

PURCHASE ENQUIRY

To M/s	Our E-mail : smb@bhelpswr.co.in	
	ENQUIRY No :	X044E
	ENQ.DATE	29.01.2011
	DUE DATE	14.02.2011

Dear Sir,

Kindly submit your sealed quotation by Speed Post / Registered Post / Courier / Air Mail in **two bids viz. (1) Technical cum Commercial Bid & (2) Price Bid.** for the material indicated below confirming acceptance to the terms and conditions enclosed ,so as to reach our office on or before 3.00 PM on the due date. Quotation may be sent by Fax only if asked so by BHEL / with prior permission of BHEL.

S.N	Description of Material	Unit	Qty	Delivery Schedule	Material Required at (Destination)
01	Supply, transportation, safe delivery of goods (Ref Annexure-I) at site, handling & storage of equipment at site, complete installation of hardware & software with furniture, testing, handing over of Document Management System to MPPGCL	As per annex-I	As per annex-I	Complete supply and installation within 30 days from the P.O. date for supply. And then 3 months from P.O. for commissioning and software loading, demonstration etc.	1. Executive Engineer (E&M Store), 1 x 500 MWSGTPS, MPPGCL Birsinghpur , Dist : Umaria, (M. P.) 2. Executive Engineer (PRG), Shade 1 & 2, MPPGCL, Jabalpur - 482008

A) GENERAL TERMS AND CONDITIONS OF CONTRACT

Cl. No.	DESCRIPTION
01	Each tender should be send in a double cover, inner cover should be sealed with tenderer's distinctive seal and superscribed with correct Enquiry No. and Due Date. The outer cover should only bear the address of this office. Tender should be free from CORRECTION AND ERASURES, Corrections, if any must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amount in figures and words, amount quoted in words shall prevail.
02	Technical cum Commercial bid will be opened at 4.00 PM on Due Date. The Technical cum Commercial bid should accompany copy of documents like authorized dealership certificate, earlier supply order details of similar equipment and their performance feed back from customers, company profile and present status, product catalogue of the models offered , technical specifications of the product, commercial Terms & Conditions, and other relevant documents etc.
03	Price bid of technically accepted bidders only will be opened. No revision of prices will be entertained after Tenders are opened, unless mentioned in our enquiry / asked so by BHEL.
04	Manufacturer's name, Trade Mark or Patent No. if any, shall be specified in the Technical cum Comml. Bid
05	Please mention the relevant national / international standard code of the product quoted for in the Technical cum Commercial bid.
06	The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any tender in part or full without assigning any reason whatsoever.
07	Late tenders (received after Due Date) will be rejected.
08	Price quoted shall be valid for 60 days from the date of opening and further till the completion of order

