



BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)
POWER SECTOR- EASTERN REGION
WBPDC, Sagardighi Thermal Power Project
STAGE III (1x660 MW, Unit5)
P.O.: Monigram, Dist; Murshidabad, W.B.PIN: 742237

NOTICE INVITING TENDER

Ref. No.: PSER: SgTPP: U5: Sec: NIT: 2026:02:14

Date: 14/02/2026

TO

M/s.....

.....

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SUB: Watch & Ward Services for Protection of men and materials, traffic regulation etc. of BHEL 1X660 MW WBPDC Sagardighi Project Site by suitable deployment of security guard and Supervisor round the clock for all the 07 (seven) days in a week.

TENDER SPECIFICATION NO: PSER: SgTPP: U5: SEC: NIT: 2026:02:14

Sealed Tender in two parts (Technical & Price Bids) are invited by BHEL, Sagardighi Site from reputed and experienced bidders for hiring of Watch & Ward Services round the clock for all the 07 (seven) days in a week for Protection of men and materials, traffic regulation etc. of BHEL 1X660 MW WBPDC Sagardighi Project Site.

Detail tender Specifications and term & conditions are enclosed herewith.

You are requested to quote your rates as per rate schedule of the tender specification and submit your bid in the office of the undersigned on or before 16/02/2026 at 1500 hrs.

Thanking You,

Yours faithfully,

For & On behalf of
BHARAT HEAVY ELECTRICALS LIMITED,

Exe (HR)



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SECTION-I

GENERAL INSTRUCTIONS TO TENDERERS

- 1.0 Tender specification as a whole, duly furnishing the following details, shall be duly signed and sent in a sealed cover super scribing **"Watch & Ward Services for Protection of men and materials, traffic regulation etc. of BHEL 1X660 MW WBPDC Sagardighi Project Site by suitable deployment of security guard and Supervisor round the clock for all the 07 (seven) days in a week"**.

SALIENT DETAILS OF NIT		
SL	ISSUE	DESCRIPTION
1.0	TENDER SPECIFICATION NO.	PSER: SgTPP: U5: Sec: NIT: 2026:02:14
2.0	DUE DATE OF SUBMISSION	16/02/2026 upto 1500 hrs.
3.0	DUE DATE OF TENDER OPENING	16/02/2026 at 1700 hrs.
4.0	VENUE OF TENDER OPENING	BHARAT HEAVY ELECTRICALS LTD SITE OFFICE, POWER SECTOR: EASTERN REGION, WBPDC, 1X 660 MW SAGARDIGHI THERMAL POWER PROJECT, STAGE-III, MANIGRAM, MURSHIDABAD, 742237
5.0	EMD AMOUNT	NIL
6.0	COST OF TENDER	NIL

- 2.0 The offer shall be submitted as per instruction of tender document. One set of tender documents signed by authorized representative of bidder and stamp on each page shall be submitted as detailed further. Bidder to note specifically that all pages of tender documents shall be submitted by them (after signing and stamping on each page) as a part of their offer. **"Price shall not be mentioned by them anywhere in the techno-commercial offer, it shall be mentioned in the relevant price schedule only and submitted in separate sealed envelope."** In case of any clarification, bidder may contact this office.

- 2.1 The offer shall be sent in two separate sealed envelopes as under:

COVER NO	SHALL CONTAIN FOLLOWING
COVER-I (TECHNO-COMMERCIAL BID)	One original copy of each of following should be submitted by the bidder: a) Covering letter of offer. (in bidder's letterhead) b) Techno-Commercial Bid (signed copy of NIT/ Enquiry) c) Price schedule / Rate schedule - Unpriced but mentioning only quoted / unquoted against each item of price bid format (Annexure-I) d) No deviation certificate in bidder's letterhead as per format given at annexure - II . e) PAN No. A photocopy of PAN card is to be submitted. f) GST registration number. A photocopy of GST certificate is to be submitted.
Cover -II (PRICE BID)	a) Copy of covering letter given in Cover-I: 1 Photo Copy/ Original b) Complete price offer in line with prescribed price schedule [Annexure-I] duly filled in all respect.

