



Tender Enquiry No. : BP/HR- TSX/RF/E- 087

Annexure - A
General Instruction for the Bidders

1. BHEL intends to hire following category of vehicles on Open Tender basis to cater the day-to-day requirement of CISF, Township Security, Water Supply, Township eviction team, Canteen, EMT & other department etc. These vehicles shall be at the operational disposal of BHEL.

Sl. No.	Type of vehicles	Nos. of vehicles	Assured KM	Hrs.
1.	Mahindra Bolero or equivalent etc. (MUV)	03	2500	12
2.	Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent etc.	03	2500	12
3.	AC Mahindra Bolero or equivalent etc. (MUV)	02	2500	24
4.	Mahindra Bolero or equivalent etc. (MUV)	04	5000	24

- The contract will be for a period of 05 years from the date of deployment of vehicles. However, BHEL may extend period of contract further as per Works Policy 2016 on same terms and conditions of depending upon the performance and satisfactory services rendered. Suitable PVC in respect of Diesel prices will be incorporated in the contract.
2. Bidders are required to go through instructions carefully and complete all the formalities as required. In the event of furnishing false information/incomplete information, the offer(s) shall be rejected and no correspondence shall be entertained in this regard.
3. i) 03 Nos of Mahindra Bolero or equivalent etc. (MUV) – 2500 kms on 12 hrs deployment will be deployed by two party only.
ii) 03 Nos of Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent etc.– 2500 kms on 12 hrs deployment will be deployed by two party only
iii) 02 Nos of AC Mahindra Bolero or equivalent etc. (MUV) – 2500 kms on 24 hrs deployment basis will be deployed by two party party only.
iv) 04 Nos of Mahindra Bolero or equivalent etc. (MUV)– 5000 kms on 24 hrs deployment basis will be deployed by two party only.
So bidders are required to quote for all categories of vehicles otherwise each category of vehicle to deploy in BHEL.
4. Bidders are required to submit the offer in two separate parts (i) Technical Bid and (ii) Price Bid for 05 years separately in the Price Bid format as per Annexure –D.
5. Information in respect of Technical Bid and Price bid are to be submitted in the prescribed proforma as per Annexure – C and Annexure – D respectively.
6. All the entries in technical bid and price bid should be clearly written in ink or typed and all the corrections are to be duly attested by the bidder. Bidders are also required to ensure that all the columns of Technical Bid and Price Bid are duly filled in.
7. A sum of Rs.5,00,000/- (Rupees Five Lakh only) if participating for all categories shall be deposited as Earnest Money Deposit along with the tender payable in the form of only Electronic mode in favour of BHEL payable at Bhopal. Otherwise selected amount for mentioned category. However In case of non-submission of Earnest Money Deposit along with Technical Bid, the offer is liable to be rejected.

EMD can also be accepted in the form of FDR issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL) (ii) EMD amount in excess of ₹ 2 lakh (instead of ₹ 20 lakh in vogue Works Policy) may also be accepted in the form of BG.



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Annexure - A

Mode of Deposit:-The EMD may be accepted only in the following forms:-

- (i) Cash deposit as permissible under the extant Income Tax Act (before tender opening)
- (ii) Electronic Fund Transfer credited in BHEL account (before tender opening)
- (iii) Banker's cheque / Pay order / demand draft, in favour of BHEL (along with offer)
- (iv) Fixed Deposit Receipt (FDR) issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).

8. Tender Fees of Rs.1000/-+ GST 12% in favor of "Bharat Heavy Electricals Limited" payable online (procedure mentioned at BHEL webpage).
9. Detailed information regarding bidding document or clarifications w.r.t tender if required can be obtained from Shri Kiran Mahajan, Dy.Manager (TSX- Tel 0755-2502422 / 9926407779), Email : kmahajan@bhel.in
10. PROCEDURE FOR SUBMISSION & OPENING OF BIDS
Bids (in Two parts bid system) should be submitted in NIC Portal, on or before the due date & time indicated in the Tender Notice.

NIC Portal (eprocurebhel.co.in)

11. Due Date of Opening: As Per NIC Portal



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**Bharat Heavy Electricals Limited, Bhopal
(Human Resource Management Department)**

Rate Contract for Hiring Vehicles

Technical Qualification Criteria:

- a) Transport Contractors should have establishment /office within Municipal limits of Bhopal with landline telephone / Post-paid Mobile No.
- b) Tour and Taxi operators, registered under MP shop & establishment act at Bhopal are eligible or shall have office at Bhopal within one months from the award of contract.
- c) Transport Contractors should have experience of minimum continuous one year period in last seven year period i.e. 01.01.2017 to 31.12.2023 of running at least four vehicles (Dzire Car, Dzire Tour, Hyundai Xcent, Toyota Etios, Tata Tigor, Skoda Rapid, Sunny Nissan, Tata Indigo ecs, Tata Indica, Mahindra Bolero, Mahindra Maxxi, Loading Pickup, Commander (Jeep), Tata Sumo, Mahindra Scorpio, Tavera, Innova as well as equivalent new model vehicles etc.) on full time basis in any Industrial Establishment/ office. The experience has to be for regular deployment of vehicles on day to day basis during the above mentioned period.
- d) All the Annexures of NIT shall be signed by the bidders if not signed, bid shall be cancelled.

Bid should be free from correction, overwriting, using corrective fluid, etc. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature (s) of person (s) signing the bid, otherwise shall be liable for rejection.

They have to furnish the following documents in support of their requisite experience and if required the same can be verified by BHEL from the issuing authority in order to ascertain the veracity of certificate.

- 1) A copy of duly signed work order(s) issued by the Industrial establishment / Office / Institutions/ hospital etc.

OR

A copy of agreement signed between the bidder and organization mentioning the period of contract and number & type of above mentioned vehicles deployed against LOI / Work Order.

