

**BHARAT HEAVY ELECTRICALS LIMITED**  
**RAMACHANDRAPURAM – HYDERABAD – 502032**  
**TRANSPORT DEPARTMENT**

Phone No. 040 – 2318 4885/ 5222

email : msaikrishna@bhel.in

**Tender No : HY/TPT/CISF Asst Comm Bolero/2022-23****Dt:27-Aug-2022**

Tender in two parts (Techno-commercial & Price bid) will be received in sealed cover from the contractors satisfying the pre-qualification requirements. The following should be legibly written on the cover – Tender notice number, tender date, name of work, due date of opening. Tenders will be opened at 13:30 hrs. on the due date in the presence of bidders or their authorized representatives in BHEL, Administrative Building (Vendor Complex) Ramachandrapuram, Hyderabad - 32.

<b>1</b>	Name of the work	:	<b>Hiring of 1 (ONE) Non AC Bolero for Asst.Commandant/CISF for a period of 1 (ONE) Year.</b>
<b>2</b>	Earnest Money Deposit	:	Rs.12,500/- (Rupees twelve thousand five hundred rupees only)
<b>3</b>	Estimated Cost	:	a)Rs.6.24 Lakhs + GST
<b>4</b>	Cost of Tender Documents	:	Rs.1000/- (non-refundable)
<b>5</b>	Tender Sale start Date	:	27-Aug-2022
<b>6</b>	Tender Sale Close Date	:	01-Sep-2022 – 10:00 Hrs
<b>7</b>	Last Date of receipt of tenders	:	01-Sep-2022 – 11:00 Hrs
<b>8</b>	Date & time of opening of tenders	:	01-Sep-2022 – 13:30 Hrs

Name &amp; Address of the contractor:

.....  
 .....  
 .....

Tenderers are requested to sign and put seal on all pages of tender documents and submit.

Signature of Contractor

### **PRE QUALIFICATION REQUIREMENTS**

The following conditions have to be satisfied by the tenderer, with documentary proof to be enclosed with tender bid (Technical):

i) Average annual financial turnover during the last 3 years, ending 31st March of the previous financial year (should submit balance sheet & P&L account for last 3 years – preferably certified by Chartered Accountant), should be at least 30% of the estimated cost. Further, the tenderer fail to submit the figure (s) for 3 years, non-submitted year will be considered as “0” (Zero) for averaging the turnover. In the 3 years turnover, previous year turnover is compulsory.

ii) Particulars of experience / credentials for the works executed of similar nature during not older than 7 years (Completion and experience certificate of the works to be enclosed) ending last day of month previous to the one in which applications are invited should be either of the following:

a. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

OR

b. Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

OR

c. One similar completed work costing not less than the amount equal to 80% of the estimated cost.

**Please refer below table:**

	Value (INR)
Avg. annual Turn over past 3 years	Rs.1.88 lakh
<b>EXPERIENCE</b>	
If 3 works completed, the value of each work should not be less than	Rs. 2.50 lakh
If 2 works completed, the value of each work should not be less than	Rs.3.12 lakh
If 1 work completed, the value of each work should not be less than	Rs.5.00 lakh

**Similar works: Definition “Hiring of a vehicle of similar nature”**

Contractor should have executed the work of supply of a vehicle.

Signature of Contractor

d. Experience certificate issued by BHEL, RC Puram in case any work executed in BHEL, RC Puram for past three years. Any adverse remarks in the experience certificate will be a disqualification factor.

iii) "The offers of the bidders who are on the banned list and also the offer of the bidders, who engage the services of the banned firm, shall be rejected. The list of banned firms is available on BHEL website [www.bhel.com](http://www.bhel.com)".

v) It is required to submit GST Registration copy in case Annual Turnover is more than 20 lakhs or as the case may be.

vi) PAN No. (In case not available, proof of having applied with acknowledgement from concerned authority).

