

**TECHNICAL PQC**

- a) Bidders should be either OEM/manufacturers or resellers, channel partners, and distributors. If the bidder is not OEM/Manufacturer, then they must submit the Authorization dealer/vendor certificate from the OEM/Manufacturer along with the following undertaking from the OEM/Manufacturer, duly signed and sealed on the letterhead of OEM/Manufacturer, with tender documents, "We (Name of OEM/Manufacturer), hereby undertake the full responsibility of the quality and quantity of Diesel that will be supplied to M/s BHEL Bhopal against (tender enquiry number) for the complete tender period by M/s ..... (name of reseller/distributor, etc.)."
  
- b) The vendor or its OEM should have supplied at least 5 KL of Diesel in a financial year within the last 3 years from the tender opening date. Supporting PO/Work order copies & proof of supply should be submitted along with technical bid.

**CHECKLIST FOR Purchase Indent**

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Sl. No.	Check Point	Remarks (Yes / No / NA / Value / Percentage) / Strike off whichever is not applicable.
1.	<b>Technical Specification:</b>	
	a. Technical Specification & Latest revision of Drawing is enclosed. Please mention Specification No.	As per the Indent description
2	<b>Delivery Requirement</b>	
	a Recommended delivery schedule in terms of number of days from PO. Lot-wise schedule also to be provided, if applicable. (Indenter must be careful in giving delivery schedule as offers giving deviation in delivery are bound to be rejected)	Delivery within 30 days of PO placement
3.	<b>Quantity justification</b>	
	a In case of stock item – following details to be provided: (i) Annual requirement as per production plan (ii) Available stock including that on shop floor (iii) Pending supplies against already placed POs (iv) Quantity in running enquiry, if any	(i) 15 MT approx. (ii) 5 MT approx. (iii) NIL. (iv) NA
	b In case of WO specific item – following details to be provided: (i) Details of actual project requirement with respect to quantity already received. (ii) Planned delivery of job and planned cash collection	NA
	c Whether quantity variation for items in this indent permitted. If so, same to be mentioned in PI/checklist.	±10%
4.	<b>Documents enclosed as per Nature of PI:</b>	
	a. <b>Emergency Procurement approval</b>	NA
	b. <b>Single Tender Certificate</b> in designated format enclosed?	NA
	c. <b>Import Justification</b> in designated format enclosed? (duly approved by HOD)	NA
	d. <b>Customs duty</b> applicability format enclosed?	NA
	e. <b>Developmental/Trial PI:</b> Supporting documents regarding justification for development of vendor <b>Or</b> MOM of MISCC meeting including details of quantity to be indented to be attached.	NA
5.	<b>Vendor List:</b>	
	a. Correct PMD No. & Material Category indicated in PI?	YES

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	b. Enquiry to be issued to all PMD vendors? – <b>Not applicable in case of GEM tenders.</b>	YES
	c. Any additional known sources, in addition to those in PMD, to be informed about NIT in case of GeM/open tender. Supplier name and Email ids to be mentioned.	Probable suppliers: M/S IOCL, <a href="mailto:arupd@indianoil.in">arupd@indianoil.in</a> <a href="mailto:raos@indianoil.in">raos@indianoil.in</a> M/S HPCL <a href="mailto:Bhop.dsso@hpcl.in">Bhop.dsso@hpcl.in</a>
	d. Is customer's vendor list applicable? In case BHEL PMD vendor list has additional vendors other than those in Customer approved list, effort taken to include BHEL PMD vendors may please be recorded through supporting document/correspondence.	NA
	e. Customer approved vendor list is enclosed?	NA
	f. Is splitting of quantity among more than one vendor required? If so, ratio to be specified.	NO
	g. Is the quantity divisible among two or more vendors in case Make In India or MSE Purchase preference is to be applied? (Clause No 3A (b) and (c) of MII-PPO No. P-45021/2/2017-PP (BE-II) Dt. 4/7/2020 can be referred)	No quantity split is to be done
	h. Is the offer to be accepted only from OEMs	OEM or their authorized dealer may apply as per PQC
<b>6.</b>	<b>Inspection Requirements:</b>	
	a. No specific requirement. Inspection after receipt of material at BHEL?	Yes
	b. Source Inspection by BHEL required?	NO
	c. Source inspection by TPIA required. If yes, QAP to be mandatorily enclosed. QAP No. may please be mentioned.	NO
	d. Joint Inspection by BHEL & Customer required?	NO
	e. Joint inspection by Customer and TPIA required?	NO
	f. Customer approved QA plan is applicable? If yes, copy to be enclosed.	NO
	g. Any specific inspection requirement for Import items, to be clearly listed.	NO
<b>7.</b>	<b>Documents required from Vendor:</b>	
	Documents required from vendor, along with offer, after PO placement and at the time of supply, to be clearly listed and indicated in PI (e.g. Test Certificates / Guarantee Certificate / QA Plan / Drawing / Information Booklet etc.) <sup>29</sup>	Ref. Annexure- I
	<b>Basis of Estimation:</b>	

