



B H A R A T H E A V Y E L E C T R I C A L S L I M I T E D
Heavy Power Equipment Plant, Ramachandrapuram, Hyderabad - 502 032
Phones : 040- 23182169 FAX: 040- 23020154, e- mail :kvsb@bhelhyd.co.in

PROJECTS DEPARTMENT

TENDER NOTICE

Sealed Tenders in single cover, are invited by the Dy.General Manager /Projects from the selected agencies (Limited Tender) for the following work , the Tenders shall be dropped in the Tender Box provided at **Vendor Complex**, behind Admn.Building, B H E L, Ramachandrapuram, Hyderabad 502 032 upto **11.00 Hours** on the dates specified and **the Tenders will be opened on the same day at 13.30 Hours in Vendor Complex, behind Admn.Building.**

The Tenders will be issued on all working days to Selected agencies between **9.00 Hours and 14.00 Hours at the office of Dy.General Manager/Projects** during the specified dates.

Sl. No.	Name of work	Approx. Estimate Amount in Rs.	Earnest Money Deposit (Rs in Lakhs).	Period of contract	Cost of Tender Document (Rs)		Issue of Tenders (09.00 hrs to 14.00 hrs) From	Last date for receipt (11.00 hrs) and opening of tenders. (13.30 hrs)
					If Purchased from BHEL	If down loaded from web		
<i>Tender Notice No: PROJ-EC/ELEC/LT/2012-13/05, Dt:30.06.2012.</i>								
1	House Keeping – Engaging battery truck and fork lifter operations for Factory Civil and Projects Stores.	27,111/-	NIL	23 Days	NIL	N.A	30.06.2012	04.07.12

The agencies are advised to visit to the site to understand the nature of work / quantum of work in its true prospective to avoid any complications.

Dy.General Manager/Projects

**TENDER BOX IS AVAILABLE AT VENDOR COMPLEX FOR DROPPING FILLED
TENDERS UPTO DUE DATE (11.00 HRS).**

**B H A R A T H E A V Y E L E C T R I C A L S L I M I T E D
RAMACHANDRAPURAM : : HYDERABAD – 502032
PROJECTS DEPARTMENT**

TELEPHONE No.: 040-23182169 , FAX No.: 040 – 23020154, e mail: kvsk@bhelhyd.co.in

TENDER NOTICE No.: PROJ-EC/ELEC/LT/2012-13/05 Dt:30.06.2012

1. Name of work : House Keeping – Engaging battery truck and fork lifter operations for Factory Civil and Projects Stores.
2. Earnest Money Deposit : NIL
3. Time of Completion : **Twenty Three Days** from the date of commencement.
4. Maintenance period : NIL.
5. Sale/issue of Tenders : from 30.06.2012.
6. Last date of receipt of Tenders : **04.07.2012 upto 11.00 Hrs.**
7. Date and time of opening of Tenders : **04.07.2012 at 13.30 Hrs.**
8. Estimated Amount : Rs 27,111/- and Service Tax extra.
9. Cost of Tender documents : NIL.
10. Validity period of submitted quotation: 30 Days.
11. Penalty : 0.5% of the gross value of the work will be levied for every weeks delay by the agency, subject to a maximum of 10% value of the work.

Full Name & Address of the Agency:

E- Mail id: _____

Contractor Code No:

(BHEL issued No.) _____

TENDERING PROCESS

- A. Tender box is available at **VENDOR COMPLEX , BEHIND ADMN.BUILDING** and Tender box will be closed at 11.00 Hrs on due date.
- B. Tender documents are issued in **single bid** system.
 - 1. Techno-commercial bid (Consisting of Technical and Price Bids)

C. Tender opening

The Tenders will be received up to **11.00Hrs on 04/07/2012** and Tenders will be opened on **04/07/2012 at 13.30 Hrs.**, the techno-commercial bids will be opened and evaluated.

