



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, भोपाल
BHARAT HEAVY ELECTRICALS LIMITED, BHOPAL

TRANSFORMER SERVICES DEPARTMENT

Phone: +91-755-2503337/3195 E-mail: krishnasingh@bhel.in / aniruddh@bhel.in

TENDER NOTICE NO. TXX/TN/2022-23/02

DATED: 16/07/2022

Sub.: Deputation of experienced skilled service personnel to various sites across India as per requirement of BHEL, Bhopal for the purpose of verification of material, supervision of Erection, Commissioning activities, Repair and maintenance, trouble-shooting works of Transformers including – demonstration of MB - operation & wiring checks and supervision of Testing/ Oil sample collection and its testing and attending customer issues related to Transformer/ Reactor.

Dear Sir(s),

Sealed tenders are invited for carrying out the subject work. The tender submission and opening details are as follows:

- **DATE & TIME OF RECEIPT OF THE TENDER:** 08/08/2022 Till 11.00 Hrs.
- **DATE & TIME OF TENDER OPENING:** 08/08/2022 after 14.00 Hrs.
- **PLACE OF TENDER SUBMISSION:** “GREEN COLOURED WORKS CONTRACT TENDER BOX” placed in Tender Room, Administrative Building, Ground Floor, BHEL, Bhopal – 462 022.

The details of the work shall be as per the **Scope of Work (Clause No. 4.0)**. Prices are to be submitted as **Price-bid format (Annexure-I)**. The other conditions and details of tender are as follows:

1.0) PROJECT SITE:

- a) All BHEL sites at different location across India.

2.0) SCOPE OF WORK:

Deputation of experienced skilled service personnel to various sites all over India as per requirement of BHEL Bhopal for the purpose of verification of material, supervision of Erection, Commissioning activities, Repair and maintenance, trouble-shooting works of Transformers including – demonstration of MB - operation & wiring checks and supervision of Testing/ Oil sample collection and its testing and attending customer issues related to Transformer/ Reactor.

Deputed Experienced personnel has to use his own resources at site to execute / assist in following functions/Services as instruction of BHEL Site in charge:

- a) Assistance in verification of supplied materials as per shipping list at site. Prepare joint verification report (JVR) as per 'Shipping list' and reporting damages, if noticed on immediate basis associated with photographs.
- b) Preparation of daily progress reports of specific site and its submission on regular basis and submission of E&C activities checklists filled by E&C Contractor at site as per BHEL format after completion of specific stage of activities at site
- c) Assistance in unloading & placement activities of Transformer / Reactor and its accessories and matching of Centre line of Transformer/Reactor after final placement of Transformer on plinth.
- d) Assistance in Collection of impact recorder installed on Transformer / Reactor with relevant details of Removal data and time.
- e) Assistance as required in supervision of Pre - erection testing of products supplied from BHEL including Bushing /CT/CVT /Capacitors/ Panels etc. for Transformers/Reactors and other BHEL products /accessories used with BHEL product for completion of projects at site.

- f) Assistance if required in supervision only if required for internal inspection, during installation & E&C of Transformers/ Reactors at site.
 - g) Assistance in supervision of Pre - Erection activities / process monitoring – Confirmation of availability necessary required T&P for E&C works at site -Radiator flushing / Pressure Testing, Dry out cycle, Oil filtration & Oil filling under vacuum, HOC process in Transformer/ Reactor.
 - h) Assistance in monitoring/ providing feed backs from site for ongoing Pre - commissioning Test / Pre charging checks before charging of Transformers/Reactors as per BHEL checklist.
 - i) Assistance in Collection of oil sample from Transformer / Reactor for DGA & other test.
 - j) Providing assistance in attending the punch points and repairs as per instruction of BHEL Site Incharge for Transformer/Reactor wherever required.
 - k) Assistance in assessing damages occurred during Transportation of Transformers/Reactor to assess the damages at site as and when required.
 - l) Assistance in maintaining the drop in pressure noticed during Transportation of Transformer / Reactors from BHEL Bhopal works to site (required Dry Nitrogen / Dry Air Cylinders will be provided from BHEL end).
 - m) Assistance in attending site complaints of Transformer/ Reactor and its resolution acceptable to BHEL and their customer.
- **Minimum tools & tackles to be carry by service personnel visiting the site if required:**
1. Standard tools set – 1 set of each (Spanner - All Size C, Ring header, Box, adjustable; pipe wrench, torque wrench, screw driver)
 2. Antirust spray – 1 bottle
 3. PPE - Safety Belts, Helmet, goggles, safety shoes – For 1 each deployed person at site.
 4. Syringes and Bottles for oil sampling – shall be provided by BHEL / Customer at Site.
 5. Measuring equipment's like – Multimeter, Clamp On Meter - 1 no. each
 6. Dew point meter- To be provided by BHEL.
 7. Pressure gauge/ Vacuum Gauge - To be provided from BHEL

Note: All the instruments to be used shall be of reputed make and shall have valid calibration certificate.

3.0 FACILITIES AND OTHER REQUIREMENTS:

The facilities available at site and other requirements to be adhered at site while executing the work shall be as follows:

- 3.1 Contractor should appoint Supervisor/Engineer at BHEL, Bhopal for single point interaction & organising all activities.
- 3.2 Contractor shall appoint a well-qualified, knowledgeable and experienced Engineer/Supervisor to lead/guide E&C activities at site. He will report to BHEL executive to assist him to discharge the overall responsibility of the execution of the project. He will have to regularly interact with BHEL and customer officials and appraise them on all aspects/developments at site on daily basis.
- 3.3 Contractor will have to ensure that the **Health, Safety and Environment (HSE) requirements are clearly understood and faithfully implemented at all levels at site. They will have to ensure adequate safety precautions at site as per the various statutes and shall be entirely responsible for the complete safety of their workmen/employees & deploy qualified safety person to monitor entire E&C activities at site. Necessary Personal Protection Equipment's (PPE's) (such as Helmets, Goggles, safety Belts, Gloves, First aid box etc.) shall be provided to the worker/staff as per requirement during erection work.**

*** While execution of work all COVID / pandemic related guideline as issued by local administration / central government need to be followed at site.**

