



ISO 9001:2000  
& 14001:2004  
NAVARATNA  
COMPANY

**MATERIAL MANAGEMENT (PURCHASE)**  
**CENTRAL FOUNDRY FORGE PLANT, BHEL HARDWAR**  
**RANIPUR, HARIDWAR (INDIA) – 249403**  
Phone No. +91-1334-281277/285635, FAX No. 225892  
e-mail : [ranjank@bhelhwr.co.in](mailto:ranjank@bhelhwr.co.in), [svn@bhelhwr.co.in](mailto:svn@bhelhwr.co.in)

**Sub: Tender Enquiry No: 5003/P/351/1/0208A/1 due on 12/10/11 at 2.00 PM**

Dear Sir,

We are pleased to invite offer as per enclosed specification with terms and conditions in sealed envelop for the under mentioned material.

Sl No	Tender No	Description of Material	Qty (MT)	Date & Time of Tender Opening
01	5003/P/351/1/0208A/1	Ferro Molybdenum	75 MT	12/10/11 at 2.00 PM

Kindly read terms and conditions carefully. Offer not submitted in accordance with the instructions is liable to be disqualified or ignored.

Please visit [www.bhel.com](http://www.bhel.com) or [www.bhelhwr.co.in](http://www.bhelhwr.co.in) for more details and tender documents.

Please also download Supplier Registration Form and submit same dully filled.

Thanking You,

Yours Faithfully,  
For & On behalf of CFFP BHEL Hardwar

(Ranjan Kumar)  
DGM (Purchase)

**Note: Corrigendum if any shall not be published, kindly visit web-site for any changes.**

GENERAL TERMS AND CONDITIONS OF TENDER ENQUIRY  
ANNEXURE-B

01 Submit the tender in two parts i.e.

**Part-I Techno-Commercial Bid**

**Part-II Price Bid**

Techo - Commercial (part one) Price Bid (part two) should be put in separate sealed envelopes. Both envelopes should be super scribed with **Tender Number, Date of opening & Technical / Commercial Bid and Price Bid** respectively along with name of firm.

Both the envelopes i.e. containing Techno-Commercial Bid and Price Bid should again be kept in one envelope super scribed again with Tender No. and Date of opening and the name of firm submitting the tender and send it to **AGM (MM), Purchase Department, CFFP/BHEL, Hardwar, Ranipur, Hardwar 249403, Uttarakhand, India before due date / tender opening date & time.** Tender opening time is 2.00 PM on due date or as mentioned in enquiry.

**Responsibility for submission of tender in time solely lies with vendor. Late offers received after specified time / Date shall not be considered.**

1. Part-I Envelopes super scribed with **Techno-Commercial Bid** must contain all information especially-
  - (a) Specification of the material offered should be strictly as per CFFP/BHEL specifications of enquired material in tender documents **Deviations if any must be indicated clearly in the offer. Rates to be quoted on For Destination Basis.**
  - (b) All commercial terms i.e. packing, forwarding Custom duty, Additional Duty, ST/STT/VAT/CST, Excise Duty/CVD. Bank charges, payment terms & insurance etc as applicable (**except price**) should be clearly mentioned in Techno-Commercial bid. Also mention present rate of applicable taxes & duties even if inclusive in rates along with the concessional forms required if any.
  - (c) Confirm to submit all required commercial documents (tax invoice centvatable duplicate copy of invoice, packing list, transit sale agreement etc.) & technical documents (TC/GC/QP etc).
  - (d) Registration Numbers of SSI, Central Excise, Sales tax, Income Tax, DGS & D.ECC etc.
  - (e) **Un-priced copy of Price Bid.**

Part-II Envelopes super scribed with Price Bid should contain priced copy of Price Bid. The price should be mentioned both in figures and words.

2. Authorized Signatory should authenticate all tender documents.
3. **Techno-commercial bid (Part-I)** will be opened on the due date at 2.00 PM in the presence of participating vendors or authorized representatives, who may wish to be present. Representative deputed to witness tender opening must produce an authority letter from the signatory of offer. After evaluation of technical bids & finalization of technical, commercial terms & conditions, price bid of only successful vendors will be opened. Priced bid opening date shall be intimated separately.
4. The material offered must conform to the required BHEL specifications and drawings as well as instructions and details made available.
5. For new vendors, Supplier Registration Form duly filled must be submitted along with the offer which can be downloaded from our web site [www.bhel.com](http://www.bhel.com) or [www.bhelhwr.co.in](http://www.bhelhwr.co.in).
6. Original manufacturer's Test Certificate is required along with dispatch documents.
7. **Validity** of offers should be minimum of 45 working days from the date of tender (Techno-Commercial Bid) opening.
8. **Delivery** in the promised period is the essence of contract. Confirm to supply according to delivery schedule mentioned.

9. **Payment terms:**

For indigenous suppliers: 100% within 30 days after receipt & acceptance of material at CFFP / BHEL, Haridwar through e-payment.

For foreign suppliers: Payment through USANCE LC on 70<sup>th</sup> day of bill of lading date. All bank charges shall be to vendor's account.

\* In case vendor does not agree, proper loading shall be done. Also in that case, third party inspection shall have to be arranged by supplier from any of the four inspection agencies namely: LRS/ BVIS/ DNV/ TUV at their cost.

