

DESPATCH INSTRUCTIONS

FROM: Y.A.SrinivasaRao Dy. General Manager (CM) DOC No.: HY/CM/GA202/006, REV:00 DATE: 29.09.2009	TO: 1) ALL HEADS OF PURCHASE GROUPS
CUSTOMER	M/s Mangalore Refinery and Petrochemicals Ltd (A Subsidiary of ONGC Ltd)
PROJECT:	M/s MRPL, CPP, MANGALORE
Contract Reference P.O.NO./LOI No	FOA No : P3 – 0004, Dt. 23.02.2009
SALE ORDER NO:	MGA0202001 AND MGA0202002 (GA202)
WORK ORDER NOS: MGA0202001	1-0-194-102-00 Condensing Steam Turbine -1 (E) EHNK 50/56-3 1-0-194-103-00 Condensing Steam Turbine -2 (E) EHNK 50/56-3 1-0-198-057-00 BFP Drive Turbine - 1 NG 25/20-3 1-0-198-058-00 BFP Drive Turbine - 2 NG 25/20-3 1-0-231-051-00 Fr 5 - GT Generator TAIL 1240-14P1-15 1-0-236-012-00 STG Generator -1 (TAIL 1240-17P-15) 1-0-236-013-00 STG Generator -2 (TAIL 1240-17P-15) 1-0-259-123-00 Brushless Exciter for GTG 1-0-259-124-00 Brushless Exciter for STG -1 1-0-259-125-00 Brushless Exciter for STG -2 1-0-361-061-00 BOP Heat Exchangers 1-0-361-062-00 Heat Exchangers BFP GT - 1 1-0-361-063-00 Heat Exchangers BFP DT-2 1-0-361-064-00 Heat Exchangers STG – 1 1-0-361-065-00 Heat Exchangers STG – 2 1-0-372-012-00 Heat Exchanger - Fr 5 GTG 1-0-851-290-00 BOP – Mechanical 1-0-852-348-00 BOP - Electrical and C & I 1-0-884-084-00 FR5 GAS TURBINE WITH ACCESSORY BASE
MGA0202002	1-0-885-089-00 Fr 6B Gas Turbine 1-0-373-021-00 HE & F Items 1-0-263-150-00 Brushless Exciter 1-0-299-085-00 Generator 1-0-792-012-00 Load Gear Box 1-0-443-003-00 BCL 307 Compressor - I 1-0-443-004-00 BCL 307 Compressor - II 1-0-326-010-00 Bypass cooler - I 1-0-326-011-00 Bypass cooler - II 1-0-328-010-00 Twin oil cooler - I 1-0-328-011-00 Twin oil cooler - II 1-0-380-008-00 Lube oil console - I 1-0-380-009-00 Lube oil console - II 1-0-851-304-00 BOP - Mechanical 1-0-852-384-00 BOP - Electrical & C&I
CONSIGNEE/PAYEE ADDRESS	Mangalore Refinery and Petrochemicals Limited Kuthethoor P.O, Via Katipalla Mangalore – 575030 Karnataka
DESTINATION ADDRESS	Mangalore Refinery and Petrochemicals Limited Kuthethoor P.O, Via Katipalla Mangalore – 575030 Karnataka
INVOICE DETAILS	Mangalore Refinery and Petrochemicals Limited Kuthethoor P.O, Via Katipalla