- D. The techno commercial bid consists of technical schedule, Price bid and General Conditions requiring documentary proof. In case the agency has not satisfied the conditions along with documentary proof, the submitted offer will be rejected.
- E. Technical and price bids must be in single cover and superscribed as "Techno commercial bid". Tender Notice No., Item No., Name of the work, and Name , Address of the agency and date of opening shall be clearly written on the cover. The Tenders should be addressed to The DGM/Projects, Projects Department, Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad - 502032. Every page of the Techno Commercial Bid documents shall be signed and Stamped by the Tenderer at the bottom of the page.

To be filled up by the bidder /Contractor

TECHNICAL BID (Single Bid)

Name of work : House Keeping – Engaging battery truck and fork lifter operations for Factory Civil and Projects Stores.

Tender Notice No & Date, Item No. : PROJ-EC/ELEC/LT/2012-13/05 Dt:30.06.2012 .
Item Sl. No. 01.

S.No	Description	Data to be filled by Bidder/Contractor
1	Name of the Contractor Full Address Contractor's code No. Contact person Phone No. Fax No. Mobile Nos. Email ID <u>Agency shall provide Fax No, e-mail id for communication . BHEL will communicate through e-mail for required data/ intimation of dates.</u>	: : : : : : : : :
2	ESI No.	:
3	PF CODE No. (If available) In case not available, party shall submit the Licence before commencement of the work.	:
4	PAN No.	:
5	Service Tax No.	:
6	Particulars of experience/credentials for a Civil/mechanical/Electrical/House keeping/ Misc. work - (work Completion/execution certificate for a value of Rs 30,000/- to be enclosed, higher value certificates are permitted)	:
07	LABOUR LICENCE No. (Central Government) Valid up to In case not available, party shall submit the Licence before commencement of the work as per the Contract Labour (R&A) Act 1971 (if the agency engages 20 (twenty) or more workmen) .	: :

SIGNATURE OF CONTRACTOR

NOTE:

1. Without PAN ,VAT TIN No. / Service Tax Registration Nos contractors bills cannot be processed and payments will be held up.
2. Techno commercial bids will be scrutinised by the Dept and in case the agency has not satisfied all the above conditions with documentary proof the bid will be rejected.
3. Incase of a firm, the documents shall be in the name of the firm. However incase of sole proprietor or individuals, the documents shall be on the name of the sole proprietor or individual.
4. Though some of above documents are available with BHEL for those agencies who are presently working with BHEL, they also should submit one copy of the same. Otherwise the offer will be rejected.
5. **All the relevant columns shall be filled with proper information. The unfinished/wrongly filled/incomplete Tender Documents are liable for rejection.**
6. BHEL reserves the right to reject any or all tenders in part or in full without assigning any reason.
7. Any other works not mentioned but required for completion of the project are to be carried out by the contractor with mutually agreed rates and vetted by Finance.
8. **BHEL reserves the right to reduce/increase/delete the items, quantities mentioned in the schedule.**
9. **Party shall comply all legal, statutory requirements applicable to execute the work before commencement of work.**
10. **The Tenderers are required to quote their tender value in percentage (%) basis at excess or less or on par with estimated value.(The agency shall quote (+) or (-) or on par with estimated value). The quoted value in percentage (%) shall be written in Figures and words over the BHEL estimate value given in the Price bid. In case of any difference in words and figures the percentage given in words will be considered for comparison and for awarding the work.**
If the the agency quotes for any two variants (+ or - or on par)at a time, the lowest value will be considered for evaluation of Tender.
In case more than one agency becomes L1 by quoting same value, further sealed quotations will be called for, from those L1 agencies only to decide final agency with further lowest value. No agency shall quote more than his original tender rates, while re-quoting.
11. If the due date of tenders opening extended because of poor response the agencies who have already submitted tender bids earlier need not submit revised tender. The original tender only will be considered for evaluation. If the Tender is not opened on due date due to any reasons/unavoidable circumstances/ the date of opening happens to be a declared holiday at a later date, the same will be opened on next working day at the stipulated time.
12. **All BHEL General Conditions of the Contract shall be applicable. Also the special conditions from time to time are also applicable.**
13. Any statutory increase in the labour wages during the period of execution shall be borne by the agency. The agency shall quote the firm rates considering the possible labour escalation also.
14. If the Bidder deliberately gives any wrong information in his Tender to create in circumstances for the acceptance of his bid, BHEL reserves the right to reject such application.
15. The quantities indicated in the schedule are tentative and may increase or decrease or delete.

