

BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)

Boiler Auxiliaries Plant

Indira Gandhi Industrial Complex

RANIPET – 632 406 Tamil Nadu



M&S DEPARTMENT

TRANSPORT

Phone: 04172 – 284142 / 282291

FAX: 04172 - 241202

NOTICE FOR INVITING TENDER	
TENDER NOTICE NO.	BAP:M&S:TE:TR:11:025 Dt-09.03.2012
NAME OF WORK	HIRING OF <u>TRACTORS</u> – 05 nos., (50 HP and above) with driver and one helper for each tractor to operate in two shifts of 08.30 hours each and <u>TRAILERS</u> - 12 Nos (12MT to 15MT capacity) for 24 Hours operation.
PLACE OF WORK	BHEL :: BAP:: RANAIPET
NATURE OF TENDER	OPEN
EARNEST MONEY DEPOSIT	Rs.40,000/- (Rupees forty thousand only) for each tractor and trailer set Rs.20,000/- (Rupees Twenty thousand only) for each tractor Rs.20,000/- (Rupees Twenty thousand only) for each trailer Subject to a maximum of Rs.2,00,000/- (Rupees Two Lakhs only)
LAST DATE AND TIME OF SUBMISSION OF TENDER	27.03.2012 14.00 Hrs
LOCATION OF TENDER BOX	M&S OFFICE
OFFICER AUTHORISED TO RECEIVE TENDER IN PERSON	DY.GENERAL MANAGER/M&S
TENDER OPENING DATE & TIME	27.03.2012 14.30 Hrs
PERIOD OF CONTRACT	TWO YEARS
THIS DOCUMENT CONTAINS 21 PAGES INCLUDING INSTRUCTIONS TO THE TENDERERS, SPECIAL CONDITIONS TO THE TENDERERS, SCHEDULE OF RATES AND QUESTIONNAIRE.	

ISSUED TO

ISSUING OFFICER

NAME & SIGNATURE OF THE TENDERER

Page 1

GENERAL CONDITIONS AND INSTRUCTIONS TO TENDERER

01. Sealed Tenders for the above work are invited from contractors having experience in works of similar kind and nature.
02. Tenders will be received by Deputy General Manager/Transport, Bharat Heavy Electricals Ltd, Ranipet-6 up to 14.00 Hrs on **27.03.2012** in the prescribed form and will be opened on **27.03.2012** at 14.30 Hrs in the presence of such of those tenderers or their agents who may choose to attend with an authorization letter.
03. Late offers and incomplete offers shall become liable for rejection.

IMPORTANT NOTE

04. The tender shall be submitted in TWO PARTS, put in 2 separate covers, each cover shall be superscribed with

Tender No. :
Due date for Opening :
Name of the work :

1. **Cover-1** shall contain following
 - i. **EMD cover and**
 - ii. **TECHNICAL BID** cover (filled and signed tender pages **1 to 20**) and all relevant documents.

(NOTE: EMD in the form of demand draft and technical bid as stated above shall be put in two separate covers and these two covers together shall be put in COVER 1.)

2. **Cover-2** shall contain only the price bid.**(Page 21)**

Again, the cover-1 and cover-2 shall be put in one single main cover and superscribed with the,

**Tender number :
Due date of opening :
Name of the work :
Bidders address in full :**

05. **At the time of tender opening, the covers will be opened in the following order.**
- i. Opening the Cover-1, the cover containing EMD will be opened first.
 - ii. Technical bids of such of those tenderers who satisfy EMD requirements alone will be opened next.
 - iii. Cover-2, containing the price bids, will be opened after evaluation of suitability of technical bids, either on the same day immediately after the technical bid open or at a later date. The date & time of opening of price bid will be intimated to those tenderers who are technically qualified.
06. All entries in the tender documents should be in same ink. Erasures and over-writings are not permitted. The tenderers concerned should duly sign all corrections and insertions.
07. The tenderer should fill and sign the questionnaire (Page 16) which is enclosed with this Tender Document.
08. The Tenderers should fill their rates in the blank spaces provided for this purpose in the Schedule of Rates enclosed (Page 21) along with these documents and also sign with Name written in BOLD letters in each and every page of the tender documents.
09. Conditional tenders, tender containing absurd rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not accordance with the tender conditions laid down by the Accepting Officer are liable for rejection.
10. Tenders not submitted on the prescribed forms are liable for rejection.
11. In quoting the rates, the tenderers are advised to take into account all factors including any fluctuations in the market rates etc. No claim shall be entertained on this account after acceptance of the tender or during the currency of the contract.
12. The rates quoted in the tender shall remain valid for a period of three months from the date of opening of tender.

