



कॉर्पोरेट ज्ञानार्जन एवम् विकास
CORPORATE LEARNING AND DEVELOPMENT
मानव संसाधन बिचार संस्थान, नोएडा
HUMAN RESOURCE DEVELOPMENT INSTITUTE, NOIDA

TENDER ENQUIRY

Tender Enquiry Ref. no. AA/CLD/PUR/2021-22/LDP/01

Date: 02.02.2022

M/s

PRE-BID MEETING: 14.02.2022

TENDER SUBMISSION DATE UPTO: 23.02.2022

TENDER OPENING DATE (PART – I): 23.02.2022

Sub: Leadership Development Programme (LDP) for GMs

Dear Sirs/Madams,

Most competitive rates are invited from reputed bidders for Leadership Development Programme (LDP) for GMs. You are requested to submit your sealed quotation so as to reach this office on or before **1500 Hrs on 23.02.2022** in the manner explained below. Quotations received late shall be ignored. Part – I of the Tender will be opened in this office at **1530 Hrs on 23.02.2022** in the presence of the representatives of the bidders who may choose to be present.

Pre-Bid meeting has been scheduled at **1100 Hrs on 14.02.2022** in our office to clarify issues, if any with regard to the tender. All bidders are requested to attend this meeting.

Procedure for submission of sealed tender:

Part-I: Earnest Money Deposit (EMD) & Techno-Commercial Bid

This part shall consist of the following:

1) EMD of INR. 1,27,000/- (INR One lakh twenty seven thousand only) in the form of:

- Banker's cheque/ Pay order/ Demand draft in favour of "BHEL" payable at New Delhi or Noida.
- Electronic Fund Transfer credited in BHEL account may also be accepted before tender opening.
- Cash deposit as permissible under the extant Income Tax Act (before tender opening)

Tender not accompanied with EMD/ EMD submitted in any other forms other than mentioned above will not be accepted. Earnest Money is to be paid by each tenderer for securing fulfilment of any obligations in terms of the NIT.

- Forfeiture of EMD: EMD by the Tenderer will be forfeited as per NIT conditions, if:
 - After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.

Telephone: 9491398495 Fax: 0120-2515431, E-mail dshekhar@bhel.in, Home Pg. www.bhel.com

HRD & ESI Complex, Plot No. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)

Regd.Office: BHEL House, Sirifort, New Delhi-110049



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- 2) The Contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract.
 - b) EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of award of work.
 - c) EMD shall not carry any interest.
 - d) EMD of successful tenderer will be retained as part of Security Deposit.
- 2) Bounded volume of Techno-Commercial Bid:
- i. Duly filled, signed & stamped copy of Annexure- 1, 3, 4, 5, 6, 7, 8 & 9 with all supporting documents.
 - ii. Unpriced copy of PRICE BID as per format enclosed as Annexure-2.
 - iii. A copy of complete NIT along with corrigendum, if any, where each page is signed & stamped by the bidder.

Part-II: PRICE BID

Price bid containing PRICES only is to be submitted (in the Price format enclosed as **Annexure-2** only). Prices shall be quoted in Indian Rupees only. Bidder shall give details of Direct Applicable Taxes (between Bidder & BHEL as asked in the Price Bid Format) clearly. Any changes in these Direct Applicable Tax rates during the complete lease period will only be payable as per actuals, subject to submission of documentary evidence. Any other taxes, duties, levies and charges assessed on the bidder by local, national or any statutory authorities will not be payable by BHEL.

Price Bid should not contain any technical details and/or Commercial Terms & Conditions as the same are supposed to be contained in PART-I only, so that the same can be evaluated before opening of Price Bid(s).

MAKING OF COVERS:

Cover – I: EMD. Offer received without EMD will not be considered.

Cover – II: Techno-Commercial Bid

Cover –III: Price Bid

Each cover should also indicate the Tender no., due date & Time as mentioned above and supplier's contact details with full address. The bidder must submit their tender as required in separate sealed covers prominently superscripted as:

1. Part – I/ (Cover – I & II) – EMD & Techno Commercial Bid
2. Part – II/ (Cover-III) - Price Bid

These three separate covers i.e. Cover I, II & III shall together be enclosed in a fourth envelope and this sealed cover shall be superscribed with Tender no. Due date and Time and submitted to this office. The Quotation should reach this office at the following address, latest by **1500 hrs on 23.02.2022**.

