

निविदा आमंत्रण सूचना/ NOTICE INVITING TENDER

NIT No. AA: GAX:25: EV:101
Date: 08-07-2025

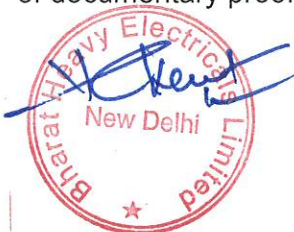
Limited Tender Enquiry intended for M/s iFly Vacations & M/s Jinnie Facilities Pvt. Ltd

Sub: NIT for Organising BHEL-NTPC meet at Taj Damdama, Gurugram on 11 July'2025

BHEL invites bid in single part for Organising BHEL-NTPC meet at Taj Damdama, Gurugram on 11 July'2025 with due date of submission: 15: 00 Hrs of 09-07-2025. Please note, the bid shall be opened as & when received before due date of submission through email (corp_admin@bhel.in), by hand, post or in tender box situated at BHEL House, Siri Fort, New Delhi.

A. Scope of Work:

1. Brief details of the events are as follows.
 2. Date of event – 11 July 2025
 3. Place of event –Taj Damdama, Gurugram
 4. No. of Pax – 60 approx.
5. Scope of work shall be as per BOQ appended in Annexure I. As the event is on 11 July'2025, the work as per scope must be done on or 22:00 Hrs of 10-07-2025 (as applicable).
6. At least 2 dedicated Liaison officers / coordinators to be deputed with the organizing team of BHEL till the successful completion of the event.
7. For detailed scope of work refer Annexure-I. Qty may vary by $\pm 30\%$.
8. Exact requirement shall be communicated through Award of Contract. However, payment will be as per actual utilization based on BHEL's requirement.
9. The above facilities should be at par with the highest standards of quality to the satisfaction of BHEL. For unsatisfactory service / quality, BHEL reserves the right to not pay for unsatisfactory service / suitably levy penalty. BHEL decision in this regard shall be final and binding.
10. No advance shall be given by BHEL.
11. BHEL reserves the right to reject the offer without assigning any reason thereof.
12. The quoted prices shall remain firm till the conclusion of the event.
13. The contract shall come in force from the date of award of work to the last day of the event.
14. After award of work, in case of any financial implications arising out of BHEL's decision to cancel the event owing to any foreseen and/ or unforeseen circumstances advance payment, if any, made for the said event shall be reimbursed by BHEL restricted to the amount not getting refunded back to the service provider. However, such claim will be admitted on the submission of documentary proof (payment invoice etc.) by the service provider



15. Compensation: BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.

- a) Victim: Any person who suffers permanent disablement or dies in an accident as defined below.
- b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing/ operation and works incidental thereto at BHEL factories/ offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works / during working at BHEL Units/ Offices/ townships and premises/ Project Sites.
- c) Compensation in respect of each of the victims:
 - (i) *In the event of death or permanent disability resulting from Loss of both limbs: ₹10,00,000/- (Rupees Ten Lakhs).*
 - (ii) *In the event of other permanent disability: ₹7,00,000/- (Rupees Seven Lakhs).*
- d) Permanent Disablement: A disablement that is classified as a permanent total disablement under the proviso to Section 2 (I) of the Employee's Compensation Act, 1923."

16. BREACH OF CONTRACT AND TERMINATION: Following cases shall be considered as terms of breach of contract:

- a) Contractor/ supplier's poor progress of the work vis-à-vis execution timeline as stipulated in the Contract, backlog attributable to contractor/ supplier including unexecuted portion of work/ supply does not appear to be executable within balance available period (#) considering its performance of execution.
- b) Withdrawal from or abandonment of the work by contractor before completion of the work as per contract.
- c) Non-completion of work/ Non-supply by the Contractor/ supplier within scheduled completion/delivery period as per Contract or as extended from time to time, for the reasons attributable to the contractor/ supplier.
- d) Termination of Contract on account of any other reason (s) attributable to Contractor/ Supplier. If at any time the service provider defaults in proceeding with the work with due diligence and continues to do so or commit any default in complying any of the tender terms and conditions even after the notice in writing is given, BHEL may, without prejudice to any other right to remedy which shall have accrued or shall accrue thereafter to BHEL, to terminate the contract by giving notice in writing. The notice will be deemed to have been served as and when sent to the address given in the tender.
- e) Assignment, transfer, subletting of Contract without BHEL's written permission resulting in termination of Contract or part thereof by BHEL. The Contractor is solely responsible to BHEL for the work awarded to him.



