



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101
Dated: 10-01-2023

Due Date: 24-01-2023 by 14:00 Hrs.

Sub: Open tender for rental / hiring of multi-function photocopier machines for Delhi / NCR based offices for 3 years.

Dear Sirs,

Bharat Heavy Electricals Ltd. (A Govt. of India Undertaking) requires approx. 63 Nos. **Multifunctional Digital Photocopier Machines** on monthly rental basis for a period of 3 years. The rental agreement may be extended beyond 3 years, with mutual consent.

Quotations are invited in sealed cover with Enquiry No., Enquiry Date and Quotation Due Date, legibly super-scribed on it, for the under mentioned Scope / Items subject to acceptance of the enclosed Terms and Conditions. The quotation should reach in the office of the undersigned by 14:00Hrs on or before the Due Date.

SN	Description / Instructions
1.	<p>a) Approx. 63 Nos. Multifunctional Digital Photocopier Machines (61 nos. of Cat-A & 02 nos. of Cat-B) as mentioned in the Price Format and Technical Specifications. This number is indicative and may increase or decrease by 30%, as per BHEL Requirement. The rates offered shall remain fixed during the contract period.</p> <p>b) Technical Terms & Conditions / Specifications (Annexure-"A-0 to A-3").</p> <p>c) General Terms & Conditions (Annexure-"B").</p> <p>d) Un-Priced / Price Formats (Annexure-"C" & "D").</p> <p>e) Commercial Terms & Conditions (Annexure-"E").</p> <p>f) Acceptance letter/No deviation certificate (Annexure-F).</p> <p>g) Declaration reg. non-banning (Annexure-G).</p> <p>h) Bidder's Details (Annexure-"H").</p> <p>i) Checklist (Annexure-"I").</p> <p>j) NEFT Format (Annexure-"J").</p> <p>k) Udyam registration Certificate for MSEs/ Start Up Certificate for Start Ups.</p> <p>l) EMD amount of Rs. 2,86,400/- to be deposited along-with Part-I bid.</p> <p>IMPORTANT INSTRUCTIONS:</p> <ol style="list-style-type: none">1. Bidders must go through all these Annexures before submitting the bid.2. Offers should be submitted in Two Parts as described in Annexure-"E".3. The prices must be Quoted in the enclosed Price Format only.4. Quoted Rates shall remain FIXED during the entire period of three years.5. Price Bid of the technically & commercially acceptable parties ONLY shall be opened.

*Please note that offers shall be submitted **ONLY** by the OEMs directly or their authorized dealer with back-up guarantee from the respective OEM.*

The Part-I offers of the parties, shall be opened on due date of opening, i.e. **24-01-2023 at 14:30 Hrs.** in the presence of authorized representatives of the parties who may like to be present.

Thanking you,

For & on behalf of BHEL

Meena Thakran
Meena Thakran

Dy. Manager (HR-GAX & ISMG)

BHEL Corporate Office, Siri Fort, ND-110049

Off: 011 6633 7401/9625062397

Email: meenat@bhel.in





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Annexure A

Technical Terms & Conditions / Specifications

A. PRE-QUALIFYING REQUIREMENTS (PQR):

- 1) Earnest Money Deposit (EMD) of Rs.2,86,400.00 (*Rupees Two Lakhs, Eighty-Six Thousand Four Hundred Only*).
- 2) The bidder should have PAN and GST Registration No.
- 3) **Financial Capability:** The bidder's average annual financial turnover during the last three financial years ending 31st March'2022 should be at least Rs.14.32 Lakhs.
- 4) The experience of having successfully completed similar Job / services during last 7 years ending on 31st Dec'2022 should be either of the following: -
 - a) Three similar completed jobs / services costing not less than Rs.19.09 Lakhs each, annually.
or
 - b) Two similar completed jobs / services costing not less than Rs.23.87 Lakhs each, annually.
or
 - c) One similar completed job / service costing not less than Rs.38.19 Lakhs, annually

"Similar Job/service" refers to "(i) sales, rentals & services of photocopier machines OR (ii) operations of photocopying, reprographic & printing solutions".
- 5) Bidder must be either:
 - a. OEM (Original Equipment Manufacturer) OR
 - b. an authorized dealer (of OEM(s))
(In case of participation by a dealer, valid authorization letter/certificate shall be required)
- 6) Compliance to technical specifications of multi-function photocopier machines in each category (A & B). Confirmation in writing shall be obtained from the OEM of the machines quoted.

Notes:

- Exemption to verified MSE w.r.t. year of experience and turnover.
- Exemption to verified startups w.r.t. year of experience and turnover.

B. DOCUMENTS REQUIRED IN SUPPORT OF PRE-QUALIFYING REQUIREMENT:

- 1) EMD of Rs. 2,86,400.00 (Rupees Two Lakhs, Eighty-Six Thousand Four Hundred Only) is to be submitted through one of the following modes ONLY:
 - i. Cash deposit as permissible under the extant Income Tax Act (before tender opening).
 - ii. Electronic Fund Transfer credited in BHEL Account (before tender opening).
BHEL Account Details placed below:
BANK ACCOUNT NAME: BHARAT HEAVY ELECTRICALS LIMITED
BANK NAME: KOTAK MAHINDRA BANK
CA NO.: 9011196535 (CURRENT ACCOUNT)
BRANCH CODE: 000172
MICR: 110485003
IFSC: KKBK0000172
PAN: AAACB4146P
 - iii. Banker's cheque / Pay order / Demand Draft, in favour of BHEL (along with offer)





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- iv. Fixed Deposit Receipt (FDR) issued by Scheduled banks / Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the contractor, a/c BHEL).