- 13. Each tender must be accompanied by Earnest Money Deposit of, Rs.40,000/-(Rupees forty thousand only) for each tractor and trailer set Rs.20,000/-(Rupees Twenty thousand only) for each tractor Rs.20,000/-(Rupees Twenty thousand only) for each trailer Subject to a maximum of Rs.2,00,000/-(Rupees Two Lakhs only) by cash (as permissible under Income Tax Act), Pay Order or Demand Draft payable at State Bank of India, BHEL Project (7013), M.R.Puram Branch, favouring AGM / FINANCE, BAP-BHEL, RANIPET-632 406.**
14. NO INTEREST SHALL BE ALLOWED ON THE EARNEST MONEY.
15. If a tenderer withdraws his/her offer after submission of his/her tender or after acceptance of his/her tender, fails to provide the vehicle in accordance with the instructions of the Dy. General Manager/Transport & Contracts the earnest money deposited by him/her will be forfeited and acceptance of his/her tender will be withdrawn.
16. Bharat Heavy Electricals Ltd, reserves the right to reject any or all the tenders received or accept any tender or part thereof without assigning any reason thereof.
17. Tenders submitted by post should be sent through “REGISTERED WITH ACKNOWLEDGEMENT DUE” and should be posted with due allowance for any delay in postal delivery. Tenders received after the specified date and time of submission will be treated as late tenders and will not be considered. The late tenders will be returned to the respective bidders.
18. The contractor’s responsibility for this contract shall commence from the date of issue of order of acceptance of his tender.
19. The acceptance of the offer by BHEL is based on the inspection of the TRACTOR(s) fitness condition suitable to our work and records/legal ownership pertaining to the TRACTOR(s). If the tenderer is not able to place the TRACTOR(s)/TRAILER(s) for such inspection within the prescribed time limit prescribed by BHEL, the Earnest Money Deposited by the tenderer will be forfeited and offer will also deemed to be cancelled. Tenders received without earnest money in full in the form prescribed shall be summarily rejected.

20. The Earnest Money deposited by the successful tenderer will be retained towards Security Deposit for the due fulfillment of the contract.
21. EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of acceptance of award of work by the successful tenderer.
22. Unless the Contractor, whose tender is accepted, signs the contract agreement within seven days of the date of the order directing him to do so, the amount of EMD already deposited by him will be forfeited and acceptance of his tender withdrawn.

23. SECURITY DEPOSIT

SECURITY DEPOSIT shall be collected from the successful tenderer. The rate of security deposit will be as below.

- | | |
|---|--|
| i) Up to Rs.10 lakhs | = 10% |
| ii) Above Rs.10 lakhs up to Rs.50 lakhs | = Rs.1lakh + 7.5 % of the amount exceeding 10 lakhs |
| iii) Above Rs.50 lakhs | = Rs. 4 lakhs + 5% of the amount exceeding Rs.50 lakhs |

The security deposit shall be furnished before start of work by the contractor.

24. The security deposit may be furnished in any one of the following forms.

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay order, Demand Draft in favour of BHEL.
- iii) Local cheques of scheduled banks, subject to realization.
- iv) Securities available from Post Offices such as National Savings Certificate, Kisan Vikas Patra etc (certificates should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- v) Bank guarantee from scheduled banks / Public Financial Institutions as defined in the companies Act. The bank guarantee format shall have the approval of BHEL.

vi) Fixed Deposit Receipts issued by scheduled banks / Public Financial Institutions as defined in the companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.

vii) Security Deposit can be also recovered at the rate of 10% from running bills. However in such cases at least 50% of the security deposit shall be furnished before start of the work and the balance 50% may be recovered from the running bills.

viii) In case of contract value does not exceed Rs.10 lakhs, work can be started before SD is collected. (However payment can be released only after collection/recovery of initial 50% security deposit)

ix) EMD of the successful tenderer can be converted and adjusted against security deposit.

x) The security deposit shall not carry any interest.

