CONTRACT

The contract shall be governed by the Indian Laws for the time being in force.

16. CANCELLATION OF CONTRACT FOR CORRUPT ACTS

BHEL, whose decision shall be final and conclusive, shall without prejudice to any other right or remedy which shall have accrued, shall accrue thereafter to BHEL cancel the contract in any of the following cases and the Contractor shall be liable to make payment to BHEL for any loss or damage resulting from any such cancellation to the same extent as provided in the case of cancellation for default.

If the Contractor shall:

- a) Offer or give or agree to give to any person in BHEL service any gift or consideration of any kind, as an inducement or reward for doing or for bearing to do or for having done or for having borne to do any act, in relation to the obtaining or execution of this or any other contract for BHEL service,
OR
- b) enter into a contract or understanding with any person in BHEL in connection with which commission has been paid or agreed to be paid by him or with his knowledge, unless the particulars of any such commission and the terms of payment thereof have previously been disclosed in writing to BHEL,
OR
- c) To obtain' a contract with BHEL as a result of ring tendering or by non-bonafide methods of competitive tendering, without first disclosing the fact in writing to BHEL.

17. CANCELLATION OF CONTRACT FOR INSOLVANCY ASSIGNMENT OR SUBLETTING OF CONTRACT

BHEL, without prejudice to any other right or remedy, which shall have accrued or shall accrue thereafter to BHEL, shall cancel the contract in any of the following cases:

If the Contractor,

- a) Being an individual or if a firm any partner thereof shall at any time be adjudged bankrupt or have a receiving order for administration of his estate, made against him or shall take any proceedings for liquidation or composition under any bankruptcy Act or assignment of his effects of composition or arrangement for the benefit of his creditors or purport to do so, or if any application made under any Bankruptcy Act for the time being in force for the sequestration of his estate or if a trust deed be granted by him on behalf of his creditors.

OR

- b) Being a Company, shall pass a resolution or Court shall make an order for the liquidation of its assets, or a receiver or Manager on behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or Manager.

OR

- c) Assigns, Transfers, Sublets or attempts to assign, transfer or sublet any portion of the work.
- d) Whenever BHEL exercises the authority to cancel the contract under these conditions, BHEL may have the work done by any means at the Contractor's risks and expenses provided always that in the event of the cost of the work so done (as certified by the respective area **HOD**) being less than the contract cost, the advantage shall accrue to BHEL and if the cost exceeds the money due to Contractor under the contract, the Contractor shall either pay the excess amount ordered by the respective area **HOD** or the same shall be recovered from the Contractor by other means.
- e) In case BHEL carries out the work under the provisions of this condition, the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plants and / or labour provided by BHEL with an addition of such percentage to cover superintendence and establishment charges as may be decided by the respective area **HOD** whose decision shall be final and conclusive.
- f) Labour engaged by the contractor should be disciplined & exhibit good behaviour in dealing with employees of BHEL. Any misbehaviour or undesirable conduct of any person engaged by the contractor is reported, contractor shall change that person immediately or else it may even lead to termination of the contract & in such case security deposit will be forfeited as penalty.

18. CANCELLATION OF CONTRACT IN PART OR FULL ON CONTRACTOR'S DEFAULT

If the contractor:

- a) makes default in carrying out the work as directed and continues in that state after a reasonable notice from the respective area **HOD** or his authorized representative:
- b) fails to comply with any of the terms & conditions of the contract or failure to comply orders after reasonable notice in writing with orders properly issued thereunder:
BHEL may without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL CANCEL the contract as whole or in part thereof or only such work order or items of work in default from the contract. Whenever BHEL exercises the authority to cancel the contract as a whole or part under this condition, BHEL may complete the work at the contractor's risk and cost (as certified by the respective area **HOD** which is final and conclusive) being less than the contract cost, the advantage shall accrue to BHEL. If the cost exceeds the money due to the Contractor under this contract, the Contractor shall either pay the excess amount ordered by the respective area **HOD** or the same shall be recovered from the Contractor by other means. In case BHEL carries out the work or any part thereof under the provisions of the conditions the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plant and/or labour provided by BHEL with an addition of such percentage to

cover the superintendence and establishment charges as may be decided by the respective area **HOD** whose decision shall be final and conclusive.

19. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR

Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated, BHEL shall have the option of terminating the contract without compensation to the Contractor.

20. SPECIAL POWER TO TERMINATION

If at any time after the award of contract, BHEL shall for any reason whatsoever not require whole or any part of the work to be carried out the respective area **HOD** shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation or otherwise howsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the foreclosing of the work.

21. RECOVERY FROM CONTRACTOR

Whenever under the contract, any sum of money, shall be recoverable from or payable by the Contractor, the same may be deducted from or any sum then due or which at any time thereafter may become due to Contractor under the contract or under any other contract with BHEL or from his Security Deposit unless the contractor pays the claim on demand.

22. POST TECHNICAL AUDIT OF WORK AND BILLS

BHEL reserves the right to carry out the post-payment Audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc., and enforce recovery of any sum becoming due as a result thereof in the manner provided in the presiding sub- paragraphs. However, no such recovery shall be enforced after three years of passing the final bill.

23. REFUND OF SECURITY DEPOSIT

The Security Deposit may be refunded to the Contractor after completion of the contract provided, after the Contractor shall first have been paid the last and final bill and have rendered a "NO DEMAND CERTIFICATE".

24. FORCE MAJEURE CLAUSE

If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earthquake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence thereof neither of the parties shall by reason of such event be entitled to terminate this Contract or claim for damages against the other in respect of such non-performance or delay for such period. Performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time may be granted for periods considered reasonable by the respective area **HOD** at his discretion subject to prompt notification by the contractor.

25. ARBITRATION

Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract, then, either Party may, by a notice in writing to the other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the **BHEL-EDN, Bengaluru**.

The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be **Bengaluru** (the place from where the contract is issued)

The cost of arbitration shall be borne as per the award of the Arbitrator. Subject to the arbitration in terms of Clause above, the Courts at **Bengaluru** (PI incorporate the name of the place where the Principal Civil Court having ordinary original civil jurisdiction to decide questions forming subject matter of the arbitration is located) shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract.

Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the contract has been terminated by either party in terms of this contract.

In case of contract with Public Sector Enterprises (PSE) or a Government Department, the following shall be applicable

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Contract, such dispute or difference shall be referred by either Party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the Parties to the dispute, provided, however, any Party aggrieved by such award may make further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the Parties hereto finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

26. JURISDICTION:

In case of any suit or other legal proceedings arising under or relating to this Contract, the courts at **Bengaluru, Karnataka** only shall have the Jurisdiction and is only after exhausting the, Arbitration, Clause 25.

27. SECRACY OF CONFIDENTIAL INFORMATION:

The Contractor undertakes and agrees that he/it will not disclose or reveal in part or full the proprietary/confidential information, which terms shall mean and include patents, trademarks, service marks, registered designs, copyright, design rights, know-how, confidential information, trade and business names and any other similar protected information of BHEL received during negotiation or currency of the contract to any third party or governmental authorities without written permission from BHEL. In the event of termination or expiry of the contract, the contractor shall return all proprietary/confidential information to BHEL. This clause shall survive termination or expiry of the contract.

BHEL reserves the right to initiate appropriate action including legal proceeds / termination of contract, recovery of damages, penalties etc., if the contractor is found guilty / wrong usage of the documents given by BHEL for any unauthorised activity.

28. SIGNING OF CONTRACT

Each contract document shall be signed by the Contractor with his usual signature. Contract by partnership or Hindu Joint Family firm, may be signed in the FIRM'S name by the Managing Partner or all /one of the Partners on behalf of the firm or the Karta or Manager for HUF as the case may be. Contract by a Company shall be signed with the name of the Company from a person authorised in this behalf and a Resolution or power of attorney or other satisfactory proof, showing that the person signing the Contract documents on behalf of the Company is duly authorised to do so, shall accompany the contract.

29. FRAUD PREVENTION POLICY

The Bidder along with its associate / collaborators / sub – vendors / consultants / service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about fraud or suspected fraud as soon as it comes to their notice”.

Fraud Prevention policy and List of Nodal Officers shall be hosted on BHEL website, vendor portals of Units / Regions intranet.

30. SUSPENSION OF BUSINESS DEALINGS WITH SUPPLIERS / CONTRACTORS:

Penal action can be initiated on the suppliers / Contractors in line with extant ‘Guidelines for Suspension of Business Dealings with Suppliers/ Contractors. The abridged version of extant ‘Guidelines for suspension of business dealings with suppliers/ contractors’ has been uploaded on <http://www.bhel.com> on “supplier registration page”.

31. BREACH OF CONTRACT, REMEDIES AND TERMINATION:

In case of breach of contract, wherever the value of security instruments like performance bank guarantee available with BHEL against the contract is at least 10% of the contract value, the same shall be encashed.

In case the value of the security instruments available is less than 10% of the contract value, the balance amount shall be recovered from other financial remedies (i.e. available bills of the contractor, retention amount, etc. with BHEL) or legal remedies shall be pursued.

The balance scope of work shall be got done independently without Risk & Cost of the failed supplier/ contractor.

Further, levy of liquidated damages, debarment, termination, de-scoping, short-closure, etc., shall be applied as per provisions of the contract.

32. NOTICES OF ACCIDENTS

In the event of an accident the Contractor shall be required to fill injury report and submit to the Engineer in charge immediately and ensure compliance of ESI / Workmen's Compensation of accident as per the Act.

The Contractor shall get the Contract personnel engaged by him insured under workmen's compensation policy from any Insurance company in India before actually starting the work. The Insurance Coverage should be for the entire period of Contract. The Contractor shall comply with the provisions of the Workmen's Compensation Act 1923. (This should be read in connection with the provisions of ESI Act.)

33. DAMAGE / LOSS TO PROPERTY & INJURY TO WORKMEN

The Contractor shall at his own expense reinstate and make good to the satisfaction of the respective area **HOD** and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL, the injury loss or damage arising out of or in any way in connection with the execution or purported execution of the contract and further the contractor shall indemnify BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Employees Compensation Act or otherwise.

“BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.

- A. Victim: Any person who suffers permanent disablement or dies in an accident as defined below.
- B. Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing/operation and works incidental thereto at BHEL factories/offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works/during working at BHEL Units/Officers/townships and premises/Project sites.
- C. Compensation in respect of each of the victims:
 - a. In the event of death or **permanent disability** resulting from **Loss of both limbs**: Rs 10,00,000/- (Rs Ten lakh)
 - b. In the event of **others permanent disability**: Rs.7,00,000/- (Rs. Seven Lakh)
- D. Permanent Disablement: A disablement that is classified as a permanent total disablement under the proviso to section 2 (I) of the Employee's Compensation Act,1923”

34. PREFERENCE TO MAKE IN INDIA

“For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017 & 28.05.2018 and subsequent Orders issued by the respective Nodal Ministry shall be applicable even if it is issued after this NIT but before finalization of contract / PO / WO against this NIT. In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and / or local content in respect of this procurement, same shall be applicable.

35. PROVISION FOR MICRO & SMALL ENTERPRISES (MSE) SUPPLIERS:

1. MSE suppliers can avail the intended benefits only if they submit along with the offer, self-attested copies of valid UAM along with CA Certificate (As per ANNEXURE-B of tender document) issued for latest financial year ending on **31st March 2022** or later / Valid EM-II with deemed validity of five years from the date of issue of EM-II as on date of technical bid opening / EM-II along with latest CA certificate (As per ANNEXURE-B of tender document) issued for latest financial year ending on **31st March 2022** or later where deemed validity of five years is expired / Valid NSIC Registration Certificate as on date of technical bid opening / Valid Registration to any other body as specified by ministry of MSME.