- 2) Experience certificate from organization clearly mentioning the number & type of vehicles deployed and the period for which the vehicles were deployed besides mentioning that the services were found to be satisfactory during the entire contract period.

(3)

- i) If bidder's is a partnership firm, the partnership should be in existence for the past minimum one year from the date of publication of this NIT and the firm must have done business in the name of the partnership firm for which experience is claimed in this tender.

- ii) Transport Contractors should have minimum four vehicles any of the following type (Dzire Car, Dzire Tour, Hyundai Xcent, Toyota Etios, Tata Tigor, Skoda Rapid, Sunny Nissan, Tata Indigo ecs, Tata Indica, Mahindra Bolero, Mahindra Maxxi, Loading Pickup, Commander (Jeep), Tata Sumo, Mahindra Scorpio, Tavera, Innova as well as equivalent new model vehicles etc.) of not prior to 01.01.2016 model duly registered in their own name/firm/ partner's name. Holding power of attorney for vehicles will not suffice to be ownership. **After receiving the Work Order from the BHEL, vehicle to be deployed shall be brand new (show room) duly registered in their own name / firm / partner's name only and deploy the quoted vehicles (brand new) within one month from the date of award of work order.**

- iii) Transport Contractors should have PAN for deduction of TDS as per Income Tax Act.

- iv) Transport Contractors should have/applied for GST Number / GST Code for remittance of GST under the GST Act.



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- v) Experience of having successfully provided services to BHEL / Government Institutions / Undertaking /Private Sector / MNCs / Other Certified Firms during last 7 years ending last day of month previous to the one in which applications are invited should be the either of the followings.
- a) Mahindra Bolero or equivalent etc. (MUV)–2500 kms on 12 hrs deployment on rate contract basis:-
- Three similar completed works of contract value not less than **Rs.5.17 Lakh / year.**
Or
 - Two similar completed works of contract value not less than **Rs.6.46 Lakh / year.**
Or
 - One similar completed works of contract value not less than **Rs.10.34 Lakh / year.**
- b) Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent etc.– 2500 kms on 12 hrs deployment on rate contract basis -
- Three similar completed works of contract value not less than **Rs.4.67 Lakh / year.**
Or
 - Two similar completed works of contract value not less than **Rs.5.84 Lakh / year.**
Or
 - One similar completed works of contract value not less than **Rs.9.34 Lakh / year.**
- c) AC Mahindra Bolero or equivalent etc. (MUV) – 2500 kms on 24 hrs deployment basis -
- Three similar completed works of contract value not less than **Rs.4.46 Lakh / year.**
Or
 - Two similar completed works of contract value not less than **Rs.5.57 Lakh / year.**
Or
 - One similar completed works of contract value not less than **Rs.8.91 Lakh / year.**
- d) Mahindra Bolero or equivalent etc. (MUV) – 5000 kms on 24 hrs deployment basis -
- Three similar completed works of contract value not less than **Rs.11.15 Lakh / year.**
Or
 - Two similar completed works of contract value not less than **Rs.13.94 Lakh / year.**
Or
 - One similar completed works of contract value not less than **Rs.22.30 Lakh / year.**
- vi) “The offers of the bidders who are on the banned list and also the offer of the bidders, who engage the services of the banned firm, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com”.

FINANCIAL QUALIFICATION:

- (i) A copy of Profit & Loss, Balance Sheet of Financial Years i.e. 19-20, 20-21 and 21-22 certified by Chartered Accountant is to be enclosed along with tender documents.
- (ii) Average annual financial turnover of the firm for last 3 Financial Years up to 31.03.2022 should be at least Rs.19.08 Lakh. In case bidder's existence is of 1 year only then the annual turnover of the bidder should be at least Rs.19.08 Lakh. Bidders to submit relevant documents like:



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- a) Audited Profit & Loss Account and Balance Sheet must be submitted as proof of Average Annual Turnover. The Financial statements must be signed by the owner and the auditor. Auditors seal, Name, Membership No., Firm Registration No. & firm name (if applicable), UDIN and the capacity in which he is signing (Proprietor/Partner), date and place of signing must be mentioned on the Profit & Loss A/c and Balance Sheet.
- b) In case of proprietorship and partnership firms where Audited Profit & Loss A/c and Balance Sheet is not available, CA certificate certifying turnover for the required financial years must be submitted. CA certificate must be on his letter head mentioning his/her name, Membership No., Firm Registration No. & firm name (if applicable), UDIN, capacity in which he is signing (Proprietor/Partner), date and place of signing.

Special Terms & condition:

1. a) **Mahindra Bolero or equivalent etc. (MUV) – 2500 kms on 12 hrs deployment on rate contract basis** - Assured run of 2500 km per month for vehicle will be given to the bidders. Bidders are required to quote rates as below -
(1) Fixed amount for first 2500 km

Evaluation Method: - Evaluation of offers to decide L1 shall be done based as given below: -

Rate quoted for fixed amount for 2500 km

Lowest of the above quoted sum will be L1 bidder.

Distribution of 03 Nos of Mahindra Bolero or equivalent etc. (MUV) – 2500 kms vehicles to be contracted shall be distributed as follows:

- a) L1 – 02 No. Mahindra Bolero or equivalent etc. (MUV)
- b) L2 – 01 No. Mahindra Bolero or equivalent etc. (MUV)

If L2 party does not accept the counter offered L1 rate, then their share of vehicle distribution will be distributed amongst L1 = 03 Nos of Mahindra Bolero or equivalent etc. (MUV) – 2500 kms.

Monthly assured run of 2500 km. In case the running of vehicle is less / more than 2500 km, the same shall be carry forwarded / adjusted in the quarterly period.