- 3.4 The bidder shall be solely responsible for the good conduct, discipline and efficiency of its personnel deployed at site and shall ensure that its personnel are physically fit and free from any diseases, injury or illness so as to ensure cleanliness and hygiene. The bidder shall ensure that the personnel, provided for the purpose of rendering Services maintain discipline and good behavior and shall not in any manner cause any interference, annoyance, to BHEL management.
- 3.5 Contractor employee shall be responsible for preparing various reports / Minutes of Meetings at site with the customer (MOM to be verified by BHEL prior to signing at site) and forward them to BHEL. The Site reports / MOM needs to be attached with your bill for the services rendered within a week of completion of the works.
- 3.6 For the purpose of rendering services, contractor employee needs to travel any of the assigned site without any reservation wrt to location to any places in India within the limit specified in NIT.
- 3.7 In the event BHEL is made liable to pay any damages or extra cost on account of damages incurred by the personnel deputed from customer or a part thereon, such extra cost shall be reimbursed to BHEL by the bidder.
- 3.8 The work under the scope entrusted and undertaken by contractor shall be performed to the complete satisfaction of BHEL and to our customers.
- 3.9 In case any service is rendered to the customer on chargeable basis, such charges will be recovered directly by BHEL and under no circumstances contractor would correspond directly with the customer or indulge into any discussion with them in this regard.
- 3.10 The bidder shall ensure that each personnel deputed at site shall possess the necessary qualification - ITI or equivalent, and/or experience and skill to carry out the required services and that these personnel receive necessary instructions, directions, etc. from the BHEL, only.
- 3.11 The bidder has to provide mobile phone to the person deputed to site for instant contact and to be in continuous touch from site.
- 3.12 Travel ticket (train, bus & local travel) including insurance during travel and accommodation at site shall be arranged by the bidder at their own costs.
- 3.13 The days will be counted from departure from Head Quarter, based on attendance at site as per MOM/ attendance signed by customer and arrival at Head Quarter (time reference to be taken from train / bus ticket for departure/ arrival).
- 3.14 On award of contract, site documents as mentioned below shall be collected compiled, arranged by contractor from customer.
 - i) Particulars of each employee employed by Contractor before start of work.
- 3.15 The bidder has to provide insurance of all the personnel employed by him so that compensation can be taken care by him in case of any accident which may threaten life of the personnel.
- 3.16 BHEL shall not reimburse any expense towards – medical, transport of his tools instruments and personnel luggage etc.
- 3.17 The Contractor will have to adhere and follow all the local rules and statutory requirements and as given in Annexure-IV, V, VI.

4.0 TERMS OF PAYMENT:

100 % Payment for each site visit after work completion (support with MOM / site report certification by BHEL/ Customer) together with invoice for completed activities. Income Tax, GST and other taxes, Govt. levies etc as applicable during bill submission shall be deducted from the running bills and certificate to this effect shall be borne by the contractor bills. No mobilization advance shall be payable. The rates finalized will remain firm throughout the contract period. Contractor is required to submit the proof of journey like Railway / Bus Ticket for the travel period in claimed man days in the absence of which payment will not be done for journey period.

Payment shall be released normally, within 60days after submission of the bills, with meeting all formalities in advance. All payment shall be release through electronic pay mode only. Party has to submit its bill within 30 days of the completion of service.

4.1 The Contractor has to submit the following documents with every bill:

- i) Wage sheet of manpower deployed.
- ii) Workmen insurance policy.
- iii) PF deposit challan.
- iv) MOM / Site report certification by BHEL/ Customer.
- v) Proof of journey like Railway / Bus Ticket for the travel period in claimed man days

All the payment shall be made as per BHEL norms and is subject to deduction of **Security Deposit** and **Income Tax** at source as per the applicable rules.

4.2 HSN code /SAC, rate of tax under GST and Applicable GST (IGST, CGST/SGST/UT/GST) and GSTIN shall be clearly mentioned by the bidder on invoice.

4.3 Bidder has to give his undertaking that GST portion of the **invoice shall be released only upon:**

- a) All invoices raised by contractors /vendors must be GST complaint Tax invoices as per GST invoices rules.
- b) Contractor declaring such invoices in his GSTR-1 or any modified return as notified by government. Also a declaration is to be given that the GSTR 3B has been filed / to be filed in month, year as per provision of GST Act.
- c) Receipt of good /services and tax invoices by BHEL and
- d) Confirmation of payment of GST thereon by contractor on GSTN portal.
- e) Alternatively, Contractor has to submit BG of appropriate value which shall be valid at least one month after the confirmation of date of payment of GST by contractor on GSTN portal and receipt of Tax invoice and receipt of services, whichever is later. Contractor has to give an undertaking in this regard.
- f) Contractor has to give an undertaking to BHEL that they have declared invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL.

Payment to Contractor for GST portion will be released only after completion of above activity and on availment of ITC by BHEL.

4.4 In case GST credit is delayed/denied to BHEL due to **non/delayed receipt of services /goods and /or tax invoices** or expiry of the timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount shall be recoverable from contractor along with interest levied /leviable on BHEL.

4.5 Reverse Charge under GST

4.5.1 In respect of services, reverse charge liability shall arise at the earliest of date of payment to service provider or 60 days from the date of issue of invoice by service provider. Contractor has to submit bill for payment within 30 days from the date of invoice. Any interest or penalty implications attributable to the contractor shall be recovered from them.

4.5.2 Any GST liability arising on BHEL under reverse charge before actual receipt of goods and /or invoice thereof would be subject to recovery of interest leviable for the period between the date of such liability and actual date of eligibility of ITC based on receipt of goods, receipt of invoices and other condition specified in GST Law.

4.6 Penalty

4.6.1 Penalty if chargeable from suppliers/ contractors as per NIT, applicable GST will be charged in addition to the same.

4.7 Tax Deduction at sources

4.7.1 TDS as per extent provisions of the GST Law shall be deducted from supplier/contractor bill.

5.0 WORK COMMENCEMENT AND CONTRACT PERIOD:

- 5.1 Within one week from the date of issue of Letter of Indent / work order as per instruction from BHEL. The contract period will be 12 months from the date of issue of LOI / work order / signing of contract agreement with BHEL. BHEL may short close the contract, if required, without assigning any reason. The contractor must mobilize his manpower to the desired site within 7 days from the date of intimation by BHEL.
- 5.2 The bidder will have to ensure before submission of his bids, that adequate manpower and resources are available at his disposal to be deployed at site in the above given time frame.

5.3 PENALTY:

Penalty in the following cases shall be applicable:

- (i) Contractor's service personnel must have to report at site within 10 days' notice provided to them. Wherever the delay in mobilization is due to contractor, a sum of Rs. 250/- Per day per man, after 10 days' notice shall be recovered as Penalty.
- (ii) Whenever customer reports from site for the delay /poor execution of work and this delay/poor execution is attributable to Contractor, a sum equivalent to 10% rate of mandays consumed for that particular visit shall be recovered as Penalty for each visit.

Certification for delay in deputation and delay/poor execution of work at site shall be given by BHEL and shall be final. Total Penalty shall not exceed 10% of the contract value. The above penalty clause shall not be applicable if delay in work is not on account of contractor. If the contractor does not provide site services as intimated by BHEL within the stipulated time frame, BHEL reserves the right to cancel the awarded work order and carry out the work from alternate source(s) at the Risk and Cost of the contractor. In such an event, it shall be obligatory on the part of contractor to make good any loss suffered by BHEL.