BHARAT HEAVY ELECTRICALS LIMITED
PS-WR:HQ:NAGPUR

PUR-F31/01

Page 2 OF 9

ENQUIRY NO.X044 E

DT. 29.01.2011

DUE DATE: 14.02.2011

09	Price shall be quoted as per enclosed 'Price Format' only. Quotations not accompanying filled in 'Price Format' are likely to be rejected. Please fill in all the columns of all formats
10	The price quoted should be as applicable to DGS & D (Govt. of India) and other Govt. Organizations. In case DGS & D rate / Running Contract is not existing, but a contract is in vogue with any BHEL Unit, reference of the same shall be furnished and same may be applicable to this contract.
11	SECURITY DEPOSIT: The supplier shall have to furnish Security Deposit (Cash/DD/Bank Guarantee from a Scheduled Bank) if so specified in the tender under Special Terms & Conditions.
12	DELIVERY FAILURE, TERMINATION & LIQUIDATED DAMAGE: The parties hereto agree that the timely dispatch/delivery and completion of the other schedules as stipulated in order/contract shall be the essence of the Order/Contract. If the seller/contractor fails to complete the dispatch/ delivery and other schedules within the time period stipulated in the order/contract, or within any extension of time granted by the purchaser, it shall be lawful for the purchaser to recover damages for the breach of order/contract without prejudice to any other rights and/or remedies provided for, in order/contract and hereunder. The purchaser reserves the right to recover from the Seller/Contractor, as agreed liquidated damages and not by way of penalty , a sum equivalent to half percent { ½% of the total contract price per week part thereof, subject to a maximum of ten percent @ 10%} of the total contract price excluding elements of taxes, duties and freight, if seller/contractor has failed to deliver any part of the goods within the period stipulated in the Order/Contract. The purchaser reserves the right to purchase from elsewhere on account of and at the risk and cost of the seller /contractor without notice to the seller /contractor of goods not so delivered or their equivalent , without canceling the order/contract in respect of the goods not yet due for delivery. The purchaser reserves the right to cancel the order/contract or a portion thereof for the goods not so delivered at the risk and cost of the seller/contractor and the seller/contractor shall be liable to the purchaser for any excess costs thereof.
13	RISK PURCHASE : In the event the supplier has failed to deliver or dispatch whole of the goods or any part within the time stipulated or if the same were not available in his stock, the best and the nearest available substitute thereof may be purchased/arranged by purchaser from elsewhere at the risk and the cost of the seller. The purchaser at his option will be entitled to terminate the contract and seller shall be liable for any loss which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in clause 12 above.
14	Purchaser reserves it's right to the Public Enterprises price preference facilities as admissible under the Govt. of India policy from time to time.
15	PREFERENTIAL DELIVERY : It should be noted that if an Order is placed on a higher tenderer as a result of this invitation to tender, in preference to the lowest acceptable offer in consideration of the earlier delivery, the seller will be liable to pay the purchaser the difference between the contract rate and that of the lowest acceptable tender on the basis of final price F.O.R. destination including all elements of freight, sales tax, duties and other incidentals in case of failure to complete supplies in terms of such contract within the date of delivery specified in the tender and contract.
16	GENERAL: The purchaser reserves the right to split up the tender and place orders for individual item on different suppliers and also increase or decrease the quantity.
17	In case of any contradictions between General and special terms and conditions, the provisions in Special Terms & Conditions will prevail.

Thanking you,

Yours faithfully,
For BHARAT HEAVY ELECTRICALS LTD.

SR.MANAGER (PURCHASE)

**BHARAT HEAVY ELECTRICALS LIMITED
PS-WR:HQ:NAGPUR**

PUR-F31/01
Page 3 OF 9
DUE DATE: 14.02.2011

ENQUIRY NO.X044 E

DT. 29.01.2011

B) SPECIAL TERMS AND CONDITIONS OF CONTRACT

CI No	Description
01	PAYMENT TERM: 80% payment shall be released after the Material Receipt Certificate is issued by receiving authority. 10% payment shall be released after the completion of installation and commissioning at the place of delivery. 10% final payment shall be released after software loading/demonstration/completion certificate is issued by the receiving authority. Payment will be released for the actual quantity received at destination and certified by BHEL/MPPGCL. In case of delay in commissioning, installation and testing attributable to BHEL beyond five months due to any reason full payment will be released after five months of supply.
02	No deviation in the price Bid will be accepted. If there is any Deviation from Techno-Commercial condition it should be included in the Techno-commercial Bid. Price Bid SHALL CONTAIN ONLY Price Bid. No condition will be accepted in the Price Bid.
03	For the supplies outside MP, sale in transit process would be affective. 'C' Form will be issued by BHEL in lieu of E1/E2 FORMS SUBMITTED BY VENDORS.
04	Vendor has to submit the duly filled and signed Techno-commercially sheet as a part of enclosure along with the technical bid.
05	Offer Evaluation: BHEL will evaluate the offer on the basis of cost to BHEL; total order will be awarded to a Single Party.
06	Delivery Schedule: Complete supply and installation within 30 days from the P.O. date.
07	Freight: Supplier to furnish an accurate indication of Freight charges up to the destination. Supplier may note that the freight charges shall be considered by BHEL for arriving at the total cost to BHEL.
08	Receipt acceptance of material: BHEL site receive Inspection Report and Customer MRC.
09	Test Certificate: Test Certificate of the item should be sent to Sr. DGM (BOP) BHEL PSWR NAGPUR (report and all certificate of item) with one copy to DGM (quality).
10	Material shall be brand new and without any defects like twist, pitting, breakage void etc. and should be as per Annexure-I
11	Bidder shall mention SEPERATELY, whether Excisable invoice will be provided or not. Please note BHEL is not having any ED register no. Only Service Tax No. will be provided to the supplier to avail this facility.
12	Bidders have to make their own arrangement for loading & transportation the material to destination. Unloading shall be done by BHEL at destination. Quoted price should inclusive of the freight charges and indicate separately in the price bid.
13	Installation Certification: Protocol between BHEL and Customer.
14	Warranty certificate of the item should be sent to Sr. DGM (BOP) BHEL PSWR NAGPUR (report and all certificate of item).
15	Bills to be submitted to Sr. DGM (BOP) BHEL PSWR NAGPUR.
16	5% of the order value (inclusive of all taxes and duties) is required to be submitted as the security deposit by the successful bidder.