EMD amount in excess of ₹ 2 lakh may also be accepted in the form of Bank Guarantee from scheduled bank. The Bank Guarantee in such cases shall be valid for at least six months.

Note: EMD in any other forms/modes except the forms/modes mentioned above will lead to the rejection of bid. Also, if less than required EMD is submitted, the bid shall not be considered for further evaluation.

- 2) Copy of valid PAN Card & GST Registration, duly signed and stamped by the bidder.
- 3) (i) Self-attested copy of audited of Balance Sheet and profits & loss Account statements of last three financial years i.e. FY 2019-20, 2020-21 & 2021-22. In case of unavailability of audited Balance Sheet & Profit & Loss statement, CA certificate for the same shall be furnished.
(ii) Copy of acknowledgements of IT return of last three assessment years i.e. AY 2020-21, 2021-22 & 2022-23.
All documents shall be signed & stamped by the bidder.
- 4) Copies of Work Orders / award letters / agreement / contract along with certificates / communication of successful completion in support of proof of experience & executed value for the jobs / services executed by the bidders during last 7 years ending on 31.12.2022 as against SNo.4 of Pre-Qualifying Criteria (A).

Note: Contact details of the issuing authority(s) shall be submitted for verification purpose.

- 5) If the bidder is an OEM of the offered machine (against NIT), letter of confirmation on the OEM's letter head shall be submitted. If the bidder is an authorized dealer, valid authorization letter from the OEM shall be submitted.
- 6) For proof of compliance to all technical specifications (of the machines) under 2 categories (A & B), the following shall be submitted:
- a. Annexure-A1 & A2 shall be duly filled, signed & stamped by the bidder.
- b. OEM's confirmation of compliance of all technical parameters as per Annexure-A1 & A2. This shall be required on the OEM's letter head, duly signed & stamped by an authorized representative.
- c. Annexure-C (Un-priced bid) shall be duly filled, signed & stamped by the bidder.
- 7) As an acceptance of all tender terms & conditions, all pages of tender documents (except Price Bids) duly signed & stamped by an authorized representative of the bidder on all pages shall be submitted in Part-I bid.

Note: BHEL reserves the right to verify the correctness of the documents submitted against fulfilling the PQR criteria.

C. PROVISIONS FOR MICRO AND SMALL ENTERPRISES (MSEs)

Any Bidder falling under MSE category, shall furnish the following details & submit documentary evidence/ Govt. Certificate etc. in support of the same along with their techno-commercial offer.

Type under MSE	SC/ST owned	Others
Micro		
Small		

Note: - If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSE category.



Maheshwari
10/01/2023



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- i. MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of Udyam Registration Certificate or valid NSIC certificate. Date to be reckoned for determining the deemed validity will be the last date of Bid submission. Non-submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for this enquiry if the above required documents are not submitted along with offer.
 - ii. MSEs shall be exempted from payment of earnest money at the time of tender submission. However, there is no exemption of security deposit submission.
 - iii. However, credentials of all MSE suppliers will be verified before considering the intended benefits for MSE suppliers at the time of tender evaluation.
 - iv. *If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be submitted.*
- 8) If the bidder is a Startup as per latest definitions under relevant rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be submitted like valid startup certificate.



N. H. K. K. K.
10/01/2023



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Tender No. AA: GAX:22:RS:101
Dated: 10-01-2023

Annexure A1

Category A (25 CPM or above): Technical Specifications

Proposed MFD Photocopier (mention brand & unique model number)		
Required Feature	Technical specification as per BHEL Requirement	Features available in the proposed MFD Photocopier
Speed - A-4 paper	minimum 25 CPM	
Memory	min. 1 GB RAM, which must be able to clear approx. 35 workstations seamlessly.	
Printing & photocopying	Black & White	
DADF	Required for scanning of double side document	
Duplexing	Required	
Set making feature	Required	
Original Paper size acceptance (Printing / Recording size range)	A-5 to A-3	
No. of Input Trays	Minimum 02 nos. base trays with min. 200 pages (A4 / A3) capacity of each tray and minimum 01 no. additional by-pass / multi-purpose tray	
Network Printing	Hardware & software required to facilitate the use as network printer for approx. 35 workstations seamlessly	
Scanner	Full colour scan (in pdf or jpg) with PUSH (to email) & PULL scan required up to A3	
Resolution (Print & Scan)	600 x 600 dpi or higher	
Operation Panel / Display	Multi-colour touch screen display / UI for user-friendly operation	
Operating system compatibility	Windows 11/10/8.1/8/7/Vista/ Windows Server 2008 or any higher version(s)	
Password protection for operations	Option shall be available for use as per requirement at different locations	
Automatic service request	For quick resolution to toner exhaustion, spares & downtime	
Energy Saver	Auto Shut-Off and Standby Mode	

Name and Rubber Seal of the Bidder

Signature

Name

Mthokoh
10/01/2023





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Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

