

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	05-10-2024 11:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	05-10-2024 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Heavy Industries And Public Enterprises
Department Name/विभाग का नाम	Department Of Heavy Industry
Organisation Name/संगठन का नाम	Bharat Heavy Electricals Limited (bhel)
Office Name/कार्यालय का नाम	10300018-pswr
Total Quantity/कुल मात्रा	1
Item Category/मद केटेगरी	Providing Manpower for Work Station Supporting Services (Up-keeping of Departmental Records)
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Manpower for Work Station Supporting Services
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Manpower Hiring for Financial Services
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> • INVAR LEVELLING STAFF
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	42 Lakh (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	<p>Bidder Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)</p> <p>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer</p>

Bid Details/बिड विवरण	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Payment Timelines	Payments shall be made to the Seller within 45 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	200000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	27

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

BHELPSWR

10300018-PSWR, Department of Heavy Industry, Bharat Heavy Electricals Limited (BHEL), Ministry of Heavy Industries and Public Enterprises
(Bhel)

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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Details of the Competent Authority for MSE

Name of Competent Authority	P K Biswas
Designation of Competent Authority	General Manager
Office / Department / Division of Competent Authority	BHELPSWR, Nagpur
CA Approval Number	BHE/PW/NGP/PUR/GeM/HQ Support Staff/3025/NIT
Competent Authority Approval Date	19-09-2024
Brief Description of the Approval Granted by Competent Authority	Providing Manpower for Work Station Supporting Services (Up-keeping of Departmental Records) for BHEL-PSWR offices at Nagpur and Vadodara for 24 Months

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

Reserved for Make In India products

Reserved for Make In India products	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Bid reserved for Make In India products: : Procurement under this bid is reserved for purchase from Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. However, eligible micro and small enterprises will be allowed to participate. The minimum local content to qualify as a class 1 local supplier is denoted in the bid document. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020 . In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Minimum Wage Sheet-For Calculation Purposes - [1726741646.xlsx](#)

Providing Manpower For Work Station Supporting Services (Up-keeping Of Departmental Records) (1 pieces)

(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)

Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	Download
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Manoj Kumar Shah	440001,5th and 6th Floor, Shri Mohini Complex, 345 Kingsway Road, Nagpur-440001, Maharashtra, India	1	730

Buyer added Bid Specific Additional Scope of Work

S.No.क्र.सं.	Document Title	Description	Applicable/रिवर्स प्रभार के अनुसार जोएसटी i.r.o. Items
1	Minimum Wage Sheet View	Minimum Wage Sheet	Providing Manpower For Work Station Supporting Services (Up-keeping Of Departmental Records)(1)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Providing Supporting Staff for BHEL HQs and Vadodara Office (02 Years Contract)

Kindly Read the Terms and Conditions Carefully

A. Scope of Work:

Providing Manpower for Work Station Supporting Services (Up-keeping of Departmental Records) for BHEL-PSWR offi

ces at Nagpur and Vadodara for 24 Months. For details of Scope of Work, Refer Technical Condition of Contract.

B. Payment Terms:

- i) Payment shall be made **within 45 days** of submission of Taxable Invoice. Service Provider shall raise bill on **Monthly Basis** and submit the same in succeeding month for payment with the required documents as mentioned below.
- ii) **Payment Terms mentioned here in ATC shall supersede the payment terms mentioned elsewhere in the NIT**

§ **Contractor to Submit the following documents along with Taxable Invoice for Monthly Billing:**

- a. Taxable Invoice (1 Original + 2 Photocopies)
- b. Attendance Sheet of each engaged manpower duly verified and signed by BHEL official each month.
- c. PF Submission Proof against engaged manpower for each month.
- d. ESI Submission Proof against engaged manpower for each month.
- e. Salary Credited (to Bank) Statement of each engaged manpower for each month.
- f. Salary Statement as per Prescribed Format (Part of this tender) for each month.