Sr.Engineer/PURCHASE

**BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR: WESTERN REGION: NAGPUR**

ENQUIRY NO.X044 E

DT. 29.01.2011

DUE DATE: 14.02.2011

ANNEXURE-I

Sl. No.	Item name	Description	Qty (Nos.)	UOM	Furniture Godrej/Eros make	To be Delivered at FOR	BIDDER CONFIRMATION
1	Server	HP Pro Laint ML 150 G6 Model/ Intel® Xeron® Processor E5504 (2.00 GHz, 4MB L3 Cache, 80W, DDR3-800)/ integrated 1 x 4 MB L3 cache/ 500 GB SATA Hard Disk/ Embedded HP NC 107i PCI Express Gigabit server Adapter/ Hp smart array P410 controller(no chche RAID 0, 1, 0+1/460 W Non- Hot Plug, Non redundant Power supply (70% efficiency) /HP Half-Height SATA DVD-ROM Optical Drive/5U Tower, Graphic card	1	No	Adequate size of Table & Comfort Chairs.	Birsinghpur	
2	PCs	HP 6531 PAVILION DESKTOP - I 3, 3GB, 500 GB, wireless key/mouse, wireless lan, DVD RW, win 7 basic, card reader, Graphic card	5	Nos.	Adequate size of Table & Comfort Chairs.	3 nos. to Birsinghpur and 02 nos. Jabalpur	
3	Color Laser Printer A3 size	HP COLOUR LASER JET CP 6015- A3 SIZE NETWORK READY	3	Nos.	Adequate size of Table.	2 nos. to Birsinghpur and 01 no. Jabalpur	
4	Color Scanner A0 size	HP T-2300 MFP (MULTI FUNCTION PRINTER) - A0 PLOTTER, A0 SCANNER, NETWORK READY	2	Nos.	Adequate size of Table.	1 no. to Birsinghpur and 01 no. Jabalpur	
5	Color inkjet /laser jet Plotter	HP T-1200, Colour Inkjet Plotter	2	Nos.	Adequate size of Table.	1 no. to Birsinghpur and 01 no. Jabalpur	

**BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR: WESTERN REGION: NAGPUR**

ENQUIRY NO.X044 E

DT. 29.01.2011

DUE DATE: 14.02.2011

ANNEXURE-I

6	Photocopier A3 size	cannon IRC 2020,20PPM, 2GB RAM NETWORK READY HEAVY DUTY COLOUR PHOTO COPIER	2	Nos.	Adequate size of Table.	1 no. to Birsinghpur and 01 no. Jabalpur	
7	Photocopier A0 size	cannon IRC 2270 OR EQUUVALENT A0 SIZE PHOTO COPIER	2	Nos.	Adequate size of Table.	1 no. to Birsinghpur and 01 no. Jabalpur	
8	Complete Projector Facilities	SONY PROJECTER VPL DX 15	1	Nos.	Adequate size of Table & Comfort Chairs.	Birsinghpur	
9	Software	NETWORK MANAGEMENT - 4 PORT/ WIRELESS ROUTER, CAT 6 CABLE (305 MTR) BOX, RJ-45 CONNECTOR, CABLING, MODI CASING PATTI	1	lot		3 nos. to Birsinghpur and 02 nos. Jabalpur, for primavera all five for jabalpur	
		WIN 7 PROFFESIONAL PAPER LICENSE,	5	Nos.	All software must be with at least 5 User licences.		
		AUTOCAD LATEST VERSION	5	Nos.			
		MS OFFICE 2010 PROFFESIONAL FULL PACK	5	Nos.			
primavera contract management system	5	Nos.					
10	Switch	24 PORT SWITCH	2	Nos.		Birsinghpur	
11	Color Scanner A4 size	Hp Scanner 2410	2	Nos.	Adequate size of Table.	Birsinghpur	