- 25. Should a tenderer or a contractor has a relative or in the case of a firm or company of contractors any of its shareholders or shareholders relative, employed in BHEL, the authority inviting tenders shall be informed of this fact at the time of submission of the tender failing which tender may be disqualified or if such fact subsequently come to light, the contract may be cancelled.**
- 26. No employee or their dependents are eligible to submit their offer against this contract. Even if they submit out of ignorance the offer shall be disqualified.**
27. If a tenderer expires after submission of his tender, the BHEL may be at their discretion cancel such tender.
28. BHEL will not be bound by any Power of Attorney granted by the tenderer or changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognize such power of attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contract concerned.
29. If the contractor deliberately gives wrong information in his tender or creates, conditions favorable for the acceptance of his tender, BHEL reserves the right to reject such tender at any stage.

30. Words imparting the singular number shall also deem to include the plural number and vice versa where the context so requires.
31. The expenses for completing and stamping the agreement shall be to the contractor's account.
32. The general and special conditions of contract are complementary to each other and where they are in conflict, the special conditions shall prevail. In regard to matters not covered by the General or Special Conditions of Contract, those contained in the specifications approved by BHEL shall apply.
33. Tenderers shall not increase their quoted rates incase BHEL negotiates for reduction of rates, such negotiations shall not amount to cancellation or withdrawal of the original offer and the rates originally quoted shall be binding on the tenderers for a period of three months from the date of opening of tenders.
34. Canvassing in any form in connection with the tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
35. The "GENERAL CONDITIONS AND INSTRUCTIONS TO TENDERERS AND SPECIAL CONDITIONS TO THE TENDERER" shall be deemed to form an integral part of contract for the work to be entered into.
36. The tenderer should be present if called for negotiation. In case, the tenderer's authorized person is attending the negotiation such person should have the authorization letter and he should be capable of taking spot decisions.
37. In case you are not interested in submitting your quotation, you should return all the tender papers with a covering letter stating with reason that you are not interested in this tender.
38. The tenderers can visit us on any working days during office working hours (from 09.00 Hrs to 16.00 Hrs) for any clarifications before submitting their offer.

39. The Successful Tenderer shall agree to the following conditions:

a) Arbitration

- i) All disputes between the parties to the Contract, arising out of or relation to the Contract shall after written notice by either party to the Contract to the other party be referred to the sole Arbitration of Executive Director, BAP or any designate nominated by the Executive Director of BHEL in his sole discretion.
- ii) The venue of Arbitration shall be Ranipet, Tamil Nadu. The arbitrator may hold meetings for convenience in such a place or places discretion.
- iii) The award of the Arbitrator shall be final, conclusive and binding on both parties to the Contract.
- iv) The Contractor shall, notwithstanding any disagreement, dispute, protest, request for arbitration, court or other proceedings, continue to perform the Services in accordance with the determinations, instructions and clarifications of BHEL

b) Subject to the above, the appropriate court in Vellore District shall have the exclusive jurisdiction over any disputing arising out of or in connection with this Contract.

c) Risk Purchase

i) In case of any neglect or refusal on the part of the Contractor to

- commence the Contract, or
- provide sufficient labour for the Contract or
- if in the opinion of BHEL, the Contract performed by the Contractor are not satisfactory, or
- if the Contractor fails to carry out the Contract or as per instructions of the BHEL or officer authorized by it,

BHEL shall have the right to have the Work done by any means, including by engaging a new contractor, at the Contractor's sole risk and expenses.