- 5.4 BHEL reserve right to execute all activities mention in contract in **risk and cost** of contractor in case of non-deployment Manpower required during execution of E&C work at site. If the work is not executed by or partly executed in absence of required facilities in absence of facilities within the informed time schedule, same shall be executed from alternate source available at site at the Risk and Cost of the Contractor along with overheads of BHEL. BHEL reserves the right to cancel the Work order and get the work executed from the alternate source(s) at Risk and Cost of the Contractor if there are instances in which Contractor delaying the execution of work and penalty for delayed time period shall be as per clause 5.1 along with BHEL overheads. In such an event, it shall be obligatory on the part of contractor to make good any loss suffered by BHEL.

6.0 MANDATORY REQUIREMENT FOR CONSIDERING THE OFFER:

The tender shall be governed by following mandatory requirements for considering the offer:

- 6.1 **QUALIFYING CRITERIA:** Only those parties who fulfill the following eligibility criteria shall be considered for participating in the tender:
- 6.1.1 Average Annual financial turnover of the firm for last 3 Financial years upto 31st March'2021, should be at least Rs 5.79 Lakhs.
Following documentary proof must be submitted as proof of Average Annual Turnover:
- a. Audited Profit & Loss Account and Balance Sheet must be submitted as proof of Average Annual Turnover. The financial statements must be signed by the owner and the auditor. Auditors seal, name, firm name, Membership No., FRN No., UDIN and the capacity in which he is signing (Proprietor/ Partner), must be mentioned on the Profit & Loss A/c and Balance Sheet.
 - b. In case of proprietorship and partnership where Audited Profit and Loss A/c and Balance Sheet is not available, CA certificate certifying turnover for the required financial years must be submitted, which must be on his letter head mentioning his and his firm name, membership number, FRN no, UDIN, capacity in which he is signing (Proprietor / Partner), date and place of signing.
- 6.1.2 Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
- a. One similar completed work costing not less than the amount equal to Rs 15.44 Lakhs.
OR
 - b. Two similar completed each works costing not less than the amount Rs 9.65 Lakhs.
OR
 - c. Three similar completed each works costing not less than the amount equal Rs 7.72 Lakhs.

Similar works means following:

- 1) Erection, testing & commissioning of Transformers / Reactors / Switchyard related Equipment's at site/ Installation and commissioning of complete / specific Switch yard associated equipment's at site.
OR
- 2) Providing manpower for Transformer / Reactor supervision service related work anywhere in India (i.e. - maintenance, servicing, resolution of complaints, repair, trouble shooting, operational & wiring check, testing of Transformer/ Reactor).
OR
- 3) Manpower deployment for O&M activities of Switchyard / Generating Power station at site.
OR
- 4) Work done in Transformer manufacturing unit and executed any work like – insulation preparation of transformer items, winding activities, coil assembly, core building activities, assembly & TG preparation, case fitting & pressure test activities, processing, accessories preparation activities – shipping / receiving etc.

The parties will have to furnish following documents in support of their firm meeting anyone of the above criteria Copy of letter of award (LOA)/ work order and MOM wrt to completion of work.

- 6.2 Permanent Income tax account number (PAN) and Goods & Services Tax Identification Number (GSTIN).
- 6.3 Copy of Permanent Provident Account Number.
- 6.4 All the workmen deployed at site shall be covered under workmen compensation insurance. The insurance policy will have to be taken after award of work its copy shall be submitted on award of contract. An undertaking in this regards will have to be given along with the offer.
- 6.5 Tender cost of Rs. 500/- in favor of BHEL Bhopal as per Annexure-II/Clause 2.9. GST shall be extra.
- 6.6 Earnest Money Deposit as per Annexure-II/Clause 3.0
- 6.7 A "No Deviation Certificate" in the prescribed format as per Annexure-VII will have to be compulsorily attached with the offer.

The price schedule format, rates of optional activities, Terms and Conditions stipulating tendering procedure, EMD, Security Deposit, General Conditions of Contract, Special Conditions of Contract, Instructions to Contractor Code for Safety Management at Sites, Statutory Liabilities of the Contractor, No deviation format & Organizational information are enclosed in Annexure-I to VII. The tenderer is advised to study these annexures and put up signature with seal as acceptance of various clauses.

For and on behalf of BHEL Bhopal,



Handwritten signature of Krishna Chandra Singh in blue ink.

Krishna Chandra Singh
(Manager/TXX)

Enclosures: Annexure-I to Annexure-VII, as above

PRICE SCHEDULE

TENDER NOTICE NO. TXX/TN/2022-23/02

DATED: 16/07/2022

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1. Price to be quoted bidder's (in Rs)

Sl. No.	DETAILS OF WORK	NUMBERF MANDAYS	RATE PER MANDAY (Excluding GST) (To be quoted in INR)	TOTAL PRICE (Excluding GST) (To be quoted in INR)
A	B	C	D	E = C x D
1.1	Deputation of experienced skilled service personnel to various sites across India as per requirement of BHEL, Bhopal for the purpose of verification of material, supervision of Erection, Commissioning activities, Repair and maintenance, trouble-shooting works of Transformers including – demonstration of MB - operation & wiring checks and supervision of Testing/ Oil sample collection and its testing and attending customer issues related to Transformer/ Reactor as per work order scope 2.0	1000	IN FIGURES:	IN FIGURES:
			IN WORDS:	IN WORDS:

Note :

- 1) **Applicable GST shall be paid extra.** Any loss of tax credit due to the reason attributable to contractor shall be recovered from them along with interest.
- 2) **The offers will be evaluated on the basis of total lump sum price quoted above in Row "1.1.** The quoted rate shall remain firm throughout the contract period and no variation/escalation what so ever during the contract period shall be allowed.
- 3) The unpriced Price Bid mentioning "Quoted" against above rates shall be submitted in the offer along with the signed copy of the NIT with all the Annexures.
- 4) If, in the price structure quoted for the required services/ works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the **BHEL** there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- 5) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected: and
- 6) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (4) & (5) above.
- 7) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the **BHEL**, the bid is liable to be ignored.
- 8) Bid should be free from correction, overwriting, using corrective fluid etc. any interlineation, cutting or overwriting shall be valid only if they are attested under full signature (s) of person (s) signing the bid, else bid shall be liable for rejection.

- 9) All overwriting/ cutting etc. will be numbered by bid opening officials and announced during Bid opening. In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders (party has to be submit revised discounted price bid in tender room box). In case more than one bidder happens to occupy the L-1 status even after soliciting discounts, the L-1 bidder shall be decided by a toss / draw of lots, in the presence of the respective L-1 bidder(s) or their representative(s). Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding.