2. Definitions of MSEs owned by Women is under:

2.1 In case of proprietorship firm, proprietor must be woman.

2.2 In case of partnership firm, the women partners must be holding at least 51% shares in the unit.

2.3 In case of private limited companies, at least 51% share must be held by women promoters.

3. Definitions of MSEs owned by SC/ST is under:

3.1 In case of proprietorship firm, proprietor must be SC/ST.

3.2 In case of partnership firm, the SC/ST partners must be holding at least 51% shares in the unit.

3.3 In case of private limited companies, at least 51% share must be held by SC/ST promoters.

4. Authorized Offices to Issue SC/ST certificate. The caste/Tribe/Community certificate issued by the following authorities in the prescribed form for SCs/STs can be considered.

2.2 In case of partnership firm, the women partners must be holding at least 51% shares in the unit.

2.3 In case of private limited companies, at least 51% share must be held by women promoters.

3. Definitions of MSEs owned by SC/ST is under:

3.1 In case of proprietorship firm, proprietor must be SC/ST.

3.2 In case of partnership firm, the SC/ST partners must be holding at least 51% shares in the unit.

3.3 In case of private limited companies, at least 51% share must be held by SC/ST promoters.

4. Authorized Offices to Issue SC/ST certificate. The caste/Tribe/Community certificate issued by the following authorities in the prescribed form for SCs/STs can be considered.

4.1 District Magistrate / Additional District Magistrate / Collector / Deputy commissioner / Additional Deputy commissioner / Deputy collector/ 1st class stipendiary magistrate/ Sub divisional Magistrate/ Taluka Magistrate/ Executive magistrate/ Extra Assistant commissioner.

4.2 Chief Presidency magistrate/ Additional chief presidency magistrate/ Presidency magistrate.

4.3 Revenue Officer not below the rank of tahsildar.

4.4 Sub-Divisional officer of the area where the individual and/ or his family normally resides.

4.5 To avail the benefits of MSE under SC/ST category, the related documents as stated above should be submitted along with tender documents.

5. If the rate (s) quoted by non-MSE vendor is Lowest, participating MSE quoting price within price band of L1+15% shall be counter-offered L1 rate(s).

a) If the MSE vendor(s) accepts the counter-offered lowest rate(s), then the MSE bidder whose offer rate(s) is lowest will be ranked L1.

b) If no MSE bidder quoting price within price band of L1+15% accepts the counter offered rate(s), NON MSE bidder will ranked L1.

6. In case splitting is proposed in tender, minimum **25 %** or minimum value proposed for a vendor (whichever is higher) will be awarded to MSE. In case no splitting is proposed in tender, 100 % work will be awarded to MSE bidder after acceptance of L1 rate by MSE bidder.

Non Submission of such documents along with the offer or during technical evaluation will lead to consideration of their bids at par with other bidders and no benefits shall be applicable for this enquiry though the bidder is MSE.

PART-I (TECHNO COMMERCIAL BID)**ANNEXURE-ID****SPECIAL TERMS & CONDITIONS OF CONTRACT****1. PARTICIPATION.**

The Parties who have been suspended or black listed or issued with “Show Cause Notice “by BHEL, EDN- Bengaluru or any other BHEL Unit will not be allowed to participate in the Tender.

Other than the bidder, none of its group concerns or affiliates etc. shall participate in the tender either directly or indirectly through any other agency under same proprietor / common director(s) / common partner(s).

The bidder should declare the same in the Tender. Even during the course of evaluation / finalization of Tender if it is found that some of the parties are not fulfilling the above clauses, BHEL will not consider them for further participation in the Tender.

2. EVALUATION CRITERIA:

a. Technical Bids of tenderers will be evaluated for the Pre-Qualification/Technical Eligibility Criteria on the basis of supporting documents and track record of the bidder.

b. Price Bids of only those tenderers who are found to meet the Pre-Qualification/Technical Eligibility Criteria will be opened. Price Bids will be opened with prior information to the eligible bidders to facilitate the presence of the bidders or their authorized representatives to witness the Price Bid opening.

3. CRITERIA FOR AWARD OF WORK:

1. The evaluation of offer for award of work shall be on the basis of “Total Cost to BHEL/ **Net Cash outflow to BHEL after taking into account applicable Taxes and Duties.**

2. The work will be awarded on Package Wise L1 basis.

3. In case there are more than one L1 bidders, BHEL will invite fresh revised price bids from all such L1 bidders & ranking will be decided based on these revised bids. The new rates quoted should be lower than their previous L1 rates. In case if the revised bids submitted by L1 bidders is also same and none of the bidders are ready for further reduction in their rates, then L1 bidder will be selected based on draw of lots.

4. The quantity mentioned in BOQ / Price bid is tentative. BHEL reserves the right to increase or decrease the quantity during award of work or issue work order in phase manner as per requirement of BHEL.

4. METHOD OF EVALUATION OF PRICES**Priority / Ranking**

1. Net cash outflow to BHEL including all charges, incidentals etc., inclusive of Goods & Service tax.

5. RATE FINALIZATION

1. Lowest prices received against BHEL Tender need not be the acceptable to BHEL and in that case BHEL would not consider the same for award of Contract. BHEL would negotiate or re-float the Tender opened if L1 price is not the lowest acceptable price to BHEL inter-alia other reasons.

2. Tenderers are requested to give their best prices at the first instant itself.

3. In the event of the final L1 prices are not reasonable / acceptable to BHEL, BHEL may resort to short closure of this Tender.

6. INTEGRITY PACT (IP)

(a) IP is a tool to ensure that activities and transactions between the Company and its Bidders/ Contractors are handled in a fair, transparent and corruption free manner.

Following Independent External Monitors (IEMs) on the present panel have been appointed by BHEL with the approval of CVC to oversee implementation of IP in BHEL.

Sl No:	IEM	Email
1	Shri Otem Dai, IAS (Retd.)	iem1@bhel.in
2	Shri Bishwamitra Pandey, IRAS (Retd.)	iem2@bhel.in
3	Shri Mukesh Mittal, IRS (Retd.)	iem3@bhel.in

(b) The IP as enclosed with the tender is to be submitted (duly signed by authorized signatory) along with techno-commercial bid (Part-I, in case of two/ three part bid). Only those bidders who have entered into such an IP with BHEL would be competent to participate in the bidding. In other words, entering into this Pact would be a preliminary qualification.