10. CFFP/BHEL, Hardwar reserves the right to accept or reject any or all tenders without assigning any reason thereof.

11. Tenders not submitted in the prescribed manner are likely to be ignored / rejected.

12. Agent/Agency Commissioning: Payment of any kind at any stage will not be made to agent on account of agent commission or otherwise by CFFP/BHEL, Hardwar.

13. CFFP/BHEL, Hardwar may opt for E-auction/Reverse auction for obtaining best prices for part or full tendered quantity. BHEL also reserve the right to negotiate price with L1 vendor after reverse auction.

14. Please do intimate the personal contact details like Mobile Number, Email-id etc of authorized executive for correspondence.

15. **Penalty:** Orders placed against this enquiry will be subject to normal clauses for imposing penalty. Liquidated Damages, Risk purchases, cancellation, arbitration as per terms and conditions of Tender Enquiry and Purchase orders in case of delay in effecting supply and or other defaults. Venue of arbitration shall be Haridwar.

**Liquidated damage:** The delivery of the goods shall be made strictly as per time limit specified in delivery schedule, failure to supply within this period will make the supplier liable to an conditional penalty of 1/2 (half) percent of the price of the goods in arrears per week subject to a maximum of 10%.

16. **Inspection:** Final inspection of material shall be done after receipt of material at CFFP/BHEL, Hardwar. Acceptance of material shall be after final inspection and shall be binding. However, CFFP reserves the right to pre Inspect the material at supplier works. In case store is found defective during warranty period, the same will be returned for repair (if not possible in India by Vendor) and or replacement. For this vendor has to bear all the charges such as Freight i.e. to and fro insurance etc Bank Guarantee for the equal amount to the cost of the item is to be furnished by vendor. In case the repair is done at CFFP/BHEL the amount on actual shall have to be reimbursed by the Vendor and or adjusted on actual from their bill.

17. **Currency of Payment:** Mention the currency in which payment has to be made. For evaluation of price bids, conversion rate shall be taken from Reserve Bank of India website [www.rbi.org.in](http://www.rbi.org.in), of one working day prior to date of price bid opening/ reverse auction.

18. Offers of only manufacturer's of Ferro Molybdenum shall be accepted.

19. Disputes: In event of any dispute arising out of contractual obligation, the order being finalized at Hardwar, India will be subject to Indian Laws and falls under jurisdiction of the court of Law at Haridwar, India. The overseas supplier hereafter referred to as "Vendor" shall therefore abide by the verdict of Court of Law at Hardwar, India.

OR

All disputes arising out of or in connection with the present contract, if any shall be finally settled under the rules of arbitration of International chamber of commerce by one or more arbitrator appointed in accordance with the said Rules in India.

20. BHEL reserves the right to place P.O. for part / full quantity and on one or more than one sources.

AUTHORISATION LETTER FOR E-PAYMENT/ELECTRONIC FUNDS TRANSFER (EFT/RTGS) <u>PLEASE FILL UP THE FORM IN CAPITAL LETTERS ONLY</u>		ANNEXURE-D Page 1 of 1
TYPE OF REQUEST (Tick One)	<input type="checkbox"/> CREATE <input type="checkbox"/> CHANGE	
<u>BHEL Vendor/ Supplier Code</u>	<input style="width: 100%;" type="text"/>	
Company's Name	<input style="width: 100%;" type="text"/>	
Address	<input style="width: 100%;" type="text"/>	
City	<input style="width: 100%;" type="text"/>	
Pincode	<input style="width: 100%;" type="text"/>	
State	<input style="width: 100%;" type="text"/>	
Contact Person(S)	<input style="width: 100%;" type="text"/>	
Telephone NO.	<input style="width: 100%;" type="text"/>	
FAX. No.	<input style="width: 100%;" type="text"/>	
e-mail id	<input style="width: 100%;" type="text"/>	
1. Bank Name	<input style="width: 100%;" type="text"/>	
2. Bank Address	<input style="width: 100%;" type="text"/>	
3. Bank Telephone No.	<input style="width: 100%;" type="text"/>	
4. Bank Account No.	<input style="width: 100%;" type="text"/>	
5. Account Type.	<input style="width: 100%;" type="text"/>	
6. Bank's Branch Code	<input style="width: 100%;" type="text"/>	
7. Bank's IFSC Code	<input style="width: 100%;" type="text"/>	
8. Bank Swift Code	<input style="width: 100%;" type="text"/>	
(aplicable to EFT only)		
9. Enclose blank cancelled cheque	<input style="width: 50%;" type="text"/> <input style="width: 50%;" type="text"/>	
<u>DECLARATION</u>  <p>1. I as representative/Owner of the above named company, hereby authorize BHEL CFFP, Ranipur, Haridwar to electronically make payments to the designated bank account. I hereby certify that the particulars given above are true, complete and correct.</p> <p>(2) If the transsation is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/transfereing Bank responsible.</p> <p>3. This authority remains in full force untill BHEL, CFFP, Ranipur, Haridwar receives &amp; acknowledge written notification requesting a change or cancellation.</p> <p>4. I have read the contents of the covering letter and agree to discharge the responsibilty expected of me as a participant under E-payment/EFT/RTGS.</p> <p>Date:</p> <p>Authorized Signatory</p> <p>Designation</p> <p>Company Seal</p> <p style="text-align: right;">Verification By Bank</p>		

Please provide e-payment details verified by Bank along with cancelled cheque in the Format (above) to CFFP / BHEL Haridwar for enabling e-payments.