(Signature & seal of Bidder)

TERMS AND CONDITIONS**TENDER NOTICE NO. TXX/TN/2022-2/02****DATED: 16/07/2022****1.0 DEFINITIONS:**

The following terms and expressions shall have the meaning hereby assigned to them, except where the context otherwise requires:

- 1.1 'BHEL' shall mean Bharat Heavy Electricals Limited, a Company registered under the Indian Companies Act, 1956 with its Registered Office at BHEL House, Siri Fort, New Delhi, Pin-110049 through its office at Piplani, Bhopal - 462022 or its authorized Officers or its Engineers or other employees authorized to deal with any matters with which these persons are concerned on its behalf.
- 1.2 'CONTRACTOR' or 'FIRM' shall mean the individual, firm or Company providing the services and shall include their executors, administrators, successors and permitted assigns.
- 1.3 'CONTRACT' or 'CONTRACT DOCUMENT' shall mean and include guidelines and declarations of the registration, the General Terms & Conditions and Statutory Compliances, schedules of quantities, accepted appendices of rates, if any, technical specifications, special specifications, if any, Letter of Intent, agreement & the work order, issued by BHEL.

Any conditions or terms stipulated by the bidder in the tender documents or subsequent letters shall not form part of the Contract unless specifically accepted in writing by BHEL and incorporated in the work order.

- 1.4 'TENDER DOCUMENTS' shall mean Instruction to Tenderers, General Terms & Conditions, Special Conditions, Tender Specifications including drawings and any other documents issued to the bidder against invitation of bid.
- 1.5 'LETTER OF INTENT' shall mean the intimation by a letter / email / fax to the bidder that the tender has been accepted in accordance with provision contained in that letter. The responsibility of the Contractor commences from the date of issue of this letter and all the terms and conditions of Contract are applicable from this date.
- 1.6 'APPROVED, DIRECTED or INSTRUCTED' shall mean approved, directed or instructed by BHEL concerned authorities.
- 1.7 'WORK' or 'CONTRACT WORK' shall mean and include the work to be done in relevant work category by the firm or as specified in the Tender documents.

2.0 TENDERING PROCEDURE:

The tender shall be accepted and processed as follows:

The Tender shall be submitted in **TWO PARTS**, as described below:

2.1 PART-I: (TECHNO-COMMERCIAL BID) : This part shall consist of the following

- i) EMD of amount, equivalent to value as per Annexure-III/Clause No. 3.0 below, drawn in favor of "Bharat Heavy Electricals Limited" payable at Bhopal shall be enclosed. In the absence of submission of EMD, the offer will be summarily rejected.
- ii) Tender Fees of **Rs. 500/-** in favor of "Bharat Heavy Electricals Limited" shall be accepted through Electronic-Mode only in favor of BHEL as detailed in Annexure-III/Clause 2.9 -below. In the absence of submission of same, the offer will be rejected. GST shall be extra.

iii) Techno-commercial offer comprising of:

- a) Confirmation of Scope of Work, Supporting documents for qualification criteria and other clauses as applicable etc.
- b) Un-priced copy of PRICE FORMAT. *The un-priced copy of the Price bid format shall be the same as the Price bid but without the Prices. All the quoted Prices/Rates etc. shall be replaced with the word 'QUOTED' or 'Q', in the un-priced copy.*

2.2 PART-II: (PRICE BID)

- i) Format containing **PRICES only (to be furnished in the enclosed Price Schedule format only)**. Prices shall be quoted in Indian Rupees only. Price Bid should not contain any technical details and/or Commercial Terms & Conditions as the same are supposed to be contained in PART-I only so that the same can be evaluated before opening of Price Bid(s).
- ii) Price bids of only techno-commercially short listed vendors will be opened.
- iii) The above two bids (**Part-I and Part-II**) shall be enclosed in a sealed envelope and shall have tenderer's distinctive seal and shall be super-scribed with the **TENDER REF. NO and DUE DATE**.

2.3 The Tender shall be addressed to the following:

To,

**THE TENDER ROOM ('GREEN COLOURED WORKS CONTRACT TENDER BOX')
ADMINISTRATIVE BUILDING, GROUND FLOOR,
BHARAT HEAVY ELECTRICALS LTD,
P.O. PIPLANI, BHOPAL (M.P.) Pin-462022.**

- 2.4 The tender shall be dropped in the above stipulated tender box positively **before 11.00 Hrs on the due date (as mentioned above)**. It will be bidder's responsibility to ensure submission of tender in the designated "**Green Coloured Works Contract Tender Box**" before expiry of due date and time. Any tender which is received after **11.00 Hrs on the due date and subsequently** shall not be considered and will be returned to the sender. No explanation/ reasoning for late submission/receipt of tender will be entertained.
- 2.5 In case, Bidders wants to deputing their representative at BHEL Bhopal for dropping their offer in the tender box then bidder has to obtain security gate pass for reaching at tender box. In such case, bidders shall have to send personal details to BHEL at least one day in advance for obtaining security gate pass.
- 2.6 Bidders may note that the PART-I: (TECHNO-COMMERCIAL BID) of the tender shall be opened in tender room of BHEL Bhopal on tender due date after 14.00 hrs in presence of those tenderer's who choose to be present. PART-II (PRICE BID) of only those bidders whose offers will be techno-commercially short listed after scrutiny will be opened later.
- 2.7 The tenderer is advised to satisfy themselves for work environments & be acquainted with the actual working and other prevalent conditions regarding organizing resources to various sites across the country prior to submission of tender. No claim will be entertained later on grounds of lack of knowledge.
- 2.8 In case of any query/doubt on the tender specifications, bidder can contact the concerned authority for clarification before tender submission. No modification/ deviation w.r.t. any clause, terms & conditions etc shall be acceptable after opening of tender.
- 2.9 **Cost of the Tender documents is Rs. 500/- (Rupees Five Hundred only) & GST rate as applicable shall be extra**, shall be accepted through Electronic-Mode only in favor of BHEL (NEFT/RTGS/Net Banking/POS/SB Collect etc.). The procedure of tender fee deposit is given in Clause 5.0 below. Tender received without remittance of tender cost will not be considered & will be rejected.

3.0 EARNEST MONEY DEPOSIT (EMD) :

Earnest Money Deposit will be as per the tender documents. EMD is to be paid by each tenderer for securing fulfillment of any obligation in terms of NIT.

3.1 Rates of EMD shall be as under:

3.1.1 For works / services: **Rs 38,600/-**

The bidder can also opt for submission of one time EMD of Rs. 5 Lakhs which will qualify him to participate in all other tenders.

3.2 MODES OF DEPOSIT:

EMD shall be accepted through Electronic-Mode only in favor of BHEL (NEFT/RTGS/Net Banking/POS/SB Collect etc.). The procedure of EMD deposit is given in **Clause 5.0 below**.

EMD can also be accepted in the form of FDR issued by Schedule Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).

In case total EMD amount is more than to Rs. 2 Lakhs, the amount in excess of Rs. 2.0 Lakhs may also be accepted in the form of Bank Guarantee from scheduled bank. The Bank Guarantee in such cases shall be valid for at least six months.

3.3 FORFEITURE OF EMD:

EMD of the Tenderer shall be forfeited as per NIT conditions, if:

- i) After opening of the tender and within the offer validity period, the Tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- ii) The contractor fails to deposit the required Security Deposit or commence the work within the period as per LOI / Contract.

EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with Suppliers / contractors" and forfeited / released based on the action as determined under these guidelines.