IMPORTANT NOTE FOR PARTICIPATING BIDDERS:

§ **Bidders are required to put % in Service Charge Column which shall derive the total cost of the contract including GST. Bidder shall put this contract value (including GST) in GeM. This total value including GST shall be considered as the Total Contract Value for 24 Months for both Nagpur and Vadodara Locations.**

§ **Service Charge offered in Negative Value by the bidder shall be disqualified.**

§ **For all sort of calculations refer the Sample Excel Sheet attached with GeM Bid.**

§ **Kindly note that, Vendor to provide minimum wages to the engaged manpower as mentioned below and proof of submission of the above mentioned documents is mandatory. Deviation to any one of the above document may lead to strict action as per the extant guidelines.**

§ **Bidders are requested to submit Lump Sum Rate (24 Months) for the subject tender including GST.**

§ **Bidder (s) offer less than the Rs 1,48,19,260.23 (including GST) shall lead to disqualification. Bidder may refer the minimum wage sheets to calculate their final rate before offering in GeM.**

iii) Service Provider (Bidder) shall quote the rate **Lump Sum Basis for 24 Months in GeM Bid including GST** after calculating minimum wages as per table mentioned below for both Nagpur and Vadodara Location

- a) Wage Sheet of Nagpur Location:

CONSOLIDATED WAGES & OTHER ALLOWANCES AND STATUTORY PAYMENTS / CONTRIBUTIONS PER MONTH APPLICABLE AT ZONE-1 (NAGPUR)				
SI No	Components	Amount in Rs		
		Category of Work		
		Un-Skilled	Semi-Skilled	Skilled
1(a)	Daily Consolidated Wages	10,021	10,856	11,632
1(b)	Increase of VDA Current (Special allowance)	3,250	3,250	3,250
1	Daily Consolidated Wages Including VDA $\{(1a+1b)/26\}$	510.42	542.54	572.38
2	PF Contribution on S.No.1			
(a)	CPF @ 12% on SI.No.1	61.25	65.10	68.69
(b)	EDLI @0.50% on SI. No. 1	2.55	2.71	2.86
(c)	Admin Charges @ 0.85% on SI. No. 1	4.34	4.61	4.87
3	ESI Contribution on SI. No. 1			
(a)	(a) ESI @ 3.25% as employer contribution on SI. No. 1	16.59	17.63	18.60
4	Bonus @ 8.33% (One month Basic+ VDA or Rs.7000/- (Whichever is Higher)	42.52	45.19	47.68
5	Liveries LS @ Rs. 225/- P. M.	8.65	8.65	8.65
6	Leave Salary 2 and 1/2 day	49.08	52.17	55.04
7	Per Day category wise wage (A)	695.40	738.61	778.77
8	Contractor's Service charges in Percentage (in % of A say 10%) up to 02 (Two) decimal values.	0.00%	0.00%	0.00%
(a)	Contractor's Service charges in Rupees (Rs.)	0.00	0.00	0.00
9	Per Day wage including service charge (Sub Total of 7 & 8(a))	695.40	738.61	778.77
10	Cost Per Day for 17 Unskilled, 02 Semi-Skilled and 01 Skilled Manpower (excluding GST)	11,821.88	1,477.23	778.77
11	Cost per Day (excluding GST) for all category of workers (B)	14,077.88		

12	Cost for 520 man days (26 days in a Month for 20 Nos Manpower) (C= BX26)	3,66,024.79
13	Total Cost for 24 months (excluding GST)	87,84,595.05
14	Total Cost for 24 months (including GST)	1,03,65,822.16

b) Wage Sheet of Vadodara Location:

CONSOLIDATED WAGES & OTHER ALLOWANCES AND STATUTORY PAYMENTS / CONTRIBUTIONS PER MONTH APPLICABLE AT ZONE-1 (Vadodara)			
SI No	Components	Amount in Rs	
		Category of Work	
		Un-Skilled	Skilled
1(a)	Daily Consolidated Wages	452	474
1(b)	Increase of VDA Current (Special allowance)	35	35
1	Daily Consolidated Wages Including VDA {(1a+1b)/26}	487.00	509.00
2	PF Contribution on S.No.1		
(a)	CPF @ 12% on SI.No.1	58.44	61.08
(b)	EDLI @0.50% on SI. No. 1	2.44	2.55
(c)	Admin Charges @ 0.5% on SI. No. 1	2.44	2.55
3	ESI Contribution on SI. No. 1		
(a)	(a) ESI @ 3.25% as employer contribution on SI. No. 1	15.83	16.54
4	Bonus @ 8.33% (One month Basic+ VDA or Rs.7000/- (Whichever is Higher))	40.57	42.40
5	Liveries LS @ Rs. 225/- P. M.	8.65	8.65
6	Leave Salary 2 and 1/2 day	46.83	48.94
7	Per Day category wise wage (A)	662.19	691.71

