



BHARAT HEAVY ELECTRICALS LTD

Application for Registration as Contractor

Complete all sections of the form and send the completed form and attachments in a sealed envelope marked 'Application for Registration as Contractor' to:

Addl. General Manager
Projects department
BHEL CORP R&D Division, VIKAS NAGAR,
HYDERABAD 500 093

1.0 Registration is desired for the following category of work:

BUILDING CONSTRUCTION / CONSULTATION / ROAD WORKS / ELECTRICAL WORKS /
FABRICATION OF STEEL STRUCTURES ETC

2.0 Applicant Particulars

Registration required under name			
Constitution or Legal Status	Whether Individual / Partnership/ Limited Company / PSU/ others.		
Registered Address:			
Contact Person Name & Designation:			
Address for correspondence:			
Tel. No.		Fax No.	
Mobile No.		Email Address:	

(Signature & seal of applicant)

**3.1 Mandatory requirement: Details of registration with statutory authorities
(attach copies)**

Requirement	Detail
Provident Fund code no.	
Employee State Insurance code no. (ESI)	
Service Tax Registration No.	
Sales/ Trade Tax Registration No.	
Licence for specific work (such as Pest Control/ Electrical)	
Character Certificate issued from District Magistrate (for individual/ partners)	

3.2 Type of Ownership:

- ☐ Individual ☐ Partnership ☐ Limited Company (Pvt./Public)
- ☐ PSU / Govt. Undertaking
- ☐ Other, please specify

Submit proof in support of above as applicable: Income Tax Return in case of individual/ Partnership Deed/ Articles and Memorandum of Association/ Certificate of Incorporation/ Certificate of Registration.

3.3 Financial soundness of the applicant will be judged on the basis of profit earned during last 3 years, IT. Return for the last 3 years (2005-06, 2006-07 & 2007-08)/ audited financial statement of accounts for last 3 years, banker's solvency certificate issued from scheduled bank , other financial parameters along with proofs.

YEAR	2005-06	2006-07	2007-08
Profit / Loss (-) (Rs. Lacs)			
Turnover			
Banker's Solvency (Rs Lacs)			

(Signature & seal of applicant)

**3.4 Applicant is already registered with:**

Company	Unit/ Location/ Zone	Registration Number	Validity	Financial limit for which registered	Type of work for which registered
BHEL					
PSU					
CPWD					
Central/ State Govt.					
Others (specify)					

Attach attested copy of registration.

3.5 List of similar nature of works for which registration is desired that have been executed satisfactorily during last 3 financial years along with performance report from the principal employer (Attach details)

Name of work	Value of contract	Period of contract	Actual period of completion	Name of principal employer

3.6 Qualifications and Experience of key Management and Technical personnel.

Name	Position	Qualifications	Years of Experience	Years of experience in this position

(Signature & seal of applicant)



3.7 Company's Total Technical personnel by Discipline:

Discipline	Qualification (Graduate/ Diploma Holder/ ITI)	Number of Personnel
Civil Engineers		
Mechanical Engineers		
Electrical Engineers		
Supervisors		
Artisans		
Others		

3.8 Give details of Major Tools, Plants & Machinery owned by the applicant:

Item of Equipment	Capacity	Nos.	Age/Condition	Remarks

3.9 List the names of Owners / Partners / Promoters and Directors/Company Secretary / Holder of power of Attorney, as applicable, in the format detailed below:

Name of the owners/ Partners/ Promoter & Directors / Company Secretary/ Holder of power of Attorney	Address	Whether owner/ Partners/ Promoter & Directors / Company Secretary/Holder of power of Attorney	Extent of share holding in the Firm/Company as the case may be

(Signature & seal of applicant)



3.10 Any other disclosures applicant may like to submit regarding litigations, liquidated damages, disqualifications etc.

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3.11 Any other detail applicant may like to submit.

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DECLARATION :

I declare that the particulars shown herein are true & correct in every detail. I or my partners have not applied for registration in this company in another name. I/ we are well acquainted with all existing Acts, Rules, Regulations, Orders and Byelaws including all statutory Amendments and Enactments of State or Central Government and other local authorities including all labour laws. I/ we agree that the registration is not transferable and the registration does not confer any special rights or privileges on me/ us and that this registration will be without prejudice to the Company's right to publication of open tender notice in newspapers inviting tenders from time to time for individual works and to the Company's general terms and conditions of contract. I/we agree to abide by BHEL's policies and any terms and conditions that BHEL may ask to be followed from time to time. I/ we agree to have e-payment/ electronic funds transfer (EFT)/ RTGS facility with the bank and the details as per Annexure shall be submitted in due course after my/ our registration in BHEL R&D HYDERABAD. I / we agree that the registration is liable to revocation or cancellation if it is found at any time that the particulars furnished by me/ us are false.

Date.....

(Signature & seal of applicant)



AUTHORISATION LETTER
FOR E-PAYMENT/ ELECTRONIC FUNDS TRANSFER (EFT)/ RTGS
(Please fill up the form in capital letters only)

TYPE OF REQUEST (Tick One) ☐ **CREATE** ☐ **CHANGE**

BHEL Vendor/ Supplier Code

Company's Name
Address

City
Pincode
State

Contact Person(s)
Telephone No.
FAX No.
e-mail id

1. Bank Name
2. Bank Address

3. Bank Telephone No.
4. Bank Account No.
5. Account Type
6. Bank's Branch Code
7. Bank Swift Code

(applicable to EFT only)

8. Enclose blank cancelled cheque

DECLARATION

1. I as representative/ owner of the above named company, hereby authorize BHEL CORP R&D VIKAS NAGAR, HYDERABAD to electronically make payments to the designated bank account. I hereby certify that the particulars given above are true, complete and correct.
2. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/ transferring Bank responsible.
3. This authority remains in full force until BHEL, HYDERABAD receives & acknowledge written notification requesting a change or cancellation.

Date:
Authorized Signatory
Designation

Company Seal

Verification By Bank