- b) **Loading Pickup (Pickup of 1.0-ton capacity) or equivalent etc.– 2500 kms on 12 hrs deployment on rate contract basis** - Assured run of 2500 km per month for vehicle will be given to the bidders.

- (1) Fixed amount for 2500 km

Evaluation Method:- Evaluation of offers to decide L1 shall be done based on the running of 2500 km/month/vehicle as given below:-

Rate quoted for fixed amount for 2500 km

Lowest of the above quoted sum will be L1 bidder.

Distribution of 03 Nos of Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent – 2500 kms vehicles to be contracted shall be distributed as follows:

- a) L1 – 02 No. Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent etc.
- b) L2 – 01 No. Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent etc.



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If L2 party does not accept the counter offered L1 rate, then their share of vehicle distribution will be distributed amongst L1 =03 Nos of Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent – 2500 kms.

Monthly assured run of 2500 km. In case the running of vehicle is less / more than 2500 km, the same shall be carry forwarded / adjusted in the quarterly period.

- c) **AC Mahindra Bolero or equivalent etc. (MUV) – 2500 kms on 24 hrs deployment basis** - Assured run of 2500 km per month for vehicle will be given to the bidders.

(1) Fixed amount for 2500 km

Evaluation Method:- Evaluation of offers to decide L1 shall be done based on the running of 2500 km/month/vehicle as given below:-

Rate quoted for fixed amount for 2500 km

Lowest of the above quoted sum will be L1 bidder.

Distribution of 02 Nos of Mahindra Bolero or equivalent etc. (MUV) – 2500 kms vehicles to be contracted shall be distributed as follows:

- a) L1 – 01 No. Mahindra Bolero or equivalent etc. (MUV)
- b) L2 – 01 No. Mahindra Bolero or equivalent etc. (MUV)

If L2 party does not accept the counter offered L1 rate, then their share of vehicle distribution will be distributed amongst L1 =02 Nos of Mahindra Bolero or equivalent etc. (MUV) – 2500 kms.

Monthly assured run of 2500 km. In case the running of vehicle is less / more than 2500 km, the same shall be carry forwarded / adjusted in the quarterly period.

- d) **Mahindra Bolero or equivalent etc. (MUV) – 5000 kms on 24 hrs deployment basis** -Assured run of 5000 km per month for vehicle will be given to the bidders.

(1) Fixed amount for 5000 km

Evaluation Method:- Evaluation of offers to decide L1 shall be done based on the running of 5000 km/month/vehicle as given below:-

Rate quoted for fixed amount for 5000 km

Lowest of the above quoted sum will be L1 bidder.

Distribution of 04 Nos of Mahindra Bolero or equivalent etc. (MUV) (on 24 hrs deployment) – 5000 kms vehicles to be contracted shall be distributed as follows:

- a) L1 – 02 No. Mahindra Bolero or equivalent etc. (MUV)
- b) L2 – 02 No. Mahindra Bolero or equivalent etc. (MUV)

If L2 party does not accept the counter offered L1 rate, then their share of vehicle distribution will be distributed amongst L1 =04 Nos of Mahindra Bolero or equivalent etc. (MUV)– 5000 kms.

Monthly assured run of 5000 km. In case the running of vehicle is less / more than 5000 km, the same shall be carry forwarded / adjusted in the quarterly period.

The charges would be inclusive of all overhead charges like Fuel, Comprehensive Insurance, Payment to staff, vehicle maintenance etc. but excluding GST.

- e) All the rates should be quoted in figure as well as in words in Annexure-D.
- f) All the offers received will be scrutinised and only the technically qualified offers will be considered.



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- g) The Technically disqualified offers will be rejected and no intimation shall be given by the management in this regard.
 - h) BHEL reserves the right to reject any tender at any stage without assigning any reason thereof and no correspondence shall be entertained in this regard.
 - i) BHEL has a right to increase/decrease the number of vehicles.
2. Rate Contract is intended for deployment of **brand new (show room) vehicles duly registered in their own name / firm / partner's name only** which should be registered u/s 2 (35) of MV Act for commercial use with RTO under Taxi permit. BHEL will require White colour vehicles (Diesel). Successful bidders have to submit documentary proofs confirming RTO Certificate (Vehicle Registration Certificate), insurance, fitness certificate, Police verification of all deployed drivers etc. before deployment of the vehicles.
3. The vehicle will be utilised by Car Pool under Human Resources Department for plying in Township/ adjoining areas generally within the municipal limits of Bhopal & outside also with timings decided by BHEL.
4. The monthly run is the sum of run of deployed vehicle on all the days of the month during which the vehicle was deployed. The run of the working days is counted as the difference in meter reading of first reporting day in the pool and last reporting day in the pool. Any unauthorised journey by the vehicles will be disallowed. Log Book should be maintained with each vehicle by the driver.
5. The vehicle shall be required to operate throughout the month. One day off in each fortnight (BHEL weekly off- Sunday / Holiday) shall be allowed by BHEL for maintenance and repair of vehicle.
6. The drivers should have Mobile phone with at least incoming facility. The time of deployment of vehicle shall be decided by BHEL as per the requirement.

General Terms & conditions

01. The contractor has to ensure the following to be provided while deploying the vehicles: -
- i) The relevant documents like R.C smart card, Commercial Driving License, Road Permit and Pollution Certificate etc.
 - ii) Vehicle shall be purchase with fully company loaded, company features. Features which are not covered in fully loaded version shall be installed additionally on local basis.
 - iii) All the deployed vehicles should be provided with deluxe seats. The seats should be covered with white towel cover.
 - iv) The vehicles should be provided with Music System, Clock, Foot matting and reverse horn.
 - v) Perfumes spray should be provided inside the vehicle.
 - vi) BHEL Monogram should be provided in front of the vehicle duly covered with radium light.
 - vii) A First Aid box and a complaint register should be kept in the vehicle.
 - viii) Vehicles should be provided with additional/emergency accessories like (a) Fan belt (b) extra wheel (c) Standard tool kit d) spare bulb (e) fuses (f) hose pipe (g) Charging point etc. to attend emergency repairs.
 - ix) Drivers of the vehicles shall wear sky blue T-shirts/Shirt and Black pants on the duty. Contractor shall provide two sets of prescribed uniform. In case of non-compliance, penalty @ of Rs. 100/- on each occasion shall be imposed to the Contractor.
 - x) The vehicles must be washed daily before reporting at the car pool.
 - xi) The tyre must be replaced with new tyre at every 30,000 km or before that if it gets damaged or cannot be used due to wear & tear.