(c) Please refer Section-8 of IP for Role and Responsibilities of IEMs. In case of any complaint arising out of the tendering process, the matter may be referred to any of the above IEM(s). All correspondence with the IEMs shall be done through email only.

Note:

No routine correspondence shall be addressed to the /EM (phone/ post/ email) regarding the clarifications, time extensions or any other administrative queries, etc. on the tender issued. All such clarification/ issues shall be addressed directly to the tender issuing (procurement) department's officials whose contact details are provided below:

Details of contact person(s):

1. Name : Satya Prakash, Manager
 Dept. : Common Contracts Department
 Address : New Engineering Building, 2nd floor, BHEL- Electronics Division,
 Bengaluru-560026
 Phone : 080 2699 8040
 e-mail : satyaprakash@bhel.in

2. Name : Vishal Singh, SDGM
 Dept. : Common Contracts Department
 Address : New Engineering Building, 2nd floor, BHEL- Electronics Division,
 Bengaluru-560026
 Phone : 080 2699 8858
 e-mail : vishal.singh@bhel.in

ANNEXURES

PART-I (No Deviation certificate)

ANNEXURE-A

Note: The following Declaration to be typed on the contractor's Letter Head, duly signed & stamped and to be attached along with your Technical bid of the tender.

I/ We, M/s.have read and clearly understood all the Terms and conditions in Tender Schedule of **“SERVICE CONTRACT FOR PROVIDING COOKING, SERVING AND HOUSEKEEPING SERVICES AT BHEL-EDN & BHEL-ESD BANGALORE FACTORY PREMISES FOR ONE YEAR DURING 2023-24”**. Tender Ref. No.: BHEL-EDN/ CCD/CANTEEN / GEM-02/23-24 and accordingly we accept the same without any deviation what so ever.

- I/ We unconditionally agree to all the tender conditions and no new conditions are imposed by us in the technical / price bid. I understand in the event of imposing any condition in the technical / price bid, such condition would be ignored by BHEL and only the prices will be considered for the purpose of evaluation”
- I/ We confirm that none of our group concern or affiliates etc., appears on the list of banned firms / companies by BHEL (list available on www.bhel.com) nor any of the Director / Partner / proprietor of bidder / such group concern or affiliate etc. are involved with such company.
- I/ We also declare that, we have not been suspended or black listed or issued with Show Cause Notice by BHEL-Electronics Division, Bengaluru or any other BHEL Unit or any PSU/ Government organization.
- I/ We confirm that other than us, none of our group concerns or affiliates etc. are participating in the tender either directly or indirectly through any other agency under same proprietor / common director(s) / common partner(s).
- I/ We confirm that if any of the above statement / information furnished by us in this tender is found to be false/ fake at any stage of tender evaluation or during execution of contract, BHEL will have the right to initiate appropriate action including legal proceeds / termination of contract, recovery of damages, penalties etc. as deemed fit.

(Contractor Signature with Seal)

ANNEXURE-B**Certificate by Chartered Accountant on letter head for MSME bidder**

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
.....is registered under Micro, Small and Medium Enterprises Development Act , 2006
(**MSMED Act, 2006**) having **Udyam Registration Number No:**.....
Category:, (Micro/Small/Medium). (Copy enclosed).

Further Verified from the Books of Accounts, the **investment and turnover** of enterprise for the latest audited financial year is as follows:

1. Investment in plant and machinery or equipment (i.e. all tangible assets other than land and building, furniture and fittings) calculated as specified by the Ministry of Micro Small and Medium Enterprises vide its notification No. S.O.2119 (E) Dated: 26.06.2020 is ₹.....Lacs.
2. Turnover of the enterprise calculated as specified by the Ministry of Micro Small and Medium Enterprises vide its notification No. S.O.2119 (E) Dated: 26.06.2020 is ₹.....Lacs.
3. The above investment in plant and machinery or equipment is within the permissible limit of ₹..... Lacs **and** Turnover is within the permissible limit of ₹..... Lacs applicable for..... Micro / Small / Medium (Strike off which is not applicable) Category under MSMED Act 2006.

Date:

(Signature)

Name –

Membership Number –

Seal of Chartered Accountant.

ANNEXURE-C**A.EMD PAYMENT WIDE SBI-E COLLECT**

This explains how to make Payments to BHEL-EDN, Bengaluru through SBI-E collect. Vendors (EMD and SD Payments payable by others) can utilise this facility. Payments can be made using Internet Banking, Debit Cards/Credit Cards etc. SBI Charges a minimum amount (Service Charge) for every transaction. This may vary according to the MODE selected.

STEP BY STEP PROCEDURE TO REMIT EMD / SD AGAINST TENDER NOTIFICATION:

Login to <https://www.onlinesbi.com>

1. Select State Bank Collect available on the top (pre login page)
2. Accept the terms and conditions and click "PROCEED"
3. Select State of Corporation / Institution as "KARNATAKA "
4. Type of Corporate / Institution as "PSU-Public Sector undertaking "
4. Select PSU-Public Sector Undertaking Name as "BHARAT HEAVY ELECTRICALS LIMITED" and click "SUBMIT ".
5. In the next page, Select Payment Category as "OTHERS" and Sub Category as "EMD / SECURITY DEPOSIT" (As applicable), fill details correctly & click "SUBMIT".
6. If all details entered are correctly populated, click "CONFIRM "to proceed.
7. Make payment as per your convenience. (Options available are payment of fees through SBI Net Banking, State Bank ATM cum Debit Cards / Other Bank Debit / Credit Cards and through SBI Branches).
8. SAVE & Keep the copy of receipt for future reference.