	Mangalore – 575030 Karnataka (Please indicate Excise Tariff Heading in the Invoice) Account : M/s. BHEL, Hyderabad; PO No. _____, Dated : _____
PRE-DESPATCH INSPECTION BY	BHEL / BHEL APPOINTED THIRD PARTY INSPECTING AGENCY & AS PER APPROVED QAP FOR VENDOR ITEMS; BY EIL/ MRPL FOR ITEMS MANUFACTURED AT WORKS;
MODE OF DESPATCH	By Road through BHEL approved Carriers / OR / As per P.O. terms and conditions, if transport is in vendor's scope.
FREIGHT (ALL MATLS. SHALL BE DESPD. ON DOOR DELIVERY BASIS, THROUGH BHEL, APPRD. TRANSPORTERS ONLY)	Pre Paid; To be billed at BHEL, Hyderabad by Transporter OR as per P.O. terms and conditions
TRANSIT INSURANCE BY AND ADDRESS	M/s. New India Assurance Co Ltd Divisional Office No.120700, VIII Floor, New India Centre, 17-A Cooperage Road, Madam Cama Road, Mumbai 400001. Ph No. : 022-22049763, 022-22049714, 022-22814663, Fax No. : 022-22881350. Contact Person: Mr. Manish Kumar, Divisional Manager E mail ID : manish.kumar@newindia.co.in POLICY NO.: MCE Project Insurance -- 121400/44/09/08/50000022 Policy Period : From 07.09.2009 to 30.04.2012 OR as per P.O. terms and conditions
EXCISE CONTROL CODE (ECC)	AAACM5132AXM001 CENTRAL EXCISE RANGE NORTH II DIVISION : MANGALORE - I COMMISSIONERATE : MANGALORE
CENTRAL SALES TAX NO:	CST: 30165866 DTD 12.06.1996 KST: 30115863 DTD 12.06.1996
TAN No.	BLRM00218B
TIN No.	29960081934-260, MANGALORE, DTD 01.04.2003
ENTRY TAX	NOT APPLICABLE
OCTROI	NOT APPLICABLE
WORKS CONTRACT SALES TAX	NOT APPLICABLE FOR SUPPLY
ROAD PERMIT	NOT REQUIRED
EXCISE DUTY	PREVAILING RATE. ORIGINAL COPY OF EXCISE GATE PASS / INVOICE IS REQUIRED FOR BILLING PURPOSES.
DESPATCH DOCUMENTS TO BE SUBMITTED	1. LOADING ADVICE / RDR 2. INVOICE ORIGINAL+2 SETS 3. LR COPY 4. PACKING LIST IN TRIPLICATE 5. DELIVERY CHALLAN 6. INSPECTION RELEASE NOTE BY APPROVED TPI 7. ORIGINAL COPY OF EXCISE DUTY GATE PASS / INVOICE 8. TEST & GAURANTEE CERTIFICATES 9. CERTIFICATE OF CONFORMANCE 10. COPY OF FAX SENT TO SITE GIVING DISPATCH DETAILS
PERMITTED ROAD CARRIERS	BHEL APPROVED TRANSPORTERS

Contact Person At BHEL Site Office	Shri. M SUDHAKAR RAO, CONSTRUCTION MANAGER, BHEL SITE OFFICE M/s MANGALORE REFINERY AND PERTOCHEMICALS LTD KUTHETHOOR P.O., VIA KATIPALLA, MANGALORE, KARNATAKA PIN:575 030 PHONE:0824 –2273356, Email:msrao@bhelpssr.co.in
Special Instructions	<ol style="list-style-type: none"> 1. Care may be taken to ensure indicate "Freight amount separately" in the Excise invoice as required by DGM /Fin/ ED, ST & Insurance. 2. ED & Edu Cess amounts are indicated without any omission. 3. Original LR consignee copy to be carried along with consignment 4. Freight shall be prepaid on door delivery basis (BHEL Site office)
Contract Manager	Y.A.SrinivasaRao Dy.General Manager, Contracts Management, 3rd Floor Admn. Bldg Phone No: (040) 23021994, 23182998 email : yasrao@bhelhyd.co.in

IMPORTANT: -

Since transit insurance is arranged by customer, purchase shall inform the vendors that immediately on dispatch of consignment from Sub-vendor's works; dispatch particulars shall be faxed & mailed to Sri. M Sudhakar Rao, Construction Manager BHEL Site office on Fax: 0824-2271204 / Ph no: 0824 -2273356 / Email:msrao@bhelpssr.co.in and to M/s. New India Assurance Co Ltd, under intimation to BHEL-Hyderabad **failing which the sub vendor would be responsible for any consequential losses / damages during transit.**

Purchase to ensure that all the vendors strictly adhere to the above instructions.

Y.A.Srinivasa Rao
DGM/Contract mgmt
Phone: 2998, 23021994
Email: yasrao@bhelhyd.co.in