

BHARAT HEAVY ELECTRICALS LIMITED
Regional Operations Division
Mumbai /Chennai



REGISTRATION
OF
MULTIMODAL TRANSPORT
OPERATORS

BE A PARTNER IN OUR PROGRESS



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
BHARAT HEAVY ELECTRICALS LTD.
(भारत सरकार का उपक्रम)
(A Government of India Undertaking)
क्षेत्रीय परिचालन प्रभाग
Regional Operations Division, Mumbai.

Ref: RE/MUM/EXP/E-817

Date: 24th December, 2008

To

M/s _____

Dear Sirs,

BHEL, a Government of India Undertaking, one of the "Nav Ratna" Company, invites you to become a partner in our progress for registration as Multi Modal Transport agents for imports/exports.

BHEL is the largest engineering & manufacturing enterprise in India catering to the core sectors of the Indian economy viz. Power generation, transmission, Industry, Telecom, Renewable energy, defence etc.

The Company crossed a turnover of Rs. 21,000 Crores during the financial year 2007 - 08.

BHEL intends to register MTOs for import and export of sea/air consignments at Ports, i.e. Mumbai, Chennai, Kandla, Mundra, Kolkatta and Tuticorin. Sea/air cargo is being shipped mainly from & to BHEL Units, i.e. Hardwar, Hyderabad, Bhopal, Jhansi, EDN/Bangalore, Trichy, Ranipet, Haridwar, etc.

The consignments Exported/Imported by BHEL are generally engineering machinery like gas turbine, steam turbine, generator, pump, boiler etc including finished parts and raw material like plates, coils, pipes, castings, forgings etc.

The export/import of BHEL involves Project materials, Transformers, Motors, Turbines, Insulators, non conventional Energy Resources materials etc, manufactured at the above units, in the form of Break bulk/ Containerised cargo/Air from the ports mentioned above.

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14/ 15 वी मंजिल, वर्ल्ड ट्रेड सेंटर - 1, कफ परेड, कुलाबा, मुंबई - 400 005.
14th/15th Floor, World Trade Centre - 1, Cuffe Parade, Colaba, Mumbai - 400 005.
दूरध्वनी : Phone : 2218 7181-86 Fax : 2218 7850, 2218 0748

पंजीकृत कार्यालय : भेल हाऊस, सीरी फोर्ट नई दिल्ली - 110 049
Rege. Office : BHEL House, Siri Fort, New Delhi - 110 079

The essential criteria for registration of the Parties are :-

- (1) To have valid registration certificate from Directorate General of shipping in respect of Shipping Companies, Shipping Agents and MTOs.(A copy of the certificate to be enclosed.The original to be produced when called for.)**
- (2)The MTO for Sea/Air/Land operation must have valid IATA certificate (A copy of the certificate to be enclosed. The original to be produced when called for.)**
- (3) The MTO should have offices at Mumbai and Chennai. The address and other details asked in the format for these offices must be provided.**
- (4) Turnover of Rs. 5 crores. in the field of MTO operations during the last 3 years. A certificate from the firm of Chartered Accountants confirming that the Turnover of Rs. 5 crores , achieved by the company in the last 3 years on account of MTO business to be enclosed.**
- (5) The parties must have earned net profit in last 3 Financial Years. (Certificate from Chartered Accountant to be produced).**
- (6) Current Solvency certificate of Rs 50.00 Lakhs from a scheduled bank in India**

The Parties should have infrastructure facilities to handle Import/Export and computer based communication and documentation group. In the coming years, BHEL intends to minimise paper work and time involved in tendering process. We are moving towards e-mail based tenders/offers and may follow reverse auction system.

Registration of Parties for Exports and Imports shall be in the following categories for the areas of operation:

1. Multimodal Transport Operators Sea/Land operation
2. Multimodal Transport Operators Sea/Air/Land operation

The Parties may request for registration for all or any of the categories stated above.

This registration is for empanelment of Multimodal Transport Operators for Sea/Land and Sea/Air Land operation of BHEL Cargo to whom tenders will be issued from time to time.

BHEL reserves the right to reject or accept the application forms for registration without assigning any reason. The evaluation of Multimodal Transport Operators for Sea/Land and Sea/Air Land operation for registration will be done on the basis of the essential criteria listed above.

Last date of submission of registration documents is 15th January 2009 at 1600 Hrs. Please feel free for further information/clarification, if any on Tel. No. 022 22180740/022 22180742(Mumbai office) or email: tej@rmb.bhel.co.in or 044 25356080(Chennai Office) email raja@rodchn.bhel.co.in.

The registration documents shall be placed in a cover, labeled with the Contractors name, address and contact person. This cover may be superscribed '**REGISTRATION OF MULTIMODAL TRANSPORT OPERATORS**' and addressed to the '**GENERAL MANAGER, BHEL, ROD, MUMBAI**'. The registration documents, complete in all respect to be submitted in the tender box at 15th floor, BHEL, World Trade Centre, Cuffe Parade, Mumbai-400005. by 1600Hrs on the 15/01/08.