3.4 EMD given by all unsuccessful tenderer shall be refunded.

3.5 EMD shall not carry any interest.

3.6 EMD of the successful Bidder shall be converted and adjusted against the security deposit and shall be refunded after the expiry of the warranty period / defects liability period as applicable.

4.0 SECURITY DEPOSIT (SD) :

The Security Deposit means the security provided by the Contractor towards fulfillment of any obligations in terms of the provisions of the contract.

- 4.1 The total amount of Security Deposit will be 5% of the contract value. EMD of the successful Bidder shall be converted and adjusted towards the required Security Deposit.
- 4.2 Bidder agrees to submit performance security (SD) required for execution of the contract within the time period mentioned. In case of delay in submission of performance security, enhanced performance security which would include interest (SBI rate + 6%) for the delayed period, shall be submitted by bidder. Further, if performance security is not submitted till such time the first bill becomes due, the

amount of performance security due shall be recovered as per terms defined in NIT/ contract, from the bills along with due interest.

4.3 MODES OF DEPOSIT:

The balance amount to make up the required Security Deposit (SD) of 3% of the contract value may be accepted in the following forms:

- i) SD shall be accepted through electronic-Mode only in favor of BHEL (NEFT/RTGS/Net Banking/POS/SB Collect etc.). The procedure of SD deposit is given in Clause 5.0 below.
- ii) Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The Bank Guarantee Format should have the approval of BHEL
- iii) Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the contractor, A/c BHEL).
- iv) Securities available from Indian Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of the Contractor furnishing the security and duly endorsed / hypothecated / pledged, as applicable in favour of BHEL).

Note: Acceptance of Security Deposit against Sl. no. (iii) and (iv) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

4.4 COLLECTION OF SECURITY:

- i) At least 50% of the required Security Deposit, including the EMD, should be collected before start of the work. Balance of the Security Deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.
- ii) If the value of work order at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the contractor or recovered from payment/s due to the contractor.
- iii) The recoveries made from running bills (cash deductions towards SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work.
- iv) EMD of the successful tenderer shall be converted and adjusted against the security Deposit
- v) Security Deposit shall be released to the contractor upon fulfillment of contractual obligations as per the terms of contract.
- vi) The Security deposit shall not carry any interest.

5.0 PROCEDURE OF DEPOSITING EMD/SD/TENDER FEE

EMD/SD/ Tender Fee will be accepted only in electronic Mode, which can be deposited on line through following link as mentioned below: <https://www.bhelbpl.co.in/qcins/iccs.htm>.

The procedure of depositing EMD/SD/Tender Fee is below:

- a. For depositing amount online, depositor has to open SB- collect through Online E-Payment option available on Internet (www.bhelbpl.co.in under caption new link).

- b. After reading the instruction for depositing the amount; EMD & Tender Fee amount shall be deposited. EMD and Tender Fee may please be deposit together under EMD module where the EMD & Tender Fee both are applicable.
- c. After the successful payment DU No. shall be generated from the banking system.
- d. After depositing the amount, Depositor has to fill Deposit slip available on Internet (www.bhelbpl.co.in under caption new link) by selecting required Enquiry number. Tender Fee and EMD may please be enter separately.
- e. As and when credit received in BHEL account, automatic mail sent to the depositor.

Note: - After submitting the Deposit Slip a control number will be generated through system which can be used for getting print out from the system, Bidder's has to submit this printout of deposit slip along with their offer.

6.0 GENERAL CONDITIONS OF CONTRACT

- 6.1 The agencies which are currently under hold/ban/suspension of business dealing with BHEL and communicated thereof shall not be considered in this tender.
- 6.2 The tenderer has to confirm all clauses of as mentioned above, Deviations, if any, have to be recorded clearly, against the respective serial number. All the documents of the tender shall be signed by tenderer on every page and sent with the offer.
- 6.3 **Offers will be evaluated on the basis of total lump sum price quoted as per schedule of prices refer Annexure-I.**
- 6.4 All the quoted prices shall be **exclusive of GST**.
- 6.5 The offer should be valid for minimum of 90 days from the date of opening the bid.
- 6.6 The bidders shall be required to submit furnish their organizational information in the format attached herewith as Annexure-VII.
- 6.7 Over run charges shall not be applicable.
- 6.8 If the tenderer attaches any other conditions in the offer, than due to its implications prices may be loaded to the quoted price during evaluation.
- 6.9 All tender papers dully filled in and signed by the tenderer must be returned with the offer as proof of the acceptance of the conditions of the Contract.
- 6.10 Official Secret Act: The firm shall give an undertaking under the official secret Act for maintaining secrecy of the drawings, documents or other records connected with the work given to them. The firm shall return all the drawings/documents given to them.
- 6.11 Mode of Communications: Generally, all communications, references etc. shall be delivered through email, fax or given to the authorized supervisor. It will be undertaken that the firm has read and understood the message, within 3 days of the delivery, even if they have not received / not opened/ having any problems on their side. Firm shall communicate their change of authorized supervisor, email address in advance.
- 6.12 All communications shall be made by/addressed to on behalf of BHEL by following officer or his authorized representatives. Any change will be informed time to time.
Addl. General Manager, Transformer Service Department, Bharat Heavy Electricals Ltd, P.O. Piplani, Bhopal (M.P.) Pin-462022, Tel.: 0755-2502539, Email: txx.bpl@bhel.in.

7.0 SPECIAL CONDITIONS OF CONTRACT:

The tender shall be governed by general conditions which are as follows:

- 7.1 BHEL does not bind themselves to award the work to lowest tenderer or any other bidder. It will be sole discretion to process or cancel the tender and no reason/explanation shall be given for their decision.
- 7.2 The tenderer should engage only those workers for the works, which are covered under their P.F. & E.S.I. Registration, Payment of premium for P.F., PAN No. & E.S.I. of engaged workers shall be the responsibility of the contractor and they should submit documentary proof of the same to BHEL.
- 7.3 The prices shall be firm and final and shall be quoted strictly in the price-bid format provided in the Annexure-I. Applicable GST shall be paid extra against proof of their deposition in the accounts of government.
- 7.4 The Contractor shall follow all the statutory compliances and all the prevailing Industrial / Labour laws/ Govt. laws, statutory safety clauses as amended from time to time including as per Annexure-III to V.
- 7.5 The firm shall ensure that no damage is caused to any person/any existing work/property of BHEL/other parties working inside the customer premises. If any such damage is caused, it shall be the responsibility of the firm to make good the losses and compensate the affected parties at his own cost.
- 7.6 The Contractor shall not sublet, transfer or assign the whole or any part of the work under the Contract.
- 7.7 The decision of BHEL regarding interpretation of any terms and conditions set forth in the Agreement shall be final and binding on the Contractor. In case the Contractor does not carry out the Contractual/statutory obligations or the services rendered by him are found to be unsatisfactory, it will be brought to HIS notice first to rectify the deficiency/ anomaly within (15) days failing which BHEL reserves the right to impose the penalty maximum 10% of the Contract price in the and/or terminate the Contract without assigning any reason whatsoever. In such an event, no damages will be payable for short closure of the Contract.
- 7.8 Without prejudice to the aforesaid clause, BHEL reserves its right to terminate the Contract without assigning any reason thereof by giving 30 days' notice in writing to the Contractor.
- 7.9 The cancellation of Contract may be either for whole or part of the Contract at BHEL's option. In the event of termination of Contract in whole or part BHEL may procure upon such terms and in such manner as deemed appropriate, supplies or services similar to those so terminated and the Contractor shall be liable to BHEL for any excess costs for such similar supplies or services provided that the Contractor shall continue the performance of this Contract to the extent not terminated under the provisions of this clause.
- 7.10 All disputes arising in connection with the Contract shall be settled by mutual consultation. If no agreement is reached the dispute shall be settled in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules made there under. The dispute shall be referred for arbitration to any arbitrator to be appointed by the Head of the Unit. The award of the arbitrator shall be final and binding on both the Parties. The venue of the Arbitration shall be Bhopal in India. The Award to be given by the Arbitration shall be a speaking award. All questions, disputes, differences arising under, out of or in connection with this Contract shall be to the exclusive jurisdiction of Hon'ble Court of Madhya Pradesh.
- 7.11 The firm will be required to sign a Contract with BHEL on a proper Non-judicial stamp paper, in a prescribed format before start of work. The cost towards agreement shall be borne by the firm.
- 7.12 The bidder will have to ensure before submission of his bids, that adequate manpower and resources are available at his disposable to be deployed at site in the above given time frame. The final work schedule may vary depending on the prevalent site conditions and customer requirements and may be revised for early completion of respective activities/readiness of charging during the course of execution. These revised targets shall be informed to Contractor by BHEL time to time. Accordingly,

Contractor has to meet such targets set out by the customer/BHEL by augmenting their resources. The Contractor shall have to work in parallel at more than one Transformer/ Reactor as may be required during execution of work to meet the targets for readiness of charging set out by the customer and informed by BHEL to Contractor time to time.

7.13 In the event of schedule is delayed for the reason beyond Contractor's control, the Contractor shall keep the provision for continuing the work upto one year beyond above completion period if so considered by BHEL for time extension of Contract Agreement. In such case, the rates as quoted in Price Schedule will be applicable for the extended period.

7.14 BHEL may also increase/decrease the quantity of equipment's/items included in the work content. Pro-rata rates shall be paid to the Contractor for the same.

7.15 RIGHTS OF BHEL:

BHEL reserves to itself, the following rights without entitling the Contractor to any compensation: - Resorting to any, some, all of the actions like Contract termination, recovering the dues/ losses from the Security Deposit and the Contract amount, forfeiting the Security Deposit, getting the work done through other agencies at the cost of the Contractor, cancellation of registration, banning the business with BHEL etc., in any event of the followings:

- a) Contractor's repeated poor performance, withdrawal from or abandonment of the work, except in force majeure conditions.
- b) Serious lapse in performance, Persistence disregard of the BHEL instructions.
- c) Insolvency of the Contractor.
- d) Assignment, transfer, subletting of the Contract work without BHEL's written permission.
- e) Non-fulfillment of any Contractual obligations or obligations under the law.

7.16 FORCE MAJEURE:

The following shall amount to force majeure conditions: Acts of God, act of any Government, War, sabotage, riots, civil commotion, police action, flood, fire, cyclone, earthquake, epidemic and other similar causes over which, no Contractor has any control. In such cases, firm shall resume their operations after reasonable and mutually agreed time.

Notwithstanding anything contained in the contract, neither BHEL nor the Contractor shall be held responsible for total or partial non-execution of any of the contractual obligations, should the obligation become unreasonably onerous or impossible due to occurrence of a 'Force Majeure' which directly affects the obligations to be performed by the BHEL or the contractor; Such events include war, military operations of any nature, blockages, revolutions, insurrections, riots, civil commotions, insurgency, sabotage, acts of public enemy, fires, explosion, epidemics, quarantine restrictions, floods, earthquake, or acts of God, restrictions by Govt. authorities; over which the BHEL or the contractor has no control.

The party claiming to be affected by force majeure shall notify the other party in writing without delay, within two weeks from the occurrence of such situation and on the cessation thereof. Extension of time sought by the contractor along with supporting evidence and so granted by BHEL for the work affected, if any, shall not be construed as waiver in respect of remaining execution. Rescheduling of execution on account of force majeure conditions, if so agreed by BHEL, will not entail the contractor to claim any increase in the price on whatsoever account.

Notwithstanding above provisions, BHEL shall reserve the right to cancel the Contract, wholly or partly, in order to meet the overall project schedule and make alternative arrangements. If deemed necessary, BHEL may takeover partly processed work at a mutually agreed price.

INSTRUCTIONS TO CONTRACTOR

TENDER NOTICE NO. TXX/TN/2022-23/02

DATED: 16/07/2022

1. BHEL shall have the privity of the Contract with the Contractor only and will give instructions to the Contractor or his authorized representative. BHEL will have nothing to do or be concerned with the employment of employees working for the Contractor. The relationship between BHEL and the Contractor will be that of independent entities and nothing herein contained will amount to joint venture, partnership or an employer-employee relationship.
2. The Contractor shall maintain regular contact with the designated employee(s) of BHEL and will interact on matters relating to the work awarded under this Contract.
3. Contractor will ensure that the job is executed through his employees on his rolls and under no circumstances the Contractor will deploy any casual employee to carry out the job nor shall sub-Contract the job without prior written permission.
4. Contractor shall observe Provisions of the relevant labour law in respect of working hours, holidays, rest intervals, leave and overtime to his employee. .
5. Contractor shall obtain Police Verification of all his workers.
6. Contractor shall submit following Certificate for each Contract separately.

"It is certified that PF challans of the amount ----- pertains to my workers whose names are appearing in the wage sheet of the month ----- and these workers are engaged in ----- (type of work) against work order no. ----- in ----- (name of department).

Signature of Contractor

PAYMENT OF WAGES

- i) Contractor shall be responsible for making payment of wages through Bank/Cheque before expiry of 7 days from the last day of wage period and to ensure disbursement of wages and shall record under his signature at the end of entries in the Register of wages in the following form. This will not be related with payment by BHEL to contractor.

"Certified that the amount shown in column no. has been paid to the workers concerned in my presence on date at time....."

- ii) In case Contractor fails to make payment of wages to his employees or remittance of contribution to the concerned authorities, the security deposit /other dues under the Contract can be utilized by BHEL to discharge the liability of the Contractor.

