

**Bharat Heavy Electricals Limited****(A Govt. Of India Undertaking)**

Power Sector, Eastern Region

1X660 MW SgTPP, Sagardighi, Murshidabad, West Bengal

NOTICE INVITING TENDER (NIT)

To,

Sub.: Notice Inviting Tender (NIT) for Supply of manpower with minor T&Ps and PPE for **Electrician cum Technician (Electrical Job) – 5 nos for Main Plant AC MCC Bus Section – 1 restoration/cleaning job and Station Transformer -5 opening SPBD inspection & box up at 1x660MW, WBPDC, Sagardighi site**

Dear Sir,

Sealed offers are invited two parts bid system through By Hand/Courier/Post from reputed & experienced bidders for the subject job by the undersigned on behalf of BHARAT HEAVY ELECTRICALS LIMITED, Sagardighi site as per tender document. The offers are to be submitted latest by 01 day from floating of tender on or before 15:00 hrs in BHEL, PSER, Sagardighi Site Office, Monigram, Murshidabad (West Bengal). Bidders to note specifically that all pages of tender document including these NIT pages of this particular tender, shall be submitted by them, duly signed & stamped on each page, as part of the offer. Rates/Price including discounts/rebates, if any, mentioned anywhere/in any form in the offer other than the Price Bid (BOQ), shall not be entertained. The bidders are requested to depute their representative during opening of the tenders.

Thanking you,

Yours sincerely,

For & on behalf of BHEL

Encl.

- NIT (Vol-I & II)
- Price Bid (Vol-III)

VOLUME-I**GENERAL INSTRUCTIONS TO TENDERERS**

1.0 Tender specification as a whole, duly furnishing the following details, shall be duly signed and sent in a sealed cover super scribing Supply of manpower- with minor T&Ps and PPE for **Electrician cum Technician (Electrical Job) – 5 nos** for Main Plant AC MCC Bus Section – 1 restoration/cleaning job and Station Transformer -5 opening SPBD inspection & box up **at** 1x660MW, WBPDC, Sagardighi site

SALIENT DETAILS OF NIT		
SL	ISSUE	DESCRIPTION
1.0	TENDER SPECIFICATION NO.	Ref: BHEL: PSER: SGD: Electrical: Manpower–NIT-01
2.0	DUE DATE OF SUBMISSION	same days from floating of tender at 16:00 hrs
3.0	DUE DATE OF TENDER OPENING COVER NO. I (Techno-Commercial Bid) of tender	same day at 17:00 hrs
4.0	DUE DATE OF TENDER OPENING COVER NO. II (Price Bid) of tender	same day at 17:30 hrs
4.0	VENUE OF TENDER OPENING	Bharat Heavy Electricals Limited, 1x660 MW Sagardighi Thermal Power Project, Unit-5, WBPDC, P.O.- Manigram, Dist.: Murshidabad, West Bengal-742237
5.0	EMD AMOUNT	NIL

2.0 The offer shall be submitted as per instruction of tender document. One set of tender documents signed by authorized representative of bidder and stamp on each page shall be submitted along with No Deviation certificate in bidders letter head.

Bidder to note specifically that all pages of tender documents shall be submitted by them (after signing and stamping on each page) as a part of their offer. **“Price shall not be mentioned by them anywhere in the techno-commercial offer, it shall be mentioned in the relevant price schedule only and submitted in separate sealed envelope.”** In case of any clarification, bidder may contact with undersigned.

2.1 The offer shall be sent in two separate sealed envelopes Contained Single Separate Envelope as under:

COVER NO	SHALL CONTAIN FOLLOWING
COVER-I (TECHNO-COMMERCIAL BID)	One original copy of each of following should be submitted by the bidder: a) Covering letter of offer (in bidder's letterhead) b) Techno-Commercial Bid (signed copy of NIT/ Enquiry) c) Price schedule / Rate schedule – Unpriced but mentioning only quoted / unquoted against each item of price bid/Schedule format (Volume-III) d) No deviation certificate in bidder's letterhead as per format given at annexure - I. e) PAN No. A photocopy of PAN card (Self attested) is to be submitted f) GST registration number. A photocopy of GST certificate (Self attested) is to be submitted g) PF registration details
Cover –II (PRICE BID/SCHEDULE)	a) Covering letter as given in Cover-I b) Complete price offer in line with prescribed price schedule [Volume-III] duly filled in all respect.