Annexure A2

Category B (65 CPM or above): Technical Specifications

Proposed MFD Photocopier (mention brand & unique model number)		-----
Required Feature	Technical specification as per BHEL Requirement	Features available in the proposed MFD Photocopier
Speed - A-4 paper	minimum 65 CPM	
Memory	min. 2 GB RAM & 2 GB Hard Disk	
Printing & photocopying	Black & White	
DADF / SPDF	Required for scanning of double side document in single pass	
Duplexing	Required	
Set making feature	Required	
Original Paper size acceptance (Printing / Recording size range)	A-5 to A-3	
No. of Input Trays	Minimum 02 nos. base trays with min. 1000 pages (A4) capacity of each tray and minimum 01 no. additional by-pass / multi-purpose tray.	
Network Printing	Hardware & software required to facilitate the use as network printer and to manage big jobs	
Scanner	Full colour scan (in pdf or jpg) with PUSH (to email) & PULL scan required up to A3	
Resolution (Print & Scan)	600 x 600 dpi or higher	
Operation Panel / Display	Multi-colour touch screen panel / UI for user-friendly operation	
Operating system compatibility	Windows 11/10/8.1/8/7/Vista/ Windows Server 2008 or any higher version(s)	
Password protection for operations	Secure printing required	
Automatic service request	For quick resolution to toner exhaustion, spares & downtime	
Energy Saver	Auto Shut-Off and Standby Mode	

Name and Rubber Seal of the Bidder

Signature

Name





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Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

Annexure-B

General Terms & Conditions

1. Bidders can quote for any model of machine meeting our specifications under the two categories of machines, i.e. A & B. This shall be indicated in the Un-Priced Bid format at Annexure-C submitted with Part-I bid.
2. Technical data / brochure shall be furnished along with techno commercial bid for the model of machines offered.
3. The category wise quantities of machines indicated are subject to an increase / decrease by 30% as per BHEL requirement. The additional machines (over & above the initially ordered quantity) shall be provided on the same rates, terms and conditions by the successful bidder during the contract period of 3 years, extendable upon mutual consent. Contract validity for these additional machines shall be for a period of 3 years (and extension period, if any) from the date of successful installation. Further, values (i.e. monthly load of machine) 2912 (for category A) & 25000 (for category B) mentioned at P1 & P2 of Annexure-C are based on last consumption and to be used for evaluation purpose. This monthly load may vary during the entire contract period and the same shall not have any impact on quoted rates. Any decreased monthly load shall also be catered at same rates, terms & conditions by successful bidder.
4. Delayed / Incomplete offers are liable to be rejected.
5. Rates shall remain fixed for the contract period of Three years. The agreement shall be extendable on mutual consent basis. No request will be entertained for any increase of rates in between the contract period whatsoever may be the reason.
6. In case any typing error / other clerical error in the tender document is noticed by the bidder, the same shall be pointed out & got clarified before submission of offer, or else, BHEL's interpretation shall prevail & shall be binding on the bidder(s).
7. The offer shall remain valid for 90 days from the date of opening of Part-I Bid & 60 days from the date of RA / Price Bid opening, whichever is later.
8. Manufacturer's name, trade Mark or Patent No. if any, should be specified.
9. Bid should be free from correction, overwriting, using corrective fluid, etc. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid else bid shall be liable for rejection. All overwriting / cutting, etc. will be numbered by bid opening officials and announced during bid opening.
10. BHEL reserves the right to split the order & also increase or decrease the quantity.
11. BHEL reserves the right to have free practical demonstration of the quoted machine(s) at BHEL office before opening of Price Bids.
12. The offers of the bidders who are on the banned list as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com
13. Post techno - commercial evaluation of the bidders, BHEL shall be resorting to Reverse Auction (RA) for this tender.
14. Evaluation Criteria of Price Bids:

P1. for 25 CPM or above	= Monthly Rent + (2912 x 1(a))
P2. for 65 CPM or above	= Monthly Rent + (25000 x 2(a))
(all-inclusive rates)	





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Tender No. AA: GAX:22:RS:101

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Where, values P1, P2, 1(a) & 2(a) shall be obtained from Annexure-D (Price Bid Format). The values 2,912 and 25,000 used above are the respective monthly loads per machine, which is based on past consumption data.

Evaluation shall be done on the basis of "Cost to BHEL" including GST as applicable.

Order shall be placed on Category-wise L-1 rate (Cost to BHEL)

"In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders.

In case more than one bidder happens to occupy the L-1 status even after soliciting discounts, the L-1 bidder shall be decided by a toss / draw of lots, in the presence of the respective L-1 bidder(s) or their representative(s). BHEL's decision in such situations shall be final and binding."

15. BHEL reserves the right to accept / reject any offer without disclosing any reason.

MHShkron
10/01/2023





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Annexure-C

UN-PRICED FORMAT

NO RATES SHALL BE QUOTED IN THIS ANNEXURE.

SN	Machine Description	Nos.
(i)	Category-A, i.e. 25 CPM or above	61
(ii)	Category-B, i.e. 65 CPM or above	2

Brand & Unique Model Number of the machine offered:

1. Category-A, i.e. 25 CPM or above Brand & Model Offered:

2. Category-B, i.e. 65 CPM or above Brand & Model Offered:

The bidders are required to circle & tick Q or NQ in the table below, where,

Q means – The bidder has QUOTED for the category of machine

NQ means – The bidder has NOT QUOTED for the category of machine

S. No.	DESCRIPTION	"Q" / "NQ" (No rates to be quoted)
1.	Basic monthly rental charges per machine for Category-A, i.e. 25 CPM or above machines (62 Nos.), inclusive of taxes	Q / NQ
1(a).	Per copy rate for Category-A, i.e. 25 CPM or above Machines (61 Nos.)	
P1	For Category-A, i.e. 25 CPM or above machine {S. No. 1 + 2912 X S. No. 1(a)}	
2.	Basic monthly rental charges per machine for Category-B, i.e. 65 CPM or above machines (2 Nos.)	Q / NQ
2(a)	Per copy rate for Category-B, i.e. 65 CPM or above Machines (2 Nos.)	
P2	For Category-B, i.e. 65 CPM or above machine {S. No. 2 + 25000 X S. No. 2(a)}	

Note:

1. Bidders can quote for any model/brand of machine meeting our specifications under the two categories of machines, i.e. A & B. This shall be indicated in the Un-Priced Bid format at Annexure-C submitted with Part-I bid.