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2. The contractor should maintain their vehicles as per the above specification throughout the contract period.
3. The contractor should also ensure that he/she will engage the vehicles with drivers who know the following genuine ethics and he will instruct them to implement the same: -
 - i) The driver should have experience of driving similar vehicles with proof of valid Commercial driving license.
 - ii) The driver should keep the vehicle neat and clean daily/ timely before reporting for the duty.
 - iii) The driver should allow the passengers to get inside the vehicle and then only he should enter into vehicles.
 - iv) The driver himself should open and close the doors for all passengers/customers while getting into and getting out of the vehicle.
 - v) While on pick up from Station/ Airport the driver should display the placard at the exit of the railway station/ Airport. In case of non-compliance, penalty @ Rs.100/- on each occasion shall be imposed on Contractor.
 - vi) The driver shall not smoke/ be drunken while on duty.
4. The name of tenderer with full official address and landline phone number(s) should be furnished. In case of partnership firm, the name and addresses of all the partners together with a certified copy of the partnership deed shall be furnished along with the tender. All parties have to sign the tender document unless signed by the power of attorney holder. In the later case, copy of the power of Attorney duly attested by a Gazetted officer must accompany the tender.
5. Belated and revised offers after opening of the Price bid will not be considered, but BHEL reserves the right to invite fresh tender or to negotiate for reduction in rates/ terms of offer.
6. If a tenderer withdraws his offer after submission of the tender or after acceptances of his tender, fails to deploy the required numbers of vehicles, BHEL reserves the right to forfeit the Earnest Money so deposited and terminate the contract.
7. BHEL, Bhopal reserves the right to reject any Bidder or all the Bidders at any point of time without assigning any reason thereof.
8. This tender document shall be deemed to form an integral part of the contract to be entered into for this work.
9. The bidder shall be responsible for all acts and omissions of their staff and liabilities arising out of the acts and omissions of such staff will be borne by the bidders. BHEL shall in no way be responsible for any such acts, omissions or any liabilities arising there from.
10. BHEL Bhopal reserves the rights to have parallel contract with any number of contractors.
11. As and when required, Route permit/National permit/ Clearance from RTO or any other authority concerned and compliance of any other legal formalities connected with the contract have to be arranged by the Bidder at his cost. BHEL doesn't take any responsibility in this regard.
12. If the Contractor fail to provide its service or done any breach of contract, then BHEL has right to take action under the Guideline of suspension business dealing with contractor.
13. Tenders should remain valid for acceptance for a minimum period of ninety (90) days from the date of Price Bid opening. The quoted rates should be valid for a period of Five years from the date of deployment of vehicles (PVC included).



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14. Log Book should be maintained with each vehicle by the Driver reflecting journey undertaken daily which will invariably be got filled-up by the user himself in all cases of other than fixed destination routine journeys affixing his signature and the same duly certified by the authorized official deputed for this work. The logbook shall be maintained as per the format / Annexure- E and the billing shall be prepared on the basis of daily trip/ run details.
15. In case it is found that any party is involved in Sub-Letting of any vehicles, the contract with the said party would be reviewed by BHEL and it may result in forfeiting of security deposit, termination of Contract and/or Black listing of the said party. No correspondence shall be entertained in this regard and the decision of BHEL shall be binding on the parties.

16. PENALTY:

- (i) In the event of any delay in delivery of the vehicle a penalty @ 0.5 % per week or part thereof subject to a maximum of 10% of the total contract rent for entire contract period for the vehicle, the delivery of which is delayed, shall be levied on the contractor for vehicle not delivered in time as per Delivery schedule.
- (ii) For non-supply of stipulated vehicle/non arrangement of alternative vehicle, penalty at following rate shall be imposed on each occasion and deducted from the running bills except subject to force majeure like fire, accident, any public unrest, any other act of God etc.

Sl. No.	Type of vehicles	Assured Km.	Hrs.	Penalty (Rs.)
1.	Mahindra Bolero or equivalent etc. (MUV)	2500	12	2,500/-
2.	Loading Pickup (Pickup of more than 1.0-ton capacity) or equivalent.	2500	12	2,500/-
3.	AC Mahindra Bolero or equivalent etc. (MUV)	2500	24	5,000/-
4.	Mahindra Bolero or equivalent etc. (MUV)	5000	24	5,000/-

After resuming duty, if a contractor does not ply the vehicle, driver remain absent, OR driver refuses to attend duty for any reason, penalty as above shall be imposed.

- (iii) In the event of breakdown of any vehicle, alternative arrangement of same model or latest model vehicle shall be made available by the contractor immediately at his own cost failing which penalty as at 16 (ii) shall be applicable.
 - (iv) While on duty, if the driver of the hired vehicle is found to be indulging in any case of disobedience/ misbehaviour/ malpractice/ fraud or any act of misdemeanour, a penalty amounting to Rs.1000/- will be imposed on the concerned contractor. Repeated acts of indiscipline are punishable by stopping the services without any notice or termination of the contract and other consequences depending upon the gravity of the case.
 - (v) A penalty of Rs.100/- (Rupee One Hundred only) shall be levied and deducted from running bills on each occasion if the driver of the contractor does not display the BHEL PLACARDS at the EXIT of Railway Station/ Airport and/or Hotels etc. as per instructions of the transport authorities.
17. Bidders are required to provide vehicles at the specified time and venue.
 18. The successful contractor shall have to execute an agreement with BHEL on a non-judicial stamp paper of the value of Rs.500/- (Rupees Five Hundred Only) at his own cost.