- 2.2 The Tenderer should be addressed to:

**Bharat Heavy Electricals Limited,
1x660 MW Sagardighi Thermal Power Project, Unit-5,
WBPDC, P.O.- Manigram,
Dist.: Murshidabad, West Bengal-742237**



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3.0 Tender to be submitted by post & shall be sent by "REGISTERED POST WITH ACKNOWLEDGEMENT DUE". Tenders received after due date is liable to be rejected. Tender papers may also be submitted by hand delivery or by COURIER SERVICE or deposited directly in the BHEL OFFICE at BHEL: Sagardighi site.

3.1 Price bids of techno commercial qualified bidders shall be opened by the authorized official(s) of BHEL at their office at the time and date to be intimated by BHEL, in the presence of bidders or their authorized representative(s) who wishes to be present. Such representatives must bring with them their authorization letter during opening of the price bids. For any clarification, the bidders should contact BHEL, Sagardighi site.

3.2 The Tenderer should thoroughly go through all the clauses/ specifications, terms and conditions stipulated in the tender documents. In case the tenderers have any doubt about the meaning of any portion of the tender specifications or the tender documents issued are incomplete or shall require clarification on any of the technical aspect, scope of work etc. they should at once contact the authority inviting the tender for clarification before submission of the tender.

3.3 The tenderers should quote the rates in English language and international numerals. The rates shall be in whole rupees. The rates shall be entered in figures as well as in words.

3.4 All entries in the tender shall either be typed or be in written form. Erasures and overwriting are not permitted and may render such tenders liable to be summarily rejected. All cancellations, insertions, overwriting etc. shall be duly attested by the bidders.

4.0 "LETTER OF INTENT" shall mean the intimation by a letter to the Bidders that his tender has been accepted in accordance with provisions contained in that letter. The responsibility of the contractor commences from the date of issue of this letter and all the terms and conditions of the contract are applicable from the date.

5.0 In the event of any dispute of any nature, the decision of BHEL shall be final and binding on the contractor.

6.0 USE OF LAND:

No premises belonging to BHEL either owned or hired shall be occupied by the contractor without the written permission of BHEL.

7.0 SUBMISSION OF TENDERS:

7.1 **In case of individual:** The full name, mailing address, Telephone No., E-Mail ID and place and nature of business.

7.2 **In case of Companies:** Date and place of registration including date of commencement certificate in case of limited company (certified copies of Memorandum of Association are to be furnished), Nature of business carried out by the Company and provisions of the Memorandum relating thereof as well as names and particulars including addresses of all the Directors and their previous experience, if any.

8.0 VALIDITY OF OFFER:

The offer shall remain valid for a period of 03 months from the date of submission of offer.

9.0 EXECUTION OF CONTRACT:

The responsibility of successful Bidder under this contract commences from the date as specified in the letter of Intent by BHEL.



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10.0 Deployment of Security Personnel / Manpower Requirement:

1. Vital installations / Security Posts for smooth functioning and discharging the scope of work will be decided by Site In-Charge (GM/PD/CM) of the concerned Project Sites or his authorized officials of BHEL.
2. Tentative Man-days and Deployment plan of Security Guards and Security Supervisors will as per followings:

Tentative Man-days during Contract Period		Contract Period
Security Guards	Security Supervisors	
3024	216	72 Days

Tentative Deployment/Requirement Plan			Total Guards / Day	Supervisor / Day	Duration (Days)
Sl. No.	From	To			
1	18-02-2026	30-04-2026	42	3	72

3. The above requirement is tentative in nature and actual requirement shall be reviewed by BHEL site considering the changed conditions from time to time. However, the variation is subject to approval of the Competent Authority of BHEL. Payment shall be made on pro-rata basis depending on the actual deployment of personnel on duty.
4. For any future requirement of deployment of security personnel for any other site(s) in the same jurisdiction of the appropriate Govt and PSARA license scope of the bidder, BHEL may ask the Bidder to deploy security personnel on the same rates, terms and conditions. Bidder would be required to provide security service as per BHEL requirement in this regard.
5. Bidder's scope is not only to provide manpower but also to discharge all requirements as per scope of the contract.