Mthokun
10/01/2023





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Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

Annexure-D

PRICE FORMAT

SN	Machine Description	Nos.
A	63 machines (for 3 years from date of AOC i.e. 36 months)	
(i)	25 CPM or above	61
(ii)	65 CPM or above	2

Brand & Unique Model Number of the machine offered:

1. Category-A, i.e. 25 CPM or above Brand & Model offered:

2. Category-B, i.e. 65 CPM or above Brand & Model Offered:

S. No.	DESCRIPTION	Rates, all-inclusive (in Rs.)	GST Rate (in %)
1.	Basic monthly rental charges per machine for Category-A, i.e. 25 CPM or above machines (61 Nos.)		
1(a).	Per copy rate for Category-A, i.e. 25 CPM or above Machines (61 Nos.)		
P1	For Category-A, i.e. 25 CPM or above machine {S.No. 1 + 2912 X S.No. 1(a)}		
2.	Basic monthly rental charges per machine for Category-B, i.e. 65 CPM or above machines (2 Nos.)		
2(a)	Per copy rate for Category-B, i.e. 65 CPM or above Machines (2 Nos.)		
P2	For Category-B, i.e. 65 CPM or above machine {S.No. 2 + 25000 X S.No. 2(a)}		

Note: Evaluation shall be based on the values of P1 & P2 above. Ref. Evaluation Criteria, Clause No. 14, Annexure-B.

Signature
Name & Company Seal

M. K. Singh
10/01/2023





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
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Annexure-E

Commercial Terms & Conditions

BID SUBMISSION: Bids shall be submitted latest by 14:00 Hrs. on or before the due date, in two parts as follows:

PART-I: TECHNO-COMMERCIAL BID This part shall contain the following:

- a. Complete tender document in all respects, duly signed & stamped on each and every page by the authorized signatory of the bidder as a token of acceptance of all the terms and conditions of tender. {Price Bid (Annexure-D) shall not be submitted in Part-I submission}.
- b. Technical Terms & Conditions / Specifications (Annexure A, A1 & A2).
- c. General Terms & Conditions (Annexure-B).
- d. Un-Priced Format (Annexure-C).
- e. Commercial Terms & Conditions (Annexure-E).
- f. Deviation letter - The bidder generally should accept all terms and conditions of the tender unconditionally. Tenders with deviations from terms and conditions are likely to be rejected. Deviations, if any, are to be listed / indicated in this annexure ONLY. Deviations mentioned elsewhere shall not be considered, (Annexure-F).
- g. Declaration reg. non-banning (Annexure-G).
- h. Bidder's Details (Annexure-H).
- i. Checklist (Annexure-I).
- j. NEFT Format (Annexure-J).
- k. EMD: The bidders shall furnish, as a part of the response, EMD amount of Rs. 2,86,400/- in the form as stipulated at Clause B(1), Annexure-A.

EMD given by all unsuccessful bidders shall be refunded normally within fifteen days from award of work. EMD shall not carry any interest.

EMD by the Bidder will be forfeited, if:

- i) After opening the tender and within the offer validity period, the bidder revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
 - ii) The Contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract.
 - iii) EMD by the bidder shall be withheld in case any action on the bidder is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.
- l. All documents as required against the defined PQR as per Annexure-A.





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Dated: 10-01-2023

PART-II: PRICE BID

Part-II shall contain Prices only as per Price Format (Annexure-D) and should not contain any technical details and / or Commercial Terms & Conditions. Any technical details and / or Commercial Terms & Conditions, if found in this part shall be ignored as the same are supposed to be contained in Part-I only as indicated above.

This part shall be submitted in a Sealed Cover with bidder's Seal super-scribed with correct Enquiry No., due date of opening and 'Part-II: PRICE BID'.

IMPORTANT NOTE: No additional documents shall be submitted with Part-I and Part-II bid other than the documents enlisted above for both bids, Ordered / indexed / numbered bids are expected from all the bidders. Additional documents if found any, shall not be considered for evaluation purpose.

1. Bid Opening

Part-I (Techno-Commercial Bids) will be opened at 14:30 Hrs. on the due date in the presence of bidders who may like to be present. Part-II (Price Bids) shall be opened of those bidders only who will be technically & commercially qualified vendors / parties in Part-I bid. Date and time of opening of Part-II (Price Bids) shall be communicated separately.

"BHEL shall be resorting to Reverse Auction (RA) (Guidelines as available on www.bhel.com) for this tender. RA shall be conducted among the techno commercially qualified bidders. Price bids of all techno-commercially qualified bidders shall be opened and same shall be considered for RA. In case any bidder(s) do(es) not participate in online Reverse Auction, their sealed envelope price bid along with applicable loading, if any, shall be considered for ranking."

2. Delivery of machines

The brand-new machines shall be delivered at the locations as specified by BHEL within 21 days of the placement of order or as specified in the LOI / AOC. However, efforts shall be made to deliver the machines well before the last date of delivery. Delayed delivery shall be addressed as per Penalty Clauses at S.No.7 below.