- f) Non-compliance to any contractual condition or any other default attributable to Contractor/ Supplier.

Recovery in case of Breach of Contract

In case of breach of contract, 10% of the contract value shall be recovered from the contractor. The recovery shall be made from Security Deposit (if any)/ Retention Money (if any)/ available bills in the unit pacing P.O. In case 10% amount is not recovered from these instruments the balance amount shall be recovered from the bills available in any of the BHEL unit(s)/Division(s).

Further, levy of liquidated damages, debarment, termination, de-scoping, short-closure etc., shall be applied as per provisions of contract

17. EVALUATION CRITERIA

- a) Bidder shall quote their prices in the prescribed format only i.e. Price Bid (Annexure-II) enclosed. Price quoted in any other format shall not be considered for evaluation.
- b) The work shall be awarded on the basis of the quote arrived on Sl.No. 2 of the price-bid (Annexure-II)
- c) In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders. In case more than one bidder happens to occupy the L-1 status even after soliciting discounts, the L-1 bidder shall be decided by a toss / draw of lots, in the presence of the respective L-1 bidder(s) or their representative(s). Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding.

18. Preference to MSE bidder.

Norms for of Micro, Small and Medium Enterprises in public procurement shall be relaxed in line with policy circular no 1(2)(1)/2016-MA dated 10-03-2016 issued by Ministry of Micro, Small and Medium Enterprises & Public Procurement Policy for the Micro and Small Enterprises (MSEs) Order 2012 and subsequent amendments dated 09.11.2018, 26.06.2020 & 16.06.2021.

For applicability of MSE clause, the bidder shall submit the valid document which should be valid on the date of bid opening (including extension).

Participating MSEs quoting price within price band of L1+15 % shall be considered for award of work by bringing down their price to L1 price in a situation where L1 price is from someone other than MSE.

B. Financial Terms & Conditions

1.0 TAXES & DUTIES:

- 1.01 To enable BHEL to avail GST Input tax credit, service provider shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the service provider only after submission of GST complaint Tax invoice. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.



- 1.02 Payment shall be made to service provider only after submission of GST compliant tax invoice as mentioned above and other relevant documents. However, to protect BHEL's interest for GST input tax credit, GST portion amount along with notional interest on GST credit for 2 months' period shall be withheld and the same shall be released only after confirmation from GST website/ portal that such invoice has been declared in GSTR-1 return filed by service provider and is available in GSTR-2B of BHEL within the stipulated time for the relevant period and tax amount thereon has been paid by service provider to the Government within the stipulated time period as per GST Law.
- 1.03 BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- 1.04 GSTIN of BHEL will be provided to the service provider along with the work order.
- 1.05 If BHEL is liable to discharge tax liability under the Reverse Charge Mechanism, the service provider shall provide all necessary documents within 10 days from date of completion of service to enable BHEL to meet the GST liability. Any implications arising from a delay shall be the responsibility of the service provider and will be charged to the service provider's account.
- 1.06 The service provider has to submit their GST registration certificate along with a declaration regarding applicability of GST Reverse Charge (if applicable) to respective BHEL Unit/region along with the bid.
- 1.07 Any statutory changes as and when made applicable by the Government shall become applicable against documentary evidence. However, no increase in price on account of statutory increase in the rate of GST taking place during the period of delivery period extension with liquidated damages shall be admissible. Nevertheless, the Buyer shall be entitled to the benefit of any decrease in price on account of reduction in GST taking place during extended delivery period.
- 1.08 In case the Input Tax Credit of GST is denied or demand is recovered from BHEL on account of any act/ omission of the Service provider in this regard, the Service provider shall be liable in respect of all claims of tax, penalty and / or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. BHEL shall have the right to recover such amount from any payments due to the Service provider or from Performance Security, or any other legal recourse from the said Service provider. If any tax is required to be paid by the Service provider in pursuance of any demand from tax authorities, on account of Service provider's suppression of facts, fraud or willful misstatement of facts while offering the products or submitting the bids, then the same shall not be passed on to BHEL through debit notes or Invoices or Supplementary Invoices and the service provider shall be solely liable for payment of the same.
- 1.09 To enable BHEL to avail GST Input tax credit, Service provider shall submit GST compliant tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the Service provider only after submission of GST complaint Tax invoice. The Service provider shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the works.
- 1.10 Payment to the service provider will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the service provider by BHEL.



