

**BHARAT HEAVY ELECTRICALS LIMITED
BHEL CORPORATE OFFICE**

**BHEL HOUSE, SIRIFORT
NEW DELHI- 110049**



SINGLE TENDER DOCUMENT

FOR

Carrying out of Misc. civil Work in BHEL Flat No. 278 at AGV Complex, Asiad, New Delhi

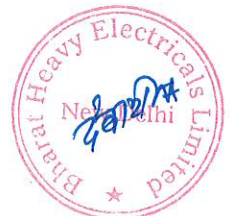
**NIT No. AA: GAX:23: EX-Misc.:104
Dated: 16.10.2023**

CONTENTS

1- Notice Inviting Single Tender

Last date for Submission: 18.10.2023 at 1500 hrs.

Date for opening of tender: 18.10.2023 at 1530 hrs.



SINGLE TENDER DOCUMENT

NIT no. AA:GAX:23:EX-Misc.:104 Dated: 16.10.2023
 Last date of Submission of Sealed Tender: 18.10.2023 at 1500 hrs.
 Date of opening of Tender: 18.10.2023 at 1530 hrs.

To:
M/s Gaur Corporation,
A-47, Dwarka Puri, (Vijay Enclave),
Dabri- Palam Road, New Delhi- 110045

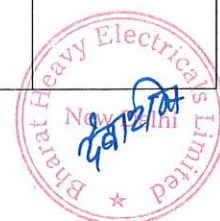
Sub: Carrying out of Misc. civil work in BHEL Flat No. 278 at AGV Complex, Asiad, New Delhi.

Dear Sir,

We are pleased to invite your most competitive offer for subject works in BHEL Flats, AGVC as detailed below :

PRICE FORMAT

S. No.	DESCRIPTION	UNIT	Qty	RATE (Rs.)	Amount (Rs.)
1	Removing dry or oil bound distempers, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	sqm	1270	20.85	26,479.50
2	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade : Two or more coats on new work	sqm	1270	137.85	1,75,069.50
3	Providing and laying Vitrified tiles in floor in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS:15622, of approved brand & manufacturer, in all colours and shade, laid on 20 mm thick cement mortar 1:4 (1 cement: 4 coarse sand) jointing with grey cement slurry @ 3.3 kg/sqm including grouting the joints with white cement and matching pigments etc. The tiles must be cut with the zero chipping diamond cutter only. Laying of tiles will be done with the notch trowel, plier, wedge, clips of required thickness, leveling system and rubber mallet for placing the tiles gently and easily. Size of Tile 600 x 600 mm	sqm	225	1,311.05	2,94,986.25
4	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	sqm	350	1,063.45	3,72,207.50



5	Providing and fixing floor mounted, white vitreous china single piece, double traps syphonic water closet of approved brand/make, shape, size and pattern including integrated white vitreous china cistern of capacity 10 litres with dual flushing system, including all fittings and fixtures with seat cover, cistern fittings, nuts, bolts and gasket etc including making connection with the existing P/S trap, complete in all respect as per directions of Engineer-in-Charge.	each	5	16,100.40	80,502.00
6	Providing and fixing wash basin with C.I. brackets, 15 mm dia. CP Brass single hole basin mixer of approved quality and make, including painting of fittings and brackets, cutting and making good the walls wherever required:- (a) White Vitreous China Wash basin size 550x400 mm with a 15 mm CP Brass single hole basin mixer	each	5	3,459.05	17,295.25
7	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS:13983 with C.I. brackets and stainless steel plug 40 mm, including painting of fittings and brackets, cutting and making good the walls wherever required : Kitchen sink with drain board 510x1040 mm bowl depth 225 mm	each	2	6,677.40	13,354.80
8	Sub Total Amount (inclusive of GST)				9,79,894.80
9	Percentage (%) above/below (+/-) on S. No. 8				
10	Total Amount arrived after applying quoted percentage in sl. No. 9 above				
11	Total quoted amount in Words:				

Note :

- Please quote your rates inclusive of all including taxes on above item in BHEL House, Siri Fort, New Delhi - 110049.
- The Percentage (%) above/below (+/-) shall be used to arrive at rate for line item on proportionate basis.

A. INSTRUCTIONS FOR TENDERER:

1. The offer shall be submitted as per the instructions of tender document. Only one set of tender document duly signed by authorized representative of tenderer and signed & stamped on each page shall be submitted as detailed further. Tenderer should note specifically that all pages of tender document, including the NIT page for this particular tender shall be submitted by them (after signing/stamping on each page) as a part of their offer. In case of any clarification, bidder may contact this office.
2. Tender documents are also available on CPP Portal (<http://eprocure.gov.in/cppp/>) which can be downloaded and used as tender document for submitting the bid.
3. Bid should be free from correction, overwriting, using corrective fluid, etc. any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature (s) of person (s) signing the bid else bid shall be liable for rejection.
4. The tenderer must submit their tender in sealed envelope prominently super scribed as 'Single Part Bid' along with NIT No. & due date written on the envelope.
5. BHEL reserves the right to accept or reject the offer without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidder in this matter.
6. In case any typing error/other clerical errors is noticed by the tenderer, in the tender documents, the same must be pointed out and got clarified before submission of offer, else, BHEL's interpretation shall prevail & shall be binding on the tenderer.
7. Any queries regarding this tender may be clarified from Sr. Engineer (HR-GAX) on landline no. 011-6633-7432/ email: debashis@bhel.in / mobile no.- 9910997296.
8. The tenderer or their representative may attend the opening of bids if they desire to do so.