3. Installation of machines

- Installation of the machines shall be done within 7 days of the delivery of machines, or as indicated in the LOI / AOC.
- Delayed installation shall be addressed by Penalty Clauses at S.No. 7 below.
- Installation of machines shall include un-boxing, assembling & making machines functional for use. Installation of machines at specified locations within the mentioned offices, configuration of the machines over the LAN and all connected workstations shall be done by the vendor. It will be the responsibility of the vendor to make each machine available to all nearby workstations through LAN.
- During the course of the contract a few machines may be shifted from one office location to other office location after initial installation with in Delhi/NCR. If shifted, technical support for re-installation and re-configuration over LAN shall be under the scope of the successful bidder. Re-installation / re-configuration shall not have any financial implications on BHEL.

4. Payment Terms

- Bill (on monthly basis) complete in all respect along with all the requisite documents submitted by the service provider(s) to BHEL fortnightly will be paid within 30 days of its receipt and final acceptance of BHEL.
- Monthly rental shall be payable from the date of installation of machines. Installation shall include un-boxing, assembling & making the machines functional for use, as per tender terms & conditions. For this, installation reports duly certified by BHEL shall be submitted with the first month bills.





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- c. For monthly payment against rental & consumption in terms of pages printed, machine print counters duly certified by BHEL, shall be submitted along with the bills. Payment against number of copies shall be done after deducting 1% wastage.
- d. No interest shall be payable for delay in making the payment. The service provider(s) shall not be entitled to any interest with respect to any money which may be due to him from BHEL.

5. Taxes & Duties

- a. Contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services. Payment shall be made to the contractor only after submission of GST complaint Tax invoice and reflection of same against BHEL-GSTIN at GST-Portal.
- b. BHEL reserves the right to protect its interest against any loss on account of availability of GST credit, if applicable.
- c. GSTIN of BHEL will be provided to the contractor along with the work order.
- d. Any new/change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.
- e. Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST Act, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
- f. The Contractor has to give an undertaking that GST as mentioned in the invoice has been/will be paid and also file returns as per respective extant rule.

6. Maintenance

- a. Successful Bidder shall maintain the machines to BHEL's entire satisfaction. All consumables and spares shall be provided by the successful bidder. Consumables shall be arranged well in advance. If a machine stops functioning due to unavailability of consumables (toner, drum, etc.), downtime as per Penalty Clauses at S.No. 7 below shall be charged.
- b. Vendor shall be responsible for all preventive and corrective maintenance of the machines inclusive of supply of spares and consumables during the entire contract period (incl. extension period, if any).
- c. Only Paper, Electricity and Operator will not be in the scope of the service provider.

7. Penalty Clauses

- a. In case the installation of machines is delayed**, which is attributable to service provider, downtime as per S.No.(b) below shall be chargeable as penalty till the successful installation for each un-installed machine.

*** Installation of machine shall be done within 7 days of delivery of the machine or as indicated in the Award of Contract.*

- b. Any machine on complaint reported by BHEL shall be set right within 24 hours of reporting the complaint, failing which deduction & penalty will be made as placed below:

- i. Monthly rental deduction = (Monthly Rent x Downtime (days##) / 24)





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101
Dated: 10-01-2023

No. of days for which the machine was down / unavailable exclusive of the day of reporting the complaint and the day on which the machine was set right but inclusive of intervening holidays.

- ii. In addition to the above, a penalty / fine of Rs. 500.00 per day shall be charged. The same shall be deducted from the monthly bills of the provider.
- c. The service provider has to provide the best of his services during the contract period. BHEL reserves the right to terminate the contract by giving one month's notice to the service provider, if the performance of the machines or services is found to be unsatisfactory (duly certified by respective execution in-charge(s)). Indicative definitions of unsatisfactory machines & services is placed below:
 - i. Unsatisfactory machines: Machine issues like repeated downtime, machine stalls, interrupted service to users, un-availability of spares & consumables, mechanical issues, etc. shall be considered.
 - ii. Unsatisfactory services: Issues like delayed repairs, delayed spares & consumables (toners, cartridges, etc.), etc. incl. all other non-compliances to the tender terms & conditions shall be considered.

8. Damage to machines

Any damage caused due to fire, flooding, short circuiting, any natural calamity or due to long time use, etc. shall be borne by the vendor only. The insurance of the machines shall be in the scope of the vendor. In such cases, the vendor shall replace the machines if destroyed beyond recovery and repaired if damaged, within a period of 07 days from the date of intimation from BHEL. Beyond this time of 07 days, deduction shall be charged on downtime basis, as per Penalty Clauses at S.No. 7 above.

9. Location & Consignee

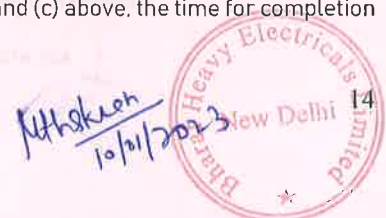
Maximum number of machines will be installed in BHEL House, at Siri Fort, New Delhi. A few machines shall be installed at Parliament Street, Udyog Bhawan, Noida and Greater Noida. However, final delivery details shall be shared at the stage of Award of Contract.

10. Training

Vendor will provide necessary training to the users so as to train them in the day to day operation of the machine(s) so that they are able to use the machines properly resulting in less machine down time. Operation and Maintenance manual(s) shall be supplied with each machine without any extra charges.

11. REJECTION OF TENDER

- i. BHEL reserve the right to cancel the tender or reject the lowest or any tender or accept any tender in full or in part without assigning any reasons whatsoever at any stage.
- ii. BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case bidder shall have no claim arising out of such action by BHEL. The acceptance of tender will rest with BHEL which does not bind itself to accept the lowest tender or any tender and reserves to itself full rights for the following without assigning any reasons whatsoever:
 - a. To reject any or all of the tenders.
 - b. To split up the work amongst two or more bidders as per NIT
 - c. To award the work in part if specified in NIT
 - d. In case of either of the contingencies stated in (b) and (c) above, the time for completion as stipulated in the tender shall be applicable.