**Tender Box, Room no. 206, Second Floor,
Human Resource Development Institute (HRDI),
Corporate Learning and Development (CLD),
Bharat Heavy Electricals Limited (BHEL)
HRD & ESI Building, Plot No. 25, Sector – 16A,
NOIDA – 201301 (U.P.)**

Telephone: 9491398495 Fax: 0120-2515431, E-mail dshekhar@bhel.in, Home Pg. www.bhel.com
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Your quotation should reach this office latest by **1500 Hrs on 23.02.2022**. Part-I/Cover-I Techno - Commercial Bid will be opened first at **1530 Hrs on 23.02.2022** in presence of the representatives of the tenderers who choose to be present. Quotations received late or not received in line with the above procedure or are not in the prescribed formats are liable to be rejected. Part-II /Cover-II Price-Bids of only those parties whose bids are found technically acceptable will be opened later, for which separate intimation will be sent in due course of time.

Tender documents can also be downloaded from BHEL Website www.bhel.com and e-CPP Portal www.eprocure.gov.in. Any future addendum/corrigendum to the tender will be uploaded on BHEL website and e-CPP portal only. All bidders are requested to refer above websites periodically for latest information about the tenders before submission of their bid.

Offers of the bidders, who are on the banned list, as also the offers of the bidders who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com

"The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website www.bhel.com and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."

BHEL reserves the right to accept or reject any tender without assigning any reason thereof.

**Deepak Shekhar
Dy. Manager (Purchase)
Human Resource Development Institute (HRDI),
Corporate Learning and Development,
Bharat Heavy Electricals Limited (BHEL), Noida**

Enclosures:

1. Pre - Qualifying Requirements (PQR)- (Annexure-1)
2. Price Format (Annexure-2)
3. Broad Coverage of the Topics (Annexure-3)
4. Scope of Work (Annexure-4)
5. Special Terms & Conditions of The Contract (Annexure-5)
6. Quality Parameters for Assessment of Training Provider (Annexure-6)
7. Details of Programmes held (Annexure-7)
8. General Terms & Conditions (Annexure-8)
9. No Deviation Certificate (Annexure-9)

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Annexure-1
Tender No. AA/CLD/PUR/2021-22/LDP/01
Date: 02.02.2022

PRE - QUALIFYING REQUIREMENTS (PQR)

Sl No	Criteria/ Requirement	Minimum Requirement	Documents/Evidence
1	Experience of the bidder with reference to training programmes		
a)	On coverage	Bidder must have conducted at least three training programmes on leadership development in last 5 years as per the following training specifications.	As follows
		1) Training programmes should have been of at least 5 days duration with an average of 4 sessions per day (total 20 sessions of 1.5 hrs. duration) and,	Copy of work order & Completion certificate
		2) Training programmes should have been conducted for GMs & above positions in schedule A CPSE. Alternatively, training conducted for senior positions like GMs/ VPs (or Equivalent position having 25 years of experience) of top 100 companies of fortune 500(India) latest list may also be considered and,	Copy of work order & Completion certificate
		3) Training programme should have been customized training for specific organisation for which the work order must has been issued by organisation mentioned in Sl no 2 above	Copy of work order & Completion certificate
b)	On cost	Experience of having successfully completed similar training programmes during last 7 years from 31.12.2021: Three similar completed training programmes as mentioned above in Sl No 1(a) costing not less than the amount equal to Rs 25.40 lakhs Or Two similar completed training programmes as mentioned above in Sl No 1(a) costing not less than the amount equal to Rs 31.75 lakhs Or One similar completed training programme as mentioned above in Sl No 1(a) costing not less than the amount equal to Rs 50.8 lakhs	Copy of work order & Completion certificate
2	Annual Turnover of the bidder	The bidder should have at least an average annual turnover of Rs 19.05 lakhs during the last three financial years 2018-19, 2019-20 and 2020-21. In case the bidder is following calendar year as their accounting year, the equivalent period for considering annual turnover is 2018, 2019 and 2020	Audited Balance Sheet and Profit & Loss Account indicating annual turnover OR Certificate from practicing Chartered Accountant indicating annual turnover of the bidder.



