



## Bharat Heavy Electricals Limited

High Pressure Boiler Plant, Tiruverumbur,  
Tiruchirappalli – 620 014.

Phone : 0431 – 2571549, 1519,1518

E.mail : [csguna@bheltry.co.in](mailto:csguna@bheltry.co.in)

Fax : 0431 – 2520212

Website : [www.bhel.com](http://www.bhel.com)

**CONTRACTS, CLAIMS & CLEARANCE / LOGISTICS**

**AN  
ISO 9001  
COMPANY**

**No: LOG/CCC/11-12/4008E**

**dt: 16.11.2011**

To

Dear Sirs,

Sub: Two Part Tender inviting Techno Commercial & Price Bids for Speedy Movement of Materials except Southern States - Tamil Nadu, Pondicherry, Andhra Pradesh, Kerala & Karnataka for a period of One Year.

Please submit your competitive offer for the above subject transportation as per the conditions given in the WORK/RATE SCHEDULE and Terms & Conditions enclosed along with this tender.

01. Nature of Work : As per enclosed “WORK/RATE SCHEDULE”
02. Duration of the contract : One year from the date of award of Contract.
03. Last date for receipt of tender : **10.30 a.m. on 01.12.2011**
04. date/time of opening of Techno Commercial bid : **10.35 a.m. on 01.12.2011**
05. Date/time of price bid : Only the price bids of the technically qualified tenderers will be opened. The date / time of opening of price bid will be informed to the qualified tenderers separately by BHEL.
06. Validity of this offer : 90 Days from the date of opening of tender
07. EMD : **Rs. 1,00,000/-** (Rupees One Lakh only). Demand Draft for this sum should be drawn in favour of Bharat Heavy Electricals Limited, Trich-14 (Payable at Trichy)

***TENDER WITHOUT EMD WILL BE SUMMARILY REJECTED***

In case you are not in a position to submit the offer, please send letter suitably specifying the reasons thereof.

Thanking you,

for Bharat Heavy Electricals Ltd.

(C.S.Gunasekaran)  
Sr.Manager/CCC/Logistics  
Bldg No.61, Stores Admin. Block, Near East Gate  
High Pressure Boiler Plant  
Tiruverumbur, Trichy-620014

**Note: The tender shall be addressed to the above address.**

**“TECHNO COMMERCIAL BID”**  
**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

**1. SUBMISSION OF TENDER**

- 1.1 This Tender is subject to 1.Special Conditions-I, 2.Special Conditions-II, 3. Welfare conditions, 4.Safety Conditions, 5.Safety Precautions, 6.OCP and 7.General Terms & Conditions, which are enclosed along with this tender.
- 1.2 Tenderer should furnish all the Technical Details asked in the “TECHNO COMMERCIAL BID” and submitted along with necessary supporting documents.
- 1.3 The above documents as given in 1.1 & 1.2 shall be duly signed and stamped in all pages and placed in a common sealed cover specifying the tender No.& Date and Due Date and duly **superscripting the cover “TECHNO COMMERCIAL BID”** and submitted.
- 1.4 Tenderer should furnish the RATE in the enclosed tender “WORK / RATE SCHEDULE” duly signed and stamped in all pages and placed in a separate sealed cover specifying the tender No.& Date and Due Date and duly **superscripting the cover “PRICE BID”** and submitted.
- 1.5 The Demand Draft towards **EMD** should be submitted in a separate sealed cover specifying the tender No.& Date and Due Date duly **superscripting the cover “EMD”**.
- 1.6 Totally there will be 3 Separate covers. One cover for Techno Commercial Bid, One cover for Price Bid and one cover for EMD.
- 1.7 All the above 3 covers should be placed in a common sealed cover and submitted before the said due date as given above **superscripting the tender No.& Date and Due Date**.
- 1.8 Any deviation to this tender terms & condition and schedules of this tender will leads to total rejection of the offer submitted
- 1.9 BELATED and incomplete offers will become liable for rejection.
- 1.10 Submission of tenders by electronic media established by BHEL like e-mail, Internet, fax etc. followed by hard copy, is acceptable and will be at the sole risk of the tenderer. The tenders thus submitted will be final and binding on the tenderer. BHEL will not be responsible for any consequences that may arise in this regard.

**2. QUOTING**

- 2.1 The tenderer have to quote for all the Groups / Area of operation and all the Rate Schedules (weight slabs) within the area of operation. This means partial quoting is not acceptable and in any of the Rate Schedule hence such offers will be totally rejected

**3. COUNTER OFFERING**

- 3.1 For the four weight slabs in each group viz., A, B & C, if L1 rates obtained are from different Bidders, then in order to enlist all these Bidders who have quoted L1 rates in one or other schedules, BHEL reserves the Right to counter offer either the L1 rates or the negotiated lowest rate or the BHEL estimated rate to all the L1 Bidders as also other Bidders who have quoted, to seek their acceptance of the counter offered rates to consider them for award of Contract.
- 3.2 In case of acceptance by the Bidders, all such Bidders will be enlisted for that group / area of operation and load will be given / consignments will be allotted for transportation, based on first-come first-served basis.
- 3.3 It would be necessary for the L1 Bidder to accept the lowest rates obtained / counter offered for all four schedules in a particular group.

Place:  
Date:

Signature of the Tenderer  
with seal & full address

#### **4. VALIDITY OF THE OFFER**

- 4.1 The rates quoted shall be valid for acceptance for a minimum period of 90 days from the date of Price Bid opening. Withdrawal of Tender or increasing the rates during this validity period shall entail forfeiture of EMD paid.

#### **5. DURATION OF THE CONTRACT**

- 5.1 The duration of this Rate Contract is One Year from the date of award of Work and the Rates shall be kept firm throughout the Contract period

#### **6. IMPORTANT POINTS TO BE TAKEN CARE OF WHILE SUBMITTING OFFER**

- 6.1 Should a tenderer find discrepancies or omissions in the tender documents or should there any doubt as to their meaning, he should at once address the authority inviting the tender, for clarification well before the due date, so as to submit his tender in time. (No extension of time shall be given for submission of the tender on any account
- 6.2 Conditional and late tenders, tenders containing prima-facie absurd rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not in accordance with the tender conditions herein contained and the tenders not in original ARE LIABLE TO BE REJECTED
- 6.3 All entries in the tender documents should be in one ink. Erasures and overwriting are not permitted. All cancellations and insertions should be duly attested by the tenderers concerned.
- 6.4 Rates should be quoted as per the Work / Rate schedule. Rates quoted in any other form will not be accepted and will be rejected.
- 6.5 Unit rates should be quoted in figures as well as in words for all the items shown in the attached schedule. Wherever there is a difference in the two, the rates in words will be taken as final.
- 6.6 The tender must be signed separately and legibly by Partner /Director of the Firm or by the person holding the Power of Attorney on behalf of the Firm concerned. In the latter case, a copy of Power of Attorney, duly attested by a Notary Public must accompany the tender.
- 6.7 If a tenderer deliberately gives wrong information in his tender or creates conditions favourable for the acceptance of his tender, the BHEL RESERVES THE RIGHT TO REJECT SUCH TENDER AT ANY STAGE.
- 6.8 Words imparting singular number shall be deemed to include plural number and vice-versa where the context so requires.
- 6.9 Canvassing in any form in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable for rejection.
- 6.10 If a tenderer withdraws his offer after submission of his tender or after acceptance of his tender, fails to start the work in accordance with the instructions of BHEL, the Earnest Money Deposited by him shall be forfeited and the acceptance given by BHEL for his tender shall be withdrawn.
- 6.11 Should a Tenderer's or a Contractor's or in the case of a firm or company of Contractors/any of its shareholder's or shareholder's relative is employed in BHEL, the authority inviting thee tenders shall be informed in writing of this fact at the time of submission of the tender, failing which the tender may be disqualified, or if such fact subsequently comes to light, the contract may be cancelled.
- 6.12 The tender schedule and the tender shall be deemed to form an integral part of the contract to be entered into for this work.