8	Contractor's Service charges in Percentage (in % of A say 10%) up to 02 (Two) decimal values.	0.00%	0.00%
(a)	Contractor's Service charges in Rupees (Rs.)	0.00	0.00
9	Per Day wage including service charge (Sub Total of 7 & 8(a))	662.19	691.71
10	Cost Per Day for 06 Unskilled and 03 Skilled Manpower (excluding GST)	3,973.11	2,075.13
11	Cost per Day (excluding GST) for all category of workers (B)	6,048.24	
12	Cost for 234 man days (26 days in a Month for 09 Nos Manpower) (C= BX 26)	1,57,254.17	
13	Total Cost for 24 months (excluding GST)	37,74,100.06	
14	Total Cost for 24 months (including GST)	44,53,438.072	

c) Sheet for Calculation of Rate (Refer Excel Sheet in GeM Bid):

Price Break-up (For Calculation Purpose)										
Support Staff for BHELPSWR Nagpur & Vadodara Office										
Sl. No.	Item Description	Qty	Unit	Minimum Statutory Amount Per day (In Rs)	Rate per Day (in Rs) for given Qty (B x D)	Rate per Month (In Rs) (E X 26)	Minimum Statutory Amount to be Paid for 24 Months (F X 24)	Total (excluding GST)	Service Charge (Profit) in %	Service Charge (Profit) (In Rs)
	A	B	C	D	E	F	G	H	I	J
i	Un-Skilled Manpower Nagpur	17	Man Month	695.40	11,821.88	3,07,368.81	73,76,851.34			
ii	Un-Skilled Manpower Vadodara	6	Man Month	662.19	3,973.11	1,03,300.92	24,79,222.02			

iii	Semi-Skilled Manpower Nagpur	2	Man Month	738.61	1,477.23	38,407.94	9,21,790.65	1,25,58,695.11	0.00%	0.00
iv	Skilled Manpower Nagpur	1	Man Month	778.77	778.77	20,248.04	4,85,953.06			
v	Skilled Manpower Vadodara	3	Man Month	691.71	2,075.13	53,953.25	12,94,878.04			
vi		Total Contract Value for 24 Months (excl GST)						1,25,58,695.11		
vii		Total Contract Value for 24 Months (including GST)						1,48,19,260.24		

C. Other Terms & Conditions:

- Duration of Contract:** 24 Months from the Date of PO for both Nagpur & Vadodara Location. (Start of Contract Period shall be intimated separately).
- Mobilization period:** Contractor to mobilize the manpower within 15 days of intimation from BHEL in writing
- Service Required at:**

Sl No	Location	Manpower Required
1	Bharat Heavy Electricals Limited 5 th and 6 th Floor, Shrimohini Complex, Opposite Kastur Chand Park, Nagpur, Maharashtra-440 001	17 Unskilled, 02 Semi-Skilled and 01 Skilled Manpower
2	Bharat Heavy Electricals Limited RSC Vadodara BHEL Township, Gayatri Nagar Gotri Road, Vadodara Gujarat-390 021	06 Unskilled and 03 Skilled Manpower

4. **Paying Authority**

Bharat Heavy Electricals Limited,
Shreemohini Complex, 5th & 6th Floor,
Kingsway, Nagpur-440 001
Maharashtra

5. **Earnest Money Deposit (EMD):** Applicable. **Rs 2,00,000.00 (Rs Two Lac Only)**. MSE Bidders are exempted for Submission of EMD on submission of MSE Proof (Service Only).

Important Note:

§ **Bidders are requested to mention the GeM Tender No/Tender Specification No on EMD Document.**

§ **EMD shall be submitted in GeM Tender before opening, else submission shall be disqualified in absence of EMD.**

§ **For Submission of EMD in the form of Electronic Fund Transfer the details are as below:**

6.