vii) Tender Document Cost (Rs. 1000/-) is non-refundable.

viii) EMD (Banker's cheque/Demand Draft/NEFT/RTGS)

ix) Vehicle document proof(s) (vehicle shall be in the name of contractor only)

### **General Terms:**

1. BHEL, RCPuram, Hyderabad needs 1 (ONE) Non-AC Bolero for official use of Asst.Commandant/CISF @24Hrs per day on all days (Including driver, fuel & Maintenance costs) for a period of 1 (ONE) year from the date of award of the contract.
2. **The NON-AC Bolero should be of 7 (SEVEN) seater capacity.**
3. The Vehicle should be of **2019 or later model** and should be in good working condition. The Basic Kilometer run will be **1800km per month for Bolero of Asst.Commandant (CISF).**
4. Contractors in possession of non AC Bolero of **2019 or later model** shall submit vehicle documents at the time of submission of the tender. The vehicles shall be in the name of contractor only. Non AC Boleros on partnership deeds/on power of attorneys/authorizations and on lease basis are not accepted.
5. **Contractor should provide sufficient no. of Drivers for operating Non-AC Bolero (for 24 hrs operation per day on all days including Sunday and holidays).**
6. Contractors not in possession of Non AC Boleros can also take part in tender process by signing in the undertaking as in Annexure II.
7. The Non AC Boleros shall be supplied along with sufficient number of Drivers. The fuel shall be in the scope of contractor only. **Fuel escalation charges (PVC) will not be paid. Contractors has to quote prices accordingly.**
8. Starting and closing KM reading shall strictly be from BHEL RCPuram Transport pool only. The prices shall be quoted accordingly. No empty Km run / garage km run will be considered.
9. The amount of Security Deposit should be paid as per works policy 2016.
10. The Contract once finalized will be valid for ONE YEAR from the date of commencement of work and can be extended for a further for period of ONE YEAR and THREE months on mutually agreed terms at the same Scope, Rate, Terms & Conditions and passing fitness test.
11. **Taxes & Duties**
  - i) **GST is applicable for registered vendors as below.**
    - a) In case GST credit is delayed/denied to BHEL due to non/delayed receipt of goods and/or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount shall be recoverable from vendor along with interest levied/leviable on BHEL.

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- b) In case vendor delays declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from vendor/contractor along with interest levied / leviable on BHEL.
- c) The bidder shall arrange to send to BHEL, Hyderabad along with all the required documents as in Purchase Order, Tax Invoice (Original for Recipient) along with his bills.
- d) Vendor to ensure correct applicability of IGST/CGST/SGST/UTGST based on the Inter / Intra state movement Supply of goods and services or both.
- e) Taxes and duties prevalent on the contractual delivery date or the actual delivery date (in case of delay) whichever is lower shall be applicable paid. Composition Scheme to be addressed.
- f) Vendor shall note that the Invoice has to be raised quoting HSN Code of Goods or Accounting Code of Services or both wherever applicable.
- g) Invoice should mention BHEL-HPEP-HYDERABAD GSTIN: 36AAACB4146P1ZG or GSTIN of BHEL Nodal Agency as mentioned in PO.
- h) In case of any short supply of goods or service Vendor has to raise a credit note for short supplied quantity as per GST provisions.
- i) Any GST liability arising on BHEL under reverse charge before actual receipt of goods and or services and/or invoice thereof would be subject to recovery of interest leviable for the period between the date of such liability and actual date of eligibility of ITC based on receipt of goods, receipt of invoices and other conditions specified in GST law, as applicable.
- j) Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
- k) A declaration to the effect that all tax liability as per GST rules and regulations shall be discharged.
- l) Reverse charge is applicable for GST unregistered vendors.