Place:  
Date:

Signature of the Tenderer  
with seal & full address

**“TECHNO COMMERCIAL BID”****TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011****7. IMPOTRANT DETAILS TO BE NOTED / FILLED BY THE BIDDER**

<b>SL No</b>	<b>Description</b>	<b>Details</b>
7.1	Minimum Chargeable Weight	30 Kgs for each group
7.2	For Volume Loads	Freight will be regulated 10kgs per cubic feet even if the actual weight is less than 10kgs per cubic feet.
7.3	Maximum Size of the consignment (L X B X H)	L:6 Meters X W:2 Meters X H:2 Meters
7.4	Extra Charges if any for <b>Collection / Delivery Point</b> away from nearest Branch Office  (Note: upto 25 Kms, Collection / Delivery has to be done at free of cost. For above 25 KMs the extra charges will be paid including 25 KMs)	Rs. ....../- per KM  Rupees ..... ..... per KM
7.5	Door Collection / Door Delivery Charges inside BHEL	Rs 200/- will be paid extra per Docket
7.6	Insurance	Insurance will be covered by Consigner / Consignee only.
7.7	Applicable Service Tax Service Tax (The Service tax has to be paid to the Statutory Authorities by the Contractor. The Contractor shall produce the proof for having paid the service tax to the statutory authorities for the previous month and submit the proof to BHEL for payment along with the next month bill)	.....% of basic Rates (to be filled by the tenderer)
7.8	Service Tax Registration Details (if applicable)	Service Tax No. .... Date of Regn. ....
7.9	Octroi Charges	Rs. ....../-  Rupees ..... ..... only
7.10	The rate shall be quoted inclusive of arranging all statutory documents required enroute for the subject transportation. Separately <b>no</b> service charges will be paid for arranging statutory documents (enroute).	

Place:  
Date:

Signature of the Tenderer  
with seal & full address

## **8. PROCEDURE FOR LIFTING OF MATERIALS**

**CONTRACTOR SHOULD ENSURE THAT APPROVAL LETTER from competent authority is OBTAINED BEFORE LIFTING MATERIALS.**

Weight Slab	Approving Level
	Not below the rank of
1-200 kgs	Executive
201-1000 kgs	DGM
>1000 kgs	AGM

## **9. BILLS SUBMISSION PROCEDURE TO BE FOLLOWED BY THE CONTRACTOR FOR FREIGHT PAYMENT**

- 9.1 All Inward/Outward booking of consignment to be made on "To be billed at Tiruchy" basis only. Bookings on "Freight payable by Customer / Supplier / Site " basis for outward consignments may be done on specific request by BHEL Officials not below the rank of MANAGER of the User Department concerned.
- 9.2 All bookings from outstation branches should indicate consignee's designation/ department / purchase order particulars, Ward Number, location of receiving area etc. in the docket for handing over of materials without any problem.
- 9.3 Documents to be enclosed along with freight claim bill:
- 9.3.1 Freight bill as per approved rates.
  - 9.3.2 Copy of approval letter given by BHEL Executives vide Point 8 above for sending the consignment through Speedy movement services.
  - 9.3.3 GC Certification note from Stores Ward / User Dept.
  - 9.3.4 Consignee copy of docket with original acknowledgement or proof of delivery copy with original acknowledgement to be produced.
- 9.4 Freight bills should be submitted within a month time after delivery of consignments.

Place:  
Date:

Signature of the Tenderer  
with seal & full address

**“TECHNO COMMERCIAL BID”**

**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

**10. ELIGIBILITY CRITERIA**

<b>SL No</b>	<b>Description</b>	<b>Details to be furnished by the Tenderer</b>
10.1	EMD	DD No. .... DD Date..... Name of the Bank..... ..... Branch where DD is drawn .. .....
10.2	Documentary proof for Registration of the Establishment such as Certification of Incorporation of the company / Memorandum of the Articles of the Company / Valid Registered Partnership Deed and Power Of Attorney etc., as applicable.	Certification Ref No:..... ..... Date: .....
10.3	Copy of Income Tax Clearance Certificate / SARAL or proof having submitted the returns for Last Three assessment years.	Please tick. ( ) Enclosed ( ) Not enclosed
10.4	Documents to prove financial soundness of the company for last three Years: Profit and Loss Account Statement and Balance Sheet or Annual Report.	P&L Account for the Year of .....
		Balance Sheet / Annual Report for the Year of ..... ..... .....
10.5	Branch List	Please tick. ( ) Enclosed ( ) Not enclosed
10.6	List of Vehicles Owned	Please tick. ( ) Enclosed ( ) Not enclosed

Place:  
Date:

Signature of the Tenderer  
with seal & full address

**PRICE BID**

**“WORK / RATE SCHEDULE”**

**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

App licat ion	Description	Weight Slab	Sch No.	Rate in Rs. Per KG (Excluding Service tax)
A	Speedy Movement of materials from BHEL Trichy to any place in India & Vice versa except Tamil Nadu, Pondicherry, Andhra Pradesh, Kerala & Karnataka	0 to 500 kgs	NSA1	Rs. ....../- per KG ..... .....only
		501 to 1000 kgs	NSA2	Rs. ....../- per KG ..... .....only
		1001 to 2000 kgs	NSA3	Rs. ....../- per KG ..... .....only
		2001 to 3000 kgs	NSA4	Rs. ....../- per KG ..... .....only
B	Speedy Movement of materials from Chennai Airport, TPPO BHEL office at Chennai Harbour to any place in India & Vice versa except Tamil Nadu, Pondicherry, Andhra Pradesh, Kerala & Karnataka	0 to 500 kgs	NSB1	Rs. ....../- per KG ..... .....only
		501 to 1000 kgs	NSB2	Rs. ....../- per KG ..... .....only
		1001 to 2000 kgs	NSB3	Rs. ....../- per KG ..... .....only
		2001 to 3000 kgs	NSB4	Rs. ....../- per KG ..... .....only
C	Speedy Movement of materials from Anywhere to Anywhere in India except Tamil Nadu, Pondicherry, Andhra Pradesh, Kerala & Karnataka	0 to 500 kgs	NSC1	Rs. ....../- per KG ..... .....only
		501 to 1000 kgs	NSC2	Rs. ....../- per KG ..... .....only
		1001 to 2000 kgs	NSC3	Rs. ....../- per KG ..... .....only
		2001 to 3000 kgs	NSC4	Rs. ....../- per KG ..... .....only

Note: The Service tax has to be paid to the Statutory Authorities by the Contractor. The Contractor shall produce the proof for having paid the service tax to the statutory authorities for the previous month and submit the proof to BHEL for payment along with the next month bill.

