



Bharat Heavy Electricals Limited
(A Government of India Undertaking)
Power Sector – Southern Region,
1X800MW North Chennai Stage III.,
Athipattu, NCTPS PO, Tamil Nadu – 600120.

SUB CONTRACTS DEPARTMENT

Notice Inviting Tender

TO,

**M/s ASKTEC SERVICES
PLOT NO 1718, H BLOCK,
10TH STREET, ANNA NAGAR,
CHENNAI-600040**

Sub: **Supply of Printer Spares**

Dear Sir,

We are pleased to invite your most competitive offer for the subject supply

The important details are given below: -

1	Tender Notice No	
2	Scope of work	Supply of Printer Spares
3	Type of tender	Single tender.
4	Contract Period	10 Days
5	Earnest Money Deposit (EMD) Amount	Not Applicable.
6	Due date for submission of Tender	16.09.2025
7	Date of Tender Opening	16.09.2025
8	Address for submission of Tender	tender.nctps3@bhel.in
9	EMD	Not Applicable

You are requested to contact Manager / SCT, M/s Bharat Heavy Electricals Limited, North Chennai Stage – III, Chennai – 620120, e-mail: anurag2009@bhel.in, praveen.k@bhel.in. for any clarification required in this regard.

This is only request for an Offer and not Contract.

NOTE: Tenderer should sign and affix seal in all the pages of this tender document and all supporting documents.

For BHEL, North Chennai Stage-III,

Manager /SCT

Tender Conditions

1. Tender must be submitted vide email to tender.nctps3@bhel.in within due date as per tender conditions.
2. In case of opening day falls on holiday or anything to be declared as a holiday, the receipt and opening of the tender shall automatically fall on the same timing of the next working day. You/your authorized Representative may participate in the tender opening
3. All entries in the tender documents either in printed or written format. Errors and over writings are not permitted. The tenderers concerned shall duly sign all cancellations and insertions. Tenderer shall sign in all sheets of tender documents.
4. In case the tenderer finds discrepancies or omissions in any of the tender document or doubt as to their meaning, he should at once address the authority inviting the tender, for clarification before tender opening.
5. The tender will be opened on **16.08.2025 @17:00 Hrs** at BHEL, North Chennai Stage – III site
6. All corrigenda, addenda, amendments, clarifications etc. to tender specification will be hosted in the webpages (<https://eprocurebhel.co.in/nicgep/app>) only.
7. Bidders shall keep themselves updated with all such developments.
8. Contract shall be awarded to single party only.
9. BHEL, North Chennai Stage-III site reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever.
10. If a tenderer expires after the submission of the tender or after the acceptance of his tender, Bharat Heavy Electricals Limited, may at their discretion, cancel such tender. If a partner of a firm expires after the submission of the tender, or after the acceptance of the tender, Bharat Heavy Electricals Limited, may cancel such tender at their discretion, unless the firm retains its character.
11. Canvassing in any form in connection with the tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
12. The **validity of the offer shall be 30 days** from the date of tender opening.
13. Rate should be quoted as per the item/rate schedule. If not, it will be rejected.

Signature of the Bidder with Seal and Addresses

Contract General Conditions

Payment Terms:

payment shall be made by BHEL after completion of supply and performance of the same on submission of your invoices/bills (in Triplicate) duly certify by the user department. It will be made within 30 days from the date of submission of bills along with all the enclosures as required by the BHEL. Payment through electronic fund transfer (EFT) / RTGS) only after deducting Bank charges.

GST:

1. Tender will be considered/ accepted, if & only if the vendor has a valid GST Registration No.
2. Central Tax/ State Tax/ Integrated Tax/ Union Territory tax to be quoted as extra in %.
3. Bidders to ensure correct applicability of Central Tax/ State Tax/ Integrated Tax/ Union Territory tax based on the Inter / Intra state movement Supply of goods and provision services or both.

Invoicing & Payment

The Tax Invoice for supply of Goods & Services should be raised as per the provision of GST Act & Rules and must compulsorily mention the following: -

- a. BHEL- NCTPS GSTIN: 33AAACB4146P2ZL
- b. HSN Code or Service Accounting Code for supply of goods or services.
- c. Name & address of supplier
- d. GSTIN of Supplier
- e. Description of goods or services
- f. Total value of supply/service excluding taxes
- g. Tax Rate – Central Tax & State Tax or Integrated Tax, Cess
- h. Amount of Tax charged
- i. Place of supply
- j. Address of delivery if different from place of supply
- k. Signature of authorized signatory

Reimbursement of GST to the vendor is contingent upon complying with the following condition by the service provider: -

- i. Uploading the onward GST Return (**GSTR-1**) in GSTN Network portal within the statutory time period.
- ii. Discharging the GST tax liability to the Government.
- iii. Submission of Tax Invoice to BHEL.
- iv. Submission of proof of payment of GST to BHEL.
- v. Availment of Input Tax Credit by BHEL.

Any reduction in rate of Tax on any supply of goods or services or the benefit of input tax credit shall be passed on to the recipient by way of commensurate reduction in prices.

Schedule of items					PRICE BID
Name of the supply: Supply of Printer Spares					
Contract period		10 Days			
Tender notice					
S. No	Work Description and Specifications	Unit	Qty	Rate in Rs.	Amount in Rs
01	Make: Lexmark MS312DN Black Toner Cartridge	Nos	27	To be quoted in BOQ	To be quoted in BOQ
02	Make: Lexmark MS312DN Black Drum Cartridge	Nos	27	To be quoted in BOQ	To be quoted in BOQ
03	Make: Xerox C7000/7030 IBT Belt Blade	Nos	7	To be quoted in BOQ	To be quoted in BOQ
				Sub Total	
				Central Tax@_____	
				State Tax@_____	
				Total Amount	To be quoted in BOQ
Note:					