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

- iii. Conditional tenders, unsolicited tenders, tenders which are incomplete or not in the form specified or defective or have been materially altered or not in accordance with the tender conditions, specifications etc., are liable to be rejected.
 - iv. Tenders are liable to be rejected in case of unsatisfactory performance of the tenderer with BHEL, or tenderer under suspension (hold/banning /delisted) by any Unit / Region / Division of BHEL or tenderers who do not comply with the latest guidelines of Ministry/Commissions of Govt. of India.
 - v. If a bidder who is a proprietor expires after the submission of his tender or after the acceptance of his tender, BHEL may at their discretion, cancel such tender. If a partner of a firm expires after the submission of tender or after the acceptance of the tender, BHEL may then cancel such tender at their discretion, unless the firm retains its character.
 - vi. BHEL will not be bound by any Power of Attorney granted by changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognise such power of Attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contractor concerned.
 - vii. If the tenderer deliberately gives wrong information in his tender, BHEL reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money/Security Deposit/any other money due.
 - viii. Canvassing in any form in connection with the tenders submitted by the Tenderer shall make his offer liable to rejection.
 - ix. In case the Proprietor, Partner or Director of the Company/Firm submitting the Tender, has any relative or relation employed in BHEL, the authority inviting the Tender shall be informed of the fact as per specified format, along with the Offer. Failing to do so, BHEL may, at its sole discretion, reject the tender or cancel the contract and forfeit the Earnest Money/Security Deposit.
12. "The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

13. Integrity commitment, performance of the contract and punitive action thereof:

COMMITMENT BY BHEL: BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

COMMITMENT BY BIDDER/SUPPLIER/CONTRACTOR: The bidder/supplier/contractor commits to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.

The bidder/supplier/contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/BHEL.

The bidder/supplier/contractor will perform/execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/money/reputation, to BHEL.

If any bidder/supplier/contractor during pre-tendering/tendering/post tendering/award/execution/post-execution stage indulges in mal-practices, cheating, bribery, fraud or any other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/supplier/contractor as per extant guidelines of the company available on <http://www.bhel.com> and/or under applicable legal provisions.

Attestation
10/01/2023





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

14. The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
15. **RISK & COST:** This clause, in line with other Conditions of Contract will be invoked in any of the following cases. In such an event, it shall be obligatory on the part of Contractor to make good any loss suffered by BHEL. In such cases, BHEL shall withhold bills, Security Deposit, etc. of the Contractor, which are pending either at BHEL-Corporate Office or any other Unit of BHEL. Wherever Risk purchase clause (amounting to more than 5% of contract value) is invoked, action shall be initiated as per relevant clause of "Guidelines for suspension of business dealings with Suppliers / Contractors" which is uploaded on BHEL website www.bhel.com. To know the implications of suspension, the bidder may see aforesaid guidelines.
- Contractor's/ supplier's poor progress of the work vis-à-vis execution timeline as stipulated in the Contract, backlog attributable to contractor/supplier including unexecuted portion of work/ supply does not appear to be executable within balance available period (#) considering its performance of execution.
 - Withdrawal from or abandonment of the work by contractor before completion of the work as per contract.
 - Non-completion of work/ Non-supply by the Contractor/ supplier within scheduled completion/delivery period as per Contract or as extended from time to time, for the reasons attributable to the contractor/supplier.
 - Termination of Contract on account of any other reason (s) attributable to Contractor/Supplier.
 - Assignment, transfer, subletting of Contract without BHEL's written permission resulting in termination of Contract or part thereof by BHEL.
 - Non-compliance to any contractual condition or any other default attributable to Contractor/Supplier.

#In-case inputs from BHEL/Customer are likely to be delayed or are actually delayed, this delay may also be taken into account while considering balance period available for execution of Contract.

- vii) Risk and Cost against Balance Work:

Risk & Cost Amount= [(A-B) + (A x H/100)]

Where,

A= Value of Balance scope of Work/ Supply (*) as per rates of new contract

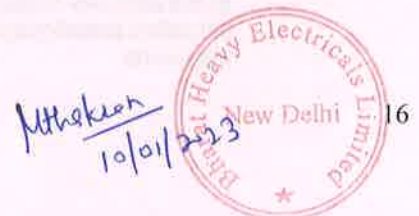
B= Value of Balance scope of Work/ Supply (*) as per rates of old contract being paid to the contractor/supplier at the time of termination of contract i.e. inclusive of PVC & ORC, if any.

H = Overhead Factor to be taken as 5

In case (A-B) is less than 0 (zero), value of (A-B) shall be taken as 0 (zero).

*(Balance scope of work/supply)

16. The Tender submitted by a techno commercially qualified bidder shall become the property of BHEL who shall be under no obligation to return the same to the bidder. However unopened price bids and late tenders shall be returned to the bidders.