PROCEDURE TO TAKE RECEIPT FOR A PAYMENT MADE, EVEN ON A LATER DATE:

(PLEASE CHECK THE STATUS BEFORE MAKING PAYMENT SECOND TIME)

1. Login to www.onlinesbi.com
2. Select State Bank Collect available on the top (pre login page)
3. Accept the terms and conditions and click "PROCEED"
4. Select "PAYMENT HISTORY "option available on the left side of screen.
5. Using two options as mentioned below, you can get the receipt:
 - a. Type the same Date of Birth, Mobile Number which you have entered at the time of making payment through SB collect. Select the date range and submit.
 - b. If you know the payment reference number, then enter the Reference number (DU...) along with anyone information (Date of Birth / Mobile number, which you have entered at the time of making payment). Select the date range and submit.
6. In the next page, take print out of receipt.

A.1: EMD / SD amount may be remitted through NEFT/ RTGS to BHEL account as per following detail:

Name of Bank:	State Bank of India
Branch:	Chandra Layout Branch, Bangalore 40
IFSC code:	SBIN0004051
Account Number:	31467498356
Account type:	Current Account

ANNEXURE-D**ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS TRANSFER**

To THE PURCHASE/CONTRACT EXECUTING AGENCY/BHEL

- 1 NAME & ADDRESS OF THE SUPPLIER / SUB-CONTRACTOR
- 2 VENDOR CODE assigned by BHEL

Details of Bank Account:

- 3 NAME & ADDRESS OF THE BANK
- 4 NAME OF THE BRANCH
- 5 BRANCH CODE
- 6 MICR CODE
- 7 ACCOUNT NUMBER
- 8 TYPE OF ACCOUNT CURRENT A/C / OD / CASH CREDIT
- 9 BENEFICIARY'S NAME
- 10 IFSC CODE OF THE BRANCH
- 11 EMAIL ID
- 12 TELEPHONE/MOBILE NO.

CERTIFICATE I / We hereby agree to receive the payments due from BHARAT HEAVY ELECTRICALS LIMITED by the National Electronic Funds Transfer and/or RTGS Transfer mode by credit to my / our above mentioned Bank Account. I / We also agree that payments made to the above mentioned Account is a valid discharge of the liability of Bharat Heavy Electricals Limited. I / We also agree to bear the applicable Bank Charges for the above mode of transfer. **A copy of the cheque leaf/cancelled cheque leaf of the above account is sent herewith.**

AUTHORISED SIGNATORY WITH NAME SEAL

Banker's Certification

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of _____ (name of account holder), the signature of the authorized signatory and the MICR and IFSC codes of our Branch mentioned above are correct.

PLACE: (Manager / Officer's)

DATE: Signature Under Bank stamp and Name Seal with Membership No.
(Telephone / Mobile No. _____)

Forwarded to Accounts Dept. We confirm the above details are verified with the records available with us.

Signature of the BHEL Executive with Name Seal (Operating the Contract/Services)

ANNEXURE-E

PART-I (Declaration)

Note: The following Declaration to be typed on the contractor's Letter Head, duly signed & stamped and to be attached along with your Technical bid of the tender.

Name of Works: SERVICE CONTRACT FOR PROVIDING COOKING, SERVING AND HOUSEKEEPING SERVICES AT BHEL-EDN & BHEL-ESD BANGALORE FACTORY PREMISES FOR ONE YEAR DURING 2023-24.

Tender Ref No: BHEL-EDN/ CCD/CANTEEN / GEM-02/23-24 / 17.10.2023

DECLARATION

I / We M/s.
do hereby confirm the following points with ref to the above works, if ordered on us.

1. We do hereby confirm that we will pay (i) at least the minimum wages (minimum basic wages + minimum DA) to all the persons engaged (Un Skilled / Semi Skilled / Skilled / Supervisor category) by us in the above contract as per the Karnataka Government Minimum Wages & also as per any revisions made by the State Govt. from time to time and (ii) Additional Wages as per HR / BHEL circular ref: BHE: HR: W: EW dt 08.04.2014 and (iii) Bonus as per the Bonus Act-1965 along with Wage.
2. We will also pay ESI, PF (both Employer and Employee contributions) & Bonus amounts for total wages to be paid as mentioned in (i) & (ii) of point 1 and challans/ payment proof shall be produced along with invoices for all the respective persons engaged in the above contract.
3. The rates quoted against service charge in this tender will remain firm throughout the entire Contract period and no extra payment against service charges will be claimed from BHEL under any circumstances from our end.
4. We, the contractor, will disburse the salary/wages to all the persons engaged in the contract ONLY through nationalized banking channel in their respective accounts & the relevant Bank statement / proof for Bank payment will also be produced along with PF and ESI challans to the Welfare Section every month for processing our invoices for payment.
5. We will pay the previous month salary in full to our employees before 7th of every month and will not adjust with any advance/ loan /training cost / accommodation cost / repayment due by the employee to us.
6. All the payments to the persons engaged in the contract will be paid only through nationalized bank. No other mode of payment (hand payment / account transfer as advance payment or any other) is acceptable as salary.
7. In case we fail to pay the minimum wages to all the persons engaged in the contract which includes Minimum wages and Additional wages with ESI and PF (both Employee and Employer contributions) for every month including Bonus, BHEL has the right to recover from the outstanding payments to us either under this Contract or in any other Contract(s) or from Security Deposit or from both. In case this amount is insufficient for such recoveries, we shall make good the balance amount by actual payment. In addition, BHEL-Electronics Division, Bengaluru may recover the said amounts through other running contracts from BHEL's sister units.
8. We will obtain and submit Labour License (As applicable), PF and ESI Registration within 30 days from award of work.

(Contractor Signature with Seal)

ANNEXURE-F**INTEGRITY PACT****Between**

Bharat Heavy Electricals Ltd. (BHEL), a company registered under the Companies Act 1956 and having its registered office at "BHEL House", Siri Fort, New Delhi - 110049 (India) hereinafter referred to as "The Principal", which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the ONE PART

and

.....(description of the party along with address), hereinafter referred to as "The Bidder/ Contractor" which expression unless repugnant to the context or meaning hereof shall include its successors or assigns of the OTHER PART

Preamble

The Principal intends to award, under laid-down organizational procedures, Contract/s for **SERVICE CONTRACT FOR PROVIDING COOKING, SERVING AND HOUSEKEEPING SERVICES AT BHEL-EDN & BHEL-ESD BANGALORE FACTORY PREMISES FOR ONE YEAR DURING 2023-24. (Tender Ref No: BHEL-EDN/ CCD/CANTEEN / GEM-02/23-24 / 17.10.2023).**

The Principal values full compliance with all relevant laws of the land, rules and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder(s)/ Contractor(s).