ELIGIBILITY OF THE SECURITY PERSONNEL

1. The Bidder shall not employ or engage a person as a Supervisor or a Security Guard unless he fulfils the conditions specified in The Private Security Agencies (Regulation) Act, 2005 and as per that State PSARA/ Rules.
2. Security personnel should have sound physical & mental health.
3. Security personnel should be free from Knock Knee and Flat foot, free from any hearing defect, colour blindness, hypertension and also free from any contagious disease.
4. Age of Security Personnel: - 18 Years to 60 Years.
5. All the employees engaged by the Bidder must obtain health certificate in the prescribed format at their own cost from any Medical practitioner/Officer that they are free from all contagious diseases & have good health standard to perform the duty.



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6. The educational qualification of the Security Supervisor should be preferably not less than 10th standard pass. It is desirable that Security Supervisor should be able to Speak, Read and Write Hindi, English and Language of the State.
7. The security personnel engaged by the Bidder should not be under influence of liquor and other addiction while on duty.
8. No security personnel shall be allowed to perform their duty with improper uniform, Safety Shoes and Helmet at Project Sites.
9. The Bidder will have to reshuffle its personnel periodically to obviate collusion on receipt of complaint from BHEL.
10. If any security person is disobedient or mischievous, the Bidder will replace the said security personnel immediately.
11. Security Guards on Leave or absent for any unforeseen reason, replacement to be at once made by Bidder without hampering the duty.
12. The Bidder shall ensure the Security Personnel deployed are his own employees and they are not borrowed from other Bidder on deputation or attachment. Bidder shall, therefore, furnish a certificate to this effect including a copy of appointment letters issued to them.
13. The Bidder shall be fully responsible for his workers / personnel with regards to terms of employment and non-employment of service. BHEL shall not be held responsible in any manner whatsoever in respect of workers engaged by the Bidder for carrying out the job at the project site.



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SECTION-II

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

DEFINITION:

The following terms and expressions shall have the meaning hereby assigned to them except where the context otherwise requires.

BHEL (or B.H.E.L.) shall mean Bharat Heavy Electricals Limited, a Company registered under Indian Company's Act, 1956 having its registered office at BHEL HOUSE, Siri Fort, New Delhi-110049 and its Regional Head Quarter at Power Sector: Eastern Region, Plot No. 9/1, DJ Block, BHEL BHAVAN, Sector-II, Salt Lake, Kolkata-700091.

MANAGER shall mean the Officer in administrative charge of BHEL, Power Sector Eastern Region at Sagardighi Stage-III (1 X 660 MW) project site.

"CONTRACTOR" shall mean the individual firm or Company who enters into this contract with BHEL and shall include their executors, administrators, successors and assigns.

"LETTER OF INTENT" shall mean the intimate letter to the Bidder that his offer has been accepted in accordance with the provisions contained in the said letter. The responsibility of the contractor commences from the date of issue of this letter and the terms and conditions of the contract are applicable from that date.

"MONTH" shall mean English Calendar month

ISSUE OF NOTICE:

The contractor shall furnish to BHEL, the name, designation and address of his authorized agent and all complaints notices, communications and reference shall be deemed to have been duly given to the contractor if delivered to the contractor or his authorized agent or left at or posted to the address either of the contractor or his representative/authorized agent and shall be deemed to have been so given, in the case of posting on the day on which they would have reached such address in the ordinary course of post or on which they were so delivered or left.