- ii) The above shall be without prejudice to any other remedy that may be available to BHEL whether as per law, contract, equity or otherwise.
 - iii) In the event, the cost of the work so done (as certified by BHEL which is final and conclusive) is less than the Contract cost, the advantage shall accrue to the BHEL and if the cost exceeds the money due to Contractor under the Contract, the Contractor shall either pay the excess amount ordered by BHEL or the same shall be recovered from the Contractor by other means.
- d) Contractor shall indemnify and keep indemnified BHEL, its other contractors and/or sub-contractors and its/their employees from all actions, proceedings, suits, claims, demands, liabilities, damages, losses, costs, charges, expenses, judgments and fines arising out of or in the course of, or caused by the execution of work under the Contract or other obligations hereunder directly or indirectly associated herewith which may arise due to:
- i) Breach of law by the Contractor, or any of its sub-contractor, or any of their respective employees.
 - ii) Negligence or willful default by the Contractor, or any of its sub-contractor, or any of their respective employees.
 - iii) Failure by Contractor to proceed with Project in accordance with the determinations, instructions and clarifications of Company pending disagreement, dispute, protest, request for arbitration/ court proceedings
 - iv) Loss of property or death of any employee of BHEL or of its other contractors/ sub-contractors.

40. The above shall be without prejudice to any other remedy that may be available to BHEL whether as per law, contract, equity or otherwise.

SPECIAL CONDITIONS/INSTRUCTIONS TO THE TENDERERS

1. The Tender is invited for operating good **condition TRACTOR (50HP and above) 5 Nos with 1 driver, 1 helper for each tractor and 12MT to 15MT capacity TRAILER 12 Nos** . The tractors offered should be having valid permit alone can be considered. The tractors and trailers should have been registered in the name of the bidder. Otherwise a valid lease agreement till the end of the proposed contract period shall be available in the name of the contractor. **However, at least either one tractor or one trailer, as the case may be, shall be owned and registered in the name of the bidder.**
1. **For the sake of clarity in case if the Tenderer is a Registered Partnership Firm, it is sufficient if the vehicle is owned by one of the partners of the Partnership Firm. In such case, the Tenderer shall enclose a Letter of Undertaking from all the Partners of the Firm as per Annexure I.**
2. BHEL reserves the right to hire the Tractors/Trailers from a single source or from more than one source, if required, to meet the tender requirement.
3. The loading pattern of hiring shall be decided on the following basis.
 - i. From the technically qualified bidders, based on the overall Lowest standing (L1) in the price bid evaluation rating, the total quantity requirement will be ordered on L1.
 - ii. In case the L1 bidder's original quote is less than the requirement, the original L1 bidder will be given preference to provide balance quantity limited total quantity and is subject to his capability to mobilize.
 - iii. In case there is no differentiation in the rates of more than one bidder and as a result if there exists more than one lowest bidder (L1), loading shall be decided based on the performance of the vendors. Among these bidders, higher share in loading will be given to the bidder whose performance is satisfactory. In the absence of previous/current performance records of first time bidders, the loading will be decided based on the other factors like vehicle model, and fitness conditions.

- iv. After following the above three steps, for any short fall in meeting the overall required quantity, the finalized L1 rate will be counter offered in seriatim to the other bidders.
 - v. However, counter offering L1 rate will not be made to all the bidders who quoted. Few of the highest bidders shall not be given chance.
4. Tenderers who are quoting for tractors & trailers on lease agreement basis, in the event of the lease agreement becoming in fructuous, should agree to provide alternate Tractors & Trailers as specified in the tender documents. Or else BHEL is free to engage a vehicle as per the clause 16 of Special conditions to the tenderers.
5. The Tractors/Trailers offered shall be in good condition fit to use for material handling work in industrial environment. Preference will be given for tractor/trailers maintained in better condition. BHEL's officials shall carry out inspection of the vehicle offered & BHEL's decisions regarding acceptance or rejections of any tractor(s)/ trailers is final.
- 6. Preference shall be given to latest model vehicle in case of tie in price.**
7. Photostat copies of the following documents shall be sent along with the offer(technical bid).
- a) RC book of the tractors & trailers
 - b) Permit of the tractors
 - c) FC details of the tractors & trailers
 - d) Insurance Policy (Comprehensive) of the tractor & trailers
 - e) Tax payment details of the tractors & trailers

Offers without the above documents will be rejected

8. The originals of the above documents shall be submitted by the Contractor whenever requested by BHEL to do so.
9. The tractors/trailers are required for a period of two years tentatively starting from 16.04.2012. Tenderers should fill their rates in the blank space provided for this purpose in the Schedule of Rates enclosed in figures & words along with these documents. The period of contract is likely to be extended / short closed as per the requirement of BHEL. In case of such extension, the terms and conditions and hiring charges already agreed will remain same for the extended period also.