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19. BHEL reserves the right to check the correctness of speedometer/ milometer of the deployed vehicles at any point of time and if it is found inaccurate any suitable action, deemed fit, may be taken.
20. The contracted vehicle(s) will be made available at all time in roadworthy condition duly substantiated with 'fitness certificate' so as to give uninterrupted service. In case contractors fail to provide the contracted vehicle(s) on any day, BHEL shall be at liberty to make suitable alternative arrangement. All such expenditure as also damage/ losses incurred by BHEL as a result of break-down of the Contractor's vehicle(s) or transport arrangement, will be deducted from the monthly running bills of the contractor and such damage/losses shall be determined by the BHEL at its sole discretion.
21. Only the authorised staff attached to the contracted vehicles or representative nominated by the Bidder shall be allowed entry inside the company's or any other premises during the course of contract.
22. The persons employed by the Contractor in respect of his vehicles will be treated as the authorised representative(s) and shall also be held responsible along with the Contractors, for any breach of the terms and conditions as provided in the contract.
23. The contractor shall be responsible for providing necessary staffs like Commercial Licensed Driver with the prescribed uniform applicable to the nature of deployment. He will also be responsible for their courteous behaviour toward the staff & executives of BHEL and passengers in the vehicle.
24. Accidents occurring during the course of company's work should be reported by the contractor to BHEL first then in charge (TSX) immediately but not later than 24 hours. This will be followed by a detailed report from the Contractor.
25. The Bidders will operate their vehicles entirely at own risk. BHEL shall not be held responsible for any damage to the vehicle or any person or property while on the company's work or when parked in or about the company's or other premises.
26. The Bidders will make their own arrangements for the parking of their vehicles overnight or during off/holidays.
27. The Bidder will ensure that all vehicles under this contract agreement are covered by a comprehensive insurance policy throughout the tenure of the contract. Under no circumstance shall the company be liable to compensate for any loss or damage that may be caused to/by the vehicles while engaged in discharge of the Contractor's obligations under this contract.
28. The Contractor will have to indemnify BHEL against:-
 - i) All claims for injury or damage to any person, property caused by his negligence or negligence of his employees whilst in BHEL premises.
 - ii) Observance of Labour & Industrial Laws.
 - iii) All claims by way of compensation and all other types of unforeseen claims, which may occur in the course of contract.
 - iv) All payments by way of compensation or otherwise which the company may be called upon to make under the provisions of the relevant Acts to any workmen as aforesaid and any cost incurred by the company in connection with any claim preferred by such workmen and or against all action, claim and demands whatever in respect thereof or in any loss, injury or damages whatever to any third person arising out of or occasioned by the negligent, imperfect or improper performance of this contract by the Contractors, their workmen servants or agents.
 - v) All claims, payments and losses that the company may have to make or suffer on account thereof, the Bidder shall whenever required to do so by the company or Govt. officials authorised under law, produce for inspection all forms, register and other papers required to be maintained under the various statutes.



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29. In case, the company is held liable for any loss, damage or compensation to third parties arising from or in relation to transport operations done by the bidder, such loss, damage or compensation shall be paid by the Contractor to the company together with the costs incurred by the company on any legal proceedings pertaining thereto.
30. **The bidder will observe and comply with the requirements of the Minimum Wages Act and other Industrial & Labour legislations for the time being in force or that may hereafter be brought into force, governing the relationship between the employer and the employee.**
31. The Bidder will accept liability for compensation in accordance with the provision of the Motor Vehicles Act, 1988, Workmen Compensation Act, 1923 read with Employees State Insurance Act, 1948, amendments thereafter and or other law for the time being in force for personal injury caused to any workman by accident arising out of and in the course of this contract.
32. This contract may be terminated at any time without paying compensation whatsoever to the Contractor in case of misbehaviour, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfil the terms and conditions of this agreement.
33. **Earnest Money Deposit:**
A sum of Rs.5,00,000/- (Rupees Five Lakh only) if participating for all categories shall be deposited as Earnest Money Deposit along with the tender payable in the form of only Electronic mode in favour of BHEL payable at Bhopal. Otherwise selected amount for mentioned category. However In case of non-submission of Earnest Money Deposit along with Technical Bid, the offer is liable to be rejected.
EMD can also be accepted in the form of FDR issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL) (ii) EMD amount in excess of ₹ 2 lakh (instead of ₹ 20 lakh in vogue Works Policy) may also be accepted in the form of BG.
Mode of Deposit:-The EMD may be accepted only in the following forms:-
(i) Cash deposit as permissible under the extant Income Tax Act (before tender opening)
(ii) Electronic Fund Transfer credited in BHEL account (before tender opening)
(iii) Banker's cheque / Pay order / demand draft, in favour of BHEL (along with offer)
(iv) Fixed Deposit Receipt (FDR) issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
1) Earnest Money will be refunded to unsuccessful Tour & Taxi Operators/Travel Agencies after acceptance of award of work by the successful tenderers.
2) Earnest Money Deposit shall not carry any interest.

34. Security Deposit

- 1) The total amount of Security Deposit will be 5% of the contract value.
- 2) The Security Deposit as mentioned at para 8.22 of Works Policy, will be deposited in any one of the following forms:
 - i) Electronic Mode in favour of BHEL.
 - ii) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc.
(Certificate should be held in the name of Contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back)
 - iii) Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have approval of BHEL.