In order to achieve these goals, the Principal will appoint panel of independent External Monitor(s)(IEMs), who will monitor the tender process and the execution of the Contract for compliance with the principles mentioned above.

Section 1- Commitments of the Principal

1.1 The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

1.1.1 No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

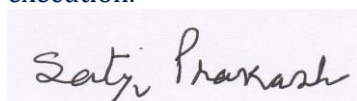
1.1.2 The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

1.1.3 The Principal will exclude from the process all known prejudiced persons.

1.2 If the Principal obtains information on the conduct of any of its employees which is a penal offence under the Indian Penal Code 1860 and Prevention of Corruption Act 1988 or any other statutory penal enactment, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)/ Contractor(s)

2.1 The Bidder(s)/ Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.



2.1.1 The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to the Principal or to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material, immaterial or any other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender Process or during the execution of the contract.

2.1.2 The Bidder(s)/ Contractor(s) will not enter with other Bidder(s) into any illegal or undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

2.1.3 The Bidder(s)/ Contractor(s) will not commit any penal offence under the relevant IPC/ PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

2.1.4 Foreign Bidder(s)/ Contractor (s) shall disclose the name and address of the agent and representative in India and Indian Bidder(s)/ Contractor (s) to disclose their foreign principle or associates. The Bidder(s)/ Contractor (s) will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.

2.2 The Bidder(s)/ Contractor (s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

2.3 The Bidder(s)/ Contractor (s) shall not approach the courts while representing the matters to IEMs and will await their decision in the matter.

Section 3 - Disqualification from Tender process and exclusion from future Contracts

If the Bidder(s)/ Contractor(s), before award or during execution has committed a transgression through a violation of Section 2 above, or acts in any other manner such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process or take action as per the separate "Guidelines on Banning of Business dealings with Suppliers/ Contractors" framed by the Principal.

Section 4 -Compensation for Damages

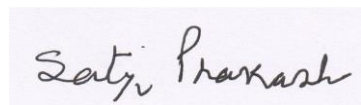
4.1 If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent Earnest Money Deposit/Bid Security.

4.2 If the Principal is entitled to terminate the Contract according to Section 3, or terminates the Contract in application of Section 3 above , the Bidder(s)/ Contractor (s) transgression through a violation of Section 2 above shall be construed breach of contract and the Principal shall be entitled to demand and recover from the Contractor an amount equal to 5% of the contract value or the amount equivalent to Security Deposit/ Performance Bank Guarantee , whichever is higher, as damages, in addition to and without prejudice to its right to demand and recover compensation for any other loss or damages specified elsewhere in the contract.

Section 5 - Previous Transgression

5.1 The Bidder declares that no previous transgressions occurred in the last 3 years with any other company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

5.2 If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason or action can be taken as per the separate "Guidelines on Banning of Business dealings with Suppliers/ Contractors", framed by the Principal.



Section 6 -Equal treatment of all Bidders/ Contractors / Sub-Contractors

6.1 The Principal will enter into Integrity Pacts with identical conditions as this Integrity Pact with all Bidders and Contractors.

6.2 In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor(s) and ensure that all Sub-contractors also sign the Integrity Pact.

6.3 The Principal will disqualify from the tender process all Bidders who do not sign this Integrity Pact or violate its provisions.

Section 7 - Criminal Charges against violating Bidders/ Contractors /Sub-contractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section 8 -Independent External Monitor(s)

8.1 The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

8.2 The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the CMD, BHEL.

8.3 The Bidder(s)/ Contractor(s) accepts that the Monitor has the right to access without restriction to all Contract documentation of the Principal including that provided by the Bidder(s) / Contractor(s). The Bidder(s)/ Contractor(s) will grant the monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his contract documentation. The same is applicable to Sub-Contractor(s). The Monitor is under Contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s) / Sub-contractor(s) with confidentiality in line with Non-disclosure agreement.

8.4 The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the contract provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

8.5 The advisory role of IEMs is envisaged as that of a friend, philosopher and guide. The advice of IEMs would not be legally binding and it is restricted to resolving issues raised by a Bidder regarding any aspect of the tender which allegedly restricts competition or bias towards some Bidders. At the same time, it must be understood that IEMs are not consultants to the Management. Their role is independent in nature and the advice once tendered would not be subject to review at the request of the organization.

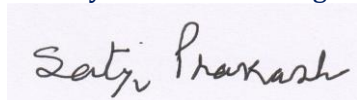
8.6 For ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process or during execution of Contract, the matter should be examined by the full panel of IEMs jointly, who would look into the records, conduct an investigation, and submit their joint recommendations to the Management.

7 The IEMs would examine all complaints received by them and give their recommendations/ views to the CMD, BHEL at the earliest. They may also send their report directly to the CVO, in case of suspicion of serious irregularities requiring legal/ administrative action. Only in case of very serious issue having a specific, verifiable Vigilance angle, the matter should be reported directly to the Commission. IEMs will tender their advice on the complaints within 30 days.

8.8 The CMD, BHEL shall decide the compensation to be paid to the monitor and its terms and conditions.

8.9 IEMs should examine the process integrity they are not expected to concern themselves with fixing of responsibility of officers. Complaints alleging mala fide on the part of any officer of the Principal should be looked into by the CVO of the Principal.

8.10 If the IEMs have reported to the CMD, BHEL, a substantiated suspicion of an offence under relevant Indian Penal Code / Prevention of Corruption Act, and the CMD, BHEL has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the IEMs may also transmit this information directly to the Central Vigilance Commissioner, Government of India.



8.11 After award of work, the IEMs shall look into any issue relating to execution of Contract, if specifically raised before them. As an illustrative example, if a Contractor who has been awarded the Contract, during the execution of Contract, raises issue of delayed payment etc. before the IEMs, the same shall be examined by the panel of IEMs. Issues like warranty/ guarantee etc. shall be outside the purview of IEMs.

