

**BHARAT HEAVY ELECTRICALS LIMITED  
15th FLOOR CENTRE - I, W.T.C.  
CUFFE PARADE, MUMBAI - 400 005**

**WORK CONTRACT FOR PEST CONTROL  
TREATMENT IN BHEL RESIDENTIAL FLATS AND  
TOWNSHIPS / OFFICE AT WORLD TRADE CENTRE  
AND AIRPORT OFFICE, SAHAR**

**TENDER SUBMISSION DATE: 09.01.2012 (2.30 p.m.)  
TENDER OPENING DATE: 09.01.2012 (3.30 p.m.)**



**BHARAT HEAVY ELECTRICALS LIMITED**  
**Regional Operations Division**  
MUMBAI- 400 005

RE:MUM:HRD:215:

23.12.2011

To,  
M/s.

Dear Sirs,

Sub; Work Contract for Pest Control

Bharat Heavy Electricals Limited, a Govt. of India Undertaking has its Regional office at 14th/15th floor, World Trade Centre - I, Cuffe Parade. BHEL intends to enter into a rate contract for General Disinfestations Services for our office premises at World Trade Centre and Airport office, Residential flats and townships located at various places as per the annexure enclosed.

The tender is in two parts:  
Technical Bid (Part 'A') - Envelope 1  
Price Bid (Part 'B') - Envelope 2.

The formats for both the parts are enclosed herewith.

All the pages of the Tender Document i.e the Technical Bid - Part 'A' shall be completely filled with all requisite information and stamped and signed on each page. Failure to comply with the above requirement may lead to the Technical Bid being rejected on Technical grounds. Following additional documents are to be submitted along with the Technical Bid – Part 'A':

1. Demand Draft for Rs.10,000/- **towards Earnest Money Deposit.**

The Technical Bid shall be put and sealed in a separate Envelope and super scribed as Technical Bid (Part 'A') - Envelope – 1.

The Price Bid shall be completely filled, signed and stamped and enclosed in a separate Envelope Super scribing on the Cover as Price Bid - Part 'B' (Envelope - 2). Both the envelopes containing the Technical Bid & Price Bid shall be put and sealed in another envelope along with covering letter and super scribed with 'Tender Pest Control' (Envelope - 3).

Evaluation of the tenders shall be based on fulfillment of all technical conditions and most competitive offer. The parties should give their final and firm offer.

Evaluation shall be made on the rates quoted against item nos. (1) and (2) of Price Bid – Part ‘B’ and item nos. (3) and (4) of the Price Bid – Part ‘B’ shall not be considered for evaluation purposes as the same are done only as and when required. Evaluation of the bid shall be done on the basis of most competitive offer.

BHEL also reserves the right to split the tender / reject any or all the offers without giving any reasons thereof.

The tender submitted will be deemed that the party has read, understood and accepted / remarked on the terms and conditions of the tender forms.

The tenders are to be submitted in the tender box on or before 09.01.2012 (2.30 p.m.) addressed to Sr. Deputy General Manager ( HR ) , Regional Operations Division, Bharat Heavy Electricals Limited, 15<sup>th</sup> floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai – 400 005.

Offers through telegram / fax shall not be acceptable.

The technical bid shall be opened on the tender due date i.e. 09.01.2012 at 3.30 p.m.

It will be our pleasure to give clarifications, if any, about the tender specifications / terms and conditions. **(Telephone no. 2217 1227 / 2217 1220).**

Thanking you,

Yours faithfully,  
For Bharat Heavy Electricals Limited,

(Ajit Sinha)  
Sr. Dy. General Manager (HR)

Encl:

Technical Bid  
Price Bid

**All Columns of the Technical Bid to be filled up and each page signed with stamp of Bidder**

**TECHNICAL BID – PART ‘A’ – ENVELOPE 1**

| Sl. No | Description   | Accepted / Not Accepted |
|--------|---|-------------------------|
| 1      | <p><b>Earnest Money Deposit :</b><br/>           Payment of Rs.10,000/- towards Earnest Money Deposit to be submitted along with the offer. Demand Draft no. _____ dated _____<br/>           Earnest Money shall, inter-alia, be forfeited in case of the following:</p> <ol style="list-style-type: none"> <li>a) On withdrawal of the bid or increase in rates or change in bid conditions after opening of the tender.</li> <li>b) On refusal to enter into a contract after the award of contract.</li> <li>c) If operations of the contract are not commenced from the date indicated in the award of the contract.</li> </ol> <p>EMD furnished by the successful bidder shall be converted into security deposit towards contract performance guarantee and shall be refunded after three months of date of satisfactory completion of the contract. In the event of the agency failing to comply with any provision of the contract, the security deposit shall be forfeited by BHEL.</p> |                         |
| 2      | <p><b>Scope of work :</b></p> <ol style="list-style-type: none"> <li>1. General disinfections for eradication of cockroaches, bugs, red ants, spiders etc.</li> <li>2. Rodent control and disinfections for compound, common passage and staircase. In the compound gutters, manholes should be opened and thoroughly disinfested at townships at Tilak Nagar, Chembur and DN Nagar, Andheri</li> <li>3. Termite (white ants) treatment as and when required.</li> <li>4. Control of Rats / Mouse for Office premises at World Trade Centre / Airport office premises as and when required.</li> </ol>  |                         |
| 3      | <p><b>Disinfections material :</b><br/>           Imported Gel<br/>           The chemicals / pesticides used shall be of reputed manufacturer. These chemicals / pesticides are to be used in closed and air conditioned environment and the service provider should ensure safety of the occupants.<br/>           For Control of Rats / mouse in office premises you shall use Traps with baits / Pad with gum.</p>  |                         |
| 4      | <p><b>Period of Contract :</b><br/>           The contract shall be valid for a period of two years. BHEL reserves the right to extend the contract by one more year at the same rates, terms and conditions mutually agreeable by both the parties.</p>  |                         |
| 5      | <p><b>Payment Terms :</b><br/>           Payment shall be made on the basis of services rendered. Payment shall be released against the invoices duly certified within 15 days of submission of the documents.</p>  |                         |
| 6      | <p><b>Security Deposit:</b><br/>           Party has to deposit security deposit at the rate of 10% of the quoted contract</p>  |                         |