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ANNEXURE- 2

Tender No. AA/CLD/PUR/2021-22/LDP/01

Date: 02.02.2022

Price Format

Sl. No.	Activity	Rate (Rs.) per programme	No of programmes	Total cost for 2 programmes(INR)
1.	Cost of Conducting Online Leadership Development Programme: a. Total number of programmes: 2 Batch size: 25 top executives (A minimum of 25 years of service in the organisation) per batch, 2 Batches in the financial years (2021-23). Total number of 50 participants to be covered. b. The training for second batch will be conducted after successful completion of the training for the first batch. c. Each programme is to be completed within the four months after the written request by BHEL however the coaching part may continue up to 5 month Broad Coverage & topics as specified in Annexure-3		2	
2.	Applicable Taxes (@-)			
3.	Total Cost including Applicable Taxes			

Handwritten signature and date:
02-02-2022



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ANNEXURE- 3

Tender No. AA/CLD/PUR/2021-22/LDP/01

Date: 02.02.2022

BROAD COVERAGE OF THE TOPICS

- Diversifications (related/unrelated).
- Sustainability in Business creating future ready organisation
- Leader as an organisational architect (covering VUCA)
- Leading a customer obsessed Enterprise
- Unlocking business value through digital transformation
- Sparking creativity & driving innovation
- Future of Manufacturing & Infrastructure
- Building agile organisation
- Project execution: meeting timelines
- Articulating strategy
- Coaching techniques/ motivating team
- Communicating with impact
- Change management
- Thinking strategically
- Decision making under uncertainty
- Delegation
- Understanding financial impact of decision on the health of the organisation.
- Macroeconomics
- Turnaround strategies/ case study
- Intrapreneurship/ Engaging start-up at PSE

Note: Above mentioned topics are broad guidelines. Final content & topics shall be finalized by BHEL based on the mutual discussions with the selected institute/ organization

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02.02.2022



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ANNEXURE- 4

Tender No. AA/CLD/PUR/2021-22/LDP/01

Date: 02.02.2022

SCOPE OF WORK

1. 24 sessions to be covered in 12 weeks. Duration of each session shall be 75 to 90 minutes. There shall be 2 sessions each week.
2. Training day of the week: Particular day of the week on which training shall be provided has been kept flexible to meet requirements of BHEL.
3. Besides 24 sessions, Training provider has to arrange sessions on one to one performance coaching based on the projects assigned to participants. The number of the session shall be decided based on the mutual discussion with BHEL.
4. Apart from 24 sessions may also arrange a session with eminent speaker from other industry which is in Engineering Goods Sector
5. Inclusion of action learning projects (plan, act, reflect & learn) as part of the training
6. Faculty Experience: Faculty should have minimum 15 years of professional experience out of which at least 10 years should be in teaching in related areas
7. To provide all relevant study material for programme participants
8. To provide format and evaluation system to measure the progress of one to one performance coaching.
9. BHEL will provide Online training platform for the programme. The training platform may also be provided by the training provider at no extra cost. The final decision on training platform shall be taken by BHEL.
10. Inclusion & conductance of Psychometric assessment of the participants to understand their training needs before start of the training programme.
11. Profile of faculty & one to one coach is to be submitted to BHEL two weeks before commencement of training & is subject to the acceptance of BHEL

Handwritten signature and date 02.02.2022



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ANNEXURE- 5
Tender No. AA/CLD/PUR/2021-22/LDP/01
Date: 02.02.2022

