



**PURCHASE – CENTRAL  
MATERIALS MANAGEMENT  
BHARAT HEAVY ELECTRICALS LIMITED  
HEAVY ELECTRICAL EQUIPMENT PLANT  
HARDIWAR-249 403, Uttarakhand  
Fax: 01334-226462; Ph. No. 01334-281973 / 1594  
E-mail: brajeshk@bhel.in**

**NO 435 /C/A234/2022/1165 B**

**DATE: 18.08.2022**

**SUB: OPEN E-TENDER ENQUIRY NO.: 435/C/A234/2022/1165**

Dear Sir/Madam,

We are pleased to invite your offer in **TWO PARTS** strictly as per enclosed terms and conditions and general instructions and standard terms & conditions (GISTC) (latest revision) **through E-procurement system** for the under mentioned items.

**Important Note:**

1. The offers are invited through E-procurement System. Please visit our website <https://eprocurebhel.co.in/nicgep/app> for participation in tender. Tenders can be submitted using DSC (digital signature certificate).
2. To secure the bids/quotations submitted by you, BHEL uses PKI (Public Key Infrastructure) Technology for authentication which uses Digital Signature Certificates (DSC-Class 3b, SHA2, 2048bit).
3. We therefore need you to be ready with your Digital Signature Certificates (DSC-Class 3b, SHA2, 2048bit), as it is a mandatory requirement to participate in our e-tendering process. If you do not have DSC and you are not our registered vendor, you are requested to arrange the same immediately and register yourself in E-procurement System in order to participate in the tender.

For further information, / queries related to e-tendering system, you can contact helpline number of e-procure portal or send an E-mail at [support-eproc@nic.in](mailto:support-eproc@nic.in).

4. Other terms and conditions will be as per tender documents.

Sl. No.	Description of Item	Qty. (NO)	Delivery Required	EMD (Earnest Money Deposit)
1.	MCXW78401020 WAXED GREASE PROOF PAPER WIDTH 900 MM+-10 MM X 100 MTR ROLL. SPEC: AA51407 REV: 01	50	25.10.2022 OR Within 45 days from the date of purchase order whichever is later	NIL

\*\* Pre-qualification requirement attached.

\*\* Techno-Commercial sheet attached.

\*\* BHEL Specification sheet for WAXED GREASE PROOF PAPER attached.

**\*\*\*\* As item is available at sl. no. 325 of items reserved for micro and small enterprises. hence, only offer of MSE vendors of enquiry item will be considered.**



**\*\*Reverse auction is not applicable.**

Please submit your lowest quotation / offer for the above requirement subject to our terms and conditions. Your offer should be submitted on or before the due date **by 1.45 PM**. BHEL will not be responsible for any type of delay / incomplete information from vendors etc.

- The Offers are invited through E-procurement System: <https://eprocurebhel.co.in/nicgep/app>
- Tender can be submitted digitally only (through E-Procurement system only), using Digital signature.

**NOTE: The vendor should submit their best price at this stage itself and they will not be allowed to revise the price unless there is change in specification or terms and conditions or specifically asked by BHEL. In case of any uncalled revision / discount submitted by vendor subsequently will be ignored & the bid is likely to be rejected.**

1. Intending vendors must remit the requisite EMD in the form of Demand draft / e-payment (in case of foreign bidders) only (**Cheque / Bank Guarantee are not acceptable**).
2. Documents submitted with the offer/bid by the bidder (Original Registered Supplier) shall be signed and stamped in each page by authorized representative of the bidder.

**Tender has to be opened in TWO PARTS as described below, on or before the due date and time of tender opening:**

- a) Part-I : 1. EMD  
2. Pre-Qualifying Requirement (PQR)  
3. Techno-Commercial Bid.
- b) Part-II : Price Bid.

**After tender opening (Part -I), if it is found that:**

- The bidder has not submitted the requisite EMD (if applicable)
- The bidder has claimed to be an MSE vendor but no supporting documents have been submitted in this regard.

**In both the above cases the offer of the bidder shall be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.**

Micro and Small Enterprises (Udyog Aadhar Memorandum / Udyam Registration Certificate"/ documents as per GISTC will be exempted from the submission of EMD as per Govt. Guidelines. (For Indian Bidder)

**Central / State - PSUs / Government departments are exempted from submission of EMD subject to approval by BHEL management.**

BHEL-HEEP registered vendors (i.e. PMD vendors) are exempted from submission of EMD in case of open tender of related PMD items.