|    |  |  |
|----|--|--|
|    | <p>value. Security deposit may be furnished in any of the following forms:</p> <ul style="list-style-type: none"> <li>i) Cash (as permissible under the Income Tax Act)</li> <li>ii) Pay order, Demand Draft in favour of BHEL.</li> <li>iii) Local cheques of scheduled banks, subject to realization.</li> <li>iv) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc., (Certifications should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).</li> <li>v) Bank guarantee from scheduled banks / public financial institutions as defined in the Companies Act. The bank guarantee format should have the approval of BHEL.</li> <li>vi) Fixed deposit receipts issued by scheduled banks / public financial institutions as defined in the Companies Act. The FDR should be in the name of the contract, A/c. BHEL duly discharged at the back.</li> <li>vii) Security deposit can also be recovered at the rate of 10% from the running bills. However, in such cases 50% of the security deposit should be paid before the start of the work and the balance 50% may be recovered from the running bills.</li> <li>viii) The security deposit shall not carry any interest.</li> </ul> <p>Security deposit in normal case will be refunded after three months of expiry of successful contract.</p> |  |
| 7  | <p><b>Indemnity:</b><br/>The party shall indemnify BHEL for all the losses / damages occurred during the operation of the contract.</p>  |  |
| 8  | <p><b>Arbitration:</b><br/>If any time, any questions, disputes or differences what so ever arising out of or in any way concerning the contract between BHEL and the Contractors, the same shall be referred to the sole arbitrator i.e. General Manager, BHEL, ROD, Mumbai or nominee appointed by him in writing.. The award of the arbitrator shall be final and binding on both the parties.</p>  |  |
| 9  | <p><b>Offer Validity :</b><br/>One month from date of Tender opening.</p>  |  |
| 10 | <p><b>Performance Certificate :</b><br/>a) Copy of at least 3 performance certificate/Work Orders from PSU / other Corporates, should be attached not later than past 3 years.</p>   |  |
| 11 | <p><b>Statutory Levies :</b><br/>The contractor will pay all statutory liabilities of the workers and employees engaged by him and ensure that they are paid minimum wages as notified by the State Government from time to time and all other statutory laws shall be complied by the contractor.</p>   |  |
| 12 | <p><b>Performance Warranty :</b><br/>For office and residential premises we desire general disinfestations thrice a year. Any unsatisfactory work causing appearance of cockroaches etc., party has to redo the job at their cost. No financial liabilities will be on BHEL's account.</p>   |  |
| 13 | <p><b>Timing for the work :</b><br/><b>For general disinfestations, three major treatments shall be done in a year and in case of any complaint, free service shall be offered.</b></p> <p>We would prefer to get the job done during week end holidays preferably on</p>  |  |

|    |  |  |
|----|--|--|
|    | <p>second / last Fridays once in four months for World Trade Centre office, Airport and townships and for the pantry on the 14<sup>th</sup> and 15<sup>th</sup> floor of World Trade Centre Office twice a month.</p> <p>Doors locked / flat owners not available will be treated as work not done and deductions shall be made on pro-rata. Assistance in shifting the furniture and other items, cleaning windows / glass panels etc., shall be provided by the party.</p> |  |
| 14 | <p><b>Workmen Compensation :</b><br/>It is the sole responsibility of the contractor to insure his staff under Workmen Compensation Insurance Act against any unfortunate incidences / accidents while on duty.</p>  |  |
| 15 | <p><b>Risk Purchase / Penalty:</b><br/>For the unsatisfactory / poor services and not redoing the job at its own cost, BHEL reserves the right to deduct 100% payment made towards the unsatisfactory job done and get the same done through another party at the cost and risk of the contractor.</p>   |  |
| 16 | <p><b>Cancellation of Contract :</b><br/>BHEL reserves the right to terminate the contract by giving 15 days notice in writing in case the services are not found satisfactory and forfeit the security deposit.</p>   |  |
| 17 | <p><b>Quantum of work :</b><br/>Reference list enclosed (without any contractual / legal bindings)</p>   |  |
| 18 | <p><b>Maintenance Guarantee :</b><br/>The control measures must be effective against rodents and pests like cockroaches, mosquitoes, black / red ants, spiders, crickets, rat and mouse etc. The chemicals used must have residual action to take care of the premises round the year. While spraying special attention must be given to hiding places such as undersides of the furniture, behind the doors, windows etc. The Herbal paste used should be odorless.</p>     |  |