Place:

Date:

Signature of the Tenderer  
with seal & full address

**“TECHNO COMMERCIAL BID”  
SPECIAL CONDITIONS OF THE CONTRACT  
TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

**1. SCOPE OF WORK**

- 1.1 The consignments, including self consignments booked within the contract period fall within the scope of the contract, irrespective of the date of delivery and surrendering of the consignee copies of the LR / GRs.

**2. RATE**

- 2.1 There will be no price variation on account of any increase/decrease of diesel price or any other spares parts and consumables during the tenure of the Contract.
- 2.2 The Rate quoted by the Carrier shall be FIRM throughout the tenure of the Contract.
- 2.3 The rate is inclusive of any taxes and duties levied or to be levied both by Central and State Government authorities. Such levies should be borne by the Contractor.

**3. DELIVERY:**

- 3.1 It is the responsibility of the Contractor to collect and deliver the consignment safely to the consignee within the committed delivery/transit time.

**4. DOCUMENTATION:**

- 4.1 It is the responsibility of the Contractor to collect all the required despatch documents such as Invoice, Sales Tax Forms, Bills, Excise Invoice, Packing List, Delivery challans, Road Permit etc., from the consignor at the time of booking the consignments.
- 4.2 For the inward consignments, at the time of reporting to BHEL Security Gates, the Carrier should produce the relevant Challans, Packing Lists, Gate Pass etc, to make entry in the Gates.
- 4.3 Like-wise for the outward consignments, while collecting the materials from BHEL Complex to other Destination Points, the carrier should collect relevant Gate Pass, Packing Lists, Invoice etc. for taking out the material.
- 4.4 While accepting the consignments for transportation, the Carriers should doubly ensure, that necessary documents for check post are collected, so that the consignments are not detained en route for want of documents.
- 4.5 Any detention of consignment on this account will be the Carriers' responsibility.
- 4.6 If a consignment is detained en route by the check-post authorities and penalty, such as advance tax, compound tax etc. is imposed, such penalty will have to be borne by the Carriers. It is also the responsibility of the carrier to get the consignment released from the check post and deliver it in time.
- 4.7 The formalities of Excise duty gate Pass for the materials moved shall be adhered to strictly. The duplicate Transporter's copy of Excise Invoice etc., should be carefully brought and handed over to the consignee along with the materials. Any loss arising out of the failure to comply with the above shall be borne by the Carrier.

- 4.8 The Road Permit collected from the consignor should be handed over to the Consignee without fail.

Place:

Signature of the Tenderer

Date:

with seal & full address

## **5. TRANSIT TIME & PENALTY FOR DELAYED DELIVERY:**

- 5.1 The actual transit Time (number of days) for transit shall be calculated at the rate of 300kms per Day
- 5.2 Actual Transit Time + 1 Day for Booking + 1 Day for Delivery shall be allowed for the transportation without penalty Charges.
- 5.3 Anything more than the above time will be counted as DELAY and attract the penalty charges as follows:-

<b>Sl.No.</b>	<b>DELAY</b>	<b>% of Penalty</b>
01	One day	5%
02	Two days	10%
03	Three days	15%
04	Four days to seven days	25%
05	Above seven days	50%

- 5.4 The above % of penalty is imposed on the TOTAL FREIGHT CHARGES of the consignment EXCLUDING OCTROI AND SERVICE CHARGES.
- 5.5 If the due delivery date happens to be a National Holiday, Public Holiday or Company Holiday, the delivery should be effected on the immediate NEXT Working Day.
- 5.6 No penalty for the reasons beyond the control of Transporters such as Floods, Strike, Accidents etc., which are to be substantiated with documentary proof.

## **6. FORCE MAJEURE :**

- 6.1 If, at any time during the continuance of this contract the performance, in whole or in part, by either party of any obligations under this contract shall be prevented or delayed by reasons of any WAR, HOSTILE ACTS of the PUBLIC ENEMY , CIVIL COMMOTION, EPIDEMICS, or ACT OF GOD (FLOODS, STORM/CYCLONE, HURRICANE, EARTH QUAKE etc) then provided notice of happening of anysuch event is given by either party to other within 7 days from the date of occurrence therefor neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event, claims for extension of time shall be granted for periods considered reasonable by the DGM/CCC/FB subject to prompt notification by the Contractor.

## **7. OCTROI CHARGES:**

- 7.1 Octroi Charges if any paid by the Carrier will be reimbursed by the Consignor / Consignee at the time of billing by the Carrier. For this, the Carrier should produce relevant supporting vouchers along with the freight bills.

Place:  
Date:

Signature of the Tenderer  
with seal & full address

## **8. INSURANCE, LOSS & DAMAGE**

- 8.1 At the time of booking the consignment, the Carrier should ensure that the insurance coverage is taken for the said consignment either by the Consignor or by the Consignee.
- 8.2 Should there be any damage or loss of materials during transportation, the Contractor shall be responsible for the same.
- 8.3 The Contractor will be solely responsible for any damages caused by the Contractor's vehicles /persons to the BHEL materials/properties and the persons working in the BHEL Complex.
- 8.4 BHEL will not be responsible for any damages to the Contractor's Vehicles/Injury to their employees/Persons while booking/ delivering the Cargo in BHEL premises.
- 8.5 The employees/persons of the Contractor who are given entry pass by BHEL, for this contract for their day-to-day activities, shall be covered by Life Insurance and ESI or any other scheme provided by the Transport Carrier with regard to the health and safety of the persons.

## **9. CLAIMS:**

- 9.1 In case of claims the concerned delivery Branch shall issue Certificate of facts to enable the consignee to take up the matter suitably with the under-writers. In case of any in this account, then the entire claim amount will be recovered from the Carrier.