Signature of Contractor(s).

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM, HYDERABAD-32
PROJECTS DEPARTMENT

TENDER SCHEDULE FOR THE WORK OF “ HOUSE KEEPING – ENGAGING BATTERY TRUCK AND FORK LIFTER OPERATIONS FOR FACTORY CIVIL AND PROJECTS STORES”.

Tender Notice No : PROJ-EC/ELEC/LT/2012-13/05 Dt:30.06.2012 .

(The quotations should be on our tender schedule only . Any deviations/deletions etc should be brought out separately in your letter pad and enclosed to our tender documents)

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SL.NO.	DESCRIPTION	UNIT	QTY	Unit Rate (Rs)	AMOUNT in Rs
01	<p>Attending to certain auxiliary activities as detailed below, to be carried out by Factory Civil Projects Department:</p> <p>a) Site clearance:- vacating the area, where machine equipment has to be installed / Civil maintenance (or) construction activities to be carried out in the designated and around sites.</p> <p>b) Creating approach to inaccessible places, by removing / moving aside the items, blocking approach to enable drawal of materials like pipes, angles, plates etc. which are stored all over factory and in our stores.</p> <p>c) When material belongs to Factory Civil and Projects are received, for Capital / maintenance works, collection cell could not unload the material at required sites shops or at appropriate places. The same are needs to be re-shifted to stores / shops / work sites in organised way.</p> <p>d) During execution of works and erection & commission operations, certain activities to be carried out like cutting, bending / drilling, machining which needs to be shifted on to appropriate machine tools in various places and to be shifted back, after the required operations.</p> <p>e) Material movement and arrangement, for storing and retrieving of items inside Project & Civil Stores to follow 5'S in stores.</p> <p>f) For opening of packages to enable inspection of items procured by Factory Civil and Projects, as soon as they are received at BHEL for accountal purpose and enable to clear GR's in time.</p>	One Operation	23	1178.76	27111/-

TENDER SCHEDULE FOR THE WORK OF “ HOUSE KEEPING – ENGAGING BATTERY TRUCK AND FORK LIFTER OPERATIONS FOR FACTORY CIVIL AND PROJECTS STORES”.

Tender Notice No : PROJ-EC/ELEC/LT/2012-13/05 Dt:30.06.2012 .

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SL.NO.	DESCRIPTION	UNIT	QTY	Unit Rate (Rs)	AMOUNT in Rs
	<p>g) During execution of various maintenance activities, certain activities like drawal of maintenance materials from stores, transporting the same to work places, carrying out various tools, shifting of submersible motors, pumps, mono-block motors from bore wells, pump houses, carrying of GI & CI Pipes, specials of various sizes to various locations in factory premises are to be carried out.</p> <p>To carry out above activities, the operation of 1 No. of Fork lift and 1 No. of battery truck will be provided by BHEL on free of cost. It is assessed that, a minimum of 2 Semi-skilled service operations are required for carrying out the works per a day.</p> <p>2 Semi- Skilled service operations for attending the above and any assigned job from time to time (2 SSW @ Rs. 589.38/ per a day)</p>				
	Total Amount in Rupees				27,111/-

(Rupees Twenty Seven Thousand One Hundred Eleven only)

Note:- The Tenderers are required to quote their tender value in Percentage (%) basis at excess or less or on par with estimated value.

Tender percentage (%)	In words	Figures
Less		
Estimated rates only (On par)		
Excess		

Notes :

- 1) The SERVICE TAX is extra and will be released on submission of valid documents.

CONTACTOR

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ACCEPTING AUTHORITY