Thanking you,

Yours truly,

For BHARAT HEAVY ELECTRICALS LIMITED



Tej Prakash

Addl Gen Manager

BHARAT HEAVY ELECTRICALS LIMITED
REGIONAL OPERATIONS DIVISION
MUMBAI

REGISTRATION OF PARTIES

Service for which registration is applied:

1. Multimodal Transport Operators Sea/Land operation : Yes/No
2. Multimodal Transport Operators Sea/Air/Land operation : Yes/No

Details to be furnished by the Company:

1.
 - i. Name of the Co. :
 - ii. Nature of business :
 - iii. Year of Establishment :
2. Type of Ownership : Prop. /Partnership/Pvt.Ltd/
Central PSU/State PSU/
Any other (specify)
3. Valid Registration Certificate from
the Director General of Shipping :
(Copy to be Enclosed)
4. Certificate of Incorporation in respect of Ltd. Co. :
(Copy to be Enclosed)
5. Partnership Deed in respect of Partnership Firms. :
(Copy to be Enclosed)
6. Municipality/Corporation Licence
(Copy to be Enclosed)
7. Information on Party's Offices at **Mumbai**
 - (a) Office address :
 - (b) Telephone No. :
 - (c) FAX No. :
 - (d) Name of contact person :
 - (e) Email ID :
 - (f) Office is owned or rented :

8. Information on Party's Offices at **Chennai**

- (a) Office address :
- (b) Telephone No. :
- (c) FAX No. :
- (d) Name of contact person :
- (e) Email ID :
- (f) Office is owned or rented :

9. Communication facilities
(If yes, give details)

- (a) Web site address :
- (b) Pre-alert system : Yes/No
- (c) Web based cargo tracking system : Yes/No
If yes, give details
- (d) Whether In-house online system available : Yes/No
- (e) Facility to scan documents and to transmit to BHEL Office : Yes/No

10. Information on MTO (Sea/Land) in the following format:-

<u>Year</u>	<u>No. of MTDs</u>	<u>Tonnage</u>
06-07		
07-08		

11. Information on MTO (Sea/Air/Land) in the following format:-

<u>Year</u>	<u>No. of MTDs</u>	<u>Tonnage</u>
06-07		
07-08		

12.

- a. PAN :
- b. Bank references:
(Account No and other details for electronic fund transfers as per enclosed format)
- c. Service tax Registration Number

13. Organisational Information:

- a. Directors/Partners if related to any BHEL employee
Name:
Staff No:
Designation:
Department:
Relationship:

- b. If any ex-BHEL personnel is employed by the party, mention his/her
Details of last posting
Name:
Staff No.:
Designation:
Department:
Relationship:

14. Whether the party is fully conversant with Dock Labourer's Act/Child Labour Act/Customs and Port procedures and all other relevant Acts, Rules and Regulations in course of their activities and whether they are being fully complied with. Yes/No

15. Following information/documents are also required to be furnished:

- (i) List of customers.
- (ii) Copies of Latest Performance Certificates

Declaration by Party :

I/We give the undertaking that BHEL details shall not be used in any way detrimental to the interest of BHEL and/or for supply of service directly or indirectly to any other customer. The information given in the above format is true to my knowledge and belief. If found false, my application is liable for rejection/cancellation of registration.

Signature of authorized signatory

Documents to be enclosed

1. Notarized Memorandum/Articles of Association/Partnership deed.
2. Copy of valid Directorate General shipping Registration for Shipping Co/Shipping Agent/MTO.
3. Copy of Valid IATA Certificate
4. A certificate in original from a firm of Chartered Accountants confirming the Turn-over as required under essential criteria (4)&(5)
5. Current Solvency certificate for Rs. 50 lakhs from a scheduled bank in India.
6. Copy of the Professional Tax registration/Municipal registration Certificates.
7. OHSAS/ISO certification, if any.
8. Letter of authorization for signatories to act on behalf of company.
9. List of Customers
10. Copies of latest Performance Certificates.
11. Duly filled in EFT format

Signature of authorized signatory



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BHARAT HEAVY ELECTRICALS LIMITED

(भारत सरकार का उपक्रम)

(A Government of India Undertaking)

क्षेत्रीय परिचालन प्रभाग, मुंबई.

Regional Operations Division, Mumbai.

RE/MUM/FIN/05/0734

DT:

Sub: Payments through Electronic fund transfer system

This is to inform you that we have decided to make all your payments through electronic funds transfer system directly to your bank account. For this purpose you are requested to furnish following information at the very earliest:

BANK PARTICULARS (FOR EFT/RTGS IMPLEMENTATION)

1. Name of Vendor/Supplier:
2. Address
3. Bank Account No
Swift Code:
4. Nature of Bank Account:
5. Name of the Bank
6. Branch name of the Bank/Branch Code:
7. Address and Tel. No of the Branch:
8. MICR NO (9 digits)
9. IFS code no: (11 digits) FOR NEFT
10. Ledger/Ledger folio no:
11. Whether Bank is participating in EFT or not:

Manager Finance

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