COMMENCEMENT OF SERVICE:

The contractor shall commence the work within the time indicated in the Letter of Intent from BHEL and shall proceed with the same with due expedition without any delay.

If the successful Bidder fails to start the work within the stipulated time, BHEL at its sole discretion will have the right to cancel the contract. His earnest money and/or security deposit if applicable, with BHEL will stand forfeited without any further reference to him, without prejudice to any and all of BHEL's other rights and remedies in this regard.

MODE OF PAYMENT & TAXES & DUTIES:

All payment due to the contractor after deduction of Income tax at source as applicable and as prescribed under Income Tax Act/Rules from time to time shall be paid by Account Payee Cheques/ RTGS only after submission of bills duly verified by BHEL's authorized representative/office/department (within 7 days from the date of receipt of such bills).



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RIGHTS OF BHEL:

BHEL reserves the following rights in respect of this contract without entitling the contractor for any compensation:

To terminate the contract any time by giving 7 days' notice without assigning any reasons thereof.

To recover any amount due from the contractor on any account due to the contractor, under this contract or any other contract or from Security Deposit.

To effect recovery of any amount due from the contractor under this or any other contract etc. or in any other form, the sum of money BHEL is forced to pay anybody due to contractor's failure to fulfill any of his obligations.

In the event of any dispute of any nature, the decision of BHEL shall be final and binding on the contractor.

RESPONSIBILITIES OF THE CONTRACTOR IN RESPECT OF LOCAL LAWS EMPLOYMENT OF WORKERS ETC.

The contractor shall comply with all state and central laws/ statutory rules, regulations etc. as applicable.

The contractor shall pay all taxes, fees, license charges, duties, royalty commissions or any other charges which may be levied on account of his operation and in executing the contract to the concerned authorities. In case BHEL is forced to pay any of such taxes/charges, BHEL shall have the right to recover the same from the contractor either from his bill or otherwise as deemed fit.

The behavior of contractor at the place of work shall be polite, should have good temperament. The contractor should be responsible for observance of all regulations by the staff employed by him. Courtesy and good behavior on the part of the workers is important Discourteous and and/or careless workers should be replaced.

The contractor shall ensure that no damage is caused by his workmen during working hours to any person, property of other parties (working hours at the place of work). If any such damage is caused, it is the responsibility of the contractor to make good the losses or to compensate for the same.

In case the contractor is required to undertake any work outside the scope of this contract, the rates payable shall be those mutually agreed upon.

All safety rules and codes applied by BHEL at the place of work shall be observed by the contractor without exception. The contractor shall be responsible for the safety of the workers, T&Ps etc. and work to be performed by him and shall maintain all protection necessary for the purpose. The contractor shall also take precautions as may be indicated from time to time by BHEL with a view to prevent pilferage, accidents, fire hazards etc. and due precaution shall be taken against fore seen or unseen hazards and atmospheric conditions.

The contract shall be responsible to arrange Gate Pass of workers, tools & plants its timely renewal.

The contractor shall be directly responsible for payment of wages to his worker(s)/ employees engaged by them by 7th of the following month. If there is any delay in submission & settlement of bill due to any reason whatsoever, payment must not be delayed beyond 10th.

The contractor is solely responsible for all actions including payment of any type of claims arising out of infringement of rules/ challan /accident or any other unforeseen happenings and shall indemnify this department from any responsibility/claims etc. on this account.



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In case of any class of work that are not covered in this specification as laid down in the contract, such work shall have to be carried out in accordance with the instructions and requirement of the authorized representative of BHEL.

INSURANCE/ ESIC:

It is the sole responsibility of the contractor to insure his workers against injury, disability and death while at work and to pay compensation to his worker/(s), if so happens. The contractor shall have to take ESIC/ Cover against claims for injury, disability, disease, death etc., to his staff. The liability shall not be less than the provisions of the Workmen's Compensation Act.