The Tenderer should be addressed to:

Construction Manager/Project Director
Bharat Heavy Electricals Limited,
1x660 MW Sagardighi Thermal Power Project, Unit-5,
WBPDCL, P.O.- Manigram,
Dist.: Murshidabad, West Bengal-742237

3.0 Tender to be submitted through “REGISTERED POST WITH ACKNOWLEDGEMENT” or by hand at BHEL site office. Tenders received after due date is liable to rejected. Tender papers may also be submitted by hand delivery or by COURIER SERVICE or deposited directly in the BHEL OFFICE at BHEL Sagardighi site (1x660MW).

4.0 Price bids of techno commercial qualified bidders shall be opened by the authorized officials(s) of BHEL at their office at the time and date mentioned in this document or shall be intimated by BHEL, in the presence of bidders or their authorized representative(s) who wishes to be present.

5.0 The Tenderer should thoroughly go through all the clauses/ specifications, terms and conditions stipulated in the tender documents. In case the tenderers have any doubt about the meaning of any portion of the tender specifications or the tender documents issued are

incomplete or shall require clarification on any of the technical aspect, scope of work etc. they should at once contact the authority inviting the tender for clarification before submission of the tender.

6.0 The tenderers must furnish all the required information as per the instructions given in various sections of the tender specifications. Each and every page of the tender specification must be signed and submitted along with the offers by the tenderers as a token of complete acceptance thereof. The information furnished shall be completed by itself.

7.0 The tenderers should quote the rates in English language and international numerals. The rates shall be in whole rupees. The rates shall be entered in figures as well as in words.

8.0 All entries in the tender shall either be typed or be in written form. Erasures and overwriting are not permitted and may render such tenders liable to be summarily rejected. All cancellations, insertions, overwriting etc. shall be duly attested by the bidders.

Scope, and Terms & Conditions of Contract:

Sl no	Scope, Terms & condition to bidder (A)
1	The scope covers providing required manpower with minor T&Ps and PPE for mentioned job. Number of manpower is an indicative only. Manpower to be arranged as per site requirement of site. It may be increased or decreased within total Manpower as per requirement of BHEL. Total cost of manpower to be restricted within the contract value.
2	All Statutory procedure (wage payment, Gate pass, Medical certificate, insurance, PF, UAN, transportation etc.) for payment compliance as per govt procedure in the scope of bidder.
4	Schedule of deployment: Immediate after placement of work order.
5	Billing shall be done on monthly basis.
6	Contract period: 20 days with provision for extension of 1 month.
7	Manpower can be deployed at Day shift or night shift as per requirement of BHEL with 12 Hrs shift (11 Hrs regular working time + 1 Hr tiffin/ lunch/ break time).
8	Any unrest / strike / IR to be handled by Bidder.
9	Gang wise plan to be reported to BHEL one day advance. However, BHEL has right to divert gang on priority basis for achievement of activity at any point of time.
10	Gang wise activity, target & achievement to be reported to BHEL daily basis.
11	Manpower punch in & punch out time to be reported to BHEL Engineer on daily basis.

12	Daily manpower attendance to be reported to BHEL by means of biometric / certification of BHEL engineer.
13	All PPE kit is in the bidder scope. Bidder has to follow the BHEL standard safety policy.
14	Billing of manpower will be started after successful completion of safety induction training.
15	PPE, Minor T&P, required for the said job shall be in bidder scope to meet the schedule programme as per the priority given by BHEL engineer.
16	List of Minimum number of T&P (enclosed) is in the bidder scope.
17	Rates are fixed & firm. NO PVC & ORC is applicable.
18	Performance of the manpower will be reviewed by BHEL engineer on daily basis. Termination will be done for identified non-performer with notice period of 3 days.
19	Performance of vendor will be reviewed daily basis. Termination of vendor will be done with notice period of 3 days if performance of vendor is not satisfactory.
20	PF, ESI, Insurance, Medical, Accommodation and food for workers in the scope of bidder.
<u>Scope of BHEL (B)</u>	
21	Construction Power supply if required.
22	Major T&P, Hydra, Trailer if required.