PRICE FORMAT

**BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR: WESTERN REGION: NAGPUR**

NAME OF THE TENDERER: _____

SELLER'S REF. No. _____ DATE : _____

ENQUIRY NO.X044 E

DT. 29.01.2011

DUE DATE: 14.02.2011

S.N.	DESCRIPTION	PRODUCT - 1	PRODUCT-2	PRODUCT-3	PRODUCT-4	PRODUCT-5
A	ITEM DESCRIPTION AS PER ENQUIRY (PLEASE QUOTE THE BRAND NAME AND MODEL NUMBER)					
B	QTY OFFERED					
C	UNIT RATE					
D	CURRENCY					
E	DISCOUNT (%AGE & AMOUNT)					
F	DISCOUNTED UNIT RATE					
G	DISCOUNTED BASIC PRICE (G = B x F)					
H	PACKING & FORWARDING CHARGES					
I	EXCISE DUTY (PERCENTAGE AND AMOUNT)					
J	IMPORT DUTY (PERCENTAGE & AMOUNT)					
K	SALES TAX AS APPLI. WITHOUT C-FORM (PERCENTAGE & AMOUNT)					
L	FREIGHT UPTO DESTINATION					
M	TRANSIT INSURANCE					
N	OCTROI CHARGES / ENTRY TAX AT DESTINATION					
O	TOTAL PRICE AT DESTINATION (SUM of 'G' to 'O')					

NOTE:

- PLEASE USE ADDITIONAL SHEETS IF NECESSARY
- FURNISH FURTHER BREAK UP OF PRICE IF NECESSARY

SIGNATURE OF THE TENDERER WITH SEAL

PRICE FORMAT

**BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR: WESTERN REGION: NAGPUR**

NAME OF THE TENDERER: _____

SELLER'S REF. No. _____ DATE : _____

ENQUIRY NO.X044 E

DT. 29.01.2011

DUE DATE: 14.02.2011

S.N.	DESCRIPTION	PRODUCT - 6	PRODUCT-7	PRODUCT-8	PRODUCT-9	PRODUCT-10
A	ITEM DESCRIPTION AS PER ENQUIRY (PLEASE QUOTE THE BRAND NAME AND MODEL NUMBER)					
B	QTY OFFERED					
C	UNIT RATE					
D	CURRENCY					
E	DISCOUNT (%AGE & AMOUNT)					
F	DISCOUNTED UNIT RATE					
G	DISCOUNTED BASIC PRICE (G = B x F)					
H	PACKING & FORWARDING CHARGES					
I	EXCISE DUTY (PERCENTAGE AND AMOUNT)					
J	IMPORT DUTY (PERCENTAGE & AMOUNT)					
K	SALES TAX AS APPLI. WITHOUT C-FORM (PERCENTAGE & AMOUNT)					
L	FREIGHT UPTO DESTINATION					
M	TRANSIT INSURANCE					
N	OCTROI CHARGES / ENTRY TAX AT DESTINATION					
O	TOTAL PRICE AT DESTINATION (SUM of 'G' to 'O')					

NOTES:

1. PLEASE USE ADDITIONAL SHEETS IF NECESSARY
2. FURNISH FURTHER BREAK UP OF PRICE IF NECESSARY

SIGNATURE OF THE TENDERER WITH SEAL

PRICE FORMAT

**BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR: WESTERN REGION: NAGPUR**

NAME OF THE TENDERER: _____

SELLER'S REF. No. _____ DATE : _____

ENQUIRY NO.X044 E

DT. 29.01.2011

DUE DATE: 14.02.2011

S.N.	DESCRIPTION	PRODUCT - 11	PRODUCT-12	PRODUCT-13	PRODUCT-14	PRODUCT-15
A	ITEM DESCRIPTION AS PER ENQUIRY (PLEASE QUOTE THE BRAND NAME AND MODEL NUMBER)					
B	QTY OFFERED					
C	UNIT RATE					
D	CURRENCY					
E	DISCOUNT (%AGE & AMOUNT)					
F	DISCOUNTED UNIT RATE					
G	DISCOUNTED BASIC PRICE (G = B x F)					
H	PACKING & FORWARDING CHARGES					
I	EXCISE DUTY (PERCENTAGE AND AMOUNT)					
J	IMPORT DUTY (PERCENTAGE & AMOUNT)					
K	SALES TAX AS APPLI. WITHOUT C-FORM (PERCENTAGE & AMOUNT)					
L	FREIGHT UPTO DESTINATION					
M	TRANSIT INSURANCE					
N	OCTROI CHARGES / ENTRY TAX AT DESTINATION					
O	TOTAL PRICE AT DESTINATION (SUM of 'G' to 'O')					

NOTES:

1. PLEASE USE ADDITIONAL SHEETS IF NECESSARY
2. FURNISH FURTHER BREAK UP OF PRICE IF NECESSARY

SIGNATURE OF THE TENDERER WITH SEAL