If due to negligence and/or non-observance of the safety and other precaution any accident/injury takes place to any other person(s)/public, the contractor shall have to pay necessary compensation and other expenses, if so decided by the BHEL authorities.

If due to contractor's carelessness, negligence or non-observance of safety precautions damage to BHEL's property and personnel should occur and if BHEL is unable to recover in full cost from the Insurance Company, the balance will, be recovered from the contractor's bill. In the event of loss/theft of BHEL's property while in the custody of the contractor it will be the responsibilities of the contractor to lodge a F.I.R. with the local police authorities' and furnish the details of F.I.R. about loss/theft within 48 hours of the occurrence. This is for the purpose of lodging insurance claim. If BHEL is unable to recover in full cost from the Insurance Company, the balance including deductible franchise wherever applicable will be recovered from the contractor.

LAW GOVERNING THE CONTRACT AND COURT JURISDICTION

The contract shall be governed by the law for the time being in force in the Republic of India. The Civil Court, having ordinary original civil jurisdiction in Berhampur, WB shall alone have exclusive jurisdiction in regard to all claims in respect of this contract.

Other Terms and Conditions:

1. Bidder shall organize regular PT, Drill, Parade and Roll Call of security personnel, as per instruction of BHEL site Officer in Charge, to improve discipline and maintain their fitness. A trainer for this purpose may have been deputed by the agency on regular interval for conducting training and performance / fitness test of security personnel and a report sheet to the effect is submitted to BHEL, as per requirement.
2. BHEL Flag Hoisting/ Lowering: In the BHEL Sites, BHEL flag is being hoisted from Dawn to Dusk every day. Bidder should ensure the hoisting and lowering of BHEL FLAG as per the scheduled time, as per instruction of BHEL site officer in charge. Month wise Dawn and Dusk timing should be provided by the Bidder in consultation with BHEL.
3. The Bidder shall ensure optimum participation of his security personnel in the FLAG HOISTING ceremony on 1st January (BHEL Day), 26th January (Republic Day) and 15 August (Independence Day) or any other official occasions at BHEL sites.
4. BHEL shall not take any liability for any claim by any security personnel to be absorbed or regularized in the services of the Company. It is reiterated that there is no employer-employee relationship either with the Bidder or with Bidder's employees or with the Bidder's organization. This is a contract and BHEL have no



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connection directly or indirectly or even remotely with Bidder's employees or with Bidder's organization. This is only a business transaction.

5. If any loss or theft occurs due to negligence of duty of the security personnel authenticated by a joint enquiry, the Bidder will compensate the loss.

SUPERVISION OF THE CONTRACT

1. The Bidder shall engage experienced Security Supervisor(s) (Skilled worker) as per deployment plan as indicated in clause 3.2 (as applicable). They should be able to take all decisions regarding deployment of staffs, liaison with law and order authorities, effective control over theft and burglary inside the BHEL Sites and Field Hostel / Residential complex and all other properties of BHEL. The Security Supervisor(s) should be well connected through mobile phone.
2. Apart from supervision of work of Security Guards and Patrolling, the Bidder's Security Supervisors are required to look after routine administrative functions of the Bidder such as duty deployment, submission of post wise daily attendance statement, bill processing, coordination with BHEL and other outside agencies and for discharging required administrative assignments as desired by the BHEL from time to time.
3. The Bidder shall take all necessary safety precautions for his workmen working during any hour of the day and shall be responsible for any first aid / emergency treatment for his employees / workmen.
4. In the event of any damage occurring to any work / property of BHEL on account of malicious act due to negligence on part of the Bidder / their worker, the Bidder shall reconstruct / repair and make good any such damaged work at their own cost to the full satisfaction of the Officer-in-charge.
5. The Bidder shall be held responsible for any loss to BHEL property due to negligence in duty by the security personnel authenticated by a joint enquiry. The cost of materials shall be held up / recovered from running bill of the bidder, if found necessary.