Bill Break Up

23	Description	Percentage
23.1	Monthly rate (Rs) for manpower and T&P	90%
23.2	10% on manpower management & Statutory Compliance	10%
24	Terms of Payment: a) Payments shall be made as per Sl. No-23 b) 100% Payment to be made by RTGS/ Bank Cheque within 15 days of submission of wage sheet copy.	

Minimum List of T&P to be deployed at site.

List of T&P to be deployed for working at site			
Sl. No.	Item	Unit	Quantity
1	Wire Cutter	Nos	As per Requirement
2	Monkey Plier	Nos	As per Requirement
3	Nose Plier	Nos	As per Requirement
4	Crimping Tools-0.5,1.5 & 2.5 sqmm	Nos	As per Requirement
5	Continuity Tester	Nos	As per Requirement
6	Allen key Set	Nos	As per Requirement
7	Slide wrench	Nos	As per Requirement
8	Pipe Range	Nos	As per Requirement
9	Champion Set	Nos	As per Requirement
10	Air Blower	Nos	As per Requirement
11	Multimeter	Nos	As per Requirement

Note: This list is indicative only. Actual requirement may vary as per site condition.

Validity of Offer:

The rates in the tender shall be kept valid for acceptance for the entire period of work till completion from the date of submission of offer.

Rejection of Tender:

The acceptance of tender will rest with BHEL which does not bind itself to accept the lowest tender or any tender and reserves to itself full rights for the following without assigning any reasons whatsoever. No deviation from the tender specification shall be acceptable to BHEL.

General Conditions:

- Labour license and group insurance of the workmen employed by the contractor and other statutory requirements shall be complied, as applicable, by the contractor.
- Arranging gate passes is in the contractor's scope, however BHEL shall provide necessary supports if required.
- All material, T&Ps required to execute the job, manpower, supervision etc. required for timely execution of work under this contract shall be provided by the contractor at his own cost as per TCC of Contract.
- The Contractor shall be responsible for safety of his workmen, materials and equipment deployed at site
- Bidders to note that the price shall be quoted in figures and in words in the schedule of works (BOQ) attached.
- This contract shall also be governed by the standard General Condition of Contract (GCC) of BHEL, a copy of which is available in BHEL office for familiarization of the contractor and

the Contractor is supposed to go through the same, failing which it will be presumed that the contractor accepts all the conditions.

- Tenderers are advised to visit the site and get acquainted personally with the work. General information given above are to briefly guide the vendor to quote the most competitive rate and shall not relieve the contractor in assessing the actual quantum of work involved in the scope of work. The tenderer shall submit their offer in sealed envelope.
- All labour rules, factories act, statutory requirements to be strictly adhered by the contractor.
- BHEL may terminate this contract at any time by informing the vendor by giving notice for a period of one month and without assigning any reasons whatsoever. In such case no payment will be given for the balance period of contract including period of unsatisfactory services, if any
- Prevailing BHEL HSE norms shall be strictly adhered by the contractor.

For and on behalf of Bharat Heavy Electricals Limited

Ranjan Pal

Sr. Manager. (Electrical), BHEL -Sagardighi Site

NO DEVIATION CERTIFICATE

To,

Construction Manager/Project-Director
BHEL, Sagardighi site
1X660 MW, Sagardighi TPEP,
Sagardighi, Murshidabad

Job: Supply of manpower with minor T&Ps and PPE for Electrician cum Technician (Electrical Job) – 5 nos for Main Plant AC MCC Bus Section – 1 restoration/cleaning job and Station Transformer -5 opening SPBD inspection & box up at 1x660MW, WBPDC, Sagardighi site

Ref: BHEL PSER Sagardighi Site TENDER Notice No. BHEL: PSER: SGD: Electrical: Manpower-NIT-01 dated 03.11.2025

Dear Sir,

With reference to above, this is to confirm that as per tender conditions, we have visited site before submission of our offer and noted the job content & site conditions etc. We also confirm that we have not changed/ modified the tender documents as appeared in the website/ issued by you and in case of such observance at any stage, it shall be treated as null and void.