SPECIAL TERMS & CONDITIONS OF THE CONTRACT

1. **Duration of validity of the contract:** The contract will be valid from FY 2021-23; duration shall be of one year after the award of the contract.
2. **Deliverables:** The selected party must ensure holding of the programmes. The first programme to be completed within the four months after the date of the issue of work order and all programmes be conducted within one year after the award of contract.
3. **Payment Term:** Full payment shall be released after successful completion of each program as per the work order within 30 days of receipt of invoice. The second programme will be conducted after successful completion of the first programme
4. **Penalty Clause:** The penalty clause proposed for inclusion in tender enquiry is 'Penalty shall be 0.5% of the total order value per week of delay or part thereof, from the award of the contract, the stipulated date of beginning of the LDP, subject to a maximum of 10% of the total order value'.
5. **Target group of the program:** Each program will cater to 25 GMs from BHEL.
6. The price quoted in the PRICE FORMAT of the NIT, will remain firm (fixed) for the entire contract duration.
7. **Tender Evaluation:** The Quality weightage part will be kept at 60% whereas the cost part weightage will be kept at 40%. The quality weightage will be based on Quality Parameters for Assessment as mentioned in Annexure-6.
 - a. Quality and Cost weightages, quality parameter(s) & subparameter(s) and their relative weightage(s), marks, evaluation criteria and minimum qualifying marks (for each parameters and/ or overall), are to be specified in Annexure-6.
 - b. The quality marks of part-I bids are to be awarded as per the evaluation criteria specified in the NIT.
 - c. The bidder with highest quality marks (H-1 marks) shall be given maximum total quality score of 100 and other bids shall be computed as:
$$\text{Total quality score} = (100 \times \text{bidder's quality marks}) / (\text{H-1 marks})$$
 - d. The price bids will be opened and maximum score (100) shall be given to the lowest bidder (L-1). The cost score of other bids shall be computed as:
$$\text{Cost score} = (100 \times 1 - 1) / \text{bidder's price}$$
 - e. A combined score shall be arrived at based on weighted total quality score and the cost score as:



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Combined score = (total quality score x quality weightage) + (cost score x cost weightage)

For example, if the weightage assigned to quality and cost is 70:30 and the score obtained against quality and cost parameters is 80 and 75 respectively, then the combined score will be $80 \times 0.7 + 75 \times 0.3 = 78.50$

- f. Ranking shall be done in decreasing order of the combined score calculated upto two decimals points (without rounding off). In the event of two or more bids having the same score in the final ranking, the bid with the higher total quality score shall be ranked higher.
- g. The bid with the highest combined score shall be selected for further processing

8. Institute/Bidder to submit "No Deviation certificate" as specified in Annexure-9.

Signature
02.02.2022



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ANNEXURE- 6
Tender No. AA/CLD/PUR/2021-22/LDP/01
Date: 02.02.2022

QUALITY PARAMETERS FOR ASSESMENT OF TRAINING PROVIDER

Sl No	Description	Weightage	Criteria	Marks	allocation as per BHEL QCBS guidelines
1	Average annual Turn Over of bidder from Training operation for the last three years ending March 21	10	50 Lacs - 100 Lacs(INR)	6	10
			100 Lacs -200 Lacs(INR)	8	
			200 Lacs plus(INR)	10	
2	Experience in delivering Leadership training in Schedule A CPSE/ Top 100 fortune 500 Companies of India. Successful completion of single work order of minimum value of Rs 25 Lacs with minimum 20 participants in each training shall be considered as one project	10	2 projects	4	10
			3-4 projects	6	
			More than 4 projects	8	
			Additional marks for any of above projects executed in Maharashtra/Top 50 companies of fortune 500 India List	2	
3	Proposed Methodology and Approach(Evaluation shall be done by committee members)	40	a)Understanding of training need requirements	10	20-50
			b)Innovation in training design & delivery	15	
			c)Overall Presentation	15	
4	Evaluation of trainer(CV of atleast 5 trainers to be submitted who shall be covering at least 50 % of the sessions for each batch). Assesment will be done by taking average of the faculties profile submitted by the bidder for evaluation				30-60
	a)Trainer Educational Qualification	10	Post graduate	5	
			PHD	10	
	b)Trainer Experience in providing leadership training(Minimum teaching experience of 10 years is required for getting qualified)	15	10 plus & upto 12 years of leadership training	4	
			12 plus & upto 15 years of leadership training	8	
			15 plus & upto 18 years of leadership training	12	
			More than 18 years of leadership training	15	
	c)Feed back of the faculty (Training provider to submit duly certified copy of faculty feedback with details of training provided)	5	80-85 %	1	
			More than 85% & upto 90%	3	
			More than 90% & upto 100 %	5	
	d)Publication in international Journals including case studies in the relevant areas of management	10	2 marks for each publication, maximum marks limited to 10	10	



