

BHARAT HEAVY ELECTRICALS LIMITED

Corporate Office

BHEL House, Siri Fort, Khelgaon,

New Delhi - 110049



TENDER DOCUMENT
FOR

SUPPLY OF SWEET PACKETS AT BHEL OFFICES IN DELHI/ NCR

NIT No. AA: GAX: 24:MA:104

Dated 21.03.2025

CONTENTS

- Notice Inviting Single Tender Enquiry

निविदा करने की अंतिम तिथि / LAST DATE FOR SUBMISSION: 22.03.2025 at 12:00 Hrs.

निविदा खोलने की तिथि/ DATE FOR OPENING OF TENDER: 22.03.2025 at 12:30 Hrs.

राम विजय राय / R. B. RAI

अभियंता / Engineer

मा.सं.-कॉर्पोरेट प्रशासन / HR-Corp. Admin

भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Limited

बी.एच.ई.एल हाउस, सीरी फोर्ट / BHEL House, Siri Fort

नई दिल्ली-110049 / New Delhi-110049



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Ltd.

Corporate Administration, BHEL House, Khelgaon, New Delhi
Tel: 011-66337413

Tender Document

NIT No. AA: GAX: 24:MA:104 Dated 21.03.2025
Last date of Submission of Sealed Tender: 22.03.2025 at 12:00 Hrs.
Date of opening of Tender: 22.03.2025 at 12:30 Hrs.

M/s. Evergreen Sweet House
S-29, 30 Green Park,
New Delhi - 110016

Sub.: SUPPLY OF SWEET PACKETS AT BHEL LOCATIONS IN DELHI/ NCR

We are pleased to invite your competitive bid for supply of 2604 number of sweet packets as per following details:

PRICE FORMAT

Sl. No.	Description of contents	Unit	Qty.	Rate (₹)	Amount (₹)
1.	<u>Sweet Packet consist of following:</u> a) Doda Burfi – 200 g b) Plain Kaju 240 No. –140 g c) Chana Burfi – 200 g d) Plain Badam -- 150 g e) Moong Dal Burfi – 200 g	Nos.	2,604		
2.	GST amount mentioned on Sl. No. 1(@				
3.	Total Amount inclusive of GST : (₹)				
Total amount in words: Rupees					

Note: Above quoted rates are inclusive of all charges including taxes & cartage. No other charges would be payable to the vendor except as mentioned above.

A. INSTRUCTIONS FOR TENDERER:

- The offer shall be submitted as per the instructions of tender document. Only one set of tender documents duly signed & stamped by authorized representative on each page shall be submitted in BHEL. In case of any clarification, bidder may contact under signed through phone or email.
- No overwriting / correction in price bid shall be allowed. However, if correction is unavoidable, the same must be signed by authorized signatory.
- Tender must be submitted in single part. The cover envelope should be super scribed as follows:
NIT No. AA: GAX: 24:MA:104 Dated 21.03.2025.
- Total amount must be quoted in figures as well as in words.
- Tender documents are also available on CPP portal (<http://eprocure.gov.in/cppp/>) and BHEL Website

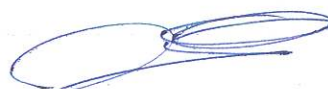
(Signature & seal of the Bidder)

(www.bhel.com) and the same can be downloaded and used as tender document for submission of bids.

6. BHEL reserves the right to accept or reject any or all offer without assigning any reason thereof. Also, BHEL shall not entertain any correspondence from the bidder in this matter.
7. Any queries regarding this tender may be clarified from Engineer (HR- GAX), on Mobile no. - 9560947575 / e-mail: rbrai@bhel.in.
8. The tenderers or their representative may attend the opening of bids if they desire to do so.
10. In case you are not submitting your offer against this enquiry, we request you to send a regret letter.

B. GENERAL TERMS AND CONDITIONS:

1. The NIT No. & due date must be legibly super scribed on the envelopes.
2. The above rates are deemed to be inclusive of all and any other incidental works required to complete the services.
3. Price quoted shall be valid for **21 days** from the date of opening bid.
4. Price shall be quoted as per 'Price Format' only. Quotations not filled in Price Format' are likely to be rejected.
5. The bidder shall sign the **Declaration Certificate** as enclosed at Annexure-I
6. The bidder shall sign the **No Deviation Certificate** as enclosed at Annexure-II.
7. The bidder shall fill and sign the **Bidder's Detail** as enclosed at Annexure-III.
8. The bidder shall sign the **Declaration of GST Benefits** as enclosed at Annexure-IV.
9. **EVALUATION CRITERIA:** The order will be placed on your offer subjected to the reasonability of rates. Evaluation of bid will be on per packet cost to 'BHEL'.
10. The rates quoted by the vendor shall be firm. No price variation and escalation due to increase in labour/material cost will be allowed.
11. If any information/documents submitted by the supplier are found false/fake at any stage, the tender will be cancelled.
12. **CORRECTION OF ARITHMETIC ERRORS:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
 - i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
 - ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
 - iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
 - iv. If any bidder does not accept the correction of errors, their bids will be disqualified.
13. No party shall be permitted to tender for work in BHEL in which any of their near relatives is an employee connected with the award and execution of the contract. They shall also intimate the names of persons who are working with them in any capacity or subsequently employed by them and who are near relatives of any employee of the BHEL. Any violation of this condition which comes to the Notice of the BHEL after the contract is awarded will entitle the BHEL to treat the contractors as having committed a breach of contract and to exercise all the rights and remedies available to the BHEL on account thereof.
14. **COMPLETION PERIOD:** Total delivery is to be completed by 8 am on 1st Apr 2025 at three BHEL locations i.e. (i) Siri Fort, Khelgaon (ii) Lodhi Road & (iii) Noida Sec 16 A.
15. **QUANTITY VARIATION:** The quantity of sweet packets required is 2604 No. however it may vary + 10% during execution of work as per the direction of Engineer-in-charge of BHEL for which rate will remain same and you will have to provide the same.