B. DOCUMENTS TO BE SUBMITTED ALONG WITH TENDER ENQUIRY

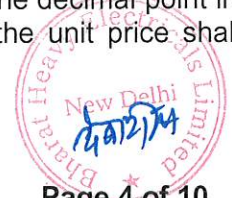
- 1) Complete tender document in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.
- 2) The Bidder must submit a declaration (enclosed at Annexure-I), that the bidder has not been suspended / blacklisted by any organization.
- 3) No deviation certificate as per Annexure-II must be signed and stamped.
- 4) Bidder must submit the bidder's details in the enclosed format Annexure-III.

B. SPECIAL CONDITIONS:

- 1) No inferior work should be acceptable.
- 2) All work should be done as directed by Engineer-in-charge.
- 3) All work should be completed within **21** days' from the date of order.
- 4) All materials/ items including equipment's etc. shall be arranged by the contractor.
- 5) All the arrangement of materials and labour related to work must be ready at the site before start of the work.
- 6) The electricity, water supply and space for store materials (if required) shall be provided by BHEL.
- 7) The contractor shall deploy a supervisor for supervision of full arrangement. He will follow all the instruction of Engineer-in-charge.
- 8) Sufficient numbers of manpower to be there for execute the job.
- 9) The Contractor should only deploy well behaved manpower. In case any manpower is not found good in appearance/behavior, he/she shall not be allowed to be deployed & suitable penalty (i.e. Rs 500 per instance) shall be deployed on the contractor.
- 10) After completion of work the contractor shall clean and clear the site at the earliest.
- 11) BHEL looks forward to get excellent services from the bidder.

C. GENERAL TERMS & CONDITIONS: -

- 1) Tenders received late /in open condition/ not meeting the tender condition / incomplete in any respect are likely to be rejected.
- 2) BHEL will not be responsible for the postal delay under any circumstances for non-receipt of Tenders by due date & time.
- 3) The offer of the bidders who are on the banned list and also the offer of the bidders who engage the services of the banned firms, shall be rejected. The list of the banned firms is available on BHEL web site www.bhel.com
- 4) The Tenderers are required to quote for the complete scope of services. Tenders for part of the services or incomplete in any respect are liable to be rejected.
- 5) The evaluation currency for this tender shall be INR (Indian National Rupee).
- 6) Rates quoted by the bidder will be firm during the contract period. No price variation and escalation due to any reason will be allowed.
- 7) The rates quoted by the bidder are deemed to be inclusive of all and any other incidental works required to complete the services and inclusive of all the taxes and duties.
- 8) The rate should be indicated both in words and figures. All entries in the Tender must be written in ink or typewritten. Over-writing should be avoided. Corrections, if any, should be attested with signature by the bidder.
- 9) **OFFER VALIDITY:** Validity of offer will be **90 days** from the date of opening of the bid.
- 10) **EVALUATION CRITERIA:** Evaluation of bid will be on total cost to 'BHEL' (i.e. at Sl. No. 10 of above Price Format). The order will be placed on your offer subjected to the reasonability of rates.
- 11) **CORRECTION OF ARITHMETIC ERRORS:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
 - a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.



- b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- d) **In case, gross total price does not match with the total of item wise breakup, the highest price so calculated shall be considered for evaluation but in case of order, the same shall be placed at the lowest price.**
- e) If any bidder does not accept the correction of errors, their bids are liable to be disqualified.

12) **SECURITY DEPOSIT:**

Security Deposit means the security provided by the Contractor towards fulfilment of any obligations in terms of the provisions of the contract. The total amount of security Deposit will **be 5% of the contract value**. EMD of successful tenderer shall be converted and adjusted towards the required amount of Security Deposit. The balance amount to make up required Security Deposit of 5% of the contract value may be accepted in the following forms.

- i) Cash (as permissible under the extant Income Tax Act)
- ii) Local Cheques of Schedule Banks (subjected to realization)/Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
- iii) Bank Guarantee from Schedule Banks/Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- iv) Fixed Deposit Receipt issued by Schedule bank/Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- v) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/hypothecated/ pledged, as applicable, in favour of BHEL)
- vi) The Security Deposit shall not carry any interest.
- vii) The security deposit will be released only after completion of Guarantee/ Maintenance period of 06 (six) months from the date of actual completion of work.

- 13) **COLLECTION OF SECURITY :** At least 50% of the required Security Deposit, including the EMD, should be collected before start of work. Balance of the Security Deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit collected. If the value work done at any time exceeds the contract value, the amount of security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor. The recoveries made from running bills (cash deduction towards balance SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work, with the approval of the authority competent to award the work.