- 1.11 GST if applicable shall also be recoverable from the service provider in case of LD recovery/penalty on account of breach of terms of contract/any penalty for the contract.
- 1.12 The service provider has to give an undertaking that GST as mentioned in the invoice has been/will be paid and also file returns as per respective extant rule.

2.0 PAYMENT TERMS:

- 2.01 No advance payment shall be paid by BHEL to the service provider
- 2.02 Bills raised by the Agency shall be certified by the official in-charge of BHEL and Payment shall be made once the services are delivered, and the Service Provider submits the invoice for the same. Payment will be made within 45 Days for MSEs, 60 days For Medium Enterprises, 90 days for Non MSE. Any clarification sought by BHEL, pertains to respective bill, must be clarified by Service provider at the earliest. Otherwise the delay in payment will be attributed to the Service provider. Aforesaid timeline shall be applicable from the day on which the last clarification/queries/document sought by BHEL and settled/submitted by the Service provider.
- 2.03 The payment of final bill will be made only after satisfactory completion & satisfactory quality of the work as per tender, clearance of the site & clearance of all the liabilities on agency's part. No claim will be entertained after signing the final bill.
- 2.04 Payment shall be made as per the actual nos. of BOQ items provided by the service provider.
- 2.05 The service provider will have to intimate the bank account number, and other details of the bank to enable BHEL to credit the payments into the account.
- 2.06 No interest shall be payable for delay in making the payments. The service provider shall not be entitled to any interest with respect to any money which may be due to him from BHEL.
- 2.07 While claiming the payment, the service provider must certify on the bill that the payment being claimed is strictly within terms of the contract and all the obligations on his part for claiming this payment have been fulfilled as required under the contract.
- 2.08 All the deductions (if applicable) shall be settled before making the payments. Service provider shall not have any objection on the same. BHEL will review the documents provided by service provider & may either accept or reject based on actual performance. If required, BHEL may impose any LD/Penalty deductions, over & above the invoice submitted by service provider.

3.0 PENALTY CLAUSE:

- 3.01 It is expected that the service provider will provide the best services during entire event including stay, food/meals, transportation, etc. Complaint in any of the services/arrangements shall lead to penalty of 2% along with applicable taxes per instance/complaint in the respective line item(s) as mentioned in BOQ. The total penalty shall not exceed 10% of the contract value. Decision of BHEL shall be final.
- 3.02 In case service provider denies to provide any of the services mentioned in BOQ, then BHEL will not be liable to make any payment.
- 3.03 Delay: Any delay in completion of the job as per schedule provided by BHEL, will invite imposition of penalty @ 2% per day or part thereof subject to a maximum of 10% of the contract value.

3.04 The total penalty shall not exceed 10% of the contract value. Decision of BHEL in this regard shall be final.

This should be treated IMPORTANT & reply may be sent to us on "Priority".

Thanks & Regards.



For & on behalf of BHEL

Vikrant Kumar

Sr. Manager (HR-GAX)