ELIGIBILITY OF THE SECURITY PERSONNEL

1. The Bidder shall not employ or engage a person as a Supervisor or a Security Guard unless he fulfils the conditions specified in The Private Security Agencies (Regulation) Act, 2005 and as per that State PSARA/ Rules.
2. Security personnel should have sound physical & mental health.
3. Security personnel should be free from Knock Knee and Flat foot, free from any hearing defect, colour blindness, hypertension and also free from any contagious disease.
4. Age of Security Personnel: - 18 Years to 60 Years.
5. All the employees engaged by the Bidder must obtain health certificate in the prescribed format at their own cost from any Medical practitioner/Officer that they are free from all contagious diseases & have good health standard to perform the duty.
6. The educational qualification of the Security Supervisor should be preferably not less than 10th standard pass. It is desirable that Security Supervisor should be able to Speak, Read and Write Hindi, English and Language of the State.



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7. The security personnel engaged by the Bidder should not be under influence of liquor and other addiction while on duty.
8. No security personnel shall be allowed to perform their duty with improper uniform, Safety Shoes and Helmet at Project Sites.
9. The Bidder will have to reshuffle its personnel periodically to obviate collusion on receipt of complaint from BHEL.
10. If any security person is disobedient or mischievous, the Bidder will replace the said security personnel immediately.
11. Security Guards on Leave or absent for any unforeseen reason, replacement to be at once made by Bidder without hampering the duty.
12. The Bidder shall ensure the Security Personnel deployed are his own employees and they are not borrowed from other Bidder on deputation or attachment. Bidder shall, therefore, furnish a certificate to this effect including a copy of appointment letters issued to them.
13. The Bidder shall be fully responsible for his workers / personnel with regards to terms of employment and non-employment of service. BHEL shall not be held responsible in any manner whatsoever in respect of workers engaged by the Bidder for carrying out the job at the project site.

CONTRACTOR'S REPRESENTATIVE: - The Contractor shall nominate a coordinator/ Single Point of Contact (SPOC) who shall be responsible for regular interaction with BHEL so that optimal services of the persons deployed could be availed without any disruption.

CONTRACTOR'S OBLIGATIONS

1. The Contractor will have full and exclusive liability for Wages, PF, ESI, Bonus, Insurance, overtime, Uniform etc.; for the personnel deployed by the contractor and other obligation arising under the applicable law at present and hereafter imposed by the Government / Local Bodies. The Contractor shall be fully responsible for the timely payment of wages, provident fund, bonus or any other benefits payable under the aforesaid Acts, Laws and regulations to the Workforce engaged by him at the work premises of BHEL. BHEL shall not be responsible for these payments or any other liability on this account. The Contractor shall also indemnify and compensate BHEL for any liability incurred by BHEL, including costs incurred thereon. In such an event, the nominated officer of BHEL shall be entitled to recover the amount so incurred, from the contractor, including forfeiture of the Security Deposit; and, if the sum so payable and / the Security Deposit is less than the amount due, it shall be lawful for BHEL to recover the balance amount as a debt from the Contractor.
2. Contractor will ensure that the job is executed through his workforce on his rolls and under no circumstances the contractor will deploy any casual workforce to carry out the job nor shall sub-contract the job.
3. The Contractor shall perform the work assignments to the satisfaction of BHEL. In case of unsatisfactory performance by the Contractor, BHEL shall intimate the same in writing to the Contractor; however, if the performance of the contractor does not improve within 7 days from the date of the above intimation, then, BHEL shall have the right to terminate the contract by giving one month's notice. BHEL shall also have the



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right to recover its damages (10%) from the Security Deposit received from the Contractor or any other financial holds including future invoices in the present or any other contract between the parties.