- 14) **COMPLETION PERIOD:** All the work shall be completed within 21 days from receiving of Work Order.

- 15) **QUANTITY VARIATION:** The quantity of plates mentioned in the Price Format may vary +25% during execution of work as per the direction of Engineer-in-charge. However, the quantity of plates may be reduced upto any extent during execution of work as per requirement.

- 16) **SUBLETING:** The Contractor shall not sublet, transfer or assign the full work or any part thereof to any other person/company/organization.

17) **TAXES AND DUTIES:**

- a) To enable BHEL to avail GST input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST complaint Tax invoice. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.

- b) BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- c) GSTIN of BHEL is "07AAACB4146P1ZH".
- d) Any new/ change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.
- e) Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
- f) Applicable GST shall also be recoverable from the contractor in case of LD recovery/ penalty on account of breach of terms of contract.
- g) Invoice submitted should be in the format as specified under GST Laws viz. all details as mentioned in Invoice Rules like GSTIN registration number, invoice number, quantity, rate, value, taxes with nomenclature – CGST, SGST, IGST mentioned separately, HSN (Harmonized System of Nomenclature) Code/ SAC (Services Accounting Code) Code etc.
- h) The Contractor has to give an undertaking that GST as mentioned in the invoice has been/ will be paid and also file returns as per respective extant rule.

18) PAYMENTS TERMS:

- a) Payment shall be made for the actual executed quantity of items.
- b) No advance payment or the payment for mobilization of work will be made to the contractor.
- c) All payment will be subject to deduction of taxes at source as per rules.
- d) Any tax incurred on purchase of materials by the contractor in respect of this contract shall be treated as included in the charges and BHEL will not entertain any additional claim whatsoever in this respect.
- e) Payment shall be made to contractor within 15 days from the date of submission of GST complaint Tax invoice as mentioned above and other terms & conditions mentioned in Clause above in Taxes & Duties.
- f) The contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.
- g) **The successful bidder shall submit the bank details along with the cancelled cheque for NEFT/RTGS.**

19) **L.D. FOR Delay:** In case the work is not completed within stipulated time i.e. 21 days from receiving of Work Order, an L.D. of @ 0.5% of total Bill amount shall be deducted for each day of delay, upto LD of 10% of bill amount.

20) **L.D. FOR BAD QUALITY OF SERVICES:** In case the quality of work & materials used are not found satisfactory an L.D. of up to 10% of total value will be deducted from the bill. For finalization of L. D. Engineer-In-Charges decision shall be final and binding on contractor.

21) No excuses like hindrance because of extreme weather conditions, non-availability of labour and material etc. will be entertained for not providing services on time.

22) All necessary precautions with respect to safety at site and environmental aspects and their impacts shall have to be taken by the contractor for activities performed by his workers.

23) In case of any dispute, the decision taken by BHEL Management will be final and binding on the contractor.

24) No party shall be permitted to tender for work in BHEL in which any of their near relatives is an employee connected with the award and execution of the contract. They shall also intimate the names of persons who are working with them in any capacity or subsequently employed by them and who are near relatives of any employee of the BHEL. Any violation of this condition which comes to the Notice of the BHEL after the work is awarded will entitle the BHEL to treat the contractors as having committed a breach of contract and to exercise all the rights and remedies available to the BHEL on account thereof.

25) The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ Service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.



- 26) **RECOVERY FROM CONTRACTOR**: Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.
- 27) **POST TECHNICAL AUDIT OF WORK AND BILLS**: BHEL reserves the right to carry out a post payment audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc. and to enforce recovery of any sums becoming due as a result thereof in the manner provided into the proceeding sub-paragraph provided however, that no such recovery shall be enforced after three years of passing the final bill.
- 28) **ARBITRATION / CONCILIATION**: In the event of any dispute arising between the parties hereafter referred as BHEL and Contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the same shall be referred to Arbitration and Arbitrator will be nominated by the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner of rendering of such services shall be the excepted matter and be referred to the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be the final and binding. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification and re-enactment thereof will apply to such arbitration provided however, in all matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.
- 29) **RISK CLAUSE**: In case the contractor does not turn up after the award of work, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of Contractor (i.e. 5% risk & cost charge over & above the cost of work). The additional cost including loss, if any incurred by BHEL will be recovered from the Contractor.

For & on behalf of "BHEL"

Debashis Majumder
Sr. Engineer (HR-GAX)



DECLARATION

I / We, do hereby declare that I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.

(Signature & seal of the contractor)

Place:

Date:



No Deviation Certificate

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

(Signature & seal of the contractor)



BIDDER'S DETAILS

Name of the Contractor /Party/ Firm	
Name of Representative	
Postal Address	
Phone/ Landline Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address (If Any)	
Bank details for payment through NEFT/RTGS and for release of EMD*	Name of Bank: Branch: Account No.: IFSC No.: MICR No.:

Note: Submit a cancelled cheque for verification of above bank details.

(Signature & seal of the contractor)