As mentioned earlier, tenderer shall submit their offer in two part bids

- a. Techno-commercial bid consisting of Annexure – I & Annexure – II (If undertaking) duly signed on all pages along with all the documents/proofs as indicated in “Pre-qualification Requirements” and DDs original for Rs.1000/- (cost of tender documents) & Earnest Money Deposit as indicated in page 1 of this document.
- b. Price bid duly filled in & duly signed consisting of Annexure – III

The above two bids are to be placed in separate covers duly sealed. The cover for Techno-commercial bid should be super-scribed as “Techno-commercial bid for Hiring of 1 (ONE) Non AC Bolero for Asst.Commandant/CISF” and Price bid shall be super-scribed as “Price bid for Hiring of 1 (ONE) Non AC Bolero for Asst.Commandant/CISF”

Both the above two envelopes shall be kept into another sealed cover. The cover shall be super-scribed with “Quotation for Hiring of 1 (ONE) Non-AC Bolero for Asst.Commandant/CISF

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for a period of ONE year” and shall be sent to **Tender Box, Vendor Complex, Admn. Bldg. Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad – 502032.**

BHEL will not be responsible for any postal delays. *All corrigenda, addenda, amendments, time extensions clarifications, etc., to the tender will be hosted on BHEL website ([www.bhel.com](http://www.bhel.com)) only. Bidders should regularly visit BHEL website to keep themselves updated.*

**BHARAT HEAVY ELECTRICALS LIMITED**  
**RAMACHANDRAPURAM – HYDERABAD – 502032**  
**TRANSPORT DEPARTMENT**

Tender No: HY/TPT/CISF Asst Comm Bolero/2022-23

Dt: 27-Aug-2022

**Name of Job Work: Hiring of 1 (ONE) Non-AC Bolero for a period of 1 (ONE) year for Asst.Commandant/CISF.**

The tender schedule must be submitted along with the general conditions, special terms & conditions enclosed herewith duly signed & stamped on each page with bidders covering letter. Quotations should be typed on tender schedules only. Any deviations/deletions should be brought out separately on bidders letter pad and enclosed to the bid documents.

Following to be filled up by the bidder:

1.	Name of the Contractor/Contact Person	
2.	Full Address	
3.	Phone no./Fax no./Mobile No.	
4.	E-mail Id	
5.	GST Registration Details (Copy to be enclosed)	
6.	PAN Number	
7.	Quotation Validity – 90 days from opening date of techno-commercial bids	
8.	Document Fee details	
9.	EMD – details	
10.	Security Deposit Clause – Acceptance (See terms & conditions for details)	
11.	Submitted Vehicle Document proof	Yes/No
13.	BHEL Supplier Code (if present)	

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**ANNEXURE-I**

Terms & conditions for entering into rate contract for “Hiring of 1 (ONE) Non-AC Bolero for a period of ONE year” for the use of BHEL, RCPuram, Hyderabad – 502 032.

1. The basic rate per month (@24 hrs/day on all days - with drivers and fuel) is to be quoted in Annexure III.
2. Once the contract is finalized, the non AC Bolero should be at the operational disposal of BHEL during the entire contract period.
3. The non AC Bolero shall be of 2019 or later model and shall be supplied along with sufficient number of drivers as specified in Point 5 (General).
4. All the offers received will be scrutinized and only the technically qualified offers will be considered. Technically not qualified offers will be rejected.
5. All entries in the tender should be clearly written in ink and all corrections are to be duly attested by the tenderer.
6. Issue of tender documents does not mean that the bidder fulfills the qualifying requirements of the contract.
7. Submission of offer shall mean that the bidder has read the bid documents and agrees to abide by the terms and conditions mentioned in the documents.
8. The contractor will take comprehensive insurance for the vehicle at his own cost.
9. Quotation should be valid for a period of three months from the date of opening of Techno Commercial Bid.
10. No other person except Contractor’s authorized representative will be allowed in BHEL premises.
11. Within BHEL premises, the contractor’s personnel should not do any work other than their normal duties.
12. The contractor shall make available relief non AC Bolero (or similar) of 2019 or later model immediately in the event of any breakdown or accident. Such relief non AC Bolero will be subject to the same conditions of maintenance and compliance with statutory requirements as those covered by the contract.
13. The breakdown/overhauling/preventive maintenance hours will not be counted in hours of operation.
14. The Transport contractor should obtain at his own cost, all required permits, licenses, pollution certificate etc., and its renewals for running his non AC Bolero without break or any type of difficulty during the entire contract period. Failure to maintain these requirements will entail BHEL for cancellation of the contract and forfeit the Security Deposit.
15. If the transport contractor is not able to provide his non AC Bolero continuously, alternate arrangement will be made by BHEL and the extra cost incurred will be recovered from the transport contractors pending bills or from security deposit.