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ANNEXURE- 7

Tender No. AA/CLD/PUR/2021-22/LDP/01
Date: 02.02.2022

DETAILS OF PROGRAMMES HELD

<u>Year</u>	Name of the Clients for whom Executive Programme done	Private	CPSE	Name of the programme	Dates of conductance of the Programme	Objectives of each of the Programme	Content Coverage
1							
2							
3							

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02.02.2022



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ANNEXURE- 8

Tender No. AA/CLD/PUR/2021-22/LDP/01

Date: 02.02.2022

GENERAL TERMS & CONDITIONS

1. Tenderers are advised to study all the tender documents carefully. Any submission of tender by the tenderer shall be deemed to have been done after careful study and examination of the tender documents and with full understanding of the implications thereof.
2. This tender specification as a whole, furnishing all the details and other documents as required in the following pages, shall be **duly signed & stamped** and sent in a sealed cover super scribing the name of Tender as a given in the tender notice.
3. Tenders can either be deposited in tender room in person or sent by Courier/ Registered or Speed Post to the address mentioned in NIT. It shall be Institute's/bidders' responsibility to ensure that tenders are delivered in time. Tenders submitted by post shall be sent as "REGISTERED POST ACKNOWLEDGEMENT DUE". The tenders received after the due date and time of opening shall be rejected. Offers received by any other mode as mentioned above, may not be considered.
4. Name of Institute's/Bidder's dealing person with Contact No(s), Email ID and Address of correspondence shall be provided in the bid.
5. Tenders shall be opened at the time and date as specified in the tender notice in the presence of such of those tenderers or their authorized representatives who may be present.
6. No correspondence shall be entertained from the tenderers after opening of Part-II (Price bid), except clarifications (if any) asked by BHEL in writing.
7. Only one representative of the Institute/bidder will be permitted to be present for tender opening. The representative to be present for tender opening should have proper authentication/Photo Identity Proof which needs to be produced on demand by BHEL.
8. The tenderers shall closely peruse all the clauses & specifications indicated in the tender documents before quoting. Should the tenderer have any doubt about the meaning of any portion of the Tender Specifications or find discrepancies / omission of the tender documents issued are incomplete or shall require clarification on any of the aspect. Scope of work etc., he/she shall at once contact the authority inviting the tender for clarification before the submission of the tender.
9. Tenderer must fill up all the schedules and furnish all the required information as per the instructions given in various sections of the Tender Specification. **Each and every page of the Tender Specification must be SIGNED, STAMPED AND SUBMITTED along with THE**



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OFFER BY the Tenderer in token of complete acceptance thereof. The information furnished shall be complete by itself.

10. **ACCEPTANCE OF ORDER:** Institute/Bidder should acknowledge and accept the LOA/ Work Order issued by BHEL within 7 days of its receipt. Seller/ Institute should examine the LOA/ Work Order immediately upon receipt and bring to the notice of BHEL, within 7 days of receipt, any discrepancy with regard to scope of work, rates, taxes & duties, agreed terms & conditions etc. for due rectification. If the Institute/Bidder fails to give such intimation/acceptance within seven days, the Institute/Bidder shall be deemed to have agreed to all terms & conditions as per LOA/ Work Order.
11. The tenderer shall quote the rates in English Language and international numerals. Those rates shall be entered in figures as well as in words. In case of difference in rates between words and figures **THE LESSER OF THE TWO** will be treated as valid rate. For the purpose of tender, the metric system of units shall be used.
12. All entries in the tender shall either be typed or be written in ink. Erasers and over writing are not permitted and may render such tenders liable to rejection. All cancellations and insertions shall be duly attested by the tenderer.
13. Evaluation Criteria: Evaluation shall be on the basis of delivered cost (i.e. "total cost to BHEL") as mentioned in the Price Format.

