



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)
 HIGH PRESSURE BOILER PLANT
 PURCHASE DEPARTMENT - FOSSIL BOILERS
 THIRUCHIRAPALLI - 620014
 TAMILNADU (INDIA)

PHONE :0431-2577645
 GRAMS : BHARATELEC
 FAX NO: 0431-2520719
 E-mail: pgavictor@bhel.in
 Web:

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Enquiry No	Enquiry Date	Due Date for Quotation
2002100017 - 51	09.03.2021	31.03.2021
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order. Bid should be submitted in two parts. 1.Techno-commercial bid (Part-I) and 2.Price bid(Part-II) in a separate sealed cover and both covers must be placed in a third cover and sealed. Our Enquiry No., Enq. date & Enq. Due date must be written on all three covers.		

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
10	White polythene cover SPECIFICATION: 1. Width of Sheet 1800 MM. 2. Thickness of the Sheet 175 Microns 3. Length 150 Meters as A Roll	M	1200.000	1,200.00	15.05.21

General Note:

Note:

- Please submit your detailed offer in two part bid system i.e Part-I. Technical bid + Annexure-A in a sealed cover super scribing on the cover as "TECHNICAL & COMMERCIAL BID / PART-I"
Part-II. Priced offer in another separate sealed cover super scribing on the cover as Part-II (As per format Annexure-B)

Both the covers shall be duly super-scribed with tender reference and due date of opening. These covers shall be put in a single cover duly super-scribed with tender reference and due date of opening and addressed to us.

- Point-to-point confirmation to BHEL's specification and commercial terms & conditions shall be provided Annexure-A. All the row should be filled and submitted along with the technical bid (no row shall be left blank), else your offer is liable for rejection.

- Corrigendum if any, with respect to this tender will be hosted only in the website <http://www.bhel.com>. You are requested to visit the website regularly for updates.

- Vendors are requested to avoid corrections/overwriting in the tender documents, In case of any the same shall be duly attested by the bid submitter.

- Vendors representative having proper ID proof and authorization letter shall attend the tender opening.

List of Attachments:

The offers should reach us 30 minutes before the time of opening of tenders. The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED

R. KILLIVALAVAN
 Senior Engineer
 PURCHASE / FSS / WHA
 BHEL, TRICHY - 620 014.

R. Killivalavan
 MANAGER / PURCHASE
 (FOSSIL BOILERS)
 Yours faithfully,
 For BHARAT HEAVY ELECTRICALS LIMITED



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1. Commercial Terms and Conditions - Annexure-A
2. Price Format -Annexure-B
3. CA Certificate for MSE Vendors-Annexure-I
4. Annexure-N New vendor profile

All the tenders may be addressed to the following address:

**The Tender Opening Cell / MM
Room No: 26, Building 24, Ground Floor
Bharat Heavy Electricals Limited
TIRUCHIRAPALLI 620014**

In case personal delivery of the offer, it shall be dropped into the respective box kept in Room No: 26, after duly entering the data in the system.

Offers will be accepted only up to 14.00 Hrs on the due date. Therefore, vendors shall ensure to submit the offers well before this time. All due date extension requirements should be addressed to the respective Purchase mail IDs. All the due date extension requests from vendors will be considered only up to 48 hours before the due date and time.

Vendors are requested to avoid submission of offers through e mail / fax. In case of any unavoidable situation, offers shall be sent through e mail to the following mail ID only
tender_cell@bhel.in

As tenders are being opened by Common Tender Opening Cell, offer covers should be sealed with tenderer's distinctive seal and super scribed with correct Tender No. item of supply and due date of opening.

The offers will be opened at 14.30 hrs on the due date of the tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.

Goods and Service Tax (GST)

Indigenous suppliers:

1. Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GST registration no which should clearly have mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer. Supplier shall mention the HSN code for each item quoted by them in the offer.
2. Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the

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Yours faithfully,
For **BHARAT HEAVY ELECTRICALS LIMITED**

R. KILLIVALAVAN
Senior Engineer
PURCHASE / PSB / MM
BHEL, TRICHY - 620 014.

MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,

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format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.

3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).

4. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL.

