



Bharat Heavy Electricals Limited

(A Govt. Of India Undertaking)

Power Sector, Eastern Region

1X660 MW SgTPP, Sagardighi, Murshidabad, West Bengal

NOTICE INVITING TENDER (NIT)

To,

- 1. Sub.:** Notice Inviting Tender (NIT) for Supply of manpower with minor T&Ps and PPE for **C & I Electrician cum Technician – 2 nos for cable termination at various panels & JB's, Tray Cum Instrument Fitter - 1 no & Semi-Skilled- 1 No for tray Jobs at various location** at 1x660MW, WBPDC, Sagardighi site for 2 months.

Dear Sir,

Sealed offers are invited two parts bid system through By Hand/Courier/Post from reputed & experienced bidders for the subject job by the undersigned on behalf of BHARAT HEAVY ELECTRICALS LIMITED, Sagardighi site as per tender document. The offers are to be submitted latest by 04 days from floating of tender at 15:00 hrs in BHEL, PSER, Sagardighi Site Office, Monigram, Murshidabad (West Bengal) and the same will be opened on same day at 18:00 hrs. Bidders to note specifically that all pages of tender document including these NIT pages of this particular tender, shall be submitted by them, duly signed & stamped on each page, as part of the offer. Rates/Price including discounts/rebates, if any, mentioned anywhere/in any form in the offer other than the Price Bid (BOQ), shall not be entertained. The bidders are requested to depute their representative during opening of the tenders.

Thanking you,

Yours sincerely,
For & on behalf of BHEL

Encl.

- NIT (Vol-I & II)
- Price Bid (Vol-III)

VOLUME-I**GENERAL INSTRUCTIONS TO TENDERERS**

1.0 Tender specification as a whole, duly furnishing the following details, shall be duly signed and sent in a sealed cover super scribing Supply of manpower- with minor T&Ps and PPE for **C & I Electrician cum Technician – 2 nos for cable termination at various panels & JB's, Tray Cum Instrument Fitter - 1 nos & Semi-Skilled- 1 Nos for tray Jobs at various location** 1x660MW, WBPDC, Sagardighi site

SALIENT DETAILS OF NIT		
SL	ISSUE	DESCRIPTION
1.0	TENDER SPECIFICATION NO.	Ref: BHEL: PSER: SGD: C & I: Manpower–NIT-04
2.0	DUE DATE OF SUBMISSION	04 days from floating of tender at 15:00 hrs
3.0	DUE DATE OF TENDER OPENING COVER NO. I (Techno-Commercial Bid) of tender	same day at 18:00 hrs
4.0	DUE DATE OF TENDER OPENING COVER NO. II (Price Bid) of tender	same day at 18:00 hrs
4.0	VENUE OF TENDER OPENING	Bharat Heavy Electricals Limited, 1x660 MW Sagardighi Thermal Power Project, Unit-5, WBPDC, P.O.- Manigram, Dist.: Murshidabad, West Bengal-742237
5.0	EMD AMOUNT	NIL

2.0 The offer shall be submitted as per instruction of tender document. One set of tender documents signed by authorized representative of bidder and stamp on each page shall be submitted as detailed further OR No Deviation certificate email One set of tender documents. Bidder to note specifically that all pages of tender documents shall be submitted by them (after signing and stamping on each page) as a part of their offer. **"Price shall not be mentioned by them anywhere in the techno-commercial offer, it shall be mentioned in the relevant price schedule only and submitted in separate sealed envelope."** In case of any clarification, bidder may contact this office.

1.1 The offer shall be sent in two separate sealed envelopes Contained Single Separate Envelope as under:

COVER NO	SHALL CONTAIN FOLLOWING
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COVER-I (TECHNO-COMMERCIAL BID)	One original copy of each of following should be submitted by the bidder: a) Covering letter of offer (in bidder's letterhead) b) Techno-Commercial Bid (signed copy of NIT/ Enquiry) c) Price schedule / Rate schedule – Unpriced but mentioning only quoted / unquoted against each item of price bid d) No deviation certificate in bidder's letterhead as per format given at annexure - I. e) PAN No. A photocopy of PAN card (Self attested) is to be submitted f) GST registration number. A photocopy of GST certificate (Self attested) is to be submitted g) PF registration details
Cover -II (PRICE BID/SCHEDULE)	a) Covering letter as given in Cover-I b) Complete price offer duly filled in all respect.

The Tenderer should be addressed to:

Construction Manager/Project Director
Bharat Heavy Electricals Limited,
1x660 MW Sagardighi Thermal Power Project, Unit-5,
WBPDC, P.O.- Manigram,
Dist.: Murshidabad, West Bengal-742237

2.0 Tender to be submitted through "**REGISTERED POST WITH ACKNOWLEDGEMENT**" or **BY HAND** at BHEL site office . Tenders received after due date is liable to rejected. Tender papers may also be submitted by hand delivery or by COURIER SERVICE or deposited directly in the BHEL OFFICE at BHEL Sagardighi site (1x660MW).

4.0 Price bids of techno commercial qualified bidders shall be opened by the authorized officials(s) of BHEL at their office at the time and date mentioned in this document or shall be intimated by BHEL, in the presence of bidders or their authorized representative(s) who wishes to be present.

5.0 The Tenderer should thoroughly go through all the clauses/ specifications, terms and conditions stipulated in the tender documents. In case the tenderers have any doubt about the meaning of any portion of the tender specifications or the tender documents issued are incomplete or shall require clarification on any of the technical aspect, scope of work etc. they should at once contact the authority inviting the tender for clarification before submission of the tender.

6.0 The tenderers must furnish all the required information as per the instructions given in various sections of the tender specifications. Each and every page of the tender specification must be signed and submitted along with the offers by the tenderers as a token of complete acceptance thereof. The information furnished shall be completed by itself.

