

Bid Document

Bid Details	
Bid End Date/Time	03-05-2022 14:00:00
Bid Opening Date/Time	03-05-2022 14:30:00
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
Department Name	Department Of Heavy Industry
Organisation Name	Bharat Heavy Electricals Limited (bhel)
Office Name	10380038-heavy Plates & Vessels Plant
Item Category	Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Sweeper , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Others; Sweeper , Manpower Outsourcing Services - Minimum wage - Skilled; Others; Driver - LMV
Contract Period	9 Month(s)
Minimum Average Annual Turnover of the Bidder	13 Lakh (s)
Years of Past Experience required	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	94504

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	11

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Bharat Heavy Electricals Limited (BHEL)
10380038-Heavy Plates & Vessels Plant, Department of Heavy Industry, Bharat Heavy Electricals Limited (BHEL),
Ministry of Heavy Industries and Public Enterprises
(Bharat Heavy Electricals Limited)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Geographic Presence: Office registration certificate:VISAKHAPATNAM

Scope of work & Job description:[1650690773.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:[1650690855.pdf](#)

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Sweeper (19)

Technical Specifications

Specification	Values
Core	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Sweeper
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Certifications/Trainings required for the resources being hired	No
Additional Details	
Title for Optional Allowances 3	NA
Title for Optional Allowances 1	Leave Wages
Title for Optional Allowances 2	Wages for 10 public Holidays

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Battu Venu Gopal	530012,Bharat Heavy Electricals Limited Heavy Plates and Vessels Plant (A Government of India Enterprise) Visakhapatnam - 530012 (AP), India.	19	• Bonus (INR per day) : 43.76 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 5.26 • Minimum daily wage (INR) exclusive of GST : 525.36 • Optional Allowances 1 (INR per day) : 34.93 • Optional Allowances 2 (INR per day) : 16.84 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 17.07 • Number of working days in a month : 26 • Provident Fund (INR per day) : 63.04 • Tenure/ Duration of Employment (in months) : 9

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Sweeper (1)

Technical Specifications

Specification	Values
Core	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Sweeper
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA

Specification	Values
District	NA
Addon(s)	
Additional Certifications/Trainings required for the resources being hired	No
Additional Details	
Title for Optional Allowances 2	Wages for 10 public Holidays
Title for Optional Allowances 1	Leave Wages
Title for Optional Allowances 3	NA

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Battu Venu Gopal	530012,Bharat Heavy Electricals Limited Heavy Plates and Vessels Plant (A Government of India Enterprise) Visakhapatnam - 530012 (AP), India.	1	• Minimum daily wage (INR) exclusive of GST : 525.36 • Bonus (INR per day) : 43.76 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 5.26 • Optional Allowances 1 (INR per day) : 34.93 • Optional Allowances 2 (INR per day) : 16.84 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 17.07 • Number of working days in a month : 4 • Provident Fund (INR per day) : 63.04 • Tenure/ Duration of Employment (in months) : 9

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Others; Sweeper (3)

Technical Specifications

Specification	Values
Core	
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	Sweeper
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Certifications/Trainings required for the resources being hired	No
Additional Details	
Title for Optional Allowances 1	Leave Wages
Title for Optional Allowances 3	NA
Title for Optional Allowances 2	Wages for 10 public Holidays

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Battu Venu Gopal	530012,Bharat Heavy Electricals Limited Heavy Plates and Vessels Plant (A Government of India Enterprise) Visakhapatnam - 530012 (AP), India.	3	• EDLI (INR per day) : 0 • Bonus (INR per day) : 51.17 • EPF Admin Charge (INR per day) : 6.14 • Optional Allowances 1 (INR per day) : 40.85 • Optional Allowances 2 (INR per day) : 19.69 • Optional Allowances 3 (INR per day) : 0 • Minimum daily wage (INR) exclusive of GST : 614.3 • Number of working days in a month : 26 • Provident Fund (INR per day) : 73.72 • ESI (INR per day) : 19.96 • Tenure/ Duration of Employment (in months) : 9

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Driver - LMV (1)

Technical Specifications

Specification	Values
Core	
Skill Category	Skilled
Type of Function	Others
List of Profiles	Driver - LMV
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA

Specification	Values
District	NA
Addon(s)	
Additional Certifications/Trainings required for the resources being hired	No
Additional Details	
Title for Optional Allowances 2	Wages for 10 public Holidays
Title for Optional Allowances 1	LEAVE WAGES
Title for Optional Allowances 3	NA

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Battu Venu Gopal	530012,Bharat Heavy Electricals Limited Heavy Plates and Vessels Plant (A Government of India Enterprise) Visakhapatnam – 530012 (AP), India.	1	• Minimum daily wage (INR) exclusive of GST : 732.95 • Bonus (INR per day) : 61.05 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 7.33 • Optional Allowances 1 (INR per day) : 48.73 • Optional Allowances 2 (INR per day) : 23.49 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 23.82 • Number of working days in a month : 26 • Provident Fund (INR per day) : 87.95 • Tenure/ Duration of Employment (in months) : 9

Buyer Added Bid Specific Terms and Conditions

1. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1.0 ELIGIBILITY CRITERIA:

I) Average annual turnover of the contractor duly certified by a practitioner chartered accountant during the last 3 years ending 31st March 2021 should be at least. ₹12.60 Lakh.

Tenderer should enclose EPF, ESI, PAN, GSTIN New registration no., Income tax returns for last three years (AY 2018-19, 2019-20 & 2020-21) and Profit & Loss account and Balance Sheet certified by the Practicing Chartered Accountant for the last 3 years.

II) The Contractor should have experience of completing similar works during the last 7 years ending 31st March 2022 as given below: -

(a) Three similar completed works costing not less than the amount equal to ₹16.80 Lakh each

OR

(b) Two similar completed works costing not less than the amount equal to ₹21.00 Lakh each

OR

(c) One similar completed work costing not less than the amount equal to ₹33.60 Lakh

Note: Similar work means Upkeep, Sanitation and Maintenance works on regular contract basis for State / Central Govt. / undertakings or Private firms.

III) Work orders & Job Completion Certificates from the customer shall be enclosed in support of successful and satisfactory completion of the orders.

IV) The works executed in the same name of the tenderer will only be considered for eligibility criteria.

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: Service provider should have their branch office located at Visakhapatnam for proper coordination and resolution of day to day activities / issues. **Documentary evidence to be submitted**

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---