10. The TRACTORS shall be operated for Two shifts i.e EIGHT HOURS per shift normally from 06:00 Hrs to 14:30 Hrs. & 14:30 Hrs to 23:00 Hrs., or in any other shift as may be required from time to time. The reporting and releasing time for the tractor is likely to vary as per the requirements of BHEL and during exigency and for such increased hours of operations, pro rata rate shall be paid.
11. Any delay in the reporting time by the tractor will attract penalty at the prorata market rate for similar vehicles at that time. The **Trailer** will be used for 24 Hrs and rate shall be quoted for 24Hrs basis.
12. The tractors shall be reported in full readiness for the entire day's operation in respect of fuel availability and readiness of the driver.
13. The vehicle should be made available continuously throughout the contract period including holidays & Sundays without any break according to our requirement.
14. The contractor should not sell or terminate the lease agreement if any of their TRACTORS/TRAILERS under contract without prior written permission of BHEL.
15. The contractor should not sub-contract the operation of tractor.

PENALTY FOR NON OPERATIONAL HOURS/PERIODS:

16. During the contract period, if the Contractor is not able to provide the tractors/trailers on any day(s), market rate for the absence period of days plus a penalty of Rs. 500/- for each day's absence for each tractor/trailer will be recovered from the contractor. (If both tractor and trailer is absent from duty, a cumulative penalty of Rs.1000/- will be recovered from the contractor).
17. For part of the day's absence, on account of breakdown/diesel shortage or any other reason attributable to the contractors side, the contractor is not entitled for proportionate rent. Further pro-rata market rate for the period of absence hours plus a penalty of Rs. 250/- for each hour of absence of tractor or trailer will be recovered from the contractor.

18. However during such absence Contractor will be permitted to provide alternate tractor/trailer in good condition with prior permission of BHEL in which case penalty as per clause 16 will not be levied.
19. If the contractor is not able to provide the tractors/trailers originally offered for a continuous period of 15 days, BHEL reserves the right to terminate the contract and to take appropriate action against the contractor.
20. During the contract period the tractors/trailers should be maintained by the contractor always in good running condition to the fullest satisfaction of BHEL. BHEL reserves the right to terminate the contract in case they are not so maintained.
21. The contractor shall be responsible for obtaining necessary permit, comprehensive insurance policy, appropriate driving license etc, and complying with all the statutory requirements including labour laws that may be necessary in this respect. BHEL will not be responsible for any consequences out of any violation of rules or acts by the contractor. If BHEL were liable to pay any such amount due to violation of the relevant laws by the contractor the amount so paid would be recovered from the contractor.
22. The contractor shall pay necessary taxes and keep the fitness certificate for the tractor valid during the contract period.
23. The contractor should pay all statutory fees, taxes etc (like Service tax)
24. The contractor shall check for exhaust emission, and obtain fitness of their vehicle once in 6 months to meet the statutory norms laid by TNMV ACT, without which tractor will not be allowed inside the factory.
25. The contractor shall take comprehensive insurance cover including unlimited Third party property damage cover for the vehicle during the contract period.
26. Proper trip register for tractors/trailers as required by BHEL shall be maintained by the contractor's driver and the same shall be submitted to BHEL daily and all the time.