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- iv) Fixed Deposit Receipt issued by Scheduled Banks/Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- v) Security Deposit can also be recovered at the rate of 10% from the running bills. However in such cases 50% of the Security Deposit should be deposited before the start of the work and the balance 50% may be recovered from the running bills.
- vi) EMD of the successful tenderer shall be converted and adjusted against the Security Deposit.
- vii) Security Deposit shall not carry any interest.

Note: Acceptance of Security Deposit against Sl. No. (iv) and (vi) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

35. Security Deposit shall not carry any interest.

36. **Timely submission of Performance Security for execution of the contract:** -"Bidder agrees to submit performance security required for execution of the contract within the time period mentioned. In case of delay in submission of performance security, enhanced performance security which would include interest (Repo rate + 4%) for the delayed period, shall be submitted by the bidder. Further, if performance security is not submitted till such time the first bill becomes due, the amount of performance security due shall be recovered as per terms defined in NIT I contract, from the bills along with due interest "

37. **REVERSE AUCTION**

"BHEL shall be resorting to Reverse Auction (RA) (Guidelines as available on www.bhel.com &/ or on NIC Portal) for this tender. RA shall be conducted among the techno commercially qualified bidders. Price bids of all techno-commercially qualified bidders shall be opened and same shall be considered for RA. In case any bidder(s) do(es) not participate in online Reverse Auction, their sealed price bid along with applicable loading, if any, shall be considered for ranking.

38. The successful tenderers shall produce Registration Certificate, Taxi Permit, Insurance coverage, Fitness Certificate etc. of the vehicle in original in respect of the vehicles under contract to get the veracity of the submitted copies authenticated prior to award of contract and subsequently on a monthly basis with the bills to ascertain its continuance.

39. **PRICE VARIATION:** In case of any change in the cost of Fuel, the hiring rate shall increase/ decrease proportionately for every one Rupee or part thereof per litre increase/ decrease in the cost of fuel subject to documentary evidence. The change will be as per following rates:-

Type of Vehicle	PVC per km for every one rupees increase /decrease
Mahindra Bolero or equivalent etc. (MUV) – 2500 km on 12 hrs, Loading Pickup (Pickup of more than 1.0-ton capacity), or equivalent etc.– 2500 kms on 12 hrs, AC Mahindra Bolero or equivalent etc. (MUV). – 2500 km on 24 hrs. & Mahindra Bolero or equivalent etc. (MUV) – 5000 km on 24 hrs deployment basis.	08 paisa

Base Fuel Price of Diesel: Rs.93.92.

No increase will be admissible on any other account.

PVC = 1 / 12 (mileage) = 0.08 Paise



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PVC formula = Assured km rate + {(Current fuel rate – Base fuel rate) x PVC (0.08) X Monthly assured km }

40. **Contract Duration:** - The contract will be for a maximum period of 05 years from the date of deployment of vehicles. However, BHEL may extend period of contract further as per Works Policy 2016 on same terms and conditions of depending upon the performance and satisfactory services rendered Suitable PVC in respect of Diesel prices will be incorporated in the contract.

41. **Termination clause:** Due to non-satisfactory performance, BHEL reserves the right to short close/terminate the contract any time prior to the expiry of contract period at its sole discretion.

BHEL reserves the right to accept the offers in part or in full, cancel the Tender enquiry or close the contract without assigning any reason.

BHEL reserves to short close the contract at its discretion at any point of time without assigning any reason thereof.

42. BHEL reserves the right for reduction in number of vehicles in the contract at its discretion at any point of time without assigning any reason thereof.

43. **Payment terms:** - Monthly bills will be made on the actual km running for all vehicles. Contractor will submit the bills (in duplicate) on monthly basis, which will be duly verified, checked and passed by HR-TSX and forwarded to Finance Department for releasing payment to the party. In case MSME- payment within 45 days and in case of others –60 days payment from the date of submission of Bill.

In case MSME-

- i) MSE Vendors are exempted from payment of EMD and tender fee.
- ii) MSE would be entitled to preferential payment of 45 days from the date of submission of Bill.
- i) Purchase Preference – Subject to meeting terms and conditions stated in the tender document including but not limiting to prequalification criteria, twenty-five percent of the total quantity of the tender is earmarked for MSEs. Where the tendered quantity can be split, MSEs quoting a price within a price band of L1 + 15 percent shall be allowed to supply up to 25 percent of total tendered quantity provided they match L1 price. In case the tendered quantity cannot be split, MSE shall be allowed to supply total tendered quantity provided their quoted price is within a price band of L1 + 15 percent and they match the L1 price. In case of more than one such MSEs are in the price band of L1 + 15% and matches the L1 price, the supply may be shared proportionately.

44. The total hiring charges payable will be rounded off to the nearest full rupee value. Income Tax / GST shall be deducted at source as applicable under relevant Act / Law.

45. **GST Clause:-**

- 1. Whenever bidders are required to supply services at project site Party has to submit GST registration no. of the State in which project site is located along with copy of registration certificate at the time of submission of Bid. In case the same is not available at the time of submission of bid, the contractor has to give an undertaking that the same will be arranged before award of work order.
- 2. HSN Code/SAC, rate of tax under GST and applicable GST (IGST, CGST/ SGST/ UTGST) and GSTIN shall be clearly mentioned by the Bidder.
- 3. GST portion of the invoice shall be released only upon: -



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- a) All invoices raised by contractor/ vendors must be GST compliant Tax invoices as per GST invoice rules.
- b) Contractor declaring such invoice in his GSTR-1 or any modified return as notified by Government
- c) Receipt of goods/ services and Tax invoice by BHEL and
- d) Confirmation of payment of GST thereon by contractor on GSTN portal
- e) Contractor has to give an undertaking to BHEL that they have declared invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL.
Payment to Contractor for GST portion will be released only after completion of above activity and on availment of ITC by BHEL.

