

Bid Document

Bid Details	
Bid End Date/Time	14-03-2022 16:00:00
Bid Opening Date/Time	14-03-2022 16:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
Department Name	Department Of Heavy Industry
Organisation Name	Bharat Heavy Electricals Limited (bhel)
Office Name	10140027-hppb Trichy
Total Quantity	9450
Item Category	rubber bands (Q4) , Writing Chalk-IS 2694 (Q4) , Stapler (Q4) , stamp pads (Q4) , Wooden Pencil as per IS:1375 (Q4) , Eraser (Q4)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	Yes
RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
Primary product category	Writing Chalk-IS 2694
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	155690
Payment Timelines	Payments shall be made to the Seller within 60 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in

India seller shall also be allowed to participate in the RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	41250	Rubber Bands	500
Schedule 2	50000	Writing Chalk-is 2694	2000
Schedule 3	28490	Writing Chalk-is 2694	1000
Schedule 4	12500	Stapler	500
Schedule 5	12150	Stamp Pads	450
Schedule 6	6000	Wooden Pencil As Per Is:1375	3000
Schedule 7	5300	Eraser	2000

Rubber Bands (500 box)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Size	Size (Nos)	32
Dimension	Length (mm)	76
	Width(minimum) (mm)	3
	Thickness (minimum) (mm)	0.8
Packaging	Packaging	Pouches
Quantity	Net Weight of Rubber Bands (gm)	500

Additional Specification Parameters - Rubber Bands (500 box)

Specification Parameter Name	Bid Requirement (Allowed Values)
Colour	Multi Colour
Total boxes	500 boxes (500gram/Box)

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajaprakash Karuppasamy	620014, MATERIALS MANAGEMENT, IV FLOOR, BUILDING -24, HIGH PRESSURE BOILER PLANT, BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPPALLI 14	500	20

Writing Chalk-IS 2694 (2000 box)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Test Report Details	Availability of Test Report from Central Govt./NABL/ILAC accredited lab to prove conformity to specification	No
Certification	Conforming to Indian Standards	IS 2694 : Latest (White Chalk)
Colour	Colour	Single Colour
	Colour of Chalk in Single Colour Box	white
Length and Weight	Weight of Chalk Box (gm)	500
Packing	Number of Chalk Sticks in the Box (Nos)	100

Additional Specification Parameters - Writing Chalk-IS 2694 (2000 box)

Specification Parameter Name	Bid Requirement (Allowed Values)
Total Quantity	2000 Boxes

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajaprakash Karuppasamy	620014, MATERIALS MANAGEMENT, IV FLOOR, BUILDING -24, HIGH PRESSURE BOILER PLANT, BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPPALLI 14	2000	20

Writing Chalk-IS 2694 (1000 box)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Test Report Details	Availability of Test Report from Central Govt./NABL/ILAC accredited lab to prove conformity to specification	No
Certification	Conforming to Indian Standards	IS 2694 : Latest (White Chalk)
Colour	Colour	Multicolour
	Colour of Chalk in Single Colour Box	multicolour
Length and Weight	Weight of Chalk Box (gm)	500
Packing	Number of Chalk Sticks in the Box (Nos)	100

Additional Specification Parameters - Writing Chalk-IS 2694 (1000 box)

Specification Parameter Name	Bid Requirement (Allowed Values)
Total Quantity	1000 box

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajaprakash Karuppasamy	620014,MATERIALS MANAGEMENT, IV FLOOR, BUILDING -24, HIGH PRESSURE BOILER PLANT, BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPPALLI 14	1000	20

Stapler (500 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
General Requirements	Stapling Capacity for 80 GSM Paper (Sheets)	25, 30, 40, 100, 140, 170, 210 Or higher
	Staple Size	10
	Loading Capacity (Staples)	50, 100, 150, 200, 250 Or higher

Additional Specification Parameters - Stapler (500 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Loading Capacity (Staples)	50
Stapling Capacity for 80 GSM Paper (Sheets)	25
Quantity	500 nos.