SAFETY AND DISCIPLINARY ACTION

1. Contractor shall ensure that his employee do not indulge in any unsafe or hazardous practices. They use safety equipment such as safety belts, safety shoes, goggles, helmet and masks where use of such equipment is required in day-to-day operations. All such safety gadgets will be provided by the Contractor failing which BHEL will provide safety equipment to such Contractor employees and cost of which including overheads as deemed fit shall be recovered from Contractor bills/dues. Contractor shall fully indemnify BHEL against any claim for damages for injury to person or property resulting from such accidents.
2. Contractor to ensure that employee deployed in the premises is physically and mentally fit and do not have any criminal record.

3. Contractor will be responsible for good conduct of his employees. In case of misconduct, Contractor shall take prompt disciplinary action as per "Model Standing Orders" on the advise of Contracting officer.
4. The Contractor has to provide a distinct uniform different from BHEL employees. The Uniform should have logo of the Contractors firm / company. The uniform shall be kept in neat, tidy and wearable condition. Wherever necessary, the Cap shall be integral part of the uniform.
5. BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.
 - a) Victim: Any person who suffers permanent disablement or dies in an accident as defined below.
 - b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing/ operation and works incidental thereto at BHEL factories/ offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works / during working at BHEL Units/ Offices/ townships and premises/ Project Sites.
 - c) Compensation in respect of each of the victims:
 - (i) In the event of death or permanent disability resulting from Loss of both limbs: Rs. 10,00,000/- (Rs. Ten Lakh)
 - (ii) In the event of other permanent disability: Rs. 7,00,000/- (Rs. Seven Lakh)
 - d) Permanent Disablement: A disablement that is classified as a permanent total disablement under the proviso to Section 2 (l) of the Employee's Compensation Act, 1923."
6. Contract awarded is liable for termination for any contravention of statutory provisions or any other reasons without assigning any explanation or notice to the Contractor.
7. Contractor shall fully comply provisions of various applicable labour laws.

RECORDS & INFORMATION TO BE FURNISHED BY CONTRACTOR

1. Contractor shall maintain neatly, completely and legibly registers, records, reports and returns for inspection by various authorities at short notice.
2. Contractor shall submit the details of work awarded to him by other departments indicating work order No., nature of work and maximum number of workers employed etc.
3. Contractor shall provide information as required in respect of all his employees employed by him to enable the Contract operating division to monitor compliance of P.F./ESI and also to enable him to furnish information to Ministry and Labour deptt. as may be required.
4. Contractor shall provide full particulars of each employee employed by him before start of the work and from time to time. He will also endorse a copy of returns furnished by him to the Labour Department under the Contract Labour (Regulation and Abolition) Act 1970.

COMPLIANCE OF STATUTORY PROVISIONS

Contractor shall fully comply various labour laws and other enactments as applicable for such Contracts.

- .. Contract Labour (R&A) Act 1970 and rules 1971.
- .. Payment of Wages Act.
- .. Minimum Wages act 1948, M.P. Rules 1958
- .. Employees State Insurance Act 1948, Rules and regulations 1950

- .. Employees Provident Fund Act 1952 and Pension Scheme 1995
- .. Workmen's Compensation Act 1923
- .. Maternity Benefit Act 1961
- .. Equal Emolument Act 1976
- .. Payment of Bonus Act 1963: Price shall be quoted by bidders excluding Bonus. Bonus shall be payable as per Payment of Bonus Act 1965, on actual basis for the contract period on submission of proof of payment with the last bill of the contract and shall be restricted to the amount of Rs...../per hr/ per day as applicable. Instant arrangement nowhere intends to affix responsibility of payment of bonus on BHEL.
- .. Inter State Migrant Act.

STATUTORY INSTRUCTIONS TO CONTRACTOR

STATUTORY REGISTRATIONS AND CLEARANCES

Contractor shall commence the work only after obtaining:

1. Labour License (If applicable)
2. Provident fund code no.
3. ESI code no
4. Registration no.
5. Notice of commencement in Form 6-A & Maintain Register of workers Form 13.

CONTRACTOR SHALL ENSURE FOLLOWING WHILE EXECUTING CONTRACT

1. Employment card as per rule no 76 of Contract labour (Regulation & Abolition) MP rules, 1973
2. Appointment letter to his employees.
3. Annual leave with wages including EL, CL, National Holiday & Festival holiday.
4. Leave record register.
5. Shall engage only adult workers who have attained the age of 18.
7. Obtain insurance cover for his employees/ equipment's, tools etc & third party insurance coverage at his own cost.
8. Remit Provident fund contributions in prescribed 3A & 6A forms
9. ESI contributions in Form 6
10. Submit challans of PF & ESI contributions every month.
11. Provide Personal protective equipment's for his employees
12. Distribute wage slip each month to his employees,
13. Ensure payment as per minimum wages act, 1948,.
14. Preferably Uniform to labours different from BHEL employees
15. Submit employee and employer contribution as per Shram Kalyan Nidhi Adhiniyam 1982.

ON COMPLETION OF WORK: Submission of PF & inspection report

CONCILIATION PROCEEDINGS UNDER THE BHEL CONCILIATION SCHEME, 2018

The Parties agree that if at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the agreement, contract or the Memorandum of Understanding (delete whichever is inapplicable), which the Parties are unable to settle mutually), arise inter-se the Parties, the same may,

be referred by either party to Conciliation to be conducted through Independent Experts Committee to be appointed by competent authority of BHEL from the BHEL Panel of Conciliators.

Notes:

1.No serving or a retired employee of BHEL/Administrative Ministry of BHEL shall be included in the BHEL Panel of Conciliators.

2.Any other person(s) can be appointed as Conciliator(s) who is/are mutually agreeable to both the parties from outside the BHEL Panel of Conciliators.

The proceedings of Conciliation shall broadly be governed by 7.11 of the Arbitration and Conciliation Act 1996 or any statutory modification thereof and as provided in Annexure to this SCC.

(The Conciliation Proceedings hereunder, supersede the relevant terms & conditions given in “Special Terms & Conditions and Statutory Compliances” or any other Tender document, where ever applicable).

CODE FOR SAFETY MANAGEMENT AT SITES**TENDER NOTICE NO. TXX/TN/2022-23/02****DATED: 16/07/2022**

It may please be noted that the following practices are to be observed during execution the work:

GUIDELINES FOR SAFE WORK PRACTICES

- Personal Protective Equipment: Provision & use of personal protective equipment conforming to Indian or equivalent standards to all employees of BHEL & its sub-contractors working at sites shall be ensured as specified below:
- Safety Helmets Conforming to IS: 2925 shall be worn by all at sites where there is any possibility of any object falling from overhead.
- Person who might be exposed to any hazards to his eyes & face during the course of his work shall use 2.1.3 Eye & Face Protection Device Conforming to IS: 8940 or 8520.
- Ear protection Device Conforming to IS: 6229 shall be used by any person exposed to excessive noise in his work.
- Hand & Body Protection Devices IS: 2573 or 6994 or 8519 or 8807 as applicable shall be used by a person who might be exposed to the possibility of Injury to his hand or body while executing a particular task.
- Foot Protection Devices: Safety shoes or good quality covered shoes, depending on the degree of hazard one is likely to be exposed to, shall be worn by persons engaged at servicing sites.