8.12 However, the IEMs may suggest systemic improvements to the management of the Principal, if considered necessary, to bring about transparency, equity and fairness in the system of procurement.

8.13 The word 'Monitor' would include both singular and plural.

Section 9 - Pact Duration.

9.1 This Integrity Pact shall be operative from the date this Integrity Pact is signed by both the parties till the final completion of contract for successful Bidder, and for all other Bidders 6 months after the Contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

9.2 If any claim is made/ lodged during currency of this Integrity Pact, the same shall be binding and continue to be valid despite the lapse of this Pact as specified above, unless it is discharged/ determined by the CMD, BHEL.

Section 10 - Other Provisions

10.1 This Integrity Pact is subject to Indian Laws and exclusive jurisdiction shall be of the competent Courts as indicated in the Tender or Contract, as the case may be.

10.2 Changes and supplements as well as termination notices need to be made in writing.

10.3 If the Bidder(s)/ Contractor (s) is a partnership or a consortium or a joint venture, this Integrity Pact shall be signed by all partners of the partnership or joint venture or all consortium members.

10.4 Should one or several provisions of this Integrity Pact turn out to be invalid, the remainder of this Integrity Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

10.5 Only those bidders / contractors who have entered into this Integrity Pact with the Principal would be competent to participate in the bidding. In other words, entering into this Integrity Pact would be a preliminary qualification.

10.6 In the event of any dispute between the Principal and Bidder(s)/ Contractor(s) relating to the Contract, in case, both the parties are agreeable, they may try to settle dispute through Mediation before the panel of IEMs in a time bound manner. In case, the dispute remains unresolved even after mediation by the panel of IEMs, either party may take further action as the terms & conditions of the Contract. The fees/expenses on dispute resolution through mediation shall be shared by both the parties. Further, the mediation proceedings shall be confidential in nature and the parties shall keep confidential all matters relating to the mediation proceedings including any settlement agreement arrived at between the parties as outcome of mediation. Any views expressed, suggestions, admissions or proposals etc. made by either party in the course of mediation shall not be relied upon or introduced as evidence in any further arbitral or judicial proceedings, whether or not such proceedings relate to the dispute that is the subject of mediation proceedings. Neither of the parties shall present IEMs as witness in any Alternative Dispute Resolution or judicial proceedings in respect of the dispute that was subject of mediation.

Satya Prakash

For & On behalf of the Principal

ಸತ್ಯ ಪ್ರಕಾಶ್, ವ್ಯವಸ್ಥಾಪಕರು/ಸಿ.ಸಿ.ಡಿ.
सत्य प्रकाश, प्रबंधक/सी.सी.डी.
SATYA PRAKASH, MANAGER/CCD
BHEL-EDN, MYSURU ROAD, BENGALURU-560026

Place: BHEL-EDN, Bangalore.

Date: 17.10.2023

Witness:

(Vishal Singh)

Vishal Singh

Sr.Deputy General Manager / CCD

BHEL-EDN, Mysuru Road, Bengaluru-560026

For & On behalf of the Bidder/ Contractor

(Office Seal)

Place:

Date:

Witness:

Signature:

Name & Address:

ANNEXURE-G

Solvency Certificate Format

[To be issued by scheduled Banks as mentioned below (for instance) not later than 6 months]

Ref:

Date:

This is to certify that M/s. _____ having their
Registered Office at _____
is solvent to the extent of ₹_____ [Amount in Words _____]
as disclosed by the information and record which are available with the bank.

This certificate is issued at the request of M/s. _____ for
a Tender Purpose.

This certificate is issued without any risk/liability or responsibility whatsoever on the part of the
Bank or any of its officers.

For Bank_____

Name of Signatory

ANNEXURE-2

PART-II (PRICE BID)
(For Reference and Break up of Individual rates and GST)

SL NO	DESCRIPTION	UOM	Approx. QTY (EDN & ESD)	Unit Rate (₹)	Value (₹)
A.	Item-A: (Minimum wage, PF, ESI, Bonus, Washing allowance				
1	Payment towards Minimum Wage to Unskilled Worker @ 47 Nos. per day for EDN and @11 Nos. per day for ESD	Man-day	18,154	677.88	1,23,06,233.52
2	EL encashment for Unskilled Worker @ 47 Nos. per day for EDN and @11 Nos. per day for ESD (In case Earned Leave is not availed)	Man-day	870	677.88	5,89,755.60
3	Payment towards Minimum Wage to Semi skilled Worker (Asst. Cooks) @ 20 Nos + 2 Nos. SSW per day for EDN and 4 Nos.(Asst. Cook) + 2 Nos. SSW for ESD	Man-day	8,764	741.67	64,99,995.88
4	EL encashment for Semi skilled Worker (Asst. Cooks) @ 20 Nos + 2 Nos. SSW per day for EDN and 4 Nos.(Asst. Cook) + 2 Nos. SSW for ESD (In case Earned Leave is not availed)	Man-day	420	741.67	3,11,501.40
5	Payment towards Minimum Wage to Skilled Worker @ 12 Nos per day (6 nos. (Cook) + 6 Nos SW) for EDN and 4 nos. (Cook) for ESD	Man-day	5,008	806.08	40,36,848.64
6	EL encashment for Skilled Worker @ 12 Nos per day (6 nos. (Cook) + 6 Nos SW) for EDN and 4 nos. (Cook) for ESD (In case Earned Leave is not availed)	Man-day	240	806.08	193,,459.20
7	Payment towards Minimum Wage to Highly Worker @ 2 Nos per day (1 no. Head cook +1 no. HSW) for EDN and (1 no. Head cook +1 no. HSW) for ESD	Man-day	939	875.40	8,22,000.00