7.0 The tenderers should quote the rates in English language and international numerals. The rates shall be in whole rupees. The rates shall be entered in figures as well as in words.

8.0 All entries in the tender shall either be typed or be in written form. Erasures and overwriting are not permitted and may render such tenders liable to be summarily rejected. All cancellations, insertions, overwriting etc. shall be duly attested by the bidders.

Scope, and Terms & Conditions of Contract:

Sl no	<u>Scope, Terms & condition to bidder (A)</u>
1	The scope covers providing required manpower with minor T&Ps and PPE for erection, alignment & welding of steel structures for approach stair and platforms including fixing of chequered plates/gratings at various elevations in Power House Building. Number of manpower is an indicative only. Manpower to be arranged as per site requirement of site. It may be increased or decreased within total Manpower as per requirement of BHEL. Total cost of manpower to be restricted within the contract value.
2	All Statutory procedure (wage payment, Gate pass, Medical certificate, insurance, PF, UAN, transportation etc.) for payment compliance as per govt procedure in the scope of bidder.
3	Schedule of deployment: within 7 days after placement of work order.
4	Billing shall be done on monthly basis.
3	Contract period: 2 months
7	Manpower can be deployed at Day shift or night shift as per requirement of BHEL with 12 Hrs shift (11 Hrs regular working time + 1 Hr tiffin/ lunch/ break time). Works can be done on Holiday/ Sunday/Extended Hours with over time basis as per requirement of BHEL.
8	Any unrest / strike / IR to be handled by Bidder.
9	Gang wise activity, target & achievement to be reported to BHEL on daily basis.
10	Daily manpower attendance to be reported to BHEL by means of certification of BHEL engineer.
11	All PPE kit is in the bidder scope. Bidder has to follow the BHEL standard safety policy.
12	Billing of manpower will be started after successful completion of safety induction training.
13	PPE, Minor T&P, required for the said job shall be in bidder scope to meet the schedule programme as per the priority given by BHEL engineer.
14	List of Minimum number of T&P (enclosed) is in the bidder scope.
15	Rates are fixed & firm. NO PVC & ORC is applicable.
16	Performance of the manpower will be reviewed by BHEL engineer on daily basis. Termination will be done for identified non-performer with notice period of 3 days.

17	Performance of vendor will be reviewed daily basis. Termination of vendor will be done with notice period of 3 days if performance of vendor is not satisfactory.
18	Accommodation and food for workers in the scope of bidder.
Scope of BHEL (B)	
19	All the consumables like gases, welding electrodes, required for the said job shall be in BHEL scope.
20	Power supply, Major T&P, Hydra, Trailer

Bill Break Up

21	Description	Percentage
21.1	Monthly rate (Rs) for manpower, OT(Overtime) & T&P	90%
21.2	10% on manpower management & Statutory Compliance	10%
22	Terms of Payment: a) Payments shall be made as per Sl. No-21 b) 100% Payment to be made by RTGS/ Bank Cheque within 15 days of submission of wage sheet copy.	

Minimum List of T&P to be deployed at site.

List of T&P to be deployed for working at site			
Sl.No.	Item	Unit	Quantity
1	Wire Cutter	Nos	As per Requirement
2	Monkey Plier	Nos	As per Requirement
3	Nose Plier	Nos	As per Requirement
4	Crimping Tools-0.5,1.5 & 2.5 sqmm	Nos	As per Requirement
5	Continuity Tester	Nos	As per Requirement
6	Allen key Set	Nos	As per Requirement
7	Slide wrench	Nos	As per Requirement
8	Pipe Range	Nos	As per Requirement
9	Champion Set	Nos	As per Requirement

Note: This list is a indicative only. Actual requirement may vary as per site condition.

Validity of Offer:

The rates in the tender shall be kept valid for acceptance for the entire period of work till completion from the date of submission of offer.

Rejection of Tender:

The acceptance of tender will rest with BHEL which does not bind itself to accept the lowest tender or any tender and reserves to itself full rights for the following without assigning any reasons whatsoever. No deviation from the tender specification shall be acceptable to BHEL.

General Conditions:

- Labour license and group insurance of the workmen employed by the contractor and other statutory requirements shall be complied, as applicable, by the contractor.
- Arranging gate passes is in the contractor's scope, however BHEL shall provide necessary supports if required.
- All material, T&Ps required to execute the job, manpower, supervision etc. required for timely execution of work under this contract shall be provided by the contractor at his own cost as per TCC of Contract.
- The Contractor shall be responsible for safety of his workmen, materials and equipment deployed at site
- Bidders to note that the price shall be quoted in figures and in words in the schedule of works (BOQ) attached.
- This contract shall also be governed by the standard General Condition of Contract (GCC) of BHEL, a copy of which is available in BHEL office for familiarization of the contractor and the Contractor is supposed to go through the same, failing which it will be presumed that the contractor accepts all the conditions.
- Tenderers are advised to visit the site and get acquainted personally with the work. General information given above are to briefly guide the vendor to quote the most competitive rate and shall not relieve the contractor in assessing the actual quantum of work involved in the scope of work. The tenderer shall submit their offer in sealed envelope.
- All labour rules, factories act, statutory requirements to be strictly adhered by the contractor.
- BHEL may terminate this contract at any time by informing the vendor by giving notice for a period of one month and without assigning any reasons whatsoever. In such case no payment will be given for the balance period of contract including period of unsatisfactory services, if any
- Prevailing BHEL HSE norms shall be strictly adhered by the contractor.

For and on behalf of Bharat Heavy Electricals Limited

(Prabhudutta Panigrahi)
Sr. Manager. (C & I), BHEL (Sagardighi Site)