27. It is the responsibility of driver to get filled all the columns in the trip register and got signed by the user and certified by the Transport Pooling In-charge. In case of loss of original trip register, BHEL reserves the right as not to entertain the claim.
28. BHEL Security personnel will check the tractors/trailers engaged as and when required.
- 29. Fixed monthly rental charges may be quoted. The charges should be inclusive of all other expenses excluding service tax. Service tax if any shall be reimbursed on production of relevant documents.**
30. Bills shall be raised by the contractor once in a month for the respective month and submitted in triplicate in the format given by BHEL. Duly verifying the trip register and date, payment will be made within 30 days or as per BHEL norms.
- 31. Service tax if any shall be reimbursed on production of relevant documents.**
32. BHEL reserves the right to set off the amounts due from the contractor against their dues payable to the contractor either under this contract or any other contract.
33. During the contract period BHEL reserves the right to terminate the contract without assigning any reason by giving 15 days notice to the contractor.
34. BHEL reserves the right to reject any offer without assigning any reason whatsoever.
35. BHEL reserves the right to hire the tractors and trailers on split basis to meet the tender requirement.
36. The Lowest offer shall be arrived on considering individual rates of Tractor and Trailer separately.
37. In the trailer, the platform metal plate cover shall be in good condition without any damage. The wheel tyres shall also be maintained in good condition to carry the load safely. Also, the trailers shall be provided with side hooks for rope use and props for safe movement of load.

38.A Manila rope of size **dia.** 18 mm and length of 20 Mtrs to be provided with each tractor by the contractor.

39.Mobile phone should be provided to driver of tractor for communication.

40.The contractor should follow all statutory requirements like PF, ESI, Bonus etc for their workers without fail. While quoting rates these factors should be taken into consideration. Bills shall be passed only after complying above formalities.

1. The Contractor, during the contract period, has to ensure minimum wages to the crew employed as fixed by the State Government.
2. The contractor's quoted rate shall be inclusive of the Minimum wages.
3. **Statutory deductions like IT etc will be deducted from contractor's payment as required by law.**
4. **The contractor has to follow the below mentioned without fail.**
 - a. **For work extending beyond prescribed shift working of 8 hours, overtime as applicable shall be paid.**
 - b. **Paid weekly off shall be given for every six days of continuous work.**
 - c. **One day Earned Leave for every 20 days work shall be given.**
 - d. **Annual Bonus shall be paid @ 8.33% of the annual Wages.**
 - e. **P.F., and E.S.I contributions to be made at the prescribed rates on wages paid.**
 - f. **Shall arrange to provide the E.S.I medical cards.**
 - g. **Issue Every month wage slip to the labours**
 - h. **Annual slip for the P.F. contribution to be issued**
 - i. **Annual returns for the P.F. and E.S.I payments to be filed**
 - j. **Safety and Personal Protective Equipments are to be provided**
 - k. **Maintain the following registers**
 - i. **Attendance register**
 - ii. **Wage register**
 - iii. **Over time register**

QUESTIONNAIRE
(TO BE FILLED BY THE TENDERER)

1. Name of the Tenderer :
2. Address for Communication :

3. Telephone, Cell No. if any :

4. Details of experience in running Tractor :
5. Name and address of the Registered owner :
6. Registration No. of the Tractor :
7. Make, Model of the Tractor & date of first registration :
8. Tractor permit No. and date of issue :
9. Date of expiry of validity of the permit :

10. Name and address of the Insurance Co. :

11. Comprehensive Insurance Policy No :
12. Date of expiry of policy :
13. Date of expiry of FC :

14. Details of cases, Civil/Criminals/others, if any, filed by or against the Tractor/Trailer Owner/operator and pending on the date of tender. :

15. Has the Firm/ Proprietor or partners or Directors been convicted of any criminal offence by any competent court. If so, furnish particulars. :

16. Is the offered tractor/Trailer(s) owned by BHEL employees, or their dependents, or their relatives? if yes, furnish details. :

**SERVICE TAX, PAN NUMBER, NUMBER OF TRACTOR/ TRAILERS OFFERED
DETAILS:**

SERVICE TAX

Service tax Registration No. of Vendor/Contractor - copy to enclosed	Yes/No
Issue of Service Tax Invoice as per Rule 9 of Cenvat Credit rules 2004	Yes/No
Whether Vendor/Contractor is taking Service Tax Credit for their inputs	Yes/No
Service provided under which Service Head	

INCOME TAX

PAN Number of Vendor	
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DETAILS OF THE NUMBER OF TRACTORS & TRAILERS OFFERED

S.NO	TYPE OF OFFER	NO OF TRACTORS (To be filled by the Contractor)	NO OF TRAILERS (To be filled by the Contractor)
01	Number of owned& offered		
02	Number of cranes offered through right to use supported by Lease agreement		
Total			