We hereby confirm that we have not taken any deviation from tender clauses together with other references as enumerated in the above referred tender notice. We hereby confirm our unqualified acceptance to all terms & conditions, unqualified compliance to technical specification, and other terms and conditions, integrity pact (if applicable) as detailed below.

SL	Tender Document Ref No. BHEL: PSER: SGD: TG: CONTRACT: 20	Bidder Acceptance of the document in Totality.	Signature of Bidder
1	TCC	ACCEPTED	
2	GCC	ACCEPTED	
3	SCC	ACCEPTED	
4	Scope	ACCEPTED	
5	Price Schedule of NIT	ACCEPTED	

We confirm to have submitted/uploaded offer/documents in accordance with tender instructions with acceptance of the terms & conditions of the tender by us and as per aforesaid references.

Thanking you,

Yours faithfully,

(Signature, date & seal of authorized
representative of the bidder)

PRICE BID

NIT Ref. BHEL:PSER:SGD:ELECTRICAL:Manpower-NIT-01 dated 03-11-2025

JOB : Supply of manpower with minor T&Ps and PPE for Electrician cum Technician (Electrical Job) – 5 nos for Main Plant AC MCC Bus Section – 1 restoration/cleaning job and Station Transformer -5 opening SPBD inspection & box up at 1x660MW, WBPDC, Sagardighi site

Sl.No.	Manpower Type	No of days	No of Manpower	Total mandays (nos)	TOTAL in Rs. (Lumpsum cost for Supply per manpower for 12 hrs including all Statutory compliance)	Total Quoted value as per Estimation excluding GST
1	ELECTRICIAN cum Technician (SKILLED)	20	5	100		
Total :						

GST:

- Note:**
1. All Statutory requirement including HR compliance is in Contractor Scope.
 2. The above rate quoted for 12 hr/day

NOTE TO BIDDERS: -

1. Bidder to note overwriting is not allowed
2. Detail scope of work will be as per NIT
3. GST shall be paid extra upon receipt of valid GST invoice duly verified by our Site Finance. Payment of GST can only be made after receipt of GST credit from GST council. Any ambiguity found in GST invoice shall cripple the payment of GST to the bidder and purchaser decision is final and bounding.

Name of the Bidder:

Signature of Bidder:

Date :

UNPRICE BID

NIT Ref. BHEL:PSER:SGD:ELECTRICAL:Manpower-NIT-01 dated 03-11-2025

JOB : Supply of manpower with minor T&Ps and PPE for Electrician cum Technician (Electrical Job) – 5 nos for Main Plant AC MCC Bus Section – 1 restoration/cleaning job and Station Transformer -5 opening SPBD inspection & box up at 1x660MW, WBPDC, Sagardighi site

Sl.No.	Manpower Type	No of days	No of Manpower	Total mandays (nos)	TOTAL in Rs. (Lumpsum cost for Supply per manpower for 12 hrs including all Statutory compliance)	Total Quoted value as per Estimation excluding GST
1	ELECTRICIAN cum Technician (SKILLED)	20	5	100		
Total :						

GST:

- Note:**
1. All Statutory requirement including HR compliance is in Contractor Scope.
 2. The above rate quoted for 12 hr/day
 3. Detail scope of work as per NIT.

- NOTE TO BIDDERS: -**
1. Bidder to note overwriting is not allowed
 2. Detail scope of work will be as per NIT
 3. GST shall be paid extra upon receipt of valid GST invoice duly verified by our Site Finance. Payment of GST can only be made after receipt of GST credit from GST council. Any ambiguity found in GST invoice shall cripple the payment of GST to the bidder and purchaser decision is final and bounding.

Name of the Bidder:

Signature of Bidder:

Date :