4. The Contractor shall exhibit its licence (Labour Licence if applicable etc.) or copy thereof in a conspicuous place at its place of work in BHEL premises. Every contractor shall display an abstract of the Contract Labour (Regulation and Abolition) Act, 1970 and rules in English and Hindi and in the language spoken by the majority of workforce in such form as may be approved by the Chief Labour Commissioner (Central).
5. Contractor shall ensure necessary assistance by its workforce to the police or to BHEL's authority in the process of any investigation pertaining to the activities of the Contractor.
6. It shall be the sole responsibility of the Contractor to settle disputes, if any arising out of the engagement between himself and the personnel engaged by him. In the event, any personnel approach the Competent Authority under any law or to the Court, the entire expenses in this behalf shall be borne by the Contractor.
7. The entire administration and deployment of the workforce will be the responsibility of the Contractor. The Proprietors/director(s) / authorized representative(s) on behalf of Contractor shall visit and check their workforce deployed at BHEL premise periodically in different shift and monitor their performance.
8. Personal bag & baggage of all the workforce deployed by Contractor at BHEL-Premise shall be liable for physical check-up both at the time of entry into the campus and while leaving at the security gate
9. The contractor shall ensure that while on duty, his workforce puts proper uniforms in distinctive color code and in neat & clean conditions issued to them by the Contractor.
10. For security reasons, the contractor shall furnish /submit the details of his workforce along with photograph at BHEL's Security Office before 25.15 All the consumable materials will be of standard quality as mentioned in the scope of services and they are brought into the BHEL-premise for providing various services. Without the prior knowledge of the BHEL, the contractor shall not deploy any workforce for any job within BHEL premises. In case the Contractor decides to change one or more member of his workforce, this shall be brought in writing to the notice of the BHEL.
11. The contractor shall not deploy any workforce below the age of 18 years.
12. The contractor's workforce shall not loiter in the BHEL premises and also not normally move out of their specified areas. Persons other than those who are required to work or visit the specified premises shall not be allowed into such places.
13. The contractor's workforce shall not indulge in entertaining their guests/outsideers in the work premise during their working hours.
14. While every care has been taken to ensure that the contents (w.r.t. Statutory Obligations / Compliances) of this tender document are accurate and up to date. In case of any conflict between the statutory provisions stipulated in this tender document and in the original source such as applicable Acts or the prevailing laws / rules, the statutory provisions contained in the extant law/rule and the original instructions shall prevail.
15. All the consumable materials will be of standard quality as mentioned in the scope of services and that will be verified by the Company Representative before the use.



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16. The Workforce deployed by the Contractor shall have no right or claim or complaint of any nature whatsoever against BHEL including permanent absorption in BHEL. Any complaint as regards the working condition or dispute of any nature can only be taken up through the Contractor.

Compliance with BHEL's Fraud prevention policy:

The Contractor along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants associated with the scope of work shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

SECTION-III

SCOPE, SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

1. The contractor will have to take all measures for providing Safety, Security and Traffic regulation at **BHEL 1X660 MW WBPDC Sagardighi Project Site**, West Bengal as directed by site administration round the clock for all 07 (Seven) days in a week, as above including all property within its premises for which personnel engaged on duty will have to remain extremely vigilant and alert. The personnel of the contractor performing duty shall be responsible for safe-guarding items entrusted to them at Sagardighi Project site within the geographical jurisdiction of West Bengal state.
2. **Job/Work Location: BHEL Bhagirath Township and BHEL Site Office**, Sagardighi (Extn.) Project-Ph. III- (1x660 MW (Extn.) Sagardighi, Dt. Murshidabad, West Bengal-742237.
3. To prevent theft, burglary, trespassing and presumption of any untoward incidents etc. in and around BHEL Material Store Yards, Site Office, BHEL Field Hostel and any other areas in the interest of BHEL in concerned Project Site.
4. Handling and maintenance of security gadgets, if any.
5. Providing and ensuring use of Uniform, liveries and all other materials required for the purpose.
6. Under no circumstances, Recovery/adjustment of wage towards the cost of uniform should be made by bidder from their engaged security personnel.
7. Checking all the incoming and outgoing vehicles, vendors, regular workers, visitors, agencies, contract workers, materials etc. and maintaining records thereof.
8. Providing assistance in case of strikes, riots and Labour unrest, emergencies, community functions, sports & games, protection to employees of BHEL and its property in the event of theft, wilful damages and sabotages etc.
9. Complying with the formalities required under the Law and lodging FIR with the Police in case of loss of any item by theft or pilferage



BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)
POWER SECTOR- EASTERN REGION
WBPDC, Sagardighi Thermal Power Project
STAGE III (1x660 MW, Unit5)
P.O.: Monigram, Dist; Murshidabad, W.B.PIN: 742237

10. Regulation of authorized entries and restriction of unauthorized entries (personnel & vehicle), issuing Identity Cards / access cards to contract personnel, vendors, visitors etc.
11. Collecting intelligence information and taking appropriate steps to prevent untoward incidents and informing the management promptly about it
12. Implementation of traffic rules / safety & environment rules etc. in project sites.
13. Maintaining and keeping of records related to the scope of work as per requirement / instructions of Officer In-charge of BHEL.
14. Checking of RR/LR /LWB/GR/Delivery Challan / Lorry Advice Slip (LAS), Material Receipt Certificate (MRC) and Store Receipt Voucher (SRV) while consignment being unloaded in BHEL Material Stores / Yards and Requisition cum Issue Voucher (RIV) and Gate Passes while materials being issued to Sub contractors.
15. Providing Services of additional security personnel during emergency, if required.
16. Deployment of necessary security personnel including supervisor(s).
17. Round the clock deployment of industrially intelligent professional and watch & ward staff to protect company's assets and employees.
18. Any other job assigned by BHEL for safety and security of company's asset and workforce (within the project premises and surrounding areas).
19. Hoisting and lowering of BHEL FLAG as per the scheduled Dawn and Dusk time, as per requirement.
20. Contractor shall maintain liaison with Police/Fire/Civil Authorities and Red Cross Authorities.
21. The contractor shall have to train all the manpower engaged by him in operating all firefighting equipment located in the office complex.
22. The agency must ensure timely payment of wages / salary or any other payments as to be made statutorily.
23. Contractor's employees on duty shall take all preventive measures to avoid fire or accident taking place. However, in case of such an eventuality, suitable action to be taken immediately for firefighting and informing the designated officer of BHEL immediately.

PENALTY:

In case of non-availability of any of the personnel as deployed by the agency due to any reasons, deduction on pro-rata basis shall be made from the monthly RA Bills of the agency.



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DURATION OF CONTRACT:

The duration of this contract will be:

Tentative Deployment/Requirement Plan			Total Guards / Day	Supervisor / Day	Duration (Days)
Sl. No.	From	To			
1	18-02-2026	30-04-2026	42	3	72

The contract may be extended further for a period 02 months at the same rates and terms & conditions only if required, depending upon the requirement of BHEL. In case of exigency, BHEL Reserves the right to further extend the contract beyond contractual and provisional extension (as indicated above) at a rate mutually agreed between BHEL and the contractor.

Extension of contract cannot be claimed as a matter of right by the contractor and the decision of BHEL shall be final and binding on the contractor in this regard.

TERMINATION OF CONTRACT:

BHEL may terminate this contract at any time by informing the vendor by giving notice for a period of 7 days and without assigning any reasons whatsoever

Similarly, the Contractor will be required to give BHEL an advance notice of One Month in writing for termination of Contract.

The contractor shall be responsible for all sorts of statutory payments to the personnel deployed by him.

Thanking you,

**For and on behalf of Bharat Heavy Electricals Ltd.
Sagardighi TPP Site**