



BHARAT HEAVY ELECTRICALS LIMITED-Rudrapur
Material Management Department

Notice Inviting Tender

Dated -04.03.2025

To,

Participating NGO

Execution of Project under CSR for the F.Y. 2024-25
Open Tender Enquiry No:202404391 Dt. 04.03.2025

Dear Sir/Madam,

BHEL Rudrapur has planned to undertake project, under Corporate Social Responsibility Scheme for the F.Y. 2024-25. In this connection, proposal in two bid (techno commercial & Price) is invited from reputed NGO having logistic capability and sound track record of execution of CSR work in the past. **Proposal received in single bid will be summarily rejected.** Price bid is to be kept in one envelope and rest other documents in another envelope. Both the envelopes are then to be put in common third envelope.

The project will be undertaken at various Government Hospital/Dispensary/ Centre, located within a range of about 30 km from BHEL factory situated at Kichcha Bypass Road, Rudrapur, Uttarakhand – 263153 as mentioned in product specifications. The NGO has to assess the nature and magnitude of work before submitting the proposal. Technically qualified NGO will be selected on the basis of overall lowest rate (L-1).

The NGO has to execute the programme in an organized manner with meticulous planning and having focus on ensuring maximum benefit to the intended beneficiaries in a cost-effective manner. Established procedure for the implementation of CSR activities has to be followed. Proper documentation, including survey before the implementation and impact of the project supported by photographs & Videos is to be maintained. The activity is to be publicized in both print and visual media.

Completion of work: The work should be of good standard and has to be completed **within 31st March'2025.**

No deviation allowed in completion time i.e. 31st March 2025.

Material will be dispatched directly to the all 4 locations as mentioned in Product Specification.

Payment: Party will submit single expenditure bill to BHEL-Rudrapur with all the associated bills. Payment shall be made within **15 days** after completion of satisfactory work & submission of bills to BHEL through electronic mode. Before the due bill payment date, project completion report with evidence, impact assessment and documentary evidence shall be furnished. The committee will review the reports. The bill will be released only after the report is accepted by the committee.

Proposal: The parties (NGOs) will provide their details as asked in techno-commercial bid and quoted rates are to be provided on price bid. Price Bid of only those parties will be opened who are techno-commercially suitable.

The work will be awarded to party (NGO) on the basis of L-1 charges payable on overall basis. However, BHEL reserves the right to accept or reject any bid without assigning any reason, thereof. The parties are advised to visit site for actual assessment of work before submitting tender.

General Terms & Condition: All the transportation charges and other miscellaneous expenditure including photography, videos, opening ceremony, snacks, banner etc. incurred in the project shall be borne by executing party (NGO/Social organization) & BHEL will not make any payment for this. The NGO has to execute the awarded programme exclusively for BHEL and is not allowed either to club it with any other programme or include any other organization. It will be the responsibility of the NGO to ensure that applicable laws are complied with and proper documentation is done and made available for inspection by authorities/BHEL.

BHEL reserves the right to accept or reject any party without assigning any reason. The parties are advised to visit site for actual assessment of work before submitting their details.

The Techno Commercial Bid & Price Bid should be sealed in separate envelope & together put in another envelope super scribed with **"Proposal for Corporate Social Responsibilities 2024-25, opening on 13.03.2025 at 13:30 Hrs."** and The bids shall be addressed to the below mentioned addressee and shall be submitted / dropped in the tender box as per below details.

Tender Box,
New Administrative Building
BHEL – CFP – Rudrapur
Kichha Bye Pass Road, Rudrapur
Distt- U. S. Nagar, Uttarakhand – 263153

Addressee of Bid:
DGM
MM department.
BHEL – CFP – Rudrapur
Kichha Bye Pass Road, Rudrapur
Distt- U. S. Nagar, Uttarakhand – 263153

The proposal must be submitted on or before **13.03.2025 at 13:00 Hrs.**

MM Department

Document Enclosed:

- 1.) Techno Commercial Terms
- 2.) Product Specifications along with location details.
- 3.) Annexure-II (Undertaking)
- 4.) Price Bid Format

Salient Features of NIT:

Sl. No.	Issue	Description
1	Last Date and Time of Offer Submission	13.03.2025 at 13:00 PM
2	Opening of Tender	13.03.2025 at 13:30 PM
3	<i>Submission of offer</i>	<i>Offers are invited in Hard Copy System Only thorough Courier, Post or by hand. (Offer received in any other mode like email etc. shall not be entertained)</i>
4	Corrigendum / Addendum	All corrigendum/addendum in subject NIT shall be updated on BHEL Site www.bhel.com . No Press advertisement in this regard shall be published in any newspaper. Bidders are requested to visit above websites on regular intervals to get latest updates.
5	Document Cost	NIL
6	EMD Value	Not Applicable
7	Security Deposit	Not Applicable
8	Pre-Bid Meeting	Not Required
9	(First Envelope) TECHNO COMMERCIAL BID	1.) Notice Inviting Tender 2.) Techno Commercial Terms 3.) Product Specifications. 4.) Annexure-II (Undertaking) Remarks: Techno-Commercial Bid (First Envelope) All tender documents signed and stamped should be kept along with Part-I bid.
10	(Second Envelope) PRICE BID	1. Price Bid
11	Award of Contract	Purchase Order shall be placed to the techno-commercially qualified bidder and quotes "lowest landed cost to BHEL" subject to BHEL acceptance.
12	Contact Persons from BHEL	Following officials may be contacted for any clarifications in subject tender. 1. Mr. Manish Pant, DGM /MM, Ph No. 05944 257 288/ 9410395210 E-Mail: mpant@bhel.in 2. Mr. Vipul Kumar, Engineer/MM, 05944-257 208/ vipul@bhel.in/Mob: 8979773700

TECHNO COMMERCIAL TERMS
Open Tender Enquiry No:202404391 Dt. 04.03.2025

Party has to provide the following information/documents based on which the BHEL-committee shall evaluate the suitability of the party:

Sl. NO.	Information/Documents	Details placed at page no.
01	Brief description of the organization/agency	
02	Aims/goals, objectives and constitution of organization	
03	List of Board Members/Trustees with Qualification and Experience (Latest List)	
04	Income Tax exemption certificates: 80G/35G AC etc. along with certification for validity of the certificate that the same have not been withdrawn by Department of Revenue/IT Department, Govt. of India.	
05	Certificate of Registration or Trust Deed	
06	Registration with Govt. Agencies, if any.	
07	Details of financial support received for CSR activities from PSUs/Govt. Agencies (Name of the project, funding agency, location, beneficiaries and year of completion.	
08	Details of Major completed project(s) (refer annexure-I) in similar area(s) during last 03 years along with project completion certificate issued form the funding agencies. Please provide impact assessment report of the same.	
09	Details of Major ongoing Project(s) (refer Annexure-III)	
10	Details of Major Project(s) being planned (refer Annexure-IV)	
11	Any awards, accolades, or recognitions	
12	Copy of PAN Card	
13	FCRA Certificate & latest FCRA returns in Form FC-3, if any.	
14	Acknowledgement of IT return filed for last three years.	
15	Annual reports of last three financial years including the following:	
	a) Auditor's Report b) Balance Sheet c) Income & Expenditure Account	
16	Bank Account Details with IFSC Code, Account No. Bank Name & Branch Name.	
17	Undertaking as per Annexure-II	

Authorized sign. With seal:

Name of NGO/Social organization:

Address:

E-Mail Address:

Mobile No. :

PRODUCT SPECIFICATIONS
Open Tender Enquiry No:202404391 Dt. 04.03.2025

Item Name	Specification	Qty/Unit	Location for System Installation
Providing Water filtration System in Government Hospital (Installation of Water Cooler Tank & UV Purifier system)	Water Cooler Tank Power Supply : 215-240 VAC, 50 HZ Cooling Capacity Litres/Hour : 80 -120 Litre/Hour Storage Capacity : 80 - 120 Litre Warranty on machine : 01 year Warranty on Compressor (Min) : 01 year Type : Storage Water Tank sheet material and thickness : Stainless Steel Cooler Cabinet sheet material : Stainless Steel Power Cord with plug : Required Lid of storage tank with suitable locking arrangement : Required UV purifier: 1 year warranty, package information- Bottle, Installation type- Countertop	4 Set.	1) जिला क्षय रोग चिकित्सालय, पुराना चिकित्सालय, निकट ब्लड बैंक, रुद्रपुर, उधम सिंह नगर। 2) आदर्श टीकाकरण केंद्र- जिला चिकित्सालय रुद्रपुर, उधम सिंह नगर। 3) शहरी प्राथमिक स्वास्थ्य केंद्र, रंपुरा- रुद्रपुर, उधम सिंह नगर। 4) जनरल वार्ड, राजकीय मेडिकल कॉलेज रुद्रपुर, उधम सिंह नगर।

Note: Transportation, Installation, Documentation, Administrative and other miscellaneous expenditures associated with the project should also be included in the cost as no other payment will be made by BHEL besides the rate quoted above for execution of the project.

The quantity of unit & locations is tentative. BHEL has the discretion to change it & the same will be binding on NGO.

The rate/cost shall be inclusive of all taxes.

Authorized sign. with seal:
Name of NGO/Social organization:
Address:

E-Mail Address:

Mobile No. :