16. **SUBLETING:** The Contractor shall not sublet, transfer or assign the full work or any part thereof to any other person/company/organization.

17. **TAXES AND DUTIES:**

- i) To enable BHEL to avail GST Input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Such invoice shall be submitted within prescribed time limit in the name of BHEL.
- ii) The contractor has to submit their GST registration certificate to BHEL within 30 days from the acceptance of work order. GSTIN of BHEL is 07AAACB4146P1ZH.
- iii) Any statutory changes as and when made applicable by the Government shall become applicable against documentary evidence.
- iv) Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act and GST as applicable, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
- v) Contractor shall issue GST compliant invoice in the name of BHEL.
- vi) Payment shall be made to contractor only after submission of GST complaint Tax invoice as mentioned above and other relevant documents.
- vii) In case GST credit is delayed/denied to BHEL or subsequently recovered from BHEL due to delay in filing of GSTR-1 Return or delay in/nonpayment of tax to Govt. by contractor or for any other reasons not attributable to BHEL, in such case any financial implication on BHEL on account of delay/loss/recovery from BHEL of such GST Credit along with interest levied/leviable on BHEL till the time GST credit is available to BHEL, shall be recovered from the contractor's bill.
- viii) Irrespective of refund of GST Credit and interest thereon to BHEL by GST portal upon subsequent declaration of such invoice by contractor in his GSTR-1 for any period after due date of such return and/or payment of GST thereon by contractor on GST portal, the notional interest for delayed period of GST credit (i.e. delay for the period when GST credit is actually allowed and the period when GST credit should have been allowed had contractor declared such invoice in his GSTR-1 and paid tax thereon in the relevant month as per GST law) shall be recovered from contractor.

18. **PAYMENT TERMS:**

- a. Payment shall be made for the actual executed quantity of items, i.e. actual no. of packets provided.
- b. No advance payment or the payment for mobilization of work will be made to the contractor.
- c. The contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.
- d. All payment will be subject to deduction of taxes at source as per rules.
- e. Any tax incurred on purchase of materials by the contractor in respect of this contract shall be treated as included in the charges and BHEL will not entertain any additional claim whatsoever in this respect.
- f. Payment shall be made to contractor within 30 days from the date of submission of GST complaint Tax invoice as mentioned above and other relevant documents. However, GST portion amount shall be withheld and the same shall be released only after confirmation from GST website/portal that such invoice has been declared in GSTR-1 return filed by contractor within the stipulated time for the relevant period and tax amount thereon has been paid by contractor to Govt. within the stipulated time period as per GST Law.

19. **L.D. FOR POOR QUALITY:** In case, the quality of sweet packet contents are not found satisfactory, an L.D. of up to 10% of total invoice value will be deducted from the bill.

20. No excuses like hindrance because of extreme weather conditions, non-availability of labour and material etc. will be entertained for not providing services on time.

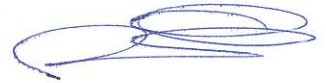
21. In case of any dispute, the decision taken by BHEL Management will be final and binding on the contractor.

22. The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ Service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website

<http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

23. **TERMINATION OF CONTRACT ON DEATH:** Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the accepting officer shall have the option of terminating the contract without compensation to the contractor's authorized survivors.
24. **ARBITRATION / CONCILIATION:** In the event of any dispute arising between the parties hereafter referred as BHEL and Contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the same shall be referred to Arbitration and Arbitrator will be nominated by the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner of rendering of such services shall be the excepted matter and be referred to the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be the final and binding. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification and re-enactment thereof will apply to such arbitration provided however, in all matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.

For and on Behalf of BHEL



(R B Rai)

Engineer (HR-GAX)

राम विजय राय / R. B. RAI

अभियंता / Engineer

मा.सं.-कॉर्पोरेट प्रशासन / HR-Corp. Admin

भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Limited

बी.एच.ई.एल हाउस, सीरी फोर्ट / BHEL House, Siri Fort

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Corporate Office, BHEL House, Siri Fort, Khelgaon, New Delhi - 110049

NIT No. AA: GAX: 24:MA:104
Dated 21.03.2025

DECLARATION

I / We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also, I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication

(Signature & seal of the contractor)

Place:

Date:



(Signature & seal of the Bidder)

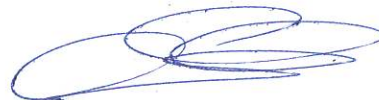
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No Deviation Certificate

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

(Signature & seal of the contractor)



(Signature & seal of the Bidder)


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BIDDER'S DETAILS

Name of the Contractor /Party/ Firm	
Name of Representative	
Postal Address	
Phone/ Landline Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address (If Any)	
Bank details for payment through NEFT/RTGS and for release of EMD*	Name of Bank: Branch: Account No.: IFSC No.: MICR No.:

Note: Submit a canceled cheque for verification of above bank details.



(Signature & seal of the contractor)

(Signature & seal of the Bidder)

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Declaration of GST Benefits

To whom so ever it may concern, I hereby on behalf of my organization declare that I have quoted the rates considering the benefits of Goods and Service Tax (GST) including Input Tax Credit (ITC) in the Price Bid.

(Signature & seal of the contractor)

Place:

Date:



(Signature & seal of the Bidder)