8	EL encashment for Highly Worker @ 2 Nos per day(1 no. Head cook +1 no. HSW) for EDN and (1 no. Head cook +1 no. HSW) for ESD (In case Earned Leave is not availed)	Man-day	45	875.40	39,393.00
9	Payment towards cooking / Hazardous allowance to Asst. Cooks (SSW) @20 Nos. for EDN and 4 Nos. ESD.	Man-day	7,224	50.00	3,61,200.00
10	Payment towards cooking / Hazardous allowance to Cooks (SW) @ 6 Nos. EDN and 4 Nos. ESD	Man-day	3,010	150.00	4,51,500.00
11	Payment towards cooking / Hazardous allowance to Head Cook (HSW) @ 1 No. EDN and 1 No. ESD	Man-day	602	200.00	1,20,400.00
12	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Unskilled Worker@ 47 Nos for EDN and 11 Nos. for ESD.	Basic Wage	1,04,40,000	13%	13,57,200.00
13	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Semi-Skilled Worker@ 22 Nos, for EDN and 6 Nos. for ESD.	Basic Wage	50,40,000.00	13%	6,55,200.00
14	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Skilled Worker @ 12 Nos. for EDN and 4 Nos. for ESD.	Basic Wage	28,80,000.00	13%	3,74,400.00
15	Statutory Payment towards PF @ 13% of Basic wage or Maximum wage ceiling of 15000 per month whichever is less to Highly Skilled Worker @ 2 Nos. for EDN and 1 No. for ESD.	Basic Wage	5,40,000.00	13%	70,200.00
16	Statutory Payment towards ESI @ 3.25% of Gross wage for Unskilled Worker @ 47 Nos. for EDN and 11 Nos, for ESD.	Gross Wage	1,23,06,233.52	3.25%	3,99,952.59

17	Statutory Payment towards ESI @ 3.25% of Gross wage for Semi-skilled Worker @ 2 Nos. for EDN & 2 Nos. for ESD and Semi-skilled Worker (Asst. Cook) @ 20 Nos. for EDN & 4 Nos. for ESD.	Gross Wage	68,61,195.88	3.25%	2,22,988.87
18	Statutory Payment towards ESI @ 3.25% of Gross wage or Maximum gross wage ceiling of 21000 per month whichever is less for Skilled Worker@6Nos. Per day for EDN.	Gross Wage	15,13,818.24	3.25%	49,199.09
19	Workmen compensation policy @ 3600 per year per person for Skilled worker (Cook) @ 6 Nos. for EDN and 4 Nos for ESD and Highly Skilled worker @ 1 No. for EDN, Highly skilled Worker (Head Cooks) @ 1 No. for EDN & 1 No. for ESD.	Nos.	13	3600.00	46,800.00
20	Statutory Payment towards Bonus@ 8.33% of Basic wage for Unskilled Worker @ 47 Nos. for EDN and 11 Nos, for ESD.	Basic Wage	1,23,06,233.52	8.33%	10,25,109.25
21	Statutory Payment towards Bonus@ 8.33% of Basic wage for Semi-Skilled Worker@ 22 Nos, for EDN and 6 Nos. for ESD.	Basic Wage	64,99,995.88	8.33%	5,41,449.66
22	Statutory Payment towards Bonus@ 8.33% of Basic wage for Skilled Worker@ 12 Nos. for EDN and 4 Nos. for ESD.	Basic Wage	40,36,848.64	8.33%	3,36,269.49
23	Statutory Payment towards Bonus@ 8.33% of Basic wage for Highly-Skilled Worker@2Nos. For EDN and 1 No. for ESD.	Basic Wage	Nil	NA	0.00
	Total value excluding GST (₹)(A)				3,08,11,056.79
B.	Item B :(Washing Allowance, Uniform, Shoes, Soaps & PVC)				
SL NO	DESCRIPTION	UOM	Approx. QTY	Unit Rate (₹/UOM)	Value (₹)
1	Supply and issue of 1 set of Uniform (Terricot) of approved quality and color including stitching charges [Each set: (2 Pants + 2 Shirts) or (2 Saris + 2 Blouses + 2 petticoats)]	Set	105	1,450.00	1,52,250.00

2	Supply and issue of 01 pair of safety shoes of Liberty Warrior make with 2 sets of socks for contract labours (Each Set : 01 pair of Shoes+2 pair of Socks)	Set	105	1568.00	1,64,640.00
3	Supply and issue of Soap (125 gms each) @ 1 per month for each contract labor.	Nos.	1260	30	37,800.00
4	Washing allowance @ 125/- per person per month	Nos.	1260	125.00	1,57,500.00
5	Provision for payment against Price Variation Clause (PVC)	AU	7,78,124.82	1.00	7,78,124.82
Total value excluding GST (₹)(B)					12,90,314.82
Total value excluding Contractors profit / Service charge & GST (₹)(A+B)					3,21,01,371.61
Contractors' Profit/ Service charge (₹).....% of (A)(A1)					
Total value including Contractors profit / Service charge (₹)(A+B)					
Goods and Services Tax (GST)@.....%					
Total value including Contractors profit / Service charge & GST (₹)(A+B)					
Note:					
<p>1. The unit rates for Minimum wage, PF ESI and Bonus are subject to revision of minimum wages including VDA as notified by Govt. of Karnataka for Employment in General Engineering, Fabrication and Allied Works.</p> <p>2. The per day manpower requirement indicated above is indicative. BHEL reserves the right to increase or decrease per day manpower requirement based on requirement. In case of any change in per day manpower requirement, BHEL will inform vendor in writing with notice period of seven days.</p> <p>3. Service charge/Contractors profit shall not be applicable against Item B :(Washing Allowance, Uniform, Shoes, Soaps & PVC)</p> <p>4. Any increase of DA / wages / other payments to be made to the persons engaged in the contract as stipulated in the Acts / circulars already released / to be released at a later date during the contract period will be reimbursed/ adjusted based on actual payment made to contract labours. Service charges will not be applicable on such additional amount.</p> <p>5. Vendor shall quote offer value including GST in Govt. e-Procurement portal (GEM).</p> <p>6. Bidder shall quote taking into account transaction charges of GEM as applicable.</p> <p>7. Quoting less than 0.01% against Service Charge will lead to rejection of offer.</p>					