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

17. Unsolicited discount received after the due date and time of Bid Submission shall not be considered for evaluation. However, if the party who has submitted the unsolicited discount/rebate becomes the L-1 party, then the awarded price i.e. contract value shall be worked out after considering the discount so offered.
18. BHEL shall not be liable for any expenses incurred by the bidder in the preparation of the tender irrespective of whether the tender is accepted or not.
19. The tender schedule and the tender shall be deemed to form an integral part of the contract to be entered into for this work.
20. **SUBLETING:** The successful bidder should not sub-contract part or complete work detailed in the tender specification undertaken by him without written permission of BHEL. The bidder is solely responsible to BHEL for the work awarded to him.
21. **TERMINATION OF CONTRACT ON DEATH:** Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the accepting officer shall have the option of terminating the contract without compensation to the contractor's authorized survivors.
22. **RECOVERY FROM CONTRACTOR:** Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.
23. **POSTTECHNICAL AUDIT OF WORK & BILLS:** BHEL reserves the right to carry out a post payment audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc. and to enforce recovery of any sums becoming due as a result thereof in the manner provided into the preceding sub-paragraph provided however, that no such recovery shall be enforced after three years of passing the final bill.
24. **SECURITY OF CONFIDENTIAL INFORMATION:** The bidder(s)/contractor agree & acknowledge that in the course of their discussions and interaction, BHEL may disclose information of confidential proprietary nature relating to its business, products, know-how, technology, customers, employees and financial to the bidder(s)/contractor. Such information shall be considered as confidential. The contractor agrees to keep it confidential & secret at all times and not directly or indirectly disclose to any party other than its employees and authorized personnel's strictly on a need know basis, without the prior written permission of BHEL.
25. Lowest prices/service charge received against Tender need not be the acceptable to BHEL and in that case BHEL would not be considered the same for award of Contract, BHEL would negotiate or re-float the Tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons. In the event of the final L1 prices are not reasonable / acceptable to BHEL, BHEL also may resort to short closure of this Tender.
26. **NO CLAIM CERTIFICATE:** The Contractor shall not, be entitled to make any claim, whatsoever, against BHEL under or by virtue of or arising out of this contract nor shall BHEL entertain or consider any such claim after Contractor shall have signed a "no claim certificate (WAM 10)" in favour of BHEL in such forms as shall be required by BHEL after the works are finally accepted or finalization of contract.
27. **CLARIFICATION OF BIDS:** During evaluation of bids, BHEL may, at its own discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing over e-mail. If the response to the clarification is not received before the expiry of deadline prescribed in the request, BHEL reserves the right to make its own reasonable assumptions at the total risk and cost of the bidder. Also seeking clarification does not mean bidder's bid has been accepted.

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10/01/2023
Bharat Heavy Electricals Limited
New Delhi



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

28. The performance of the services will be continuously evaluated by the user groups nominated by BHEL.
29. **LIASONING WITH LOCAL AND STATE AUTHORITIES:** Service Provider will co-ordinate with state and local authorities for the work being done by it, as needed.
30. **VALUE ENGINEERING FOR BETTER SERVICES AND COST REDUCTION:** Service Provider will use the expertise it has to suggest ways and means of improving the services and reducing cost.
31. Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.
32. **DEVIATIONS:** Deviations, if any, may be indicated in format enclosed. Deviation mentioned elsewhere in the offer shall not be considered. BHEL reserves the right to accept or reject the deviation sought. Bidder may note that Bid shall be in full compliance to the requirements of Bidding Document, failing which bid shall be considered as non-responsive and may be liable for rejection.
33. **VERIFICATION OF AUTHENTICITY OF PQR DOCUMENTS:** BHEL reserves the right to verify credentials of the Bidder. BHEL also reserves the right to cross-check / verify the genuineness / authenticity of the documents submitted by the bidder from the issuing Authority. At any stage, BHEL may also ask for original documents and bidder/ contractor has to submit the same. If at any stage, the document(s) submitted by bidder/ contractor is/ are found incorrect/ false, the necessary action will be taken by BHEL against the bidder/ contractor as per extant guidelines/ policies/ terms & conditions of this tender.
34. **PREVENTIVE CHECKS TO ELIMINATE SUSPECTED CARTEL FORMATION BETWEEN SUPPLIERS:** The Bidder declares that they will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process. In case, the Bidder is found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/ guidelines.
35. The evaluation currency for this tender shall be INR.
36. **DUE DILIGENCE:** The Bidder is expected to examine all instructions, forms, terms & specifications in the bidding document. Failure to furnish all information required by the bidding document or submission of a bid not responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.

SETTLEMENT OF DISPUTES

37. **CONCILIATION:** If at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, execution, effect, interpretation or breach of the Contract, which the Parties are unable to settle mutually, arise inter-se the Parties, the same may be referred by either Party to Conciliation to be conducted through Independent Experts Committee (IEC) to be appointed by competent authority from the BHEL Panel of Conciliators.

The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration & Conciliation Act, 1996 or any statutory modification thereof and as provided in the BHEL Conciliation Scheme as applicable from time to time.

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भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

38. ARBITRATION:

38.1 In case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract, then, either Party may, by a notice in writing to the other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by BHEL.

The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be DELHI.

The cost of arbitration shall be borne as per the award of the Arbitrator.

Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.

38.2 In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable: -

In the event of any dispute or difference relating to the interpretation and application and execution of the Contract, such dispute or difference shall be resolved amicably by mutual discussions. In case of disputes not resolved by mutual discussions, these shall be referred by either parties for resolution of CPSES Disputes (AMRCD) as mentioned for in Department of Public Enterprises (DPE) Office Memorandum Ref. No. F. No. 4 (1)/2013-DPE(GM)/FTS- 1835 dated 22.05.2018 dated 22.05.2018 as amended.

39. APPLICABLE LAWS AND JURISDICTION OF COURTS: Indian laws both substantive and procedural, for the time being in force, including modifications thereto, shall govern the Contract including Arbitration proceedings. Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceedings arising out of or relative to the contract shall lie only in the court of competent civil jurisdiction in this behalf at DELHI and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.