BHEL Corporate Office

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SCOPE OF WORK AND SCHEDULE OF RATES						
S.No.	Description of service / arrangement	Quantity / nos.	No of nights / days / service	Rate per night or item or service, including all charges except GST (in Rs.)	Amount based excl GST (in Rs.)	Total Amount Incl. GST(Rs.)
A	Accommodations					
A1	Accommodation with Breakfast at Taj Damdama, Gurugram as per detail Below, (MG- 20 Rooms for 01 night)					
1	For BHEL, NTPC CMD/Directors	4	1	28,000.00	1,12,000.00	1,32,160.00
2	For NTPC functional EDs/Site GMs/ HoPs, BHEL ,EDs/ HoUs and Site PDs	21	1	18,000.00	3,78,000.00	4,46,040.00
3	Rooms for BHEL Organizing Team ##					
4	GM (max. Rs. 10500.00 per night, excl. taxes	3	1	10,500.00	31,500.00	37,170.00
5	AGM (max. Rs.7500.00 per night, excl. taxes	1	1	7,500.00	7,500.00	8,850.00
6	Sr. Manager /Manager (max. Rs. 6000.00 per night, excl. taxes	3	1	6,000.00	18,000.00	21,240.00
7	Engineer (max. Rs. 3200.00 per night, excl. taxes	1	1	3,200.00	3,200.00	3,776.00
	Total A=	33	Excluding GST		5,50,200.00	Including GST 6,49,236.00
B	Food & Refreshment					
1	Lunch on 11-07-2025 for residents & non-residents, if any	90	1	3,500.00	3,15,000.00	3,71,700.00
2	Evening snacks / Hi Tea on 11-07-2025 for all residents and non-residents,	90	1	2,000.00	1,80,000.00	2,12,400.00

3	Gala Dinner on 11-07-2025 for residents, if any	70	1	5,000.00	3,50,000.00	18.00	4,13,000.00
4	Conference break with tea / coffee / juices / coconut water (on demand) with snacks, candies, Mouth freshener, cookies & cakes	60	2	1,200.00	1,44,000.00	18.00	1,69,920.00
	Total B=			Excluding GST	9,89,000.00	Including GST	11,67,020.00
C	Conference Arrangement @11.07.2025						
1	Hall rental charges" *	1	1	50,000.00	50,000.00	18.00	59,000.00
2	U shaped seating for approx. 60 persons 35 nos. Goose neck microphones 01 Cordless Microphone 01 no. Collar Microphone 60 nos. High back chairs Screen of size 12 ft x 10 ft 01 no. Laptop 02 no. Laser Pointer ' 01 no. Cordless Mouse & Keyboard. 01 Sound system with 04 speakers, 60 nos. of pen and pad Inaugural Lamp (lumpsum rates incl. transportation)**	1	1	1,25,000.00	1,25,000.00	18.00	1,47,500.00
3	Total C=			Excluding GST	1,75,000.00	Including GST	2,06,500.00
D	Miscellaneous Arrangements						
1	Welcome arrangements incl. souvenirs for all residents	90	1	4,000.00	3,60,000.00	18.00	4,24,800.00
2	Flower arrangements (Bouquets & Decoration)	1	1	25,000.00	25,000.00	18.00	29,500.00
3	Cultural event @ 11.07.2025 (Artist Charges)	1	1	80,000.00	80,000.00	18.00	94,400.00



 New Delhi Housing Corporation Limited

4	Cultural Event related setup incl. stage setup, backdrop printing, tentage, lights, carpet, round tables, chairs, sound system with mixer, microphones, etc. (incl. transportation)"	1	1	1,00,000.00	1,00,000.00	18.00	1,18,000.00
5	Performance Licenses, if required	1	1	1,00,000.00	1,00,000.00	18.00	1,18,000.00
6	Sightseeing including recreational activities on 12.07.2025 for all participants & organisers incl. all logistics (Lumpsum).	1	1	1,50,000.00	1,50,000.00	18.00	1,77,000.00
	Total D=	Excluding GST		8,15,000.00		Including GST	9,61,700.00
E	Total (A + B + C + D)=	Excluding GST		25,29,200.00		Including GST	29,84,456.00



Price Bid

S. No.	Description	Remarks
1	Total estimated expenditure towards Organising BHEL-NTPC meet at Taj Damdama, Gurugram on 11 July'2025 (excl. GST, Management Fees & GST on Management Fees respectively)	Refer Annexure-I ₹ 25,29,200.00
2	Management Fees (To be quoted by bidder)	Quote in % of S.No.1 above (+)/ Below (-) , up-to 2 decimal places (in figure) (in words)
3	GST on Management Fees (To be quoted by bidder)	Quote in % up-to 2 decimal places (in figure) (in words)

*In case of below quote, the bidder must prefix Minus (-) sign with the % of management fee quoted at Sl. No. 2 of the price-bid.

Sign & Stamp of Bidder

Name:

Designation:

Name of organization:

Date:

