

Bid Document

Bid Details	
Bid End Date/Time	02-05-2022 17:00:00
Bid Opening Date/Time	02-05-2022 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	40 (Days)
Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
Department Name	Department Of Heavy Industry
Organisation Name	Bharat Heavy Electricals Limited (bhel)
Office Name	10210015-pser
Total Quantity	67
Item Category	OEM Cartridge/ Consumable (Q2)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC), OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	OEM Cartridge/ Consumable
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MII Purchase Preference

MI Purchase Preference	No
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

OEM Cartridge/ Consumable (12 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP High Yield Black Contract Original LaserJet Toner Cartridge (HP 28X High Yield Black Original LaserJet Toner Cartridge (CF228X))
	Corresponding Part number/ code	CF228XC
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet Pro M403dn Printer, HP LaserJet Pro M403d Printer, HP LaserJet Pro M403dw, HP LaserJet Pro MFP M427dw Printer, HP LaserJet Pro MFP M427fdn Printer, HP LaserJet Pro MFP M427fdw Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	12	15

OEM Cartridge/ Consumable (15 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 28A Black Original LaserJet Toner Cartridge
	Corresponding Part number/ code	CF228A
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet Pro M403dn Printer, HP LaserJet Pro M403d Printer, HP LaserJet Pro M403dw, HP LaserJet Pro M403n, HP LaserJet Pro MFP M427dw Printer, HP LaserJet Pro MFP M427fdn Printer, HP LaserJet Pro MFP M427fdw Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	15	15

OEM Cartridge/ Consumable (12 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 410A Black Original LaserJet Cartridge (CF410A)
	Corresponding Part number/ code	CF410A
	Printer Model number/numbers for which Cartridge is suitable	HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dn Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro M452nw Printer, HP Color LaserJet Pro MFP M377dw

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	12	15

OEM Cartridge/ Consumable (5 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Cyam
	Ink/Toner/Drum Model number	HP 410A Cyan Original LaserJet Cartridge (CF411A)
	Corresponding Part number/ code	CF411A
	Printer Model number/numbers for which Cartridge is suitable	HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dn Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro M452nw EMU2 Printer, HP Color LaserJet Pro MFP M377dw

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	5	15

OEM Cartridge/ Consumable (7 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Yellow
	Ink/Toner/Drum Model number	HP 410A Yellow Original LaserJet Cartridge (CF412A)

Specification	Specification Name	Bid Requirement (Allowed Values)
	Corresponding Part number/ code	CF412A
	Printer Model number/numbers for which Cartridge is suitable	HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dn Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro M452nw Printer, HP Color LaserJet Pro MFP M377dw

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	7	15

OEM Cartridge/ Consumable (5 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Magenta
	Ink/Toner/Drum Model number	HP 410A Magenta Original LaserJet Cartridge (CF413A)
	Corresponding Part number/ code	CF413A
	Printer Model number/numbers for which Cartridge is suitable	HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dn Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro M452nw Printer, HP Color LaserJet Pro MFP M377dw

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	5	15

OEM Cartridge/ Consumable (3 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 77A Black LaserJet Toner Cartridge CF277A
	Corresponding Part number/ code	CF277A
	Printer Model number/numbers for which Cartridge is suitable	HP LASERJET PRO MFP M429DW PRINTER, HP LASERJET PRO MFP M429FDN PRINTER

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	3	15

OEM Cartridge/ Consumable (4 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 80A Black Original LaserJet Toner Cartridge
	Corresponding Part number/ code	CF280A
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet Pro 400 M401dne Printer, HP LaserJet Pro 400 M401dn Printer, HP LaserJet Pro 400 M401d Printer, HP LaserJet Pro 400 M401dw Printer, HP LaserJet Pro 400 M401n Printer, HP LaserJet Pro 400 M425dn MFP Printer, HP LaserJet Pro 400 M425dw MFP Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	4	15

OEM Cartridge/ Consumable (2 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP

Specification	Specification Name	Bid Requirement (Allowed Values)
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP Black Contract Original LaserJet Toner Cartridge (HP LaserJet (CE505A) Black Print Cartridge 05A)
	Corresponding Part number/ code	CE505AC
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet P2035n Printer, HP LaserJet P2035 Printer, HP LaserJet P2055dn Printer, HP LaserJet P2055d Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	2	15

OEM Cartridge/ Consumable (2 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Product Class	OEM
	Brand	HP
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 53A Black Original LaserJet Toner Cartridge
	Corresponding Part number/ code	Q7553A

Specification	Specification Name	Bid Requirement (Allowed Values)
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet M2727nf MFP Printer, HP LaserJet M2727nfs MFP Printer, HP LaserJet P2014 Printer, HP LaserJet P2015dn Printer, HP LaserJet P2015d Printer, HP LaserJet P2015 Printer, HP LaserJet P2015x Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Deborpita Ghosh	700091,DJ - 9/1 ,Karunamoyee , Sector 2 , Salt lake	2	15

Special terms and conditions-Version:1 effective from 04-05-2020 for category OEM Cartridge/ Consumable

1. Guidance Note to the Buyers/Consignees for verification of HP make cartridges :
 1. The guiding procedure to be followed by the Buyers/Consignees for verification of HP make OEM Cartridges as also available on their website is as under :
 1. In case of HP make cartridges, on each cartridge , a security seal has been provided and can be accessed by opening QR Code scanner app or through HP SureSupply app or by using Smartphone's camera to scan the QR Code on the cartridge security seal. After the scan process of the QR code, a validation screen from HP website will be available and serial no. of the cartridges on the QR code can be verified from the HP website. Alternatively the SI. No. of the cartridge on the security seal can be directly verified online from the URL hp.com/go/ok of the HP website. The detailed procedure to check the genuineness of Security Seal and the packaging, pl visit the Hp website at URL HP anti-counterfeit | HP® India .

Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

3. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

4. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

5. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

6. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

7. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

8. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

9. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

BUYER ADDED BID SPECIFIC ATC

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PRE-QUALIFICATION CRITERIA

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Bidder must be OEM (HP) Authorized / Registered Supplies Reseller

SCOPE OF WORK:

Supply of following items:

SI. No.	DESCRIPTION	PRINTER MODEL	Quantity	UOM
1	CF228XC - HP 28X HIGH YIELD BLACK ORIGINAL LASERJET TONER CARTRIDGE	LaserJet Pro M403dn	12	NOS.
2	CF228A - HP 28A BLACK ORIGINAL LASERJET TONER CARTRIDGE		15	NOS.
3	CF410A - HP M452DN/M477FDW MFP BLACK CARTRIDGE	<u>Color Printer:</u> Colour LaserJet Pro M452dn <u>Multifunction Printer:</u> Colour LaserJet Pro MFP M477fdw	12	NOS.
4	CF411A - HP M452DN/M477FDW MFP CYAN CARTRIDGE		5	NOS.
5	CF412A - HP M452DN/M477FDW MFP YELLOW CARTRIDGE		7	NOS.
6	CF413A - HP M452DN/M477FDW MFP MAGENTA CARTRIDGE		5	NOS.
7	CF277A - HP 77A BLACK LASERJET TONER CARTRIDGE	LaserJet Pro M405dw	3	NOS.
8	CF280A - HP 80A BLACK ORIGINAL LASERJET TONER CARTRIDGE	LaserJet Pro 400 M401 dne	4	NOS.
9	CE505AC - HP 05A LASERJET BLACK PRINT CARTRIDGE	LaserJet Pro P2055dn	2	NOS.

10	Q7553A - HP 53A BLACK ORIGINAL LASERJET TONER	LaserJet P2015dn	2	NOS.
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CONSIGNEE: Ms. Deborpita Ghosh

BHEL-PSER (HQ), DJ-9/1, Sector-II, Salt Lake, Kolkata-700091

DELIVERY PERIOD: Within 15 Days.

INSPECTION: Not required.

EVALUATION CRITERIA: On the basis of Total All inclusive landed price at consignee destination as per GEM terms.

TAXES AND DUTIES:

1. The contractor shall pay all taxes, fees, license, charges, deposits, duties, tools, royalty, commissions, other charges, etc. which may be levied on the input goods & services consumed and output goods & services delivered in course of his operations in executing the contract. In case BHEL is forced to pay any of such taxes/duties, BHEL shall have the right to recover the same from his bills or otherwise as deemed fit. However, provisions regarding GST on output supply (goods/service) and TDS/TCS as per Income Tax Act shall be as per following clauses.
2. **GST (Goods and Services Tax)**
 - A) GST as applicable on output supply (goods/services) are include in contractor's/supplier's scope; therefore, contractor's/supplier's price/rates shall be inclusive of GST. Reimbursement of GST is subject to compliance of following terms and conditions. BHEL shall have the right to deny payment of GST and to recover any loss to BHEL on account of tax, interest, penalty etc. for non-compliance of any of the following condition.
 - B) Contractor has to submit GST registration certificate of the concerned state.
Contractor also needs to ensure that the submitted GST registration certificate should be in active status during the entire contract period.
 - C) TDS as applicable under GST law shall be deducted from contractor's bill.

- D) Contractor shall comply with the provisions of e-way bill wherever applicable. Further wherever provisions of GST Act permits, all the e-way bills, road permits etc. required for transportation of goods needs to be arranged by the contractor.
- E) In the event of any ambiguity in GST law with respect to availability of input credit of GST charged on the invoice raised by the contractor or with respect to any other matter having impact on BHEL, BHEL's decision shall be final and binding on the contractor.
- F) In case the vendor is not required to prepare invoice in terms of Rule 48(4), a declaration regarding the same to be submitted along with the invoice.

3. Income Tax:

TDS U/S 194Q as applicable under Income Tax Act, 1961 or rules made thereunder shall be deducted from contractor's bill.

PAYMENT TERMS:

- (A) 100% payment excluding GST will be released within ten (10) days of issue of consignee receipt-cum acceptance certificate (CRAC) on submission of GST Invoice.
- (B) GST portion of invoice shall be released only upon :-
 - i. such invoice appearing in GSTR-2A of BHEL on filing of valid returns by vendor as per GST law within timeline prescribed for availing ITC by BHEL, and
 - ii. Receipt of goods/services and Tax invoice by BHEL, and
 - iii. confirmation of payment of GST thereon by vendor on GSTN portal.

LIQUIDATED DAMAGE (LD): As per GeM GTC (General Terms and Conditions).

GUARANTEE/WARRANTEE: As per GeM GTC (General Terms and Conditions).

WAY BILL/E-WAY BILL: As per GeM GTC (General Terms and Conditions).

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Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and

conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---