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16. The non AC Bolero should be registered duly insured i.e. comprehensive insurance and the same should be renewed from time to time during contract period at his own cost. Transport contractor will be fully responsible for the safe material handling.
17. The contractor is directly responsible for injuries/death of occupants or other users arising due to accident or otherwise of non AC Bolero during the contractual period. At any point of time, BHEL will not be responsible for any loss/damage either to the person or to the non AC Bolero arising out of accident of the non AC Bolero for performing the contractual obligations.
18. The transport contractor will have to indemnify BHEL against the following:
  - a. All claims for injury or damage to any person property caused by his negligence or negligence of his employees while on operation are to be settled by contractor.
  - b. Failure in observance of labour and industrial laws by the contractor
  - c. All claims by way of compensation and all other types of unforeseen claims which may occur in the course of contract incurred by contractor
  - d. All payments by way of compensation or otherwise which BHEL may be called upon to make under the provisions of the relevant acts to any workmen as aforesaid and any cost incurred by BHEL in connection with any claim preferred by such workmen and or against all action, claim and demands whatever in respect thereof or in any loss, injury or damages whatever to any third person arising out of this contract by the transport contractor, their workmen servants or agents shall be recovered from contractor
  - e. For all claims, payments and losses that BHEL may have to make or suffer on account thereof the transport contractor shall wherever required to do so by BHEL or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under various statutes.
19. Any amount recoverable from transport contractor towards the loss/damage will be recovered from the outstanding payments due or from security deposit. In case the amount is insufficient for such recoveries, transport contractor shall make good the balance amount by remitting in the cash office at BHEL. The company reserves the right to enter into parallel contracts for the same period or any part thereof.
20. BHEL reserves the right to refuse/cancel the tender at any stage without assigning any reason with a notice period of 30 days.
21. This contract may be terminated at any time without paying compensation whatsoever to the transport contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfill the terms and conditions of this agreement.
22. The rates quoted shall remain valid for entire contract period.
23. An amount towards EMD shall be paid by demand draft drawn in the name of "**Bharat Heavy Electricals Limited**" payable at Hyderabad and shall be enclosed to the techno-commercial bid. No interest will be paid on EMD. The EMD is returned to the unsuccessful bidder only after one month from the date of finalization of tender.
24. EMD – Earnest Money Deposit will be forfeited in case of the following:
  - a. On withdrawal of the bid or increase in rates or changes in the bid conditions after opening of tender.
  - b. On refusal to enter into a contract after the contract is awarded.

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- c. In case of cheating, committing frauds, providing false information during any stage of tender process.
  - d. If the successful tenderer does not commence the service from the date indicated in Letter of Intent (LOI).
25. EMD furnished by the successful bidder will be adjusted as part security deposit towards contract performance guarantee and shall be refunded within three months of the date of expiry/completion/revocation of the contract. In the event of the agency failing to comply with any provision of the contract, the security deposit shall be forfeited by BHEL.
26. Successful tenderer shall pay a Security Deposit as per the works policy 2016 of the overall contract value as
- a. The successful tenderers EMD paid will be converted and adjusted into Security Deposit.
  - b. Minimum 50% of the Security Deposit amount should be paid by Demand Draft at the time of agreement and before commencing the contract, balance 50% to be recovered from Monthly bills to the Maximum of 5% of the Total Contract value.
  - c. The Security Deposit will not carry any interest and will be paid after successful completion of contract to BHELs satisfaction.
27. The transport contractor shall submit his bills on 5th day of the following month. The trips will be authorized by the user or transport pool authorities. In case the bills are not submitted by 5th of the following month, these bills cannot be settled in the month in which the bills are received. All payments will be made only in the name of the party mentioned in RC Book on whose name it is registered.
28. The orders, notices or any correspondence to the transport contractor will be sent to the address furnished by registered post. This is deemed to have been served on the transporter, on date of report of delivery of such correspondence. The transport contractor shall carry out the orders without any delay.
29. Withdrawal of contract during the contract period will entail BHEL, not only forfeiture of security deposit, but also to appoint other transporter at the risk and cost of the contractor.
30. Soon after the acceptance of the tender, the transport contractor shall enter into an agreement with M/s BHEL, RCPuram, Hyderabad – 502032. The agreement shall be entered on Non-judicial stamp paper of the value of Rs.200/- to be purchased by the transport contractor at his own cost.
31. The Contractor shall engage a driver having experience of minimum of two (2) years in driving vehicles and in possession of valid license. The driver should not smoke/drink while on duty and should keep the vehicle neat and clean.
32. It is the responsibility of the contractor to engage sufficient number of drivers depending on the operational hours a day as mentioned in point 5 (General).
33. The contractor shall maintain regular contact with the designated employee of BHEL and will interact on matters relating to the work awarded under this contract.
34. The Driver must be in neat & clean uniform with black shoes and possess a mobile phone with roaming facilities in working condition. The color of the uniform should be in line with the RTO regulations & the same will be communicated to successful bidders. The driver should not be in drunken condition while on duty and should not smoke inside the car.
35. In case the contractor does not carry out the contractual/statutory obligations or the services rendered by him are found to be unsatisfactory, BHEL shall bring the same to his

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notice and he will be obliged to discharge the obligations and rectify the efficiency/anomaly within three days failing which, BHEL reserves the right to terminate the contract without assigning any reason whatsoever. In such an event no damages will be payable for short closure of the contract.

36. Notwithstanding anything contained in the contract agreement which will be entered after award of work, the contract may be terminated by BHEL, without assigning any reason thereof by giving a notice of 30 days to the contractor.
37. Non – compliance of any provisions under the act/rule/ instructions/guidelines shall make the contractor liable for penal action including termination of contract.
38. The orders, notices or any correspondence to the transport contractor will be sent by registered post to the address furnished. This is deemed to have been served on the transporter, on date of report of delivery of such correspondence. The Transport Contractor shall carry out the orders without any delay.
39. Contractor shall in his absence keep competent agent constantly on the works and any directions or explanations given by the Contract Signing Officer or his representative to such agent shall be held to have been given to the contractor himself.
40. Work shall be done on any day with the written permission and approval by competent authority. The contractor shall comply with the provisions of the Factories Act Rules framed there under if the same are applicable.
41. On the occurrence of an accident, which results in the death of any of the workmen employed by the contractor or which is so serious as to be likely to result in the death of any such workmen, the contractor shall intimate within 24 hours of the happening of such an accident intimate in writing to the company official in-charge of the work.
42. The contractor shall indemnify the company against all losses or damages sustained by the company resulting directly or indirectly from his failure to give intimation in the manner aforesaid including the penalties or dues if any and become payable by the company, as a consequence of failure, the company to give notice under the workmen's compensation act or otherwise confirm to the provisions of the said act in regard to such accident.
43. The contractor shall ensure adherence to all statutory requirements applicable to Bharat Heavy Electricals Limited, RCPuram, Hyderabad – 502032.
44. The contractor shall not resort to subcontracting under any circumstances. If found subcontracting at a later date, BHEL reserves the right to take whatever action it deems fit, including cancellation of the contract and forfeiture of security deposit.
45. Whenever the term – CONTRACTOR is used, it shall be understood to refer to the particular person, firm or corporation with whom an agreement has been made by the concerned company official for executing the work defined in the concerned agreement and for the purpose of instructions regarding compliance with contract conditions, it shall include the contractor's authorized agents, who are entrusted with the work by contractor.
46. All the works shall be carried out in accordance with the directions and to the satisfaction of the company official in accordance scope of work.
47. In the event of any question or dispute or under this contract, the same shall be referred to a competent Authority in the company for sole arbitration and his decision shall be final and binding on the parties to the contract.
48. In case of any suit or other legal proceeding arising under this contract, the courts at Sangareddy (Medak Dist.) Telangana only shall have the Jurisdiction.

Signature of Contractor

49. Wherever, BHEL/COMPANY standards are mentioned shall be strictly followed.
50. Nothing contained in the contract agreement and its conditions shall be deemed to preclude or render inoperative the service of any notice, letter or other communication upon the contractor personally.

**51. FORCE Majeure clause:**

The contractor shall not be considered default if delay/non-availability of vehicle occurs due to causes beyond their control such as Acts of God, Natural calamities, Fire, Frost, Flood, Civil War, civil commotion, riot, Government Restrictions. Only those causes that have duration of more than seven days shall be considered cause of force majeure. Notification to this effect duly certified by local chamber of commerce/statutory authorities with supporting documents shall be given by the contractor to BHEL by registered letter/courier service immediately without loss of time. In the event of delay due to such causes the delivery schedule shall be extended for a length of time equal to the period of Force Majeure or at the option of BHEL the order may be cancelled. Such cancellation would be without any liability whatsoever on the part of BHEL.

**52. ARBITRATION & CONCILIATION**

Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract, then, either Party may, by a notice in writing to *the* other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/Division issuing *the* Contract. The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon *the* Parties. Subject as aforesaid, *the* provisions of Arbitration and Conciliation Act 1995 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be at BHEL, Hyderabad or at such place as the arbitrators may direct. The cost of arbitration shall *be* borne as per the award of the Arbitrator, Subject to the arbitration in terms of Clause above, the Courts at Sangareddy, Medak district, Telangana shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract. Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, *the* Contractor *shall* proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.

53. Tax will be deducted at source from the running bills as per applicable income tax rules and other statutory requirements.
54. **FINALIZATION OF TENDER:** The price bids of all the technically qualified would be opened and the L1 party would be decided on basic cost. If L1 rates are greater than our estimation, negotiation will be carried out and rates shall be finalized.
55. **PENALTY CLAUSE:** A penalty equivalent to payment per day shall be recovered from the bills or the SD apart from hourly/daily proportional cutting in case the vehicle/driver does not report on any day(s) or is under break down or the vehicle does not carry out the work as instructed by the BHEL nominated person.
56. Any discrepancies in the tender documents shall be brought out separately on a letter.

Signature of Contractor

57. Price bids should not contain any written content other than the quoted prices. Even if any content is written it shall not be considered.
58. Price variation clause (PVC) for increase/Decrease in fuel cost(s) is not applicable.
59. ORC and Bonus Policies are not applicable.
60. The Bank account details for payment of tender cost & EMD through RTGS/NEFT mode is as follows:

**BANK ACCOUNT DATA FOR RTGS/NEFT MODE OF PAYMENT**

1. Party Code

2. Option : RTGS/NEFT

**3. Beneficiary Details:**

A) Name of Beneficiary : BHARAT HEAVY ELECTRICALS LIMITED

B) Address : RAMACHANDRAPURAM, HYDERABAD- 502032.