LIST OF BHEL PREMISES FOR GENERAL DISINFESTATIONS SERVICES

| S.No.          | Description  | No.of flats       | Carpet area Sq.ft. each | Carpet area total sq.ft. |
|----------------|--|-------------------|-------------------------|--------------------------|
| <b>A)</b><br>1 | <b>Company Residential Complex :</b><br>BHEL Flats, HIG Building no. 4,<br>DN Nagar, Near DN Nagar Police<br>Station, Andheri West, Mumbai –<br>400 053<br>Flat nos. 121 to 140 (4 storey and<br>ground floor) | 20                | 557                     | 11140                    |
| 2              | BHEL Flats, New Tilak Nagar,<br>Chembur, Mumbai – 400 089<br>Building nos. 138, 139 and 140 (4<br>storey and ground floor)   | 60                | 248                     | 14880                    |
| <b>B)</b><br>1 | <b>Company owned Residential<br/>Flats :</b><br>Park West – I Building,<br>Kulupwadi Road, Raheja Estate,<br>Near National Park, Off Western<br>Express Highway, Borivli East,<br>Mumbai – 400 066             | 6                 | 407                     | 2442                     |
| 2              | Park West – I Building (address as<br>above)   | 4                 | 660                     | 2640                     |
| 3              | Flat no. 171, Jolly Maker<br>Apartment no.2, Cuffe Parade,<br>Mumbai – 400 005   | 1                 | 1370                    | 1370                     |
| 4              | Flat no. 152, Jolly Maker<br>Apartment no.3, Cuffe Parade,<br>Mumbai – 400 005   | 1                 | 1370                    | 1370                     |
| 5              | Flat nos. 25 and 45, Jolly Maker<br>Apartment no.3, Cuffe Parade,<br>Mumbai – 400 005  | 2                 | 625                     | 1250                     |
| 6              | Flat no. 43 Jolly Maker Apartment<br>no.3, Cuffe Parade, Mumbai -<br>400005  | 1                 | 960                     | 960                      |
| 7              | Flat no.12A, Sangeeta CHS,<br>Arthur Bunder Road, Near Fariyas<br>Hotel, Colaba, Mumbai – 400 005  | 1                 | 700                     | 700                      |
| <b>C)</b>      | <b>Office Premises :</b>   |                   |                         |                          |
| 1              | World Trade Centre 14/15 <sup>th</sup> floors  |                   | 23000                   | 23000                    |
| 2              | Airport Office   |                   | 250                     | 250                      |
|                |  | <b>Total Area</b> |                         | <b>60002</b>             |

**PRICE BID – PART ‘B’ – ENVELOPE 2**

- A) Name of the Tenderer :
- B) Address :
- C) Telephone / Fax No. :
- D) Rates: :

| Sl.No.                      | Discription  | Area in sq.ft.  | Periodicity   | Rate (Rs.) per sq.ft. |
|-----------------------------|--|-----------------|---------------|-----------------------|
| <b>EVALUATION RATES</b>     |  |                 |               |                       |
| 1                           | <b><u>Imported Gel</u></b><br>General disinfestations (cockroaches, bugs, red ants, spiders etc.) except pantry at:<br>a) World Trade Centre Office<br>b) Air port office<br>c) DN Nagar Township<br>d) Tilak Nagar Township<br>e) Borivali Flats<br>f) Cuffe Parade Flats<br>g) Sangita at Colaba<br><b><u>Spray</u></b> in the lavatories/bathrooms in all the above areas | 59799.50 sq.ft. | Thrice a year |                       |
| 2                           | <b><u>Imported Gel</u></b><br>General disinfestations (cockroaches, bugs, red ants, spiders etc.) for pantry at World Trade Centre Office  | 202.50 sq.ft.   | Twice a month |                       |
| <b>NON-EVALUATION RATES</b> |  |                 |               |                       |
| 3                           | Termite (white ants) treatment as and when required  | 59799.50 sq.ft. | -             |                       |
| 4                           | Control of rats / mouse as and when required.  | 59799.50 sq.ft. | -             |                       |

**Note:** Evaluation shall be made on the rates quoted against item nos. (1) and (2) above and item nos. (3) and (4) shall not be considered for evaluation purposes as the same are done only as and when required. Evaluation of the bid shall be done on the basis of most competitive offer. Payment for sl.nos. 3 & 4 will be made on the basis of actual service done at various premises.

Your offer shall be inclusive of all Taxes (including VAT) except Service Tax which shall be payable Extra.

TDS as applicable to be deducted from the bill.

Signature of the Tenderer

Name

Designation

Seal