4. In case GST credit is delayed/ denied to BHEL due to **non / delayed receipt of services/ goods and /or tax invoice** or expiry of the timeline prescribed in GST Law for availing such ITC, or any other reasons not attributable to BHEL, GST amount shall be recoverable from the contractor along with interest levied/ leviable on BHEL.

5. Reverse Charge under GST

- A. In respect of services, reverse charge liability shall arise at the earliest of date of payment to service provider or 60 days from the date of issue of invoice by service provider. Contractor has to submit bill for payment within 30 days from date of invoice. Any interest or penalty implications attributable to the contractor shall be recovered from them.
- B. Any GST liability arising on BHEL under reverse charge before actual receipt of goods and / or invoice thereof would be subject to recovery of interest leviable for the period between the date of such liability and actual date of eligibility of ITC based on receipt of goods, receipt of invoices and other condition specified in GST Law.

6. Liquidated Damage / penalty

Liquidated damage (LD) is applicable on the contractors in case of default or Breach done by contractors. BHEL reserve right to recover Liquidated Damaged separately from the contractors apart from penalty clause and contractors shall abide the condition of LD clause.

46. CONCILIATION CLAUSE FOR CONDUCTING CONCILIATION PROCEEDINGS UNDER THE BHEL CONCILIATION SCHEME, 2018

The Parties agree that if at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the agreement, contract or the Memorandum of Understanding (delete whichever is inapplicable), which the Parties are unable to settle mutually), arise inter-se the Parties, the same may, be referred by either party to Conciliation to be conducted through Independent Experts Committee to be appointed by competent authority of BHEL from the BHEL Panel of Conciliators.

47. ARBITRATION CLAUSE**ARBITRATION & CONCILIATION**

Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the contract; or, the respective rights and liabilities of Parties; or, in relation to interpretation of any provision of the contract; or, in any manner touching upon the Contract, then, either Party may, by a notice in writing to the other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/Division issuing the Contract.



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The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be Bhopal (the place from which the contract is issued)

The cost of arbitration shall be borne as per the award of the Arbitrator.

Subject to the arbitration in terms of Clause 46 above, the Courts at Bhopal shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract.

Notwithstanding the existence of any dispute or differences and /or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.

In case of Contract with public sector enterprise (PSE) or a Government Department, shall be applicable:

In the event of any dispute or difference relating the interpretation and application of the provisions of the contract, such dispute or difference shall be referred by either Party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the secretary to the Government of India in-charge of the Department of public Enterprises. The arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the Parties to the dispute, provided, however, any party aggrieved by such award may make further reference for setting aside or revision of the award to the Law Secretary, Department of Legal affairs, Ministry of Law and justice, Government of India. Upon such references the dispute shall be decided by the Law Secretary or the Special Secretary or Additional secretary when so authorized by the law secretary, whose decision shall bind the Parties hereto finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator."

48. **Breach of contract, Remedies and Termination:** - In case of breach of contract, wherever the value of security instruments like performance bank guarantee available with BHEL against the said contract is atleast 10% of the contract value, the same be encashed. In case the value of the security instruments available is less than 10% of the contract value, the balance amount be recovered from other financial remedies (i.e. available bills of the contractor, retention amount, etc. with BHEL) or legal remedies be pursued. The balance scope shall be got done independently without Risk & Cost of the failed supplier/ contractor. Further, levy of liquidated damages, debarment, termination, de-scoping, short-closure, etc., shall be applied as per provisions of the contract.

49. DEFAULT/BREACH OF CONTRACT, INSOLVENCY AND RISK PURCHASE



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If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the vehicles or services and failing to adhere to the contract specifications or at any time repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to supply / services or vehicles covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor (Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor (Service Provider) and the Seller/Contractor (Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor (Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.

50. SETTLEMENT OF DISPUTES

- a) Except as otherwise specifically provided in the Order/Contract, all disputes concerning questions of the facts arising under the Order/Contract, shall be decided by the Purchaser, subject to written appeal by the Bidder to the Purchaser, whose decision shall be final to the parties hereto.
- b) Any disputes or differences shall be to the extent possible settled amicably between the parties hereto, failing which the disputed issues shall be settled through arbitration.
- c) However, the Bidder shall continue to perform the Order/Contract, pending settlement of dispute(s).

In the case of any suit or other legal proceedings arising under or relating to this contract, the courts at Bhopal shall only have jurisdiction.

51. **Force Majeure clause:** - Force Majeure Notwithstanding anything contained in the contract, neither BHEL nor the contractor shall be held responsible for total or partial non-execution of any of the contractual obligations should the obligation become unreasonably onerous or impossible due to occurrence of a ' Force Majeure' which directly affects the obligations to be performed by the BHEL or the contractor ; Such events include war, military operations of any nature , blockages, revolutions, riots, civil commotions, insurgency, sabotage, act of public enemy , fire explosion, epidemics, quarantine restriction, floods, earthquake, or act of the God, restriction by Govt. authorities; over which the BHEL or the contractor has no control . The party claiming to be affected by force majeure shall notify the other party in writing without delay, within two weeks from the occurrence of such situation and on the cessation thereof. Extension of time sought by the contractor along with supporting evidence and so granted by BHEL for the work affected, if any,



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shall not be construed as waiver in respect of remaining execution. Rescheduling of execution on account of Force Majeure conditions, if so agreed by BHEL, will not entail the contractor to claim any increase in the price on whatsoever account. Notwithstanding above provisions, BHEL shall reserve the right to cancel the contract, wholly or partly, in order to meet the overall project schedule and make alternative arrangements. If deemed necessary, BHEL may takeover partly processed work at a mutually agreed price.