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajaprakash Karuppasamy	620014,MATERIALS MANAGEMENT, IV FLOOR, BUILDING -24, HIGH PRESSURE BOILER PLANT, BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPPALLI 14	500	20

Stamp Pads (450 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of Pad	Cotton
	Material of Box	Metal
Colour	Color of Ink	Violet

Additional Specification Parameters - Stamp Pads (450 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Size	110x70mm
Quantity	450 nos.

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajaprakash Karuppasamy	620014, MATERIALS MANAGEMENT, IV FLOOR, BUILDING -24, HIGH PRESSURE BOILER PLANT, BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPPALLI 14	450	20

Wooden Pencil As Per IS:1375 (3000 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformity to Indian Standard	IS:1375-1981
	ISI Marked	Yes, No

Specification	Specification Name	Bid Requirement (Allowed Values)
Type and Grade	Type of Pencil	Drawing Pencil
	Grade	HB
Physical Properties	No. of Pencils in one Pack (Nos.)	10, 12 Or higher
Shape and Color	Shape of Pencil	Round, Hexagonal

Additional Specification Parameters - Wooden Pencil As Per IS:1375 (3000 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
No. of Pencils in one Pack	10
Total Quantity	3000 nos. (300 packets ie. 10 nos/packet)

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajaprakash Karuppasamy	620014, MATERIALS MANAGEMENT, IV FLOOR, BUILDING -24, HIGH PRESSURE BOILER PLANT, BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPPALLI 14	3000	20

Eraser (2000 packet)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Other Properties	Number of Eraser per pack (nos)	10
Dimension	Regular size(LxWxH) (mm)	33*17*10mm, 33*17*10mmeach, 33*17*10perpiece., 33*17*10, 33*15*10, 33mm*17mm*10mm, 33mm17mm10mm, 33mmx17mmx10mm, 33x17x10mm, 34*17*10

Additional Specification Parameters - Eraser (2000 packet)

Specification Parameter Name	Bid Requirement (Allowed Values)
Regular size(LxWxH) (mm)	33x17x10mm
Total Quantity	2000 nos. (200 packet iie. 10nos./packet)

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rajaprakash Karuppasamy	620014,MATERIALS MANAGEMENT, IV FLOOR, BUILDING -24, HIGH PRESSURE BOILER PLANT, BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPPALLI 14	2000	20

Buyer Added Bid Specific Terms and Conditions

1. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address Mr.K Raja Prakash Dy Manager -MM Stores High Pressure Boiler Plant BHEL-TIRUCHIRAPALLI PIN-620014.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

5. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

6. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

7. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

8. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

9. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

10. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

11. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

12. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

13. Past Project Experience

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for

meeting the experience criteria:

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- b. Execution certificate by client with order value.
- c. Any other document in support of order execution like Third Party Inspection release note, etc.

14. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Material: <u>Rubber Bands</u>, Writing Chalk, Stapler, Stamp Pads, Wooden Pencil, Eraser		
Sl.No	PRE QUALIFICATION CRITERIA ---Points	Vendor to confirm
01	<i>All the tenders should confirm supply as per the enquiry specification. (Offers not conforming to the enquiry specifications will be summarily disqualified & rejected</i>	<i>Accepted / Not Accepted</i>
02	<i>Experience in supplying any one of the Enquired items to various industries. The vendors should enclose a purchase order copy against their experience starting from 1 Jan 2019 in the supply to various Organisation.</i>	<i>Enclosed / Not Enclosed</i>

NOTE:

Offers meeting the above prequalification criteria points only will be evaluated further. Otherwise it will summarily be rejected.

LIST OF ITEMS

SL No.	Items	Quantity	HSN code	GST%
01	Rubber Bands- (Net Weight of Rubber Bands - 500gm/Pouches	500 Pouches		
02	Writing Chalk White- (Weight of Chalk Box 500gm/ Box)	2000 BOX		
03	Writing Chalk colour- (Weight of Chalk Box 500gm/ Box)	1000 BOX		
04	Stapler	500 nos.		
05	Stamp Pads	450 nos.		
06	Wooden Pencil	3000 nos.		
07	Eraser	2000 nos.		

Contact details

	Name of official	
	E-mail ID	
	Phone number	

AUTHORIZED PERSON

SIGN AND SEAL OF

15. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions.](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---