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8.	Basis of PI Estimation given? (Previous PO of identical or similar item / Budgetary quote / Estimate calculations / First principle) – Please note – all estimates to be made based on FOR Destination and should mention GST component also.	Budgetary offer
	Reason for considering Budgetary offer for estimate preparation	Price changes every fort night of the Month as per the MoPNG, Hence the budgetary offer is considered for Estimate preparation.
<b>Price Basis for PO</b>		
9.	a. Firm Price / PVC?	PVC
	b. In case of PVC, whether PVC formula / PVC factor base rate mentioned? <a href="#">PVC formula and ratio can be mentioned here also</a>	Price prevailing at the time of dispatch
	c. PO to be placed on overall L1 basis Or Individual item L1 basis?	Overall L1
<b>Commissioning of Equipment / Payment Break-up:</b>		
10.	a. Whether Installation Commissioning And Testing by vendor is required?	NA
	If yes, please indicate the payment break-up below:	NA
	i) Payment to be done upon supply (%):	100
	ii) Payment to be done after commissioning (%):	NA
	iii) Time frame for commissioning of equipment, after supply? (Balance payment will be released after this period)	NA
	c. Performance Bank Guarantee required?	NA
<b>Guarantee/Warranty Requirements:</b>		
11.	Guarantee/Warranty requirements and period clearly specified – As per GeM STC / BHEL GTC / any other	NA
<b>Delivery Destination</b>		
12.	a. Material to site (GSOS)?	GPX, BHEL Bhopal
	b. In case of GSOS, whether PI issued in 3 series?	NA
	c. Full consignee details and address given for all project sites?	NA
<b>Information with respect to Global Tender Enquiry restriction</b>		
13.	Please provide date of submission of bid by <del>TR6</del> <sup>30</sup> for the work order against which the item is proposed to be procured.	NA

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	Is the item essentially with MII content of <20%	MII clause to be applied as per policy
<b>14.</b>	<b>GeM related information:</b>	
	GeMAR & PTS report attached with indent (If availability report is submitted, same shall be procured through specific category available on GeM, otherwise custom bid to be adopted). If category does not exist, LIB number to be specified in the indent, In case exact category does not exists then can existing broad category be used with additional parameters	GeMAR & PTS report attached
<b>15</b>	<b>Additional Terms and Conditions for GEM – These are based on some standard templates available on GeM at <a href="https://gem.gov.in/additional-terms-and-conditions">https://gem.gov.in/additional-terms-and-conditions</a>. Some or all of these criterion can be selected. Other ATCs may also be referred on GeM website and can be mentioned here for selection by Purchase Officer during preparation of NIT. Indentor may also provide their own PQR, if desired. Comments under check point column is only for guidance.</b>	
	a. Bidder Annual Turn Over <ul style="list-style-type: none"> <li>• Not Applicable - If customer approved Vendor List is applicable</li> <li>• Not Applicable – for small value items</li> <li>• Applicable for high value items.</li> </ul> (As per GeM drop-down menu, bidder annual turnover is restricted to maximum 50% of bid estimation value. Indentor may choose any value between 0% to 50%)	MM's scope
	b. Average Annual Turn Over Of OEM <ul style="list-style-type: none"> <li>• Not Applicable - If customer approved Vendor List is applicable</li> <li>• Not Applicable – for small value items</li> <li>• Applicable for high value items- PQR to be made as per Vigilance circular guidelines</li> </ul> This should be selected if item is to be necessarily procured through OEM only. (As per GeM drop-down menu, bidder annual turnover is restricted to maximum 400% of bid estimation value. Indentor may choose any value between 0% to 400%)	MM's scope
	c. Years of Past Experience required <ul style="list-style-type: none"> <li>• Not Applicable - If customer approved Vendor List is applicable</li> <li>• 2 years or as per customer requirement</li> </ul>	As per technical PQC attached

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Sl. No.	Check Point		Remarks (Yes / No / NA / Value / Percentage) / Strike off whichever is not applicable.										
	d.	<p>Past Performance (% supply made to central/ state utilities/ PSUs/Public listed companies in the last 3 years)</p> <ul style="list-style-type: none"><li>• Not Applicable - If customer approved Vendor List is applicable</li><li>• For other cases</li></ul> <table><tr><th>Item Qty.</th><th>% Supply</th></tr><tr><td>1 - 2</td><td>80%</td></tr><tr><td>3 - 4</td><td>50%</td></tr><tr><td>5 - 50</td><td>20%</td></tr><tr><td>&gt;50</td><td>10%</td></tr></table>	Item Qty.	% Supply	1 - 2	80%	3 - 4	50%	5 - 50	20%	>50	10%	NA
Item Qty.	% Supply												
1 - 2	80%												
3 - 4	50%												
5 - 50	20%												
>50	10%												
	e.	<p>Document required from seller -</p> <ul style="list-style-type: none"><li>i) Experience Criteria - Yes/ No depending on point number 15.c) above,</li><li>ii) Past Performance - Yes/ No depending on point number 15.d) above</li><li>iii) Bidder Turnover - Yes/ No depending on point number 15. a &amp; b above</li><li>iv) Any other Certificate (As requested in ATC) - Yes/No, as per special conditions of Enquiry, if any</li><li>v) OEM Authorization Certificate - Yes, if applicable</li><li>vi) OEM Annual Turnover - Yes/ No depending on point number 15. a &amp; b above</li></ul>	<ul style="list-style-type: none"><li>(i) As per technical PQC</li><li>(ii) NA</li><li>(iii) MM's Scope</li><li>(iv) As per annexure-I</li><li>(v) As per PQC</li><li>(vi) MM's Scope</li></ul>										
	f.	Do You Want Comprehensive Maintenance Contract For This Bid?	NO										
	g.	Do You Want Annual Maintenance Contract For This Bid?	NO										
	h.	Material safety datasheet whether required or not	NO										
	i.	Any additional PQR to be added in ATC	Refer PQC										
	j	Any relaxation in PQR to be provided under MII startup or MSE vendors.	No										

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Cl. No.	Description	Page Ref	Brief Details
	<b>Indent Details</b>		
1.1	Indent No. & Date	-----	631151001; dt: 01.07.2025
1.2	Item Description along with quantity and unit	-----	Diesel; 12KL $\pm 10\%$
1.3	Indent estimated value (inclusive of taxes)	-----	Mentioned in the Value range in the indent
1.4	Any special condition of indent (splitting, single source, customer approved, etc)	-----	NA
1.5	Nature of indent (development, trial, single, emergency, etc)	-----	NA
1.6	Indent amendment, if any along with reason	-----	NA
1.7	Project covered I. Schedule delivery ii. Planned current FY in BE/RE. iii. Included in BE/RE	-----	September - 2025
1.8.1	Stock position considering material availability at shop floor / Sadupayog portal	-----	NA
1.8.2	Material in pipeline – PO placed, supply pending, enquiry under process	-----	NA.
1.9	Outsourcing approval, if any	-----	NA
1.10	Approval for rate contract, if applicable	-----	NA

**Indent Initiator****Indent Approver**