BHEL - JHANSI

Tender Documents

NOTICE INVITING TENDER

TENDER ENQUIRY NO: LMP/TE/3/02 DATE: 07.08.13

1. SCOPE OF WORK: SERVICES FOR MISCELLANEOUS OFFICE WORK (DATA PUNCHING, COMPUTER TYPING, DATA CHECKING ETC.) TO BE CARRIED OUT BY THE CONTRACTOR ON SERVICE CONTRACT BASIS IN LOCOMOTIVE PLANNING DEPARTMENT (LMP) BHEL, JHANSI.

2 Tender Evaluation Criteria : As per Annexure – E

3. Duration of the Contract : 1 year from award of contract.

4. Other specific requirements : As per Tender

5. Last date of receipt of the Tender : up to 1015 hours on 26.08.13

6. Date of opening of Techno: 11.00 hours on 26.08.13

Commercial Bid

7. Address for receipt/issue of Tender : **Bharat Heavy Electricals Limited**

Documents Jhansi

8. Earnest Money Deposit : Rs.20000/-

Payable in the form of Demand Draft/ Banker's Cheque in favour of BHEL, Jhansi and copy of receipt may be enclosed alongwith tender form

OR

One time EMD of Rs. 2 Lacs can also be deposited in above form and copy of receipt may be enclosed alongwith tender form

- 1. In case of successful tenderer EMD will be converted and adjusted against the security deposit.
- In case of others the EMD shall be returned within 15 days of acceptance of award of work by the successful tenderer).

9. Cost of Tender Document : Rs. 200/- + 14% VAT = Total Rs. 228/-

(Rs. Two Hundred Twenty Eight only) (payable through a Separate Demand Draft in favour of "BHEL, Jhansi" alongwith

technical bid, in case the documents

downloaded from website)

10. Security Deposit : Security deposit shall be as per

our work policy para ,8 (refer

website www.bhel.com) and shall be deposited before start of work. The EMD shall be adjusted with the actual amount of security

deposit shall be given in work order

NOTE:

1. THE CONTRACTORS MAY PHYSICALLY VISIT THE WORK PLACE BEFORE QUOTING THEIR RATES.

2. FOR RELEVANT DETAILS PLEASE VISIT OUR WEBSITE "www.bhel.com" & "www.bheljhs.co.in"

I/We agree with the above Signature of Contractor with Seal

Executive Incharge