HOUSE KEEPING

- Materials, equipment's etc. shall not be placed or left work area so as to obstruct safe movement of people or cause any other mishap.
- Work places & passageways that are slippery due to oil, water etc. shall be cleaned up or strewn with sand/ similar substance.
- Action shall be taken to discourage the practice of throwing materials/ equipment's for elevated locations to lower levels.

ILLUMINATION

- Adequate & suitable artificial lighting shall be provided at all work places and their approaches.
- Lamps shall be protected by suitable guards where necessary to prevent danger, if the lamp breaks.
- Hand-held lamps shall be powered by either 24V supply or dry cells.
- Emergency lighting provisions for night work shall be made to minimize danger in case of power failure.
- Insertion of electrical wires directly into socket holes without proper plug top for drawing power shall not be allowed.
- Proper earthing & insulation of all temporary electrical lines laid for servicing jobs shall be ensured.

FIRE HAZARDS/ ACCIDENTS AND THEIR CONTROL

- BHEL employees should ensure that first aid fire- fighting equipment, arranged by customer / sub-contractor, is available in the vicinity of work place.

FIRST AID

- BHEL/ sub-contractor shall be required to maintain a first aid box with essential items. The box shall be available for use at all hours of work.

STATUTORY LIABILITIES OF THE CONTRACTOR**TENDER NOTICE NO. TXX/TN/2022-23/02****DATED: 16/07/2022**

- All statutory requirement under Minimum Wages Act 1948, Payment of Wages Act 1936, Workmen Compensation Act 1923, EPF & MP Act 1952, Payment of Gratuity Act 1972, ESI Act 1948, Contract Labour (R&A) Act 1970, Payment of Bonus Act 1965, Income Tax Act, Service Tax Act and all other applicable Act etc shall be complied by the Contractor
- Contractor shall comply with all statutory requirement, rules, regulations & notification etc in relation to employees issued from time to time by the concerned authorities
- Contractor shall ensure payment of statutory prescribed minimum wages as applicable from time to time in the presence of authorized representative of BHEL and maintain proper records of their timely disbursement. These records need to be preserved for a minimum period of at least 3 years and should be made available even after the contract is over for any verification by statutory / BHEL authority
- Contractor to provide PF Pass Book to his employees ensure payment of PF, EDLI, pension dues under EPF and MP Act 1952 to the RPFC
- Contractor shall ensure payment of ESI contributions under ESI Act 1948, and provide ESI membership no. of each employee
- Contractor shall produce proof of deductions as well as remittance of PF, EDLI, Pension, ESI contribution, administrative charges etc where ever applicable and shall maintain proper records
- Contractor shall furnish proper returns to the concerned statutory authorities
- Contractor shall be solely responsible for non-payment, delayed payment of wages, contribution under EPF & MP Act, ESI Act etc.
- In case the Contractor fails to make payment of wages to his employees or remittance of contribution to the concerned authorities, the security deposit / other dues under the contract can be utilized by BHEL to discharge the liability of the contractor
- Payment of bonus under Bonus Act, payment of gratuity under Gratuity Act and retrenchment compensation under Act will be sole responsibility of the Contractor
- Over & above the daily wage rate, payment shall be made for leave with wages
- Contractor shall observe provisions of the Factories Act in respect of working hours, holidays, rest intervals, leave & overtime to his employees. No work shall be done on second / third shift, overtime, Sundays or on other declared holidays without written permission
- In case a contractor employs women as employee, he will discharge his obligation under law in respect of such women workers such as prohibition of engaging them during night hours, prohibition of employing them for more than 9 hours per day, provision of crèche facility, grant of maternity leave as per rules etc
- Contractor shall be responsible for making payment of wages before expiry of 7 days from the last day of wage period and to ensure disbursement of wages in the presence of the authorized representative of the contract operating division & HR representative who shall record under his signature to the end of entries in the register of wages and give certificate to this effect which shall be enclosed with the bill for claiming payment
- In case the Contractor fails to make payment to his employees within the stipulated date / time, security deposit can be utilized for payment of wages etc. In case of such an eventuality the Contractor shall replenish such an amount immediately
- Contractor shall indemnify BHEL against all claims and losses under various statues or any civil or criminal law in connection with the employees deployed by him
- The contractor shall issue all the necessary Personal Protective Equipment's (PPEs) to all his workmen involved in the job. The liability for any compensation on account of any injury sustained by an employee of the contractor shall be exclusively of the Contractor
- Contractor to obtain insurance cover for his employees / equipment, tools & tackles etc and take third party risk insurance coverage at his own cost. BHEL shall not be responsible for any loss, damage, pilferage of his property under employees
- Contractor should have independent code numbers under EPF & MP Act 1952 and ESI Act 1948 Service Tax and shall cover his employees under the said codes
- Contractor to obtain license under CL(R&A) Act 1970

- Adherence to all local, state and central legislation on safety measures as applicable to the work at site shall be ensured.
- This document may be treated as a part of the NITs and your acceptance of these requirements will be essential for qualifying to work as our sub-contractor.

**FORMAT FOR
“NO DEVIATION CERTIFICATE”**

TENDER NOTICE NO. TXX/TN/2022-23/02

DATED: 16/07/2022

NO DEVIATION CERTIFICATE

This is to certify that our offer is exactly in line with your Tender Enquiry No. _____. This is to expressly certify that we have read all the clauses of tender and our offer contains **no deviation** either Technical or Commercial in either direct or indirect form.

Signed By :

Name : _____

Designation : _____

Organization : _____

Date & Place : _____

Phone/Fax/Email : _____

Stamp & Seal : _____

(Signature & seal of Bidder)

ORGANIZATIONAL INFORMATION

TENDER NOTICE NO. TXX/TN/2022-23/02

DATED: 16/07/2022

Sl.	Description	Bidder's Information
1	Bidder's Name, Full Address / Pin Code	
2	Name(s) of Contact Person(s) Mobile No(s). of authorized signatory of bid document	
3	Tel. No. / Fax No./ e-mail	
4	Bid Ref. No. & Date	
5	Type of Company (Limited Company / Private Company / Co-Operative Society / Partnership Firm / Proprietorship)	
6	Year of establishment, Company Registration No. & date	
7	Director / Partner / Owner/ Proprietor Information	
8	Approved as erection Contractor for any other reputed Transformer Manufacturers in ABB / Siemens / Alstom / CGL / BHEL / NTPC / POWERGRID / Central / State Govt. Agency/PSU	
9	Income Tax PAN	
10	GSTIN Tax Registration No.	
11	Service Tax Registration No.	
12	PF Registration No.	

Attach list the T&Ps and testing instruments owned by the bidder along with copy of PO.

Value addition for services

Sr No	Description	Remark
1	Percentage of Value addition in India.	
2	Place of Value addition in India.	

(Signature & seal of Bidder)