14. TAXES AND DUTIES:

- i. To enable BHEL to avail GST Input tax credit, Contractor shall submit GST compliant tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Such invoice shall be submitted within prescribed time limit in the name of BHEL Corporate Office, BHEL House, Siri Fort, New Delhi.
- ii. The service provider has to submit their GST registration certificate.
- iii. Any statutory changes as and when made applicable by the Government shall become applicable against documentary evidence provided supply of service made within schedule date stipulated in the contract or any extension thereof for reasons attributed to BHEL. However, downward variation shall be subject to adjustment as per the actual GST applicability.
- iv. Payment to the service provider will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST as applicable, as amended from time to time and a certificate to this effect shall be provided to the service provider by BHEL.
- v. Payment shall be made to the service provider only after submission of GST complaint tax invoice.
- vi. In case GST credit is delayed/denied to BHEL or subsequently recovered from BHEL due to non/delay in filing of GSTR or delay in/non-payment of tax to Govt. by agency or for any other reason not attributed to BHEL, on account of delay/loss/recovery from BHEL of

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such GST credit along with interest levied/ leviable on BHEL till the time GST credit is available to BHEL, shall be recovered from the agency's bill.

- vii. Applicable GST shall also be recoverable from the Contractor in case of LD recovery/penalty on account of breach of terms of contract.

15. **VALIDITY OF OFFER:** The offer/quotation/bid shall be kept open for acceptance for a minimum period of three (3) months from the date of opening of tenders. In case BHEL calls for negotiations such negotiations shall not amount to cancellation or withdrawal of the original offer, which shall be binding, on the tenderers.
16. **TERMINATION OF CONTRACT:** BHEL shall have the right to terminate the Order/Contract, wholly or in part, in case they are obliged to do so on account of any deviation, decline, diminution, curtailment or stoppage of any terms & conditions of the Contract, with due information to the Institute/Bidder.
17. **SETTLEMENT OF DISPUTES:** Any dispute or difference shall be, to the extent possible, settled amicably between BHEL & Institute/Bidder, failing which the disputed issues shall be settled through arbitration. Institute/Bidder shall continue to perform the order/contract, pending settlement of dispute(s).
18. **ARBITRATION:** In the event of any dispute or difference arising out of execution of order/contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision by Institute/Bidder in any manner touching upon order/contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of the arbitration shall be the place from which the contract is issued or such other place as the arbitrator at his discretion may determine.

19. **REVERSE AUCTION'S TERMS & CONDITIONS:** BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'Process compliance form' (to the designated service provider) as well as 'Online sealed bid' in the Reverse Auction. Non-submission of 'Process compliance form' or 'Online sealed bid' by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ Institute/Bidders (as available on www.bhel.com).

Telephone: 9491398495 Fax: 0120-2515431, E-mail dshekhar@bhel.in, Home Pg. www.bhel.com
HRD & ESI Complex, Plot No. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)
Regd. Office: BHEL House, Sirifort, New Delhi-110049



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मानव संसाधन विकास संस्थान, नोएडा

HUMAN RESOURCE DEVELOPMENT INSTITUTE, NOIDA

The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. **The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.**

If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ Institute/Bidders (as available on www.bhel.com).

20. SECURITY DEPOSIT:

1. Security Deposit means the security provided by the Contractor towards fulfilment of any obligations in terms of the provisions of the contract.
2. The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.
3. At least 50% of the required Security Deposit, including the EMD, should be collected before start of the work (within 7 days from the date of issue of Work Order). Balance of the Security Deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.
4. If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.
5. The recoveries made from running bills (cash deduction towards balance SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work.
6. Modes of deposit:

The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:

- a. Cash (as permissible under the extant Income Tax Act)
- b. Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL
- c. Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- d. Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)

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- e. Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

(Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)

- Security Deposit shall be released to the Contractor upon fulfilment of contractual obligations as per terms of the contract.
- The Security Deposit shall not carry any interest.

Handwritten signature and date: 02.02.2022



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ANNEXURE- 9

Tender No. AA/CLD/PUR/2021-22/LDP/01

Date: 02.02.2022

NO DEVIATION CERTIFICATE

THIS IS TO DECLARE THAT WE DO NOT HAVE ANY DEVIATIONS IN THE STIPULATIONS OF YOUR TENDER AND ACCORDINGLY ACCEPT ALL THE STIPULATIONS WITHOUT ANY RESERVATIONS WHATSOEVER. WE HEREBY UNDERTAKE AND CONFIRM THAT WE HAVE UNDERSTOOD THE SPECIFICATIONS PROPERLY AND SHALL BE PROVIDING THE SERVICES MENTIONED IN THIS TENDER ENQUIRY.

**Signature of the bidder
With Institution/Bidder Seal**

Name:

Company's name:

Address:

Date:

Handwritten signature and date
02.02.2022