5. All documents like Mill Test Certificate, LR copy, Guarantee/Warranty certificate, work completion certificate, any other document mentioned in PO, shall be sent along with the vehicle/consignment. For all consignments received within the calendar month, input credit will be availed within that month in line with monthly returns filing cycle. In case of any discrepancy in the document or non-submission of documents mentioned in the PO, then BHEL will not be able to accept or account the material, in such case availing of tax credit will be deferred to next month or so.

6. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the supplies, within the calendar month notified by BHEL.

7. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) along with penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills.

Import Suppliers:

1. Supplier shall mention the HSN code of each item quoted by them in the offer. The HSN shall be mentioned in the Invoice also for each item without fail.

For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017 & 28.0.2018 and subsequent Orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract / PO / WO against this NIT.

In the event of any Nodal Ministry prescribing higher or lower percentage of purchase and / or local content in respect of this procurement, same shall be applicable.

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Yours faithfully,
For **BHARAT HEAVY ELECTRICALS LIMITED**

R. KILLIVALAVAN
Senior Engineer
PURCHASE / PSS / MM
BHEL, TRICHY - 620 014

[Signature]
MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,



429-002/A

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Default purchase preference shall be 20% to local suppliers with default minimum local content of 50%.

The bidder along with its associate / collaborators / sub-contractors / sub-vendors / consultants / Service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.

Offers from Foreign vendors will not be considered. Offers of local vendors with less than the minimum local content as prescribed in this Tender will also not be considered. In the absence of any such information in the tender, the required minimum local content shall be 20%

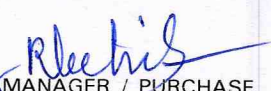
The evaluation currency for this tender shall be INR.

Enclosures:

"LD clause has to be confirmed without fail."

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Yours faithfully,
For **BHARAT HEAVY ELECTRICALS LIMITED**

R. KILLIVALAVAN 
Senior Engineer / MANAGER / PURCHASE
PURCHASE / PSS / MM (FOSSIL BOILERS)
BHEL, TRICHY - 620 014. Yours faithfully,