NAME OF THE BENEFICIARY	BHARAT HEAVY ELECTRICALS LTD
ADDRESS OF THE COMPANY	5 th Floor, SHREE MOHINI COMPLEX 345, KINGSWAY, NAGPUR
NAME OF BANK	STATE BANK OF INDIA
NAME OF BANK BRANCH AND BRANCH CODE	SBI, NAGPUR MAIN BRANCH , CODE-00432
CITY	NAGPUR
ACCOUNT NUMBER	40227423158
ACCOUNT TYPE	MC-C C Clean (C&I)
IFSC CODE OF THE BENEFICIARY BANK BRANCH	SBIN0000432
MICR CODE OF THE BANK BRANCH	440002002

7. **Basic Wages:** As per wage structure fixed by Maharashtra & Gujarat Govt. The bidder shall pay the wages as per Govt. notification.
8. **VDA/Special Allowance:** Any further increase of VDA/special allowance will be part of monthly consolidated wages.
9. **Bonus Clause:** As per wage structure fixed by BHEL, Bonus will be paid to contractor on monthly basis and same is incorporated in Wage Sheet/Price Bid.
10. **Performance Bank Guarantee (PBG/ePBG):** Applicable @5%, Total Period for **PBG shall be 27 Months**.

11. **Security Deposits:** Not Applicable
12. **Retention of SD:** Not Applicable
13. **MSE Purchase Preference:** Applicable as per GeM T&C.
14. **Reserved for Make In India products (Make in India):** Applicable, This bid is reserved for Class I, Local supplier. **Minimum 50% Local content** required for MII compliance as per GeM GTC.
15. **Validity of Price:** 180 days
16. **Pre-Qualification Criteria (PQR):** Following shall be applicable:

a. Technical PQR

Bidder must have successfully executed any of the following (Criteria B.1 OR B.2 OR B.3) **similar Job** (Providing manpower Services at any office premises/Institution/ Organization/ Commercial establishments /Firm /Companies/factories etc. in the last Seven (7) years as on latest date of bid submission: -

B.1) Bidder must have executed the similar job of cumulative value of **Rs. 111.36 Lac** (exclusive taxes) against single work order in the last **Seven (7) years** as on latest date of bid submission.

OR

B.2) Executed the Similar job of value not less than **Rs. 69.60 Lac** (exclusive taxes) in Two work orders in the last **Seven (7) years** as on latest date of bid submission.

OR

B.3) Executed Similar job of value not less than **Rs 55.68 Lac** (exclusive taxes) in Three work orders in the last **Seven (7) years** as on latest date of bid submission.

Note: Bidder should submit PO copy as a proof of Service/experience as per PQR which shall be cross verified from the end user. In case PO couldn't be verified, bid shall be treated as incomplete and shall be liable to be rejected during evaluation.

b. Financial PQR:

- i) Bidders must have achieved an Average Annual Financial Turnover (Audited) of **Rs. 42.0 Lac or more**, over the last three Financial Years (FY) i.e. **FY 2020-21, 2021-2022 & 2022-23 OR 2021-2022, 2022-23 & 2023-24.**
- ii) **Audited Financial documents of FY 2020-21, 2021-2022 & 2022-23 OR 2021-2022, 2022-23 & 2023-24.** shall be furnished in support of Turnover and this requirement shall supersede other Turnover parameters cited elsewhere. If financial statements are not required to be audited statutorily, then instead of audited financial statements, financial statements are required to be certified by Chartered Accountant.
- iii) In case of audited Financial statements have not been submitted for all the three years as indicated against Financial Turnover QR (Qualifying requirement) above, then the applicable audited statements submitted by the bidders against the requisite three years, will be averaged for three years i.e. total divided by three.

Note: Bidders are requested to provide valid UDIN with Audited Financial Reports for cross verification which is mandatory and without which bid shall be considered as incomplete.

c. Relaxation in Pre-Qualifying Requirement (PQR) for Micro and Small Enterprises (MSE's) and Star

t-ups:

i) Technical Pre Qualifying Requirement (PQR) for prior experience : The Technical Pre-Qualifying Requirements is relaxed by 50% of the original Pre -Qualifying Requirement specified in the tender

ii) Financial Pre Qualifying Requirement (PQR) including Turnover : The Financial Pre-Qualifying Requirements is relaxed by 50% of the original Pre -Qualifying Requirement specified in the tender.

iii) Other Pre-Qualifying requirements such as Machineries, BIS, or any form of licenses or customer approval or requirements other than stated in **Point No. (A)**, shall remain the same for all bidders.

iv) Definition of Start-up shall be in line with Gazette Notification No DL 33004/99 dated 19.02.2019 and subsequent amendments, if any.