EMD shall not carry any interest.

In case of EMD, the envelope containing drafts for EMD and tender fee (if applicable) shall be sealed and super scribed as indicated, "DEMAND DRAFT FOR EMD/ TENDER FEE (IF APPLICABLE) FOR (ITEM NAME) AGAINST TENDER NO. \_\_\_\_\_ DUE ON \_\_\_\_\_."

Vendor's full name and address should be clearly mentioned on the envelope and shall be addressed to:

Head of Materials Management,  
Heavy Electrical Equipment Plant,  
BHEL, Hardwar- 249403



Please note that EMD must reach tender room before due date and time of tender (i.e. 01:45 PM) otherwise your offer will be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.

EMD by the Tenderer will be forfeited if, the successful bidder/vendor refuses to honor the Order after award of the same on him and/or withdraws his bid and /or unilaterally changes the offer and/or any of its terms & conditions within the validity period.

EMD given by all unsuccessful Tenderers shall be refunded on acceptance of award / LOI/PO by successful Tenderer. The EMD of successful bidder shall be returned after submission of Security Deposit.

BHEL will deal directly with the manufacturers / principal vendors and no correspondence with the agents will be entertained. The agents will not be permitted to visit / interact with BHEL on behalf of their principals. Subsequently also, no correspondence of any type will be made with any agent. ( All individuals / companies - representing / Advisor /retainer ship basis or claimed to be part time employees for many OEMs / claiming to be channel or business partner for BHEL work / stockist not registered specifically etc are Agents ). Communications with only those agents who have submitted agency agreement with their respective principal may be done.

Agents shall not be allowed to represent more than one manufacturer / supplier in the same tender. Moreover, either the agent could bid on behalf of the manufacturer / supplier or the manufacturer / supplier could bid directly but not both. In case bids are received from both, the manufacturer / supplier and the agent, bid received from the agent shall be ignored.

## **PART –II: PRICE SCHEDULE**

For indigenous supply (Please attach un-priced copy of price schedule in techno-commercial bid)

Bidder to note that item wise evaluation will be done and hence should be complete in all respects for the full scope defined and considering all terms and conditions. Optional as indicated in specification will not be taken for evaluation. Any item not included in this price quoted above and shown separately will not be taken cognizance of and shall be ignored while evaluation.

Following details shall be provided in separate Annexure.

Unit prices for all items.

Prices for any other OPTIONAL items.

Transit insurance shall be arranged by BHEL.

Note:

The GST registration number of Bharat Heavy Electrical Ltd, Heavy Electricals Equipment Plant, Ranipur, Haridwar is "05AAACB4146P1ZL" with state Code as "05" and State Name as "Uttarakhand".

Transit insurance shall be arranged by BHEL.

The evaluation of tender shall be on the basis of "Total Landed cost at Destination" including Supply and Commissioning. For evaluation of foreign bids, exchange rate (TT selling rate of SBI) as on scheduled date of tender opening (Part-I bid opening) shall be considered. If the relevant day happens to be a bank holiday, then the Forex rate as on the previous bank (SBI) working day shall be taken.

Loading of TDS as applicable (TDS certificate shall be issued by BHEL) to calculate landed Cost at Destination for foreign bidders on price schedule submitted by bidder.

Also loading of custom duty (as applicable) in India will be done to calculate landed Cost at Destination for foreign bidders on price schedule submitted by bidder.

Indigenous suppliers: Vendors to quote rates on FOR destination (BHEL Haridwar) basis. However, the insurance will be arranged by BHEL.

The comparison between foreign and indigenous bids shall be done based on the Total Landed cost at Destination basis.

BHEL reserves the right to evaluate vendor's process capability / quality systems etc. by visiting vendor's works (if required).

BHEL reserves the rights to place order for tendered quantity on more than one vendor.



Currency for evaluation of the tender will be Indian rupees.

As per directives of CENTRAL VIGILANCE COMMISSION, GOVERNMENT OF INDIA, one agent can not represent two or more suppliers or quote on their behalf in a particular tender. If so found at any stage, BHEL Hardwar is likely to cancel Enquiries / POs to such suppliers. Further, such Indian Agent is likely to be de-listed (Black listed for business from BHEL)

The offers of the bidders who are on the banned list and also the offer of the bidders, who engage the services of the banned firm, shall be rejected. The list of banned firms is available on BHEL website [www.bhel.com](http://www.bhel.com).

NOTE:

**Make in India preference:**

For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017, 28.05.2018, 29.05.2019 and 04.06.2020 subsequent Orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract / PO / WP against this NIT.

In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and/ or local content in respect of this procurement, same shall be applicable.

Default purchase preference under Make in India order shall be 20% to suppliers with default minimum local content of 50% for all items / works / services. For further details, please refer latest version of GISTC.

Procurements where the Estimated value to be procured is less than Rs. 5 lakhs shall be exempted from Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017, 28.05.2018, 29.05.2019 and 04.06.2020 & subsequent Orders issued by the respective Nodal Ministry.

The evaluation currency for this tender shall be INR.

Documents submitted with the offer / bid shall be signed and stamped in each page by authorized representative of the bidder.

Vendors operating from BHEL quarters, unauthorized colonies on BHEL land and Dharamshalas/ hotels shall not be considered, hence such vendors need not apply. Any vendor who is under hold (for the item)/delisted / banned with BHEL on date of opening of Part - 1 will not be allowed to quote for this tender. In case their offer is received, it may be out rightly rejected.

In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders. In case more than one bidder happens to occupy the L-1 status even after soliciting discounts, the L-1 bidder shall be decided by a toss/draw of lots, in the presence of the respective L-1 bidder (s) or their representative(s). Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding.

QUOTATIONS NOT IN ACCORDANCE WITH THE ABOVE INSTRUCTIONS ARE LIABLE TO BE DISQUALIFIED AND IGNORED.

**Please read general instructions and standard terms & conditions (GISTC) (latest revision) for tender enquiries. All the bidders / vendors must ensure compliance of the GISTC.**

**GISTC is available at <https://hwr.bhel.com/bhelweb/Home.jsp>**

Thanking You,  
Purchase Executive  
For & on behalf of BHEL, Hardwar



## **Techno - Commercial Terms:**

<b>Sl. No.</b>	<b>Techno - Commercial Terms</b>	<b>Vendor's Compliance/ Remarks</b>
<b>1</b>	<p><b>Payment Terms</b> For NON-MSE vendors: -100% payment after receipt &amp; acceptance of material at BHEL HEEP, Haridwar.</p> <p>For MSE vendors : - 100% payment within 45 days after receipt &amp; acceptance of material at BHEL HEEP, Haridwar</p>	<b>Accepted</b>
<b>2</b>	<p><b>Delivery basis:</b> FOR:- BHEL , HEEP, Store ,Haridwar</p>	<b>Accepted</b>
<b>3</b>	<p><b>Delivery Period :-</b> within 45 days from the date of purchase order.</p>	<b>Accepted</b>
<b>4</b>	<p><b>Liquidated Damages (LD) For Late Delivery:</b> Liquidated Damages (LD) for Late Deliveries shall be applicable @0.5% per week or part thereof on the value of respective delayed supplies subject to a maximum of 10% of the value of respective delayed supplies.</p>	<b>Accepted</b>
<b>5</b>	<p><b>Validity of offer -</b> 90 days from the tender opening date.</p>	<b>Accepted</b>
<b>6</b>	<p><b>Rate of GST applicable</b></p>	@ ..... % Extra
<b>7</b>	<p><b>Settlement of Disputes:</b> The venue of arbitration shall be Haridwar Courts, which will have exclusive jurisdiction.</p>	<b>Accepted</b>
<b>8</b>	<p><b>Risk Purchase Clause</b> as per General Instructions and Standard Terms and Conditions (GISTC ) mentioned in the tender documents.</p>	<b>Accepted</b>
<b>9</b>	<p><b>Force Majeure Clause</b> as per General Instructions and Standard Terms and Conditions (GISTC ) mentioned in the tender documents.</p>	<b>Accepted</b>
<b>10</b>	<p><b>MSE status</b> along with documentary proof (i.e. UDYAM etc. must be attached)</p>	_____
<b>11</b>	<p><b>Details of contact person, Email, contact no. etc.</b></p>	_____
<b>12</b>	<p>Please confirm that Enquiry items will be supplied as per description below/ Tender Document:</p> <p>WAXED GREASE PROOF PAPER WIDTH 900 MM+-10 MM X 100 MTR ROLL / 1000 MM +- 10 MM X 100 MTR ROLL. SPEC: AA51407 REV: 01</p>	<b>Accepted</b>
<b>13</b>	<p>Test Certificate required as per BHEL spec AA51407 rev no. 01 page 2 of 2</p>	<b>Accepted</b>



14	Guarantee Certificate required for 12 months from the date of material despatch	<b>Accepted</b>
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**BIDDER MUST ENSURE TO SUBMIT THE FOLLOWING ALONG WITH THE OFFER: -**

1. PLEASE PROVIDE SIGNED & STAMPED COPY OF ALL THE PAGES OF BID DOCUMENT AS AN ACCEPTANCE TO ALL THE TERMS AND CONDITIONS OF BID.
2. PLEASE PROVIDE SUPPORTIVE DOCUMENTS AS PER PRE - QUALIFYING REQUIREMENTS (PQR).
3. PLEASE PROVIDE TECHNO - COMMERCIAL SHEET DULY FILLED AND SIGNED - STAMPED.
4. PLEASE PROVIDE DULY SIGNED - STAMPED COPY OF ATTACHED BHEL SPECIFICATION SHEET FOR WAXED GREASE PROOF PAPER



## **CERTIFICATE BY CHARTERED ACCOUNTANT ON LETTER HEAD**

This is to Certify that M/s ..... (hereinafter referred to as 'company') having its registered office at.....is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part-II) .....dtd:....., Category : ..... (Micro/Small). (copy enclosed).

Further verified form the Books of Accounts that the investment of the company as on date .....as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006: Rs.....Lacs.
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED act, 2006: Rs.....Lacs

**(Strike off whichever is not applicable)**

The above investment of Rs .....Lacs is within permissible limit of Rs..... Lacs for .....micro / small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro / Small) **(Strike off whichever is not applicable)** and the date of graduation of such enterprises from its original category is ..... (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprises from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name-

Membership Number-

Seal of Chartered Accountant



## Format for self-Certification under preference to make in India order (for Indian bidder) Certificate

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, 29.05.2019, 04.06.2020 & subsequent Orders issued by the respective Nodal Ministry, we hereby certify that we M/s \_\_\_\_\_(supplier name) are local supplier meeting the requirement of minimum local content (50%) as defined in above orders for the material against Enquiry No. \_\_\_\_\_

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Seal and Signature of Supplier

## Pre-Qualifying Requirement (PQR) (Indent no. 20221165)

The party should be manufacturer of WAXED PAPER or their authorized distributor/dealer/ franchise/ supplier.

In case of Manufacturer, they must submit the manufacturing certificate.

In case of authorized distributor/dealer/franchise/supplier, they must submit authorization letter as well as manufacturing certificate of their principle.

बिनोद  
09/08/22

बिनोद कुमार यादव/ अपर अभियन्ता (आई. सी. एक्स)

कुंदन कुमार/ उप. प्रबंधक (आई. सी. एक्स)

कुंदन  
09.08.22

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CORPORATE PURCHASING SPECIFICATION

AA 514 07

Rev. No. 01

PAGE 1 OF 2

WAXED GREASE PROOF PAPER

- 1. **GENERAL** : This specification covers the requirements of waxed paper which is used for general packaging purposes.
- 2. **APPLICATION** : Used for immediate wrappings of machined surfaces, carton over wrapping and case lining where high degree of moisture/moisture vapour protection is required.
- 3. **COMPLIANCE WITH NATIONAL STANDARDS** : 3.1 The material shall comply with the requirements of IS: 3962 Specification for waxed paper for general packaging.
- 4. **DIMENSIONS AND TOLERANCES** : 4.1 The sizes of the waxed paper roll shall be as stated below.  
 Width - 900mm ±10mm  
 Length - 100 metres.  
 4.2 For measuring the length of the rolls, one sample roll shall be measured, other shall be accepted by comparing the weight of each roll with that of the roll.
- 5. **COMPOSITION** : The waxed paper for packing should be on both sides and should be of type 2 (waxed grease proof paper) as per IS: 3962- and the base paper should be of grade 2 as per IS: 2991-
- 6. **FREEDOM FROM DEFECTS** : The waxed grease paper should be of uncreased quality.
- 7. **TEST SAMPLES** : Representative test samples shall be drawn as prescribed in clause 3 of IS: 1060 (Part I).
- 8. **PROPERTIES** : 8.1 General:  
 The waxed grease proof paper shall be uniform in thickness and shall not crack on folding, nor have any extraneous odour. The waxed grease proof paper shall be heat sealed when heated and pressed together and shall have a reasonably low permeability to water vapour. When heat sealed, the print, if any shall not bleed.

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CPS-681

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Dt Dec 2008	Dt :	Year :			