SL No.	BHEL'S TERMS	DESCRIPTION
1	TENDER SUBMISSION DETAILS	I. DETAILS FOR TENDER SUBMISSION 1. The tender will be operated on two part bid basis i.e. Part-I. Techno-Commercial Bid & Part-II. Price Bid 2. The offer is to be submitted in a single envelope containing two envelopes. i.e. Part - I (Techno Commercial Bid) and Part - II (Price Bid). 3. Part - I (Techno-Commercial Bid): - Duly Signed Tender Document & scope as indicated in ISSUE NO 2 - Duly signed Annexure - A (Terms and Conditions) - Signed and filled Annexure -C (Supporting documents should be submitted along with this bid ie MSE details as per Annexure-A/point no.11) This Part - I document should be sealed in a separate envelop by clearly marked "Part I – Technical and Un-priced commercial bid" indicating Enquiry No., Due Date., address & reference of the bidder. 4. Part - II (Price Bid): I. Duly filled and signed Annexure - B (Price Bid) This price bid should be sealed in a separate envelope by clearly marked "Part II – Price bid" indicating Enquiry No., Due Date., Address & reference of the bidder. 5. You are requested to put the above two envelopes (Techno-Commercial Bid & Price Bid) inside a separate larger sealed envelope and this envelope shall be super scribed as "Techno-Commercial Bid and Price Bid " for Enquiry No:Dt.: Due Dt.: 6. Your offer should be addressed to: Tender Opening Cell/MM, Room No 26, 24 Building (Ground Floor), Bharat Heavy Electricals Limited, Tiruchirappalli - 620 014. 7. The offer should reach this office on or before the due date as mentioned in the enquiry by 14.00 Hrs. Tenders received after 14.00 Hrs will not be considered for evaluation. Offers through E-Mail/Fax will not be accepted. 8. Tenders should be free from CORRECTION AND ERASURES. Corrections if any must be attested; all amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall only be considered.
2	General conditions:	A. Bidders are requested to quote their offer price on F.O.R Destination (BHEL/Stores) basis only (The basic price of the material quoted in the bid should be inclusive of Packing, Forwarding, freight and transit insurance, etc.). Ex-works offers will be summarily rejected without further clarification. B. No charges shall be indicated as "Lumpsum" or "Approximate" in absolute value. All charges like taxes and duties should be clearly specified as "percentage" of the quoted rates. C.The Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept in Part or full without assigning any reason whatsoever. E.The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Purchaser on time-to- time basis in the website. The Company calling for tenders shall not be responsible for any claims/problems arising out of this. F.The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing. G.Before submission of documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity. H. Conditional offers are likely to be rejected. I.The correspondences between the bidder and BHEL through email are considered as valid document legally though not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties. J. The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing.
3	Technical evaluation	On the due date of tender opening, only technical bids will be opened. The opened technical bids will be evaluated by us and clarifications required, if any, will be called for from the bidders on technical and commercial points. If no reply is received from the vendor for the clarification raised by BHEL with in the final cut-off date those vendors offer will be processed with the documents available / submitted against this tender. Offers not meeting the required specification and technical condition will be summarily rejected. Based on the suitability of techno-commercial bid, the price Bid of the techno-commercial suitable qualified vendors will be considered and opened on a suitable date with due intimation to vendors.
4	Price revision	No revision of prices shall be entertained at any circumstances after tenders are opened. The quoted/Finalized rate shall be firm till completion of PO.
5	Commercial evaluation	The offer will be evaluated based on the quote submitted by bidders at the time of Technical bid opening. However price prevailing at the time of supply shall be applicable. Ranking L-1, L-2 etc. shall be done individually for the techno-commercially acceptable offers on landed cost to BHEL, Trichy and order will be placed on technically qualified L1 vendor only. In the event of more than one vendor becoming L1, effective L1 is to be decided by soliciting discount from respective L1 bidders. Even after becoming more than one L1 , lot will be operated for arriving final L1. IMPORTANT NOTE: BHEL WILL CONSIDER THE RANKING AFTER THE LOADING IS APPLIED AS REFERRED ABOVE WHEREVER DEVIATIONS ARE OBSERVED.
6	Negotiation	BHEL may negotiate the L1 rate, if not meeting our budget/estimated cost. BHEL may re-float the tender opened, if L1 price is not the acceptable price to BHEL. BHEL also reserves the right to reject abnormally low bids. BHEL reserves the right to increase or decrease the tender quantity.
7	Po placing	PO will be released for total tendering quantity.

8	Quantity amendment	BHEL reserves the right to short close or reduce the quantity mentioned in the Enquiry / Purchase Order.
9	Suspension of business dealings	·Guidelines for suspension of business dealings with suppliers/contractors. Details available on BHEL website http://www.bhel.com at "supplier registration" tab
10	Bhel fraud prevention policy	The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ serviceproviders shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.
11	Provision for MSE bidders	For availing MSE benefit, MSE vendor under manufacturer for tendered items should submit the following document along with Part-I offer. Without producing of below documents, your offer will be considered as non-MSE category and not eligible for availing MSE benefits. The vendors shall furnish valid certificates (Latest audited CA certificate & UAM/Udyam) as per Annexure C , for availing the benefits of MSE with deemed validity in the offer itself. Note: As per Gazette Notification no. S.O. 2119(E) dated 26.06.2020 issued by Ministry of MSME regarding change in definition of Micro, Small & Medium Enterprises (MSMEs) applicable w.e.f. 01.07.2020, you are hereby requested to obtain 'UDYAM Registration' and submit
12	SHARING ON QUANTITY FOR MICRO AND SMALL ENTERPRISES (MSE) BIDDERS	25% of the tendered quantity is earmarked for MSE suppliers (Manufacturers Only) as per the latest MSE guidelines. Out of the 25% tendered quantity reserved for MSE suppliers, 6.25% shall be earmarked for procurement from MSE owned by SC / ST entrepreneurs and a minimum 3% reservation for women owned MSEs. The earmarked 25% quantity will be counter offered to the MSE vendors whose rate is within L1+15% band. In case of more than one such MSE, the supply shall be shared proportionately subject to acceptance of L1 price by MSE vendor. If L1 is from a Micro / Small enterprise, the 25% earmarking provision is not applicable.
		VENDOR'S CONFIRMATIONS
13	PRE-QUALIFICATION CRITERIA:	The BIDDER / VENDOR has to compulsorily meet all the following requirement to get qualified for consideration of their technical offer for the SUPPLY OF POLYTHENE SHEET. If the vendor does not qualify as per PRE QUALIFICATION CRITERIA, the technical offer of such BIDDER(S)/VENDOR(S) offer will not be considered. 13.1 The BIDDER(s) / VENDER(s) shall be a manufacturer or an Authorized. In case of dealers, valid authorization certificate should be submitted along with offer, failing which the offer will not be considered. 13.2. The BIDDER(s) / VENDER(s) should necessarily attach minimum one Purchase order copy for supplied the item and the PO shall be on or after 01.01.2016 13.3 Any Deviation in technical specification may lead to rejection of the offer.
14	Validity	Offers should have a validity of minimum 90 days from the date of Tender opening. The quoted/Finalized rates shall be Firm till completion of the supplies including amendment / deviation / extension if any in quantity / date.
15	Payment terms	Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials. (non deviatable)
16	Liquidated damages (ld) (non deviatble)	Single delivery schedule: If the Supplier fails to deliver the P.O quantity within the period specified in the contract, then the Purchaser shall deduct liquidated damages, 0.5% of the total order value per week of delay or part thereof subject to a maximum of 10% of the total order value. (Once the PO delivery due date is crossed, all the bills issued after the PO delivery date have to be clubbed till final dispatch and forwarded for processing of payment as a single bunch, ie. 100% Order should be completed for processing the bill. LD percentage will be calculated from PO delivery due date to final despatch date for total order value.) Liquidated Damages (LD): (Any deviations shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value).
17	Risk purchase	" Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitutes therefor. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in LD clause above." a) In the event of any successful Tenderer's failure to fulfil any of the tender / Contract obligations as per Contract / Agreement, BHEL may purchase from the alternate vendor and get it completed to meet the BHEL requirement and additional expenditure, if any, including consequential cost viz., demurrage etc., will be fully recovered from the supplier who failed to supply the items with the due date. b) The decision of BHEL with regard to the actual losses / consequential expenditure incurred by BHEL shall be final and binding on the supplier. The value under Risk purchase clause shall be calculated as follows: Risk & Cost Amount= [(A-B) + (A x H/100)] Where, A= Value of Balance scope of Work/ Supply (*) as per rates of new contract B= Value of Balance scope of Work/ Supply (*) as per rates of old contract being paid to the contractor/ supplier at the time of termination of contract i.e. inclusive of PVC & ORC, if any. H = Overhead Factor shall be taken as 5 In case (A-B) is less than 0 (zero), value of (A-B) shall be taken as 0 (zero). *(Balance scope of work/ supply) Difference of Tendered/Contract Quantities and Executed Quantities as on the date of issue of Letter for 'Termination of PO/Contract', shall be taken as balance scope of Supply for calculating risk & cost amount. In case vendor fails to fulfil any of the PO / Contract obligations as per PO/Contract, PO/contract shall be cancelled and appropriate cost shall be deducted from the vendor's pending bills in BHEL Trichy (or) across the BHEL units.

18	Tender specifications	Bidders not confirming to the enquiry specifications will be disqualified.	
19	Arbitration:	All disputes or differences whatsoever which may arise at any time during execution of the Contract shall be mutually settled by BHEL and Contractor as per provision of the Contract. However, in the event such disputes cannot be settled mutually, such disputes shall be settled as per the Arbitration and reconciliation Act, 1996 of the Govt. of India and it's subsequent amendments. In case of disputes with the Central PSUs, the same shall be settled at Tiruchirapalli as per the Guidelines of the Govt. of India. However, during the period such disputes are settled either by mutual discussions between the parties or by legal means, Contractor shall continue to do the work as per terms & conditions of Contract.	
20	Bidder's confirmation	Bidders have to confirm that, whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments/any other units of BHEL.. The reasons for such action with details and the current status of such hold shall be clearly furnished to BHEL. If no such details are mentioned in the offer, it will be construed that the bidder is not under any such hold. However, at a later date if it comes to the notice of BHEL about any such hold under enforcement, BHEL reserves the right to reject the offer at any point of time and also under any stage of the finalization of the tender. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably.	Black-listed / Not balck-listed
21	New vendor's registration	Vendors currently not registered with BHEL Trichy & wish to participate to in this tender should furnish the filled copy of Annxure -N alongwith releavent documentary proof and should be submitted in Part-I technical bid offer.	
22	Vendor name & address	Please Specify	
23	Business type	MANUFACTURER / TRADER / AGENT	
24	Business status	MSE / NON-MSE	
25	Mse type	MICRO / SMALL	
26	Vendor code	Please Specify (if avaiable)	
27	Vendor offer ref	Please Specify along with date	
28	Price basis	Firm till Delivery	
29	Inco terms	F.O.R BHEL HOSPITAL- TRICHY Stores-non Deviatable	
30	Delivery Period	Within 30 days from the date of Purcahse Order	
31	Origin of despatch	Please Specify	
32	Hsn code	Please Specify	
33	% of gst	Please Specify	
34	Contact person & details	Name:	
		Mobile no:	
		Email :	
35	In case of deviations, list clause wise with reasons	PI specify	
36	All the enquiry items as per BHEL's specification	Acceptance Required	
37	Any communication / clarification regarding the tender shall be sent to the following Sr.Engr/PSS E-mail:kvalavan@bhel.in Phone no. 0431-2577104		

ENQ.No.2002100017		PART-II PRICE BID FORMAT			ANNEXURE-B	
Item	Description	HSN CODE	Quantity in Nos	Unit Rate excluding GST	Total Value without GST	GST in %
10	White polythene cover SPECIFICATION: 1. Width of Sheet 1800 MM. 2. Thickness of the Sheet 175 Microns 3. Length 150 Meters as A Roll		1200 meters			

Certificate by Chartered Accountant on letter head for MSE bidder

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
..... is registered under **MSMED Act 2006**, Udyog
Aadhaar Memorandum(UAM) / Entrepreneur Memorandum(Part –
II) **No:** dtd:, Category:
.....(Micro/Small/Medium). (Copy enclosed).

Further Verified from the Books of Accounts that the investment of the company as per the latest audited financial year As per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006 :
Rs.Lacs.
2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under MSMED Act, 2006 :
Rs.Lac.

(Strike off whichever is not applicable)

The above investment of Rs.Lacs is within permissible limit of Rs. Lacs for..... Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322 E dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name –

Membership Number –

Seal of Chartered Accountant.

ANNEXURE - N

THE FOLLOWING DATA SHOULD BE FURNISHED BY NEW VENDOR

NAME & ADDRESS OF THE VENDOR		Document Submission
CONTACT / COMMUNICATION DETAILS	Name of dealing officials	YES / NO
	LANDLINE & MOBILE NO:	YES / NO
	EMAIL ID:	YES / NO
BUSINESS TYPE	MANUFACTURER / TRADER / AGENT	YES / NO
MSE STATUS	MSE / NON-MSE	YES / NO
MSE TYPE	MICRO / SMALL	YES / NO
TYPE OF MSE FIRM	PROPRIETARY / PARTNERSHIP	YES / NO
IN CASE OF PARTNERSHIP	PERCENTAGE OF SHARES	YES / NO
Partnership firm	Registered Partnership Deed duly signed by Registrar of Firms	YES / NO
Proprietorship	Profession Tax Regn./ Municipal Regn/ PAN of Firm (Proprietor)	YES / NO
Private/Limited Company/One Person Company	Memorandum of Association, Articles of Association and Certificate of Incorporation	YES / NO
Co-operative society	Society rules & bye laws	YES / NO
State Govt. / Govt. Of India Undertaking	Memorandum & Articles of Association	YES / NO
COPY OF PAN CARD		YES / NO
GST REGISTRATION DOCUMENT		YES / NO
Professional Tax Regn/ Municipal Regn		YES / NO
Licence details of the factory		YES / NO
Manufacturing range & facilities: (If applicable)	• List down the product range & specification details. • List of Manufacturing facilities/equipment's (including material handling facility)	YES / NO
If registered with any other BHEL unit	Letter of registration with BHEL unit (If applicable)	YES / NO
Accreditation certificate for ISO:9001 / TOC of Quality System manual / ISO:14000 / OHSAS ISO 18000	(If applicable)	

SIGN AND SEAL OF AUTHORIZED PERSON