40. DEFAULT/BREACH OF CONTRACT, INSOLVENCY AND RISK PURCHASE

40.1 If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the goods or materials or any instalment thereof within the period(s) fixed for such delivery or delivers goods or materials not of the contracted quality and failing to adhere to the contract specifications or at any time repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to supply / provide goods / services or materials covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Seller/Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and



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10/01/2023



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor(Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor(Service Provider) and the Seller/Contractor(Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor(Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.

41. **FORCE MAJEURE:** A Force Majeure (FM) means extraordinary events or circumstance beyond human control such as an event described as an Act of God (like a natural calamity) or events such as war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability or obligation when prevented by such events from fulfilling their obligations under the contract. An FM clause does not excuse a party's non-performance entirely, but only suspends it for the duration of the FM. The firm has to give notice of FM as soon as it occurs and it cannot be claimed ex-post facto. There may be a FM situation affecting the purchase organization only. In such a situation, the purchase organization is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 90 (Ninety) days, either party may at its option terminate the contract without any financial repercussion on either side.

Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.

42. **CONFLICT OF INTEREST AMONG BIDDERS/AGENTS:** "A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:
- they have controlling partner (s) in common; or
 - they receive or have received any direct or indirect subsidy/ financial stake from any of them; or
 - they have the same legal representative/agent for purposes of this bid; or
 - they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder or
 - Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid or
 - In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer. There can be only one bid from the following:





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

1. The principal manufacturer directly or through one Indian agent on his behalf and
 2. Indian/foreign agent on behalf of only one principal:
or
- g) A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid or
- h) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business".

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10/01/2023





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101
Dated: 10-01-2023

Annexure-F

ACCEPTANCE LETTER / DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all terms and conditions of the above tender.
Or

We hereby accept all terms and conditions of the above tender except the followings:
(Give reference to Clause Nos. of Terms & Conditions which are not acceptable)

- 1.
- 2.
- 3.

Note:

Deviations may or may not be accepted by BHEL.

"I _____ hereby certify that except the deviations mentioned above, we do not have any other deviations to the tender no. AA: GAX:22: RS:101 dated 10-01-2023. Deviations if any, mentioned elsewhere in our bid (whether Techno-commercial bid or Price bid) may be treated as null and void by BHEL.

Signature
With name, Designation & seal of the firm

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10/01/2023





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

Annexure-G

DECLARATION

I/ We hereby declare that I / we have not been banned or de-listed by any PSU / Government Department / Financial Institute / Court and no case is pending with the police / court against our firm/ partner or the company.

We also commit to adhere to the following:

1. BHEL Fraud Prevention Policy
2. BHEL Guidelines on Suspension of Business Dealings
3. BHEL Guidelines for Reverse Auction

Signature
(Name & Address of the Bidder with official seal)

Place:

Date

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10/01/2023





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101
Dated: 10-01-2023

Annexure-H

BIDDER'S DETAILS

Name of the Contractor /Party/Firm	
Name of Authorized Representative	
Phone Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address (If Any)	

(Signature & seal of the contractor)

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10/01/2023





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101

Dated: 10-01-2023

Annexure-I

CHECK-LIST (Part-I Bid)

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

S.No.	Description of requirement	Yes/No/NA	Page Nos.
1	EMD of Rs. 2,86,400/- (Rupees Two Lakhs Eight Six Thousand Four Hundred Only)		
2	Details of work experience, satisfactory work performance certificates.		
3	Certified & audited Balance Sheet and Profit & Loss Account statements of last three financial years i.e. FY 2019-20, 2020-21 & 2021-22. CA Certificate is acceptable where Balance Sheet & P/L statement is not available.		
4	Acknowledgement of I-T return of last three assessment years i.e. AY2020-21, 2021-22 & 2022-23		
5	Copy of the PAN card.		
6	Copy of GST Registration No.		
7	Technical Terms & Conditions / Specifications (Annexure-A, A1 & A2).		
8	General Terms & Conditions (Annexure-B).		
9	Un-priced Copy of the Price Bid (Annexure-C).		
10	Commercial Terms & Conditions (Annexure-E).		
12	Deviation letter (Annexure -F)		
13	Declaration reg. non-banning (Annexure-G).		
15	Bidder's Details (Annexure-H).		
16	Checklist (Annexure-I)		
17	NEFT Format (Annexure-J)		

(Signature & seal of the contractor)

Mthekiah
10/01/2023





भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA: GAX:22:RS:101
Dated: 10-01-2023

Annexure-J

E-Banking Mandate Form
(To be submitted along with Part-1 Bid)

1. Vendor/customer /Beneficiary Name:
2. Vendor/customer/Beneficiary Code:
3. Vendor /customer/Beneficiary Address:
4. Vendor/customer/Beneficiary e-mail id:
5. Particulars of bank account:
 - a. Name of Bank:
 - b. Name of branch:
 - c. Branch code:
 - d. Address:
 - e. Telephone number:
 - f. Type of account (current/saving etc.):
 - g. Account Number:
 - h. RTGS IFSC code of the bank branch:
 - i. NEFT IFSC code of the bank branch:
 - j. 9 digit MICR code:

I/We, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incompleteness or incorrectness of information given by me as above, I/We would not hold the user institution responsible.

(.....)
Signature of the Beneficiary

Certified that the particulars furnished above are correct as per the record.

Bank Stamp

Dated

(.....)
Signature of the Authorized Officer

Mthokesh
10/01/2023