52. COMPENSATION IN CASE OF DEATH OR PERMANENT INCAPACITATION

BHEL shall recover the amount of Compensation to be paid to victim(s) by BHEL towards loss of life in case of death or permanent disability/ incapacitation of person due to an accident which is attributable to the negligence of contractor, agency or firm or any of it's employees as detailed below. (as per BHEL corporate circular no – 016/WLX/2018, Dt: 10.09.2018)

- a) Victim: Any person who suffers permanent disablement or dies in an accident as defined below
- b) Accident: Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing/ operation and works incidental thereto at BHEL factories/ offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, servicing, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works/ during working at BHEL Units/ offices/ townships and premises/ Project sites.
- c) Compensation in respect of each of the victims:
 - i. In the event of death or permanent disability resulting from loss of both limbs: Rs. 10,00,000/- (Rs. Ten Lakh)
 - ii. In the event of other permanent disability : Rs. 7,00,000/- (Rs. Seven Lakh)
- d) Permanent disability is classified as a permanent total disablement under the provision to section 2(l) of the employee's compensation act 1923.

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Annexure - C

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TECHNICAL BID

[To be kept in the envelope marked 'Technical Bid' along
with Demand Draft(s) for Earnest Deposit Money]

1. Name of the Firm / Party :
2. Address of the registered office :

3. Name of the contact person(s) :

4. Contact Nos.:

Telephone Nos.

Mobile Nos.

Fax No., if any

5. Nature of firm/concern: _____

(Proprietor/Partnership/Private Ltd./Public Ltd.)

Note: In case of Partnership concern, please enclose photocopies of the Partnership Deed. Copy of the resolution of the Partnership also to be enclosed wherever necessary.

6. Names & Address of Partners/Proprietors/Directors

Name	Address
i) Shri/Smt. _____ S/W/o _____	_____ _____ _____
ii) Shri/Smt. _____ S/W/o _____	_____ _____ _____
iii) Shri/Smt. _____ S/W/o _____	_____ _____ _____

7. Name of the person(s)& designation authorised for signing the contract/ dealing with BHEL:

8. Whether the tenderer is registered as Tour and travel operator: Yes / No

[if yes, please enclose Xerox copy of the same.]

9. Whether the tender is registered with Provident Fund Commissioner OR have obtained exemption certificate from Provident Fund Commission for not being covered under the relevant Act. : Yes/ No [If yes, please enclose Xerox copy of the relevant certificate]



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10. Please indicate your PAN for deduction of TDS under Income Tax Act.
[Please enclose Xerox copy of the PAN card]
11. A copy of Profit & Loss, Trading Account & Balance Sheet of Financial Years i.e. 19-20, 20-21 and 21-22 is to be enclosed along with tender documents..
12. GST Registration Number/Service Tax Code and Accounting code

(Please attach copy of the relevant document)

13. Turnover of last 3 years supported by audited balance sheet, if any, in case of firm /travel operator.
14. Experience, if any, with details:-

Sl No.	Name of the organization	Experience of 1 year of running the Four vehicles	No. of the vehicles deployed during the period		
i)	BHEL				
ii)	Any other PSUs				
iii)	State/Central Govt. organisations/Institutions				
iv)	Any other				

[Please attach relevant documents in support of the statement]

15.0 Whether tender is having any relative working in BHEL: Yes /No

15.1 If yes, please give details

a) Name : _____ b) Staff No. : _____
c) Designation : _____ c) Department : _____

16. Details of the vehicles registered in the name of the Bidder on or after 01.01.2016:

Sl. No.	Type of Vehicle	Registration No.	Year of manufacturing/ registration	Fitness up to	Insurance up to
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

[Please enclose supporting documents like copy of Registration smart card, Taxi Permit, Insurance etc.]

17. Details of Earnest Money Deposit:

Only in Electronic Modedated for Rs. /-
(Rupees only) issued by



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(Name of issuing Bank)

18. Declaration: - I/ We....., have gone through the Terms and Condition of Tender No. BP/HR-TSX/RF/E-87 and undertake to accept the same in totality and agree to deploy vehicles within a month from the date of award of the contract.

Place :

(Signature with Seal)

Date :

Note : All above information should be supported by relevant documents as applicable.

टूर एंव टैक्सी आपरेटर ट्रेवेल्स/ एजेंसी का नाम

અનુક્રમાંક :

वाहन क्रमांक _____

दिनांक _____

बीएचईएल कार पूल में रिपोर्ट करने का समय व माइलोमीटर वाचन:

समय माइलोमीटर वाचन.....

चालक का नाम.....

चालक का हस्ताक्षर

कार-पूल पर्यवेक्षक का नाम

कार पूल पर्यवेक्षक का हस्ताक्षर.....

[illegible]

कार पूल को छोड़ने का समय:-----

माइलोमीटर वाचन (रीडिंग)

कार पूल पर्यवेक्षक का नाम

कार पूल पर्यवेक्षक का हस्ताक्षर.....

CHECKLIST & SCHEDULE OF GENERAL PARTICULARS

NOTE: Bidder shall fill in the following details and no column should be left blank.

1.	Name & Address of the Bidder	
2.	Fax / E—Mail Address	
3.	Phone No. (Office)	
4.	Name & designation of the official of the tenderer to whom all the references shall be made.	
5.	Bidder's proposal No. & date	
6.	Whether Tender fee submitted (By Cash / Bank Draft/NEFT}. Please give details.	
7.	Whether EMD submitted (as per Annexure-B) Please give details.	
8.	Validity of offer / rates quoted for three months from the date of opening of tender.	
9.	PAN No. & documentary proof.	
10.	PF Registration No. & Photo copy of supporting documents.	
11.	ESI Registration No., Photocopy to be enclosed.	
12.	GSTN Registration No. if applicable, (Photocopy to be enclosed).	
	Labour Licence No. of previous work (Photocopy to be enclosed)	
14.	Details of Experience & documentary proof.	

1/We agree with the above