Annexure-I

(Stamp paper of appropriate value)

LETTER OF UNDERTAKING

We, *(Insert name of the partnership)*, having its office at *(Insert place of registered office)*, do hereby state as follows:

1. We undertake that the *(Insert Type & Model of Tractor/Trailer)* bearing registration number *(Insert)* and *(insert other details as may be necessary)* is registered in the name of *(insert name)* who is one of the partners of the *(insert name of the partnership)*
2. We undertake that the said tractor/trailer is a property of the partnership firm and we undertake to use the tractor/trailer strictly for purposes relating to the Contract and shall not use the tractor/trailer in any manner that would affect our ability to perform the Contract with BHEL.
3. We undertake that if we are awarded the Contract we will perform our obligations in accordance with the Contract and instruction of Bharat Heavy Electricals Limited, Ranipet.

Signed on (insert) day of (insert), 2012 at Ranipet

(Signature of partner with seal)

(Signature of partner with seal)

(To be notarized)

ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS TRANSFER

01	NAME & ADDRESS OF THE SUPPLIER / VENDOR	
02	VENDOR CODE (as in WORK ORDER)	
03	Details of Bank Account:	
A)	NAME & ADDRESS OF THE BANK (WITH PIN CODE)	
B)	BANK TELEPHONE NUMBER (WITH STD CODE)	
C)	BANK BRANCH CODE	
D)	MICR CODE	
E)	ACCOUNT NUMBER	
F)	TYPE OF ACCOUNT	CURRENT A/C / OD / CASH CREDIT
G)	VENDOR NAME AS PER BANK RECORDS	
H)	BANK BRANCH RTGS IFSC CODE	
I)	BANK BRANCH NEFT IFSC CODE	
J)	YOUR EMAIL ID (give two ids)	
K)	NAME OF AUTHORISED SIGNATORY	

CERTIFICATE

I / We hereby agree to receive the payments due from BHARAT HEAVY ELECTRICALS LIMITED, RANIPET by the National Electronic Funds Transfer and/or RTGS Transfer mode by credit to my / our above mentioned Bank Account. I / We also agree that payments made to the above mentioned Account is a valid discharge of the liability of Bharat Heavy Electricals Limited, Ranipet. I / We also agree to bear the applicable Bank Charges for the above mode of transfer.

AUTHORISED SIGNATORY OF VENDOR WITH SEAL

Banker's Certification

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of _____ (name of account holder), the signature of the authorized signatory and the MICR and IFSC codes of our Branch mentioned above are correct.

PLACE:

(Manager / Officer's

DATE:

signature Under Bank stamp)

NAME & SIGNATURE OF THE TENDERER

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PRICE BID

(To be submitted in a separate Envelope – COVER No.2)

SCHEDULE OF RATES

TRACTOR

SL NO	DESCRIPTION	RATE / PER No.	RATE IN WORDS
01	TRACTOR (50HP and above) WITH ONE DRIVER + ONE HELPER, FOR EACH TRACTOR/SHIFT on two shift operation basis <i>*Month includes all Sundays and Holidays.</i>	Rs-----/-per Tractor per month for two shift per day operation of 08.00 Hrs, each excluding food break	Rupees----- ----- -----only.
02	Applicable rate of Service Tax Percentage	----- %	

TRAILER

SL NO	DESCRIPTION	RATE / PER No.	RATE IN WORDS
01	12MT to 15MT CAPACITY TRAILER FROM 00.00 Hrs to 24.00 Hrs (24.00 Hrs per DAY)	Rs -----/-per Trailer per month for 24 Hrs operation per day	Rupees.----- ----- -----only.
02	Applicable rate of Service Tax Percentage	----- %	

E M D enclosed vide No: ----- **Dated** -----

Note:

1. In case of difference between rate quoted in numbers and rate quoted in words, the rates quoted in words will be final.
2. Tractors shall be made available on Sundays and Holidays, if required.
3. Trailers are for 24 hrs working and shall remain with BHEL continuously including Sundays and holidays.
4. For each shift separate operating crew(driver + helper) is to be deployed.