17. **Liquidated Damages/Penalty:** As per TCC. As per Chapter-1, Clause No-1.27 of TCC-Scope of Work
18. **Reverse Auction:** Not Applicable. This contract is for providing Manpower services which consist of labour supply having Minimum Wages, PF, ESI etc. plus contractor Service charge in % to be quoted by bidder over and above basic cost. Conductance of RA may lead to bid lower than the minimum statutory amount and ultimately rejection of bid as per Clause No 12.4 of Works Policy. Hence it is proposed, not to conduct RA (Reverse Auction) for this tender.
15. **Integrity Pact:** Not Applicable.
16. **Ordered Quantity Variation:** Applicable \pm 25%.
17. **Breach of Contract, Remedies and Termination:** In case of Breach of Contract, BHEL shall recover 10% of the contract value from the vendor using following instruments:
- a) encashment of security instruments like EMD, performance security available with BHEL against the said contract.
 - b) Balance amount (if value of security instruments is less than 10% of the contract value) from other financial remedies i.e. available bills of the vendor, retention amount etc. with BHEL.
 - c) Balance amount from security instrument like EMD, Performance Security and other financial remedies i.e. available bills of the vendor, retention amount etc. with other units of BHEL.
 - d) If Recovery is not possible then Legal Remedies shall be pursued.
18. **Conflict of Interest among Bidders/ Agents:** A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:
- a) they have controlling partner (s) in common;**or**
 - b) they receive or have received any direct or indirect subsidy/ financial stake from any of them;
- or**
- c) they have the same legal representative/agent for purposes of this bid;**or**
 - d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder**or**
 - e) Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid; **or**

f) In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer. There can be only one bid from the following:

i) The principal manufacturer directly or through one Indian agent on his behalf **and**

ii) Indian/foreign agent on behalf of only one principal;

or

g) A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; **or**

h) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.

19. **Other T&C:** All other T&C as per NIT, TCC and GeM GTC.

20. **Documents to be submitted by the vendor along with GeM Bid:**

- a) Signed Copy of Local Content/ Make in India Declaration (MII)
- b) Signed Copy of Land Border Restrictions
- c) Signed Copy of No Deviation Certificate
- d) Signed Copy of No Liquidation/ Bankruptcy Declaration
- e) Copy of Udyam Certificate (if Applicable)
- f) Signed Copy of Prevention of Cartel Formation Declaration
- g) Signed Copy of Non-Disclosure Certificate
- h) Previous PO Copy in support of Experience (submitted document shall be cross verified with end user and if not qualified, bid shall be treated as incomplete and liable to be rejected during evaluation)
- i) PAN Copy
- j) GST Copy
- k) Cancelled Cheque/ NEFT RTGS Mandate duly signed by Banker
- l) Profit & Loss Statement with UDIN of approved authority
- m) Signed Copy of Technical Specification/ TCC
- n) Signed Copy of GeM Bid

Note:

- i) **In case of any difficulty during submission of tender, bidders are requested to contact the following officials:**

Contact Officials:

- i) **Pratick Mondal, Engineer (Purchase)-Mobile No: +919422326481**

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2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

6. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

7. Generic

OPTIONAL SITE VISIT:

1. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder.

Cost of Visiting the Site shall be borne by the Bidder

2. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.

3. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.

8. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

9. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

10. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Bharat Heavy Electricals Limited
payable at
Nagpur

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

11. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

12. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

Bharat Heavy Electricals Limited
payable at
Nagpur

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

13. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Bharat Heavy Electricals Limited
Account No.
40227423158
IFSC Code
SBIN000432
Bank Name
State Bank of India
Branch address
SBI Kingsway, Branch Code-00432, Nagpur

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

14. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Bharat Heavy Electricals Limited
payable at
Nagpur

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

15. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Bharat Heavy Electricals Limited

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

16. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Bharat Heavy Electricals Limited

Account No.

40227423158

IFSC Code

SBIN000432

Bank Name

State Bank of India

Branch address

SBI Kingsway, Branch Code-00432, Nagpur

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.

12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---