## **10. TIMINGS & PROCEDURE FOR DELIVERY/COLLECTION OF CONSIGNMENTS AT BHEL:**

- 10.1 The vehicle should report to BHEL Premises in between 08.30 AM to 11.30 AM in the MORNING and 1.30 PM and 3.00 PM in the AFTERNOON for delivery of the consignments pertaining to BHEL. In the event of any failure to place the truck as required, suitable action will be taken against the Contractor, including penalty for such failures.
- 10.2 BHEL Security regulations shall be followed by the Carrier.
- 10.3 Environmental Management Systems (EMS) regulations of BHEL shall also be observed while in BHEL complex and at the time of carrying BHEL materials. The EMS regulations are enclosed as annexure II to the Special Conditions.
- 10.4 The Operational Control Procedures(OCP)with regard to the internal and external movement of materials inside and outside the BHEL premises are enclosed as an annexure III to the Special Conditions. The carrier shall give in writing with respect to the adherence and implementation of above OCP during the tenure of the contract.
- 10.5 Wherever ROAD PERMIT is issued to transport carriers, the carrier should get an acknowledgement from the consignee on the back of G.C itself that the "Counter Foil/Copy of Form.31 received" while getting acknowledgement for receipt of goods. Otherwise any loss on account of this will be recovered from the Carrier which amounts to Rs.25,000/- per form as on date.

Place:  
Date:

Signature of the Tenderer  
with seal & full address

## **11. OTHERS**

- 11.1 Bills should be submitted in duplicate along with the original acknowledgement and approval from the Executives as the case may be.
- 11.2 The transport Carrier shall execute the contract diligently adhering to the terms and conditions of the contract. In the event of poor performance, suitable action, including delisting, will be initiated as per the terms and conditions of the contract.
- 11.3 BHEL reserves the right to extend or foreclose the contract if required with the mutual consent of the transport carrier(s) and BHEL.
- 11.4 The General and Special Conditions of Contract are complementary to each other and where they are in conflict the Special Conditions shall prevail.
- 11.5 The 1.Special Conditions-I, 2.Special Conditions-II, 3. Welfare conditions, 4.Safety Conditions, 5.Safety Precautions, 6.OCP and 7.General Terms & Conditions shall form part of the Contract.

## **12. PROCEDURE FOR LIFTING OF MATERIALS**

**CONTRACTOR SHOULD ENSURE THAT APPROVAL LETTER from competent authority is OBTAINED BEFORE LIFTING MATERIALS.**

Weight Slab	Approving Level
	<b>Not below the rank of</b>
1-200 kgs	Executive
201-1000 kgs	DGM
>1000 kgs	AGM

## **13. BILLS SUBMISSION PROCEDURE TO BE FOLLOWED BY THE CONTRACTOR FOR FREIGHT PAYMENT**

- 13.1 All Inward/Outward booking of consignment to be made on "To be billed at Tiruchy" basis only. Bookings on "Freight payable by Customer / Supplier / Site " basis for outward consignments may be done on specific request by BHEL Officials not below the rank of MANAGER of the User Department concerned.
- 13.2 All bookings from outstation branches should indicate consignee's designation/ department / purchase order particulars, Ward Number, location of receiving area etc. in the docket for handing over of materials without any problem.
- 13.3 Documents to be enclosed along with freight claim bill:
- 13.3.1 Freight bill as per approved rates.
  - 13.3.2 Copy of approval letter given by BHEL Executives vide Point 8 above for sending the consignment through Speedy movement services.
  - 13.3.3 GC Certification note from Stores Ward / User Dept.
  - 13.3.4 Consignee copy of docket with original acknowledgement or proof of delivery copy with original acknowledgement to be produced.
- 13.4 Freight bills should be submitted within a month time after delivery of consignments.

Place:  
Date:

Signature of the Tenderer  
with seal & full address

**“TECHNO COMMERCIAL BID”**

**2. SPECIAL CONDITIONS - II**

**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

01. BHEL RESERVES THE RIGHT TO INCREASE OR DECREASE THE TENDERED QUANTITY AND SPLIT THE TENDERED QUANTITY AMONG MORE THAN ONE TENDERER AND PLACE ORDERS ACCORDINGLY IN ANY PROPORTION, BASED ON COMMITMENT, REQUIREMENT AND SUPPLIERS' CAPABILITY IN TERMS OF DELIVERY AND QUALITY.
02. LOWEST PRICES RECEIVED AGAINST BHEL TENDERS NEED NOT BE THE TECHNICALLY ACCEPTABLE ONE AND IN THAT CASE BHEL RESERVES RIGHT NOT TO CONSIDER THE SAME.
03. TO THE EXTENT POSSIBLE BHEL WOULD AVOID NEGOTIATION IF COMPETITIVE AND REASONABLE RATES ARE OBTAINED IN THE TENDER.
04. IN CASE NEGOTIATION IF FOUND NECESSARY BHEL RESERVEES THE RIGHT TO RESTRICT / SELECT CONTRACTORS BASED ON THE MERITS FOR THE NEGOTIATIONS.
05. BHEL RESERVES THE RIGHT TO NEGOTIATE OR REFLOAT THE TENDER OPENED IF L.1 PRICE IS NOT THE LOWEST ACCEPTABLE PRICE TO THEM INTER-ALIA OTHER REASONS.
06. IF A RING FORMATION IS SUSPECTED, BHEL MAY REJECT ALL OFFERS OR RETENDER OR CALL NEW SOURCES WHO HAVE NOT BEEN CONTACTED OR RESPONDED AGAINST THIS TENDER.
07. SOURCES CONTACTED IN THIS TENDER DOES NOT AUTOMATICALLY QUALIFY FOR CONSIDERATION JUST BECAUSE THEY ARE FOUND TO BE LOWEST IN THE TENDER. BHEL RESERVES THE RIGHT TO REJECT ANY OFFERS WITHOUT ASSIGNING ANY REASON.
08. IN THE EVENT OF AWARDING OF WORK, THE PERFORMANCE OF THE TENDERER OF CONTRACT, WILL BE MONITORED FOR ALL CATEGORIES OF WORK AND BHEL RESERVES THE RIGHT TO INITIATE SUITABLE ACTION INCLUDING SUSPENSION / FORECLOSURE / TERMINATION OF THE CONTRACT.
09. BHEL RESERVES THE RIGHT TO ACCEPT OR REJECT THE LOWEST OR ANY OTHER TENDER OR ACCEPT OR REJECT ANY PART OF SUCH TENDER WITHOUT ASSIGNING ANY REASONS THEREFOR. THE CONTRACT MAY BE AWARDED TO ONE OR MORE CONTRACTORS, EITHER IN FULL OR PART.

Date:  
Place:

Signature of the Tenderer  
with seal & full address

**“TECHNO COMMERCIAL BID”**

**3.CONDITIONS RELATED TO THE WELFARE OF LABOURS**

**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

01. The Minimum Wages as prescribed by the State Government from time to time should be paid to the contract Workers and the Wage and Attendance Registers should be produced to Welfare Section every month.
02. If the Contractor employs more than twenty employees, he has to obtain Licence to this effect from the Factory Inspectorate and renew the same periodically.
03. He has to have his own PF and ESI Codes and comply with the relevant Acts.
04. The Contractor has to remit PF for his workers for the same amount which he paid as total wages to the employees on monthly basis. He has to remit 13.61% from his side and deduct 12% of Wages from the monthly wages of the employees and a total of 25.61% of monthly wages should be remitted as PF i.r.o. each employee.
05. ESI Payment should be at the rate of 6.5% of monthly wages of the employee. This comprises the contribution at 1.75% of wages from the employee and 4.75% of wages from the Contractor.
06. The Contract workers should be fully aware of safety measures and observe all safety precautions during work. The Contractor should also make his own arrangements to provide requisite safety devices to the workers, based on the nature of work. Any accident/incident occurring to his workers in Company's premises should be reported in writing by the Contractor to Safety, Welfare and Line Executive concerned.

Date:

Place:

Signature of the Tenderer  
with seal & full address

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**4.SAFETY CONDITIONS**  
**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

**The Factories Act, 1948:**

Section 32: Floors, stairs and means of access shall be properly maintained to ensure safety. Every place of working should have safe access. When any person has to work at a height from which he is likely to fall, provision shall be made, so far as is reasonably practicable, by fencing or otherwise, to ensure the safety of person so working.

**Tamil Nadu Factories Rules, 1950**

Rule 55: Hoists and Lifts & Rule 55A. Lifting machines, chains, ropes and lifting tackles: Shall be maintained in good condition, thoroughly inspected and examined by competent persons and records to be maintained.

Rule 57: Excessive Weights: No person shall, unaided by another person, lift, carry or move by hand or on head, any material, article, tool or appliance exceeding the maximum limit in weight set out in the schedule (50 kg for adult male and 30 kg for adult female).

Rule 61E: Machinery and plant: No machinery, plant or equipment shall be constructed, situated, operated or maintained in any factory in such a manner as to cause risk of bodily injury.

Rule 61F: Methods of Work: No process or work shall be carried on in any factory in such a manner as to cause risk of bodily injury.

Rule 61G: Stacking and storing of materials etc.: No materials or equipment shall be stacked or stored in such a manner as to cause risk of bodily injury.

Rule 61-K. Examination of eye sight of certain workers: No person shall be employed to operate a crane or to give signals to crane operator unless his eye sight and colour vision have been examined and declared fit by a qualified ophthalmologist.

Rule 61-N and Rule 61- O : Workers to be provided with Personal Protective equipment suitable for the hazards and should be of good quality / have certification by Indian Standard Institute.

Note: For the type of work envisaged, personal protective equipment such as helmet, safety shoes and gloves are essential.

Rule 96: Notification of accidents: Shall be complied with as required in the Factories Act (Section 88 and Section 88A) and Tamil Nadu Factories Rules.

Date:  
Place:

Signature of the Tenderer  
with seal & full address

## **“TECHNO COMMERCIAL BID”**

### **5.SAFETY PRECAUTIONS TO BE OBSERVED WHILE TRANSPORTING MATERIALS**

**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

#### **I. VEHICLES :**

01. Vehicles carrying materials should have proper registration documents and must be produced on demand by BHEL security staff.
02. The lights on right side(i.e.) over driver's cabin should be in working condition.
03. Both the head lights as well as park lamps must be in working condition.

#### **II. MOVEMENT OF VEHICLES :**

01. The vehicle should not travel at more than 20 kmph in BHEL premises.
02. The driver of the vehicle must possess heavy duty licence and produce on demand by the security staff.
03. Vehicles carrying inflammable liquid in the tank containers should have grounding cabin or the tank should be coated with the insulating materials to avoid static electricity. In road junctions, speed breakers and railway crossing the speed should be lowered and vehicles should proceed cautiously.
04. The driving should be kept in the left at all places.
05. The vehicle should not be parked in the road in such a way to cause obstruction to vehicular traffic.
06. No persons other than driver should be allowed to sit or stand on the prime Movers of the trailer.
07. The vehicle should pass only through approved routes. Short cuts are forbidden.
08. There must be a safe distance behind another moving truck.
09. The driver should avoid making quick starts, jerky stops or quick turns at excessive speed.


#### **III. SHIPPING :**

01. Strong side supports should be provided on both sides of the trailer. The side supports should be fixed in such a way that it cannot be removed even temporarily.
02. Adequate packing must be given for easy slinging operations. The packing materials should be good enough to withstand the load.
03. The stacking of loads on the truck should be evenly placed. The load should not be heaped together or dumped over the chassis.
04. The load on the truck should not be beyond its standard capacity. The carrying capacity must be clearly marked on the trailers also.
05. The loaded materials should be fastened tightly with wire rope. Coil rope should not at all be used.
06. There must be side packing such as gunny, rubber-tyre between the sharp edges of the job and Wire rope in order to avoid cut in the wire rope.
07. There must be minimum two fastening and it should be more in case of lengthier loads.
08. The loose pieces should be bundled before loading on the truck.
09. There must be red flags or red lamps for the lengthy load which extend beyond chassis.
10. The materials should not be stacked too high to avoid hitting against live electric lines.
11. The load should not be over-hanging more than 3 feet from the end of the body.
12. While transporting the scrap, there must be wire knitting cover to prevent falling of scrap.
13. While loading/unloading proper slinging practice should be followed.
14. The vehicle should not be moved directly inside the production buildings in case the materials are to be loaded, un-loaded there. But the vehicle should be parked outside the building and the driver should ascertain the passage as well as the unloading points, with the help of shop officials. This will avoid the congestion or blocking of traffic in the gang-way.
15. When reverse operation are undertaken adequate helpers should be engaged to control the Movement.

Date:  
Place:  
OCP Attched.

Signature of the Tenderer  
with seal & full address

**6.OPERATIONAL CONTROL PROCEDURE**  
**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

 <b>40, 70 &amp; 80-938</b>	<b>OCUPATIONAL HEALTH &amp;SAFETY MANAGEMENT SYSTEM</b>	<b>REV.</b>	<b>00</b>
		<b>DATE</b>	<b>22.1.02</b>
<b>OCP:BMM:014</b>	<b>OPERATIONAL CONTROL PROCEDURE</b>	<b>PAGE</b>	<b>1 of 1</b>

- 1.0 Purpose : To ensure safety in transporting materials through Lorry Trailer, etc.. including **OVER DIMENSIONAL/WEIGHT CONSIGNMENT**
- 2.0 Scope : Transportation of Heavy consignments from BHEL to site and vice versa.
- 3.0 Responsibility : DY. Manager/Stores/CCC.
- 4.0 Performance criteria : Accident/Damage Record
- 5.0 Cross Reference : OHSAS 18001:1999 – Clause 4.4.6  
Central Motor Vehicles Act and Rules  
All India Transport Contract given by BHEL.  
Record of Hazard and Risk
- 6.0 Activities :

SN.	Activity	Responsibility
01	The vehicle chosen must have original RC Book, proper Fitness certificate as per Motor Vehicles Act 1988 and amended 1992 Sec.33(256)	Transporter
02	Drivers must have valid licence as specified in the Motor Vehicle Sec.3 to 28	Transporter / Owner
03	Control of Transporter's vehicle Road permit (Sec.66-68)	Transporter
04	Control of Traffic Limit – Speed (Sec.112)	Transporter
05	Limits of weight and limit in Safety Precautions (Sec.113.114)	Transporter / Consignor
06	Insurance of Motor vehicle against third party (Sec.146)	Transporter
07	Adherence to Motor Transport Vehicle Act 19 61 (Sec.4 & 5)	Transporter
08	Ensure Welfare and Health requirements (Sec.8 – 12)	Transporter
09	Packing as per Designer/Manufacturer /Purchaser instructions.	Consignor
10	Insurance of Goods	Consignor / consignee
11	Documentation : 1) Vehicle (2)Insurance (3)ED Invoice or relevant forms for free issue / rejection material (4)Road Permit for consignments wherever applicable , (5) Lorry Way Bill etc.,	Transporter/ Consignor
12	Special support, Lashing, Checking permissible Over hanging of materials; provision of red flag and light during night in the rear end and sides of the vehicle	Shipping department/ Transporter
13	Checking of the goods/consignments during loading/unloading and ensuring safe despatch/delivery.	Concerned executing department
14	Transportation of goods as per terms and conditions of BHEL All India Rate Contract for all consignments.	Executing Agency/Transporter
15	Record of information regarding the accident / damage to material. .	Lorry Owner / Transporter
16	Review of accidents/damages to materials	Stores/CCC/FB

Date:  
Place:

Signature of the Tenderer  
with seal & full address

**7. GENERAL CONDITIONS OF CONTRACT**  
**TENDER No. LOG/CCC/11-12/4008E Dt. 16.11.2011**

- 1. DEFINITION :-** In these General Conditions of Contract, the following terms shall have the meaning hereby assigned to them, except where the context otherwise requires:-
- (a) The "**Contract**" means, the documents forming the tender and acceptance thereof, together with all the documents referred to therein including general and special conditions to contract. All these documents as applicable taken together shall be deemed to form one contract and shall be complementary to one another.
  - (b) The "**work**" means, the work described in the tender documents in individual work-orders as may be issued from time to time to the Contractor by the Officer-Incharge within the power conferred upon him including all notified or additional items of works and obligations to be carried out as required for the performance of contract.
  - (c) The "**Contractor**" means, the individual Firm or Company whether incorporated or not, undertaking the work and shall include the legal personal representatives of such individuals or the persons composing the firm or Company or the successors of the firm or company and the permitted assigns of such individual or firm or Company.
  - (d) "The **Officer-In charge**" means, the Officer deputed by the DGM/CCC/LOGISTICS., to supervise the work or part of the work.
  - (e) "**Approved**" and "**Directed**" means, the approval or direction of DGM/CCC/LOGISTICS., or person deputed by him for the particular purposes.
  - (f) "BHARAT HEAVY ELECTRICALS LIMITED" (herein after referred to as BHEL) shall mean the Board of Directors, Chairman, Executive Director, General Manager or other Administrative Officer of the said Company including Manager/Stores (FB) authorised to invite tenders and enter into contract for works on behalf of the Company.
  - (g) The "**Contract sum**" means, the sum accepted or the sum calculated in accordance with the prices accepted in tender and / or the contract rates as payable to the Contractor for the execution of the work during the currency of the contract.
  - (h) A "**week**" means, Seven Days, without regard to the number of hours worked or not worked in any day in that week.
  - (i) A "**day**" means, the day of 24 hours (TWENTY FOUR) irrespective of the number of hours worked or not worked in that day.
  - (j) A "**working day**" means, any day other than that prescribed by the NEGOTIABLE INSTRUMENTS ACT as being a Holiday, and consists of the number of hours of labour as commonly recognised by good employers in the trade in the district where the work is carried out or as laid down in the BHEL regulations.
- 2. HEADING TO THE CONTRACT CONDITIONS :-** The heading to these conditions shall not affect the interpretations thereof.
- 3. WORK TO BE CARRIED OUT:-** The Contract shall, include all labour, materials, tools, plant, equipment and transport which may be required for the execution of the work. The Contractor will be deemed to have satisfied himself as to the nature of the site, local facilities of access and all matters affecting the execution of the work. No extra charges consequent on any misunderstanding in these respects or otherwise will be allowed.
- 4. DEVIATIONS:-** The Contractor shall not carry out any work not covered by schedule except in pursuance of the written instructions of DGM/CCC/LOGISTICS.,. No such work shall be valid unless the same has been specifically confirmed and accepted by BHEL in writing and incorporated in the Contract.
- 5. OCTROI AND OTHER DUTIES:-** All charges on account of Octroi terminal or Sales Tax and or other Duties on materials obtained for the work shall be borne by the Contractor.
- 6. PLANT AND EQUIPMENT:-** The Contractor shall at his own expense, supply all tools plant and equipment (Herein after referred to as T&P) required for the execution of the contract.

Date:  
Place:

Signature of the Tenderer  
with seal & full address

7. **ASSIGNMENT OF TRANSFER OF CONTRACT:-** The Contractor shall not without the prior written approval of the BHEL, assign or transfer the contract or any part thereof, or any share, or interest thereon to any other persons. No sum of money which may become payable under the contract shall be payable to any person, other than the Contractor unless the prior written approval of the BHEL to the assignment or transfer of such money is given.

**SUB-CONTRACT :-** The Contractor shall not sub-let any portion of the contract without the prior written approval of the BHEL .

8. **COMPLIANCE TO REGULATIONS AND BY-LAWS :-** The Contractor shall confirm to the provisions of any statute relating to the work and regulations and Bye-Laws of any local authority. The Contractor shall be bound to give all notices required by statute regulations or By-Laws as aforesaid and to pay all fees and taxes payable to any authority in respect thereof.

9. **SECURITY DEPOSIT:-**

Transporters are to remit Security Deposit after receipt of LOI/Contract within 15 days without fail. The details are given below:

Total Freight Value	Security Deposit
Upto Rs.10 lakhs	10 % of the Total Freight Value
Above Rs.10 lakhs upto Rs.50 lakhs	Rs.1 lakh + 7.5 % of the freight amount exceeding Rs.10 lakhs
Above Rs.50 lakhs	Rs.4 lakhs + 5 % of the amount exceeding ` .50 lakhs

**Mode of Remittance of Security Deposit**

The security Deposit should be collected before start of the work by the Transporter. Security Deposit may be furnished in any one of the following forms:-

- Cash (as permissible under the Income Tax Act)
- Pay Order, Demand Draft in favour of BHEL.
- Local cheques of scheduled banks, subject to realization.
- Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (Certificates should be held in the name of Contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act subject to a maximum of 50% of the total security deposit value.
- The balance 50% has to be remitted either by cash or in the other form of security.
- The Bank Guarantee format should have the approval of BHEL.
- Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the Contractor, A/C BHEL, duly discharged on the back.
- Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.

The security deposit shall not carry any interest.

**The Earnest Money paid at the time of tender will be adjusted as part of the Security Deposit** and the balance amount will be recovered by deduction from the running bills of the Contractor at the rates mentioned above.

Security Deposit shall not be refunded except in accordance with the terms of Security Bond or Agreement. No interest shall be allowed on Security Deposits. BHEL shall not be responsible for any loss of securities, due to liquidation for any other reasons, what-so-ever or any depreciation in the value of the securities while in their charge or for any loss of interest there on.

All compensation or other sums of money payable by the Contractor to BHEL under the terms of this contract or under any other contract with BHEL may be deducted from the Security Deposit or realised by the sale of the securities or from the interest arising therefrom or from any sums which may be due or may become due to the Contractor by BHEL and in the event of this Security Deposit being deducted by reason of such deductions or sale, as aforesaid, the Contractor shall within 7 days thereafter, make good in cash or in securities endorsed as aforesaid, any sum by which the Security Deposit has been reduced.

Date:  
Place:

Signature of the Tenderer  
with seal & full address

- 10. REFUND OF SECURITY DEPOSIT:-** The Security Deposit mentioned above may be refunded to the Contractor after a period of 6 months on termination or expiry of the contract provided always that the Contractor shall first have been paid the last and final bill and have rendered a "NO DEMAND CERTIFICATE".
- 11. ORDERS UNDER THE CONTRACT:-** All orders, notices etc. to be given under the contract shall be in writing, type-script or printed and if sent by registered post to the address given in the tender of the Contract, shall be deemed to have been served on the date, when in the ordinary course they would have been delivered to him. The Contractor shall carry out without delay all orders given to him.
- 12. CONTRACTOR'S SUPERVISION:-** The Contractor shall either himself supervise the execution of the contract or shall appoint a competent agent acceptable to the DGM/CCC/LOGISTICS., to act in his stead.
- Orders given to the Contractor's agent shall be considered to have the same force as if they have been given to the Contractor himself.
- The Contractor or his accredited agent shall attend when required without making any claim for doing so, either the office of the SR.MANAGER/STORES/Mfg.,or the OFFICER-INCHARGE, to receive instructions.
- The DGM/CCC/LOGISTICS., shall have full powers and without assigning any reason, require the Contractor to immediately cease to employ in connection with this contract, any agent, servant or employee where continued employment is, in his opinion undesirable. The Contractor shall not be allowed any compensation on this account.
- 13. LABOUR:-** The Contractor shall remain liable for the payment of all wages or other moneys to his work-people or employees under the payment of Wages Act 1936, Employees Liability Act. 1938, Workmen's Compensation Act 1923 or any other Act or enactment, relating thereto and rules framed, thereunder from time to time.
- 14. PRECAUTIONS AGAINST RISK:-** The Contractor shall be responsible for providing at his own expense for all precautions to prevent loss or damage from any and all risks and to minimize the amount of any such loss or damage and for the necessary steps to be taken for the said purpose.
- 15. DAMAGE & LOSS TO PRIVATE PROPERTY & INJURY TO WORKMEN :-** The Contractor shall at his own expense reinstate and make good to the satisfaction of the DGM/CCC/LOGISTICS., and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL, the injury loss or damage arising out of or in any way in connection with the execution or purported execution of the contract and further the Contractor shall indemnify, the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Workmen's Compensation Act or otherwise.
- 16. LAWS GOVERNING THE CONTRACT:-** The contract shall be governed by the Indian Laws for time being in force.
- 17. CANCELLATION OF CONTRACT FOR CORRUPT ACTS:-** BHEL , whose decision shall be final and conclusive, shall without prejudice to any other right or remedy which shall have accrued shall accrue thereafter to BHEL cancel the contract in any of the following cases and the Contractor shall be liable to make payment to BHEL for any loss or damage resulting from any such cancellation to the same extend as provided in the case of cancellation for default.

Date:  
Place:

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If the Contractor shall :-

- (a) Offer or give or agree to give to any person in BHEL service any gift or consideration of any kind, as an inducement or reward for doing or for bearing to do or for having done or for borne to do any act, in relation to the obtaining or execution of this or any other contract for BHEL service,  
OR
- (b) enter in to a contract with BHEL in connection with which commission has been paid or agreed to be paid by him or with his knowledge, unless the particulars of any such commission and the terms of payment thereof have previously been disclosed in writing to BHEL.  
OR
- (c) obtain a contract with BHEL as a result of ring tendering or by non-bonafide methods of competitive tendering, without first disclosing the fact in writing to BHEL.

**18. CANCELLATION OF CONTRACT FOR INSOLVENCY ASSIGNMENT OF TRANSFER  
OR SUB-LETTING OF CONTRACT :-**

BHEL, without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL shall cancel the contract in any of the following cases:

If the Contractor,

- (a) being an individual or if a firm any partner thereof shall at any time be adjudged bankrupt or have a receiving order for administration of his estate, made against him or shall take any proceedings for liquidation or composition under any bankruptcy Act or assignment of his effects of composition or arrangement for the benefit of his creditors or purport to do so, or if any application made under any

Bankruptcy Act for the time being in force for the sequestration of his estate or if a trust deed be granted by him on behalf of his creditors

OR

- (b) being a Company, shall pass a resolution or the Court shall make an order for the liquidation of its affairs, or a receiver or Manager on-behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or Manager,

OR

- (c) Assigns, Transfers, Sub-lets or attempts to assign, transfer or sub-let any portion of the work without the prior written approval of the BHEL .
- (d) Whenever BHEL exercise the authority to cancel the contract under this conditions, BHEL may have the work done by any means at the Contractor's risks and expenses provided always that in the event of the cost of the work so done (as certified by SR.MANAGER/STORES (FB) which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL and if the cost exceeds the money due to Contractor under the contract, the Contractor shall either pay the excess amount ordered by DGM/CCC/LOGISTICS., or the same shall be recovered from the Contractor by other means.
- (e) In case the BHEL carries-out the work under the provisions of this condition the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plants and/or labour provided by the BHEL with an addition of such percentage to cover superintendence and establishment charges as may be decided by the DGM/CCC/LOGISTICS., whose decision shall be final and conclusive.

Date:

Place:

Signature of the Tenderer  
with seal & full address

## **19. CANCELLATION OF CONTRACT IN PART OF FULL FOR CONTRACATOR'S DEFAULT:**

### **If the Contractor :**

- (a) makes default in carrying out the work as directed and continues in that state after a reasonable notice from DGM/CCC/LOGISTICS., or his authorised representative ;
- (b) fails to comply with any of the Terms and Conditions of the contract or after reasonable notice in writing with orders properly issued thereunder ;
- (c) BHEL, may without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL CANCEL the contract as whole or in part thereof or only such work order or items of work in default from the contract. Whenever BHEL exercise the authority to cancel the contract as whole or part under this condition BHEL may complete the work at the Contractor's risk and cost (as certified by DGM/CCC/LOGISTICS., which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL. If the cost exceeds the moneys due to the Contractor under this contract the Contractor shall either pay the excess amount ordered by SR. MANAGER / STORES/FB or the same shall be recovered from the Contractor by other means. In case the BHEL carries out the work or any part thereof under the provisions of the conditions the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plant and/or labour provided by the BHEL with an addition of such percentage to cover the superintendence and establishment charges as may be decided by the DGM/CCC/LOGISTICS., whose decision shall be final and conclusive.

## **20. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR. :-**

Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated BHEL shall have the option of terminating the contract without compensation to the Contractor.

- 21. SPECIAL POWER TO TERMINATION:-** If at any time after the award of contract, BHEL shall for any reason whatsoever not require whole or any part of the work to be carried out the DGM/CCC/LOGISTICS., shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation or otherwise howsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the fore-closing of the work.

- 22. SUBMISSION OF BILLS BY CONTRACTOR:-** The Contractor at the end of each month shall submit a bill in triplicate detailing the various items of work done during the month supported by the requisitions issued from time to time. The Contractor shall, once in every month, submit to the DGM / CCC / MM / Mfg., separately details of his claims for the work done by him upto and including the previous month which are not covered by his contract agreement in any of the following respects:

- (a) Deviation from the items provided in the contract documents.
- (b) Extra items / new items of work.
- (c) Items in-respect of which rates have not been settled. He should in addition furnish a clear certificate to the effect that the claims submitted by him as aforesaid cover all his claims and that no further claims shall be raised by him in respect of the work done upto and including the period under report.

- 23. PAYMENT OF BILLS:-** All payments to be made to the Contractor, under this contract shall be by "CHEQUE" crossed "A/C PAYEE ONLY" within a reasonable time after the certification of bills by the DGM/CCC/LOGISTICS.,.

- 24. RECOVERY FROM CONTRACTOR:-** Whenever under the contract, any sum of money, shall be recoverable from or payable by the Contractors, the same may be deducted from or any sum then due or which at any time thereafter may become due to Contractor under the contract or under any other contract with BHEL or from his Security Deposit or he shall pay the claim on demand.

Date:  
Place:

Signature of the Tenderer  
with seal & full address

**25. POST TECHNICAL AUDIT OF WORK AND BILLS:-** BHEL reserves the right to carry out the post-payment Audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc., and enforce recovery of any sum becoming due as a result thereof in the manner provided in the presiding sub-paragraphs. However no such recovery shall be enforced after three years of passing the final bill.

**26. FORCE MEJEURE CLAUSE:-** If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence therefor neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time shall be granted for periods considered reasonable by the Manager/Stores/FB subject to prompt notification by the Contractor.

**27. ARBITRATION :-** All disputes between the parties to the contract, arising out-of or relating to the contract, other than those for which the decision of the DGM/CCC/LOGISTICS., or Accepting Officer or any other person is by the contract expressed to be final and conclusive shall after written notice by either party to the contract to the other party be referred to the sole Arbitration of GENERAL MANAGER or other Officers of BHEL appointed as Arbitrator, by the GENERAL MANAGER of BHEL in his sole discretion.

Unless the parties otherwise agree, such reference shall not take place until after the completion, alleged completion or abandonment of the work of the determination of the contract.

The venue of Arbitration shall be such a place or places as may be fixed by the Arbitrator in his sole discretion. The award of the Arbitrator shall be final, conclusive and binding on both parties to the contract.

**28. SIGNING OF CONTRACT:-** Each contract document shall be signed by the Contractor with his usual signature. Contract by partnership of Hindu Joint Family firm, may be signed in the FIRM'S name by one of the Partners or the Karta or Manager as the case may be or by any other duly authorised representative followed by the name and designation of the persons so signing. Contracts by a Company shall be signed with the name of the Company by a person authorised in this behalf and a power of attorney or other satisfactory proof showing that the persons signing the Contract documents on behalf of the Company is duly authorised to do so, shall accompany the contract.

**29. STATUTORY REQUIREMENTS:**

(a) All statutory requirements under Minimum Wages Act,1948, Factories Act 1948, Workmen Compensation Act 1923,Employees Provident Fund and Miscellaneous Provisions Act, 1952,Payment of Gratuity Act 1972, Employee State Insurance Act 1948, Contract Labour (R&A) Act 1970, Payment of Bonus Act 1965, Income Tax Act, Service Tax Act and all other applicable Acts shall be complied with by the Contractor.

(b) Contractor shall comply with all statutory requirements, rules, regulations, notifications in relation to employment of his employees issued from time to time by the concerned authorities.

(c) Contractor shall indemnify BHEL against all claims and losses under various Labour Laws, statutes or any civil or criminal law in connection with employees deployed by him.

(d) Contractor wherever applicable shall maintain proper records prescribed by the concerned statutory authorities and provide a copy of the same to BHEL.

(e) Contractor shall furnish proper returns to the concerned statutory authorities and provide a copy of the same to BHEL.

Date:  
Place:

Signature of the Tenderer  
with seal & full address

- 30. REGISTERS & RECORDS:-** The Contractor shall maintain all registers and records in the proper manner and as required by the regulations of the various authorities concerned and indemnify the Employer from the consequences due to any inaccurate or faulty documentation on the part of the Contractor.
- 31. MOTOR VEHICLE ACT:-** The transporter shall carry the weight of the consignment to the rated capacity of the vehicle only and Honor the Supreme Court Judgment by not carrying Over Weight and comply the relevant Motor Vehicle Act and other statutory requirement.
- 32. REMOTE TRANSACTIONS:-** The Contractor shall agree to and comply with all such terms and conditions as BHEL may prescribe from time to time and shall confirm that all transactions effected by or through facilities for conducting remote transactions including the Internet, World Wide Web, electronic data interchange, call centers, teleservice operations (whether voice, video, data or combination thereof) or by means of electronic, computer, automated machines network or through other means of telecommunication established by BHEL shall constitute legally binding and valid transactions when done.
- 33. CHANGE IN CONSTITUTION OF FIRM:-** Changes in constitution of firm whenever it is made after submission of application or during currency of the contract, the existing firm has to duly inform the proposed changes to contracting department of BHEL at the appropriate time before the changes in the constitution are made. In case the absence of any such information BHEL is not responsible for the consequences arising out of the absence or suppression of information and the issue / dispute arising out of these changes and the firm is responsible for settling the issue or dispute among themselves (Partners etc) or with the bankers or with any third party. Under the above circumstances when dispute arises and the firm does not inform the change in the constitution of the firm BHEL may reserve its rights for suspending or terminating the contract.
- 34. LIEN OF CONSIGNMENTS:-** The Contractor shall have no 'lien' of any kind over the consignments entrusted for transportation. Any dispute with the Contractor and the consignees shall be settled on negotiations but under no circumstances, delivery of the materials shall be withheld by the Contractor.
- 35.** Contractor shall watch and safeguard Employer's interests during the performance of the work. The Contractor shall carefully check each consignment with the relevant despatch documents to ensure correctness of each despatch and each delivery.

Date:

Place:

Signature of the Tenderer

with seal & full address