C) Bank Name : STATE BANK OF INDIA

D) BRANCH NAME : BHEL TOWNSHIP, HYDERABAD- 502032.

E) Account No. : 62048154115

F) Account type : Current A/c

G) Bank IFSC Code : SBIN0020075

H) Bank MICR Code : 500002370

**58. MSME Supplier**

MSE suppliers can avail the intended benefits (Tender documents fee of cost, exemption of EMD) only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format follows where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non-submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e- procurement portal, then the above-required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer

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**General instructions to bidders:**

1.	Bidders are required to go through instructions carefully and complete all the formalities as required. In event of furnishing false or incorrect information, the offers shall be rejected and no correspondence will be entertained in this regard.
2.	Bidders are required to submit the offer in two parts. I) Techno-commercial bid along with un-priced bid II) Price bid. Each bid shall be kept in separate envelopes, which should be properly sealed. Both envelopes shall be put together in a large envelope and shall be submitted to concerned official at Vendor Complex as per the tender date and time.
3.	Bidders are required to ensure that all columns of the bid are duly filled in. If any incorrect rates or unusually low rates are mentioned the offer shall be rejected and no correspondence will be entertained in this regard.
4.	The techno-commercial bid should accompany the Demand Draft for Earnest Money Deposit and cost of tender document along with other relevant supporting documents. In case of non-submission of Earnest Money Deposit/ Document cost along with the technical bid, the offer is liable to be rejected.
5.	Bidders are required to submit duly filled in tender documents before 1100 hrs as mentioned earlier at Vendor Complex, Administrative Building (BHEL).
6.	The techno-commercial bids will be opened on the same day as mentioned earlier at 1330 hrs at Vendor complex, BHEL, RCPuram.
7.	Bidders or bidder's representatives may attend the tender opening on the above mentioned date, time and place. No separate intimation will be given to bidders.
8.	L1 party would be decided based on the 'basic rate'. However, negotiations will be carried out if Rate quoted by L1 party is greater than our estimation.

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**ANNEXURE - II**

**UNDER TAKING**

(For tenderers not in possession of Bolero(s) at the time of submission of tender documents)

I/We, the undersigned have participated in the tender for 'Hiring of 1 (ONE) Non AC bolero' for a period of 1 (ONE) year vide Tender Ref. No. HY/TPT/CISF Asst Comm Bolero/2022-23, Dt:27-08-2022 hosted by Transport Department, BHEL, Ramachandrapuram, Hyderabad – 502032.

In the above said tender I/we have not submitted the details of Non AC Bolero as I / we do not own a Non-AC Bolero of 2019 or later model at present.

If I / we stand L1 in the tender or if order is received for supplying Non-AC Bolero for a period of 1 (ONE) year, I/we will produce the Non-AC Bolero with maximum kilometer/mileage run of **50,000 Km or less** physically at the time of inspection, for which the date and time as intimated by transport department along with requisite documents.

I/We will deliver the Non-AC Bolero for inspection as communicated by Transport department of BHEL RCpuram-502032.

Name, Address of the Contactor \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile Number: \_\_\_\_\_

Landline Number: \_\_\_\_\_

Signature of Contractor

**PRICE BID****ANNEXURE - III**

Price bid for "Hiring of 1 (ONE) Non AC Bolero (2019 or later model) for a period of 1 (ONE) year on all days @24hrs operation per day"

Sl. No.	Description	Rate per month	
		In Figures	In Words
1	Rate per month for Hiring One Non-AC Bolero (1800km/month) including drivers, fuel and maintenance costs @24Hrs per day on all days including Sundays and holidays. (For Asst.Commandant/CISF)	Rs.	

**Note:** Price variation clause (PVC)/Fuel escalation is not applicable. Contractor to quote rate accordingly.

Name, Address of the Contactor \_\_\_\_\_

BHEL Supplier code \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Landline Number: \_\_\_\_\_

Signature of Contractor